



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, August 18, 2025**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
[Live Stream](#)

*The public is welcome to participate in Town Council meetings in several ways:*

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
  - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
  - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

*Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone's time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.*

*Attachments for items on this meeting agenda are available to the public on the Town website calendar:*  
<https://jamestownri.gov/calendar>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations: No items at this time.

- B) Open Forum – Water & Sewer Matters  
*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*
- 1) Scheduled request to address - None
  - 2) Non-scheduled request to address
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Letters and Communication: No items at this time.
- E) Unfinished Business: No items at this time.
- F) New Business:
- 1) Review, Discussion, and/or Action and/or Vote: Proposed Water Budget and Rates FY 2025/2026 in the amount of \$1,996,697.00.
  - 2) Review, Discussion, and/or Action and/or Vote Proposed Sewer Budget and Rates FY 2025/2026 in the amount of \$1,020,725.00.
- G) Consent Agenda  
*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*
- 1) Adoption of Minutes:
    - a) July 21, 2025 (regular meeting).
  - 2) Finance Director’s Report: Comparison of the Water Budget to Actuals as of June 30, 2025.
  - 3) Finance Director’s Report: Comparison of the Sewer Budget to Actuals as of June 30, 2025.

**IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) No items at this time.

**VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board  
NOTICE: Is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application (F-25-17) has been received under said Act for a one-day license on September 12, 2025:

**CLASS F (NON-PROFIT)**

Jamestown Arts Center  
18 Valley Street  
Jamestown, RI 02835

- 1) Review, Discussion, and/or Action and/or Vote for Approval of the Jamestown Arts Center one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 9 of 12 licenses per calendar year issued per RIGL§3-7-14).

- B) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** applications have been received by the Town Council for licenses under said Act, for the year August 18, 2025 to November 30, 2025 duly advertised in the July 24<sup>th</sup> and July 31<sup>st</sup> editions of the *Jamestown Press* and notice to abutters as follows:

**CLASS BV – VICTUALER**

Crudo Jamestown, LLC (BL-29)  
dba: Crudo Oyster Bar & Coastal Italian Kitchen  
14 Narragansett Avenue  
Jamestown, RI 02835

- 1) Copy of Restrictive Covenant dated March 17, 2003.
  - a) Copy of email from abutter Ray Bazzano, 10 Narragansett Avenue.
- 2) Approval of the CLASS BV-Victualer Liquor License, upon resolution of debts, taxes, State approval, and appropriate signatures for the period of August 18, 2025, to November 30, 2025; Review, Discussion, and/or Action and or Vote.
- 3) Set the Class BV-Victualer Liquor License cap at nine (9).

**Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board**

- C) Licenses and Permits: Approval of Application that has been received by the Town Council for a VICTUALING license, upon resolution of debts, taxes, State approval, and appropriate signatures for the year August 18, 2025 - November 30, 2025; Review, Discussion, and/or Action and/or Vote:
- 1) Crudo Jamestown, LLC, dba: Crudo Oyster Bar & Coastal Italian Kitchen, 14 Narragansett Avenue.
- D) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Holiday License for the year August 18, 2025- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) TPG Marinas Yacht Brokerage LLC, 1 East Ferry Wharf (BL-30).

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator's Report: Edward A. Mello
- 1) RhodeRestore 2026 RIDOT grant application (consent agenda).
  - 2) Fort Getty survey project.
  - 3) Water Tower Lease (consent agenda).

**VIII. UNFINISHED BUSINESS**

- A) No items at this time.

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, discussion of on-street parking in general; as well as specifically in areas close to seasonal amenities. This includes locations such as Fox Run/near the beach; Douglas Street and Valley Street near the Arts Center and Knowles Court.

**X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Town Council Minutes:
  - 1) June 16, 2025 (regular meeting).
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown 250<sup>th</sup> Commission Community Workshop, May 7, 2025.
  - 2) Jamestown 250<sup>th</sup> Commission, May 14, 2025.
  - 3) Jamestown 250<sup>th</sup> Commission, May 28, 2025.
  - 4) Jamestown 250<sup>th</sup> Commission, June 11, 2025.
  - 5) Jamestown 250<sup>th</sup> Commission, June 25, 2025.
- C) Finance Director's Report: Comparison Budget to Actuals as of June 30, 2025.
- D) Authorization for Town Administrator Mello to execute a RhodeRestore 2026/Rhode Island Department of Transportation grant application for municipal road paving prior to October 31, 2028, in an amount not to exceed \$95,807.18.
- E) Authorization for Town Administrator Mello to execute Amendment (2) to the Verizon cell equipment lease at the Water Towers; a lease in the amount of \$3,660 per month, starting on June 30, 2028; for a term of five (5) years, with an option to extend for four (4) additional terms, each lasting five (5) years.
- F) Approval of Pole Placement Request by The Narragansett Electric & Verizon New England, Inc. Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways: Pemberton Avenue installing new pole and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked WR#13910208, dated June 16, 2025.
- G) Ratification of the Administratively approved Annual Mobile Food Establishment (MFE) license for Splash Dogz LLC, 31 Lawn Avenue.

- H) Ratification of the Administratively approved One Day Event/Entertainment license application(s):
- 1) Applicant: Jamestown Parks & Recreation (ENT-25-49)  
Event: Jamestown Striper Club Kids Fishing  
Date: August 9, 2025  
Location: 650 North Road
- I) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Friends of the Jamestown Seniors (ENT-25-48)  
Event: 250<sup>th</sup> Jamestown Photo  
Date: May 9, 2026 (rain date May 10, 2026)  
Location: Fort Getty
  - 2) Applicant: Jamestown Parks and Recreation (ENT-25-50)  
Event: Movie Night at Fort Getty  
Date: September 19, 2025  
Location: Fort Getty
  - 3) Applicant: Jamestown Arts Center (JAC) (ENT-25-51)  
Event: Opening Reception and Artist Talk  
Date: September 12, 2025  
Location: JAC, 18 Valley Street.
- J) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the July 31<sup>st</sup> and August 7<sup>th</sup> editions(s) of the Jamestown Press; upon resolution of debts, taxes, State approval(s) and appropriate signature(s):
- 1) STR-166 Robert Braisted 68 Narragansett Avenue
  - 2) STR-137 Mackenzie Richards 30 Arnold Avenue

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of letter to: Town Council  
From: Jeffrey Boal  
Date: August 1, 2025  
RE: Ft Getty Park Committee Appointment
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Town of Middletown, Resolution of the Council, No. 2025-61, Advocating for the Continued Operation of the Noreen Stonor Drexel Birthing Center at Newport Hospital.

### **XIII. OPEN FORUM**

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- A) Continued (If necessary)

### **XIV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL §42-46-5(a) Subsection (5) the acquisition and/or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public. (Potential lease of publicly held property Plat 9 Lot 355 & 356).

### **XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on August 14, 2025.*