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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the September 11, 2019 Meeting of the Jamestown Harbor Commission  
*Amended: 10/9/2019 Approved: 10/9/2019*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, September 11, 2019 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Vice-Chairman Banks called the meeting to order at 6:30 PM with roll call:

Present:

James Heagney, Commissioner  
Wayne Banks, Vice-Chairman  
Eric Lexow, Commissioner  
Steven Bois, Commissioner  
Dan Wurzbacher, Commissioner  
Michael Junge, Commissioner

Absent:

William Harsch, Chairman

Also in attendance:

Chief Edward Mello, Executive Director  
Mark Campbell, Harbormaster  
George Souza, Conservation Commission Liaison  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, August 14, 2019**

Harbor Clerk Devlin requested the minutes be amended to reflect the adjournment time to be 7:32PM.

Vice-Chairman Banks moved to approve the minutes with the amended adjournment time; Commissioner Lexow seconded. So voted; 5 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled Requests to Address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

Mrs. Mary Marshall addressed the Jamestown Harbor Commission regarding her opposition to the Jamestown Boat Yard expansion.

Executive Director Chief Mello stated that if the Jamestown Harbor Commission would like to discuss this item it must be on the agenda and reminded the Jamestown Harbor Commission that this issue is regarding docks, not moorings, which is not under the Harbor Commission purview. If the Jamestown Harbor Commission has concerns they should follow the proper channels forward their concerns to the Town Council for review.

Vice-Chairman Banks moved to place the Jamestown Boat Yard expansion on the agenda for the next Jamestown Harbor Commission meeting; Commissioner Lexow seconded. So voted; 6 ayes, 0 nays.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello had nothing to report.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell had nothing to report.

**VI. MARINE DEVELOPMENT FUND BUDGET**

**A. 2018/2019**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that he spoke with the Finance Director and we are waiting for the insurance claim for the dock to be settled before submitting the final budget.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget - Review, discussion and/or potential action and/or vote**

Commissioner Heagney asked when the touch and go dock insurance settlement will be finalized.

Executive Director Chief Mello stated that it will hopefully be settled in the next few days, but that we can still begin preparing the budget.

**B. Facilities - Review, discussion and/or potential action and/or vote**

Commissioner Wurzbacher reported that he and Vice-Chairman Banks met with Executive Director Chief Mello and Public Works Director Mike Gray to look at the West Ferry outhaul stairs and develop a possible plan for the replacement of the stairs.

**C. Mooring Implementation - Review, discussion and/or potential action and/or vote**

Commissioner Banks had nothing to report.

**D. Traffic Committee - Review, discussion and/or potential action and/or vote**

Commissioner Junge reported that there is a Traffic Committee meeting next week.

**E. Gould Island Restoration Committee - Review, discussion and/or potential action and/or vote**

Commissioner Bois reported that on August 15<sup>th</sup> members from DEM, CRMC, the Town and State visited Gould Island to view the restoration work that has been done on the island.

Commissioner Bois reported that on September 16<sup>th</sup> there will be a presentation for the Town Council at the Town Council meeting.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza reported that the Conservation Commission has some concerns about the Jamestown Boat Yard expansion, specifically the dredging. Conservation Commission Liaison Souza reported that Ann Kuhn, on behalf of the Conservation Commission, sent a letter to CRMC voicing those concerns.

**IX. OLD BUSINESS**

**A. Mr. Chris Museler – Relocation Appeal – Review, discussion, and/or potential action and/or vote**

Harbormaster Campbell stated that Mr. Museler's mooring has been relocated.

**X. CORRESPONDENCE**

There was no Correspondence.

**XI. NEW BUSINESS**

**A. West Ferry Outhaul Steps – Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that we have been working on this project for a number of years and that the design and engineering is completed. There are 20 outhauls and there are a number of components failing that create potential hazards. In addition to trying to make this happen during the offseason, we are challenged by the Town lease with Dutch Harbor Boat Yard.

Executive Director Chief Mello stated that we have to demo what is there and then set the concrete and build the stairs in place. The projected cost is \$40,000 for the project, but we are not prepared to make a recommendation at this point.

Vice-Chairman Banks asked what the duration of the project will be.

Executive Director Chief Mello stated that the best case scenario would be a five-week project. We would also notify permit holders of the project.

**B. Outhaul Fees at Ft. Getty and West Ferry – Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that the outhaul fees are the same at Ft. Getty and West Ferry; \$500 for recreational permits and \$430 for commercial permits.

Executive Director Chief Mello stated that the services at Ft. Getty and West Ferry are not equivalent. At West Ferry there are stairs that allow you to step right into a boat and at Ft. Getty you would have to wade through the water and maneuver into the boat without a landing.

Executive Director Chief Mello reported the pricing for other commercial outhauls around the island. Dutch Harbor Boat Yard charges \$1428, Conanicut Marine charges \$2250, and Jamestown Boat Yard charges \$1000 maximum. Executive Director Chief Mello stated that all of these locations offer different conditions and access and there are pros and cons to each. Executive Director Chief Mello urged the Jamestown Harbor Commission members to visit the different locations.

Vice-Chairman Banks moved to add this item to the October agenda and to forward the information to the permit holders; Commissioner Junge seconded.

Commissioner Wurzbacher stated that replacing the stairs is related to the fees we charge.

Commissioner Junge stated that we already have an idea that we are below market.

So voted; 6 ayes, 0 nays.

**C. Appeal – Ms. Laurie Harper – Appealing Late Fees; 8/15/2019 – Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that Ms. Harper is appealing \$200 in late fees. She was sent notices in March, May and June to her preferred choice of contact, which was her email address. The Online Mooring system status of those emails is that they were sent and they did not bounce back.

Ms. Harper stated that she did not receive the emails, as they were sent to an old email address and that she did not receive an official form of communication.

Commissioner Bois stated that it is her responsibility to keep her account up to date.

Vice-Chairman Banks moved to reduce the late fees by \$100; Commissioner Wurzbacher seconded. So voted; 5 ayes, 1 nay (Junge).

**D. Updated Mooring Installer/Inspector List – Review, discussion and/or potential action and/or vote**

Vice-Chairman Banks moved to approve the updated Mooring Installer and Inspector list; Commissioner Junge seconded. So voted; 6 ayes, 0 nays.

**XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

There was no Continued Open Forum.

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Vice-Chairman Banks moved to adjourn at 7:22 PM; ~~Vice-Chairman Banks~~ Commissioner Junge seconded. So voted; 6 ayes, 0 nays.

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk