



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
***Rosamond A. Tefft Council Chambers***  
***93 Narragansett Avenue***  
**Monday, October 2, 2023**  
**6:00 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARINGS**

**A) Public Hearings**

- 1) Review, Discussion, and/or Action and/or Vote Pursuant to the relevant provision of the Jamestown Code of Ordinances, Section 22-91, Tree Preservation and Protection, regarding an appeal by Joseph Rosati of a decision rendered on August 16, 2023 of the Tree Preservation and Protection Committee for the removal of a tree at the Steamboat Street Right of Way, duly advertised in the September 21<sup>st</sup> edition of the Jamestown Press.

**IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- 1) No items at this time.

**VI. LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Town Council Sitting as the Alcohol Beverage Licensing Board
  - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on November 2, 2023:
    - CLASS F (NON-PROFIT)
    - Out of the Box Studio & Gallery
    - 11 Clinton Avenue
    - Jamestown, RI 02835
  - a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

**The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board**

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Edward A. Mello
  - 1) Harbor Management Commission kayak/dinghy/paddleboard rack permit recommendation to be implemented in 2024 (New Business).
  - 2) North Road/Sloop Street intersection 3-way stop recommendation.
  - 3) Code Enforcement Officer update.

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher consideration of the Charter Review Committee recommendations as presented at the July 11, 2023, Town Council meeting:
  - 1) 2022-2023 Jamestown Charter Review Committee Final Report.
  - 2) Letter from Vice President Meagher to the Town Council.

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Approval of the request by Harbor Division Executive Director Steven Bois and recommendation by the Harbor Management Commission to (1) revise the Kayak/Dinghy/Paddleboard rack permits limiting the number of permits per family to two commencing in 2024; “grandfathering” those kayak rack permits that exceed two permits per family, (2) and approval of the request to send communication to current Kayak Rack permit holders and waitlist members regarding the new proposed Kayak/Dinghy/Paddleboard rack permit procedure.
  - 1) Memorandum from Harbor Division Executive Director Steven Bois, copies of the proposed new and old Kayak/Dinghy/Paddle procedure; and copy of draft communication to current Kayak Rack permit holders and waitlist members regarding the new proposed Kayak/Dinghy/Paddleboard rack permit procedure.
  
- B) Review, Discussion, and/or Action and/or Vote: At the request of President Beye Discussion regarding the increased number of Tick-Borne Disease cases in the State of Rhode Island; possible Action and or Vote to create a new Tick Task Force Working Group, and approval of Order to advertise vacancies for the Tick Task Force Working Group:
  - 1) State of Rhode Island, Department of Health Tickborne Disease Data
  - 2) Review of the 2013 Tick Task Force objectives

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss, and/or Take Action and/or Vote on the following items:*

- A) Ordinances: Discussion and Possible Action to **Order to Advertise** in the Jamestown Press; Notice of a Public Hearing to take place on October 16, 2023, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances, regarding Chapter 70 Section 52 – Traffic and Vehicles. These Amendments are proposed to update and modernize the existing Traffic and Vehicle Ordinance in conformance with 70-51 Stop and Yield Intersections.

- B) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Board of Canvassers – One unexpired six-year term Republican Alternate Member vacancy (March 2023- March 2029), pursuant to RIGL § 17-8-1 and RIGL § 17-8-2, request from Board of Canvassers Clerk Keith Ford to the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Republican Alternate Member vacancy:
    - b) Jamestown Republican Town Committee recommendation received September 18, 2023:
      - i) Jennifer Thran
  - 2) Discover Newport, One (1) member vacancy, with a three-year term ending 12/31/2023 and shall be associated with the hospitality industry, duly advertised in the September 14<sup>th</sup> & 21<sup>st</sup> edition(s) of the Jamestown Press with a request to submit applications prior to September 26, 2023:
    - c) Interested Applicant(s):
      - i) Marla Romash
        - Application received September 19, 2023
      - ii) Mark D’Arezzo
        - Application received September 26, 2023

## XI. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) September 8, 2023(Executive Session)
  - 2) September 14, 2023(Executive Session)
  - 3) September 18, 2023(Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Conservation Committee (July 11, 2023)
  - 2) Jamestown Harbor Management Commission (August 9, 2023)
  - 3) Jamestown Housing Authority Board of Commissioners (July 6, 2023)
  - 4) Jamestown Tree Preservation and Protection (May 17, 2023)
  - 5) Jamestown Tree Preservation and Protection (July 19, 2023)
  - 6) Jamestown Tree Preservation and Protection (August 16, 2023)

C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2020, 2021, and 2023 TAX ROLL		
02-1259-05	TAXPAYER DECEASED	-\$ 31.06
02-1259-05	TAXPAYER DECEASED	-\$ 15.53
02-1259-05	TAXPAYER DECEASED	-\$ 11.06
08-0063-70	UPDATED PROPERTY INFORMATION	-\$ 36.60
16-0771-00	RIGL 44-5-71-DEMO REMOVAL	-\$1,917.95
ADDENDA TO 2023 TAX ROLL		
04-0957-38	REMOVED EXEMPTION-SOLD	\$ 187.50
19-0573-31	SW/ISDS CHANGE	\$ 20.00
16-0771-00	C/O ISSUED 9/5/2023	\$1,285.21
<b>TOTAL ABATEMENTS TO 2020,2021 &amp; 2023 TAX ROLL</b>		<b>-\$2,011.90</b>
<b>TOTAL ADDENDA TO 2023 TAX ROLL</b>		<b>\$1,492.71</b>
<b>GRAND TOTAL</b>		<b>-\$ 519.19</b>

D) At the recommendation of Public Works Director Michael Gray authorization to approve awarding the paving bid to the lowest responsive and responsible bidder J.H. Lynch & Son in the amount of \$268,780.00, based upon the estimated quantities for the roadways listed on the advertised bid:

Item 1: Bituminous Surface Course	\$150 per Ton
Item 2: Bituminous Binder Course	\$140 per Ton
Item 3: Reclamation	\$10 per Square Yard
Item 4: Fine Grading and Compaction	\$2 per Square Yard
Item 5: Bituminous Surface Course (Path)	\$205 per Ton
Item 6: Bituminous Binder Course (Path)	\$195 per Ton

E) One-Day Event/Entertainment Applications

- 1) Applicant: Jamestown Art Center (JAC)  
Event: JAC Autumn Arts Open House  
Date: October 15, 2023  
Location: 18 Valley Street
- 2) Applicant: Out of the Box Studio & Gallery  
Event: Living On the Edge  
Date: November 2, 2023  
Location: 11 Clinton Avenue

F) Public Notice of CRMC and RIDEM of application for Assent filed by Joshua & Deborah Fredberg, 864 East Shore Road, Plat 2, Lot 222, to construct and maintain: a 1,200 lbs. boat lift on an existing residential pier. Written comments/objections are due by October 13, 2023, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov).

**XII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Zoning Ordinance Update and Rewrite review and Public Workshop schedule.
- B) At the request of Vice President Meagher to review town-wide water restrictions policy(s).
- C) Review of Committee/Board/Commission Appointment Process/Policy with recommendations made by the Town Council and Town staff.
- D) Interviews are to be scheduled for applicants for the committee vacancies on **October 16, 2023**, from 5:30 p.m. to 6:30 p.m.
- E) Review of and scheduling of the Veteran and Fire Department tax exemption Code of Ordinance Public Hearing

**XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS, AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Resolutions from other Rhode Island Cities and Towns:
  - 1) Town of New Shoreham, Resolution Expressing Thanks to the Town of Jamestown, R-09-2023

**XIV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (5) Real Estate (acquisition of property).

**XV. ADJOURNMENT OF EXECUTIVE SESSION**

**XVI. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on September 28, 2023.*