

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, December 20, 2004

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Philomenian Library, Conference Room, 26 North Road at 7:01 PM by Commission President Kenneth G. Littman.

The following members were present:

David Long, Vice-President  
Julio DiGiando

Also present were:

Mark Haddad, Town Administrator  
Denise Jennings, Water and Sewer Clerk

Absent were:

Claire W. Ferguson, Commissioner  
Guy Settipane, Commissioner  
Steven J. Goslee, Public Works Director  
Michael Gray, Deputy Public Works Director

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**

- 1) Status report from John Hannigan, PE, Vollmer Associates re: Pump Station Rehabilitation  
Mr. Hannigan reported on the status of the following Sewer Rehabilitation contracts:
- Slip lining-Project physically complete. Need final settlement of paperwork.
  - Manhole rehabilitation-Work completed in 2003. Outstanding retainage still pending.
  - Pipeline repair/replacement-All pipeline is in place. All that remains is the punch list and paving. All parties have agreed that paving should take place in spring 2005.
  - Pump Station Rehabilitation-Town received bids late last year. Contractor has done a number of the major requirements to get the equipment in place for Vollmer's review. Following Vollmer's review, the equipment is then ordered from the manufacturer. Some of equipment is on-site; some Vollmer is still awaiting.

Mr. Hannigan reported that he anticipates all work to be completed in 2005. Short discussion ensued, regarding a change order and the need for the change order.

Commission President Littman expressed his concerns regarding double paving, due to water improvements. Mr. Hannigan stated that he is aware of this issue and further stated that no double paving will take place. The Commission asked for clarification on a few items as reported by Mr. Hannigan. Commission President Littman thanked Mr. Hannigan for his report.

**READING AND APPROVAL OF MINUTES**

- 1) 11/15/04 (regular meeting)  
Motion was made by Commissioner Long, seconded by Commissioner DiGiando to accept the (regular meeting) minutes. So unanimously voted.

## REPORT OF TOWN OFFICIALS

Administrator Haddad reported that Mr. Goslee is expected to come home from rehabilitation by the end of this week and that Mr. Goslee hopes to return to work by the end of January, early February. Administrator Haddad further reported that Mr. Gray, Deputy Public Works Director was expected to attend this evenings meeting, but went home ill.

### 1) **Pumping Report:**

The Commission briefly discussed the low amount of water pumped during the month of November and during previous months. Administrator Haddad stated that it could be due to low flow toilets and washing machines.

### 2) **Town project reports:**

See attached Project Update report dated November 2004, submitted by the Deputy Public Works Director.

### **North Reservoir:**

Administrator Haddad reported that it had just come to his attention that the Town may be required to install fencing around the reservoir and that he would keep the Commission informed.

## LETTERS AND COMMUNICATIONS

(None scheduled)

## UNFINISHED BUSINESS

### 1) Application of Robert Clarke (Plat 11, Lot 5; Beavertail Road) for water service connection (cont. from 11/15/04)

Commission President Littman referred to a letter to the Town Council from Solicitor Parks dated 11/18/04, and stated that because this property is located in the rural water district the Water and Sewer rules and regulations, specifically Section 14B(b)(3) prohibits the granting of water connections to properties which are part of a subdivision (other than an administrative subdivision). Commission President Littman stated that the Commission would have to grant a variance to waive rule 14B. Commissioner DiGiando expressed his concerns regarding the granting of a variance and for what may come down the road in the future. Short discussion followed.

Commission Consensus: To ask the Town Administrator to discuss this matter with the Town Planner and to continue the application of Robert Clarke (Plat 11, Lot 5; Beavertail Road) for water service connection to the next Water and Sewer meeting on 01/18/05.

## NEW BUSINESS

### 1) Application of Ronald DiMauro (Plat 9, Lot 181; 11 Howland Avenue) for utility service expansion/change of use

Ronald DiMauro briefly outlined his proposed use and calculations for anticipated usage for expansion/change of use for his property located at 11 Howland Avenue. Mr. DiMauro stated that the property was previously used as a single family dwelling and that he has recently renovated building and would like to convert the property into his business office, which is currently located in Newport. Mr. DiMauro reported that he has already received approval from the Building/Zoning Official, Fire Marshall and the Planning Department.

Commission President Littman stated that the property is located in the Commercial Downtown

Zoning District and that the request is consistent with this zoning. Commissioner Long stated that all appears to be in order. Commissioner DiGiando stated that it is in the Town's best interest to grant this application.

Mr. DiMauro asked what the procedure would be if at a later date he decided to change back to a residential unit. Commission President Littman stated that the rules and regulations may change and that currently he would have to apply by application for expansion/change of use.

Motion was made by Commissioner DiGiando, seconded by Commissioner Long, to approve the application of Ronald F. DiMauro (Plat 9, Lot 181; 11 Howland Avenue) for expansion/change of use. So unanimously voted.

2) Award contract to Fay, Spofford and Thorndike, for engineering services for the planning, design and services during construction of water treatment and storage improvements to the water system in an amount not to exceed \$726,000

Administrator Haddad reported that award of this bid would take the project from design right through construction. Administrator Haddad reported that he has reviewed the contract and that it also has been reviewed by the Solicitor and recommended that the Commission award the contract to Fay, Spofford and Thorndike, for engineering services for the planning, design and services during construction of water treatment and storage improvements to the water system in an amount not to exceed \$726,000.

The Commission expressed their concerns regarding the competitive bid process. Short discussion followed.

Commission Consensus: To ask the Town Administrator to get clarification regarding the competitive bid process and to continue the award of the contract to Fay, Spofford and Thorndike, for engineering services for the planning, design and services during construction of water treatment and storage improvements to the water system in an amount not to exceed \$726,000 to the next Town Council meeting on 01/10/05.

3) Temporary water service connection for Jamestown Place Condominiums (35 Knowles Court)

a) Memorandum from Michael Gray, Deputy Public Works Director

Richard Eannarino dba Jamestown Place Associates and owner of the newly constructed condominium located at 35 Knowles Court requested temporary water service for his condominium project. Mr. Eannarino stated that payment in the amount of \$4,000 has been made towards the water hook up fees. Mr. Eannarino stated that he needs to start plastering and testing the sprinkler system and that he would rather use clean town water for this purpose. Mr. Eannarino stated that if he were to use his well water, he would then have to flush the system prior to switching to town water. Mr. Eannarino stated that would submit payment in full for the remaining water and sewer hook-ups mid January. Mr. Eannarino briefly described the project. Motion was made by Commissioner Long, seconded by Commissioner DiGiando to grant the request of Richard Eannarino dba Jamestown Place Associates for one temporary water service hook-up for his property located at 35 Knowles Court. So unanimously voted.

4) Temporary water line connection from Jamestown to North Kingstown

a) Copy of letter from the RI Department of Health

b) Copy of agreement with RI Department of Transportation

Administrator Haddad stated that he needed authorization from the Commission to go out to bid for this project. Motion was made by Commissioner Long, seconded by Commissioner DiGiando to accept the letter from the RI Department of Health. So unanimously voted.

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to authorize the Town Administrator to go out to bid for the temporary water line connection from Jamestown to North Kingstown. So unanimously voted.

5) Grant allocated for water infrastructure improvement projects  
Administrator Haddad stated that he would follow up on this matter.

### **BILLS AND PAYROLL**

Motion was made by Commissioner Long, seconded by Commissioner DiGiando to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner DiGiando, seconded by Commissioner Long to approve the Sewer Bills and Payroll. So unanimously voted.

### **TOWN BUSINESS**

(None Scheduled)

### **ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Long, seconded by Commissioner DiGiando to adjourn the regular meeting at 8:11 PM. So unanimously voted.

Attest:

Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk