

TOWN COUNCIL SPECIAL MEETING

Thursday, December 26, 2024

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on December 26, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, and Erik Brine. E. Edward Ross, and Mary G. Glackin were absent..

Also, in attendance: Town Administrator Edward A. Mello, Assistant Solicitor David Petrarca , Public Works Director Michael Gray and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 3:19 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. NEW BUSINESS

- A) Review, Discussion, and or Action and or Vote: At the request of William Hutchinson and Victoria Valentine, permission to establish a family burial plot on their private property, located at 79 Hamilton Avenue, Plat 9 Lot 859, with specific requirements as detailed in the memorandum from Public Works Director Michael Gray.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request of William Hutchinson and Victoria Valentine to establish a family burial plot on their private property, located at 79 Hamilton Avenue, Plat 9, Lot 859 with the following requirements:

1. As requested, the applicant provided a site plan illustrating the family burial plot. This is consistent with the Town of Jamestown guidelines established for burials on private properties, which include the following:
 - a. The site plan must indicate the burial plot dimensions, setbacks from property lines, and the required twenty-five (25) foot protection zone.
2. The applicant shall provide the Town with a copy of the Burial Transit Permit from the Rhode Island Department of Health and the Rhode Island Vital Events Registration System (RIVERS). This permit will specify that the method of disposition is "Burial." The cemetery location will be listed as "Other," with the exact address specified as "79 Hamilton Avenue, Jamestown, RI 02835." This information is provided as directed by William Lyons, the Death Registration Manager at the Rhode Island Department of Health, Vital Records.

3. Conditions of approval:

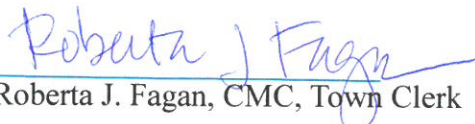
- a. A family burial plot must be maintained by the property owner in a manner that promotes public safety, health, and environmental preservation.
- b. The owner of the burial plot must keep the site free of hazards, such as unstable ground, improperly sealed graves, or overgrown vegetation, and maintain it in a respectful and aesthetically pleasing manner.
- c. The applicant shall obtain all State and local approvals as may be required for a burial plot on private property in Rhode Island.
- d. A surveyed site plan of the burial plot must be recorded in the Jamestown Land Evidence Records within 90 days of Town Council approval.

Bake to the Vote. Vote: President Beye, Aye; Vice President Brine, Aye, and Councilor Meagher, Aye.

IV. ADJOURNMENT

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 3:24 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; and Councilor Meagher.

Attest:


Roberta J. Fagan, CMC, Town Clerk