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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the July 8, 2015 Meeting of the Jamestown Harbor Commission
Approved: 8/12/2015

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, July 8, 2015 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

1. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
Bruce Dickinson, Commissioner
Clifford Kurz, Commissioner
Joseph McGrady, Commissioner

Absent:

Ed McGuirl, Vice-Chairman
William Harsch, Commissioner

Also in attendance:

Executive Director Chief Mello
George Souza, Conservation Commission Liaison
Kim Devlin, Harbor Clerk & Recording Secretary
Sam Paterson, Harbormaster
John Recca, Assistant Harbormaster

2. APPROVAL OF MEETING MINUTES

A. May 13, 2015

Commissioner Dickinson moved to approve the minutes of the May 13, 2015 Jamestown Harbor Commission meeting. Commissioner McGrady seconded. So voted (4 ayes, 0 nays).

3. CONSENT AGENDA

No Consent Agenda.

4. EXECUTIVE SESSION

No Executive Session.

5. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

No Non-Scheduled requests to address.

6. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Mello reported that the East Ferry boat ramp project is ready to move forward with permitting. The ramp will be widened from 18' to 24' and the length and pitch will remain the same. There will be two pre-cast ramps side by side, similar to what is currently there. The cost estimate is approximately \$150,000. Grant funding will be explored.

Executive Director Mello also reported that Pat Bolger has resigned from the Harbor Commission and hopefully the position will be filled by September.

7. MARINE DEVELOPMENT FUND BUDGET

A. 2014/2015 MDF YTD Budget

The Marine Development Fund budget was presented to the Jamestown Harbor Commission. Executive Director Mello reported that this is a new fiscal year and the audit for the prior fiscal year is typically not done until October.

8. HARBOR CLERK REPORT

Harbor Clerk Devlin reported that permit renewals are being processed and there are no issues to report.

9. HARBORMASTER REPORT

Harbormaster Paterson reported that the season has been uneventful so far and the weather has pushed back the season. New permits have been issued to Rights-of Ways.

10. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza had nothing to report.

11. ONGOING BUSINESS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

Commissioner McGuirl had nothing to report.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain reported that the Traffic Committee will begin discussing parking on the north side of the Jamestown bridge.

12. OLD BUSINESS

There was no Old Business to discuss.

13. NEW BUSINESS

A. Mooring Installer and Inspector list update approval

Executive Director Mello stated that the highlighted ones (service providers) are revised. There will be a revised form for the 2016 year that will require companies to list divers and provide proof certification. Clarks boatyard revised their information, and Sam has been added as a service provider. Sam can service customers directly and I have put checks and balances in place. It is my recommendation that both be approved. Commissioner Dickinson moved to approve the updated mooring installer and inspector list; Commissioner McGrady seconded. So voted; (4 ayes, 0 nays).

B. Beach rack additions at Ft. Getty and Head's Beach

Executive Director Mello explained that there is a high demand for beach permits that is not being met. The solution is not a simple as throwing another rack out and we need to evaluate the situation and see what is realistic. The permits issued are fluid and the demand is not the same at each location for the same type of vessel. Executive Director Mello stated he is putting this out there now so we can plan for next year.

C. Appeal – Deirdre Painter; Second consecutive grace period

Chairman Cain moved to continue the appeal; Commissioner McGrady seconded. So voted; (4 ayes, 0 nays).

14. CORRESPONDENCE

A. CRMC – July 2015 calendar; 6/26/2015

The correspondence was submitted to the Jamestown Harbor Commission.

15. OPEN FORUM – CONTINUED

Executive Director Mello stated that there have been changes in personnel. John Recca is the new Assistant Harbormaster. He has been working two or three weeks now and is very familiar with water and has spent time with Sam, so there is not much for John to catch up with. Executive Director Mello stated he is confident of John's knowledge of the community and that he will be a good fit for the position.

That is the happy news; the sad news is Joe has decided not to come back. He has served the community very well. Joe has always been a true gentleman, a good fit, a kind man, and we want to recognize his service. Executive Director Mello presented Joe with a plaque.

16. ADJOURNMENT

Chairman Cain moved to adjourn at 7:35 PM, Vice-Chairman McGuirl seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk