

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, August 4, 2014

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 5:34 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Commission Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Andrew Nota, Town Administrator
Wyatt Brochu, Esq., Town Solicitor
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **07/07/14 minutes** (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the 07/07/14 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 has been in operation since May.
- Transfer pumping has not been in operation due to the levels within South Pond. When water is no longer spilling over from the pond, transfer pumping must be suspended.
- North Reservoir is @ 55MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated July 2014)**

It was the consensus of the Commission to accept the report as submitted by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Commission President Trocki stated that it was her understanding that the Commission is not required to vote on the proposed Water and Sewer budgets this evening and can continue discussion at the next meeting in September. The Public Work Director stated that the Commission is not expected to vote on the proposed budgets this evening and the proposed budgets were presented for the Commission to review and digest the items that will affect the budgets. The Finance Director stated that this was the case and that David Bebyn from B & E Consulting who has been working on the rate studies, will be present at the next Water and Sewer meeting to make a presentation.

1) **Proposed Water Budget fy 2014/2015** for adoption

Administrator Nota reported the following:

- We are proposing an 8% increase.
- The increase will hold on to the \$50,000 in capital funds. These funds would put the Town in a position to have, in the event that something comes up that needs attention.
- There are very few adjustments that have been made in the budget, as proposed.

Commissioner Mihaly asked for clarification as to why the expenses in the proposed budget are lower than the previous year and questioned the need for an 8 % increase.

Administrator Nota stated that the proposed increase is to offset the decrease in revenue, which is due to the decrease in usage.

The Finance Director further reported that the decrease in revenue from AT&T under Tower Rental and also that in a previous years rate study Mr. Bebyn recommended that the Fire Protection Charges/aka Hydrant Rental line item be increase from \$125,000 to \$160,000 for the FY 14/15, but this change was not implemented during the General Fund budget process and was an over site during the transitioning of the administration.

The Finance Director briefly described the Fire Protection Charges/Hydrant Rental process with the General Fund. Administrator Nota stated that this could be implemented with the General Fund budget process for FY 15/16.

Commission consensus: To continue discussion on the proposed Water Budget FY 2014/2015, to the next Water and Sewer meeting on 09/02/14.

2) **Proposed Sewer Budget fy 2014/2015** for adoption

Administrator Nota reported the following:

- The majority of the increase in the proposed sewer budget is for capital funds in the amount of \$42,409.
- He has discussed the proposed slip-lining project with the Public Works Director, specifically the section of the sewer line from Hamilton Avenue, proceeding down Walcott Avenue to Conanicus Avenue.

Administrator Nota briefly described the deterioration of the existing line and the need for action to improve the line. Administrator Nota stated that a break in the line would be catastrophic and that the estimated cost of the slip-lining project is \$425,000-\$450,000.

Administrator Nota recommended that the Town go out for funding for this project and that estimated cost to be added to the budget would be approximately \$36,000-\$38,000 per a year.

Administrator Nota further stated that an inspection of the line in question will be done within the next month and the Finance Director will investigate the funding options and will report back to the Commission at the next Water and Sewer meeting in September. The Finance Director stated that if the Commission has any questions or need clarification, they can contact her.

Commission consensus: To continue discussion on the proposed Sewer Budget FY 2014/2015, to the next Water and Sewer meeting on 09/02/14.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to adjourn the meeting at 6:02 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk