

## JAMESTOWN FIRE DEPARTMENT

Position: ALS per-diem provider

### GENERAL PURPOSE:

Performs a variety of administrative, technical, instructional and supervisory work related to Emergency Medical Services operations. Required training in all aspects of Advanced Life Support care.

### SUPERVISION RECEIVED:

Works under the general guidance and direction of the Deputy Chief of EMS/Training.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

Respond to selected fire and all EMS incidents JFD is dispatched to. Provide supervisor oversight over all EMS responders. Be the primary care caregiver at all EMS incidents to any or all patients.

Implement a regularly scheduled training program for all shift personnel. Record each members participation in training programs.

Actively participate in all medical control meetings to provide input and to retain and disseminate new information or changes in medical protocols.

Provide public education regarding emergency medical training which will include, but is not limited to, demonstrations and presentations before community groups, schools and other organizations.

Recommend and develop proposed policies or procedures to improve the operational efficiency and effectiveness of EMS services provided to the Town.

Conduct daily checks of all EMS units and equipment. This will be a documented check and accountability audit for all equipment assigned to the EMS units.

Perform daily housekeeping duties at the EMS building.

## PERIPHERAL DUTIES

Perform other departmental administrative duties as assigned.

Provide instructor services for EMS education and certification programs.

## REQUIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- (A) Licensed RI EMT Cardiac or Paramedic
- (B) ACLS certified
- (C) RI Endotracheal Intubation Certification
- (D) Current CPR/AED Instruction Certification
- (E) Experience in a Municipal 911 EMS service

Necessary Knowledge, Skills and Abilities:

- (A) To work as an ALS provider following all RI Pre-Hospital Care protocols in a high stress work environment. Be the primary care provider for all patients requiring treatment and/or transportation to an emergency medical facility.
- (B) Proper Completion of all Patient Care Reports as required by the State of Rhode Island.
- (C) Supervisory experience managing emergency medical incidents in a municipal 911 service.

## TOOLS AND EQUIPMENT USED:

Ordinary apparatus and equipment as required for the daily operation EMS services provided by the Jamestown Fire Department including but not limited to, vehicles, radios, computers, phones, medical equipment and administration of ALS services.

## SPECIAL REQUIREMENTS:

Must be 21 years or older. Must possess a valid State driver's license without record of suspension or revocation in any State. Must have no felony convictions or disqualifying criminal histories within the past seven years. Must be a U.S. citizen. Must have effective verbal and written communication skills. Must be of good moral character.

## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an ALS per-diem provider to successfully perform the essential functions of this job.

While performing the duties of this job, the ALs per-diem provider is frequently required to stand; sit; walk; talk or hear; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 40 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

## WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the ALs per-diem provider regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, the risk of electrical shock and vibration.

The noise level in the work environment is usually moderate to high.