



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 5, 2025
5:30 P.M.

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THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The above virtual access option is being provided only as a convenience and is not an official “location” where meeting access is guaranteed. The only way to guarantee complete access to the meeting is to attend physically, in person at the physical location listed above.

The public is welcome to participate in Town Council meetings in several ways:

- *Citizens are invited to speak on the topic of a Public Hearing which will be listed on the agenda.*
- *Citizens may speak during Open Forum to clarify or comment on an item on the agenda or address items not on the agenda.*
 - *A Citizen may schedule a Request to Address with the Town Council no less than seven day before the meeting in which they would like to appear. Their topic will be listed on the agenda and Town Councilors may respond to their comments.*
 - *Citizens may also simply request to speak in Open Forum at a Council meeting by raising their hands and being recognized by the Town Council President. (See below)*
- *At other times during a Town Council meeting, citizens may speak at the discretion of the Council President or of a majority of Councilors present.*

Anyone wishing to speak should use the microphone at the front of the room and state their name and address for the record. Comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other, and mindful of everyone’s time. For those speaking on an agenda item, please note that this is the time reserved for councilors to discuss these items and your participation in the discussion is at the discretion of the Council.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2025-meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
5:30	Jessica Burrows Falcon	Elections Training Committee
5:35	Antonio Pinheiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Christian Infantolino	Eldred Field
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Patrick Gaynes	Eldred Field
6:00	John Potter	Harbor Commission
6:05	Harry Chase	Bike Path Committee
6:10	Kelly Smith	Tick Task Force
6:15	Dan Lilly	Harbor Commission
6:20	Wayne Moore	Fire Department Compensation Committee

II. ROLL CALL**III. CALL TO ORDER, PLEDGE OF ALLEGIANCE****IV. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations
 - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2025-18, establishing the Fort Getty Ad Hoc Committee:

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearing: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a Public Hearing on May 5, 2025, for the purpose of obtaining citizens' views of the proposed activities. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing. The application(s) will be available for public review at www.jamestownri.gov/planning and comments and questions can be addressed to Lisa Bryer, Town Planner at lbryer@jamestownri.net prior to submission to the State after the public hearings.
 - 1) Review, Discussion, and/or Action and/or Vote: Authorization to file a Community Development Block Grant application to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application:
 - a) Public facilities: Provide funding to support Public facilities to make improvements to the Jamestown Senior Center in the amount of \$500,000.

- b) Improved housing opportunities for low and moderate-income families and individuals: Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex in the amount of \$500,000
 - 2) Review, Discussion, and/or Action and/or Vote: Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution.
- B) Licenses and Permits

One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

 - 1) Applicant: Beavertail Lighthouse Museum Association (BLMA)
 Event: BLMA Fundraising Event
 Date: August 9, 2025
 Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Community Development Block Grant award.
 - 2) Police and Fire CAD/RMS System Memorandum of Agreement (consent).
 - 3) Settlement Agreement with the New England Building & Bridge Company (NEBB) (consent).
 - 4) Rhode Island Infrastructure Bank Project.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the proposed Fort Getty Ad Hoc Committee Charge.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Atty. Christian Infantolino, pursuant to Article 2, Section 216 of the Town Charter, request to the Town Council, introduction of a proposed amendment to the Code of Ordinances, Chapter 6, Article 3 (Mechanical or Coin Operated Devices and Arcade), Division 2 (License), Section 6-75(c) Number of Devices.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to Permission to ***Order to Advertise*** in the Jamestown Press; Notice of a Public Hearing to take place on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 70 – Traffic and Vehicles. Sec. 70-25, Notice of violation; admission of truth and payment of fines at police station; amounts.; Sec. 70-82, Two-hour parking limit located upon lot 573 plat 8.; and Sec. 70-87, Prohibited or restricted parking on specified streets. These amendments are proposed to permit and/or restrict parking for no more than three hours upon Lot 573 Plat 8, and on specified streets; and to increase the fine for parking over the posted time.

- B) Appointments, Vacancies, and Expiring Terms:
 - 1) Upcoming interview sessions
 - a) May 19th, 6:20 John Valente, Bike Path Committee.

 - 2) Eldred Field Ad Hoc Committee, Four (4) member vacancy(s) for an unspecified term; duly advertised in the March 13th & 20th and May 1st editions of the Jamestown Press.
 - a) Interested applicant(s)
 - i) Christian Infantolino, interview scheduled for May 5, 2025.
 - ii) Patrick Gaynes, interview scheduled for May 5, 2025.

 - 3) Elections Training and Advisory Ad Hoc Committee, Four to Six (4-6) Jamestown Citizen-at-Large Member(s), duly advertised in the March 13th and 20th editions of the Jamestown Press:
 - a) Interested Citizens-at-Large Applicants:
 - i) Jessica Burrows Falcon, interviewed scheduled for May 5, 2025.

 - 4) Fire Department Compensation Committee, Two (2) Citizens-at-Large vacancy(s) with a term ending May 31, 2028; duly advertised in the March 13th and 20th, April 3rd, and 10th editions of the Jamestown Press:
 - a) Interested applicants:
 - i) Wayne Moore, seeking reappointment, interview scheduled for May 5, 2025.

 - 5) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2025, duly advertised in the March 6th, 13th, and 20th editions of the Jamestown Press:
 - a) Interested applicant(s)
 - i) Dan Lilly, interview scheduled for May 5, 2025.
 - ii) Antonio Pinheiro, interview scheduled for May 5, 2025.
 - iii) John Potter, interview scheduled for May 5, 2025.

- 6) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2025, duly advertised in the February 6th and 13th, March 6th, 13th, and 20th editions of the Jamestown Press:
 - a) Interested applicant(s)
 - i) Amy Walsh, interview scheduled for May 5, 2025.
- 7) Tick Task Force Ad Hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the March 13th and 20th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Kelly Smith, interview scheduled for May 5, 2025.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes:
 - 1) March 4, 2025 (Special Meeting)
 - 2) March 10, 2025 (Special Meeting)
 - 3) March 25, 2025 (Regular Meeting)
 - 4) April 7, 2025 (Regular Meeting)
 - 5) April 21, 2025 (Regular Meeting)
 - 6) April 22, 2025 (Special Meeting)
 - 7) April 23, 2025 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing, March 19, 2025.
 - 2) Board of Canvassers, March 26, 2025.
 - 3) Planning Commission, March 19, 2025.
 - 4) Zoning Board of Review, March 25, 2025
- C) Permission to authorize Chief Jamie Campbell to execute a memorandum of agreement with the Rhode Island Department of Public Safety, which will allow access to the new Statewide Computer Aided Dispatch (CAD) and Law Enforcement Records System (RMS), for a five-year contract at an annual cost of \$19,703.33.
- D) Permission to authorize Town Administrator Mello to execute a Settlement Agreement between the New England Building & Bridge Company (NEBB) and the Town of Jamestown in the amount of \$61,719.97.
- E) Ratification of administratively approved Jamestown Parks and Recreation Job Fair, One-Day Event/ Entertainment license (ENT-25-19) for April 26, 2025.

- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20th and March 27th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-172 Ian Prichett 19 Bridge View Drive

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Town Administrator Mello
From: Jamestown Democrats
Dated: April 16, 2025
Re: Thank you to Jamestown Recreation Department.
 - 2) Copy of letter to: Town of Jamestown
From: RI Department of Environmental Management
Dated: April 17, 2025
Re: America Way, Jamestown (Plat 2, Lot 150)- Single Family Home.
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Scituate School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies.
 - 2) Resolution of the Town of Barrington, Regarding the Restoration of General Revenue Sharing to Rhode Island Cities and Towns.
 - 3) Resolution of the Town of Barrington, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
 - 4) Resolution of the Town of Barrington, Declaring the Town of Barrington, Rhode Island, a Sanctuary Town for Transgender People, and All Members of the LGBTQIA2S+ Community and Their Allies.

XIII. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Continued (If necessary)

XIV. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
- 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
 - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 4) Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

XV. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting. *Posted on the RI Secretary of State website on May 2, 2025.*



Town of Jamestown

Resolution of the Town Council

ESTABLISH THE FORT GETTYAD HOC COMMITTEE

No. 2025-18

WHEREAS, Fort Getty is a valuable asset to the Town of Jamestown and its community, enjoyed by many generations of Jamestowners and visitors since the town purchased it in the 1950s,

WHEREAS, to ensure that this wonderful place continues to provide enjoyment to citizens and visitors in the future, the Town Council acknowledges the need for further study of Fort Getty Park and its facilities, its landscape and resources, and the need for improvement of its facilities and services,

NOW, THEREFORE, BE IT RESOLVED that the Jamestown Town Council establishes the Fort Getty Ad Hoc Committee to develop such a study with the following objectives:

1. To review and report on the existing physical conditions of the park, including, but not limited to:
 - Historical structures from its military use in the 20th century, including the Whiting battery, Battery Toussard (fort), and the last extant, habitable building (currently used as a bathroom), as well as any remaining foundations or slabs
 - Dock, outhauls, and boat ramp
 - Beaches
 - Services and requirements for camping, both tent and RV
 - Gatehouse and pavilion
 - Bathroom facilities
 - Parking
2. To review and report on existing staffing and services provided;
3. To review existing revenues;
4. To review potential improvements including repair, restoration or adaptive reuse of historical structures, options for the use of the dock, repairs or improvements to the outhauls and boat ramp, including access to and parking, possible upgrades to beaches, repair, improvements or options for camping facilities including services/facilities for RV's and transient tent or cabin camping, and to parking both as related to the specific uses and in general;
5. The Committee shall report on their progress to the Town Council in six months and shall submit the recommendations to the Town Council by June 2026,

BE IT FURTHER RESOLVED, that appointments are sought for the Fort Getty Ad Hoc Committee. These appointments shall include one representative of the Conservation Commission, one representative of the Planning Commission or the Town Planner, the Recreation Director or his designee, and four citizens at large,

By Order of the Jamestown Town Council

Nancy E. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown, this 5th day of May 2025.

Roberta J. Fagan, CMC, Town Clerk



Office of the Town Planner

MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Program Year (PY) 2023/2024 Community
Development Block Grant (CDBG) Program including
Town Council Authorizing Resolution

DATE: April 30, 2025

The Town of Jamestown held the first required public hearing for the PY23/24 on April 23, 2025. The second required public hearing is scheduled for the May 5, 2025 Town Council meeting at 6:30pm. This hearing will serve to accept public comment on the PY23/24 CDBG proposed projects. It is required that the Town Council, as the applicant, approve the priority list of funding requests as noted below. As such, I am requesting your review of the priority list and approval of the attached resolution.

The Town of Jamestown has participated yearly, as a “non-entitlement” community for competitive state funds from the CDBG Program since 1987. The Program’s primary objective is the development of viable communities by providing decent housing, a suitable living environment and expanding economic opportunity; principally for persons of low and moderate income. The Town of Jamestown intends to apply for funding under this program for the following housing activities:

1. Improved housing opportunities for low and moderate-income families and individuals:
 - a. Funding to support Public facilities to make improvements to the Jamestown Senior Center
Amount: \$500,000
 - b. Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex
Amount: \$500,000

This grant round Jamestown will be requesting \$1,000,000 from the State for the competitive grant cycle.

The Affordable Housing Committee has reviewed the requests at a meeting on April 16, 2025 and have recommended the prioritization of the applications as listed below. The Planning Commission will be reviewing the application projects for consistency with the Comprehensive Plan on May 7, 2025.

The Town will be submitting two separate applications for funding as listed. The project descriptions are as follows:

- a. Funding to support Public facilities to make improvements to the Jamestown Senior Center

Amount: 500,000

This project involves renovations to the Jamestown Senior Center at 6 West Street and would include the major repair of essential components of the building including structural flooring issues, lighting, electrical, fire alarm, kitchen appliances, and HVAC. This option also includes creating office space and private meeting space.

- b. Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex

Amount: \$500,000

This project will take place at Pemberton Apartments; A public housing complex of 35 units within 4 main buildings for senior and non-elderly disabled. This requested funding would provide for replacing bathroom fixtures as well as installing new safety measures for the elderly/disabled populations that resides in the building. The requested funding will renovate the remaining bathrooms.

Please approve the attached resolution suggested by the State which will appear in the application to the State of Rhode Island.

Enclosure: 1) Second Hearing Advertisement for PY 2023/2024 CDBG Application
 2) Town Council Resolution for PY 2023/2024 CDBG request

C: Roberta Fagan, Town Clerk
 Christina Collins, Finance Director



PUBLIC HEARING TOWN OF JAMESTOWN PY 2023 / 2024 COMMUNITY DEVELOPMENT BLOCK GRANT

The Town of Jamestown is preparing a Community Development Block Grant application(s) to undertake the following activities:

1. Public facilities: Provide funding to make improvements to the Jamestown Senior Center

Amount: \$500,000

2. Improved housing opportunities for low and moderate-income families and individuals: Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex

Amount: \$500,000

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a Public Hearing on May 5, 2025 at 6:30 P.M. at Jamestown Town Hall, 93 Narragansett Avenue, Jamestown for the purpose of obtaining citizens' views of the proposed activities. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing.

The application(s) will be available for public review at www.jamestownri.gov/planning and comments and questions can be addressed to Lisa Bryer, Town Planner at lbryer@jamestownri.net prior to submission to the State after the public hearings. Citizens with handicaps needing sign language or other assistance should call TDD number 1-(800)745-5555 for an interpreter seventy-two (72) hours in advance.

**Resolution of the Town Council
No. 2025-__**

**PY 20232024 COMMUNITY DEVELOPMENT BLOCK GRANT
TOWN COUNCIL AUTHORIZING RESOLUTION**

WHEREAS, funds are available under the Rhode Island Community Development Block Grant Program, administered by the Rhode Island Department of Housing; and

WHEREAS, the Governor of the State of Rhode Island has authorized the Director of said Department/Office to disburse such funds; and

WHEREAS, it is in the interest of the citizens of the Town of Jamestown that application be made to undertake a local Community Development Block Grant Program.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN: That the filing of this application for the amount of \$1,000,000 to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application..



Town of Jamestown
Resolution of the Town Council
No. 2025-17

PY 2023/2024 COMMUNITY DEVELOPMENT BLOCK GRANT
TOWN COUNCIL AUTHORIZING RESOLUTION

WHEREAS, funds are available under the Rhode Island Community Development Block Grant Program, administered by the Rhode Island Department of Housing; and

WHEREAS, the Governor of the State of Rhode Island has authorized the Director of said Department/Office to disburse such funds; and

WHEREAS, it is in the interest of the citizens of the Town of Jamestown that application be made to undertake a local Community Development Block Grant Program.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN: That the filing of this application for the amount of \$1,000,000 to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application..

This resolution shall take effect immediately upon passage.

By Order of the Jamestown Town Council,

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the
Official seal of the Town of Jamestown this 5th day of May, 2025.

Roberta J. Fagan, CMC, Town Clerk



Beavertail Lighthouse Museum Association

Dedicated to Preservation and Education

P.O. Box 83 Jamestown, RI 02835

RECEIVED:
APR 21, 2025 12:49 PM
Roberta J. Fasan
TOWN OF JAMESTOWN Town Clerk

Town of Jamestown
Clerk's Office
93 Narragansett Ave.
Jamestown, RI 02835

April 21, 2025

Re: Application to Town Council for fee waiver for the use of the Fort Getty Pavillion

Dear Town Council:

This is a request by the Beavertail Lighthouse Museum Association (BLMA) to waive the usage fee for the Fort Getty Pavillion.

The BLMA has reserved the Pavillion for a BLMA fund raising event on Sunday, August 9, 2025. As you know, the BLMA is a non-profit 501-3c association serving the community through maintaining and overseeing the operation of the Beavertail Lighthouse and Museum.

Please provide your approval for this fee waiver. Thank you so much.

Sincerely,

A handwritten signature in black ink, appearing to read "Leo N. Orsi, Jr.", written over a circular stamp.

Leo N. Orsi, Jr.
BLMA Board Member

Town of Jamestown

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Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Edward A. Mello

DATE: May 1, 2025

SUBJECT: Report for Town Council Meeting May 5, 2025

Community Development Block Grant: The Town has been awarded a \$500,000 grant through CDBG funds that will be allocated to the Jamestown Housing Authority which will continue the work of renovating a number of bathrooms at the facility.

Police and Fire CAD/RMS System: Chief Campbell is seeking approval to execute a memorandum of agreement with the Rhode Island Department of Public Safety which will allow access to the new Statewide Computer Aided Dispatch (CAD) and Law Enforcement Records System (RMS). This new system was purchased by the State of Rhode Island following the required procurement process. The system replaces the 30-year-old legacy system and allows for greater interoperability. The annual cost is \$19,703.33 for the five-year contract. The implementation period is scheduled to begin on January 1, 2026, and continue through June 30, 2026, with the system going live on July 1, 2026. (Consent Agenda)

Settlement Agreement New England Building & Bridge Company (NEBB): In January 2024, the Town of Jamestown entered into a contract with NEBB to repair portions of the seawall located at East Ferry. The work also included the replacement of portions of the associated sidewalk. Upon inspection, the Town found this portion of the work to be sub-standard and as such rejected the work. NEBB acknowledged the sub-standard work yet has failed to repair the work. As such, the Town has terminated our contract. Through agreement with NEBB and the bonding agency, a settlement has been developed which includes the Town retaining \$61,719.97 of the contract balance. We are seeking Town Council consent to execute the agreement. (consent agenda)

Rhode Island Infrastructure Bank Project-We have partnered with RIIB and Fuss & O'Neil Engineering firm to begin the conceptual design for repair and improvements to Freebody Drive which is currently adversely impacted by storm water run-off and wave action. There is no cost to the Town for this portion of the work.



Award Notification Letter

Dear Lisa Bryer,

Congratulations! An award package has been created for the following program:

Project: JHA Bathroom Renovations

Program: CDBG-PY23 Affordable Housing

Approved Amount: \$500,000.00

Federal Awards:

- ORG1829 PY23-CDBG: \$500,000.00
 - Agency: U.S. Department of Housing and Urban Development
 - Fiscal Year: 2024
 - CFDA/ALN: 14.228

Total Federal: \$500,000.00

Other Awards: No non-federal funds were included in this award.

Total Match: \$0.00

Period of Performance: 04/04/2025 - 04/03/2027

**Award/Contract
Number:** CDBG-AH-PY23-00008

Ein: 05-6000202

Fort Getty Committee to be composed of 7 members , including the Rec Director or his representative, the Town Planner or member of Planning commission, a representative of Conservation Commission, Harbor exec director or member of Harbor Commission and three members of the public

Possible charge for Fort Getty Committee:

To review and report on the existing physical conditions of the park including, but not limited to:

- Historical structures; Whiting battery, Battery Toussard (fort) last extant, habitable building used as bathrooms, foundations and concrete slabs (if any remain)
- Dock, outhauls . ramp
- Beaches
- Water and electrical service to current RV sites
- Services for tent camping
- Parking

To review and report on existing staffing and services provided

To review existing revenues.

To review potential improvements including repair, restoration or adaptive re use of historical structures, options for the use of the dock, repairs or improvements to the outhauls and ramp, including access to and parking for the ramp and dock, possible upgrades to beaches, repair, improvements or options for tent or other transient camping facilities including services/facilities for RV's and improvements to parking in general.

MURPHY PRIOR & INFANTOLINO

ATTORNEYS AT LAW

77 NARRAGANSETT AVENUE
JAMESTOWN, RI 02835-1149
(401) 423-0400 TELEPHONE
(401) 423-7059 FACSIMILE

EMILY J. MURPHY PRIOR*
CHRISTIAN S. INFANTOLINO**

*ALSO ADMITTED IN CONNECTICUT
**ALSO ADMITTED IN MASSACHUSETTS

JOHN AUSTIN MURPHY, of counsel
NEALE D. MURPHY
1904-2003

April 16, 2025

Town Councilors
c/o Roberta Fagan
93 Narragansett Avenue
Jamestown, RI 02835

RE: Request to have amendment to Municipal Ordinance introduced by Town Council

Dear Town Councilors,

Pursuant to Article 2 Section 216 of the Jamestown Town Charter, a copy attached hereto and incorporated herein, I respectfully request an amendment to Chapter 6, Article 3 (Mechanical or Coin Operated Devices and Arcade), Division 2 (License), Section 6-75(c). Number of Devices limited, a copy attached hereto and incorporated herein, be introduced at your next regular or special meeting.

As you are aware, this Council recently approved "Arcade" as an allowable USE within the Commercial Downtown zoning district. I believe that one of the reasons this request was approved was support for a new viable business in Jamestown. In peeling the layers of the onion away through this process, it has come to our attention that even though Arcades were NOT allowed in Jamestown in at least the last 30 years, Jamestown has had a municipal ordinance on the books regulating Arcades. When looking through the licensing regulations, we found that there is a limitation on the number of machines allowed in an arcade, 10 machines. There is no rational way that a limitation of 10 machines will allow an arcade to succeed on its own. Ryan's arcade uses the formula Total Square Feet divided by 60 as a general formula for number of machines within its establishments.

In order for an Arcade to actually succeed in Jamestown they need to have the ability to have more machines than the existing limitation of 10 machines, and any limitation on machines should be based on something quantitative and have support for its limitation rather than a limitation with no justification. As an example, Ryan's in Newport has 50 machines, using the formula described above. Based on the formula used by Ryan's, the acceptable number of machines for the space at 20 Narragansett Avenue, Jamestown, RI 02835, would be 28 machines.

As such, we are proposing that the above mentioned, Sec 6-75(c) be amended as follows:

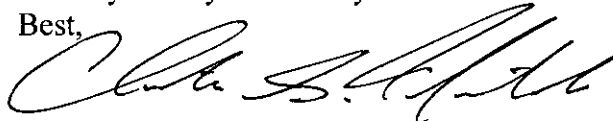
Strike Section (c) in totality and replace with the following:

“(c) Number of devices limited. The maximum number of mechanical amusement devices and/or electronic video games allowed shall be calculated by using the following formula: Total Sq. Footage divided by sixty (60). Upon Application for license, the Town Fire Chief shall may adjust the maximum number of allowable occupants for fire code safety.”

We hope that you find this minor amendment to the licensing ordinance acceptable and in line with your decision to all Arcades in Jamestown.

Thank you very much for your time and attention to this matter.

Best,

A handwritten signature in black ink, appearing to read 'Christian S. Infantolino', written in a cursive style.

Christian S. Infantolino
Attorney for Regnum LLC

//Enclosure

Sec. 216. - Procedure for adopting ordinance.

An ordinance or amendment to [an] existing ordinance may be introduced by any member at any regular or special meeting of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator; shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance available at the town hall.

As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town and to post on the town's website: (1) the complete ordinance and (2) the places where copies of it have been filed and the times when they are available for public inspection.

(Amend. of 11-8-2016)

Sec. 6-75. - Arcade.

- (a) *License required.* No person licensed by virtue of this article shall have or assemble more than three electronic video games and two mechanical amusement devices in any one place of business or premises, unless such person has obtained an arcade license.
- (b) *Fees.* Every applicant, before being granted an arcade license, shall pay an annual license fee for the privilege of operating or maintaining an arcade in the sum as provided in appendix C. In addition, the annual fee for each machine shall be as provided in appendix C.
- (c) *Number of devices limited.* No person licensed to operate an arcade shall maintain more than ten mechanical amusement devices and/or electronic video games.

(Code 1982, §§ 3-26(b), 3-27(c), (d); Code 2003, § 6-75)

PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on Monday, June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Jamestown Code of Ordinances, Chapter 70, Traffic and Vehicles, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown's Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): May 29, 2025

Publication Source: Jamestown Press

Hearing Date: June 16, 2025

Action: _____

Certified: _____

Exhibit A

Sec. 70-25. - Notice of violation; admission of truth and payment of fines at police station; amounts.

The owner or operator of a vehicle who is issued a parking ticket indicating that said vehicle has been parked in violation of a provision of this Code relating to traffic shall, within the 14 days specified, pay to the police department such fines as this Code establishes for such offenses, and the police department is hereby designated for the purpose of collecting such parking fines. In the event such offender neglects or refuses to dispose of such charge within the 14-day period, he or she shall be summoned before the Rhode Island Traffic Tribunal for adjudication of such violation and such offender shall be subject to the full penalties provided for violation of this Code.

The fine shall be ~~\$25.00~~ \$35.00 for parking over the posted time, \$85.00 for parking within eight feet of a fire hydrant, \$100.00 for parking within an area designated as handicap parking and \$35.00 for all other offenses.

If an appeal or payment is not made within 30 days, the fine shall be doubled.

Five dollars of every parking fine shall be placed in a segregated account maintained by the finance department. This account shall be maintained exclusively for the purpose of establishing and maintaining municipal parking.

Sec. 70-82. -~~Two~~ Three -hour parking limit located upon lot 573 plat 8.

Parking of any vehicle in such lot shall be limited to private passenger cars, pickup trucks, motorcycles and passenger vans, with no vehicle having more than two axles.

No parking for more than ~~two~~ three hours between 10:00 a.m. and 6:00 p.m. No boat trailer parking. No overnight parking.

Sec. 70-87. - Prohibited or restricted parking on specified streets.

Conanicus Avenue, no parking for more than ~~two~~ three hours in designated parking area from 10:00 a.m. to 6:00 p.m. on east side from Narragansett Avenue north to "Boat Ramp." No boat trailer parking. No overnight parking.

Conanicus Avenue, no parking for more than ~~two~~ three hours from 10:00 a.m. to 6:00 p.m. on east side from Narragansett Avenue south to entry to Ferry Square.

Conanicus Avenue, no parking for more than ~~two~~ three hours from 10:00 a.m. to 6:00 p.m. on west side from Narragansett Avenue North to Knowles Court.

Conanicus Avenue, no parking for more than ~~two~~ three hours between 10:00 a.m. and 6:00 p.m. on west side from Narragansett Avenue south to Union Street.

Narragansett Avenue, no parking for more than ~~two~~ three hours between 10:00 a.m. and 6:00 p.m. on the north side from Coronado Street east to Conanicus Avenue, except as otherwise posted.

Narragansett Avenue, no parking for more than ~~two~~ three hours between 10:00 a.m. to 6:00 p.m. on the south side from Clinton Avenue east to Conanicus Avenue, except as otherwise posted.

TOWN COUNCIL SPECIAL MEETING MINUTES
BUDGET WORK SESSION
Tuesday, March 4, 2025
5:00 P.M.

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 4, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:08 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

President Beye asked residents to hold their comments until after the presentation.

III. TOWN COUNCIL BUDGET WORK SESSION for FY 2025/ 2026 (July 1, 2025 to June 30, 2026)

- A) Town Council Budget Work Session for FY 2025/ 2026; review and discussion:
 - 1) Operating Budget

Finance Director Christina Collins summarized the budget process. (see attached). The budget process begins with the Town Administrator submitting the proposed budget to the Town Council no later than 90 days before the financial town meeting, which occurs on the first Monday in June. This means submissions are due by early March, and we met that deadline yesterday. Between November and December, the Town Administrator requests anticipated expenditures and revenue changes from department heads, covering both capital and operational budgets. A joint pre-budget meeting occurs in December between the School Committee and Town Council, which has already taken place. After the Town Council receives the budget, public hearings are scheduled for the town's operating and capital budgets, as well as the school's operating budget. The Town Council may revise the budget and must adopt a recommended budget 30 days before the town meeting. Public notice of the budget must be given at least 14 days in advance, which is published in the Jamestown Press. Before finalizing the budget, the Town Council must complete several requirements with the Department of Revenue (DOR), including notices regarding tax rates and reports to taxpayers. The DOR typically processes submissions within 10 days to 2 weeks. Additionally, Rhode Island General Law 44-5-2 imposes a 4% cap on budget levies. For FY2025, Jamestown's certified levy is \$24,575,879. The maximum levy for FY2026 would be \$25,558,914.16.

Town Administrator Mello gave a presentation to the Town Council (see attached). The Town Council posed several questions.

Councilor Meagher asked why the school department's debt service is on the Town ledger. Finance Director Christina Collins explained the school debt service is carried in the town ledger to help the school stay under the 4% tax cap. The school does not include debt in its internal budget

Additionally, Councilor Meagher asked for clarification on the tangible reimbursement and general revenue line items.

Tangible reimbursement: In 2024, the State froze tangible taxes at a certain limit; below that limit, a business does not get charged a tangible tax, but instead, the State reimburses the municipalities for that amount, approximately \$23,000.

The general revenue is from investment income and penalty payments for late taxes.

Councilor Ross asked about other revenue sources, such as the golf course lease, marina leases, and cell tower leases.

Town Administrator Mello explained that the cell tower lease revenue goes into the Water & Sewer operational budget; the marina lease revenue goes into the Waterfront Infrastructure Fund; and the golf course lease revenue, each year \$25,000 of lease revenue goes into the general operating account, and the balance goes into a restricted account for anticipated capital investment specific to the golf course. All of the restricted accounts appear in the Annual Financial Audit report.

Councilor Ross asked how close the town is to coming in on budget, having a surplus, or being at a deficit.

Finance Director Christina Collins explained the town is on track. If the town expected a deficit, the Town Council would be notified. Also, the town is required to report quarterly to the state on the town and school budget projections. Right now, Finance Director Christina Collins is projecting approximately a \$250,000 surplus for both the town and school.

Lengthy discussion regarding the proposed bonds. The length of time for the bonds varies, based on the life expectancy of the project. The Town Council requested that Bond Counsel David Ferrara present to the Town Council on March 10th.

2) Capital Improvement Program

The Capital Improvement Program will be discussed on Monday, March 10, 2025.

Public Comment(s):

Ken Newman, Chair of the Board of Canvassers, addressed the Town Council and described the statutory expansion of canvasser responsibilities. He mentioned the state-mandated cross-training, testing, and longer shifts, characterizing the increase training as an "unfunded mandate."

Hugh Murphy, a member of the Board of Canvassers, addressed the Town Council. He noted that stipends had not increased since before 1999. He explained that canvassers are now required to cover roles during both early voting and election day. He emphasized the need to retain reliable and trained election workers.

Councilor Ross confirmed the budget includes requested increases for Board of Canvass members and poll workers.

President Beye thanked all for attending and stated the next Budget Work Session will be taking place on Monday, March 10, 2025 at 6:00 p.m.

IV. ADJOURNMENT

A motion was made by President Beye with a second by Councilor Meagher to adjourn at 6:32 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

Town Council

Budget Overview Presentation

March 4, 2025

Town of Jamestown

Budget Process

- Town of Jamestown - Charter Sec.1101 Proposed Budget
 - Town Administrator shall submit to the Town Council, not later than 90 day preceding the date of the financial town meeting.
 - Town Financial Meeting – first Monday in June.
 - 90 days approximately the first week of March.
- Town Administrator requests each department head (November - December) to propose anticipated expenditures & changes in revenues for their respective departments. Requests are for both Capital and Operating expenditures.

R.I. General Laws §16-2-21 states:

Pre-budget consultation — Annual reports — Appropriation requests — Budgets.

(a) At least sixty (60) days, but not more than ninety (90) days, prior to the formal submission of the school budget to the appropriate city or town officials by the school committee, there shall be a joint, pre-budget meeting between the school committee and the city or town council(s).

- This joint meeting typically occurs in December.

Town of Jamestown

Budget Process

- Once budget is submitted to Town Council Public hearings are scheduled.
- Typically there are 4 scheduled hearings.
 - Town Operating
 - Town Capital
 - School Operating/Town/Town Capital
 - Wrap-up
- There is also a line item on the Town Council agenda from submittal until Town Council adaptation.

Town of Jamestown

Budget Process

Sec. 1102. - Recommended *budget*.

The town council may revise the *budget* as submitted by the town administrator and shall adopt a recommended *budget* for presentation to the financial town meeting not later than 30 days preceding its date.

Sec. 1104. - Public notice.

The recommended *budget* and capital *budget* as provided in shall be printed and available to the public at least 14 days preceding the annual financial town meeting.

Town of Jamestown

Budget Process

The following documentation must be provided in order to receive approval from the Division of Municipal Finance:

- Completed Notice of Proposed Property Tax Rate Change (§ 44-35-6 Publication of property tax rates)
- Completed Report to Taxpayers on Current and Proposed Budget (§ 44-35-7 Publication of town and city budget summary)
- Completed Notice of Property Tax Rate Change Support Sheet
- Completed Checklist to Exceed the Property Tax Cap with Supporting Documentation
- 2024 & FY 2025 Revenue & expenditure detail that ties into each line item of the Report to Taxpayers on Current and Proposed Budget
- FY 2024 & FY 2025 tax levy dollars to support local school district (Maintenance of Effort)
- Motor Vehicle Exemption Amount
- Collection Rates for Real Estate
- Tax Bill Due Dates

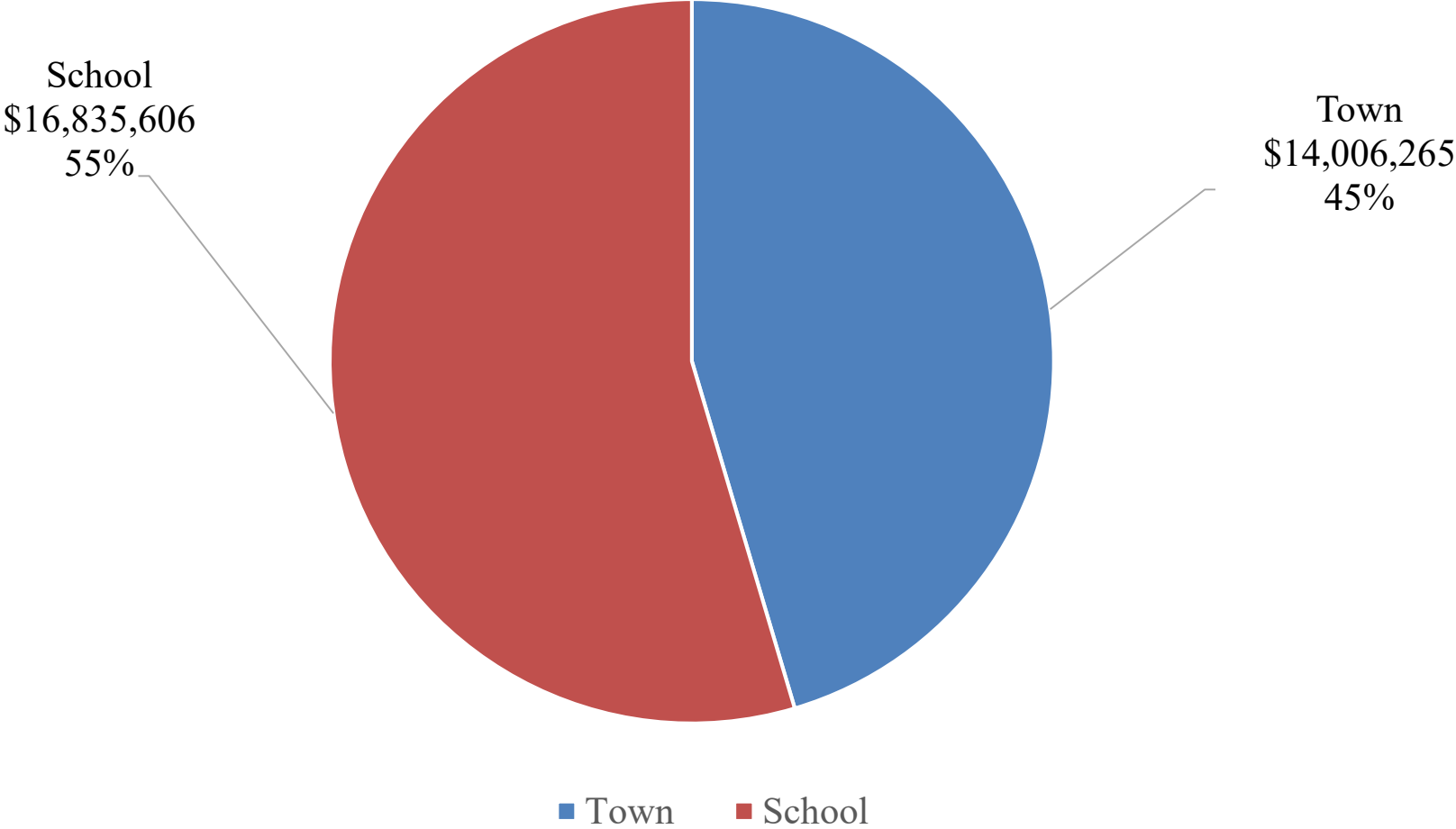
R.I. General Laws §44-5-2 (b) states

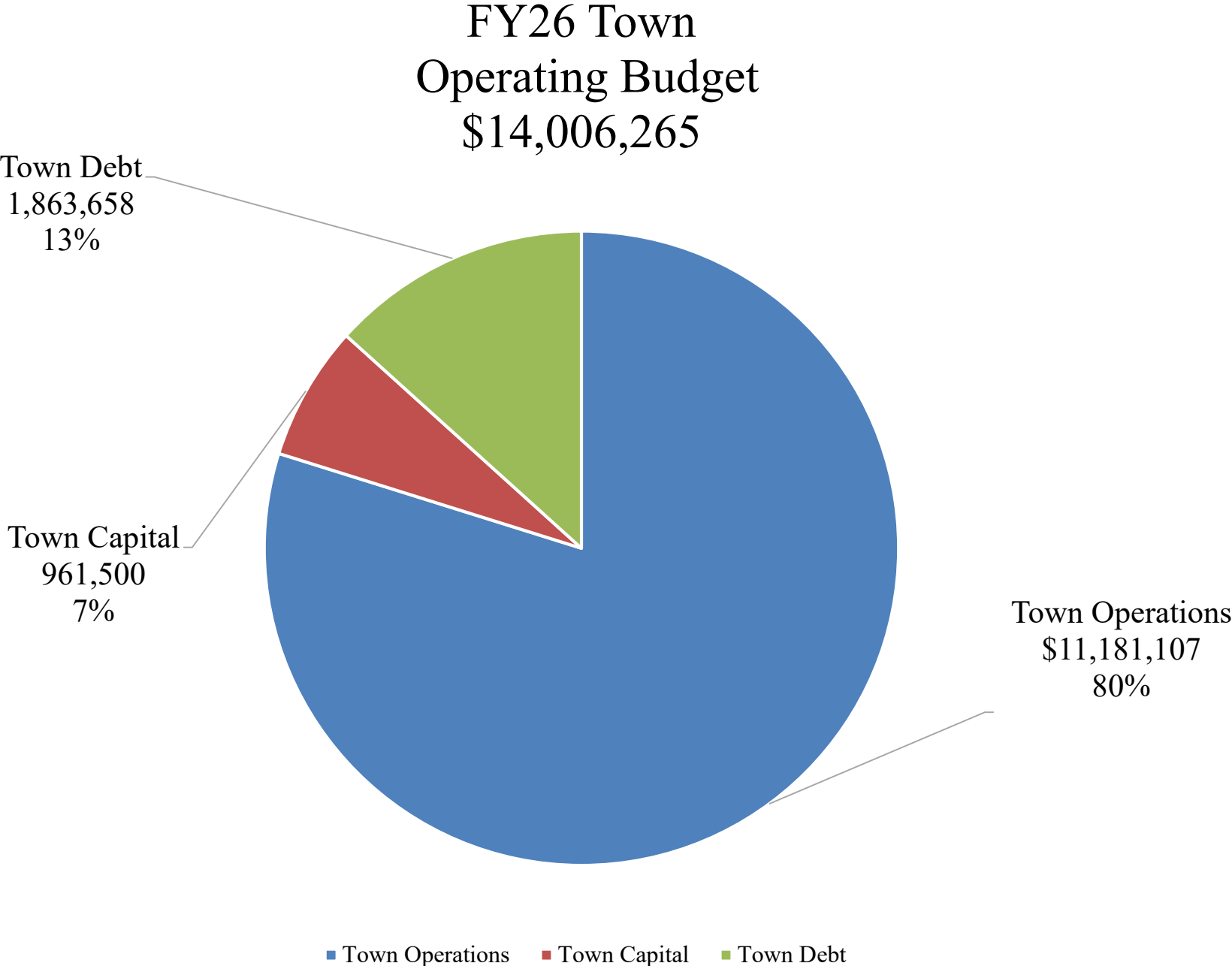
“...In its fiscal year 2013 and in each fiscal year thereafter, a city or town may levy a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year. For purposes of this levy calculation, taxes levied pursuant to chapters 34 and 34.1 of this title shall not be included.”

Therefore, the cap increase for fiscal year 2025 is four percent (4.00%). If your municipality proposes to increase its levy for fiscal year 2025 by an amount in excess of four percent (4.00%) of the total amount levied and certified for fiscal year 2024 (Section 44-5-2(b) of the R.I. General Laws), certification must be obtained from the Department of Revenue and/or the Office of the Auditor General.

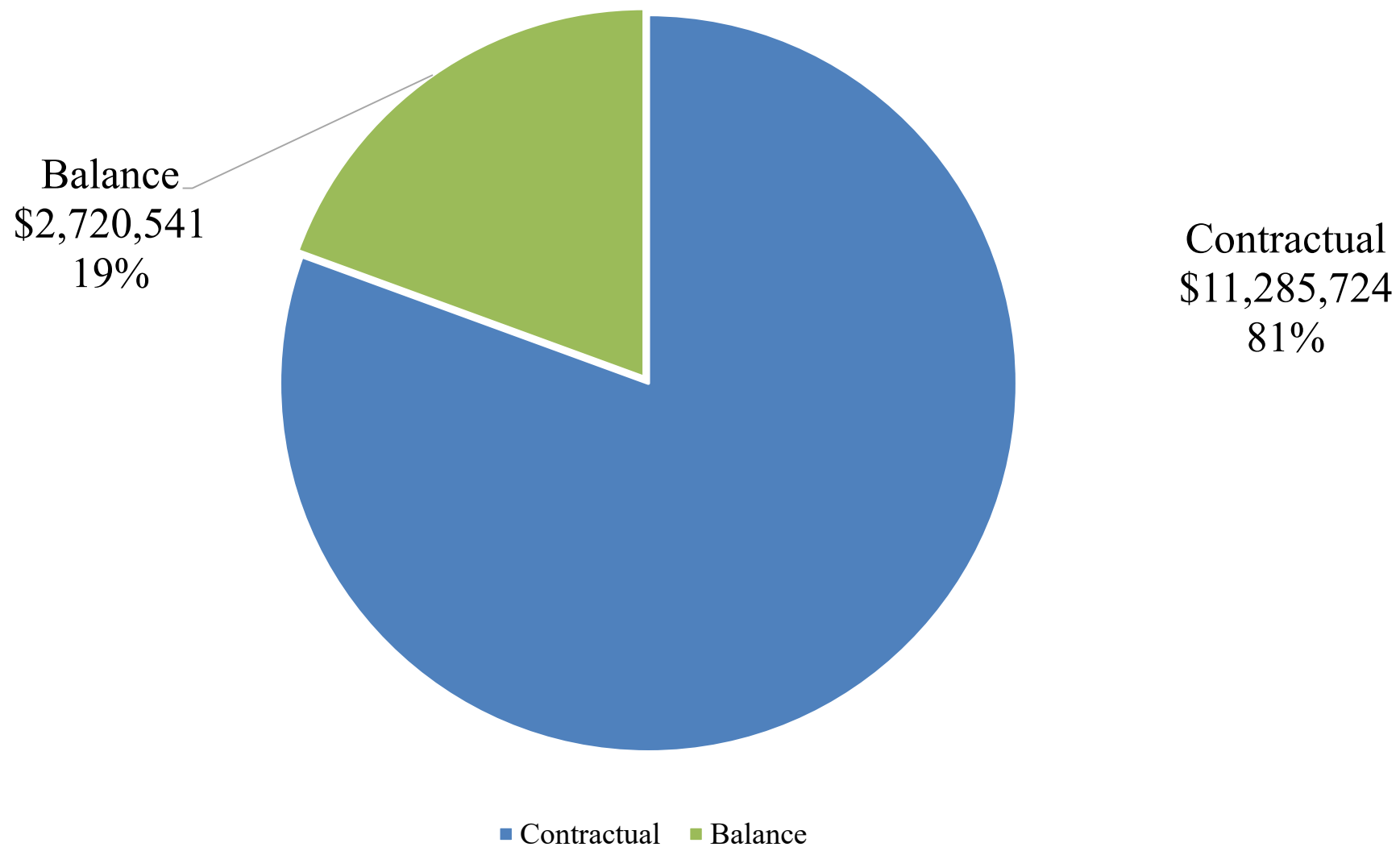
Certified Levy FY25	\$24,575,879.00	FY25 School Appropriation	\$14,390,303.00
4% Maximum Levy	<u>\$983,035.16</u>	Per RIGL 16-2-21, 4% School	
Total Levy Limit FY26	\$25,558,914.16	from prior year appropriation	\$575,612.08
		Levy increase for Town	<u>\$407,423.08</u>
			\$983,035.16

Town of Jamestown FY26
Town and School Budget
\$30,841,871

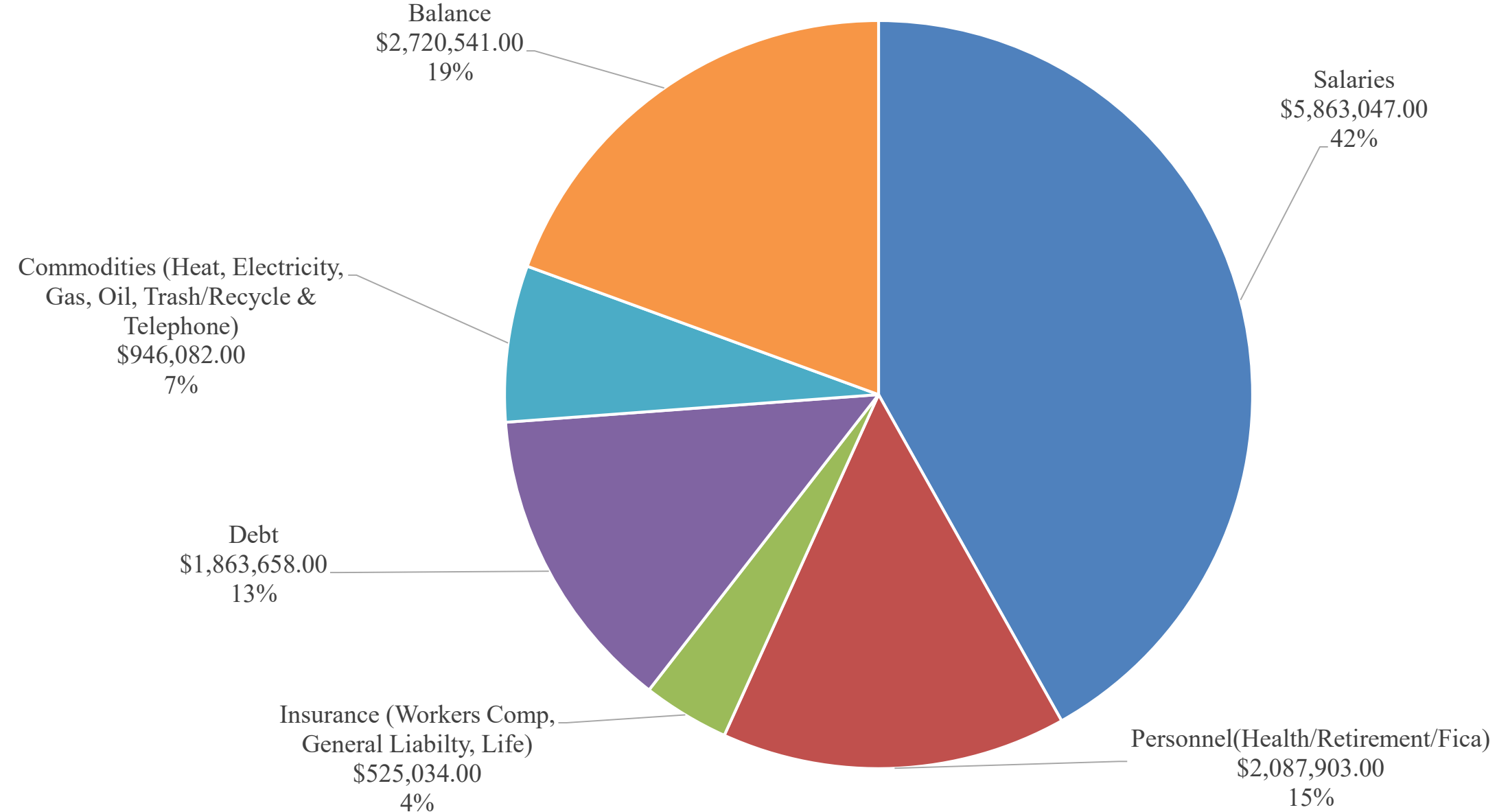




FY26 Town Expenditures



Town of Jamestown – FY26 Operating Budget



FY 2025-2026 Proposed Town and School Budget								
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Page 80 of 228	
	Adopted	Adopted	Adopted	Adopted	Adopted	Proposed	Inc/(Dec)	Change
Town								
Operations	\$9,270,505	\$9,403,162	\$9,983,506	\$10,268,329	\$10,658,738	\$11,181,107	\$522,369	4.90%
Capital	584,233	894,367	904,300	787,000	847,060	961,500	\$114,440	13.51%
Town- Debt Service	1,408,362	1,443,913	1,422,412	1,546,568	1,602,459	1,863,658	\$261,199	16.30%
School -Debt Service	395,278	412,138	404,488	396,838	389,188	378,988	-\$10,200	-2.62%
subtotal	\$11,658,378	\$12,153,580	\$12,714,706	\$12,998,735	\$13,497,445	\$14,385,253	\$887,808	6.58%
	1.60%	4.25%	4.62%	2.23%	3.84%	6.58%		3.9% 5 yr ave.
Schools								
Operations	\$13,365,064	\$13,441,338	\$14,171,954	\$14,870,825	\$15,317,164	\$15,585,412	\$268,248	1.75%
Capital	270,048	209,098	368,516	150,000	445,000	448,400	\$3,400	0.76%
Debt Service (Town)	0	0	0	0	0	0	\$0	0.00%
subtotal	\$13,635,112	\$13,650,436	\$14,540,470	\$15,020,825	\$15,762,164	\$16,033,812	\$271,648	1.72%
	0.95%	0.11%	6.52%	3.30%	4.94%	1.72%		2.5% 5 yr ave.
Grants	357,846	679,657	897,949	587,246	238,752	256,106	\$17,354	7.27%
Nutrition	163,000	145,000	132,150	112,350	112,350	166,700	\$54,350	48.38%
subtotal	\$520,846	\$824,657	\$1,030,099	\$699,596	\$351,102	\$422,806	\$71,704	20.4%
	1.64%	58.33%	24.91%	-32.08%	-49.81%	20.42%		14.6%
Total	\$25,814,336	\$26,628,673	\$28,285,275	\$28,719,156	\$29,610,711	\$30,841,871	\$959,512	3.34%

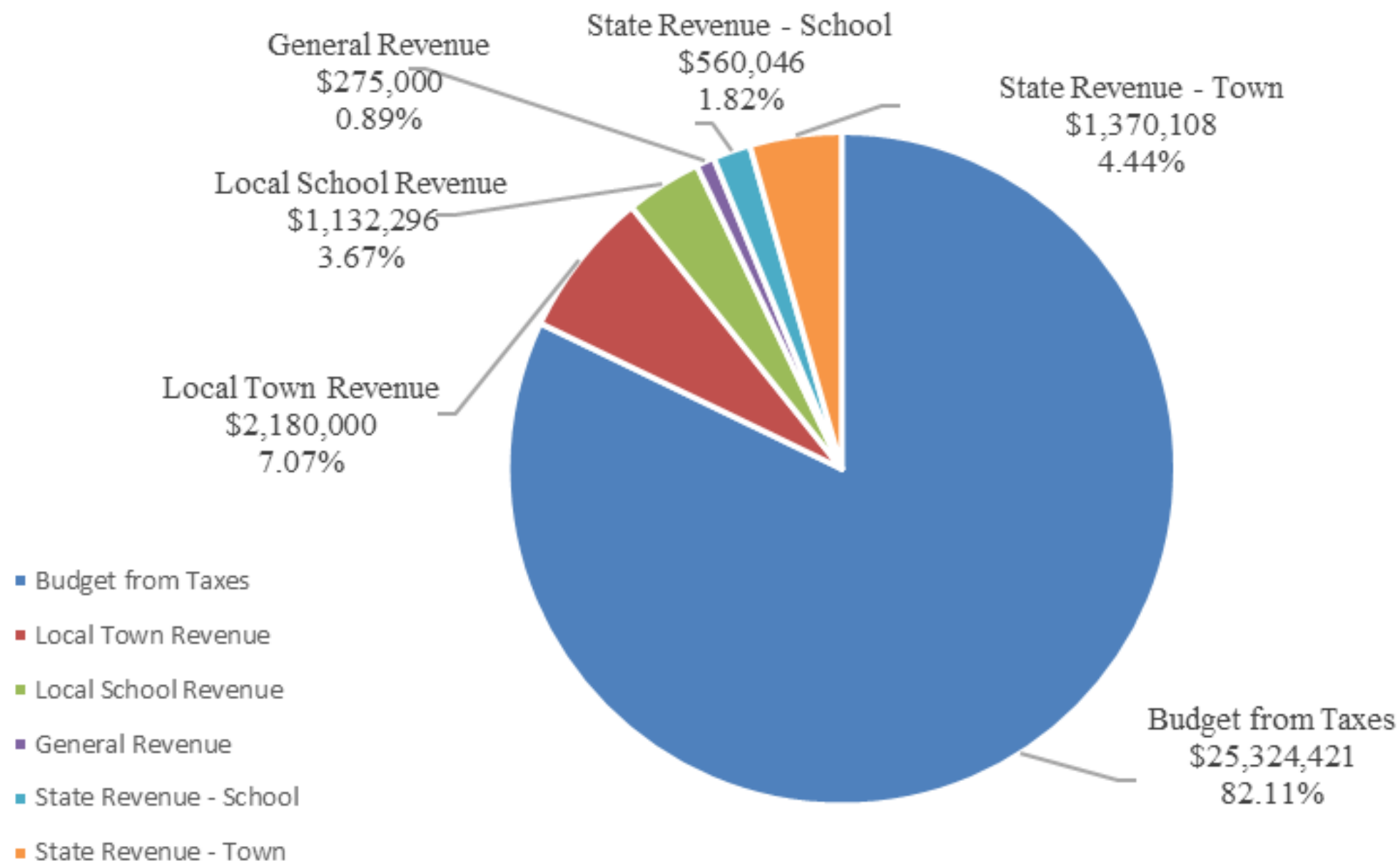
Town and School	3.33%	5.28%	9.62%	5.37%	5.68%	5.41%		6.3%	5 yr ave.
Town and School w/out Grants and Nutrition	1.25%	2.02%	5.62%	2.80%	4.43%	3.96%		3.8%	5 yr ave.

Town of Jamestown FY2025-2026

	2024-2025 Adopted	2025-2026 Proposed	Increase/ (decrease)	Inc./ (Dec.) Percent
General Administration				
Town Council	\$15,050	\$15,050	\$0	0.00%
Town Administrator	214,503	220,730	\$6,227	2.90%
Probate Court	6,836	6,836	\$0	0.00%
Election and Town Meetings	24,450	19,018	(\$5,432)	-22.22%
Legal Counsel	175,000	175,000	\$0	0.00%
Clerk and Records	235,656	235,656	\$0	0.00%
Planning Department	187,564	187,564	\$0	0.00%
Zoning	10,500	10,500	\$0	0.00%
Personnel	1,855,447	2,027,275	\$171,828	9.26%
Finance	251,830	253,330	\$1,500	0.60%
Tax Assessor	103,209	104,430	\$1,221	1.18%
Town Audit	25,000	28,000	\$3,000	12.00%
Information Technology	117,575	125,860	\$8,285	7.05%
Protective Service/Building Inspections	353,531	400,676	\$47,145	13.34%
Total General Administration	\$3,576,151	\$3,809,925	\$233,774	6.54%
Public Safety Program - Police Department				
Police Protection	\$2,158,833	\$2,202,588	\$43,755	2.03%
Emergency Management	7,500	7,500	\$0	0.00%
Animal Control/Tick Task Force	7,500	7,500	\$0	0.00%
Total Public Safety Program - Police	\$2,173,833	\$2,217,588	\$43,755	2.01%
Public Safety Program - Fire/EMS Department				
Fire Protection	479,336	542,209	\$62,873	13.12%
Emergency Medical Services	656,327	743,006	\$86,679	13.21%
Total Public Safety Program - Fire/EMS	\$1,135,663	\$1,285,215	\$149,552	13.17%

	2024-2025 Proposed	2025-2026 Proposed	Increase/ (decrease)	Inc./ (Dec.) Percent
Public Works Program				
Administration	\$72,477	\$72,477	\$0	0.00%
Engineering	56,304	56,304	\$0	0.00%
Highway	1,163,191	1,179,891	\$16,700	1.44%
Snow Removal (roads and sidewalks)	88,000	88,000	\$0	0.00%
Waste Removal	546,405	559,005	\$12,600	2.31%
Street Lighting	64,000	30,000	(\$34,000)	-53.13%
Other Public Works	3,500	3,500	\$0	0.00%
Public Buildings	297,000	341,500	\$44,500	14.98%
Tree Management Program	34,800	34,800	\$0	0.00%
Total Public Works Program	\$2,325,677	\$2,365,477	\$39,800	1.71%
Library Program				
Total Library Services Program	\$511,097	\$536,632	\$25,535	5.00%
Parks, Beaches, Recreation Program				
Parks, Beaches & Recreation Services Prog	\$670,728	\$708,908	\$38,180	5.69%
Senior Program				
Senior Services Program	\$182,889	\$181,389	(\$1,500)	-0.82%
Misc. Other				
Misc. Other	\$93,200	\$98,200	\$5,000	5.36%
Debt Service				
Debt Service Program	\$1,602,459	\$1,841,431	\$238,972	14.91%
Capital				
Capital Program	\$847,060	\$961,500	\$114,440	13.51%

Town of Jamestown FY26 Budgeted Revenue



State Revenues	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase/ (Decrease)
	Adopted	Adopted	Adopted	Adopted	Proposed	
State Library Aid	\$109,968	\$115,315	\$120,781	\$117,542	\$119,499	\$1,957
Library Construction Reimb					\$155,433	\$155,433
Motor Vehicle Reimbursement	182,168	579,623	622,793	622,793	633,787	\$10,994
Public Serv. Corp. Tax	68,451	68,451	68,061	73,304	75,096	\$1,792
Hotel Tax	24,913	46,785	54,506	72,657	63,102	(\$9,555)
Meals and Beverage Tax	69,817	93,789	102,829	116,686	149,718	\$33,032
School Housing Aid- FY26			150,000	150,000	150,000	\$0
Tangible Reimb					23,473	\$0
Total - Aid to Town	\$455,317	\$903,963	\$1,118,970	\$1,152,982	\$1,370,108	\$217,126

State Revenues	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase/
	Adopted	Adopted	Adopted	Adopted	Proposed	(Decrease)
State Library Aid	\$109,968	\$115,315	\$120,781	\$117,542	\$119,499	\$1,957
Library Construction Reimb					\$155,433	\$155,433
Motor Vehicle Reimbursement	182,168	579,623	622,793	622,793	633,787	\$10,994
Public Serv. Corp. Tax	68,451	68,451	68,061	73,304	75,096	\$1,792
Hotel Tax	24,913	46,785	54,506	72,657	63,102	(\$9,555)
Meals and Beverage Tax	69,817	93,789	102,829	116,686	149,718	\$33,032
School Housing Aid- FY26			150,000	150,000	150,000	\$0
Tangible Reimb					23,473	\$0
Total - Aid to Town	\$455,317	\$903,963	\$1,118,970	\$1,152,982	\$1,370,108	\$217,126

Town Revenue	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase/
	Adopted	Adopted	Adopted	Adopted	Proposed	(Decrease)
Town Clerk	\$335,000	\$400,000	\$400,000	\$350,000	\$325,000	-\$25,000
Building Inspection	235,000	325,000	325,000	375,000	400,000	\$25,000
Parks and Recreation	510,000	535,000	550,000	550,000	550,000	\$0
Dog Fines	5,000	5,000	5,000	5,000	5,000	\$0
Finance Revenues	85,000	90,000	100,000	125,000	125,000	\$0
Golf Course/County Club Lease	25,000	25,000	25,000	25,000	25,000	\$0

FY24(onwards)-does not include Housing Aid

QUESTIONS



Town of Jamestown
FY2025-2026
Town Administrator
Proposed Operating Budget
March 4, 2025

Operating Budget Work Session

Monday, March 4, 2025

- **Town Council**
- **Town Administrator**
- **Probate Court**
- **Election and Town Meetings**
- **Legal Counsel**
- **Clerk and Records**
- **Planning Department**
- **Zoning**
- **Personnel**
- **Finance Department**
- **Tax Assessor**
- **Audit**
- **Information Technology**
- **Police Protection/EMA**
- **Fire Protection**
- **Emergency Medical Services**
- **Protective Services/Building**
- **Public Works**
- **Animal Control**
- **Senior Services**
- **Library**
- **Recreation**
- **Debt Service**
- **Miscellaneous**

Salaries- All salaries except Police and Fire/ALS are level funded.

Police (IBPO) are in the 2nd year of a 3 year contract. Salaries are budgeted at 3%.

Fire Department has proposed a 2% increase.

NAGE689(Clerks & Dispatchers) & NAGE69 (Public Works) are in contract negotiations.

Department Heads and non-union (primarily Recreation & Library) will be adjusted.

Adjustments for salaries are in the Personnel line item.

Fees. Supplies & Dues- are items that the department need to run there everyday operation.

Including but not limited to- postage, office supplies and equipment, training dues, membership to respective associations and conferences.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
	GENERAL GOVERNMENT								
1100-7001	COUNCIL								
70101	Salaries (5)	13,800.00	13,800.00	13,800.00	0.00%	13,800.00	0.00%	0.00	6,450.00
70302	Fees & Supplies	233.91	500.00	500.00	0.00%	500.00	0.00%	0.00	560.64
70305	Advertising	3,766.00	750.00	750.00	0.00%	750.00	0.00%	0.00	1,330.00
Sub Total:		17,799.91	15,050.00	15,050.00	0.00%	15,050.00	0.00%	0.00	8,340.64

Town Council- Level Funded

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7002	TOWN ADMINISTRATOR								
70101	Salary, Administrator (1)	135,229.44	140,410.00	140,410.00	0.00%	140,410.00	0.00%	0.00	85,677.33
70102	Salary, Clerical	70,699.25	72,820.00	72,820.00	0.00%	72,820.00	0.00%	0.00	41,959.61
70302	Fees, Supplies & Dues	3,683.91	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	5,217.18
70303	Travel Expenses	4,200.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,800.00
Sub Total:		213,812.60	220,730.00	220,730.00	0.00%	220,730.00	0.00%	0.00	135,654.12

Town Administrator- Level Funded

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7003	PROBATE COURT								
70101	Salary, Judge (1)	5,635.24	5,636.00	5,636.00	0.00%	5,636.00	0.00%	0.00	3,251.10
70302	Fees, Supplies & Dues	794.52	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	-1,303.52
	Sub Total	6,429.76	6,836.00	6,836.00	0.00%	6,836.00	0.00%	0.00	1,947.58

Probate Court - Level funded

TOWN OF JAMESTOWN TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7004	ELECTION & TOWN MEETINGS								
70101	Salaries, Canvassers (3 & 2 alt.)	5,052.25	5,234.00	10,000.00	91.06%	10,000.00	91.06%	0.00	2,941.68
70102	Salary, Clerical	2,893.00	1,878.00	1,878.00	0.00%	1,878.00	0.00%	0.00	0.00
70103	Salaries, Moderator & Sergeant	1,419.72	1,450.00	1,450.00	0.00%	1,450.00	0.00%	0.00	323.68
70104	Election Supervisors	5,758.50	9,508.00	1,630.00	-82.86%	1,630.00	-82.86%	0.00	7,557.00
70112	Election - OT	1,023.30	1,440.00	320.00	0.00%	320.00	-77.78%	0.00	1,147.72
70302	Fees, Supplies & Dues	4,896.25	3,800.00	2,600.00	-31.58%	2,600.00	-31.58%	0.00	3,329.18
70305	Advertising & Printing	977.50	1,140.00	1,140.00	0.00%	1,140.00	0.00%	0.00	982.50
	Sub Total	22,020.52	24,450.00	19,018.00	-22.22%	19,018.00	-22.22%	0.00	16,281.76

Election & Town – Salary for the Canvassers to be adjusted to reflect increase in workload, including meeting attendance and mandatory trainings. Other line items decreased to reflect election activity.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
1100-7005	LEGAL								
70201	Professional Services	104,719.00	175,000.00	175,000.00	0.00%	175,000.00	0.00%	0.00	75,082.45
Sub Total:		104,719.00	175,000.00	175,000.00	0.00%	175,000.00	0.00%	0.00	75,082.45

Legal- Legal services provided to the Town, including but not limited to Town Solicitor retainer and non-retainer, Bond Counsel and other specialty legal services as needed.

TOWN OF JAMESTOWN									
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
					INCREASE		INCREASE		2/25/2025
1100-7006	CLERK & RECORDS								
70101	Salary, Town Clerk (1)	75,960.30	78,291.00	78,291.00	0.00%	78,291.00	0.00%	0.00	45,138.00
70102	Salary, Clerical (2) w/longevity	111,148.36	116,015.00	116,015.00	0.00%	116,015.00	0.00%	0.00	67,310.98
70104	Salary, Clerk OT	957.36	550.00	550.00	0.00%	550.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	35,757.71	37,000.00	37,000.00	0.00%	37,000.00	0.00%	0.00	22,027.71
70305	Advertising & Printing	6,124.26	3,800.00	3,800.00	0.00%	3,800.00	0.00%	0.00	470.50
Sub Total:		229,947.99	235,656.00	235,656.00	0.00%	235,656.00	0.00%	0.00	134,947.19

Clerk & Records- Level funded

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
ACCOUNT		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
1100-7007	PLANNING								
70101	Salary, Town Planner (1) w/longevity	96,694.25	99,350.00	99,350.00	0.00%	99,350.00	0.00%	0.00	60,771.94
70102	Salary, Clerical (1)	40,363.24	51,714.00	51,714.00	0.00%	51,714.00	0.00%	0.00	30,963.00
70201	Planning Commission	7,000.00	7,000.00	7,000.00	0.00%	7,000.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	10,984.95	4,500.00	5,000.00	11.11%	4,500.00	0.00%	0.00	2,846.75
703XXX	Sustainability Consultant	0.00	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	0.00
Sub Total		155,042.44	187,564.00	188,064.00	0.27%	187,564.00	0.00%	0.00	94,581.69

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7008	ZONING								
70101	Salaries (10)	7,355.99	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	2,243.75
70302	Supplies	3,556.25	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	2,371.94
Sub Total		10,912.24	10,500.00	10,500.00	0.00%	10,500.00	0.00%	0.00	4,615.69

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT		YEAR TO DATE
					INCREASE		INCREASE	RECOMMENDED	2/25/2025
1100-7009	PERSONNEL								
70900	Social Security Tax	365,760.93	372,500.00	390,657.00	4.87%	390,657.00	4.87%	0.00	235,287.14
70901	Health Insurance	613,914.46	743,715.00	759,500.00	2.12%	759,500.00	2.12%	0.00	367,017.59
70902	Workers' Compensation	68,585.00	85,000.00	85,000.00	0.00%	85,000.00	0.00%	0.00	0.00
70903	Retirement	373,273.00	350,000.00	371,000.00	6.00%	371,000.00	6.00%	0.00	202,592.44
70904	Year End - Contractual	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70906	Life Insurance	11,931.23	13,000.00	13,000.00	0.00%	13,000.00	0.00%	0.00	8,689.04
70907	General Liability Insurance	118,711.69	120,000.00	120,000.00	0.00%	120,000.00	0.00%	0.00	110,000.00
70910	Salary Adjustment/Contingency	0.00	25,000.00	130,000.00	420.00%	130,000.00	420.00%	0.00	0.00
	OPEB - Other Post Employment Benefits	25,000.00	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	0.00
70920	Blue Cross - Police Retiree	116,343.00	115,005.00	133,118.00	15.75%	133,118.00	15.75%	0.00	74,013.62
	Sub Total	1,693,519.31	1,849,220.00	2,027,275.00	9.63%	2,027,275.00	9.63%	0.00	997,599.83

Personnel: FICA reflects payroll increase. Line items have been adjusted to reflect anticipated increase in health and dental premiums (7%), enrollments and contractual obligations. Line 70902, Workers Comp. Insurance reflects anticipated cost. General Liability reflects cost for anticipated increase. Continued funding of the OPEB for the Police as well as an increase in the Town's Pay as you go Blue Cross for current retirees.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT		YEAR TO DATE
					INCREASE		INCREASE	RECOMMENDED	2/25/2025
	FINANCE								
1100-7010	FINANCE OFFICE								
70100	Salary, Finance Director (1) w/longevity	130,486.32	123,153.00	123,153.00	0.00%	123,153.00	0.00%	0.00	86,490.33
70101	Salary, Deputy Tax Collector (1) w/longevity	93,342.62	85,677.00	85,677.00	0.00%	85,677.00	0.00%	0.00	55,024.23
70201	Professional Services	20,871.65	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	16,326.38
70302	Fees, Supplies & Dues	23,238.97	22,000.00	16,900.00	-23.18%	16,900.00	-23.18%	0.00	3,499.27
70303	Software	0.00	0.00	6,600.00	100.00%	6,600.00	100.00%	0.00	0.00
	Sub Total:	267,939.56	251,830.00	253,330.00	0.60%	253,330.00	0.60%	0.00	161,340.21

Finance- Reallocated Software to new line item with a slight increase for yearly support cost. Fees, Supplies & Dues has an increased due to the numerous postal increases in the last couple of years.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7011	TAX ASSESSOR								
70101	Salary, Assessor (1)	85,327.54	88,808.00	88,808.00	0.00%	88,808.00	0.00%	0.00	52,505.87
70302	Fees, Supplies & Dues	14,341.98	13,501.00	3,900.00	-71.11%	3,900.00	-71.11%	0.00	11,369.00
70303	Software	0.00	0.00	10,822.00	1000.00%	10,822.00	100.00%	0.00	0.00
70305	Advertising & Printing	539.50	900.00	900.00	0.00%	900.00	0.00%	0.00	225.00
	Sub Total	100,209.02	103,209.00	104,430.00	1.18%	104,430.00	1.18%	0.00	64,099.87

Tax Assessor- Reallocated Software to new line item with a slight increase for yearly support. Fees, Supplies & Dues has a slight increase for licenses and membership renewals.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
					INCREASE		INCREASE		2/25/2025
1100-7012	AUDIT OF ACCOUNTS								
70201	Professional Services	27,300.00	25,000.00	28,000.00	12.00%	28,000.00	12.00%	0.00	28,250.00
Sub Total:		27,300.00	25,000.00	28,000.00	12.00%	28,000.00	12.00%	0.00	28,250.00

Audit of Accounts- Increase for 3rd year of contract.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
ACCOUNT					INCREASE		INCREASE		2/25/2025
1100-7013	INFORMATION TECHNOLOGY								
70201	Consultant, IT	76,530.00	65,000.00	65,000.00	0.00%	65,000.00	0.00%	0.00	43,405.00
70303	Yearly Software	57,234.09	52,575.00	60,860.00	15.76%	60,860.00	15.76%	0.00	46,984.94
Sub Total:		133,764.09	117,575.00	125,860.00	7.05%	125,860.00	7.05%	0.00	90,389.94

Information Technology:

Town Internet service/support, external Network monitoring and Internet content filtering software renewal

Website software license/support

Town Network Intrusion monitoring, detection and reporting

Town Server software maintenance upgrades

Server and Workstation backup software

Town Email Security Gateway, Virus/Spam filtering and reporting

Town Domain Security Monitoring

Other Town annual software licensing and renewals

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
	PUBLIC SAFETY								
1100-7031	POLICE PROTECTION								
70100	Salary, Police Chief	80,000.00	107,120.00	107,120.00	0.00%	107,120.00	0.00%	0.00	61,800.00
70101	Salaries, Police (13)	1,001,804.27	1,003,336.00	1,023,392.00	2.00%	1,023,392.00	2.00%	0.00	585,874.56
70102	Longevity, Officers	74,395.77	71,988.00	68,368.00	-5.03%	68,368.00	-5.03%	0.00	26,981.40
70103	Police Benefits	57,839.76	62,761.00	63,058.00	0.47%	63,058.00	0.47%	0.00	41,329.04
70104	Overtime - Police Officers	194,206.58	185,000.00	185,000.00	0.00%	185,000.00	0.00%	0.00	117,093.39
70105	Police Retirement	300,000.00	288,397.00	288,397.00	0.00%	288,397.00	0.00%	0.00	144,198.50
70111	Salaries Dispatch (4.5), (.25) Admin, PT(1)	200,865.12	224,718.00	233,226.00	3.79%	233,226.00	3.79%	0.00	124,276.89
70112	Longevity, Dispatch/Support	8,657.08	8,764.00	8,866.00	1.16%	8,866.00	1.16%	0.00	5,236.02
70113	Dispatch Benefits	11,495.88	12,132.00	12,244.00	0.92%	12,244.00	0.92%	0.00	6,188.78
70114	Overtime - Dispatch	57,264.31	27,500.00	30,000.00	9.09%	30,000.00	9.09%	0.00	31,149.65
70302	Fees, Supplies & Dues	15,367.26	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	12,311.61
70303	Computer Software	30,502.07	24,200.00	30,000.00	23.97%	30,000.00	23.97%	0.00	26,335.95
70307	Building Maintenance	8,517.95	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	4,595.00
70308	Vehicle Insurance	9,017.00	9,017.00	9,017.00	0.00%	9,017.00	0.00%	0.00	0.00
70309	Telephone	9,361.86	12,500.00	12,500.00	0.00%	12,500.00	0.00%	0.00	7,072.64
70310	Personal Equipment, Uniforms	13,953.27	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	3,840.02
70311	Maintenance of Uniforms - Police	25,200.00	29,400.00	29,400.00	0.00%	29,400.00	0.00%	0.00	0.00
70322	Maintenance of Uniforms - Dispatch	1,500.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	1,500.00
70312	Ammunition & Supplies	3,939.82	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	2,814.80
70313	Maintenance, Police Cars	11,667.21	15,000.00	15,000.00	0.00%	15,000.00	0.00%	0.00	6,632.59
70314	Gas & Tires	23,947.96	23,000.00	23,000.00	0.00%	23,000.00	0.00%	0.00	14,538.49
70315	Training	16,383.63	15,000.00	25,000.00	66.67%	25,000.00	66.67%	0.00	14,502.65
70317	Maintenance of Radio System	4,456.63	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	609.00
70318	Equipment	3,248.58	1,500.00	1,500.00	0.00%	1,500.00	0.00%	0.00	3,582.97
	Sub Total:	2,163,592.01	2,158,833.00	2,202,588.00	2.03%	2,202,588.00	2.03%	0.00	1,242,463.95

Police Protection: Police Officers (IBPO) salaries are budgeted at 3% as per contract. Variation due to retirements/new hires. Dispatcher and support staff are level funded. Training increase for a new initiative Newport County Special Response Team. Other line items are adjusted for trends and anticipated costs.

TOWN OF JAMESTOWN									
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
ACCOUNT		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
					INCREASE		INCREASE		2/25/2025
1100-7030	EMERGENCY MANAGEMENT AGENCY								
70302	EMA - program and generator maintenance	2,720.50	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	3,988.68
Sub Total:		2,720.50	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	3,988.68

Emergency Management – This line reflects funding for service contracts and maintenance for the generators.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7032	FIRE PROTECTION								
70100	Fire Chief/EMS Director	72,004.40	74,165.00	75,647.00	2.00%	75,647.00	2.00%	0.00	42,787.20
	Benefits	7,204.00	7,416.00	9,078.00	22.41%	9,078.00	22.41%	0.00	0.00
	FICA	-11,015.17	12,632.00	13,807.00	9.30%	13,807.00	9.30%	0.00	6,001.74
70102	Stipend, Deputy Fire Chief (2)	6,000.00	6,000.00	6,120.00	2.00%	6,120.00	2.00%	0.00	0.00
70103	Fire Inspector	27,083.80	38,563.00	39,334.00	2.00%	39,334.00	2.00%	0.00	27,878.60
	Fire Inspector/Clerk	18,720.00	12,854.00	21,216.00	0.00%	21,216.00	65.05%	0.00	0.00
70104	Fire Incentive Program	69,933.17	75,000.00	70,000.00	-6.67%	70,000.00	-6.67%	0.00	37,850.00
70104	Fire Incentive Retired Members	0.00	3,500.00	5,000.00	42.86%	5,000.00	42.86%	0.00	0.00
70105	Equipment/Safety Maintenance	29,756.20	32,126.00	44,289.00	37.86%	44,289.00	37.86%	0.00	19,915.00
70201	Cleaning Contract	6,708.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	16,763.68	8,250.00	8,800.00	6.67%	8,800.00	6.67%	0.00	5,058.51
70303	Software	175.00	5,800.00	17,266.00	197.69%	17,266.00	197.69%	0.00	3,252.28
70308	Insurance	66,631.42	37,500.00	61,000.00	62.67%	61,000.00	62.67%	0.00	13,355.50
70309	Telephone	9,849.39	8,180.00	8,712.00	6.50%	8,712.00	6.50%	0.00	5,166.28
70313	Apparatus & Truck Repair	59,829.71	40,000.00	40,000.00	0.00%	40,000.00	0.00%	0.00	41,293.94
70314	Gas, Tires & Oil	19,700.59	21,000.00	27,000.00	28.57%	27,000.00	28.57%	0.00	8,044.22
70315	Training	11,128.11	8,000.00	5,500.00	-31.25%	5,500.00	-31.25%	0.00	232.49
70321	Electricity	22,317.40	21,000.00	22,500.00	7.14%	22,500.00	7.14%	0.00	14,718.61
70322	Alarm & Radio	4,882.10	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	6,292.63
70323	Oxygen & Air Pack	5,221.68	7,000.00	6,000.00	-14.29%	6,000.00	-14.29%	0.00	3,358.50
70324	Water	1,549.84	1,600.00	1,600.00	0.00%	1,600.00	0.00%	0.00	765.96
70325	Fire Equipment	16,488.19	18,000.00	18,000.00	0.00%	18,000.00	0.00%	0.00	9,608.09
70326	Fire Extinguishing Agents	142.92	5,250.00	5,250.00	0.00%	5,250.00	0.00%	0.00	704.95
70343	Fuel Oil	13,426.03	15,000.00	13,500.00	-10.00%	13,500.00	-10.00%	0.00	10,516.41
70344	Maintenance	23,615.99	15,000.00	17,090.00	13.93%	17,090.00	13.93%	0.00	10,900.04
Sub Total:		498,116.45	479,336.00	542,209.00	13.12%	542,209.00	13.12%	0.00	267,700.95

Fire Protection- Increase/decrease to reflect trends and adjustments to line items and reallocation or creation of new accounts to better track costs. King Fischer software (9.1k) required in FY26, this platform is for receiving fire alarms, retransmitting the alarm and annual maintenance contract to perform inspections.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7033	EMERGENCY MEDICAL SERVICES								
70102	EMS Director (moved to FD)	900.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70103	Medical Director - Stipend	11,000.00	12,000.00	12,000.00	0.00%	12,000.00	0.00%	0.00	7,000.00
70104	ALS Per Diem	400,152.50	411,177.00	464,097.00	12.87%	464,097.00	12.87%	0.00	242,626.15
70105	EMS Incentive Program	61,863.50	78,500.00	127,250.00	62.10%	127,250.00	62.10%	0.00	37,819.50
70106	EMT Instructors	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70302	Fees and Supplies	11,411.96	29,995.00	8,800.00	-70.66%	8,800.00	-70.66%	0.00	16,070.16
70303	Computer Software	2,820.00	0.00	8,676.00	0.00%	8,676.00	0.00%	0.00	8,251.50
70308	Vehicle Insurance	46,158.05	37,500.00	45,000.00	20.00%	45,000.00	20.00%	0.00	3,587.75
70309	Telephone	0.00	1,200.00	1,680.00	100.00%	1,680.00	100.00%	0.00	1,101.96
70311	Maintenance of Uniforms	989.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70313	Maintenance of Vehicles	4,766.46	16,500.00	5,000.00	-69.70%	5,000.00	-69.70%	0.00	1,956.04
70315	Training of Members	13,670.16	16,000.00	10,000.00	-37.50%	10,000.00	-37.50%	0.00	8,535.60
70330	EMS Building	3,313.53	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70333	Ambulance Medical	39,914.49	22,000.00	25,000.00	13.64%	25,000.00	13.64%	0.00	12,175.02
70900	FICA	45,868.04	31,455.00	35,503.00	12.87%	35,503.00	12.87%	0.00	19,488.56
	Sub Total:	642,827.69	656,327.00	743,006.00	13.21%	743,006.00	13.21%	0.00	358,612.24

Emergency Medical Services- An increase to ALS Per Diem reflects a 2% inc. in hourly rate and additional shifts to provide the necessary staffing. An increase in the Incentive program to retain BLS services by providing additional compensation for shifts. Reallocation of line items to be able to better track costs In specific accounts.

TOWN OF JAMESTOWN TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7034	PROTECTIVE SERVICE								
70101	Salary, Building Inspector (1)	94,122.00	91,237.00	91,237.00	0.00%	91,237.00	0.00%	0.00	54,755.65
70102	Salary, Clerical (1)	35,145.13	32,094.00	55,739.00	73.67%	55,739.00	73.67%	0.00	42,007.29
70117	Stipend, Electrical Inspector	11,699.96	11,500.00	11,500.00	0.00%	11,500.00	0.00%	0.00	7,666.64
70118	Stipend, Plumbing Inspector	4,682.65	5,750.00	5,750.00	0.00%	5,750.00	0.00%	0.00	3,833.29
70119	Stipend, Mechanical Inspector	4,192.65	5,750.00	5,750.00	0.00%	5,750.00	0.00%	0.00	3,833.29
70302	Fees, Supplies & Dues	2,379.99	5,250.00	5,250.00	0.00%	5,250.00	0.00%	0.00	11,453.01
70328	Hydrant Rental	170,000.00	170,000.00	170,000.00	0.00%	200,000.00	17.65%	0.00	0.00
	Zoning Enforcement	840.00	15,450.00	15,450.00	0.00%	15,450.00	0.00%	0.00	0.00
	E-permitting	972.33	6,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	0.00
	Sub Total:	324,034.71	343,031.00	370,676.00	8.06%	400,676.00	16.80%	0.00	123,549.17

Protective Services- Increase for the Clerical account to provide full time coverage in the department. Increase to line 70328 is a direct transfer to the Water department for the cost of maintaining and operating the public fire hydrant system. It funds the infrastructure used for fire protection services. Last increase in FY20.

TOWN OF JAMESTOWN									
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
	PUBLIC WORKS DEPARTMENT								
1100-7041	ADMINISTRATION								
70101	Salary, Public Works Dir. (.5) w/longevity	73,256.44	71,477.00	71,477.00	0.00%	71,477.00	0.00%	0.00	38,105.64
70302	Fees, Supplies & Dues	827.80	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	599.94
	Sub Total:	74,084.24	72,477.00	72,477.00	0.00%	72,477.00	0.00%	0.00	38,705.58
1100-7042	ENGINEERING								
70101	Salary/Environmental Services (.6)	50,953.45	51,904.00	51,904.00	0.00%	51,904.00	0.00%	0.00	28,628.16
70103	Intern	2,881.00	3,200.00	3,200.00	0.00%	3,200.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	803.61	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	100.43
	Sub Total:	54,638.06	56,304.00	56,304.00	0.00%	56,304.00	0.00%	0.00	28,728.59

Administration – Level Funded

Engineering – Level Funded

TOWN OF JAMESTOWN TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7043	HIGHWAY								
70100	Salary, Supervisor (1) w/longevity	86,931.15	85,100.00	85,100.00	0.00%	85,100.00	0.00%	0.00	47,942.33
70101	Salaries, (11) w/longevity	719,791.24	774,291.00	774,291.00	0.00%	774,291.00	0.00%	0.00	462,703.92
70102	Salary, OT	25,536.45	45,000.00	45,000.00	0.00%	45,000.00	0.00%	0.00	10,157.85
70308	Vehicle Insurance	25,563.00	19,300.00	26,000.00	34.72%	26,000.00	34.72%	0.00	19,300.00
70313	Upkeep of Equipment	119,249.17	100,000.00	110,000.00	10.00%	110,000.00	10.00%	0.00	76,398.13
70314	Engine Oil & Fuel	54,962.86	75,000.00	75,000.00	0.00%	75,000.00	0.00%	0.00	42,469.85
70330	Sand & Gravel	9,352.70	17,000.00	17,000.00	0.00%	17,000.00	0.00%	0.00	12,131.32
70331	Cold Patch	6,844.60	13,500.00	13,500.00	0.00%	13,500.00	0.00%	0.00	10,656.70
70333	Road Supplies/Street Signs	16,032.41	14,000.00	14,000.00	0.00%	14,000.00	0.00%	0.00	8,072.77
70334	Equipment Rental	3,272.66	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	2,425.00
70335	License - Contractual	6,000.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	6,300.00
70336	Clothing - Contractual	5,910.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	0.00
70399	Safety & Licensing	5,075.18	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	2,440.72
Sub Total:		1,084,521.42	1,163,191.00	1,179,891.00	1.44%	1,179,891.00	1.44%	0.00	700,998.59

Highway- Increase to vehicle insurance per count of fleet. Increase to upkeep of equipment due to rising costs.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
1100-7044	SNOW REMOVAL								
70336	Snow Removal (overtime)	16,639.06	34,000.00	34,000.00	0.00%	34,000.00	0.00%	0.00	3,766.29
70337	Equipment & Supplies	55,053.09	54,000.00	54,000.00	0.00%	54,000.00	0.00%	0.00	46,083.75
Sub Total:		71,692.15	88,000.00	88,000.00	0.00%	88,000.00	0.00%	0.00	49,850.04

Snow Removal- Level Funded

TOWN OF JAMESTOWN									
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7045	WASTE REMOVAL								
70101	Salary, Operator (1) w/longevity	75,204.09	71,677.00	71,677.00	0.00%	71,677.00	0.00%	0.00	43,782.89
	Sunday OT hours	7,441.32	8,228.00	8,228.00	0.00%	8,228.00	0.00%	0.00	4,584.24
70309	Telephone	898.70	800.00	800.00	0.00%	800.00	0.00%	0.00	499.27
70321	Electricity	2,206.86	1,400.00	2,000.00	42.86%	2,000.00	42.86%	0.00	945.35
70340	Maintenance & Testing	53,135.78	44,000.00	44,000.00	0.00%	44,000.00	0.00%	0.00	10,905.90
70341	Transfer Trucking & Recycling	413,137.65	420,000.00	432,000.00	2.86%	432,000.00	2.86%	0.00	255,402.79
70350	Hazardous Waste Recycling	0.00	300.00	300.00	0.00%	300.00	0.00%	0.00	0.00
	Sub Total:	552,024.40	546,405.00	559,005.00	2.31%	559,005.00	2.31%	0.00	316,120.44

Waste Removal- Slight increase for electricity and recycling contract.

TOWN OF JAMESTOWN									
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026									
ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
					INCREASE		INCREASE		2/25/2025
1100-7046	STREET LIGHTING								
70321	Electricity	9,379.33	64,000.00	30,000.00	-53.13%	30,000.00	-53.13%	0.00	10,989.67
	Sub Total:	9,379.33	64,000.00	30,000.00	-53.13%	30,000.00	-53.13%	0.00	10,989.67

Street Lighting- Decrease due to Town purchasing fixtures and providing maintenance.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
ACCOUNT		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
1100-7047	TREE MANAGEMENT PROGRAM								
70101	Consultant	11,675.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	4,900.00
70302	Materials & Supplies	1,457.61	1,800.00	1,800.00	0.00%	1,800.00	0.00%	0.00	1,167.10
70360	Tree Pruning	16,471.57	18,000.00	18,000.00	0.00%	18,000.00	0.00%	0.00	7,354.49
70370	Purchase of Trees	2,743.50	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,425.00
Sub Total:		32,347.68	34,800.00	34,800.00	0.00%	34,800.00	0.00%	0.00	15,846.59

Tree Management Program- Level Funded

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
					INCREASE		INCREASE		2/25/2025
1100-7048	OTHER PUBLIC WORKS								
70342	Town Cemetery & Parade	2,514.42	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	1,269.50
	Sub Total:	2,514.42	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	1,269.50
1100-7049	PUBLIC BUILDINGS								
70101	Service Contracts	49,285.15	60,000.00	60,000.00	0.00%	80,000.00	33.33%	0.00	40,093.90
70302	Building/Cleaning Supplies	4,599.61	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	2,640.64
70309	Telephones & Alarms	6,317.93	16,000.00	16,000.00	0.00%	16,000.00	0.00%	0.00	5,195.75
70321	Electricity	83,885.92	70,000.00	84,000.00	20.00%	84,000.00	20.00%	0.00	54,951.06
70324	Water	10,835.85	11,000.00	11,500.00	4.55%	11,500.00	4.55%	0.00	4,596.78
70343	Heat	42,190.19	50,000.00	50,000.00	0.00%	50,000.00	0.00%	0.00	34,940.82
70344	Repairs & Maintenance	80,669.85	70,000.00	80,000.00	14.29%	80,000.00	14.29%	0.00	43,597.69
70375	Landscape	9,094.10	12,000.00	12,000.00	0.00%	12,000.00	0.00%	0.00	4,687.21
	Sub Total:	286,878.60	297,000.00	321,500.00	8.25%	341,500.00	14.98%	0.00	190,703.85
	TOTAL PUBLIC WORKS	2,168,080.30	2,325,677.00	2,345,477.00	0.85%	2,365,477.00	1.71%	0.00	1,353,212.85

Town Cemetery & Parade- Level Funded.

Public Buildings- Adjustments for increase costs and trends.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
ACCOUNT		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
1100-7060	GENERAL								
70456	Social Service Agencies	29,000.00	35,000.00	35,000.00	0.00%	35,000.00	0.00%	0.00	26,000.00
TOTAL PUBLIC HEALTH		29,000.00	35,000.00	35,000.00	0.00%	35,000.00	0.00%	0.00	26,000.00

East Bay Community Action	\$10,000.00
Visiting Nurse	\$8,000.00
South County Home Health	\$7,000.00
Thundermist	\$8,000.00
Housing Hotline	\$1,500.00
Misc.	<u>\$500.00</u>
	\$35,000.00

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
ACCOUNT		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
1100-7061	ANIMAL CONTROL								
70302	Fees, Supplies & Dues	0.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	0.00
70306	Tick Task Force	0.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	741.00
									..
TOTAL ANIMAL CONTROL:		0.00	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	741.00

Animal Control- Level Funded

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT		YEAR TO DATE
					INCREASE		INCREASE	RECOMMENDED	2/25/2025
	SENIOR CENTER OPERATIONS								
70101	Salaries, Director	68,192.46	70,210.00	70,210.00	0.00%	70,210.00	0.00%	0.00	43,205.78
70102	Salary, Ass't Sr. Services (.5)	31,311.35	22,724.00	22,724.00	0.00%	22,724.00	100.00%	0.00	24,214.35
70103	Salary, Meal Site Coordinator	0.00	20,748.00	20,748.00	0.00%	20,748.00	0.00%	0.00	0.00
70104	Salary, Meal Site Aide	0.00	12,064.00	12,064.00	0.00%	12,064.00	100.00%	0.00	0.00
70105	Salary, Sr. Services Transportation	0.00	3,016.00	3,016.00	0.00%	3,016.00	100.00%	0.00	0.00
70201	Custodial Contract	9,341.00	9,096.00	9,096.00	0.00%	9,096.00	0.00%	0.00	6,204.00
70202	Wellness Coordinator	14,562.50	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	3,350.00
70302	Fees, Supplies & Dues	4,986.32	4,000.00	5,000.00	25.00%	5,000.00	25.00%	0.00	6,251.28
70303	Software	0.00	0.00	2,000.00	0.00%	2,000.00	0.00%	0.00	0.00
70305	Advertising	2,166.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00
70308	Insurance	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70309	Telephones & Alarms	107.29	500.00	500.00	0.00%	500.00	0.00%	0.00	89.26
70321	Electricity	0.00	4,500.00	4,500.00	0.00%	0.00	-100.00%	0.00	0.00
70324	Water	1,267.44	1,345.00	1,345.00	0.00%	1,345.00	0.00%	0.00	679.98
70341	Trash Removal	557.00	466.00	466.00	0.00%	466.00	0.00%	0.00	306.00
70343	Heat	3,930.94	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	3,779.56
70344	Repairs & Maintenance	6,607.32	6,720.00	6,720.00	0.00%	6,720.00	0.00%	0.00	6,483.32
70380	Programs	5,709.17	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	6,776.92
	TOTAL SENIOR CENTER OPERATIONS	148,738.79	182,889.00	185,889.00	1.64%	181,389.00	-0.82%	0.00	101,340.45

Senior Services- Decrease in budget due to electricity being paid out of Town building electricity account.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT		YEAR TO DATE
					INCREASE		INCREASE	RECOMMENDED	2/25/2025
	LIBRARY								
1100-7070	LIBRARY								
70100	Salary, Librarian (1) w/longevity	91,282.97	90,802.00	90,802.00	0.00%	90,802.00	0.00%	0.00	52,831.62
70101	Salaries, (3FT) w/longevity	179,331.38	171,083.00	179,881.40	5.14%	179,881.00	5.14%	0.00	102,063.80
70104	Library - OT	114.84	600.00	600.00	0.00%	600.00	0.00%	0.00	197.18
70302	Fees, Supplies & Dues	10,217.28	8,500.00	6,700.00	-21.18%	6,700.00	-21.18%	0.00	6,235.25
70303	Software	0.00	0.00	1,800.00	100.00%	1,800.00	100.00%	0.00	0.00
70308	Insurance	20,694.00	20,694.00	20,694.00	0.00%	20,694.00	0.00%	0.00	0.00
70309	Telephone	894.57	1,356.00	1,696.44	25.11%	1,696.00	25.07%	0.00	1,119.93
70310	Equipment	874.92	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	0.00
70311	Electricity	25,214.32	23,520.00	50,460.00	114.54%	50,460.00	114.54%	0.00	23,458.37
70343	Heat	9,431.67	24,500.00	12,000.00	-51.02%	12,000.00	-51.02%	0.00	5,438.57
70344	Repairs & Maintenance	13,511.22	20,000.00	20,000.00	0.00%	20,000.00	0.00%	0.00	9,572.45
70345	Information Technology	10,924.52	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	8,362.19
70351	Books & Periodicals	19,251.74	19,000.00	19,000.00	0.00%	19,000.00	0.00%	0.00	11,163.92
70375	Landscaping	273.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00
70374	Construction Move	9,687.34	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70356	Library Renovation	776.97	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70355	Credits(Lib Sales&Gifts)	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
	TOTAL LIBRARY	392,480.74	393,555.00	417,133.84	5.99%	417,133.00	5.99%	0.00	220,443.28
								0.00	
70352	Books - State Aid	128,667.11	117,542.00	119,499.00	1.66%	119,499.00	1.66%	0.00	73,478.26
TOTAL LIBRARY with State Aid:		521,147.85	511,097.00	536,632.84	5.00%	536,632.00	5.00%	0.00	293,921.54

Library- Line items adjusted to reflect anticipated costs in operating the library.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

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ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
	PARKS, BEACHES & RECREATION								
1100-7080	PARKS, BEACHES & RECREATION								
70101	Salary, Director (1)	79,799.98	80,643.00	80,643.00	0.00%	80,643.00	0.00%	0.00	48,030.56
70102	Salaries, Rec. & Parks (5) w/long. if applic.	231,783.01	256,254.00	256,254.00	0.00%	256,254.00	0.00%	0.00	152,494.79
70112	Salaries, Park OT	2,072.28	3,000.00	3,000.00	0.00%	3,000.00	0.00%	0.00	1,194.16
70104	Salaries, Teen Center Support Staff	16,720.00	16,720.00	18,900.00	13.04%	18,900.00	13.04%	0.00	6,361.78
70105	Seasonal Support Staff	138,922.91	150,000.00	150,000.00	0.00%	150,000.00	0.00%	0.00	119,301.19
70302	Fees, Supplies & Dues	5,959.79	6,200.00	6,200.00	0.00%	6,200.00	0.00%	0.00	2,552.34
70303	Software	0.00	0.00	9,000.00	-100.00%	9,000.00	-100.00%	0.00	16,000.00
70305	Advertising & Printing	5,754.00	3,000.00	3,000.00	0.00%	3,000.00	0.00%	0.00	2,449.00
70308	Insurance	12,500.00	10,000.00	12,500.00	25.00%	12,500.00	25.00%	0.00	0.00
70309	Telephone	1,889.29	1,900.00	1,900.00	0.00%	1,900.00	0.00%	0.00	1,114.58
70310	Equipment	6,349.73	4,500.00	4,500.00	0.00%	4,500.00	0.00%	0.00	2,835.07
70314	Gas & Oil	9,996.26	11,200.00	11,200.00	0.00%	11,200.00	0.00%	0.00	4,834.40
70321	Electricity & Field Lighting	33,379.50	31,000.00	34,000.00	9.68%	34,000.00	9.68%	0.00	22,447.43
70322	Fort Getty - Waste Water Removal	11,725.00	10,500.00	10,500.00	0.00%	10,500.00	0.00%	0.00	6,575.00
70323	Shores Beach/Sanitary Facility	5,125.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	4,935.00
70324	Water	16,327.84	13,500.00	16,500.00	22.22%	16,500.00	22.22%	0.00	16,421.56
70341	Trash Removal	12,064.00	13,000.00	13,000.00	0.00%	13,000.00	0.00%	0.00	9,411.70
70344	Repairs, Maintenance & Improvements	26,965.23	24,000.00	30,500.00	27.08%	30,500.00	27.08%	0.00	18,480.71
70382	Summer Programs	3,800.00	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	3,414.00
70383	Winter Programs	402.59	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	1,360.17
	Beach Raking	0.00	0.00	12,000.00	100.00%	12,000.00	100.00%	0.00	0.00
	Eldred Field-Field Improvements	25,766.30	25,611.00	25,611.00	0.00%	25,611.00	0.00	0.00	14,740.00
	TOTAL PARKS, BEACHES AND RECREATION:	647,302.71	670,728.00	708,908.00	5.69%	708,908.00	5.69%	0.00	454,953.44

Parks, Beaches and Recreation- Reallocation of software costs, including a new recreation platform.
New initiative - beach raking, to assist with the removal of seaweed at Mackerel Cove.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD PERCENT	ADMIN	ADMIN PERCENT	COUNCIL	EXPENDITURES YEAR TO DATE
ACCOUNT		2023/2024	2024/2025	PROPOSED	INCREASE	PROPOSED	INCREASE	RECOMMENDED	2/25/2025
	DEBT SERVICE								
1100-7090	DEBT SERVICE								
70504	Payment of Principal	1,272,206.00	1,257,206.00	1,282,206.00	1.99%	1,282,206.00	1.99%	0.00	225,000.00
70505	Payment of Interest	274,948.29	345,253.00	306,452.00	-11.24%	306,452.00	-11.24%	0.00	84,039.78
	Upgrade to Facilites & Equipment	0.00	0.00	252,773.00	0.00%	252,773.00	0.00%	0.00	0.00
TOTAL DEBT SERVICE:		1,547,154.29	1,602,459.00	1,841,431.00	14.91%	1,841,431.00	14.91%	0.00	309,039.78

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
	MISCELLANEOUS								
1100-7092	MISCELLANEOUS								
70527	Incidentals & Emergencies	5,184.26	50,000.00	50,000.00	0.00%	50,000.00	0.00%	0.00	2,690.00
70530	Conservation Commission	6,475.00	2,200.00	2,200.00	0.00%	2,200.00	0.00%	0.00	980.00
70550	Chamber of Commerce (Development)	4,138.89	4,000.00	6,000.00	50.00%	4,000.00	0.00%	0.00	2,519.00
70570	Economic Development	0.00	0.00	5,000.00	0.00%	5,000.00	0.00%	0.00	0.00
	Eastern RI Conservation District	2,000.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	0.00
	TOTAL MISCELLANEOUS:	17,798.15	58,200.00	65,200.00	12.03%	63,200.00	8.59%	0.00	6,189.00
	CAPITAL IMPROVEMENT FUND	904,300.00	847,060.00	961,500.00	13.51%	961,500.00	13.51%	0.00	0
	TOTAL CAPITAL IMPROVEMENT:	904,300.00	847,060.00	961,500.00	13.51%	961,500.00	13.51%	0.00	0.00
	TOTAL GENERAL BUDGET	12,598,229.89	13,108,257.00	13,963,265.84	6.52%	14,006,265.00	6.85%	0.00	6,354,844.02

Miscellaneous- New funding for Economic development.

TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026

ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT		YEAR TO DATE
					INCREASE		INCREASE	RECOMMENDED	2/25/2025
									0.00
	PUBLIC SCHOOLS								
70690.000	PUBLIC SCHOOLS								
	Operating Budget	14,238,990.00	15,317,164.00	15,585,412.00	1.75%	15,585,412.00	1.75%	0.00	0.00
	Capital Budget	64,033.00	445,000.00	448,400.00	0.76%	448,400.00	0.76%	0.00	0.00
	Grant Funds	841,762.00	238,752.00	256,106.00	7.27%	256,106.00	7.27%	0.00	0.00
	Nutrition	126,488.00	112,350.00	166,700.00	48.38%	166,700.00	48.38%	0.00	0.00
	Debt Service - Principal	255,000.00	255,000.00	255,000.00	0.00%	255,000.00	0.00%	0.00	68,394.29
	Debt Service - Interest	138,575.52	134,188.00	123,988.00	0.00%	123,988.00	0.00%	0.00	0.00
	TOTAL PUBLIC SCHOOLS:	15,664,848.52	16,502,454.00	16,835,606.00	2.02%	16,835,606.00	2.02%	0.00	68,394.29
	TOTAL TOWN AND SCHOOL	28,263,078.41	29,610,711.00	30,798,871.84	8.54%	30,841,871.00	4.16%	0.00	6,423,238.31

Town of Jametown							Page 124 of 228
Summary of Debt as of 6/30/2025							
	<u>Maturity</u>	<u>Bond Amount</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Ave. Debt Service</u>	<u>Outstanding 6/30/2025</u>
School Bonds	2041	\$5,070,000	\$5,070,000	\$1,494,138	\$6,564,138	\$328,207	\$4,961,488
RIHBEC							
Equipment Lease FY20	2026	\$675,000	\$675,000	\$27,338	\$702,338	\$140,468	\$128,923
Fire Truck	2026	\$350,000	\$350,000	\$12,530	\$362,530	\$72,506	\$75,525
Road Paving	2031	\$1,500,000	\$1,500,000	\$109,270	\$1,609,270	\$160,927	\$985,565
PWD Equip/Police Station	2031	\$1,265,000	\$1,265,000	\$210,319	\$1,475,319	\$184,415	\$1,218,250
Open Space/Hwy Barn/PD Rehab	2033	\$4,830,000	\$4,830,000	\$996,824	\$5,826,824	\$342,754	\$1,785,190
Fire Station	2037	\$1,940,000	\$1,940,000	\$349,825	\$2,289,825	\$143,114	\$1,569,925
Golf Course	2041	\$2,900,000	\$2,900,000	\$743,935	\$3,643,935	\$182,197	\$2,966,340
Library Bond	2043	\$3,100,000	\$3,100,000	\$1,389,011	\$4,489,011	<u>\$213,762</u>	<u>\$3,933,025</u>
			Current General Fund Debt			\$1,768,350	\$17,624,231
	<u>Maturity</u>	<u>Bond Amount</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Ave. Debt Service</u>	
TA Proposed Bond	20 YRS	\$3,883,000	\$3,883,000	\$1,086,488	\$4,969,488	\$250,000	
\$3.88M (3.75%)						*\$252,773 Budgeted FY26	
Recreation Bond \$1.7M (3.75%)	10 YRS	\$1,700,000	\$1,700,000	\$369,188	\$2,069,188	\$210,000	
Housing Bond \$3M (Taxable 5.50%)	20 YRS	\$3,000,000	\$3,000,000	\$2,022,350	\$5,022,350	\$250,000	

Town of Jamestown

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Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: March 3, 2025
SUBJECT: FY 2025-26 Proposed Annual Town Budget

In accordance with the Jamestown Town Charter, the Administration has prepared the FY2025-26 Proposed Town Budget for the Town Council's consideration. The budget represents the Town Administrations recommended plan for the continuation of municipal services and support for public facilities and infrastructure to Jamestown residents. With few exceptions, the budget is an effort to maintain the current levels of quality services which is provided to our residents.

This Town Administrators recommended budget results in a four (4) percent increase on the levy from taxes and conforms to Rhode Island General Law 44-5-2, "4 % maximum allowed levy". This recommended budget funds the School Departments budget request from a General Fund contribution of \$14,764,276 which would be a 3.83% increase over the FY25 General Fund appropriation of \$14,390,303 and a 2.60% increase on the total levy from taxes. This will be an increase in FY25 General Fund appropriation to the school budget by \$373,973.

Certified Levy FY25	\$24,575,879.00	FY25 School	
		Appropriation	\$14,390,303.00
4% Maximum Levy	<u>\$983,035.16</u>	Per RIGL 16-2-21, 4% School	
Total Levy Limit FY26	\$25,558,914.16	from prior year appropriation	\$575,612.08
		Levy increase for Town	\$407,423.08

Budget Overview

Expenditures

Under the proposed spending plan for FY2025-26 the total cost of Town and School services is \$30,841,871 an increase of \$1,231,160 (4.16%) over the current year. Town operating expenditures will increase by \$544,596 (5.11%), proposed Capital spending will increase by \$144,440 (13.51%) and Debt service will increase by \$238,972 (14.91%). Education program costs are projected to increase by \$268,248 (1.75%), school capital costs are proposed to increase to \$448,400 (.76%). Grants increase \$17,354 (7.27%) and School Nutrition has an increase of \$54,350 (48.38%) and School Debt has a slight decrease.

Towns Budget Components:

	<u>Budget FY2024/2025</u>	<u>Admin Proposed FY2025/2026</u>	<u>Difference</u>
General Government	\$2,714,506	\$2,887,129	\$172,623
Finance/IT Department	\$497,614	\$511,620	\$14,006
Police/EMA	\$2,166,333	\$2,210,088	\$43,755
Fire/EMS	\$1,135,663	\$1,285,215	\$149,552
Building/Zoning	\$353,531	\$411,176	\$47,145
Public Works	\$2,325,677	\$2,365,477	\$40,420
Senior Services	\$182,889	\$181,389	(\$1,500)
Library	\$511,097	\$536,632	\$25,535
Recreation	\$670,728	\$708,908	\$38,180
Debt Service - General Fund	\$1,602,459	\$1,841,431	\$238,972
Debt Service - School	\$389,188	\$378,988	(\$10,200)
All others	\$100,700	\$105,700	\$5,000
Capital	<u>\$847,060</u>	<u>\$961,500</u>	<u>\$114,440</u>
Total	\$13,497,445	\$14,385,253	\$887,808

Employee Compensation

The Town has three (3) unions, NAGE 68 (Clerks and Dispatch), NAGE 69 (Public Works) and IBPO (Police). The IBPO have contractual salary increases of 3% for FY25. The current NAGE 68 and NAGE 69 three-year agreements will end in June 30 2025. These contracts do not set compensation for Department Heads or for non-union personnel. The proposed budget allows for a 3% increase to Department Heads and non-union personnel.

Health Benefits

The Town has been advised by The Rhode Island Interlocal Trust, that there will be an increase of approximately 7% for the health/dental premium. The Town will receive its actual rate in late-March and any adjustments will be made accordingly. Funding supports current enrollments.

Employee Retirement

The Town is enrolled in the Municipal Employees Retirement System (MERS), a contributory defined-benefit plan for general municipal employees. This plan is administered by the State for all enrolled municipalities. Employees contribute 7% to 9.25% of their salary depending on years of service. The town's actuarial contributions are set annually by the State Retirement Board. In the current year, the actuarial funding requirement is 11.50% of payroll. In FY2025-26, State Retirement Board has set the Town's actuarial required contribution at 11.30% which is a slight decrease from the previous year.

The Town Police Pension Plan is a private plan administrated at the local level by a Board consisting of the Town Administrator, Finance Director, a police union representative and an appointee of the Town Council. The police officers contribute 9% of salary through payroll deductions and the Town appropriates funding through the annual budget. The budget includes a level funded contribution.

Debt Service

The budget proposes to include four (4) maintenance bond initiatives. The combined total of \$3,883,000 would allow for a number of capital projects to be completed over the next two years. These projects range from repair of the Senior Center located at 6 West Street to the purchase of much needed equipment for the fire department.

This budget supports the additional bond debt service with a net increase in the amount of \$238,972

The Administration recognizes the Town Council's intent to potentially propose two additional bonds and submitting to the taxpayers for consideration. These include affordable housing at \$3 million and recreation bond in the amount of \$1.7 million. There is also the additional anticipated in the amount of \$2.5-3 million bonding of a ladder truck in FY27 or FY28. This current budget proposal does not include such additional anticipated debt service nor any potential future school bond debt as these areas require further development. These future bond obligations would be carefully planned and forecasted into future fiscal years as legacy bond obligations reach maturity. Included in your budget package is the current schedule of debt service and the respective maturity dates.

Capital Budget

The adopted FY2025-26 capital budget appropriated \$961,500 for expenditures. In developing the FY 26 budget, municipal departments have requested capital asset maintenance, replacement and improvements that exceed \$2.5 million. After review with all the departments, we propose the capital budget at \$961,500. Projects, maintenance and equipment needs were discussed as to the priority and the needs of the departments and municipal facilities along with the capability of the staff completing these improvements was given consideration. This results in deferring more than \$1 million of projects from this fiscal year.

Revenues

The Town of Jamestown relies primarily on the local property tax to meet revenue requirements necessary to support the operating and capital budget plans for the Town and the School. In FY26 we project a total of \$5,517,450 in Local, State and pass-through revenue to offset the \$30,841,871 proposed Town and School budget. This represents local and non-local revenue of 17.9% of the proposed budget.

Property Taxation

The balance of revenue necessary to support the \$30,841,871 Town and School budget is derived from local property tax. The FY2025-26 tax levy is \$25,324,421 on real and tangible property as proposed. The 4% levy increase is within State property tax cap statute. Note: Currently, we are continuing to review the real property as of 12/31/2024. We will have more precise assessments in the next month, which will allow us to further develop the actual adjustment to the tax rate.

Budget Initiative

Building/Zoning Department: This budget supports the increase of the clerks position to full-time.

Road Paving: Included in the capital budget is \$300,000 for road paving. These funds combined with previous years funding and State grant funding will allow for approximately six (6) miles of road paving at a total cost of \$1.5 million. An additional \$80,000 is included to complete the Town portion of the bike path on North Road from Sloop Street to West Reach Drive.

Fire/EMS Staffing: There continues to be increases to the EMS division budget which includes additional staffing costs related to the per-diem ALS program. This model continues to meet the needs of the community while balancing declining numbers of volunteers in this division.

Tax Abatements: As the Town continues to formalize the increase in tax abatements offered the members of the fire/EMS department as an effort to maintain the volunteer roles, budget will convert to the full impact of approximately \$70,000.

Acknowledgements

As previously indicated, this budget is largely a maintenance of effort for all departments to continue to provide the same level of quality services to our community members. The largest impact to our budget revolves around personnel costs including salaries and benefits including health care costs.

I greatly appreciate the work of the department heads and their respective staff in preparing the budget. Their respective efforts combined with the overall leadership and guidance provided by Tina Collins has been extremely helpful to me in this significant undertaking.

**TOWN OF JAMESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2025/2026**

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ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
GENERAL GOVERNMENT									
1100-7001	COUNCIL								
70101	Salaries (5)	13,800.00	13,800.00	13,800.00	0.00%	13,800.00	0.00%	0.00	6,450.00
70302	Fees & Supplies	233.91	500.00	500.00	0.00%	500.00	0.00%	0.00	560.64
70305	Advertising	3,766.00	750.00	750.00	0.00%	750.00	0.00%	0.00	1,330.00
	Sub Total:	17,799.91	15,050.00	15,050.00	0.00%	15,050.00	0.00%	0.00	8,340.64
1100-7002	TOWN ADMINISTRATOR								
70101	Salary, Administrator (1)	135,229.44	140,410.00	140,410.00	0.00%	140,410.00	0.00%	0.00	85,677.33
70102	Salary, Clerical	70,699.25	72,820.00	72,820.00	0.00%	72,820.00	0.00%	0.00	41,959.61
70302	Fees, Supplies & Dues	3,683.91	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	5,217.18
70303	Travel Expenses	4,200.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,800.00
	Sub Total:	213,812.60	220,730.00	220,730.00	0.00%	220,730.00	0.00%	0.00	135,654.12
1100-7003	PROBATE COURT								
70101	Salary, Judge (1)	5,635.24	5,636.00	5,636.00	0.00%	5,636.00	0.00%	0.00	3,251.10
70302	Fees, Supplies & Dues	794.52	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	-1,303.52
	Sub Total	6,429.76	6,836.00	6,836.00	0.00%	6,836.00	0.00%	0.00	1,947.58
1100-7004	ELECTION & TOWN MEETINGS								
70101	Salaries, Canvassers (3 & 2 alt.)	5,052.25	5,234.00	10,000.00	91.06%	10,000.00	91.06%	0.00	2,941.68
70102	Salary, Clerical	2,893.00	1,878.00	1,878.00	0.00%	1,878.00	0.00%	0.00	0.00
70103	Salaries, Moderator & Sergeant	1,419.72	1,450.00	1,450.00	0.00%	1,450.00	0.00%	0.00	323.68
70104	Election Supervisors	5,758.50	9,508.00	1,630.00	-82.86%	1,630.00	-82.86%	0.00	7,557.00
70112	Election - OT	1,023.30	1,440.00	320.00	0.00%	320.00	-77.78%	0.00	1,147.72
70302	Fees, Supplies & Dues	4,896.25	3,800.00	2,600.00	-31.58%	2,600.00	-31.58%	0.00	3,329.18
70305	Advertising & Printing	977.50	1,140.00	1,140.00	0.00%	1,140.00	0.00%	0.00	982.50
	Sub Total	22,020.52	24,450.00	19,018.00	-22.22%	19,018.00	-22.22%	0.00	16,281.76
1100-7005	LEGAL								
70201	Professional Services	104,719.00	175,000.00	175,000.00	0.00%	175,000.00	0.00%	0.00	75,082.45
	Sub Total:	104,719.00	175,000.00	175,000.00	0.00%	175,000.00	0.00%	0.00	75,082.45
1100-7006	CLERK & RECORDS								
70101	Salary, Town Clerk (1)	75,960.30	78,291.00	78,291.00	0.00%	78,291.00	0.00%	0.00	45,138.00
70102	Salary, Clerical (2) w/longevity	111,148.36	116,015.00	116,015.00	0.00%	116,015.00	0.00%	0.00	67,310.98
70104	Salary, Clerk OT	957.36	550.00	550.00	0.00%	550.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	35,757.71	37,000.00	37,000.00	0.00%	37,000.00	0.00%	0.00	22,027.71
70305	Advertising & Printing	6,124.26	3,800.00	3,800.00	0.00%	3,800.00	0.00%	0.00	470.50
	Sub Total:	229,947.99	235,656.00	235,656.00	0.00%	235,656.00	0.00%	0.00	134,947.19

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		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
ACCOUNT					INCREASE				2/25/2025
1100-7007	PLANNING								
70101	Salary, Town Planner (1) w/longevity	96,694.25	99,350.00	99,350.00	0.00%	99,350.00	0.00%	0.00	60,771.94
70102	Salary, Clerical (1)	40,363.24	51,714.00	51,714.00	0.00%	51,714.00	0.00%	0.00	30,963.00
70201	Planning Commission	7,000.00	7,000.00	7,000.00	0.00%	7,000.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	10,984.95	4,500.00	5,000.00	11.11%	4,500.00	0.00%	0.00	2,846.75
703XXX	Sustainability Consultant	0.00	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	0.00
	Sub Total	155,042.44	187,564.00	188,064.00	0.27%	187,564.00	0.00%	0.00	94,581.69
1100-7008	ZONING								
70101	Salaries (10)	7,355.99	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	2,243.75
70302	Supplies	3,556.25	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	2,371.94
	Sub Total	10,912.24	10,500.00	10,500.00	0.00%	10,500.00	0.00%	0.00	4,615.69
1100-7009	PERSONNEL								
70900	Social Security Tax	365,760.93	372,500.00	390,657.00	4.87%	390,657.00	4.87%	0.00	235,287.14
70901	Health Insurance	613,914.46	743,715.00	759,500.00	2.12%	759,500.00	2.12%	0.00	367,017.59
70902	Workers' Compensation	68,585.00	85,000.00	85,000.00	0.00%	85,000.00	0.00%	0.00	0.00
70903	Retirement	373,273.00	350,000.00	371,000.00	6.00%	371,000.00	6.00%	0.00	202,592.44
70904	Year End - Contractual	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70906	Life Insurance	11,931.23	13,000.00	13,000.00	0.00%	13,000.00	0.00%	0.00	8,689.04
70907	General Liability Insurance	118,711.69	120,000.00	120,000.00	0.00%	120,000.00	0.00%	0.00	110,000.00
70910	Salary Adjustment/Contingency	0.00	25,000.00	130,000.00	420.00%	130,000.00	420.00%	0.00	0.00
	OPEB - Other Post Employment Benefits	25,000.00	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	0.00
70920	Blue Cross - Police Retiree	116,343.00	115,005.00	133,118.00	15.75%	133,118.00	15.75%	0.00	74,013.62
	Sub Total	1,693,519.31	1,849,220.00	2,027,275.00	9.63%	2,027,275.00	9.63%	0.00	997,599.83
	TOTAL GENERAL GOVT:	2,454,203.77	2,725,006.00	2,898,129.00	6.35%	2,897,629.00	6.33%	0.00	1,469,050.95
1100-7010	FINANCE FINANCE OFFICE								
70100	Salary, Finance Director (1) w/longevity	130,486.32	123,153.00	123,153.00	0.00%	123,153.00	0.00%	0.00	86,490.33
70101	Salary, Deputy Tax Collector (1) w/longevity	93,342.62	85,677.00	85,677.00	0.00%	85,677.00	0.00%	0.00	55,024.23
70201	Professional Services	20,871.65	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	16,326.38
70302	Fees, Supplies & Dues	23,238.97	22,000.00	16,900.00	-23.18%	16,900.00	-23.18%	0.00	3,499.27
70303	Software	0.00	0.00	6,600.00	100.00%	6,600.00	100.00%	0.00	0.00
	Sub Total:	267,939.56	251,830.00	253,330.00	0.60%	253,330.00	0.60%	0.00	161,340.21
1100-7011	TAX ASSESSOR								
70101	Salary, Assessor (1)	85,327.54	88,808.00	88,808.00	0.00%	88,808.00	0.00%	0.00	52,505.87
70302	Fees, Supplies & Dues	14,341.98	13,501.00	3,900.00	-71.11%	3,900.00	-71.11%	0.00	11,369.00
70303	Software	0.00	0.00	10,822.00	1000.00%	10,822.00	100.00%	0.00	0.00
70305	Advertising & Printing	539.50	900.00	900.00	0.00%	900.00	0.00%	0.00	225.00
	Sub Total	100,209.02	103,209.00	104,430.00	1.18%	104,430.00	1.18%	0.00	64,099.87
1100-7012	AUDIT OF ACCOUNTS								
70201	Professional Services	27,300.00	25,000.00	28,000.00	12.00%	28,000.00	12.00%	0.00	28,250.00
	Sub Total:	27,300.00	25,000.00	28,000.00	12.00%	28,000.00	12.00%	0.00	28,250.00

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ACCOUNT		EXPENDITURES 2023/2024	BUDGET 2024/2025	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/25/2025
1100-7013	INFORMATION TECHNOLOGY								
70201	Consultant, IT	76,530.00	65,000.00	65,000.00	0.00%	65,000.00	0.00%	0.00	43,405.00
70303	Yearly Software	57,234.09	52,575.00	60,860.00	15.76%	60,860.00	15.76%	0.00	46,984.94
	Sub Total:	133,764.09	117,575.00	125,860.00	7.05%	125,860.00	7.05%	0.00	90,389.94
	TOTAL FINANCE DEPT:	529,212.67	497,614.00	511,620.00	2.81%	511,620.00	2.81%	0.00	344,080.02
	PUBLIC SAFETY								
1100-7031	POLICE PROTECTION								
70100	Salary, Police Chief	80,000.00	107,120.00	107,120.00	0.00%	107,120.00	0.00%	0.00	61,800.00
70101	Salaries, Police (13)	1,001,804.27	1,003,336.00	1,023,392.00	2.00%	1,023,392.00	2.00%	0.00	585,874.56
70102	Longevity, Officers	74,395.77	71,988.00	68,368.00	-5.03%	68,368.00	-5.03%	0.00	26,981.40
70103	Police Benefits	57,839.76	62,761.00	63,058.00	0.47%	63,058.00	0.47%	0.00	41,329.04
70104	Overtime - Police Officers	194,206.58	185,000.00	185,000.00	0.00%	185,000.00	0.00%	0.00	117,093.39
70105	Police Retirement	300,000.00	288,397.00	288,397.00	0.00%	288,397.00	0.00%	0.00	144,198.50
70111	Salaries Dispatch (4.5), (.25) Admin, PT(1)	200,865.12	224,718.00	233,226.00	3.79%	233,226.00	3.79%	0.00	124,276.89
70112	Longevity, Dispatch/Support	8,657.08	8,764.00	8,866.00	1.16%	8,866.00	1.16%	0.00	5,236.02
70113	Dispatch Benefits	11,495.88	12,132.00	12,244.00	0.92%	12,244.00	0.92%	0.00	6,188.78
70114	Overtime - Dispatch	57,264.31	27,500.00	30,000.00	9.09%	30,000.00	9.09%	0.00	31,149.65
70302	Fees, Supplies & Dues	15,367.26	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	12,311.61
70303	Computer Software	30,502.07	24,200.00	30,000.00	23.97%	30,000.00	23.97%	0.00	26,335.95
70307	Building Maintenance	8,517.95	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	4,595.00
70308	Vehicle Insurance	9,017.00	9,017.00	9,017.00	0.00%	9,017.00	0.00%	0.00	0.00
70309	Telephone	9,361.86	12,500.00	12,500.00	0.00%	12,500.00	0.00%	0.00	7,072.64
70310	Personal Equipment, Uniforms	13,953.27	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	3,840.02
70311	Maintenance of Uniforms - Police	25,200.00	29,400.00	29,400.00	0.00%	29,400.00	0.00%	0.00	0.00
70322	Maintenance of Uniforms - Dispatch	1,500.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	1,500.00
70312	Ammunition & Supplies	3,939.82	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	2,814.80
70313	Maintenance, Police Cars	11,667.21	15,000.00	15,000.00	0.00%	15,000.00	0.00%	0.00	6,632.59
70314	Gas & Tires	23,947.96	23,000.00	23,000.00	0.00%	23,000.00	0.00%	0.00	14,538.49
70315	Training	16,383.63	15,000.00	25,000.00	66.67%	25,000.00	66.67%	0.00	14,502.65
70317	Maintenance of Radio System	4,456.63	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	609.00
70318	Equipment	3,248.58	1,500.00	1,500.00	0.00%	1,500.00	0.00%	0.00	3,582.97
	Sub Total:	2,163,592.01	2,158,833.00	2,202,588.00	2.03%	2,202,588.00	2.03%	0.00	1,242,463.95
1100-7030	EMERGENCY MANAGEMENT AGENCY								
70302	EMA - program and generator maintenance	2,720.50	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	3,988.68
	Sub Total:	2,720.50	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	3,988.68

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ACCOUNT		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE	RECOMMENDED	YEAR TO DATE 2/25/2025
1100-7032	FIRE PROTECTION								
70100	Fire Chief/EMS Director	72,004.40	74,165.00	75,647.00	2.00%	75,647.00	2.00%	0.00	42,787.20
	Benefits	7,204.00	7,416.00	9,078.00	22.41%	9,078.00	22.41%	0.00	0.00
	FICA	-11,015.17	12,632.00	13,807.00	9.30%	13,807.00	9.30%	0.00	6,001.74
70102	Stipend, Deputy Fire Chief (2)	6,000.00	6,000.00	6,120.00	2.00%	6,120.00	2.00%	0.00	0.00
70103	Fire Inspector	27,083.80	38,563.00	39,334.00	2.00%	39,334.00	2.00%	0.00	27,878.60
	Fire Inspector/Clerk	18,720.00	12,854.00	21,216.00	0.00%	21,216.00	65.05%	0.00	0.00
70104	Fire Incentive Program	69,933.17	75,000.00	70,000.00	-6.67%	70,000.00	-6.67%	0.00	37,850.00
70104	Fire Incentive Retired Members	0.00	3,500.00	5,000.00	42.86%	5,000.00	42.86%	0.00	0.00
70105	Equipment/Safety Maintenance	29,756.20	32,126.00	44,289.00	37.86%	44,289.00	37.86%	0.00	19,915.00
70201	Cleaning Contract	6,708.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	16,763.68	8,250.00	8,800.00	6.67%	8,800.00	6.67%	0.00	5,058.51
70303	Software	175.00	5,800.00	17,266.00	197.69%	17,266.00	197.69%	0.00	3,252.28
70308	Insurance	66,631.42	37,500.00	61,000.00	62.67%	61,000.00	62.67%	0.00	13,355.50
70309	Telephone	9,849.39	8,180.00	8,712.00	6.50%	8,712.00	6.50%	0.00	5,166.28
70313	Apparatus & Truck Repair	59,829.71	40,000.00	40,000.00	0.00%	40,000.00	0.00%	0.00	41,293.94
70314	Gas, Tires & Oil	19,700.59	21,000.00	27,000.00	28.57%	27,000.00	28.57%	0.00	8,044.22
70315	Training	11,128.11	8,000.00	5,500.00	-31.25%	5,500.00	-31.25%	0.00	232.49
70321	Electricity	22,317.40	21,000.00	22,500.00	7.14%	22,500.00	7.14%	0.00	14,718.61
70322	Alarm & Radio	4,882.10	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	6,292.63
70323	Oxygen & Air Pack	5,221.68	7,000.00	6,000.00	-14.29%	6,000.00	-14.29%	0.00	3,358.50
70324	Water	1,549.84	1,600.00	1,600.00	0.00%	1,600.00	0.00%	0.00	765.96
70325	Fire Equipment	16,488.19	18,000.00	18,000.00	0.00%	18,000.00	0.00%	0.00	9,608.09
70326	Fire Extinguishing Agents	142.92	5,250.00	5,250.00	0.00%	5,250.00	0.00%	0.00	704.95
70343	Fuel Oil	13,426.03	15,000.00	13,500.00	-10.00%	13,500.00	-10.00%	0.00	10,516.41
70344	Maintenance	23,615.99	15,000.00	17,090.00	13.93%	17,090.00	13.93%	0.00	10,900.04
	Sub Total:	498,116.45	479,336.00	542,209.00	13.12%	542,209.00	13.12%	0.00	267,700.95
1100-7033	EMERGENCY MEDICAL SERVICES								
70102	EMS Director (moved to FD)	900.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70103	Medical Director - Stipend	11,000.00	12,000.00	12,000.00	0.00%	12,000.00	0.00%	0.00	7,000.00
70104	ALS Per Diem	400,152.50	411,177.00	464,097.00	12.87%	464,097.00	12.87%	0.00	242,626.15
70105	EMS Incentive Program	61,863.50	78,500.00	127,250.00	62.10%	127,250.00	62.10%	0.00	37,819.50
70106	EMT Instructors	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70302	Fees and Supplies	11,411.96	29,995.00	8,800.00	-70.66%	8,800.00	-70.66%	0.00	16,070.16
70303	Computer Software	2,820.00	0.00	8,676.00	0.00%	8,676.00	0.00%	0.00	8,251.50
70308	Vehicle Insurance	46,158.05	37,500.00	45,000.00	20.00%	45,000.00	20.00%	0.00	3,587.75
70309	Telephone	0.00	1,200.00	1,680.00	100.00%	1,680.00	100.00%	0.00	1,101.96
70311	Maintenance of Uniforms	989.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70313	Maintenance of Vehicles	4,766.46	16,500.00	5,000.00	-69.70%	5,000.00	-69.70%	0.00	1,956.04
70315	Training of Members	13,670.16	16,000.00	10,000.00	-37.50%	10,000.00	-37.50%	0.00	8,535.60
70330	EMS Building	3,313.53	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70333	Ambulance Medical	39,914.49	22,000.00	25,000.00	13.64%	25,000.00	13.64%	0.00	12,175.02
70900	FICA	45,868.04	31,455.00	35,503.00	12.87%	35,503.00	12.87%	0.00	19,488.56
	Sub Total:	642,827.69	656,327.00	743,006.00	13.21%	743,006.00	13.21%	0.00	358,612.24

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		EXPENDITURES	BUDGET	DEPT HEAD	DEPT. HEAD	ADMIN	ADMIN	COUNCIL	EXPENDITURES
		2023/2024	2024/2025	PROPOSED	PERCENT	PROPOSED	PERCENT	RECOMMENDED	YEAR TO DATE
ACCOUNT					INCREASE				2/25/2025
1100-7034	PROTECTIVE SERVICE								
70101	Salary, Building Inspector (1)	94,122.00	91,237.00	91,237.00	0.00%	91,237.00	0.00%	0.00	54,755.65
70102	Salary, Clerical (1)	35,145.13	32,094.00	55,739.00	73.67%	55,739.00	73.67%	0.00	42,007.29
70117	Stipend, Electrical Inspector	11,699.96	11,500.00	11,500.00	0.00%	11,500.00	0.00%	0.00	7,666.64
70118	Stipend, Plumbing Inspector	4,682.65	5,750.00	5,750.00	0.00%	5,750.00	0.00%	0.00	3,833.29
70119	Stipend, Mechanical Inspector	4,192.65	5,750.00	5,750.00	0.00%	5,750.00	0.00%	0.00	3,833.29
70302	Fees, Supplies & Dues	2,379.99	5,250.00	5,250.00	0.00%	5,250.00	0.00%	0.00	11,453.01
70328	Hydrant Rental	170,000.00	170,000.00	170,000.00	0.00%	200,000.00	17.65%	0.00	0.00
	Zoning Enforcement	840.00	15,450.00	15,450.00	0.00%	15,450.00	0.00%	0.00	0.00
	E-permitting	972.33	6,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	0.00
	Sub Total:	324,034.71	343,031.00	370,676.00	8.06%	400,676.00	16.80%	0.00	123,549.17
	TOTAL PUBLIC SAFETY	3,631,291.36	3,645,027.00	3,865,979.00	6.06%	3,895,979.00	6.88%	0.00	1,996,314.99
	PUBLIC WORKS DEPARTMENT								
1100-7041	ADMINISTRATION								
70101	Salary, Public Works Dir. (.5) w/longevity	73,256.44	71,477.00	71,477.00	0.00%	71,477.00	0.00%	0.00	38,105.64
70302	Fees, Supplies & Dues	827.80	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	599.94
	Sub Total:	74,084.24	72,477.00	72,477.00	0.00%	72,477.00	0.00%	0.00	38,705.58
1100-7042	ENGINEERING								
70101	Salary/Environmental Services (.6)	50,953.45	51,904.00	51,904.00	0.00%	51,904.00	0.00%	0.00	28,628.16
70103	Intern	2,881.00	3,200.00	3,200.00	0.00%	3,200.00	0.00%	0.00	0.00
70302	Fees, Supplies & Dues	803.61	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	100.43
	Sub Total:	54,638.06	56,304.00	56,304.00	0.00%	56,304.00	0.00%	0.00	28,728.59
1100-7043	HIGHWAY								
70100	Salary, Supervisor (1) w/longevity	86,931.15	85,100.00	85,100.00	0.00%	85,100.00	0.00%	0.00	47,942.33
70101	Salaries, (11) w/longevity	719,791.24	774,291.00	774,291.00	0.00%	774,291.00	0.00%	0.00	462,703.92
70102	Salary, OT	25,536.45	45,000.00	45,000.00	0.00%	45,000.00	0.00%	0.00	10,157.85
70308	Vehicle Insurance	25,563.00	19,300.00	26,000.00	34.72%	26,000.00	34.72%	0.00	19,300.00
70313	Upkeep of Equipment	119,249.17	100,000.00	110,000.00	10.00%	110,000.00	10.00%	0.00	76,398.13
70314	Engine Oil & Fuel	54,962.86	75,000.00	75,000.00	0.00%	75,000.00	0.00%	0.00	42,469.85
70330	Sand & Gravel	9,352.70	17,000.00	17,000.00	0.00%	17,000.00	0.00%	0.00	12,131.32
70331	Cold Patch	6,844.60	13,500.00	13,500.00	0.00%	13,500.00	0.00%	0.00	10,656.70
70333	Road Supplies/Street Signs	16,032.41	14,000.00	14,000.00	0.00%	14,000.00	0.00%	0.00	8,072.77
70334	Equipment Rental	3,272.66	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	2,425.00
70335	License - Contractual	6,000.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	6,300.00
70336	Clothing - Contractual	5,910.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	0.00
70399	Safety & Licensing	5,075.18	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	2,440.72
	Sub Total:	1,084,521.42	1,163,191.00	1,179,891.00	1.44%	1,179,891.00	1.44%	0.00	700,998.59
1100-7044	SNOW REMOVAL								
70336	Snow Removal (overtime)	16,639.06	34,000.00	34,000.00	0.00%	34,000.00	0.00%	0.00	3,766.29
70337	Equipment & Supplies	55,053.09	54,000.00	54,000.00	0.00%	54,000.00	0.00%	0.00	46,083.75
	Sub Total:	71,692.15	88,000.00	88,000.00	0.00%	88,000.00	0.00%	0.00	49,850.04

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1100-7045	WASTE REMOVAL								
70101	Salary, Operator (1) w/longevity	75,204.09	71,677.00	71,677.00	0.00%	71,677.00	0.00%	0.00	43,782.89
	Sunday OT hours	7,441.32	8,228.00	8,228.00	0.00%	8,228.00	0.00%	0.00	4,584.24
70309	Telephone	898.70	800.00	800.00	0.00%	800.00	0.00%	0.00	499.27
70321	Electricity	2,206.86	1,400.00	2,000.00	42.86%	2,000.00	42.86%	0.00	945.35
70340	Maintenance & Testing	53,135.78	44,000.00	44,000.00	0.00%	44,000.00	0.00%	0.00	10,905.90
70341	Transfer Trucking & Recycling	413,137.65	420,000.00	432,000.00	2.86%	432,000.00	2.86%	0.00	255,402.79
70350	Hazardous Waste Recycling	0.00	300.00	300.00	0.00%	300.00	0.00%	0.00	0.00
	Sub Total:	552,024.40	546,405.00	559,005.00	2.31%	559,005.00	2.31%	0.00	316,120.44
1100-7046	STREET LIGHTING								
70321	Electricity	9,379.33	64,000.00	30,000.00	-53.13%	30,000.00	-53.13%	0.00	10,989.67
	Sub Total:	9,379.33	64,000.00	30,000.00	-53.13%	30,000.00	-53.13%	0.00	10,989.67
1100-7047	TREE MANAGEMENT PROGRAM								
70101	Consultant	11,675.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	4,900.00
70302	Materials & Supplies	1,457.61	1,800.00	1,800.00	0.00%	1,800.00	0.00%	0.00	1,167.10
70360	Tree Pruning	16,471.57	18,000.00	18,000.00	0.00%	18,000.00	0.00%	0.00	7,354.49
70370	Purchase of Trees	2,743.50	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,425.00
	Sub Total:	32,347.68	34,800.00	34,800.00	0.00%	34,800.00	0.00%	0.00	15,846.59
1100-7048	OTHER PUBLIC WORKS								
70342	Town Cemetery & Parade	2,514.42	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	1,269.50
	Sub Total:	2,514.42	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	1,269.50
1100-7049	PUBLIC BUILDINGS								
70101	Service Contracts	49,285.15	60,000.00	60,000.00	0.00%	80,000.00	33.33%	0.00	40,093.90
70302	Building/Cleaning Supplies	4,599.61	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	2,640.64
70309	Telephones & Alarms	6,317.93	16,000.00	16,000.00	0.00%	16,000.00	0.00%	0.00	5,195.75
70321	Electricity	83,885.92	70,000.00	84,000.00	20.00%	84,000.00	20.00%	0.00	54,951.06
70324	Water	10,835.85	11,000.00	11,500.00	4.55%	11,500.00	4.55%	0.00	4,596.78
70343	Heat	42,190.19	50,000.00	50,000.00	0.00%	50,000.00	0.00%	0.00	34,940.82
70344	Repairs & Maintenance	80,669.85	70,000.00	80,000.00	14.29%	80,000.00	14.29%	0.00	43,597.69
70375	Landscape	9,094.10	12,000.00	12,000.00	0.00%	12,000.00	0.00%	0.00	4,687.21
	Sub Total:	286,878.60	297,000.00	321,500.00	8.25%	341,500.00	14.98%	0.00	190,703.85
	TOTAL PUBLIC WORKS	2,168,080.30	2,325,677.00	2,345,477.00	0.85%	2,365,477.00	1.71%	0.00	1,353,212.85
	PUBLIC HEALTH								
1100-7060	GENERAL								
70456	Social Service Agencies	29,000.00	35,000.00	35,000.00	0.00%	35,000.00	0.00%	0.00	26,000.00
	TOTAL PUBLIC HEALTH	29,000.00	35,000.00	35,000.00	0.00%	35,000.00	0.00%	0.00	26,000.00
1100-7061	ANIMAL CONTROL								
70302	Fees, Supplies & Dues	0.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	0.00
70306	Tick Task Force	0.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	741.00
	TOTAL ANIMAL CONTROL:	0.00	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	741.00

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SENIOR CENTER OPERATIONS								
70101 Salaries, Director	68,192.46	70,210.00	70,210.00	0.00%	70,210.00	0.00%	0.00	43,205.78
70102 Salary, Ass't Sr. Services (.5)	31,311.35	22,724.00	22,724.00	0.00%	22,724.00	100.00%	0.00	24,214.35
70103 Salary, Meal Site Coordinator	0.00	20,748.00	20,748.00	0.00%	20,748.00	0.00%	0.00	0.00
70104 Salary, Meal Site Aide	0.00	12,064.00	12,064.00	0.00%	12,064.00	100.00%	0.00	0.00
70105 Salary, Sr. Services Transportation	0.00	3,016.00	3,016.00	0.00%	3,016.00	100.00%	0.00	0.00
70201 Custodial Contract	9,341.00	9,096.00	9,096.00	0.00%	9,096.00	0.00%	0.00	6,204.00
70202 Wellness Coordinator	14,562.50	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	3,350.00
70302 Fees, Supplies & Dues	4,986.32	4,000.00	5,000.00	25.00%	5,000.00	25.00%	0.00	6,251.28
70303 Software	0.00	0.00	2,000.00	0.00%	2,000.00	0.00%	0.00	0.00
70305 Advertising	2,166.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00
70308 Insurance	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70309 Telephones & Alarms	107.29	500.00	500.00	0.00%	500.00	0.00%	0.00	89.26
70321 Electricity	0.00	4,500.00	4,500.00	0.00%	0.00	-100.00%	0.00	0.00
70324 Water	1,267.44	1,345.00	1,345.00	0.00%	1,345.00	0.00%	0.00	679.98
70341 Trash Removal	557.00	466.00	466.00	0.00%	466.00	0.00%	0.00	306.00
70343 Heat	3,930.94	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	3,779.56
70344 Repairs & Maintenance	6,607.32	6,720.00	6,720.00	0.00%	6,720.00	0.00%	0.00	6,483.32
70380 Programs	5,709.17	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	6,776.92
TOTAL SENIOR CENTER OPERATIONS	148,738.79	182,889.00	185,889.00	1.64%	181,389.00	-0.82%	0.00	101,340.45
LIBRARY								
1100-7070 LIBRARY								
70100 Salary, Librarian (1) w/longevity	91,282.97	90,802.00	90,802.00	0.00%	90,802.00	0.00%	0.00	52,831.62
70101 Salaries, (3FT) w/longevity	179,331.38	171,083.00	179,881.40	5.14%	179,881.00	5.14%	0.00	102,063.80
70104 Library - OT	114.84	600.00	600.00	0.00%	600.00	0.00%	0.00	197.18
70302 Fees, Supplies & Dues	10,217.28	8,500.00	6,700.00	-21.18%	6,700.00	-21.18%	0.00	6,235.25
70303 Software	0.00	0.00	1,800.00	100.00%	1,800.00	100.00%	0.00	0.00
70308 Insurance	20,694.00	20,694.00	20,694.00	0.00%	20,694.00	0.00%	0.00	0.00
70309 Telephone	894.57	1,356.00	1,696.44	25.11%	1,696.00	25.07%	0.00	1,119.93
70310 Equipment	874.92	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	0.00
70311 Electricity	25,214.32	23,520.00	50,460.00	114.54%	50,460.00	114.54%	0.00	23,458.37
70343 Heat	9,431.67	24,500.00	12,000.00	-51.02%	12,000.00	-51.02%	0.00	5,438.57
70344 Repairs & Maintenance	13,511.22	20,000.00	20,000.00	0.00%	20,000.00	0.00%	0.00	9,572.45
70345 Information Technology	10,924.52	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	8,362.19
70351 Books & Periodicals	19,251.74	19,000.00	19,000.00	0.00%	19,000.00	0.00%	0.00	11,163.92
70375 Landscaping	273.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00
70374 Construction Move	9,687.34	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70356 Library Renovation	776.97	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
70355 Credits(Lib Sales&Gifts)	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
TOTAL LIBRARY	392,480.74	393,555.00	417,133.84	5.99%	417,133.00	5.99%	0.00	220,443.28
70352 Books - State Aid	128,667.11	117,542.00	119,499.00	1.66%	119,499.00	1.66%	0.00	73,478.26
TOTAL LIBRARY with State Aid:	521,147.85	511,097.00	536,632.84	5.00%	536,632.00	5.00%	0.00	293,921.54

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PARKS, BEACHES & RECREATION								
1100-7080	PARKS, BEACHES & RECREATION							
70101	Salary, Director (1)	79,799.98	80,643.00	80,643.00	0.00%	80,643.00	0.00%	48,030.56
70102	Salaries, Rec. & Parks (5) w/long. if applic.	231,783.01	256,254.00	256,254.00	0.00%	256,254.00	0.00%	152,494.79
70112	Salaries, Park OT	2,072.28	3,000.00	3,000.00	0.00%	3,000.00	0.00%	1,194.16
70104	Salaries, Teen Center Support Staff	16,720.00	16,720.00	18,900.00	13.04%	18,900.00	13.04%	6,361.78
70105	Seasonal Support Staff	138,922.91	150,000.00	150,000.00	0.00%	150,000.00	0.00%	119,301.19
70302	Fees, Supplies & Dues	5,959.79	6,200.00	6,200.00	0.00%	6,200.00	0.00%	2,552.34
70303	Software	0.00	0.00	9,000.00	-100.00%	9,000.00	-100.00%	16,000.00
70305	Advertising & Printing	5,754.00	3,000.00	3,000.00	0.00%	3,000.00	0.00%	2,449.00
70308	Insurance	12,500.00	10,000.00	12,500.00	25.00%	12,500.00	25.00%	0.00
70309	Telephone	1,889.29	1,900.00	1,900.00	0.00%	1,900.00	0.00%	1,114.58
70310	Equipment	6,349.73	4,500.00	4,500.00	0.00%	4,500.00	0.00%	2,835.07
70314	Gas & Oil	9,996.26	11,200.00	11,200.00	0.00%	11,200.00	0.00%	4,834.40
70321	Electricity & Field Lighting	33,379.50	31,000.00	34,000.00	9.68%	34,000.00	9.68%	22,447.43
70322	Fort Getty - Waste Water Removal	11,725.00	10,500.00	10,500.00	0.00%	10,500.00	0.00%	6,575.00
70323	Shores Beach/Sanitary Facility	5,125.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	4,935.00
70324	Water	16,327.84	13,500.00	16,500.00	22.22%	16,500.00	22.22%	16,421.56
70341	Trash Removal	12,064.00	13,000.00	13,000.00	0.00%	13,000.00	0.00%	9,411.70
70344	Repairs, Maintenance & Improvements	26,965.23	24,000.00	30,500.00	27.08%	30,500.00	27.08%	18,480.71
70382	Summer Programs	3,800.00	3,500.00	3,500.00	0.00%	3,500.00	0.00%	3,414.00
70383	Winter Programs	402.59	1,200.00	1,200.00	0.00%	1,200.00	0.00%	1,360.17
	Beach Raking	0.00	0.00	12,000.00	100.00%	12,000.00	100.00%	0.00
	Eldred Field-Field Improvements	25,766.30	25,611.00	25,611.00	0.00%	25,611.00	0.00	14,740.00
TOTAL PARKS, BEACHES AND RECREATION:								
		647,302.71	670,728.00	708,908.00	5.69%	708,908.00	5.69%	454,953.44

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DEBT SERVICE									
1100-7090	DEBT SERVICE								
70504	Payment of Principal	1,272,206.00	1,257,206.00	1,282,206.00	1.99%	1,282,206.00	1.99%	0.00	225,000.00
70505	Payment of Interest	274,948.29	345,253.00	306,452.00	-11.24%	306,452.00	-11.24%	0.00	84,039.78
	Upgrade to Facilites & Equipment \$3.88M	0.00	0.00	252,773.00	0.00%	252,773.00	0.00%	0.00	0.00
TOTAL DEBT SERVICE:		1,547,154.29	1,602,459.00	1,841,431.00	14.91%	1,841,431.00	14.91%	0.00	309,039.78
MISCELLANEOUS									
1100-7092	MISCELLANEOUS								
70527	Incidentals & Emergencies	5,184.26	50,000.00	50,000.00	0.00%	50,000.00	0.00%	0.00	2,690.00
70530	Conservation Commission	6,475.00	2,200.00	2,200.00	0.00%	2,200.00	0.00%	0.00	980.00
70550	Chamber of Commerce (Development)	4,138.89	4,000.00	6,000.00	50.00%	4,000.00	0.00%	0.00	2,519.00
70570	Economic Development	0.00	0.00	5,000.00	0.00%	5,000.00	0.00%	0.00	0.00
	Eastern RI Conservation District	2,000.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	0.00
TOTAL MISCELLANEOUS:		17,798.15	58,200.00	65,200.00	12.03%	63,200.00	8.59%	0.00	6,189.00
CAPITAL IMPROVEMENT FUND		904,300.00	847,060.00	961,500.00	13.51%	961,500.00	13.51%	0.00	0
TOTAL CAPITAL IMPROVEMENT:		904,300.00	847,060.00	961,500.00	13.51%	961,500.00	13.51%	0.00	0.00
TOTAL GENERAL BUDGET		12,598,229.89	13,108,257.00	13,963,265.84	6.52%	14,006,265.00	6.85%	0.00	6,354,844.02 0.00
PUBLIC SCHOOLS									
70690.000	PUBLIC SCHOOLS								
	Operating Budget	14,238,990.00	15,317,164.00	15,585,412.00	1.75%	15,585,412.00	1.75%	0.00	0.00
	Capital Budget	64,033.00	445,000.00	448,400.00	0.76%	448,400.00	0.76%	0.00	0.00
	Grant Funds	841,762.00	238,752.00	256,106.00	7.27%	256,106.00	7.27%	0.00	0.00
	Nutrition	126,488.00	112,350.00	166,700.00	48.38%	166,700.00	48.38%	0.00	0.00
	Debt Service - Principal	255,000.00	255,000.00	255,000.00	0.00%	255,000.00	0.00%	0.00	68,394.29
	Debt Service - Interest	138,575.52	134,188.00	123,988.00	0.00%	123,988.00	0.00%	0.00	0.00
TOTAL PUBLIC SCHOOLS:		15,664,848.52	16,502,454.00	16,835,606.00	2.02%	16,835,606.00	2.02%	0.00	68,394.29
TOTAL TOWN AND SCHOOL		28,263,078.41	29,610,711.00	30,798,871.84	8.54%	30,841,871.00	4.16%	0.00	6,423,238.31

TOWN OF JAMESTOWN		
CAPITAL IMPROVEMENT FUND FY2025-2026		
	Department Head Request	Town Administrator Proposed
TOWN CLERK		
Codification	\$10,000.00	\$0.00
TAX ASSESSOR		
Revaluation Set Aside	\$27,677.00	\$27,700.00
PLANNING DEPARTMENT		
Planning & Development Documents	\$40,000.00	\$20,000.00
Affordable Housing/Community Trust	\$225,000.00	\$100,000.00
INFORMATION TECHNOLOGY		
Backup Town Internet Service	\$49,554.00	\$0.00
Annual Program-IT	\$32,800.00	\$32,800.00
POLICE PROTECTION		
Vehicle Replacement/Police Cruiser	\$55,792.00	\$56,000.00
Portable Radio Replacement Project	\$37,944.00	\$30,000.00
FIRE DEPARTMENT		
Radio Replacement - Base Station/Mobile	\$25,000.00	\$0.00
Fire Station Facility Maintenance	\$20,000.00	\$0.00
Firefighter PPE	\$25,000.00	\$25,000.00
Patient Power Load Stretcher	\$30,000.00	\$30,000.00
SCBA	\$100,000.00	\$0.00
North End Fire Station Planning	\$50,000.00	\$40,000.00
Replace Squad 1	\$50,000.00	\$50,000.00
PUBLIC WORKS		
Road Paving	\$300,000.00	\$300,000.00
North Rd/Bike Path	\$80,000.00	\$80,000.00
Miscellaneous Road Drainage	\$25,000.00	\$15,000.00
Street Repair	\$30,000.00	\$15,000.00
Sidewalk Repair	\$15,000.00	\$15,000.00
Stormwater Management	\$5,000.00	\$5,000.00
Road Striping - Traffic Management	\$10,000.00	\$10,000.00
Grey Gull & Clarkes Village Drainage	\$75,000.00	\$75,000.00
DPW Equipment	\$920,000.00	\$10,000.00
GIS Program	\$15,000.00	\$15,000.00
Town Buildings -	\$3,070,000.00	\$0.00
PARKS AND RECREATION		
Recreation Center Patio Repair	\$10,000.00	\$10,000.00
Recreation Center Radiator Replacement	\$10,000.00	\$0.00
Recreation Center Exterior	\$500,000.00	\$0.00
Fort Getty Bathroom	\$150,000.00	\$0.00
TOTAL CAPITAL IMPROVEMENT PROGRAM	\$6,955,267.00	\$961,500.00

TOWN COUNCIL SPECIAL MEETING MINUTES
BUDGET WORK SESSION
Monday, March 10, 2025
6:00 P.M.

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 10, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (via Zoom per RIGL 42-46-5(b)(2)).

Also, in attendance: Town Administrator Edward A. Mello, Assistant Solicitor Wyatt Brochu, Jamestown Bond Counsel David Ferrara, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:12 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. TOWN COUNCIL BUDGET WORK SESSION for FY 2025/2026 (July 1, 2025 to June 30, 2026)

- A) Town Council Budget Work Session for FY 2025/ 2026; review and discussion:
 - 1) Discussion on potential bonds with Town of Jamestown Bond Counsel David Ferrara.

David Ferrara provided an in-depth explanation on the types of bonds the town may issue, including General bonding pathway via Financial Town Meeting (FTM) or General Assembly bond act with voter referendum.

Categories of bonds were explained. Water and sewer bonds have different rules due to assessment capabilities. School bonds require General Assembly approval and may mandate use of the Rhode Island Health and Educational Building Corporation. The Town receives the minimum 35% state reimbursement for school construction.

Mr. Ferrara explained Taxable versus Tax-exempt bonds. Tax-exempt bonds offer lower interest rates but require extensive compliance. Affordable housing bonds typically must be taxable due to limited public use, resulting in higher rates and shorter terms. He emphasized Jamestown's high bond rating (AA2 from Moody's), which enables independent borrowing at competitive rates.

Councilor Meagher commented she appreciated the clarity on affordable housing bonds and acknowledged a lack of understanding previously about taxable status and short repayment periods. She discussed a potential project: building nine or more units of workforce housing on town-owned land.

Ferrara indicated this could be feasible given the project's structure and town ownership.

Vice President Brine asked what is the State's bond rating. Ferrara responded it was around AA- or AA. Google reports AA-.

President Beye recapped and asked about the timeframe for using the funds.

Ferrara explained the advantage of Jamestown's form of governance (financial time meeting), a referendum could be schedule something within 45 days. The Town could advance the money with counsel approval while issuing a request for proposals (RFP) to the banks on how much the town would like to finance. Clearly define the project and what the town plans to do with the money.

2) Capital Improvement Program/Operating Budget

Town Administrator Mello reviewed the proposed FY25-26 capital budget (see attached).

- Total Proposed Capital Budget: \$961,500. Historical capital spending averages and fluctuations have been noted since 2017.
- Departmental Breakdown:
 - Clerk's Office: Codification (\$10,000) not funded via capital; covered in operations.
 - Tax Assessor: Revaluation fund (\$27,700) funded.
 - Planning Department: Development documents (\$20,000 funded out of \$40,000 requested); Affordable Housing (\$100,000 funded out of \$225,000).
 - Information Technology: Network backup (\$50,000) not funded; computer upgrades (\$32,800) funded.
 - Police Department: 1 cruiser (\$56,000) and portable radios (\$30,000) funded.
 - Fire Department:
 - Turnout gear (\$25,000) and stretcher (\$30,000) funded.
 - Other items (e.g., dispatch upgrades, station maintenance) funded via bond.
 - Public Works:
 - Road paving (\$300,000) leveraged to gain \$100,000 in state grants.
 - Final bike path section (\$80,000).
 - Sidewalk, stormwater, and drainage work funded in smaller increments.
 - DPW equipment (\$920,000) moved to bond.
 - Recreation Department: Leaf vacuum (\$10,000) funded.
- Multi-Year Capital Plan:
 - Outlined projected needs through FY2031, totaling ~\$14 million.
 - Notable: potential ladder truck replacement (\$2.5 million).
 - Equipment & Maintenance:
 - Strong maintenance record highlighted.
 - Example: Police vehicles reaching 150,000+ miles due to good servicing.
 - Kenwood vs. Motorola Radios are the only two brands permitted:
 - Police radios will be replaced with Kenwood models due to cost-effectiveness and full compatibility with the statewide system.

Walter Bop, 118 Highland Drive, asked about public input timing and the implications of removing the budget cap. He expressed concern about growing debt service and its impact on operational flexibility.

Town Administrator Mello clarified that debt service is part of the operating budget and must be offset within the 4% cap. Taking into consideration the debt service schedule. It is a fluctuation of increases and decreases when debt service falls off, from year to year.

Councilor Ross emphasized the town's frugality and lean operations.

Councilor Meagher noted that historical underspending may have led to deferred maintenance.

Vice President Brine pointed out the structural issues with the cap incentivizing debt rather than saving.

Town Administrator Mello praised department heads for realistic and responsible budgeting. The capital budget remains a “maintenance” budget with no excessive proposals.

Next steps and acknowledgments delivered by the Council President.

IV. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 7:17 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

TOWN OF JAMESTOWN		
CAPITAL IMPROVEMENT FUND FY2025-2026		
	Department Head Request	Town Administrator Proposed
TOWN CLERK		
Codification	\$10,000.00	\$0.00
TAX ASSESSOR		
Revaluation Set Aside	\$27,677.00	\$27,700.00
PLANNING DEPARTMENT		
Planning & Development Documents	\$40,000.00	\$20,000.00
Affordable Housing/Community Trust	\$225,000.00	\$100,000.00
INFORMATION TECHNOLOGY		
Backup Town Internet Service	\$49,554.00	\$0.00
Annual Program-IT	\$32,800.00	\$32,800.00
POLICE PROTECTION		
Vehicle Replacement/Police Cruiser	\$55,792.00	\$56,000.00
Portable Radio Replacement Project	\$37,944.00	\$30,000.00
FIRE DEPARTMENT		
Radio Replacement - Base Station/Mobile	\$25,000.00	\$0.00
Fire Station Facility Maintenance	\$20,000.00	\$0.00
Firefighter PPE	\$25,000.00	\$25,000.00
Patient Power Load Stretcher	\$30,000.00	\$30,000.00
SCBA	\$100,000.00	\$0.00
North End Fire Station Planning	\$50,000.00	\$40,000.00
Replace Squad 1	\$50,000.00	\$50,000.00
PUBLIC WORKS		
Road Paving	\$300,000.00	\$300,000.00
North Rd/Bike Path	\$80,000.00	\$80,000.00
Miscellaneous Road Drainage	\$25,000.00	\$15,000.00
Street Repair	\$30,000.00	\$15,000.00
Sidewalk Repair	\$15,000.00	\$15,000.00
Stormwater Management	\$5,000.00	\$5,000.00
Road Striping - Traffic Management	\$10,000.00	\$10,000.00
Grey Gull & Clarkes Village Drainage	\$75,000.00	\$75,000.00
DPW Equipment	\$920,000.00	\$10,000.00
GIS Program	\$15,000.00	\$15,000.00
Town Buildings -	\$3,070,000.00	\$0.00
PARKS AND RECREATION		
Recreation Center Patio Repair	\$10,000.00	\$10,000.00
Recreation Center Radiator Replacement	\$10,000.00	\$0.00
Recreation Center Exterior	\$500,000.00	\$0.00
Fort Getty Bathroom	\$150,000.00	\$0.00
TOTAL CAPITAL IMPROVEMENT PROGRAM	\$5,993,767.00	\$961,500.00

Town of Jamestown
6YR Capital Program FY26-FY31

General Fund Department Head Requests	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030	Fiscal Year 2030-2031	6-Year Total
TAX ASSESSOR							
Reval set aside	\$ 27,677	\$ 27,700	\$ 27,700	\$ 27,700	\$ 27,700	\$ 27,700	\$ 166,177
TOWN CLERK							
Codification	\$ 10,000		\$ 10,000		\$ 10,000		\$ 30,000
PLANNING DEPARTMENT							
Affordable Housing	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 1,350,000
Plan/Development Documents	\$ 40,000	\$ 30,000	\$ 35,000	\$ 40,000	\$ 45,000	\$ 50,000	\$ 240,000
							\$ -
INFORMATION TECHNOLOGY	\$ 32,800	\$ 34,100	\$ 35,500	\$ 37,000	\$ 38,400	\$ 39,800	\$ 217,600
Camera upgrade		\$ 15,000	\$ 15,000				\$ 30,000
Switch update		\$ 12,500	\$ 12,500	\$ 12,500			\$ 37,500
Equipment/Phone		\$ 11,500		\$ 18,500	\$ 26,000	\$ 26,000	\$ 82,000
Backup Internet	\$ 49,554						
POLICE DEPARTMENT							
police cruiser	\$ 55,792	\$ 65,000	\$ 66,000	\$ 68,000	\$ 70,000	\$ 70,000	\$ 394,792
portable radios (10)	\$ 37,944						\$ 37,944

Town of Jamestown
6YR Capital Program FY26-FY31

General Fund Department Head Requests	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030	Fiscal Year 2030-2031	6-Year Total
FIRE DEPARTMENT							
Station repairs	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000
Dispatch renovations	\$ 25,000						\$ 25,000
FF Turn-out gear	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 150,000
SCBA Replacement	\$ 100,000						\$ 100,000
Hose replacement							\$ -
Utility Truck replacement							\$ -
North End Station Study	\$ 50,000	\$ 100,000	\$ 100,000	\$ 50,000			\$ 300,000
Portable Radios					\$ 38,000		\$ 38,000
Extrication Tool			\$ 100,000				\$ 100,000
Car 5 Replacement	\$ 50,000					\$ 50,000	\$ 100,000
Marine 1 Replacement						\$ 500,000	\$ 500,000
Ladder Truck		\$ 2,500,000					\$ 2,500,000
Fire Alarm upgrade	\$ -	\$ 50,000	\$ -				\$ 50,000
FIRE DEPARTMENT-EMS							
12 lead monitor				\$ 40,000			\$ 40,000
Stretcher	\$ 30,000						\$ 30,000
LUKAS CPR			\$ 50,000				\$ 50,000
PUBLIC WORKS							
road paving	\$ 300,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,550,000
North Rd./Bike Path	\$ 80,000						
sidewalk, striping, drainage	\$ 85,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 485,000
Grey Gull & Clarkes Village	\$ 75,000						
Town Hall		\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 170,000
GIS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
DPW Equipment	\$ 920,000						\$ 920,000
Town Buildings	\$ 3,070,000						\$ 3,070,000

Town of Jamestown
6YR Capital Program FY26-FY31

General Fund Department Head Requests	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030	Fiscal Year 2030-2031	6-Year Total
EMA							
							\$ -
Generator/radio	\$ -	\$ 10,000					\$ 10,000
LIBRARY							
Carpet Replacement						\$ 126,000	\$ 126,000
							\$ -
PARKS AND RECREATION							
Compact Tractor				\$ 65,000			\$ 65,000
PAL-Eldred Avenue Study		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		\$ 20,000
REC Center Exterior	\$ 500,000	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000		\$ 660,000
REC Center Radiator Replace	\$ 10,000						
Truck Replacement		\$ 75,000					\$ 75,000
Mower Replacement		\$ 15,000					\$ 15,000
Lower Tennis Courts				\$ 80,000			\$ 80,000
Upper Tennis Courts					\$ 25,000		\$ 25,000
Basketball Court Resurfacing		\$ 90,000					\$ 90,000
Lawn Avenue Fencing		\$ 50,000	\$ 50,000				\$ 100,000
Rec center Masonary Repairs	\$ 10,000		\$ 25,000				\$ 35,000
Ft Getty Bathroom/Septic	\$ 150,000			\$ 75,000	\$ 75,000		\$ 300,000
Ft Getty Water Line/CISF	\$ -						\$ -
TOTALS	\$ 5,993,767	\$ 3,905,800	\$ 1,186,700	\$ 1,173,700	\$ 1,015,100		\$ 14,575,013

**TOWN COUNCIL SPECIAL MEETING
BUDGET WORK SESSION MINUTES
Tuesday, March 25, 2025
5:00 P.M.**

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 25, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (via Zoom per RIGL 42-46-5(b)(2)).

Also, in attendance: Town Administrator Edward A. Mello, Assistant Solicitor Wyatt Brochu, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

President Beye noted that although no open forum was scheduled on the agenda, public comments would be permitted during the discussion. She emphasized a strict 7:00 PM adjournment due to the zoning board meeting.

III. TOWN COUNCIL BUDGET WORK SESSION for FY 2025/ 2026 (July 1, 2025 to June 30, 2026)

A) Review and Discussion: Discussion and consideration of staff-proposed projects requiring potential bond initiatives of \$3,883,000:

1) Memorandum from Town Administrator Mello to the Town Council regarding Bond Options:

a)	Project 1: Senior Repair Project	\$ 885,000
b)	Project 2: Fort Getty Improvements	\$ 430,000
c)	Project 3: Town Buildings/Facilities Maintenance	\$1,618,000
d)	Project 4: Department of Public Works Equipment	\$ 950,000

Town Administrator Mello walked through the bond request, originally totaling \$3,883,000, explaining that the budget included debt service only for this bond. He proposed dividing the funds across several key capital projects:

1. Senior Center (6 West Street)

- Total estimated cost: \$995,000
- Existing capital funds: \$110,000
- Bond requirement: \$885,000

2. Town Hall Repairs

- Scope: Roof replacement, HVAC, structural upgrades
- Bond request: \$535,000

3. Recreation Center Upgrades

- Scope: Windows, siding, painting, HVAC improvements, storage upgrades, and parking lot repairs
- Existing capital: \$100,000
- Bond request: \$650,000

4. Transfer Station Building Replacement

- Scope: Demolition and new structure
- Bond request: \$150,000

5. Fire Department Equipment & Repairs

- SCBA replacement (20 units), station, and dispatch repairs
- Available funds: \$110,000 (capital) + \$82,000 (leftover bond)
- Bond request: \$283,000

6. Department of Public Works (DPW) Equipment

- Replacement of aging vehicles/equipment
- Bond request: \$953,000

7. Fort Getty Projects (Proposed for Exclusion)

- Originally included bathroom upgrades, maintenance building, water main replacement, and electrical repairs
- Approx. \$320,000 has already been allocated across several years, but the design and engineering work is incomplete
- Town Administrator Mello recommended deferring all except water main replacement, which can be funded with existing capital

Revised Bond Total (Excluding Fort Getty): \$3,453,000

Councilor Meagher asked for clarification on capital reserves for Fort Getty. Town Administrator Mello explained that the \$320,000 includes incremental earmarks over time for the lower bathroom, septic system, and a partially funded maintenance building.

Councilor Glackin noted the balance seemed generally well distributed. Councilor Beye raised concerns about the cost efficiency of bonding smaller items, such as the transfer station.

Vice President Brine inquired about the rationale for assigning different bond terms. Finance Director Christina Collins explained that the DPW equipment was set to a 7-year bond due to life expectancy. Other infrastructure had 10- or 15-year terms, based on durability and value of debt servicing.

Councilor Meagher revisited the idea of grouping projects into one bond versus separate bond questions. She and President Beye suggested allowing the public to vote on individual bond items, referencing past precedent (library, golf course, and school bonds were separated after a petition).

Councilor Ross and Vice President Brine preferred a unified "maintenance bond" approach, especially with Fort Getty removed.

Town Administrator Mello urged the Town Council to provide clear direction soon due to resolution/warrant preparation needs. He emphasized that all included items pertain to existing infrastructure and maintenance only.

No formal decision made; to be addressed at next meeting.

Linda Jamison, 7 Ocean Ave, praised town officials for staying within the 4% cap and urged avoidance of debt beyond necessity.

Mike Swistak, 143 Narragansett Ave, criticized bundling bonds without prioritization and opposed raising the cap. He strongly advocated for ballot voting instead of voice or hand votes.

John Potter, 191 Narragansett Ave, recommended leveraging Fort Getty revenue for other recreational needs. He asked for data transparency regarding Fort Getty's profits and operational efficiency.

Richard Smith, 1258 North Main Road, echoed Mike Swistak's concerns about financial clarity and town meeting voting procedures. He and his wife have experienced intimidation at the Financial Town Meeting with the voice and/or hand voting.

Town Planner Lisa Bryer emphasized that affordable housing is legally mandated (10% target); Jamestown is currently only at 4.29%. Affordable housing is not aspirational and is critical. The town needs to start taking this seriously.

Alma Davenport, 99 Clinton Ave, urged funding only the essential bond ("Bond A") for infrastructure. She warned against economic overreach during national instability and supported affordable housing.

- B) Review and Discussion: At the request of Vice President Brine discussion and consideration of a proposed Jamestown Recreation Bond of \$1,700,000 or \$2,600,000:
 - 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.

Administrator Mello described the Council-approved to date \$1.7M of the proposed \$2.6M. \$910,000 for Eldred Ave improvements still pending.

Gymnasium Upgrades (Lawn Ave School). Town Administrator Mello reported that the Jamestown School Superintendent and staff offered to use \$100,000 in school capital funds to improve the bleachers, locker room, and bathroom upgrades in response to Council feedback. The backboards and flooring deferred to future assessment. These changes resulted in a \$200,000 reduction in the line item from the proposed recreation bond \$1.5 itemized list.

The Town Council emphasized determining true safety needs and the process through the school facility staff, and not making assumptions.

Town Administrator Mello reiterated the Town Council's request to the Superintendent and the School Committee: replacement of the bleachers, locker rooms/bathrooms improvements, and to prioritize the basketball backboards.

Councilor Ross noted the school's reliance on full town appropriation despite \$1.1M in fund balance. He suggested using \$268K from the school's reserves.

Councilor Meagher supported partial drawdown (as historically practiced) from the school fund balance. She suggested pursuing matching grants through RIDE for school improvements.

Town Administrator Mello reported that the School Committee requested formal Council feedback before their March 27th meeting.

The Town Council consensus was to request the school to fund their \$268K operational shortfall from the fund balance.

Vice President Brine advocated for including Eldred Field grass improvements and protective netting (retractable).

Councilor Meagher proposed allocating \$450,000 for these specific enhancements, adding to \$1.5M bond to reach \$ 1.95 M.

Councilor Ross supported improvements to the field for grass-based activities.

Councilor Glackin suggested that Jamestown Soccer Association (JSA) should be financially responsible for the protective netting.

President Beye and Councilor Glackin advised delaying until the Eldred Field Committee completes the assessment. Councilor Glackin is supportive of allocating funds for a planning study only, but not for project execution yet.

Justin Sirotin, 34 Green Lane, the 2016 Eldred Field (Jay Sisson) study determined what can be done with the current deed restrictions. JSA already pays and takes care of the Eldred field and is comfortable with fundraising to improve the field. Grading and drainage are the main issues.

Marian Falla, 75 Green Lane, has the town aligned timing of the bike path improvements with the Rhode Island Department of Transportation? Also, the North End fire station line item is the \$40,000 for planning or building something? Town Administrator Mello clarified that the \$40,000 in the capital budget is earmarked for planning only. Ms. Falla, \$1m items were taken out of the budget. Will those items be in a future bond too? Town Administrator Mello referenced the 6-year Capital Program, which details anticipated projects that may require bonding.

No vote taken. Discussion deferred to the next Town Council meeting.

- C) Review and Discussion: At the request of Councilor Meagher discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
 - 1) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives.

Councilor Meagher stated she has spoken to Jamestown Bond Counsel David Ferrara. The best way to bond affordable housing is to have a specific project. The Affordable Housing Committee has looked to use existing funds to seek an RFP for specific properties in Jamestown. Councilor Meagher stated she is not asking for the Town Council to vote tonight, but to consider the proposed Affordable Housing bond at the next meeting.

- D) Town Council Budget Work Session: review and discussion: FY2025-2026: Town Administrator's Proposed Budget; recommend proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
 - 1) Town Administrator's Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator's Proposed School Budget of \$16,835,606.

No action taken.

IV. ADJOURNMENT

A motion was made by Councilor Ross with a second by Councilor Glackin to adjourn at 6:45 p.m.
 Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

TOWN COUNCIL MEETING MINUTES

Monday, April 7, 2025

6:00 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on April 7, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine (via Zoom per RIGL 42-46-5(b)(2)).

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor Meagher with a second by Councilor Glackin to open the Public Hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

III. PUBLIC HEARING

A) Public Hearing: Review, Discussion, and/or Action and/or Vote: for Proposed Amendments to the Zoning Code of Ordinances, regarding a request to amend the Zoning Use Table (Section 82-601 - VI.E.(5); and request to amend the definition of Amusement or Video Arcade to Amusement Arcade (Section 82-104.1), duly advertised in the March 13th, 20th and 27th editions of the Jamestown Press:

- 1) Regnum LLC, requesting a Zoning Ordinance Amendment including a change to the definition and a change to the use table related to Amusement or Video Arcade as an accepted use in the Zoning use table by Special Use Permit(s) for the CD District only.
- 2) Letters from Jamestown residents:
 - a) Ronald Izzo
 - b) Ralph Klingbeil
 - c) Leisa Hill

The public hearing addressed a proposed zoning code amendment: modifying the Use Table to replace "Amusement or Video Arcade" as a prohibited use (N) with an allowable use by right (Y) in the Commercial Downtown (CD) zone.

Duncan Pendlebury, Vice Chair of the Planning Commission, presented the Commission's position. The Planning Commission received an application to modify the zoning use table to allow amusement or video arcades. The application was not location-specific, but requested to permit arcades in the CD and CL zones. The Commission was surprised the request came post-zoning revisions but acknowledged its recent nature. Ultimately, the Commission voted unanimously in favor, with conditions, and recommended a Special Use Permit (SUP) rather than permitting by right. Key concerns: public input, absence of current arcade use, and community standards. Proposed restrictions include: hours of operation, sound buffering, signage limitations, no

gambling, and a cap on the number of machines (tentatively 10). Clarified that the applicant agreed to limit the proposal to the CD zone only, not CL.

Christian Infantolino, attorney representing Regnum, LLC, addressed the Town Council. He clarified that the application is for a “by right” (Y) use, not a SUP. Mr. Infantolino acknowledged the Planning Commission’s recommendation but asserted that the current town ordinances already provide sufficient protections. He argued that a SUP adds unnecessary costs, delays, and technical barriers for applicants, and offered to accept a restriction to CD zone only. A “Y” is preferable because the ordinances already exist regulating: noise (municipal sound level restrictions), Lighting and signage, parking (Article 13, Section 82-1303), and Age limits and operational standards for businesses. He stated the only missing standard might be hours of operation, which a definition change could add. It was emphasized that no gambling is proposed; gambling is prohibited town-wide under separate use table classification. Imposing a SUP in the CD zone (within the Village Overlay District) requires multiple board appearances, professionals, TRC, and zoning reviews, making it onerous for small businesses. The request fits with Jamestown’s Comprehensive Plan: supports commercial vibrancy, encourages pedestrian traffic, and aligns with economic development and recreational goals. Atty. Infantolino distributed to the Town Council 109 petition signatures (90 from Jamestown residents) in support, and photos and a conceptual layout for the arcade at 20 Narragansett Ave (not part of the zoning decision but used illustratively).

The following individuals spoke in support of the proposed amendments:

Marla Romash, 34 Clinton Avenue, and owner of Our Table, supported responsible business growth. She highlighted her trust in town boards to manage impact and enforce rules, and mentioned her nostalgia for family arcades in other towns.

Elaine Infantolino, 28 Reservoir Circle, emphasized community-building in the arcade and promoted alternative entertainment for youth and families while addressing misconceptions about gaming and social development.

Kevin Goudreau, 6 Riptide Street, reminisced about past Jamestown arcades from his childhood and the fun/value they offered. He stated his support for the proposed amendment and the trustworthiness of Bill Munger (Regnum LLC).

Walter Brownler, 24 Bryer Avenue, a father of four, supported creating “third spaces” for kids to hang out. He noted that there are not a lot of indoor gathering spaces for kids, and this would be a benefit.

Joan Goldstein, a former teacher and business owner, stated she believes the arcade can bolster surrounding businesses. She asked the Town Council to consider that an arcade would be an asset for the downtown and the business community.

Marilyn Munger, co-tenant of the property at 20 Narragansett and 20 Knowles Ct., stated that the building is well-insulated and quiet. She cited her direct knowledge of foot traffic, parking availability, and the potential positive impact on downtown businesses.

The following individuals spoke in opposition to the proposed amendments:

Dr. Jane Gilgun, 19 Skysail Court, opposed the proposed zoning change. She referenced her 40 years of child development research, arguing that arcades encourage excessive screen time and promote antisocial behavior. Additionally, she questioned the economic viability of the zoning change and cited the American Academy of Pediatrics' guidelines on screen time. As an alternative, she suggested investing in recreational opportunities and improving access to sailing.

Roseanne Pawelec, 53 Conanicus Ave., expressed her concerns regarding the use of Knowles Court for access to the arcade. She pointed out the absence of sidewalks and lighting in the area, especially with residential properties nearby. Additionally, she warned about the potential for unsupervised youth to gather after using the arcade. Ms. Pawelec also objected to the presence of chain businesses, believing they detract from the character of Jamestown as a "peaceful gem."

Kathy Kaiser, 35 Knowles Ct, spoke on behalf of the Jamestown Place Condominium Association. She supported the SUP requirement with enforceable standards, citing ambiguous signage regulations and a lack of clarity in ordinances. She also called for parking limits on Knowles Court.

Julie Ray, 40 Pennsylvania Ave, believes that the existing Recreation Center facilities provide more meaningful recreation. She expressed concern that the arcade does not benefit Jamestown's children in a significant way.

Connie Slick, 49 Narragansett Avenue, shared a recent conversation with her 11-year-old granddaughter, who couldn't understand why an arcade would be allowed in Jamestown. Ms. Slick urged consideration of other options for kids.

The Town Council had discussed at length.

Councilor Glackin acknowledged the business benefit but was cautious about unintended uses if permitted by right. Noted the importance of site-specific concerns, particularly Knowles Court's suitability.

Vice President Brine argued that existing ordinances address concerns sufficiently. Believed that requiring a SUP for every new use could discourage business investment.

President Beye stated she is torn; she appreciates the project but worries about the precedent and broader interpretation.

Town Planner Lisa Bryer stated that a standard cannot be placed in a definition. A new use in the village district will require some type of review. A license will be required. The Town Council might want to consider conditions that might be appropriate. She echoed the desire for community input and thoughtful planning.

Solicitor Peter Ruggiero outlined the next steps: Vote immediately to accept or deny the request; continue hearing, or refer back to the Planning Commission to develop more detailed definitions or limitations.

Duncan Pendlebury reiterated that the zoning change applies broadly, not just to the proposed arcade at 20 Narragansett Ave., and that more clarity or safeguards may be necessary.

A motion was made by Councilor Ross with a second by Vice President Brine to approve the amendments to the Zoning Code of Ordinances, Zoning Use Table (Section 82-601 - VI.E.(5)) Amusement or video arcades in the CD zone from “N” to “Y”; and the definition of Amusement or Video Arcade (Section 82-104.1) to “Amusement or Video Arcade. Any place of business where more than five pay-per-play mechanical amusement devices and/or electronic video games are located for use by the general public.” Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Ross, Aye; Councilor M. Glackin, Aye, and Councilor Meagher, Nay.

IV. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Richard Smith, of North Road, expressed his concerns regarding the proposed bonds. He noted that the existing bike path already has enough shoulder space to accommodate cyclists. He believes that the proposed \$1 million extension from Eldred Avenue to Conanicut is unnecessary. Additionally, he mentioned that improvements to Eldred Avenue should not proceed due to deed restrictions and it is premature to move forward with any improvements/structures. Lastly, Mr. Smith questioned the proposed \$3 million Maintenance Bond, as the amount did not decrease even after certain line items were removed.

Raymond Smith expressed his agreement with Richard Smith's statements. He opposes issuing a bond for a potential future event that is not clearly defined. There is a misconception that the low attendance at the Financial Town Meeting (FTM) indicates a lack of opposition to the decisions made during the meeting. Bonds should be placed on the ballot during an election year.

Chris Sorlein, 123 Howland Avenue, a research geologist, studied climate and sea level rise. spoke regarding Mackerel Cove roadway/beach concerns.

Tony Pinheiro, 161 Beacon Avenue, emphasized the need for emergency planning in the North End. Water mitigation should be included in the bonds, and the recreation bond should be postponed.

Lawrence Smith, Beacon Avenue, has attended many FTMs and supports the use of paper ballots at the FTM because he believes they create less intimidation compared to voting by voice, hand, or standing.

Richard Ventrone, 12 Nautilus Street, states that Jamestown's affordable housing situation remains unchanged from over a decade ago. Only four municipalities in Rhode Island comply with state mandates.

Councilor Ross recused from V. A. 1) regarding Resolution 2025-11 and left the meeting.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations
 - 1) Review, Discussion, and/or Action and/or Vote: regarding Resolution 2025-11, Supporting House Bill 5032, Relating to Alcoholic Beverages – Retail Licenses, to provide the authority to the Jamestown Board of Licenses to issue a Class T Legitimate Theatre liquor license.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve Resolution 2025-11, Supporting House Bill 5032, Relating to Alcoholic Beverages – Retail

Licenses, to provide the authority to the Jamestown Board of Licenses to issue a Class T Legitimate Theatre liquor license. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; and Councilor M. Glackin, Aye.

Councilor Ross rejoined the meeting and returned to the dais.

- 2) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-12 Month of the Military Child, declaring the month of April 2025 as Month of the Military Child.

Councilor Meagher read Proclamation 2025-12.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve Proclamation 2025-12 Month of the Military Child, declaring the month of April 2025 as Month of the Military Child. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 3) Review, Discussion, and/or Action and/or Vote: Proclamation 2025-13 Teacher Appreciation declaring May 5th-11th, 2025 as Teacher Appreciation Week.

President Beye read Proclamation 2025-13.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve Proclamation 2025-13 Teacher Appreciation, declaring May 5th-11th, 2025, as Teacher Appreciation Week. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 4) Review, Discussion, and/or Action and/or Vote: Resolution 2025-14, in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve an Annual Budget Exceeding the 4 Percent Levy Cap, as amended.

Vice President Brine explained why he asked for the amendment to the Resolution that was previously passed by the Town Council. The amendment is specific to the Town of Jamestown.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to waive the reading of Resolution 2025-14. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A lengthy discussion ensued.

President Beye and Councilor Glackin stated they have reconsidered their previous position and do not agree with amending the Rhode Island General Laws to Allow Financial Town Meetings to approve an Annual Budget Exceeding the 4 Percent Levy Cap.

Beth Smith, Orient Avenue, this type of change should be on a future ballot for the electorate to decide.

Councilor Meagher and Councilor Ross believe that the town should have the autonomy to make its own decisions. They advocate for fewer regulations imposed by the Rhode Island legislature, emphasizing that the state holds too much control over the town's budget and decision-making processes.

Councilor Glackin is not opposed to the exceeding the 4% levy, but given the current politically polarizing climate nationally, this decision could have negative consequences in the future.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve Resolution 2025-14, in Support of Amending the Rhode Island General Laws to Allow Financial Town Meetings to Approve an Annual Budget Exceeding the 4 Percent Levy Cap, as amended. Vote: President Beye, Nay; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Nay.

A motion was made by Councilor Meagher with a second by Councilor Ross to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

A) Public Hearings: Town Council Sitting as the Alcohol Beverage Licensing Board Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application (F-25-5) has been received under said Act for a one-day license on September 7, 2025:

CLASS F (NON-PROFIT)

Jamestown Community Farm

40 Eldred Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the Jamestown Community Farm One-Day Class F Liquor License scheduled for September 7, 2025 taking place at 40 Eldred Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Pursuant to RIGL §3-7-14, the following license application (F-25-7) has been received under said Act for a one-day license on May 22, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society

92 Narragansett Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 1 of 12 licenses per calendar year issued per RIGL§3-7-14).

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve the Jamestown Historical Society One-Day Class F Liquor License scheduled for May 22, 2025 taking place at 92 Narragansett Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 3) Pursuant to RIGL §3-7-14, the following license application (F-25-8) has been received under said Act for a one-day license on July 25, 2025:

CLASS F (NON-PROFIT)

Jamestown Historical Society
92 Narragansett Avenue
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the Jamestown Historical Society One-Day Class F Liquor License scheduled for July 25, 2025, taking place at JAC, North Road. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: Approval of Renewal Applications that have been received by the Town Council for Victualing & Holiday License for the year December 1, 2024- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures:
 - 1) The Wicked Whisk, 79 North Road (BL-27).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve The Wicked Whisk Victualing & Holiday License for the year December 1, 2024- November 30, 2025, upon resolution of debts, taxes, State approval, and appropriate signatures. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Edward A. Mello
 - 1) OPIOID Litigation update (Consent agenda).

Requesting Town Council ratification to amend the original litigation and remove PBM as a defendant from the case.

- 2) Community Development Block Grant (CDBG) Application (New Business).

To be discussed further under New Business.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and Possible Action on the FY2025-2026 Town Administrator's Proposed Budget; recommend the proposed FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025:
- 1) Town Administrator's Proposed Town General Fund Budget of \$14,006,265 and the Town Administrator's Proposed School Budget of \$16,835,606.

A lengthy discussion ensued. Town Administrator Mello stated that the school committee has agreed to make improvements to the gymnasium, locker rooms, and backboards. The school's budget appropriation has not changed. Additionally, the school has applied for a grant to conduct a fiscal and feasibility study. They are also developing a comprehensive plan for long-term improvements, which will include upgrades to the gymnasium floor.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve the Town Administrator Mello's recommend FY2025-2026 Town Budget of \$30,841,871 for consideration at the Annual Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and Possible Action: Discussion and consideration of staff-proposed projects requiring potential bond initiatives of \$3,453,000:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding a Maintenance Bond:
 - a) Project 1: Senior Repair Project \$ 885,000
 - b) Project 2: Town Buildings/Facilities Maintenance \$1,618,000
 - c) Project 3: Department of Public Works Equipment \$ 950,000

A motion was made by Councilor Meagher with a second by Vice President Brine to separate into three bonds.

Discussion ensued. Finance Director Tina Collins asked for clarification. Is the intent to have three separate resolutions and have one bond?

Revised motion. A motion was made by Councilor Meagher with a second by Vice President Brine for two resolutions: Up to \$2,503,000 for Project 1: Senior Project and Project 2: Town Buildings/Facilities Maintenance; and up to \$950,000 for Project 3: Department of Public Works Equipment; for one bond in the amount of \$3,453,000, to be consideration at the Annual Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and Possible Action: At the request of Vice President Brine, discussion and consideration of a proposed Jamestown Recreation Bond of \$1,700,000 or \$2,600,000:
- 1) Memorandum from Vice President Brine regarding potential bond(s) for investment into Eldred Field, Lawn Avenue School gymnasium, and bike/pedestrian paths.

Councilor Ross stated for clarification, this bond does not impact the 2025/2026 budget.

Councilor Glackin would be more comfortable when the Eldred field and bike path projects are more comprehensively planned. The proposed bond should wait until the advisory groups come back with recommendations. It is too vague and not a crisis bond.

Vice President Brine stated that yes, this proposed bond is aspirational, and the voters can decide at the FTM. This is both for recreation and safety.

Councilor Ross, are the numbers from the Bike Path Committee based on studies? Are they verifiable? It feels like a chicken-and-egg situation.

Further discussion on the timeline of funding once a project is defined and ready to start.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve two resolutions: Up to \$450,000 for Eldred Avenue Field Project; and Up to \$1,500,000 for Bike Path Project through the issuance of bonds to be considered at the Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- D) Review, Discussion, and Possible Action: At the request of Councilor Meagher discussion and consideration of a \$3,000,000 Bond for affordable housing for FY 2025/2026:
 - 1) Memorandum from the Affordable Housing Committee requesting Town Council support of a \$3,000,000 Bond for potential affordable housing initiatives.

Councilor Meagher read the following statements and provided copies to the members of the Town Council:

“Affordable Housing Bond for \$3 million dollars.

I have described this bond as aspirational. Philosophically, I think almost everybody would like there to be more affordable housing in Jamestown or, perhaps more correctly, some affordable housing in Jamestown.

This bond is aspirational because it reflects a commitment by the town, a pledge by the community to spend this much to promote, support, enable the creation of more affordable housing in Jamestown.

It is aspirational, in a pragmatic sense, due to the timetable in which these funds will be used. The Affordable Housing Committee has requested that the town use existing funds from the Affordable Housing Trust fund to begin the development of specific projects. This council has already earmarked funds from that trust fund to support programs that this bond would continue. This bond will be applied once specific projects are designed, priced, and ready to be built, which will likely occur no earlier than a year from now. At that point in time, this same town council can determine if these projects should be applied to next year’s budget.

What would this bond support ?

- 1) *Up to \$2 million dollars of this bond could be used to design and construct rental housing on town owned property . I showed you an example of a design for at least 9 units that could be located where the Ambulance barn now sits. But that is just an example, there are other opportunities for projects like that or cottage clusters located on larger lots. If combined with state funds, then 51% of the units we build would be required to serve households with incomes of less than 80% of RI Housing’s median income for our town. (See chart below)RI Housing states that “Housing is considered affordable when it costs*

no more than 30% of your gross income.” Utilities are also to be included in that 30%, so rents for these units would likely not exceed \$1000 for one bedroom to \$1500 for two bedroom per month. The remaining units would still be considered as Affordable by RI Housing if they served populations making 100% of median income or up to \$120% and if we charged rents that comply with the 30% regulation for this population.

- 2) \$500000 of this bond could be used to support an existing program to subdivide existing properties, creating affordable lots. This effort has been in our zoning regulations for over 15 years. It enables a property owner in CL, R 8 and R20 , who owns a lot that is bigger than is required in the respective zoning district, but not big enough to subdivide into two conforming lots, to subdivide the property into a conforming lot and second lot, that is smaller and dedicated and deeded as an Affordable lot. Last year, the town entered into an agreement with property owners in the R20 zone, who will sell to the town their existing home and 13000 square feet of property, reserving for themselves a lot of over 20000 square feet on which they will build their retirement home. This council approved the application to RI CDBG to help us with this effort. Because the town is using both town funds and state funds in this transaction, the existing 3 bedroom home will be deeded as an affordable property and sold to a family with income limits of 80% of median income. The town will recoup \$250000 from the sale.*
- 3) \$500000 of this bond could be used to support the construction of single family homes on town owned property, that will be sold or could be rented to families whose incomes satisfy criteria determined by other state) funding sources.*
- 4) Any remaining funds can be used to support the creation of Affordable Accessory Dwelling Units in the form of providing subsidies and incentives.*

Who does this bond support? *All of these efforts to create affordable housing provide opportunities for people just starting out, for young families, for the next generation of families who already have roots in this town. Our Fire Department desperately needs volunteers. In considering this bond, you might consider what a paid Fire Department would cost. Right now, many folks who work for the town and school do live in town, or nearby, but that number will continue to shrink due to the cost of real estate, here and in nearby towns. How easy will it be to recruit staff? Will workers who live more than a half hour away be so willing to come over the bridge in a storm?*

In the past, many folks have been reluctant to buy an Affordable property because resale is limited by the same Affordable criteria, so the opportunity to reap great profits from real estate is not so readily available. But I would suggest to you that the cost of housing here and in neighboring communities has reached such an insane level that more families, particularly folks who grew up here, would be amenable to purchasing the stability afforded by a property in Jamestown and all it offers, in comparison to investing in a housing market that they cannot afford and that may have reached its peak.

So I would argue that the bond supports all of us in supporting families and people who work here but can't afford to live here.

What will this bond cost ? *On p 103 of the budget presentation on the town website, there is an estimate of bond costs. It states that this bond will likely cost \$250000 a year for twenty years,*

with a total debt of \$5,022,350. This bond is a non tax exempt bond that has a higher interest rate, because the results of this bond actually produce revenue for the town. Rents on 9 units of work force housing will produce gross revenue of well over \$100,000 a year; some of which will be reserved for maintenance and management, but some of which can be used to reduce debt service or to support more affordable projects or both. When payment of the bond is no longer required, the rents provide revenues to the town. The affordable single family homes can be rented or sold. If sold, they will be at amounts prescribed by the funding sources used to support them, but likely \$250000 or above.”

Discussion ensued.

Councilor Glackin asked what the reason is for taking out a bond versus funding the affordable housing trust fund?

Finance Director Tina Collins explained that the town cannot borrow money without a specific defined project.

A motion was made by Councilor Meagher with a second by Councilor Ross to approve a resolution for up to a \$3,000,000 for affordable housing projects for through the issuance of bonds for consideration at the Annual Financial Town Meeting on June 2, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

IX. NEW BUSINESS

A) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher and the Affordable Housing Committee (AHC), approval to utilize Affordable Housing Trust funds for two projects:

- 1) Memorandum from AHC Chair Bob Plain and Town Planner Lisa Bryer:
 - a) Request approval to draft an RFP for a consultant to work with the Affordable Housing Committee to develop new Affordable Housing projects on town-owned property, including but not limited to 11 Knowles Court.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to draft an RFP for a consultant to work with the Affordable Housing Committee to develop new Affordable Housing projects on town-owned property, including but not limited to 11 Knowles Court. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- b) Request approval to draft an RFP for a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request for to draft an RFP for a consultant to complete a “Nexus Study” to link Jamestown’s Housing market with Affordable Housing Funding Needs. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Councilor Meagher, the Planning Commission is asked to review possible changes to the Zoning Ordinance.
- 1) 82-1102.4: Require abutter notification of projects going before the Technical Review Committee (TRC) (new ordinance).
 - 2) Require the percentage of a potential new affordable housing lot in the R 8 and CL districts to be the same as is currently described for a R 20 lot, which is 65%. This amendment would allow an R8 or CL lot that is between 13200-15999 square to be eligible to be subdivided to create an affordable lot (minimum 5200 square feet) and a standard lot (minimum 8000 square feet) (amendment).
 - 3) 82-602 To consider the creation of new Zoning Districts or new Zoning characterizations that would apply to non-conforming lots of record (new ordinance).

A motion was made by Councilor Meagher with a second by Councilor Ross to approve the request to ask the Planning Commission to review possible changes to the Zoning Ordinance 82-1102.4, 82-1105, and 82-602. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello, authorization to submit an application through CDBG for the following projects:
- 1) CDBG application in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street.

A motion was made by Councilor Meagher with a second by Councilor Glackin to authorize Town Administrator Mello to submit an application through CDBG in the amount of \$500,000 for the repair and renovation of the Senior Center located at 6 West Street. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) CDBG application in the amount of \$500,000 for the repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue.

A motion was made by Councilor Meagher with a second by Councilor Glackin to authorize Town Administrator Mello to submit an application through CDBG in the amount of \$500,000 for the repair and renovation of additional bathrooms at Jamestown Housing Authority located at 45 Pemberton Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- D) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco, permission to extend the Mackerel Cove Vendor Contracts for the 2025 season to Splash Dogz LLC. and Dels Lemonade & Refreshments, as permitted by the 2023 contract.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request of Parks and Recreation Director DeFalco, permission to extend the Mackerel Cove Vendor Contracts for the 2025 season to Splash Dogz LLC. and Dels Lemonade & Refreshments, as permitted by the 2023 contract. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms: None at this time

- 1) Upcoming interview sessions (*May 5th & 19th tentative):

- a) April 21st, 5:30-6:30

TIME	NAME	COMMITTEE
5:30	Barrett Cavanagh	Quonset Development Board of Directors
5:40	Lisa Lepore	Quonset Development Board of Directors / Zoning Board Alternate
5:50	Timothy Noble	Quonset Development Board of Directors
6:00	Bradley Parsons	Eldred Field
6:10	Lisa Primiano	Quonset Development Board of Directors
6:20	Emile Martineau	Quonset Development Board of Directors

- b) May 5th, 5:10-6:30

TIME	NAME	COMMITTEE
5:10	Susan Shim Gorelick	Affordable Housing Committee
5:15	Kelly Smith	Tick Task Force
5:20	Samira Hakki	Bike Path Committee
5:25	Mary Ellen Coleman	Fire Dept. Compensation Committee
5:30	Karen Montoya	Senior Services Committee
5:35	Tony Pineiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Beth Herman	Tree Committee
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Joe England	Tick Task Force
6:00	Andrew Williams	Harbor Commission
6:05	Fred Pease	Affordable Housing Committee
6:10	Johnathan Valente	Bike Path Committee
6:15	Dan Lilly	Harbor Commission
6:20	Cynthia Leonard	Tick Task Force

- c) May 19th, 5:50-6:30

TIME	NAME	COMMITTEE
5:50	Stuart Rice	Tax Assessment Board of Review
5:55	Wayne Moore	Fire Dept. Compensation Committee
6:00	Harry Chase	Bike Path Committee
6:05	John Potter	Harbor Commission
6:10	Wayne Banks	CRMC
6:15	Patrick Gaynes	Eldred Field Committee

6:20	Marlene Murphy	Election Training Committee
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The highlighted applicants are known to the Town Council and are not required to be interviewed/re-interviewed.

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor M. Glackin, Aye; and Councilor E. Ross, Aye.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

XI. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes:
 - 1) March 3, 2025 (Regular Meeting)
 - 2) March 4, 2025 (Special Meeting)
 - 3) March 10, 2025 (Special Meeting)
 - 4) March 17, 2025 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers, February 19, 2025.
 - 2) Board of Canvassers, March 4, 2025.
 - 3) Zoning Board of Review, February 25, 2025
- C) Permission to authorize Town Administrator Mello to amend the national opioid litigation by removing the defendants, PBM (Optum and Express Scripts, Inc.), and their related entities from the case.
- D) Permission to authorize Town Administrator Mello to sign Amendment 3 to the Subrecipient Agreement between the State of Rhode Island Department of Transportation and the Town of Jamestown for the Melrose Elementary School and Lawn Avenue Middle School Safe Routes to School Program upon final review by Solicitor Ruggiero.
- E) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
 - 1) Applicant: St. Matthew Church
 - Event: Sunrise Easter Service (ENT-25-18)
 - Date: April 20, 2025
 - Location: East Ferry/Veteran's Memorial Square

- 2) Applicant: Jamestown Historical Society (JHS)
 Event: Windmill Day (ENT-25-15)
 Date: July 26, 2025
 Location: 378 North Road
 - 3) Applicant: Jamestown Historical Society (JHS)
 Event: JHS Museum Exhibit Opening Reception (ENT-25-16)
 Date: May 22, 2025
 Location: JHS, 92 Narragansett Avenue
 - 4) Applicant: Jamestown Historical Society (JHS)
 Event: Evening at the Windmill (ENT-25-17)
 Date: July 25, 2025
 Location: 378 North Road
- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20th and March 27th editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:
- 1) STR-110 Michael Allen 37 Newport Avenue

Communications were acknowledged

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications Received:
- 1) Copy of letter to: Town Council
 From: Taxpayer Association of Jamestown
 Dated: March 17, 2025
 Re: School and Town Budget
 - 2) Copy of email to: Town Council
 From: Joan Swifty
 Dated: March 18, 2025
 Re: Fort Getty Workshop
 - 3) Copy of email to: Town Council
 From: David Jamison
 Dated: March 23, 2025
 Re: Budget for Jamestown
 - 4) Copy of email to: Town Council
 From: Linda Jamison
 Dated: March 26, 2025
 Re: CISF - \$150,000 benefit to Jamestown residents
 - 5) Copy of email to: Town Council
 From: Armenian National Committee of Rhode Island
 Dated: March 3, 2025
 Re: 2025 ANC of RI Armenian flag raising request.

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Portsmouth School Committee- School Transportation Resolution.
 - 2) North Smithfield School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies
 - 3) Resolution of the City of Woonsocket, Resolution Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns. 25 R 47
 - 4) Resolution of the Town of Middletown, Resolution No. 25-17, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
 - 5) Resolution of the Town of Middletown, Resolution No. 25-16, Resolution Regarding the Restoration of General Revenue Sharing to Cities and Towns.
 - 6) Resolution of the Burrillville Town Council, Resolution No. 25-07, in opposition to Rhode Island 2025 Gun Control Legislation.
 - 7) Resolution of the Burrillville School Committee (Private School Transportation).
 - 8) Resolution of the Town of Charlestown in support of BILL 2025-H5957.

XIII. OPEN FORUM

- A) Continued (If necessary)

XIV. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn at 9:57 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

TOWN COUNCIL MEETING
Monday, April 21, 2025
5:30 P.M.

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council conducted interviews of the following applicants for the committee vacancies:

TIME	NAME	COMMITTEE
5:30	Barrett Cavanagh	Quonset Development Board of Directors
5:40	Lisa Lepore	Quonset Development Board of Directors / Zoning Board Alternate
5:50	Timothy Noble	Quonset Development Board of Directors
6:00	Stuart Rice	Tax Assessment Board of Review
6:10	Lisa Primiano	Quonset Development Board of Directors
6:20	Emile Martineau	Quonset Development Board of Directors

II. ROLL CALL

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Water and Sewer Clerk Denise Jennings and Town Clerk Roberta Fagan.

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

A regular meeting of the Jamestown Town Council was held on April 21, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:26 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

President Beye requested everyone present to observe a moment of silence in honor of Ronnie Parfitt, a highly respected and longtime employee of the Town of Jamestown's Parks and Recreation Department.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to move agenda item VIII. Proclamations up on the agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye read Proclamation 2025-15, declaring it Michael G. White Day. Mike and Lee White were present to accept the proclamation. Former Town Council Member Mike White expressed his gratitude to everyone in attendance, stating that it had been an honor to serve the Town of Jamestown. He assured the crowd that he and Lee would be visiting often. Applause followed.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

See Board of Water and Sewer Commissioners Meeting Minutes.

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address - None
 - 2) Non-scheduled request to address
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: No items at this time.
- D) Unfinished Business: No items at this time.
- E) New Business: No items at this time
- F) Consent Agenda
 - 1) Adoption of Minutes:
 - a) March 17, 2025 (regular meeting)
 - 2) Finance Director's Report: Comparison of the Water Budget to Actuals as of March 31, 2025.
 - 3) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of March 31, 2025.

VI. THE BOARD OF WATER AND SEWER COMMISSIONERS RECESS AND THE TOWN COUNCIL CONTINUES THE OPEN SESSION

A motion was made by Commissioner Meagher, with a second by Commission Vice President Brine, to recess from sitting as the Board of Water and Sewer Commissioners. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

VII. OPEN FORUM

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

Christian Infantolino requested that the Town Council introduce a Code of Ordinance amendment relating to Arcades. The existing ordinance limits the number of machines to ten. The industry standard is based on the square footage of the commercial space.

VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Review, Discussion, and/or Action and/or Vote: Proclamation 2025- Michael G. White Day.

Moved up on the agenda.

IX. PUBLIC HEARINGS, LICENSES, AND PERMITS

A) Public Hearings:

- 1) Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances, regarding Chapter 70, Traffic and Vehicles, Article IV, Section 87. These Amendments are proposed to update the existing Traffic and Vehicle Ordinance in conformance with 70-87 Prohibited or Restricted Parking on Specified Streets, as advertised in the April 3, 2025, edition of the Jamestown Press.
 - a) Memorandum and presentation by Chief Campbell regarding the proposed amendment

Chief Jamie Campbell gave a brief summary of the proposed amendment to Chapter 70, Sec. 70-87. – Prohibited Or Restricted Parking On Specific Streets. On the following streets or portions of streets, parking is prohibited or restricted as indicated, and it shall be unlawful for any person to allow, permit or suffer any vehicle registered in such person's name to stand or park such vehicle in violation of this section: Bay View Drive, west side, from Conanicus Avenue north to Davis Street, no parking any boat trailer at any time. East side, no parking from Conanicus Avenue north to Davis Street. West side, angled parking only from Conanicus Avenue north for 330 feet, then no parking north to Davis Street. There are currently “no parking” signs to restrict parking on the grass area, but there is no ordinance in place to enforce this.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the amendment to Code of Ordinances, regarding Chapter 70, Traffic and Vehicles, Article IV, Section 87. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council sitting as the Alcohol Beverage Licensing Board and to open the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Town Council Sitting as the Alcohol Beverage Licensing Board
Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town: Pursuant to RIGL §3-7-14, the following license application (F-25-9) has been received under said Act for a one-day license on May 17, 2025:

CLASS F (NON-PROFIT)

Out of the Box Studio & Gallery

11 Clinton Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the Out of the Box Studio & Gallery one-day CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 2 of 12 licenses per calendar year issued per RIGL§3-7-14)

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Out of the Box Studio & Gallery One-Day Class F Liquor License scheduled for May 17, 2025 taking place at 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

B) Licenses and Permits

One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

- 1) Applicant: Air Force Faculty/Staff Newport War College
 Event: Air Force Welcome Party
 Date: July 24, 2025
 Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

A motion was made by Vice President Brine with a second by Councilor Meagher to approve the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted, for the Air Force Welcome Party, taking place on July 24, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Applicant: Quononoquott Garden Club
 Event: Quononoquott Garden Club Annual Plant Sale
 Date: May 10, 2025
 Location: Ft. Getty, Rembijas Pavilion
 - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted, for the Quononoquott Garden Club Annual Plant Sale taking place on May 10, 2025.

X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

A) Town Administrator's Report: Edward A. Mello

- 1) Design for East Shore Road shared-use bike path (consent).

Town staff seek approval to execute a \$22,970 contract with PARE Corporation for the continued design of the shared use path on East Shore Road, funded through a grant from RIDOT.

- 2) RI Resource Recovery trash tipping fee agreement(consent).

Town staff seek approval to execute an agreement with RI Resource Recovery for trash tipping fees for the period of July 1, 2025 through June 30, 2027

- 3) Staff Training on April 28th.

Training for all staff and committee members was scheduled for April 28, with a focus on mental health in the community and workplace. The Town has partnered with JFD Coast, Newport Mental Health and Coastline, the Town Employee Assistance Program provider. The training has been postponed.

- 4) Job Fair scheduled for April 26th at the Jamestown Golf Course.

The Recreation Department has scheduled a job fair on April 26, 10:00 AM-2:00 PM. The Town will be recruiting for as many as thirty (30) seasonal positions. Local businesses will also be on site recruiting. It will be held at the Golf Course

- 5) Arbor Day Tree Planting scheduled for Friday, April 25th at 10 a.m.

The annual Arbor Day tree planting will take place on Friday, April 25th, at 10:00 AM.

XI. UNFINISHED BUSINESS

- A) No items at this time.

XII. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Jamestown Chamber of Commerce (JCC) to waive the Jamestown Golf Course Clubhouse Function Room fee for the JCC.
- 1) Jamestown Community Group Application from Stephanie Cotsonas, JCC Executive Director.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to approve the Jamestown Community Group Application from Jamestown Chamber of Commerce to waive the Jamestown Golf Course Clubhouse Function Room fee for future use. President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Review, Discussion, and/or Action and/or Vote: at the request of the Jamestown Tick Task Force, approval and installation of Tick Trail Signs on Town-owned walking, biking, and hunting trails as proposed.
- 1) Tick Task Force letter and description of the 10 locations for the proposed installation of CDC Tick Trail Signs.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to approve the installation of Tick Trail Signs on town-owned walking, biking, and hunting trails, as proposed, with coordination from town staff. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- C) Review, Discussion, and/or Action and/or Vote: at the request of Councilor Meagher, establishment of the Fort Getty Advisory Committee:
- 1) Discussion on a proposed charge of the Fort Getty Advisory Committee to be advertised for committee volunteers.

Councilor Meagher shared her thoughts on the need for a Fort Getty Advisory Committee (FGAC). Vice President Brine suggested executing a survey that could be developed by the proposed FGAC with help from University of Rhode Island students.

President Beye wants to wait until after the Fort Getty Community Workshop; she wants to hear from residents first. Feedback will be collected from the Fort Getty Workshop.

Councilor Ross stated residents will be looking for action after the workshop. There should be a defined process.

The Town Council tabled the discussion until after the April 22nd Fort Getty Community Work Shop.

XIII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Affordable Housing Committee, Two (2) member vacancy with a three-year term ending May 31, 2028, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025:
 - a) Interested Applicant(s):
 - i) Susan Shim Gorelick*(reappointment), received April 8th
 - ii) Fred Pease*(reappointment), received April 10th

A motion was made by Councilor Meagher with a second by Vice President Brine to reappoint Susan Shim Gorelick and Fred Pease to the Affordable Housing Committee with a three-year term ending May 31, 2028. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Coastal Resource Management Council, One (1) Member vacancy with a two-year term ending date of May 31, 2025, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025:
 - a) Letter of interest:
 - i) Wayne Banks*, received March 19th

A motion was made by Councilor Meagher with a second by Councilor Glackin to appoint Wayne Banks to the Coastal Resource Management Council, (subcommittee as needed), with a two-year term ending date of May 31, 2027. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 3) Quonset Development, One (1) member, three-year unexpired term ending December 31, 2025, duly advertised in the February 6th and 13th editions(s) of the Jamestown Press with a request to apply no later than February 19, 2025:
 - a) Letter of Interest
 - i) Barrett Cavanagh, received February 19th; interview scheduled April 21st.
 - ii) Lisa Lepore, received February 18th; interview scheduled April 21st.
 - iii) Timothy Noble, received February 19th; interview scheduled April 21st.
 - iv) Lisa Primiano, received February 18th; interview scheduled April 21st.
 - v) Emile Martineau, received February 18th; interview scheduled April 21st

The Town Council unanimously agreed that all applicants are highly qualified and thanked them for their interest.

A motion was made by Councilor Meagher with a second by Vice President Brine to appoint Lisa Primiano to the Quonset Development Corporation Board of Directors for a three-year unexpired term ending December 31, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 4) Senior Services Committee, Two (2) member vacancy with a three-year term ending May 31, 2028, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025
 - a) Letter of interest:
 - i) Karen Montoya*(reappointment), received March 10th.

A motion was made by Councilor Meagher with a second by Vice President Brine to reappoint Karen Montoya to the Senior Service Committee, for a three-year term ending May 31, 2028. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 5) Tax Assessment Board of Review, One (1) Full member vacancy with a three-year term ending date of May 31, 2026; and One (1) Alternate member vacancy with a three-year term ending date of May 31, 2026, duly advertised in the March 13th, 20th, April 3rd, and 10th edition(s) of the Jamestown Press with a request to apply no later than April 16, 2025:
 - a) Letter of interest
 - i) Stuart Rice (reappointment), interview scheduled April 21st.

A motion was made by Councilor Meagher with a second by Vice President Brine to reappoint Stuart Rice to the Tax Assessment Board of Review as a full member for a three-year term ending May 31, 2028. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 6) Zoning Board of Review, One (1) Alternate Member vacancy with a one-year term ending December 31, 2025, duly advertised in the March 13th, and 20th edition(s) of the Jamestown Press with a request to apply no later than March 26, 2025
 - a) Application of interest:
 - i) Lisa Lepore, received March 19th; interview scheduled April 21st.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to appoint Lisa Lepore to the Zoning Board of Review, Alternate Member vacancy with a one-year term ending December 31, 2025. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to accept the Consent Agenda as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye.

XIV. CONSENT AGENDA

- A) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing, February 19, 2025.
 - 2) Conservation Commission, January 14, 2025
 - 3) Conservation Commission, February 11, 2025
 - 4) Housing Authority, February 12, 2025
 - 5) Housing Authority, March 27, 2025

- B) Permission to authorize Town Administrator Mello to sign a contract with PARE Corporation for the continued design of the shared-use path (SUP) on East Shore Road (ESR) funded through a grant with the Rhode Island Department of Transportation in the amount of \$22,970.

- C) Permission to authorize Town Administrator Mello to sign the Solid Waste and Recycling Services Agreement between the Rhode Island Resource Recovery Corporation and the Town of Jamestown for the term July 1, 2025, through June 30, 2027.

- D) Finance Director's Report: Comparison Budget to Actuals as of February 28, 2025.

- E) Authorization of the Warrant and Resolutions for the June 2, 2025, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
 - 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district).

 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due).

 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt).

 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM).

 - 5) Resolution Number 5: Up to \$2,503,000 Borrowing for Municipal Facilities, Repairs, and Equipment Project Through Issuance of Bonds.

 - 6) Resolution Number 6: Up TO \$950,000 Borrowing for Department of Public Works Vehicles and Other Equipment Project Through Issuance of Bonds.

 - 7) Resolution Number 7: Up to \$450,000 Borrowing for Eldred Avenue Field Project Through Issuance of Bonds.

 - 8) Resolution Number 8: Up to \$1,500,000 Borrowing for Bike Paths Project through Issuance of Bonds.

 - 9) Resolution Number 9: Up to \$3,000,000 Borrowing for Affordable Housing Projects Through Issuance of Bonds.

- F) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on April 22, 2025, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of Mary Lou Sanborn, whose property is located at 21 Bay View Drive, Jamestown, RI, and further identified as Lot 519 on Tax Assessor's Map 8, to appeal a Notice of Violation issued on 1/31/25 referencing a purported violation of Sec.'s 82-602.2 and 82-407. Applicant/Appellant appeals this Notice of Violation pursuant to Sec. 82-408 so that she can complete construction of a screen pursuant to Sec. 82-701. Said property is located in Zone R20 and contains .442 acres.
- G) Ratification of Administrative Approved Event(s): Jamestown Democratic Committee, One-Day Event/Entertainment License Application: Community Conversation with US Senator Jack Reed, lecture, on April 15, 2025, at the Jamestown Recreation Center.
- H) All One-Day Event/ Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Studio and Gallery
Event: Collaborations (ENT-25-23)
Date: May 17, 2025
Location: 11 Clinton Avenue
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: In Conversation: Art & AI (ENT-25-24)
Date: May 3, 2025
Location: JAC, 18 Valley Street
 - 3) Applicant: RI Arts Foundation at Newport Inc., dba Newport Classical
Event: Newport Classical Pop-Up Concert (ENT-25-25)
Date: July 10, 2025
Location: East Ferry Wharf
 - 4) Applicant: Jamestown Arts Center (JAC)
Event: Of Our Collapsed and Expanding Breath (ENT-25-13)
Date: April 25, 2025
Location: JAC, 18 Valley Street
 - 5) Applicant: Jamestown Arts Center (JAC)
Event: JAC Out Loud Poetry Reading (ENT-25-14)
Date: April 27, 2025
Location: JAC, 18 Valley Street
- I) ~~Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the April 10th & 17th edition(s) of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:~~
- 1) ~~STR-172 — Ian Prichett — 19 Bridge View Drive~~

Communications were acknowledged.

XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A) Communications Received:

- 1) Copy of memo: Town Council
From: Deputy Town Clerk/Canvassers Clerk Keith Ford
Dated: April 15, 2025
Re: Financial Town Meeting

B) Proclamations and Resolutions from other Rhode Island Cities and Towns

- 1) Resolution of the Town of Hopkinton, Requesting the Rhode Island Governor and General Assembly to Restore General Revenue Sharing to Rhode Island Cities and Towns.
- 2) Resolution of the Town of Hopkinton, Opposition to Rhode Island 2025 Gun Control Legislation.
- 3) Resolution of the Exeter Regarding Restoration of General Revenue Sharing to the State's Cities and Towns, No. 2025-03
- 4) Resolution of the Exeter, in Opposition to Rhode Island 2025 Gun Control Legislation, No. 2025-02
- 5) Bristol Warren Regional School District, School Transportation Resolution in support of H 5420, S 636, S 397.

XVI. OPEN FORUM

A) Continued (If necessary)

A motion was made by Councilor Meagher with a second by Councilor Glackin to reconvene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Commissioner Meagher, with a second by Commissioner Glackin to move the Town Council Sitting as the Board of Water and Sewer Commission into Executive Session.: Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

XVII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
- 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
 - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
 - 4) Stephen Zimniski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

XVIII. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.

A motion was made by Commissioner Meagher with a second by Commission Vice President Brine to seal the minutes and adjourn from Town Council Sitting as the Board of Water and Sewer Commission in Executive Session. Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

It was announced that no votes were taken.

A motion was made by Councilor Meagher, with a second by Vice President Brine to move into Executive Session. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

XIX. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to § 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 69).

A motion was made by Councilor Meagher, with a second by Councilor Glackin, to seal the minutes and adjourn from Executive Session. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

It was announced that no votes were taken.

XX. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Councilor Glackin to adjourn at 8:33 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

TOWN COUNCIL MEETING MINUTES
PUBLIC WORK SESSION
April 22, 2025
6:00 PM

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the special meeting of the Jamestown Town Council to order at 6:03 p.m. in the Jamestown School at 55 Lawn Avenue and led the Pledge of Allegiance.

II. ROLL CALL

A special meeting of the Jamestown Town Council was held on April 22, 2025. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Parks and Recreation Director DeFalco, Town Planner Lisa Bryer, Chief Howie Tighe, Chief Jamie Campbell, and Town Clerk Roberta Fagan.

III. PUBLIC WORK SESSION: FORT GETTY COMMUNITY WORK SHOP

A) Review and Discussion: Fort Getty's long-term use and management.

President Beye provided meeting guidelines: 3-minute speaking limit per person, avoid redundancy, and comments to be addressed to the Council only.

Councilor Meagher delivered a tribute to the late Ron Parfitt, Parks and Recreation Maintenance Director, emphasizing his 30 years of service and integral role in maintaining Fort Getty and other town facilities. A poem titled "I See You with the Sun" by Robert Goode was read aloud in Ron's memory.

The Council reiterated no decisions would be made during the workshop. The intent was to gather community input on the future of Fort Getty in light of deferred maintenance needs, outdated RV infrastructure, and multiple prior master planning efforts dating back to 1994. The importance of aligning public investment with resident priorities was emphasized.

Parks and Recreation Director DeFalco provided a detailed overview of Fort Getty Park:

- **Facilities Overview:** Gatehouse, Pavilion, Bathrooms (3 sets), Tent & RV Campgrounds, Boat Ramp, Fishing Pier, Outhauls, Beaches, Trails.
- **Usage Statistics:**
 - 83 total RV sites; 75 rented (9 to residents, 66 to non-residents).
 - Tent camping: 26 sites; peak in August with 361 bookings.
 - Pavilion used for 61 events (2024); 24 residents, 21 non-residents.
- **Revenue (2024):**
 - RV Fees: \$480,640
 - Tent Sites: \$51,735
 - Total Revenue: \$655,844
 - Expenses: \$175,155
 - Net: ~\$480,000

Town Planner Lisa Bryer reviewed the Fort Getty master planning history:

- 1994, 2005, 2010, 2011, 2018, and 2023 plans or surveys.
- Consistent goal across efforts: enhance resident use.
- 2005 plan recommended reducing RV area to increase open space.
- Noted public input at recent workshops, surveys, and facilitated sessions

Public Comments:

Cheryl Boyd, 7 Stanchion Street, Jamestown resident and seasonal camper at Fort Getty. Advocated strongly for keeping the RV campground, citing its role in creating community and influencing her home purchase. She estimated that seasonal campers generate over \$500,000 in local business revenue.

Patsy Eldridge, spoke on behalf of Frances and Elizabeth Lippincott. Called Fort Getty an economic asset. Cited a proposed \$500K investment in electrical upgrades could yield over \$11M across 20 years. Emphasized revenue offsets are vital to the Parks & Recreation budget. Called for maintaining the RV park to support overall fiscal health.

Elizabeth Dillard Dix, 1070 East Shore Road, advocated for re-centering Fort Getty as a true public space, not a business park. Stressed that current seasonal use by RVers creates a perception of exclusion, especially during summer. Urged the development of a master plan with community approval and preservation of natural ecosystems.

Jeff Boal, 994 Fort Getty Road, proposed a public referendum presenting voters with multiple design scenarios. Urged professional master planning and meaningful community input beyond a simple yes/no RV vote.

Daphne Meredith, 881 Fort Getty Road, supported previous speakers advocating a referendum. Emphasized open space preservation as a civic legacy. Praised campers as good neighbors but wanted broader resident access.

Jane Bentley, 70 Mt. Hope Avenue, highlighted over 50+ years of community contributions by RVers. Criticized the long-standing neglect of campground utilities and called for support in upgrading infrastructure. The season campers support the community; now the town should support them. Called out long-standing neglect of the restroom and electric upgrades.

Kate Petrie, 1005 Fort Getty Road, advocated for a comprehensive master plan prioritizing sustainability and inclusive public access. Supported limiting RV footprint and emphasizing natural resource restoration.

Jemma Craig, 265 Highland Drive, cited the mental health and community benefits of increased public access. Urged rebalancing access between the broader community and RV tenants. Challenged financial figures, calling for a revenue breakdown by use type.

Larry Goss, 15 Buloid Avenue, as an economist, referred to the campground as a “no-brainer” financially. Highlighted economic multiplier effect of RVers’ spending.

Lindsay & Stephanie Hague, 9 Bow Street / Village Hearth Bakery, expressed strong support for the RV community, describing them as kind, welcoming, and regular customers. Pointed out that residents can still access all parts of the park, including beaches and ramps, even during peak season.

Marla Romash, 34 Clinton Avenue, spoke as both a resident and small business owner (Our Table Jamestown). Cautioned against eliminating a major revenue source without clear alternatives. Supported a full study and inclusive planning process, but voiced skepticism about replacing the economic value the RV park brings.

Aidan Petrie, 1005 Fort Getty Road, care of the park needs to be the focus. It is more complicated than simply revenue and expense.

Nick Robertson, 109 Carr Lane, recounted the historical use of Fort Getty for large community events like Family Day. He argued that the RV park provides a valuable alternative for visitors who can't stay with family and supports local commerce. Urged retaining the campground unless a better use is found.

John Preece, 73 Pembroke Avenue, as a frequent park user, raised concerns about trash accumulation and suggested revenue analysis, specifically for RV-related income and environmental costs.

Alma Davenport, 99 Clinton Avenue, emphasized procedural concerns over bond postponements. Voiced concern that the Fort Getty improvement bond was struck from the current budget. Encouraged residents to advocate for paper ballots at the Financial Town Meeting for transparency in funding decisions.

Abby Jenkins, 994 Fort Getty Road, compared Fort Getty's potential to the community playground improvement campaign. Urged thoughtful investment and inclusive design. Criticized the limited summer access.

Richard Smith, 1258 North Main Road, defended campers from being stigmatized as "second-class." Compared the visibility and public acceptance of boats to campers, emphasizing that both serve similar seasonal recreational purposes.

John Romano, 3 Hammond Court, a former seasonal camper, spoke warmly of the campground community. Shared personal and family ties to the park and harbor. Believes various user groups—sailors, campers, dog walkers—can coexist.

Paul Sprague, 11 Mast Street, compared a RV site revenue to taxes from \$870K homes, but without associated infrastructure or school costs. Urged recognition of campers as residents of the "Fort Getty neighborhood."

Mary Gorman, 36 Bayberry Road, interviewed 20 campers for an article, and heard heartfelt stories of connection and community. Recalled earlier traditions of resident-camper bonding events. Advocated for respect toward campers and ending derogatory stereotyping.

Dave & Mary Daquino, 2 Walcott Avenue, expressed appreciation for balanced planning. Voiced

support for continued RV presence coupled with sustainable development and resident engagement.

BJ Dupre, 159 North Road, praised Fort Getty's beauty. Called for professional land-use planning similar to Colt State Park. Advocated for more trees and ecological design.

Chris Powell, 38 Mt. Hop Avenue, as the former Conservation Commission Chair, was involved in the 2006 planning. Urged reviewing and updating the 2006 master plan. Advocated for the removal of the eastern RV row as previously planned and more trees. Urged renewed planning effort and reassessment of whether RVs align with Jamestown's future needs.

Joe Ford, 35 Norman Road, a lifelong resident of Jamestown, shared his memories of Fort Getty before it became a campground. He recounted intergenerational connections and how campers have always treated his family with kindness and warmth.

Patrick Driscoll, Highland Drive, engage the residents for more input on the future of Fort Getty. This should not be up to the Town Council only.

Larry Smith, 464 Beacon Avenue, advocated for keeping the RVs and making the park more accessible to residents. Should be able to accommodate both.

Donna Defusco, 1 Luther Street, a 38-year resident of Jamestown, is upset by the direction of the town. For over 10 years, it has been well known that the electric upgrades have been necessary. The park and RVs are revenue for the town and will not be easy to replace. She advocated for keeping the RVs.

Barbara Cunha, 31 Seaview Avenue, would like more access for residents year-round. Community events like "Art in the Park" or fitness stations throughout the park would be welcomed.

Raymond Smith, 58 Pennsylvania Avenue, stated it was a mistake not to include \$450,000 in the bond for Fort Getty. He also stated that Bonds should be voted on a ballot.

Brad Berringer, Walrus & Carpenter Oysters, asked for repairs to the boat ramp and consideration of a public touch-and-go dock.

Louis ?, 77 Stanchion, as a long-time user of Fort Getty RV, noted that most RVers tend not to use the park's bathrooms or the tap water (rusty). He would like to receive feedback from both the fire and police departments regarding the seasonal RVs.

Christa Gladding Delyi, 91 Severence, noted that, in addition to Fort Getty, residents can also use Beavertail State Park and Fort Wetherill. Despite the fact that Fort Getty park has "rusty" water and poor electrical facilities, RVs continue to visit year after year.

IV. ADJOURNMENT

The Town Council thanked all participants for their contributions and indicated further meetings, data gathering, and master planning efforts will be discussed further. Residents were encouraged to continue public engagement, including in upcoming budget and town planning sessions.

A motion was made by Councilor Glackin with a second by Vice President Brine to adjourn at 7:56 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

/s/ Roberta J. Fagan

Roberta J. Fagan, CMC, Town Clerk

FORT GETTY

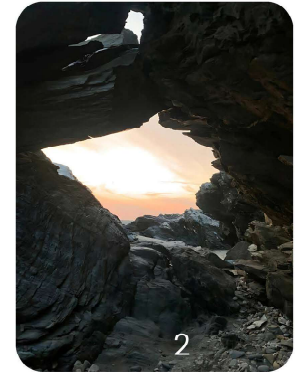


PUBLIC WORKSHOP
April 22nd 2025

1

Presentation Overview

- History of Fort Getty workshops and public engagement
- Current Conditions
- Revenue and expenditure overview



2

Fort Getty Master Plan 1994

TOWN OF JAMESTOWN
RHODE ISLAND

FORT GETTY PARK MASTER PLAN

DECEMBER 1994

PREPARED BY:

The Fort Getty Reuse Committee:
Matthew Bolles, Chairman
George Meservy, Secretary
Nick Robertson, Town Council
William Bargin
Alena Caldarone
Jim McLoughlin
J. Christopher Powell
David Pritchard
Nick Roach
Robert Trout
Eandy Tyson
Ellen Wright

Goals of the Master Plan:

- Provide for increased Resident use of Ft. Getty park;
- Improve public access to park amenities for residents and take steps to address perceptual problems which limit its use by residents during the camping season;
- Develop additional active and passive recreational opportunities for residents and upgrade camping facilities and amenities which will enhance the appeal of the park for campers and other visitors;
- Develop annual events which will encourage Jamestown residents to utilize the park;
- Achieve a continued positive financial impact to the Town while planning for ongoing improvements and maintenance.

3

2004 Resident Survey

Questions on current use, park access, finance/revenue as well as future use of the park

Challenges to use of Ft. Getty Park:

1. Feeling of intrusion on other park uses
2. Inadequate facilities
3. Lack of parking
4. Primarily use state parks

Future Camping Use:

1. Campground remain the same (41%)
2. Campground be reduced in size (19%)
3. Campground eliminated (30%)
4. Not sure (11%)

Do you support user fees to pay for improvements to Fort Getty?

1. yes (76%)
2. no (24%)

Jamestown Resident Priorities - amenities

1. Upgrade Restrooms
2. Recreational Fishing Pier (Improve)
3. Create Open Space
4. Upgrade Pavilion
5. Sailing School
6. Buffer Camping Area with Landscaping
7. Upgrade Parking Facilities
8. Clambake Facility
9. Increased Small Boat Storage Facility

4

Fort Getty Master Plan 2005

Ft. Getty Master Plan



Committee Members:

Mary Moughan, Chair, Resident at Large
 Pat Bolger, Conservation Commission
 Matt Bolger, Parks and Recreation Director
 Lisa Royer, Town Planner
 Dick Condon/James Archibald, former Management Commission
 Betty Hubbard, Planning Commission
 William Marsh, Buildings and Facilities Committee

With assistance from:
 Ashley Hahn, Planning Intern

Approved by Ft. Getty Committee May 2, 2005
 Approved by Town Council May 9, 2005

Three goals of the Master Plan:

- 1) Enhance Residents' use of the park;
- 2) Develop additional (and improve existing) water-dependent and water-enhanced active and passive recreation opportunities;
- 3) Ensure revenues for ongoing maintenance and improvements.

5

Fort Getty Land Use Plan

- 3/2011 - Town hired Landworks Collaborative
- 5/19/2011 - Facilitated Workshop held at Lawn Avenue School. 125 attended, 111 participated



6

2011 Facilitated Workshop

Ft. Getty Town Park Use Elements

Ranked by Preference

From May 19, 2011

Ft. Getty Workshop

On May 19, 2011 the Jamestown Town Council held a public facilitated workshop. This workshop gauged public opinion on:

- 1) The best use(s) for Ft. Getty Town Park.
- 2) Whether revenue generation should be integral to park operation.
- 3) Whether to keep, eliminate or reduce the size of the RV Park.

Passive Recreation/Open Space	87
Sailing Center	57
Restrooms - Year Round	44
Overlooks/Viewing Bench	35
Walking/Running Trail - Fenced	31
Trail System	31
Tent Camping	31
Improve Beaches/More Beaches	29
Marine Education/Recreation Center	28
Adaptive Reuse of Existing Battery/Historic Feature	28
Amphitheater	27
Historical Interpretive Signage	15
Commercial Fishing Access	13
Nature Preserve	14
Picnic Area	14
Pier Improvements	12
Farmers Market	9
Smaller Pavilion	8
Affordable Housing	6
Boat Trailer Parking	6
Water Taxi for Bay Island Park System	5
Floating Touch and Go Dock	4
Bike Trail	3
Fenced Dog Park	2
Public Swimming Pool - Year Round	1
Kayak Rental	1
Snack Bar	1
Ice Rink	1
Upgrading Outfalls	1
Aquaculture	1
Permeable Parking Surface	1

What should Jamestown do with the RV Park?

Eliminate RV Park	63
Reduce size of RV Park	32
Keep RV Park	16
Total	111

Should Park Uses Generate Revenue or Not?

Revenue Neutral	65
Revenue Producing	44
Cost to the Town, but Services Provided	2
Total	111

7

Misc. Ft Getty planning studies/ improvements

- 2006 - Land Use Plan and Full Ground/Topo Survey
- 2010 - Report to TC on Ft Getty Planning Process
- 2011 - Rebuild Pavilion
- 2013 - Pavilion Landscaping
- 2015 - Story Circle built
- 2018 - Ft Getty Design Study (Gatehouse/Bathroom)
- 2023 - Community Survey

8

CURRENT USAGE

PARK AREAS

- Gatehouse
- Lower Bathrooms
- Upper Bathrooms
- Lower Tent Sites
- Upper Tent Sites
- Beaches
- Pavilion
- Open Spaces
- Nature Trails
- RV Sites
- Boat Sites
- CISF - Sailing School
- Boat Ramp
- Kayak Rack
- Fishing Pier
- Outhauls

Fort Getty Gatehouse



9

Facilities



10

Facilities



Upper Bathrooms



Pavilion Bathrooms



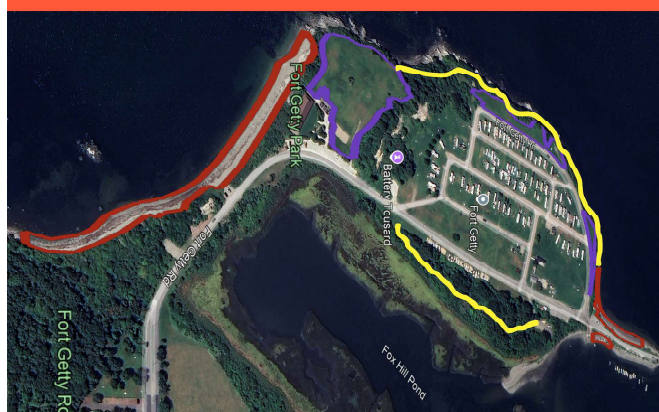
Lower Bathrooms



Gatehouse

11

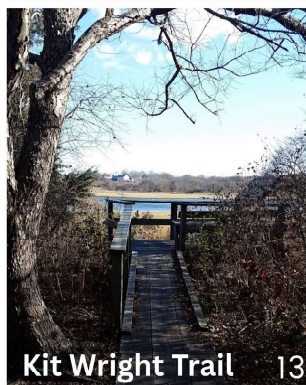
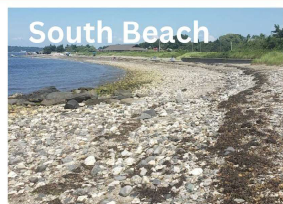
Public Space



- Trails
- Open Space
- Beaches

12

Public Space



13

Pavilion



Pavilion Overflow Parking

Pavilion Parking

Pavilion

14

Pavilion

BY THE NUMBERS - 2024

Season Dates - May 20th - October 14th

Events Booked - 61

- 21 Non-Resident
- 24 Resident
- 7 Town
- 5 Community Group
- 4 Canceled

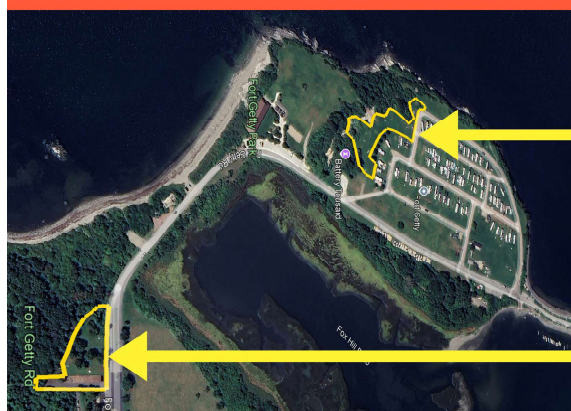
Programs - 182 hours

- 60 hrs of Senior programs
- 122 hrs of Adult programs



15

Tent Sites



Upper Tent Sites

Lower Tent Sites

16

Tent Sites

BY THE NUMBERS - 2024

26 Tent Sites

- 15 in the Upper Tent Sites
- 11 in the Lower Tent Sites

Tent Camping Season

- May 16th - September 9th

116 Bookable Nights (3,016 for 26 sites)

- Total Nights Booked - 1150
- 119 Bookings in May
- 281 Bookings in June
- 317 Bookings in July
- 361 Bookings in August
- 72 Bookings in September



17

RV Sites



18

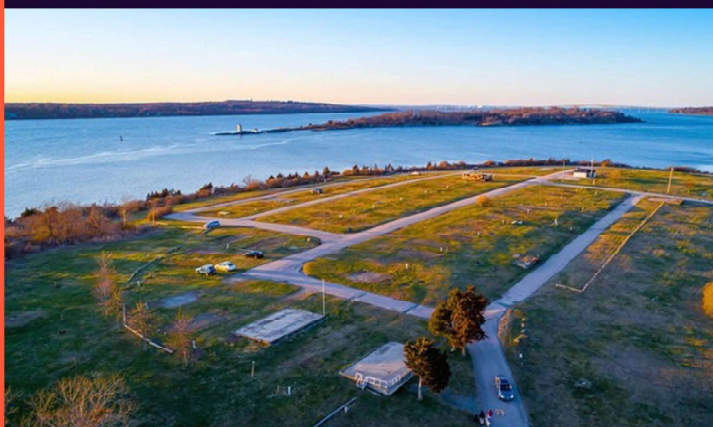
RVs

By the numbers

- 83 Sites -Only 75 RV Sites Rented
- 9 Jamestown Residents
- 66 Non-Residents
- \$5,750 per season (residents)
- \$6,250 per season (non-resident)

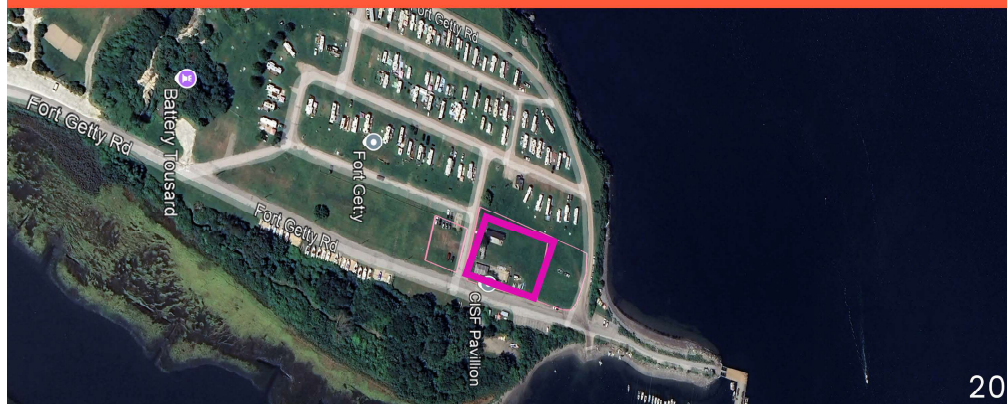
Season Length

- May 16th - September 22nd
(129 days)



19

Conanicut Island Sailing Foundation

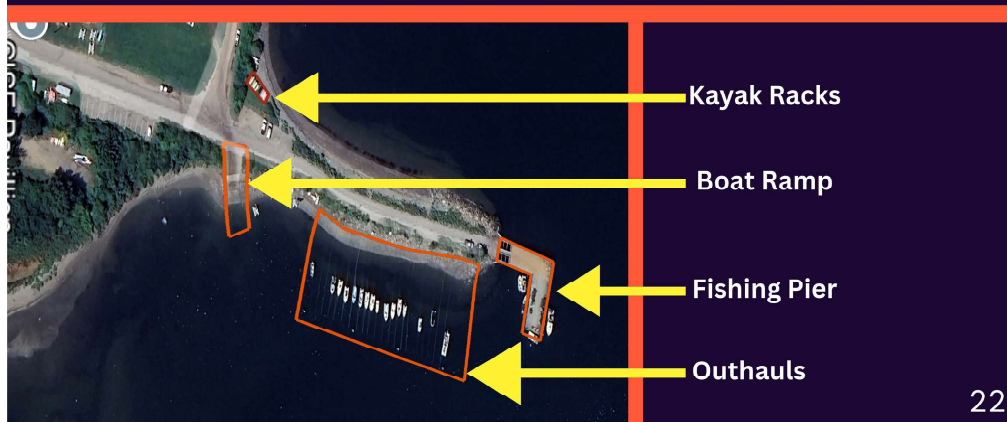


20



21

Boat Ramp - Fishing Pier - Outhauls



22

Boat Ramp Boat Parking Fishing Pier Outhauls

BY THE NUMBERS - 2024

26 Seasonal Boat Sites

24 sites booked

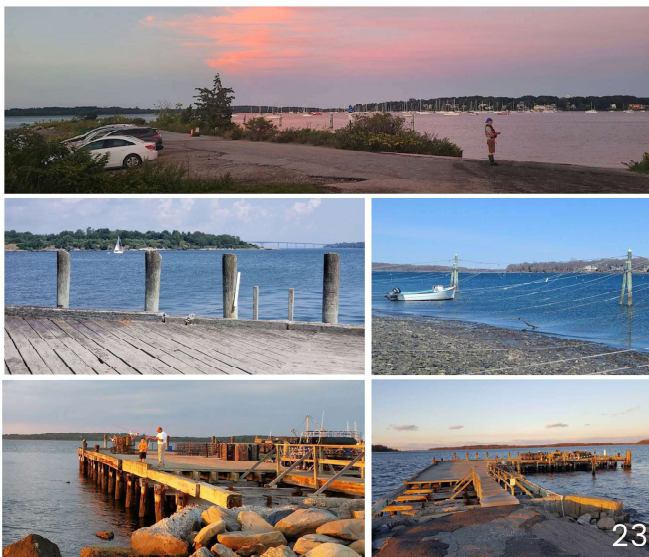
5 - Residents

19 - Non-residents

7 - Pier Permits

22 - Outhauls

60 - Kayak Rack Spots



23

Total Expenditures

Staffing

- Payroll - \$62,655
- Clerical Staff - \$12,000
- Pavilion Staff - \$8,700
- Maintenance Staff - \$20,000
 - TOTAL = \$103,355

Supplies

- Ice (for ice sales) - \$3,500
- Various Supplies (can fluctuate year to year) - \$2,000
 - Total = \$5,500

Utilities

- Propane (hot water) - \$1,500
- Septic Pumping - \$9,700
- Trash Removal - \$7,600
- Electricity - \$29,650
- Water - \$13,950
- Electrical Repairs - \$3,900
 - TOTAL = \$66,300

Total Expenses = \$175,155

24

Total Revenues

- Campground RV - \$480,640
 - RV Waitlist - \$900
 - Dump Station (septic tank) - \$200
 - Tent Site Reservations - \$51,735
 - Ice Sales - \$5,807
 - Seasonal Boat Sites - \$17,675
 - Daily Entry - \$27,640
 - Non-Resident Ft Getty Pass - \$8,125
 - Total Campground = \$592,722
 - Pavilion Rentals - \$47,150
 - Pier Permits - \$3,872
 - Outhauls - \$12,100
 - Total Other - \$63,122
- Total Fort Getty Revenue - \$655,844
- Net Revenue - \$480,689



TOWN OF JAMESTOWN

P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 423-7210

Approved as written

Jamestown Affordable Housing Committee Minutes

March 19, 2025 at 5:00pm

Small Conference Room

93 Narragansett Avenue, Jamestown, RI 02835

I. Call to Order

The meeting was called to order at 5:00pm and the following members were present: Bob Plain, Job Toll, Lisa Bryer, Mary Meagher, Dave Pritchard, Fred Pease, Wayne Moore, Quaker Case, Susan Gorelick

Also present: Carrie Kolb

II. Approval of Minutes

a. February 19, 2025 - review, discussion and/or action and/or vote

A motion was moved by Toll and seconded by Pritchard to approve the minutes from the February 19, 2025 meeting as written. All in favor.

III. Public Comment - none

IV. 2025-26 Town Budget - review, discussion and/or action and/or vote

For the 2025-26 the Town Planner requested \$225,000 for the Affordable Housing Trust Fund. The Town Administrator proposed \$100,000. Meagher has asked school to utilize the school surplus from 2024-25 in their 2025-26 budget.

V. Letters to Town Council - review, discussion and/or action and/or vote

1. Impact Fee Legislation

Bryer said that funding for a Nexus Study to study the impacts on Affordable Housing is needed to move forward with asking for impact fees.

2. \$3 million bond for Affordable Housing

The Town Councilors had a meeting with the Bond Counsel. Meagher explained that the proposal for the renovation of the Ambulance Barn at 11 Knowles Court does not have real plans or cost estimate yet. Affordable Housing is a taxable bond because it is specific and an example of a taxable bond in Jamestown is the Golf Course. A taxable bond needs more specificity with plans and a cost in order to move forward. Taxable Bond terms are less favorable than a municipal bond. To get the plans ready: need an RFP for affordable housing developer; design a proposal and cost estimates and these could be paid for out of Affordable Housing Trust Fund. We can get this work done for a bond in 2026.

A motion was moved by Case and seconded by Plain to write a letter to the Town Council to use Affordable Housing Trust Fund dollars to: 1) create a RFP for creating 9-12 units of affordable

Affordable Housing Committee Minutes
March 19, 2025
Page 2 of 2

housing or mixed/workforce housing at Ambulance Barn located at 11 Knowles Court and 2) hire consultants for a Nexus Study regarding Affordable Housing in Jamestown. All in favor.

VI. Member Reports (5 min) - review, discussion, and/or action and/or vote:

Fred Pease said he is terming out of the committee. Is there anyone who would be interested in this complicated issue? Or is there is flexibility in term limits?

VII. Future Meetings and agenda items of Affordable Housing Committee - review, discussion and/or action and/or vote (5 min)

Next meeting April 16, 2025 at 5:00pm

VIII. Adjournment

A motion to adjourn at 5:45pm was moved by Pease and seconded by Moore. All in favor.

Attest:

Carrie Kolb

**JAMESTOWN BOARD OF CANVASSERS MEETING MINUTES
WEDNESDAY, MARCH 26, 2025
2:30 P.M.**

I. CALL TO ORDER; ROLL CALL

A meeting of the Board of Canvassers was called to order at 2:41 P.M. at 93 Narragansett Ave in the Rosamond A. Tefft Council Chambers. Board of Canvassers Members present were as follows: Mr. Kenneth Newman, and Ms. Daphne Meredith. Absent from the meeting was Mr. Hugh Murphy, Ms. Jennifer Thran, and Ms. Laura Goldstein.

Also in attendance was Keith Ford, Deputy Town Clerk/Clerk to the Board of Canvassers.

II. MINUTES

A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:

1) Board of Canvassers meeting of February 19, 2025.

Mr. Newman opened the agenda item for the above minutes. Ms. Meredith made a motion to accept the meeting minutes as presented with a second by Mr. Newman. Vote: Mr. Newman, Aye; and Ms. Meredith, Aye. Vote Passed unanimously.

B) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:

1) Board of Canvassers meeting of March 4, 2025.

Mr. Newman opened the agenda item for the above minutes. Ms. Meredith made a motion to accept the meeting minutes as presented with a second by Mr. Newman. Vote: Mr. Newman, Aye; and Ms. Meredith, Aye. Vote Passed unanimously.

Mr. Murphy entered the meeting at 2:44 P.M.

III. NEW BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Board of Canvassers Vacancy Appointments.

Mr. Newman opened the agenda item of the appointments to the Board. Ms. Meredith was appointed to the unexpired full member term ending in March 2028. Mr. Newman was appointed to the full member term ending March 2031. Ms. Goldstein was appointed to the alternate member term ending March 2031. Mr. Ford commented that all of the members have been sworn in and certificates were issued to each person. *No Vote/Action taken.*

B) Review, Discussion, and/or Action, and/or Vote: Board of Canvassers Liaison to the Elections Training and Advisory Committee.

Mr. Newman opened the agenda item for discussion and commented that the committee has been tasked with several important items that the ad hoc committee has researched. The Board of Elections (BOE) Executive Director has shown interest to attend a meeting to get feedback from them. Mr. Murphy inquired as to if the vacancies have been published in the Jamestown Press for the committee. Mr. Ford commented that the ad has run for two weeks and we may have to readvertise. Mr. Ford also commented that there have been several interested parties, one republican and three democrats have shown interest, no one has submitted an application as of yet. He will reach back out to the interested parties. *A Discussion Ensued.*

Mr. Newman made a motion to table the agenda item until the April meeting to have Ms. Goldstein in attendance for the discussion with a second by Ms. Meredith. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Meredith, Aye. Vote Passed unanimously.

IV. OPEN FORUM

Mr. Newman commented regarding the changes of how the Board of Elections, Board of Canvassers and poll workers are now compared to in the past. He also commented that Mr. Murphy raised questions about signatures and verification of signatures. His concerns were legitimate and began a discussion on how close signatures needed to be, curing the signatures and moving forward. *A Discussion ensued regarding signatures.*
No other items/individuals for open forum.

VI. ADJOURNMENT

Mr. Murphy made a motion to adjourn with a second by Ms. Meredith. Vote: Mr. Newman, Aye; Mr. Murphy, Aye; and Ms. Meredith, Aye. Vote Passed unanimously. Meeting was adjourned at 3:11 P.M.

Attest:

A handwritten signature in cursive script, appearing to read 'Keith Ford', written in black ink.

Keith Ford
Deputy Town Clerk/Clerk to the Board of Canvassers

CC: Town Council Members (5)
Board of Canvassers (5)
Roberta Fagan, Town Clerk



TOWN OF JAMESTOWN

P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 423-7210

Approved as written

PLANNING COMMISSION MINUTES

March 19, 2025

6:00 PM

Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:02pm. The following members were present:

Michael Swistak – Chair

Duncan Pendlebury

Mick Cochran

Diane Harrison

Nick Insana

Bernie Pfeiffer

Not present: Dana Prestigiacomo

Also present:

Lisa Bryer, AICP, Town Planner

Carrie Kolb, Planning Assistant

David Petrarca, Esq., Ruggiero, Brochu & Petrarca

Ashley Sweet, Weston & Sampson

Steven A. Ross, Esq., Applicant

Timothy Burke, AIA, Applicant Architect

Christian Infantolino, Esq., Applicant Attorney

Daniel Herchenroether, AIA, Applicant Architect

Stephen Hines, abutter

Anne Kuhn-Hines, abutter

Mark Libertati, Esq., abutter attorney

Raymond Bazzano, abutter

II. Citizen's Non-Agenda Item - none

III. Correspondence

1. TRC Minutes and Development Plan Approval for Accessory Structure for 121 Walcott Avenue, Plat 9 Lot 339, owners 121 Walcott Avenue, LLC.

Bryer explained that this application needed a variance for a garage in the front yard. The application did not fit under Unified Development Review. Development Plan approval from TRC was granted.

2. TRC Minutes and Development Plan Approval, 11 Alden Road, Plat 8, Lot 201, owners Joseph and Suzanne Jachinowski.

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Bryer said that the application for an Accessory Dwelling Unit in front (secondary) yard within Village Special Development District was approved with findings of fact and conditions of approval.

IV. Public Hearing: review, discussion and/or action and/or vote
Under Unified Development Review per RIGL § 45-23-50.1.

1. Application of Steven A. and Kristi Ross whose property is located at 224 Narragansett Avenue, and further identified as Tax Assessor's Plat 8, Lot 9 for a variance from Article 6, Section 82-602 entitled "District Dimensional Regulations", Table 6-2 for the Village Special Development District Zones R-8, R-20, CL and CD and Article 3 (Section 82-305 entitled "Variances Authorized by this Ordinance" and Sections 82-306 and 82-307) and "Unified Development Review" - Zoning Ordinance 82-309, including Development Plan Review - Zoning Ordinance 82-1102.C to renovate an existing single family dwelling and construct a new accessory structure where existing dwelling is currently located 1.7' from front property line where a 7.5' front setback is required and 0' from the side (east) property line where 2.5 feet are required. Said property is located in an R-20 zone and contains 5,022 square feet.

The Application is being reviewed under Unified Development Review (RI Gen. Laws 45-23-50.1 "Special provisions - unified development review" - effective January 1, 2024) which provides that Development Plan Review may include a request for issuance of variance by the Planning Commission.

Commissioner Swistak opened the Public Hearing.

Steven A. Ross, applicant for 224 Narragansett Avenue, was sworn in by stenographer. Ross explained that he and his wife, Kristi, bought property in December 2024 for their 33-year-old daughter and her fiancée. Steven and Kristi Ross live on Beavertail Road.

Timothy Burke, Architect was sworn in by stenographer.

Timothy Burke gave his credentials. A motion was moved by Commissioner Swistak and seconded by Commissioner Pendlebury to accept Timothy Burke, AIA as an expert witness. All in favor.

Burke explained and showed on plan boards the existing conditions and proposed renovations of the house. Burke said that the applicant would like to renovate instead of tear down. Burke said that there was a positive TRC meeting. The plans were drawn up following the Jamestown Vision Pattern Book and Design Guidelines.

The porch will be removed because it is intruding on the lot line. The house itself is situated on the side lot. The proposed renovations will add on a new roof shape and dormers. The direction of the ridge line will be changed to so it is no longer parallel to the street. The top floor will have a cut out with a deck to view the marina. The proposed exterior is a red cedar with a weathered look with black windows for a bit more modern look. The applicant is also proposing a small accessory building with storage on the first floor and gym on the second floor.

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The relief requested is due to the existing setbacks. The renovations on the side will go upwards but not go further into the neighboring property.

Discussion of windows ensued. Commissioner Cochran stated that the design of windows was the only discussion not covered in the TRC. Commissioner Harrison said the house looks commercial with the windows and people walking down the sidewalk would be able to look right into them. Commissioner Pendlebury asked if they were casement windows? Burke answered yes. Commissioner Pendlebury said the Jamestown Vision Design Guidelines are double hung, multi-panes and white. Also, the proportion doesn't match the guidelines with the context of historic facades.

Discussion of existing house ensued. Commissioner Pendlebury asked if the house has a full foundation? Burke answered, yes, it has a basement with a stone foundation and a crawl space at the back. Commissioner Pendlebury asked if the home straddles the property line? Burke said yes, goes over by 0.5 foot at the back corner. Commissioner Pendlebury asked if there is any paperwork that shows an allowance of use? Burke said that there is a right-of-way on record with the neighbor's property and he doesn't think that anyone knew that there was an encroachment until there was an instrument survey done. Commissioner Pendlebury asked if the ground of right of way is part of neighbor's lot #10? The property is encroaching on lot 10 regardless of a right of way. Burke said yes, that is correct. Commissioner Pendlebury asked if the proposed new roof overhangs onto the neighbor's property? Burke said the roof overhangs by 12 inches with the soffit. Commissioner Cochran asked if the current roof overhangs onto the neighbor's property? Burke said yes, it does overhang. Commissioner Swistak asked if the new overhang will be the same, greater or less? Burke said that the existing house has more and they will be reducing it, which is an improvement. Commissioner Pendlebury said that he is in favor of changing the roof line. He is uncomfortable with 0 ft. setbacks and front yards that are not fixable and he knows that they are existing conditions. Burke said that they are improving the front set back by removing the porch and bringing the home into the lot lines.

Commissioner Swistak opens public comments.

Mark Liberati, Esq. represents the neighbors, the Hines. The existing home and the proposed home encroach on the Hine's property and they are not co-applicants. The application is defective because it does not include an assent from the Hines to build on their property. Liberati said the house is on an undersized lot and conforms to CD district regulations, which require a 5-foot setback. Liberati would like to continue this public hearing so Shanin Barzin, AIA, a local architect, can attend. Liberati questioned if the old foundation could withstand a renovation? Liberati said that there is a right of way but that does not allow them to build. Liberati said he would like the owners and the architects to talk to each other. Commissioner Swistak asked for clarification on "defective". Liberati said that the Planning Commission does not have the authority to rule on the application. Counselor Petrarca said that the Planning Commission has the argument of the abutter and that there is the color of the law. Liberati said that "color of the law" means the argument of the abutter is not ridiculous. Commissioner Swistak asked Liberati if Shanin Barzin is consulting for his client? Liberati said yes and he would like to see if they can settle this matter outside.

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Ross responds and stated that he filed the application with the hardships. The overhang is less than it is now. He asked Carrie Kolb if there were any comments by the deadline published in the paper? The answer was no. They are anxious to get going on the project. They are willing to adjust the windows. He is doing this house for his daughter. There is a whole process to go through and he does not want a continuance.

Stephen Hines, 222 Narragansett Avenue, said that he is the abutter to the East. He welcomed the Ross family to the neighborhood. Jim and Ann Pemantel were his neighbors for almost 40 years. He and his wife enjoy being good neighbors and get along with their neighbors. Hines said that he did not get notice of the TRC meeting. The expansion of the building is going up 8 feet. Hines said he does not want anyone on his property due to sewer line and septic. He would like to have an expert speak to the Committee. They are willing to be good neighbors. They want to get along with everybody.

Anne Kuhn-Hines, 222 Narragansett Avenue, said that she wants to re-iterate the excitement of the Ross' daughter moving in. Neighborhood used to be full of kids and it will be nice to have young people back in the neighborhood. The neighborhood is friendly and welcoming. They want to be able to talk to each other.

Commissioner Swistak asked Counselor Petrarca about Liberati's interpretation of the right of way because it is over his head and it is a critical point to make a decision. Counselor Petrarca said he did not review it but the Planning Commission can't give more relief that what is asked for. It is a negative – by going into the property line and zero feet is asked for. Petrarca said there is not a time clock with State mandates and the Planning Commission can allow the parties to have further discussions. Commissioner Swistak said that he is uncomfortable with rights of way because of negligence and an appeal on a decision would take months. Ross said that he is willing to have a continuance of the public hearing.

A motion was moved by Commissioner Swistak and seconded by Commissioner Pendlebury to continue the Public Hearing and Unified Development Review of Steven and Kristi Ross to April 16, 2025 at 6:00pm in the Town Council Chambers of Jamestown Town Hall 93 Narragansett Avenue, Jamestown, RI 02835. The Planning Commission also accepted the applicant granting an extension of time to resolve the issues. All in favor.

The public hearing is continued to Wednesday, April 16, 2025 at 6:00pm in the Town Council Chambers of Jamestown Town Hall 93 Narragansett Avenue, Jamestown, RI 02835.

V. New Business - review, discussion and/or action and/or vote (continued from 2-5-25)

1. 14 Narragansett Avenue (formerly Curiosity and Co.) Plat 8 Lot 168, owner 1601 Mineral Spring Avenue, LLC. Development Plan Review for restaurant second floor shed dormer and 562 square foot outdoor awning to over restaurant seating. Located within the Village Special Development District, Zoning Ordinance 82-110.

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Commissioner Swistak recused himself for the application and Commissioner Pendlebury assumed chair for the application.

Christian Infantolino distributed a new color set of plans at the meeting which have changes made to plan labeled A001 with the change being the size of the awning. Infantolino said that the application addresses concerns from the letter from the neighbor. At the TRC Meeting, a metal pole, canvas awning was discussed. The awning company made a suggestion for a more permanent structure and not a canvas awning. Infantolino said that there are deed restrictions on the property and they will comply with them. There is existing Zoning approval for a restaurant with 134 seats and parking that is in place. Bryer said that a Special Use Permit runs with the land.

A motion was moved by Commissioner Pendlebury and seconded by Commissioner Cochran to accept Architect Daniel Herchenroether as an expert witness. All in favor.

Herchenroether explained that they are raising the existing roof, bringing the second floor of the proposed restaurant to code and adding dormers on both sides for head room on second floor. Herchenroether said that the awning/pergola will be reduced in size. The cooler, mechanicals and existing awning that covers the cooler will be removed. The new roof will have downspouts and gutters. There will be more space between awning structure and eastern property line. There will be a physical buffer between the sidewalk and the patio seating with planters filled with vegetation.

Discussion of the patio ensued. Commissioner Pendlebury asked about umbrellas on the patio because they will help with noise reduction? Herchenroether said it was discussed at TRC that they would like to have umbrellas. Commissioner Cochran asked if the patio is made with pervious pavers? Herchenroether said no and they are proposing gutters with leaders. Commissioner Pendlebury said that the renderings of the patio structure look too much like a carport and there needs to be more architecture. Herchenroether said that a pergola made of the metal structure is what they are leaning towards.

Discussion regarding the second-floor doors and seating ensued. Commissioner Harrison asked about the sliders on the second floor. Herchenroether said that the sliders are 2 panels that open. Commissioner Pendlebury said that sliding windows have the wrong appeal for the district and that a half window would be better for appearance and visibility of the patrons from the street. Infantolino said that they will fix the windows so not sliders. Commissioner Cochran said to talk to the Fire Marshall about seating on the second floor. Infantolino said that they will comply.

Discussion of the restrictive covenants ensued. The restrictive covenants include: noise, seating, limitations on bar seating, limitation of days and time of operation, exterior lighting and no entertainment.

Discussion of the existing structure ensued. Commissioner Pendlebury asked about seating in the rear of the existing structure. Infantolino said that they are allowed 10 bar seats back there. That does not bring them over the max of 134 seats.

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Discussion of the west side ensued. Commissioner Pendlebury asked if the west side can have another window? Herchenroether said that there is one window on the first floor and they can add two windows on the second floor.

Ray Bazzano, 10 Narragansett Avenue, spoke to the Planning Commission. He wrote a letter that was distributed at the February 5, 2025 meeting. He said that the concerns he raised have been mostly addressed. He still has a concern with the noise on the second floor. The change in sliders to windows will hopefully help.

A motion was moved by Commissioner Pendlebury and seconded by Commissioner Insana as follows:

The application of 1601 Mineral Spring Avenue, LLC was reviewed by the Planning Commission on March 19, 2025 and the Planning Commission hereby approves the Development Plan based on the following finding of fact and subject to the following conditions of approval:

Findings of Fact:

1. The application was reviewed under the standards of Zoning Article 11 as a Development Plan within the Village Special Development District;
2. The proposal includes raising the roof, adding a full dormer to accommodate interior seating on the second floor, an awning (3 season) over a part of the patio area;
3. This application does not require any variances or special use permit for the proposed work;
4. The proposed improvements do not change the number of permitted seats of 134 and the proposed plan shows 113 seats, interior, which is reduced from 121 total seats from the February submittal. 8 seats (2 tables) have been removed from the exterior seating near the sidewalk. 48 outdoor seats at no more than 12 tables and 10 seats at the outdoor bar are permitted, in compliance with the 2003 Zoning approval and recorded restrictive covenants;
5. This site was granted a parking variance for 134 seats in 2003 for restaurant use. The Zoning Certificate dated 5/6/21 by Jamestown Building and Zoning Official William L. Moore notes the parking allowance of 134 seats;
6. This application has been reviewed by the TRC on 1-23-25 and by the Planning Commission on 3-19-25;
7. The applicant was represented by Attorney Christian Infantolino and Architect Dan Herchenroether;
8. This property has been a restaurant in the past for many years and the abutting property at 10 Narragansett, Plat 8, Lot 169, has a Restrictive Covenant involving the subject property recorded in Jamestown Land Evidence Book 467, Page 113-116 that affects use of the outdoor space. The applicant confirmed the application and plans are in compliance with the Restrictive Covenant;
9. The following information has been provided for the proposed application:
 - a) Application for Development Plan Review dated 3/17/2025
 - b) Narrative – 14 Narragansett Avenue
 - c) A0 - Cover Sheet – dated 3/17/2025
 - d) A001 – Site Plan – dated 3/17/2025

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- e) A111 – 1st Floor Plan Extg – dated 3/17/2025
 - f) A112 – 1st Floor Plan Proposed – dated 3/17/2025
 - g) A121 – 2nd Floor Plan Extg – dated 3/17/2025
 - h) A122 – 2nd Floor Plan Proposed – dated 3/17/2025
 - i) A201 – Front Elevation – dated 3/17/2025
 - j) A202 – Side Elevation (East) – dated 3/17/2025
 - k) A203 – Rear Elevation – dated 3/17/2025
 - l) A205 – Side Elevation (West) – dated 3/17/2025
 - m) A301 – Section Extg – dated 3/17/2025
 - n) A302 – Section Proposed – dated 3/17/2025
 - o) A401 – Renders – dated 3/17/2025
10. This property is located in the Commercial Downtown (CD) Zoning District. Restaurant use is permitted by right;

Conditions of Approval:

1. The site improvements shall be built in strict accordance with the plans referenced above except where noted herein for additional administrative approval;
2. A detailed plan for the sidewalk separation treatment (as shown in the rendering) will be submitted for administrative review and approval;
3. Approval of the canopy, side curtains and any proposed heaters shall be approved Administratively by the Planning/Building Departments and approved by the Fire Marshall including second floor seating and exits;
4. The Restrictive Covenant involving the subject property recorded in Jamestown Land Evidence Book 467, Page 113-116 shall continue to be abided by;
5. Any exterior changes after this approval will require further approval;
6. A suitable location for a bike rack will be provided;
7. Add fenestration of 3 windows on the west side. This will be approved administratively;
8. Change sliding glass doors to sill height, multipaned windows (not floor to ceiling) on the second floor;
9. Attach a canopy roof to the pergola for soundproofing;
10. Soundproof the patio with as many umbrellas as possible per seating layout;
11. Payment of \$250 Development Plan Review application fee is required;
12. Plan changes can be approved administratively.

Roll call vote:

Mick Cochran – aye Diane Harrison – aye

Nick Insana – aye Bernie Pfeiffer – aye

Duncan Pendlebury – aye

Motion carries 5-0 with Michael Swistak recused and Dana Prestigiacomo absent.

VI. Old Business

1. Comprehensive Community Plan Update & Re-write 2024/2025 – Review, Discussion,

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and/or Action and/or Vote

a. Review of Draft Existing Conditions Elements:

a. Transportation

Discussion ensued on Transportation section. The first two paragraphs on page 3 will be clarified and the missing data from the third paragraph will be provided. On page 4 the data will be double checked. On page 5 in the Major Roads section, High Street will be added to the east/west sentence. On page 14, the paragraph stating “As the population increases” will be removed. The map on page 18 will be corrected. The times for RIPTA buses #14 and #64 will be double checked. In the Bicycling section, clarity will be added that bicycling on major through fares is stressful. Bicycling on low volume roads is less stressful. Bicycling is not allowed on the Jamestown Verrazzano bridge. In Marine Transportation the companies have changed to TPG Conanicut Marine Services, TPG Dutch Harbor Boat Yard and Safe Harbor Jamestown Boat Yard.

The Planning Commission reviewed this section and made comments that will be addressed and brought back to the Commission for final review.

b. Final Draft Review of Elements:

a. *Housing*

On page 8 the text in the graph is not legible. The table on page 13 is inaccurate. There isn't data available in the RI Housing Fact Book. Weston and Sampson will look to see if rental data has to be included in the Comp Plan? If needed, the graph needs to explain that there isn't readily available data.

Final details will be added and brought back to the Planning Commission for review.

b. Cultural and Historic – This Element was reviewed. Final details will be added and brought back to the Planning Commission for review.

The picture of the Jamestown Arts Center on page 21 is incorrect.

c. Goals, Policies and Actions related to: not discussed

a. Housing

b. Cultural and Historic

d. Public Engagement Summary: not discussed

In this section, the graphs have to have clearly labeled X and Y axis and text within graphics should be legible.

VII. Reports - Review, Discussion and/or Action and/or Vote

1. Planner's Report

a. Future meetings – topics and applications

Bryer said that the Planning Commission Meeting on April 2, 2025 is cancelled because there are no applications.

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There is a Town Council Public Hearing for the Proposed Zoning Amendment related to Video Arcades on April 7.

VIII. Approval of Minutes – Review, Discussion and/or Action and/or Vote

1. February 19, 2025

A motion was moved by Commissioner Cochran and seconded by Commissioner Pendlebury to approve the minutes of the February 19, 2025 meeting as written. All in favor

IX. Adjournment

A motion to adjourn at 8:52 pm was moved by Commissioner Cochran and seconded by Commissioner Pendlebury. All in favor.

Attest:

Carrie Kolb

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the March 25, 2025 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Acting Chairman called the meeting to order at 7:0 p.m. The Clerk called the roll and noted the following members present:

Dean Wagner, Chair

Terence Livingston, Vice-Chair

James King, Member

Jane Bentley, Member

John Shekarchi, 1st Alternate

Robert Maccini, 2nd Alternate

Also present:

Wyatt Brochu, Counsel

Dennis Begin, Zoning Officer

Suzanne Enser, Clerk

Alesha Cerrito, Stenographer

Absent:

James Sisson, Member

APPROVAL OF MINUTES

A motion was made by James King and seconded by Terence Livingston to accept the minutes of the February 25, 2025 meeting as presented.

The motion carried by a vote of 6 – 0.

Dean Wagner, Terance Livingston, James King, Jane Bentley, John Shekarchi and Robert Maccini voted in favor of the motion. James Sisson was absent.

UNFINISHED BUSINESS

A motion was made by Robert Maccini and seconded by Dean Wagner to grant the request of Andrew and Jessica Green whose property is located at 63 Whale Rock Road, and further identified as Tax Assessor's Plat 12, Lot 192 for a Variance from Article 6, Section 82-602, District dimensional regulations,

Table 6.2. To construct a concrete pad to place 4 HVAC condensers 12'-6" where 30 feet is required from the north property line and a generator 10'-0" where 30 feet is required from the north property line. Said property is located in a R-40 zone and contains 23,714 square feet.

This Board has determined that this application does satisfy the requirements of Article 3, Section 300, Section 306, and Section 307, Paragraph B.

This Variance is granted with the following restriction/condition(s):

1. This project must be constructed in strict accordance with the site and building plans by Millstone Engineering, duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in an R-40 zone and contains 23,714 square feet.
2. 3' X 5' generator pad and 14' X 10" X 4'3" condenser pad.
3. 63 Whale Rock Road is on a corner lot with two front setbacks, one coastal setback, and one side setback. Due to coastal setback there are minimal places to located the pads.

The motion carried by a vote of 6-0.

Dean Wagner, Terance Livingston, James King, Jane Bentley, John Shekarchi and Robert Maccini voted in favor of the motion.

James Sisson was absent.

CORRESPONDENCE

No new correspondence presented.

NEW BUSINESS

A motion was made by Terance Livingston and seconded by Dean Wagner to grant the request of 121 Walcott, LLC whose property is located at 121 Walcott Avenue, and further identified as Tax Assessor's Plat 9, Lot 339 for a Variance granted under Article 3, Special Use Permits and Variances, Section 305, 306, and 307 to construct a small two car garage with living space above. Said property is located in a R40 zone and contains +/- 40,001 square feet.

The Board has determined that this application does satisfy the requirements of Article 3, Section 300, Section 306, and Section 307, Paragraph B.

This Variance is granted with the following restriction/condition(s):

1. The applicant is precluded from installing a kitchen and cannot utilize the garage as an Assessor's Dwelling Unit.

This project must be constructed in strict accordance with the site and building plans duly approved by the Zoning Board.

This motion is based on the following finds of fact:

1. Said property is located in an R40 zone and contains +/- 40,001 square feet.
2. The petitioner is proposing to install a garage and living space on the north end of the property.
3. The entrance is to the southern end of the property driveway.
4. The current driveway is being moved from the north end of the property to the south for safety reasons.
5. Douglas Darveau, a licensed surveyor, testified, as did William Bates, a registered architect, and Christopher Thorp, a landscape architect, and the Zoning Board accepts their testimony in full and from their credentials.
6. The petitioner went before the Technical Review Committee on two occasions and the Zoning Board approves the plan.
7. The historical approach of the driveway is to the south.
8. There is a 40' drop of the property from the north to the south so the best use of the property is for the garage to be north for easy access to the service area.
9. The applicant is putting in extensive green vegetation including two oak trees to be utilized as canopy.
10. Four people submitted letters in support of the applicant.
11. No one objected to the project.

The motion carried by a vote of 4-0. Dean Wagner, Terence Livingston, Jane Bentley and Robert Maccini voted in favor of the motion.

James King and John Shekarchi recused. James Sisson was absent.

ADJOURNMENT

A motion was made by Terance Livingston and seconded by Dean Wagner to adjourn at 8:15 p.m.

The motion carried unanimously.

Respectfully submitted by: Suzanne Enser, Clerk Building/Zoning



MEMORANDUM

From the desk of Chief James P. Campbell

DATE: APRIL 29, 2025

TO: Town Administrator Mello

FROM: Chief James P. Campbell

SUBJECT: Statewide (RMS) Records Management System

In recent months, most of Rhode Island's law enforcement agencies have begun a three-phase transition to a statewide Computer Aided Dispatch (CAD) and Records Management System (RMS). This initiative is designed to implement and support a unified CAD/RMS platform that will enhance system integration and promote data sharing among public safety agencies across the state, ultimately improving emergency service delivery throughout Rhode Island.

Since approximately 1999, nearly every agency in the state, including Jamestown, has been using the IMC Records Management System. However, the current software operates on a platform that is reaching its end-of-life and no longer is providing program updates. As a result, there is a critical need to transition to a new system and operating environment.

Most agencies in Rhode Island have agreed to adopt a new CAD/RMS solution to replace the aging software currently used by municipal police and fire departments. In Jamestown, the existing system supports a wide range of functions including dispatching, records management, parking ticket administration, arrest processing, citation issuance, property and evidence tracking, and more.

The Town of Jamestown plans to migrate to the new CAD/RMS application under a five-year contract at an annual cost of \$19,703.33. This represents a 10.84% increase over the current program's annual cost. The implementation period is scheduled to begin on January 1, 2026, and continue through June 30, 2026, with the system going live on July 1, 2026.

Sincerely,

James P. Campbell
Chief Of Police

AGREEMENT

This Agreement (the “Agreement”) is made and entered into this day, ____, 2025 (“Effective Date”), by and among New England Building & Bridge Company, Inc. (“NEBB”), Town of Jamestown, Rhode Island (“Jamestown”), and United Fire & Casualty Company (the “Surety”), the signatories hereto each a “Party,” and, collectively, the “Parties.”

RECITALS

WHEREAS, on or about January 10, 2024, NEBB and Jamestown entered into a contract (the “Contract”) for the construction of certain improvements in the Town of Jamestown, Rhode Island, referred to as the East Ferry Sidewalk Improvement Project (the “Project”); and

WHEREAS, the Surety executed a Performance Bond and a Payment Bond, each bearing bond no. 54-256907 in connection with the Contract (the “Payment Bond” and the “Performance Bond” and collectively, the “Bonds”); and

WHEREAS, NEBB is unable to complete the Contract; and

WHEREAS, by letter dated April 16, 2025 (the “Termination Date”), Jamestown terminated the Contract; and

WHEREAS, there is a balance remaining underpaid in connection with the Contract, including retainage, in the sum of \$61,719.97 (the “Contract Balance”); and

WHEREAS, Jamestown agrees to waive and release any claims it has or may have against NEBB or Surety in exchange for retaining the Contract Balance so as to allow Jamestown to complete the Project; and

WHEREAS, NEBB and Surety each agree to waive and release any and all claims they have or may have against Jamestown in connection with the Contract and the Bonds; and

NOW, THEREFORE, for and in consideration of these promises and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, it is agreed as follows:

1. The Recital clauses above are material terms to this Agreement and are incorporated herein.
2. Jamestown shall retain the Contract Balance and shall have no further payment obligations to NEBB under the Contract, which is deemed terminated as of the Termination Date.
3. NEBB and Jamestown each release, waive, relinquish and forever discharge any and all claims and rights which either of them may now have or could hereafter have against each other of any type or kind, known or unknown, which in any way relate to or arise from the Contract, the Project or the Bonds.

4. Jamestown and Surety each release, waive, relinquish and forever discharge any and all claims and rights which either of them may now have or could hereafter have against each other of any type or kind, known or unknown, which in any way relate to or arise from the Contract, the Project or the Bonds.

5. The Payment Bond No. 54-256907 remains in full force and effect with respect to any labor or materials provided in connection with the Contract through the Termination Date, but the terms and duration of the Payment Bond are neither modified, expanded nor enlarged by this Agreement.

6. Nothing in this Agreement shall in any way prejudice, release or waive any rights of any type or kind which Surety may have as against NEBB under any agreement of indemnity or otherwise and all such rights Surety may possess are not waived and are fully reserved. Each Party reserves any rights, claims or defenses it may have to any party or person not a Party to this Agreement.

7. This Agreement shall be governed by and construed in accordance with the laws of the State of Rhode Island and shall bind the heirs, personal representatives, and successors in interest, and permitted assigns of the Parties hereto.

8. This Agreement may be executed in one or more counterparts, each of which shall be an original but all of which shall constitute one and the same agreement.

IN WITNESS WHEREOF, this Release has been duly executed the day and year first above written.

New England Building & Bridge Company, Inc.

By: _____
Peter Donatelli, President

United Fire & Casualty Company

By: _____
Patricia Gill, Surety Claims Representative

Town of Jamestown, Rhode Island

By: _____
Edward Mello, Town Administrator



Jamestown
DEMOCRATS

RECEIVED:
APR 17, 2025 09:06 AM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

April 16, 2025

Mr. Edward Mello
Town Administrator
Jamestown Town Hall 93 Narragansett Avenue
Jamestown, RI 02835

Dear Administrator Mello:

Please accept our sincere thanks and recognition for the outstanding assistance provided by the Jamestown Recreation Department for our "*Community Conversation with Senator Jack Reed*" on April 15th. We would like to note the professionalism and "can do" attitude of everyone who worked with us from the planning to the hosting of the event.

Ray DeFalco worked with us to ensure that we could accommodate a larger than expected audience and provided the set-up support necessary to host Senator Reed. His team exceeded our expectations at every level and remained flexible as we worked to manage an anticipated crowd of 200+ attendees.

We want to offer a special shout out to each of the following Recreation Department team members:

Lealah O'Neill for logistics support and excellent suggestions regarding crowd management.

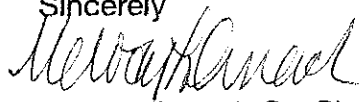
Cody Clarkin for support on everything audio-related from set-up to on-site assistance. Adisa Samuel, Matt Swistak and Alex Fracasa for their heroic efforts ensuring that we had 200 chairs and the gym was prepared for the event with time to spare for last minute logistical changes.

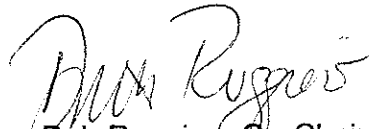
Jay Holtzman and Tori Fick for their efforts and contributions to making the event a success. We hope we have remembered everyone who worked so hard to support us.

The team effort and thorough professional approach to working with multiple parties involved in events with high-profile guests was outstanding. We thank everyone for helping make this a smooth process.

Thank you for passing along our appreciation to the Recreation Department.

Sincerely


Melody Drnach Co-Chair


Deb Ruggiero Co-Chair

✓ cc: Nancy Beye, President, Jamestown Town Council



**RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**

235 Promenade Street, Providence, RI 02908-5767 TDD 711

April 17, 2025

Town of Jamestown
Dennis Begin, Building and Zoning Official
Lisa Bryer, Town Planner
Roberta Fagan, Town Clerk
Jean Lambert, Engineering/GIS

Re: America Way, Jamestown (Plat 2, Lot 150)—Single Family Home

Dear Municipal Officials,

Please be advised that an Application for a Freshwater Wetlands Permit has been received by the RI Department of Environmental Management's ("DEM") Permit Application Center ("PAC"). This application has been forwarded to the Office of Water Resources for review.

The Department will allow **fifteen (15) days** for the municipality to provide written comment to the Department on any such Application for a Freshwater Wetlands Permit. Written comments must be submitted by email to DEM.FWW@dem.ri.gov.

Additional information regarding the Freshwater Wetland Regulations is available on the DEM website at: www.dem.ri.gov/newwetlandsrules.

Please continue to visit our Wetlands Online Permit Search for a list of all new applications received **within 30 days**, or to view permitting activity for all wetlands applications at: www.ri.gov/DEM/wetlands.

This letter should not be construed as a permit or as an indication that a permit for this project will ultimately be granted.

Sincerely,

Ronald N. Gagnon, P.E.
Administrator
Office of Customer & Technical Assistance

SCITUATE SCHOOL DEPARTMENT

3 GEORGE WASHINGTON HIGHWAY, CLAYVILLE, RHODE ISLAND 02815
MAILING ADDRESS: P.O. Box 188, NORTH SCITUATE, RHODE ISLAND 02857-0188

TEL. 401-647-4100

FAX 401-647-410

TTY 800-745-5555

VOICE 800-745-6575

LAURIE J. ANDRIES
SUPERINTENDENT OF SCHOOLS

STEPHANIE O'LEARY
DIRECTOR OF ADMINISTRATION AND FINANCE

AZADEH NOORBALOOCHI
DIRECTOR OF CURRICULUM

SCHOOL COMMITTEE
ERIKA MCCORMICK, CHAIR
COLLEEN ROSE, CLERK
COLEEN PENDERGAST
LORI HART- LAFAUCI
DAVID MEDBURY

RECEIVED:
APR 25, 2025 09:28 AM
Roberto J. Faser
TOWN CLERK

SCITUATE SCHOOL COMMITTEE RESOLUTION

Funding for Private School Transportation by State and Local Education Agencies

WHEREAS, Rhode Island Law (RIGL) 16-21.1-1(5) and 16-21.1-2 currently require State and Local Education Agencies to provide and fund private school transportation; and

WHEREAS, transportation of private school students is not a federal requirement; and

WHEREAS, Rhode Island provides significant subsidies for private schools, some charging tuition exceeding \$40,000 annually, while districts face rising costs in other areas such as homeless student transportation; and

WHEREAS, the Town of Scituate has spent \$67,311 on private school transportation for the first half of the 2024-2025 school year, representing a substantial financial burden on the district; and (**Private School Transportation is currently paid by Non-Public Transportation offset as a categorical of the funding formula. It is processed as a credit on our RIDE invoice monthly, up to the amount of actual services rendered. Scituate's FY25 amount is \$37,086)

WHEREAS, during the same period, Scituate incurred \$1,196 in transportation costs for McKinney-Vento (homeless) students, \$159,516 for students attending career and technical centers in other districts, \$109,968 for out-of-district placements, and \$55,095 under ESSA requirements, totally \$325,775 in transportation expenses to date; and

WHEREAS, the growing transportation costs for homeless students and other vulnerable populations are underfunded, requiring districts to divert resources from other critical educational priorities; and

WHEREAS, the Scituate School Committee believes that amended RIGL 16-21.1-1(5) to require nonpublic schools to share in transportation costs with sending school districts would ensure equitable resource allocation;

The Scituate School Department does not discriminate on the basis of age, sex, sexual orientation, marital status, race, religion, national origin, color, creed, political affiliation or disability in any of its educational programs and activities, and in employment and application for employment, as required by Title IX of the Education Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI and VII of the Civil Rights Act of 1965, the Age Discrimination Act of 1975, and other federal and state laws that prohibit discrimination. The following person has been designated to handle inquiries regarding the non-discrimination policies: Equal Employment Officer, P.O. Box 188, North Scituate, Rhode Island 02857, Telephone: (401) 647-4100; Email: EEO@ScituateSchoolsRI.net. You may also direct inquiries directly to: Office for Civil Rights (Boston Office), U.S. Department of Education, 8th Floor, 5 Post Office Square, Boston, MA 02109-3921, Telephone: (617) 289-0111; Facsimile: (617) 289-0150; Email: OCR.Boston@ed.gov. If you require an accommodation to attend a meeting or program at a school, call the Equal Employment Officer at least two business days in advance of the meeting or program.

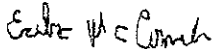
NOW THEREFORE BE IT RESOLVED, That the Scituate School Committee respectfully requests the Rhode Island General Assembly amend RIGL 16-21.1-1 et seq. to prioritize funding for homeless student transportation and require private schools to share in transportation costs. Proposed amendments to the statute include:

1. Shared Cost Model: Nonpublic nonprofit schools benefiting from statewide transportation should share transportation costs with sending districts,
2. State Funding Priority: Full funding of transportation costs for McKinney-Vento (homeless) students to ensure equity and compliance with federal mandates.
3. Policy Alignment: Re-evaluation of transportation policies to prioritize public education needs and vulnerable student populations over private school subsidies.

BE IT FURTHER RESOLVED: That a copy of this Resolution be forwarded every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

Signed by:



Erika McCormick, Chair

**RESOLUTION OF THE TOWN OF BARRINGTON
REGARDING THE RESTORATION OF GENERAL REVENUE SHARING TO
CITIES AND TOWNS**

WHEREAS: Cities and towns across Rhode Island have been struggling with the recent inflationary environment, and

WHEREAS: In 2009, the General Assembly discontinued revenue sharing due to the economic collapse, and

WHEREAS: The removal of the General Revenue sharing forced the Cities and Towns to increase property taxes to make up for the loss in revenue, and

WHEREAS: The State of Rhode Island has seen a very good rebound from the economic crisis brought on by the COVID Pandemic, and

WHEREAS: The past 3 fiscal years the State of Rhode Island has benefitted from the economic rebound with \$417 and \$878 million respectively and a \$410 million surplus for FY 2023 an estimated \$98 million for FY24, and

WHEREAS: The car tax phase payments benefited our citizens in the short term, they did not provide Cities and Towns with an escalator to make up for lost revenue and inflation.

NOW THEREFORE, BE IT

RESOLVED: That the Town Council of the Town of Barrington respectfully requests the Rhode Island General Assembly and Governor reinstate General Revenue Sharing for all 39 Cities and Towns to help reduce the impact of inflation on the citizens of Rhode Island.

BE IT FURTHER

RESOLVED: That the Town Council of the Town of Barrington respectfully requests the respective City and Town Councils of Rhode Island to join in our request to have the General Assembly restore general revenue in the upcoming FY 2026 budget.

Adopted April 7, 2025 by the Barrington Town Council



Braxton H. Cloutier, President
Barrington Town Council

Attested by:



Meredith J. DeSisto, CMC
Barrington Town Clerk

RESOLUTION OF THE TOWN OF BARRINGTON, RI
IN SUPPORT OF RHODE ISLAND LEAGUE OF CITIES AND TOWNS
2025 LEGISLATIVE PRIORITIES

WHEREAS, all 39 cities and towns are members of the Rhode Island League of Cities and Towns; and

WHEREAS, the Rhode Island League of Cities and Towns serves as a convener and advocates to the Governor and General Assembly to support the needs of municipalities throughout the state; and

WHEREAS, the Rhode Island League of Cities and Towns believes in:

- Supporting robust local government funding through municipal aid programs, education aid and grants.
- Increasing opportunities, through various methods, to raise local revenues.
- Fully funded policy proposals and programs, particularly related to workforce management and personnel costs.
- Adopting policies that support 39 distinct communities, avoiding one-size-fits-all solutions, especially regarding land use, business licensing and other important policy areas.
- Maintaining local control and decision-making that reflects community needs, including land use, business operations, licensing, etc.
- Supporting greater flexibility for local government to innovate, improve efficiency and save tax dollars.

WHEREAS, the Rhode Island League of Cities and Towns surveyed all 39 members to develop legislative priorities for the 2025 session of the Rhode Island General Assembly; and

WHEREAS, stable local and education aid from the state will ensure that cities and towns can maintain municipal operations while investing one-time Federal funds toward necessary capital improvements and economic recovery; and

WHEREAS, property taxes represent approximately two-thirds of revenue for municipal budgets statewide, and Rhode Island has the eighth-highest property tax burden in the nation; and

WHEREAS, any reduction in state funding would exacerbate a dependence on property taxes, ultimately leading to service reductions, layoffs and property tax increases; and

WHEREAS, Rhode Island's municipalities are an important piece of Rhode Island's economic success.

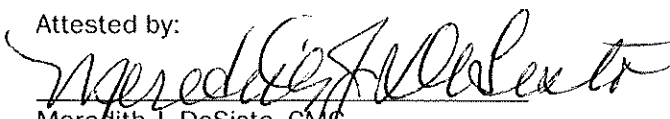
NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Barrington supports the priorities identified by the Rhode Island League of Cities and Towns on behalf of the 39 cities and towns in Rhode Island.

Adopted April 7, 2025 by the Barrington Town Council



President Braxton H. Cloutier

Attested by:



Meredith J. DeSisto, CMC
Barrington Town Clerk

RESOLUTION DECLARING THE TOWN OF BARRINGTON, RHODE ISLAND A SANCTUARY TOWN FOR TRANSGENDER PEOPLE, AND ALL MEMBERS OF THE LGBTQIA2S+ COMMUNITY AND THEIR ALLIES

WHEREAS, in May 2020, the Town Council of the Town of Barrington, and the School Committee for Barrington Public Schools, each unanimously approved resolutions establishing June as Barrington Pride Month, to be celebrated annually with the flying of a Pride flag at Town Hall, and at all Barrington Public School buildings, for the month of June; and

WHEREAS the acronym LGBTQIA2S+ represents people who are lesbian, gay, bisexual, transgender, queer or questioning, intersex, asexual, or two spirit; with the plus symbol representing those people whose gender identity and/or sexual orientation do not fit into a defined or static label; and

WHEREAS the State of Rhode Island has been among the forefront of states in codifying and protecting the rights of LGBTQIA2S+ residents, passing laws and establishing regulations including:

- Marriage equality, in 2013
- Banning conversion therapy, in 2017
- Including a non-gendered option on RI Driver's Licenses, in 2020
- The Parentage Act, in 2020
- A Gender-neutral bathroom law, in 2021
- And a health care provider Shield Law, in 2024

AND WHEREAS the Town of Barrington and community within it have demonstrated locally that Barrington upholds the dignity of all residents, including transgender and non-binary Barringtonians, through actions such as:

- Establishment of Barrington Pride Month, in 2020
- Use of gender-neutral language in the Town's Code of Ordinances, in 2021
- An existing Gender Support Policy adopted by Barrington Public Schools was revised and updated with modern language and the codification of protocols, in 2024
- And through public support for gender expansive policies and of locally elected officials

AND WHEREAS other municipalities and states, and the Federal government have sought to restrict the rights and harm the dignity of transgender and non-binary people, including denying the existence of these people and seeking prohibitions against individuals from identifying as transgender or non-binary, with nearly 800 bills already introduced in state legislatures this year that seek to harm the gender expansive community; and

WHEREAS the current President of the United States has issued Executive Orders to limit the rights of transgender and non-binary Americans, and the President's administration uses and amplifies dangerous rhetoric to vilify and dehumanize people who are transgender and non-binary, and it has sought to punish organizations that strive to maintain equal rights for all people, including the gender diverse community; and

WHEREAS the aforementioned Executive Orders and dangerous rhetoric have been used by organizations and individuals, nationwide, including locally, by political actors, government employees and residents, in attempts to intimidate and exclude gender expansive neighbors, including by statements made during the Public Comment period of public meetings in this town; and

WHEREAS according to a recent study, 86% of gender expansive youth report negative impacts to their mental health and wellbeing as a result of government attempts to restrict their rights, with efforts such as "prohibiting teachers from discussing LGBTQ+ topics" and the forced "outing" of one's gender identity being among the most harmful policies identified.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Barrington, Rhode Island hereby affirms its commitment to transgender, non-binary, and all LGBTQIA2S+ people's rights, and for their equal protection, and declares the Town of Barrington to be a Sanctuary Town for transgender people and the LGBTQIA2S+ community; and be it further

RESOLVED that the Town Council of the Town of Barrington recognizes the importance of gender-affirming care as a matter of individual healthcare, deserving of privacy, and of marriage equality, and the town will ensure, to the greatest extent permitted by law, that rights such as these are upheld for all residents and visitors, regardless of age or gender identity or expression, within the Town of Barrington; and be it further

RESOLVED that the Town Council of the Town of Barrington maintains it will be the policy of the Town of Barrington that no local resources, including time spent by employees, officers, contractors or subcontractors, public property, or any other resource paid for with local taxes collected from Barrington residents or property owners, shall be utilized for detaining persons, infringing on their liberty or limiting their legal protections, for seeking, receiving, or providing gender-affirming care, including physical care or mental health care, or asking for dignified treatment, or for advocating for access to that care or treatment; and be it further

RESOLVED that the Town Council of the Town of Barrington hereby maintains it will be the policy of the Town of Barrington that no local resources shall be utilized for cooperating with or providing information to any individual or out-of-state agency or department regarding the provision of lawful gender-affirming healthcare or gender-affirming mental healthcare performed in the State of Rhode Island, or sought or obtained, here or elsewhere, by any Barrington resident, or for advocating for access to and privacy regarding that care and treatment, or regarding a resident's sexual orientation, including marital status, or any information about a resident, if that information or cooperation is sought by an external entity as a means to determine sexual orientation or to penalize the resident in any way because of their sexual orientation or gender identity; and be it further

RESOLVED that upon passage, copies of this resolution shall be sent to the Speaker of the Rhode Island House of Representatives, the President of the Rhode Island Senate, the Governor of the State of Rhode Island, and to the Clerks of all cities and towns in the State of Rhode Island for distribution to their respective Councils.

Adopted by the Barrington Town Council: April 7, 2025

Signed:



Braxton Howard Cloutier, President
Barrington Town Council

Attested:



Meredith DeSisto, Town Clerk
Town of Barrington, Rhode Island