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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the November 8, 2017 Meeting of the Jamestown Harbor Commission
Approved: 12/13/2017

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, November 8, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Vice-Chairman Harsch called the meeting to order at 7:11 PM with roll call:

Present:

William Harsch, Vice-Chairman
Clifford Kurz, Commissioner
James Heagney, Commissioner
Wayne Banks, Commissioner

Absent:

David Cain, Chairman
Joseph McGrady, Commissioner
Dan Wurzbacher, Commissioner

Also in attendance:

Chief Mello, Executive Director
Mark Campbell, Harbormaster
Kim Devlin, Harbor Clerk

II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote

A. Wednesday, October 11, 2017

Commissioner Banks moved to approve the minutes of the October 11, 2017 Jamestown Harbor Commission meeting; Commissioner Heagney seconded. So voted; 3 ayes, 0 nays (1 abstention (Harsch)).

III. OPEN FORUM

A. Scheduled Requests to Address

There were no Scheduled requests to address.

B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote

There were no Non-Scheduled requests to address.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that a touch and go at East Ferry was damaged during the storm and it is listed as a New Business item, but after an assessment is now a replacement item, not a repair item. There was no other damage to the facilities during the storm.

V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote

Harbormaster Campbell reported that the boats are winterized and stored and the service providers are starting to winterize moorings. Harbormaster Campbell reported that his season has officially ended, but he will still be around and present at Jamestown Harbor Commission meetings.

VI. MARINE DEVELOPMENT FUND BUDGET

A. 2016/2017 MDF YTD Budget- Review, discussion and/or potential action and/or vote

There was no budget update to present to the Jamestown Harbor Commission.

Executive Director Chief Mello reported that we are waiting on the last fiscal year financials, which we should have by the December meeting.

VII. SUB-COMMITTEE REPORTS

A. Budget- Review, discussion and/or potential action and/or vote

Commissioner Kurz had nothing to report.

B. Facilities- Review, discussion and/or potential action and/or vote

Commissioner Banks had nothing to report.

C. Mooring Implementation- Review, discussion and/or potential action and/or vote

Chairman Cain was absent.

D. Traffic Committee- Review, discussion and/or potential action and/or vote

Chairman Cain was absent.

Vice-Chairman Harsch asked about the Memorial Square project.

Executive Director Chief Mello stated that project will be going out to bid shortly, but the railing replacement will be funded by the Harbor Budget. The pumpout shed at East Ferry will also have to be moved and it will be placed on a new slab and covered with a metal cover. That will not be paid for out of the Harbor budget, it will be covered by a grant and the the east ferry project funds.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote

Conservation Commission Liaison Souza was not in attendance.

IX. OLD BUSINESS- Review, discussion and/or potential action and/or vote

There were no Old Business items to discuss.

X. CORRESPONDENCE

A. Clifford Kurz; 10/11/2017 – Re: Harbor Commission term ending - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that Commissioner Kurz is not seeking reappointed at the end of his term.

B. Joe McGrady; 11/1/2017 – Re: Harbor Commission resignation - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello reported that Commissioner McGrady has resigned from the Jamestown Harbor Commission effective November 3rd.

Executive Director Chief Mello reported that the Town Clerk's office was notified of those vacancies and will work to appoint new members to fill the vacancies.

Vice-Chairman Harsch thanked Commissioner Kurz and Commissioner McGrady for their service and wished the outgoing members good luck.

Commissioner Banks moved to recognize Commissioner McGrady and Commissioner Kurz for their service; Commissioner Heagney seconded So voted; 4 ayes, 0 nays.

XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote

A. 2018 Qualified Mooring Service Provider List - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that the suggested qualified mooring service provider list is attached and most of the service providers have returned their applications. We are trying to have these approved before the calendar year. The following mooring service providers have submitted their application and their applications have been reviewed by Kim and Mark, and Harbormaster Campbell suggests they be approved by the Jamestown Harbor Commission: Aquidneck

Mooring Company, Conanicut Marine, Dutch Harbor Boat Yard, Jamestown Boat Yard, The Mooring Man, Sam Paterson, Rhode Island Mooring Services, and Shoreline Diving Services.

Commissioner Heagney asked about the two service providers not on the list.

Executive Director Chief Mello stated that we are waiting for the proper documents.

Commissioner Kurz moved to approve the qualified mooring service provider list, Commissioner Heagney seconded. So voted; 4 ayes, 0 nays.

B. Vehicle Purchase – Harbormaster vehicle - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that when he started in Jamestown, the Harbormaster vehicle was an old Ford Taurus. Three years ago the department purchased a used Ford F-150 with 200,000 miles on it because we were in a time crunch, it suited our needs and it was under \$5,000. Executive Director Chief Mello stated that vehicle is no longer serviceable. The town has never purchased a Harbormaster vehicle and it is appropriate that the Harbormaster has the right equipment to do his job effectively. Executive Director Chief Mello stated that right now the Recreation Department has been helping us by towing the boats, which happened more often than one would think due to servicing the boats and storm threats. Mark needs a vehicle that is capable of towing the boats.

Executive Director Chief Mello stated that he is seeking permission of the Jamestown Harbor Commission to go through the process of obtaining a bid to bring to the Town Council to allow the purchase of a Ford F-250 that would be the Harbormaster's vehicle.

Commissioner Banks asked if the vehicle would be new or used.

Executive Director Chief Mello stated that he would be seeking the purchase of a new vehicle at a municipal rate, which we have the capital to purchase. It will be straight from the factory with no bells and whistles, just a bare-bones vehicle capable of performing the tasks the Harbormaster needs it to.

Commissioner Banks asked how much the vehicle will cost.

Executive Director Chief Mello stated between \$29,000 and \$32,000.

Commissioner Banks moved to approve Executive Director Chief Mello acquiring a new Harbormaster vehicle; Commissioner Kurz seconded. So voted; 4 ayes, 0 nays.

C. East Ferry Touch and Go Dock Replacement - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that the railings at East Ferry will be replaced as a part of the parking lot renovation project. Executive Director Chief Mello also stated that two sets of stairs at the West Ferry outfalls will be replaced soon. The town will do some of the work and a private contractor will do some of the work at a total cost of approximately \$5,000. The work done by the town will be as an in kind service.

Executive Director Chief Mello reported that Commissioner Wurzbacher and Commissioner Banks looked at the East Ferry dock damage. The damaged happened to the eastward facing dock at the end of the wood pile pier, where there was an approximately 30' gangway leading to a 7'x30' float.

Executive Director Chief Mello stated that during the storm one piling snapped off and fell into the water and a second one snapped but did not fall. The gangway fell into the water and will be able to be repaired. The gangway was recovered and the four pilings were removed. All of the pilings were in poor condition and were poorly engineered when they were installed. The cost to remove the pilings and recover the gangway was \$7,000. Insurance coverage did pay for some of the work and, minus the deductible, the net cost was \$4,500.

Executive Director Chief Mello stated the quoted cost for the repair of the gangway and floating dock and to replace the pilings is \$28,000 and insurance will cover all but \$2,500. It may not be worth the cost to put the dock back the way it was, as the dock was primarily used for fishing and not as a touch and go. Executive Director Chief Mello spoke to Public Works Director Mike Gray and he is willing to have his department build a bigger floating dock with a larger, more usable surface.

Executive Director Chief Mello stated there are three options; the first is to put the old dock back in the way it was, the second is to build a larger touch and go float and the third is to build a concrete float like the ones Conanicut Marine uses.

The concrete floating docks stay in year round and are not transportable over land. They are brought in by a barge and never move. They are also significantly more costly than the type of touch and go docks the town uses.

Commissioner Kurz stated that the touch and go dock in question is a popular fishing spot and questioned if that would change.

Executive Director Chief Mello stated that is a discussion that will need to happen and that there are options to limit the fishing.

Vice-Chairman Harsch stated that he is in favor of option 2.

Executive Director Chief Mello clarified that option 2 is to build a more stable floating dock with the possibility of an ADA accessible ramp.

Commissioner Heagney asked Executive Director Chief Mello if other communities allow fishing from docks.

Executive Director Chief Mello stated that he cannot speak to what other communities allow without researching the topic.

Vice-Chairman Harsch moved to approve option 2 in terms of guidance for Executive Director Chief Mello replacing the damaged float at East Ferry; Commissioner Banks seconded. So voted; 4 ayes, 0 nays.

XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote

Joe McGrady, resident and owner of Dutch Harbor Boat Yard, stated that he goes to Wickford often and when there are people fishing off of the dock they move out of his way when they see him pull up.

XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote

Commissioner Kurz moved to adjourn at 7:45 PM, Commissioner Heagney seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk