## **TOWN COUNCIL MEETING**

**February 16, 2016**

## **ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President

Mary E. Meagher, Vice President

Blake A. Dickinson

Michael G. White

Thomas P. Tighe

Also in attendance:

Andrew E. Nota, Town Administrator

Christina D. Collins, Finance Director

Lisa Bryer, Town Planner

Michael Gray, Public Works Director

Edward A. Mello, Police Chief

Mary Lou Sanborn, Library Board of Trustees Chair

Peter D. Ruggiero, Town Solicitor

Cheryl A. Fernstrom, Town Clerk

## **CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:04 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

## **ACKNOWLEDGEMENTS, ANNOUNCEMENTS, RESOLUTIONS**

None.

## **PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

None.

1. **OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue.*

1. Scheduled to address.

Mary Lou Sanborn of Bay View Drive, Library Board of Trustees Chair, thanked Council members on behalf of the Library Board of Trustees for attending the joint meeting on January 12th. She is here to share a project outline for the Library Renovation Project highlighting high-level tasks and projected end date. The document is a work in progress and subject to revision and update. Once the feasibility study is completed it will be submitted for Council review and approval. Upon completion of the design work, it will be submitted for Council review and approval as well.

Vice President Meagher asked how parameters were developed. Ms. Sanborn informed Council they were developed with the Board and approved at the January meeting to provide guidelines to be reviewed and revised as needed. The Library Renovation Committee Meeting held earlier this evening was referenced (Vice President Meagher serves on the Renovation Committee).

Vice President Meagher asked how timeframes were developed. Ms. Sanborn stated by going back from the end date of May 2017 outlined in the OLIS grant application. Discussion ensued of the building use survey approved by the Board, which will be released to the public mid March in electronic and paper format. Vice President Meagher explained the public survey, suggested by the OLIS consultant, to ensure community engagement and completion of all aspects of the grant application process. The needs assessment conducted by Library staff was noted. As more information is received, it will be forwarded to Council. The Board requested an extended end date from OLIS and is using the 2017 date until an answer is received.

Ms. Sanborn stated the survey will be advertised in the *Jamestown Press* and on the Library website with a link for electronic filing (preferred method), with paper copies available at the Library. Council members comment favorably on the two-page survey.

1. Non-scheduled to address.

John Doty of Union Street expressed his concern with recent plowing of his street, as it is not widened all the way and caters to the north side of Union Street where bed and breakfasts are located. He feels the snow distribution should be 50/50, not shifted to his side of the road. Mr. Doty expressed concern for his neighbors who have to get to work in the morning. Council members note there is a sidewalk on the north side and no sidewalk and no parking on his (south) side of the road. President Trocki noted his concerns, and Town Administrator Nota will follow-up with Mr. Doty to resolve the issues.

## **COUNCIL, ADMINISTRATOR, SOLICITOR, BOARD/COMMISSION/COMMITTEE COMMENTS & REPORTS**

None.

1. **UNFINISHED BUSINESS**
2. Town Council Meeting Schedule; review and discussion, and/or potential action and/or vote

Mr. Nota reported the only change is the March 24th workshop with the School Department prior to the scheduled School Operating and Capital Budget work session. Mr. Nota stated the two sessions will run together and asked if Council preferred to begin at 5:00 p.m., 5:30 p.m., or 6:00 p.m. Representatives of The Trust will be in attendance to review the OPEB issues. President Trocki has a Chamber annual meeting that date and will try to resolve the conflict. She asked to have meetings, work sessions, and budget sessions color coded in the schedule for clarity. Vice President Meagher noted she has a conflict with the March 14th Capital Budget work session. Councilor White is not available for the April 4th Town Council meeting. Dates will be reviewed, coordinated, and revised through Mr. Nota.

1. Upcoming Town Council Meeting/Work Session/Workshop Topics; review and discussion, and/or potential action and or vote
2. Recreation Department and Facilities: Goals and Objectives
3. Downtown Commercial District

Vice President Meagher stated the Recreation Department has been a focus and there have been changes and improvements, including new Recreation Director Wade. It is appropriate to bring the changes forward for the public, including Senior programming. People have asked what is happening at Fort Getty and it would be appropriate to have a series of workshops to show what is happening at Fort Getty, including the Pavilion, the Pier and commercial and recreational uses, and why the rates were increased.

Ms. Meagher noted the Golf Course, Recreation Center, Senior Center, rights-of-way and other initiatives that could be topics for workshops, spotlighted, and be part of a public discussion. The sessions should be publicized in the newspaper, with some appropriate during regular meetings and some at special dedicated sessions held at other locations (Senior Center, Recreation Center) to take place over the next six months. Sessions could focus on goals and objectives, what is happening, and future plans. Town Administrator Nota commented Recreation Director Wade would have an active role in these discussions. Town staff would be part of the process, and it is important to have the public involved in the discussion. Councilor Dickinson encouraged the use of social media to publicize the sessions and begin the conversations. Discussion ensued.

Vice President Meagher noted recent conversations and citizens’ concerns for the downtown area, that few restaurants are open, and what is happening. Town Planner Bryer stated some of this is due to winter. Ms. Meagher suggested a session to facilitate a conversation to determine what the public would like to see downtown. Planner Bryer stated this could discussed with Planning under sustainability or visioning – How do people convey what they are hoping for and how can the Town make it happen? Discussion ensued of a Council/Planning Commission session. Councilor Dickinson suggested Chamber of Commerce involvement. Mr. Nota commented the Regional Chamber could be a resource and part of the conversation to promote the downtown area. Discussion ensued of a special session on the topic and publicizing it through the newspaper, Town website, and social media.

1. Jamestown Police Department Community Leadership Council - Process for Upcoming Public Workshops: CLC Representatives Jim Rugh and Ken Newman

Jim Rugh of America Way and Ken Newman of Avenue B are in attendance to represent the Community Leadership Council. The CLC is a very informal group, do not represent any one group, but are citizens in town who represent various segments of the population that have a relationship with the Police Department. Chief Mello asked them to get involved as a sounding board. Mr. Newman explained how he got involved with the CLC through the Jamestown Arts Center. Mr. Rugh explained how he got involved with the CLC through his neighborhood association because of non-resident fishing at the neighborhood private pond. Opening a dialogue with Chief Mello resulted in resolving the issues their respective group/segment faced. Based on those favorable outcomes, Chief Mello asked them to continue the dialogue as an informal group, and both agreed. The CLC has informal meetings, does not keep minutes, does not have officers, does not represent any particular group, does not set policy, and engages in a dialogue with a broad spectrum of citizens from various aspects of the community and provides a sounding board for the Police Department.

Discussion ensued of session topics, including Police readiness in light of recent events in our society, and neighborhood young people getting to know their local police officers outside of an adversarial or official relationship. This is community policing and what the CLC and Police Department would like to see continue. Upcoming activities include Accreditation, which raises the bar on police work. The focus of their sessions is to have an open dialogue so that people are able to express what they would like to see. The CLC felt it best not to have the Police Department moderate the sessions and not produce a large report, but rather facilitate an improved dialogue on what people would like from community policing. Other issues that arose were profiling, what is the police relationship and presence in town and the schools, what does the public know about police presence, and how does the Police Department interact with the public. Some segments of the public want to see more presence and others are alarmed by a presence. The goal is to broaden the discussion to engage the community to see what they think is going on, what they would like to see happening, whether the public understands what the Council mandates of the Police Department, what is the interface between the police and public, and is there a mechanism to review concerns without a formalized body.

The CLC meets four times annually (next meeting in March) and their membership fluctuates. Discussion ensued of session topics, scheduling separate sessions of particular interest to the community, such as a police presence in the schools, and using all forms of media to publicize and promote the sessions. Discussion ensued of engaging the business community, what they think is happening, what they would like to see happening, and police engagement. Are too many people being stopped and why? What is the outcome? Do people want a presence at their place of business? Do they want to create a larger discussion where people can bring their ideas and get an accurate snapshot of what is happening?

Mr. Rugh noted the major highway going through Jamestown, Route 138, hosts over 10,000,000 vehicles that pass through annually, many of them stopping here along the way to their destination. Mr. Rugh referenced a US Department of Justice statement that Community Policing provides “opportunities for dialogue involving residents and police that has been shown to lead to better relationships, more equitable treatment by the police, greater police responsiveness and accountability, and greater willingness of residents to work with police,” which is the goal of community policing and the CLC. President Trocki commented on the correctness of that goal, the Council shares in that goal, and wishes to facilitate it in any way they can. Vice President Meagher commented the CLC is a sounding board for the Police Department, Town, and citizens.

Mr. Newman stated the CLC would accept anyone who wants to participate and urges them to come to quarterly meetings. The informality of the CLC sessions is working well. Residents have stated it seems like everyone is being stopped by the police on North Road, and others say no one is being stopped. Some people feel there should be a permanent police presence at the schools, and others say there should be police presence at all public events. Discussion ensued that the CLC is not the platform to discuss an individual’s concern that they were stopped by the police. Any citizen with a complaint would be informed that the proper complaint forms are available for that purpose, but this is not the proper forum for the complaint. Discussion continued.

The CLC feels the forums are successful, they will try their best to open a dialogue, it is proper to come before the Council to explain what they are doing, ask the Council’s opinion, and request Council support. They feel it is important to be able to turn to the Town Administrator and Town officials for information at a public session without having to go to the Police Chief. Councilor Dickinson stated the CLC has good intentions, but there has to be a goal to help facilitate the meetings and it is his recommendation to define what they want. The CLC wants to determine what the people want out of community policing in Jamestown, how well they understand community policing, and to formulate a consensus of what community policing means to various segments of the community. Mr. Newman stated there are different notions of what community policing means, and the goal is to begin a broad discussion with the community regarding what is happening and whether it matches what the public would like or they think the mandate is for community policing. Councilor White asked if there are other community models to follow. The Town of Barrington and other communities were referenced. People are concerned for what they see happening in communities around them. Do we have a plan if something happens at the Arts Center? The 1st Day Plunge? There is opportunity to have a broader conversation with parameters. Discussion continued.

President Trocki commented on the framework for the sessions and how it can be done without violation of the Open Meetings Act and other regulations. The CLC sessions have no agenda or roll call, they are a conversation with citizens about the police. Vice President Meagher noted CLC session topics, including accreditation, and that everyone has their own notion of community policing.

Police Chief Mello stated the CLC was developed as part of the department’s strategic plan related to community policing. It is an opportunity to have one big neighborhood group with informal sessions to discuss what is on our minds and current events. Community policing is about developing relationships and having conversations before issues and situations arise. The CLC evolved with members from various segments of the community, with CLC members suggesting who should also be included in the sessions and as members. Based on the strategic plan and the Council directive to develop good relations with the community, the CLC evolved. They were asked to facilitate the forums so that the neither the police nor the Council would be directing the conversation, and the CLC agreed. The goal is to engage the public to have an open dialogue in order to develop relationships. Community policing is developing relationships with the public, with many facets, and that is the philosophy and culture within the Jamestown Police Department, that everyone has a responsibility to build those relationships. Councilor Dickinson commented the CLC and Police Department should specify what it is they are trying to accomplish, and it should be developed with the community. Vice President Meagher stated it is her interpretation the goal is to learn and discover what the concerns are, funneled through the CLC, to develop goals. Chief Mello noted the CLC forum is not a complaint session because someone got pulled over on North Road, but rather an opportunity to explain why there are traffic stops on North Road and the result of the stops and justification. They are not trying to over complicate the process. Discussion continued.

Vice President Meagher commented this is a wonderful opportunity. Chief Mello stated this is one method of achieving the directive to build relationships within the community. The plan is to have a public forum on Accreditation so that people are informed prior to the process and survey. Everyone has their own perception of relationships and you cannot always measure the success by a number, but rather a measurable, achievable result. Council members comment relationships requires feedback, and the community needs to know how that will work. The CLC is still working through this and are not ready to schedule forums. They will keep the Town Administrator and Council informed. Discussion continued.

1. **NEW BUSINESS**
2. Church Community Housing Corporation – Request for an additional grant amount not to exceed $15,000 from the Town of Jamestown Housing Trust Fund to cover the additional costs of renovating 147 Beach Avenue for affordable housing; review and discussion, and/or potential action and/or vote

Christian Belden of Newport, Church Community Housing Corporation Senior Project Manager, explained the subject property purchased and under renovation for the purpose of creating a single-family affordable home. Church Community and the Town of Jamestown are partnered in the project, and the home will be sold for approximately $150,000. During interior demolition problems arose, resulting in unforeseen expenses. In order to add siding, basement slab, new driveway, new roof, and new septic, Church Community is requesting an additional grant amount not to exceed $15,000 from the Town of Jamestown Housing Trust Fund to cover the additional costs. Lengthy discussion ensued.

Town Planner Lisa Bryer noted the Affordable Housing Committee met to review this project and request. They are concerned with getting costs per unit down for this as well as other projects. The Affordable Housing Authority supports the additional funding. However, several members focused on developing better, more creative ways to fund affordable housing and containing costs.

At the request of Town Administrator Nota, Mr. Belden explained why the grant vs. loan is the way to go. He further explained the difficulty in finding a buyer for the property, as it is a two-bedroom dwelling offered at the same cost as a three-bedroom property (offering less for the same amount as previous projects). There is interest from Jamestown residents, the goal is to finish the property and sell it, contingencies are maxed out, and additional funding is required to complete the project. Discussion continued.

If the septic could have been expanded for a three-bedroom property, it would have been proposed, as it is the goal of the Affordable Housing Committee. Mr. Belden noted it wasn’t until renovation and demolition began that the extent of damage was realized. Discussion continued.

##### **A motion was made by Vice President with second by Councilor White to approve the request for additional funding up to $15,000.00**

Discussion. Councilor Dickinson commented the Town should be aware of property limitations going into a project. Septic limitations were noted, based on the water level, which was not known until the property was fully investigated.

##### Back to the vote on the motion. **President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

1. Approval of Proposal: From ESS Group for Sheffield Cove Innovative Stormwater and Pathogen Controls for an amount not to exceed $63,920 as recommended by Public Works Director Michael C. Gray; review and discussion, and/or potential action and/or vote

Public Works Director Gray provided his memorandum with recommendation and the ESS Group proposal for the final phase of the project to be paid through grant funding. The goal is to reduce pathogens to Sheffield Hill Cove and ultimately open it again to shell fishing. Pollution was caused by wildlife and domestic animals. The proposal covers design and permitting, this will be the first project in RI using sand filters, and work will be performed in-house.

##### **A motion was made by Vice President Meagher with second by Councilor White to approve the proposal from ESS Group for Sheffield Cove for amount not to exceed $63,920. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

## **ORDINANCES AND APPOINTMENTS AND VACANCIES**

## Appointments & Vacancies

###  Jamestown Planning Commission (One vacancy with an unexpired four year-term ending date of December 31, 2018); duly advertised; interview conducted; review and discussion and/or potential action and/or vote

####  Letter of interest

##### Dana Prestigiacomo

### Jamestown Tree Preservation and Protection Committee (One vacancy with a three-year term ending date of December 31, 2018); duly advertised; interviews conducted; review and discussion and/or potential action and/or vote

####  Letters of interest

##### Peter Kallman

##### Dana Prestigiacomo

### Jamestown Zoning Board of Review – 3rd Alternate (One vacancy with a one-year term ending date of December 31, 2016) duly advertised; interview conducted; discussion and/or potential action and/or vote

####  Letter of interest

1. Dana Prestigiacomo

### Juvenile Hearing Board (One vacancy with a two-year term ending date of December 31, 2017) duly advertised; review and discussion and/or potential action and/or vote

President Trocki and Councilor Dickinson noted they were not part of the interview process and asked for Council member’s thoughts on the interviews and candidates. Ms. Prestigiacommo’s interview and credentials were impressive, she applied for three committees, and she would be a good candidate for any committee she served. Discussion continued.

##### **A motion was made by Councilor Tighe with second by Councilor White to appoint Dana Prestigiacommo to the Planning Commission. President Trocki, Abstained; Vice President Meagher, Aye; Councilor Dickinson, Abstained; Councilor White, Aye; Councilor Tighe, Aye.**

Council members noted Tree Committee applicant Peter Kallman was well spoken and will do a fine job.

##### **A motion was made by Councilor White with second by Councilor Tighe to appoint Peter Kallman to the Tree Preservation and Protection Committee. President Trocki, Abstained; Vice President Meagher, Aye; Councilor Dickinson, Abstained; Councilor White, Aye; Councilor Tighe, Aye.**

The Zoning Board of Review 3rd Alternate, and Juvenile Hearing Board Alternate are still open and a resignation was received for the Conservation Commission. The vacancies will be advertised and continued to the next agenda.

1. **CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

##### **A motion was made by Vice President Meagher with second by Councilor Tighe to approve and accept the Consent Agenda as amended. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Consent Agenda approved consists of the following:

## A) Adoption of Council Minutes

### 1) February 1, 2016 (interview session)

### 2) February 1, 2016 (regular meeting)

## B) Minutes from Boards, Commissions and Committees

#### Jamestown Charter Review Committee (01/13/2016)

#### Jamestown Charter Review Committee (01/27/2016)

#### Jamestown Philomenian Library Board of Trustees (12/08/2015)

## C) Attendance Records from Boards, Commissions and Committees

### 1) Jamestown Harbor Commission

### 2) Jamestown Tree Preservation & Protection Committee

## D) Zoning Board of Review Abutter Notifications

1. Notice is Hereby Given That the Jamestown Zoning Board of Review will hold a Public Hearing February 23, 2016, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of EPI Real Estate Holdings, LLC, whose property is located at 41 Narragansett Ave., and further identified as Assessor’s Plat 9, Lot 211 for a Variance/Special Use Permit

From:

1. Chapter 82-Zoning–Appendix A-Minor Subdivision Regulation
2. Preliminary lot checklist No 3
3. Article 3 Table 3-2 Dimensional Variance
4. Article 12 Section 1203 Parking Requirements
5. Sec. 82-1205.Shared parking Special Use Permit

 To:

1. Divide current 10,210 lot into 2 lots. Lot A to be 4,059 sq. ft. instead of the required 5,000 sq. ft.
2. Lot B to be 4 ft. 9 inches rear lot set back instead of 12 ft.
3. Lot B – A variance to allow the existing configuration of parking to satisfy the requirements of Lot B.
4. Lot A to use “shared parking” from Lot B for 2 overnight parking spaces
* Note no physical alterations or changes in use are being requested

Said property is located in a CD zone and contains .23/10,200 acres/sq. ft.

1. Notice is Hereby Given that the Jamestown Zoning Board of Review will hold a Public Hearing February 23, 2016, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following: Application of Andrea Colognese et Doriana Carella (Village Hearth Bakery), whose property is located at 2 Watson Ave., and further identified as Assessor’s Plat 8, Lot 774 for a variance from Article 3, Table 3-2 (Lot Coverage) requesting 304 sq. ft. kitchen addition. 40% lot coverage requested where 35% is allowed. Said property is located in a CL zone and contains 7,000 sq. ft.

## CRMC Notices

#### February 2016 Calendar

## Abatements/Addenda of Taxes

 Total Abatements: $44,358.03 Total Addenda: $44,083.14

###  Properties/Tangibles – Abatements to 2015 Tax Roll

 **Account/Abatement Amount**

#### 02-1651-00 $ 3,801.50

#### 03-1338-79 $ 2,465.23

#### 03-0222-20 $ 6,681.39

#### 07-0434-60 $ 4,263.74

#### 09-0042-00 $ 4,669.28

#### 10-0097-20 $ 5,466.13

#### 12-0021-10 $ 105.36

#### 13-0409-02 $ 1,933.36

#### 13-0595-35 $ 2,709.44

#### 16-0116-00 $ 8,705.18

#### 18-0246-50 $ 3,388.89

### Properties/Tangibles – Addenda to 2015 Tax Roll

 **Account/Addenda Amount**

#### 01-0357-25 $ 3,388.89

#### 03-0590-60 $ 1,933.36

#### 08-0064-50 $ 6,681.39

#### 08-0275-45 $ 4,669.28

#### 08-0545-01 $ 2,708.44

#### 09-0012-98 $ 5,466.13

#### 14-0396-00 $ 3,801.50

#### 16-0234-75 $ 2,465.23

#### 16-0790-00 $ 8,705.18

#### 19-1265-75 $ 4,263.74

### Properties/Tangibles – Abatements to 2014 Tax Roll

###  Account/Abatement Amount

#### 12-0021-10 $ 105.00

### Motor Vehicles – Abatements to 2004 Tax Roll

 **Account/Addenda Amount**

#### 18-0207-00M $ 64.53

## Finance Director’s Report

## Private Investigator License Renewal:

###  Ronald F. Lewis dba: R.F. Lewis Private Investigators

### 139 Seaside Drive

## Trash Collector License Renewals:

### Island Rubbish Service, Inc. dba: Island Rubbish Service, Inc.

 Location: Island-Wide (8 Swinburne Street)

### Republic Services, Inc. dba: Republic Services of MA

###  Location: Island-wide (1080 Airport Road, Fall River)

###  Waste Management of RI, Inc. dba: Waste Management of RI, Inc.

###  Location: Island-wide (65 Halsey St., Newport)

## Holiday License Renewals:

###  Baker’s Pharmacy of Jamestown, Inc. dba: Baker’s Pharmacy

###  Location: 53 Narragansett Avenue

### Conanicut Marine Services, Inc. dba: The Conanicut Store

###  Location: 20 Narragansett Avenue

### Conanicut Yacht Club dba: Conanicut Yacht Club

### Location: 40 Bay View Drive

### Doriana Carella dba: The Village Hearth Bakery

### Address: 2 Watson Avenue

### East Ferry Market Ltd. dba East Ferry Market & Deli

### Location: 47 Conanicus Avenue, Units 1 & 2

### ESJ, Inc. dba: Simpatico Jamestown

### Location: 13 Narragansett Avenue

### Gail Chase dba: Hodgkiss Farm

### Location: 305 North Road

### Islandish, Ltd dba: Chopmist Charlies

### Location: 40 Narragansett Avenue

### Jamestown Boat Yard, Inc. dba: Jamestown Boat Yard

### Location: 60 Dumpling Drive

### Jamestown Culinary Partners, LLC dba: Jamestown Fish

### Location: 14 Narragansett Avenue

### Jamestown Hardware, Inc. dba: Jamestown True Value Hardware

### Location: 5 Narragansett Avenue

### Jamestown Restaurant Group, LLC dba: Narragansett Café

### Location: 25 Narragansett Avenue

### KALI, LLC dba: J22 Tap & Table

### Address: 22 Narragansett Avenue

### Lucky Ridge Co. LLC dba: Spinnakers Café

### Location: 3 Ferry Wharf

### Ocean Essence & Therapeutic Massage, LLC

### dba: Ocean Essence & Therapeutic Massage/Ocean Essence Spa

### Location: 123 B Narragansett Avenue

###  Slice of Heaven, Inc. dba: Slice of Heaven

### Location: 32 Narragansett Avenue

### Tallulah, LLC dba: Tallulah’s Tacos

### Location: 252 Narragansett Avenue

### TMT Corp. dba: McQuade’s Laundromat

### Location: 5 Clarke Street

### TMT Corp. dba: McQuade’s Supermarket

### Location: 6 Clarke Street

### Tunstall LLC dba: Grapes & Gourmet

### Location: 9 Ferry Wharf

### Urban Flowers, LLC dba: The Secret Garden

### Location: 12 Southwest Avenue

### Varsha, Inc. dba: Jamestown Wine & Spirits

### Location: 30 Southwest Avenue

### Yun Chen dba: Peking Garden

### Location: 34 Narragansett Avenue

## Holiday and Peddler License Renewals:

## A. B. Munroe Dairy, Inc. dba: A. B. Munroe Dairy

##  Location: Island-wide (151 Brow Street, East Providence)

## Del’s Lemonade & Refreshments, Inc. dba: Del’s of Jamestown

## Location: Mackerel Cove Beach (East side of Parking Lot), Fort Getty, Jamestown Shores Beach

## Lucky Ridge Co. LLC dba: Spinnakers Café Mobile Unit

 Location: East Ferry, Fort Getty, Mackerel Cove Beach Parking Lot

## Tallulah, LLC dba: Tallulah’s Tacos Mobile Unit

 Location: Mackerel Cove (East side of lot) and Head’s Beach

## Peddler License Renewal:

## Jennifer Talancy dba: Stearns Farms Organic Produce

## Location: East Ferry Beach (near seawall)

####

1. **COMMUNICATIONS, PETITIONS AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RI CITIES AND TOWNS**

**A motion was made by Vice President Meagher with second by Councilor White to receive the Communications and Resolutions. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The Communications, Petitions and Proclamations and Resolutions from other RI Cities and Towns received consists of the following:

## A) Resolutions and Proclamations from other Rhode Island cities and towns

### 1) Resolution of the Exeter Town Council Opposing Governor Raimondo’s Truck Toll Gantries

### 2) Resolution of the Richmond Town Council Opposing Governor Raimondo’s Truck Toll Gantries

### 3) Resolution of the Middletown Town Council Opposing Governor Raimondo’s Truck Toll Gantries

### 4) Resolution of the Glocester Town Council Opposing Governor Raimondo’s Truck Toll Gantries

### 5) Resolution of the Hopkinton Town Council Opposing Governor Raimondo’s Truck Toll Gantries

# ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

1. Town Council Agenda Setting Policy; review and discussion, and/or potential action and/or vote

Vice President Meagher referenced the prior policy, revisions, and the change in meeting dates and times, and she felt the policy should be revised to reflect the new schedule and setting agenda items at the second meeting for first monthly meeting. Discussion ensued of what can be discussed under “Items for the Next Meeting and Future Meetings” in compliance with the Open Meetings Act. Solicitor Ruggiero stated per the Attorney General specific items must be listed so that there can be a conversation. Each Councilor could email the Clerk with suggested items for future discussion. Town Administrator Nota will draft a revised policy for Council review.

Vice President Meagher stated the ACLU is seeking support from the State to have meeting agendas posted sooner, and we may want to take that into account. The legislation to exclude weekends and holidays from the 48 hour notice posting requirement proposed last year did not pass, and we will be looking for its resubmission and action during this session.

1. **EXECUTIVE SESSION**

None.

1. **ADJOURNMENT**

**A motion was made by Councilor Tighe with second by Councilor White to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Dickinson, Aye; Councilor White, Aye; Councilor Tighe, Aye.**

The regular meeting was adjourned at 9:06 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council

 Town Administrator

 Finance Director

 Solicitor