

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**

for

TOWN, WATER AND SEWER MATTERS

Monday, July 18, 2005

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Melrose Avenue School, Multipurpose Room, 76 Melrose Avenue at 7:16 PM by Commission President David J. Long.

The following members were present:

Julio DiGiando, Vice-President
William A. Kelly
Michael F. Schnack
Barbara A. Szepatowski

Also present were:

Police Chief Thomas G. Tighe, Interim Town Administrator
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None scheduled)

READING AND APPROVAL OF MINUTES

1) 06/20/05 (regular meeting)

Motion was made by Commissioner DiGiando, seconded by Commissioner Schnack to accept the 06/20/05 (regular meeting) minutes. Motion so voted, 4 in favor; Commissioner Szepatowski abstained. Commissioner Szepatowski was not present at said meeting.

OPEN FORUM

There were no requests to address the Commission.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

Mr. Goslee reported the following:

- Pumping was up slightly compared to last year. Mr. Goslee further reported that the Town is coming into its heavy usage period with the up and coming 4th of July holiday.
- Rainfall is below average and he further reported that he anticipates that July will be below average also.
- Color level has dropped and will continue to drop over the next two months, which is due to the angle of the sun and level of UV exposure.
- North Reservoir is @ 56MG
- South Pond is @ 5MG

Commissioner Kelly asked for clarification regarding the number of operators working at the Water Treatment Plant. The Public Works Director reported that there is one full time certified operator with one

additional certified operator to work a full day on Saturday. The Public Works Director further reported that these certified operators alternate Sundays and that he himself is qualified to work at the plant. Short discussion ensued. The Commission President suggested that others be cross trained and certified. The Public Works Director stated that he would look into getting others certified.

2) **Annual Drinking Water Quality Report for 2004:**

The Public Works Director reported that he has enclosed the Annual Drinking Water Quality Report for 2004 and stated that a report was sent to all municipal water customers as required by law. The Public Works Director briefly outlined the test results.

3) **Town project reports:** (See Project Update Report dated June 2005)

In addition to the Public Works Directors Project Update Report dated June 2005, the Public Works Director reported on the following items:

Routine Lead and Copper Testing:

The Public Works Director reported that the Town will be conducting their bi-annual lead and copper testing. Mr. Goslee briefly described the process.

Sewer Pump Station Rehabilitation:

The Public Works Director stated that he has enclosed a draft of a letter to be mailed to all abutters within 200 feet of the Bayview Avenue pump station and that this letter is to inform all neighbors explaining the process of bypass pumping and what they may expect during this transition. Commission consensus: To accept the draft of the letter to abutters, as presented by the Public Works Director.

Effluent Filter for the Golf Course:

The Public Works Director reported that this project was financed with the sewer rate payers funding 100% of the project and that the rate payers do not receive any compensation from the golf course and therefore the Town or the golf course should be financing this item. Following brief discussion, it was the consensus of the Commission to ask the Town Solicitor to attend the next Water and Sewer meeting on 08/15/05, to ask the Public Works Director to review the Golf Course Lease and to continue this matter to the next Water and Sewer meeting on 08/15/05.

The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None scheduled)

UNFINISHED BUSINESS

1) Application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for **water service extension** (cont. from 06/20/05)

Mr. Goslee reported that he is still waiting for Mr. Muir to drill a well. Commission President Long suggested that the application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for water service extension be removed from the agenda until the applicant returns to Town. Commission consensus: To remove the application of Donald Muir (Plat 7, Lot 73; 44 East Shore Road) for water service extension from the agenda until further notice.

2) Application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for **expansion/change of use** (cont. from 06/20/05)

a) Request for continuation from Attorney James Donnelly
Commission President Long stated that Attorney James Donnelly has requested that the application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for expansion/change of use be continued to the next Water and Sewer meeting on 08/15/05. Commission consensus: To continue the application of Maria Dolos (Plat 9, Lot 568; 23 Narragansett Avenue) for expansion/change of use as requested by Attorney Donnelly to the next Water and Sewer meeting on 08/15/05.

NEW BUSINESS

1) **Inter-Fund Cost Allocation Report** dated 06/17/05 as presented by Parmelle, Poirier & Associates, LLP

Commission President Long gave a brief presentation on the history leading up to the Inter-Fund Cost Allocation Report. Commission President Long stated that it appears as though the procedure currently followed by Town is proper. The Interim Town Administrator stated that any major work that is done is currently charged accordingly and that charging for minor work would not be cost effective. Short discussing ensued regarding figures used by FEMA. Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to accept the Inter-Fund Cost Allocation Report dated 06/17/05 as presented by Parmelle, Poirier & Associates, LLP. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to approve the Water Bills and Payroll. So unanimously voted.

Motion was made by Commissioner DiGiando, seconded by Commissioner Szepatowski to approve the Sewer Bills and Payroll. So unanimously voted.

TOWN BUSINESS

Roll Off Boxes Grant:

The Public Works Director reported that he is working with Councilor Kelly on a grant and that the Town has the opportunity to file for a grant in the amount of \$15,000 for recycling purposes. Council President Long stated that since this item is not on the agenda, he would like to continue this matter to the next Town Council meeting on 07/25/05. Commission consensus: To continue this matter to the next Town Council meeting on 07/25/05.

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner DiGiando, seconded by Commissioner Schnack to adjourn the regular meeting at 7:58 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk