

Approved As Written 6-15-11  
PLANNING COMMISSION MINUTES  
June 1, 2011  
**7:30 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

The meeting was called to order at 7:35 p.m. and the following members were present:  
Michael Swistak – Chair                      Duncan Pendlebury – Vice Chair  
Rosemary Enright – Secretary              Michael Jacquard  
Susan Little                                      Richard Lynn  
Michael Smith – arrived at 7:50 p.m.

Also present:

Lisa Bryer, AICP – Town Planner  
Cinthia Reppe – Planning Assistant

**I. Approval of Minutes May 18, 2011**

A motion was made by Commissioner Pendlebury and seconded by Commissioner Little to accept the minutes as written. So unanimously voted.

**II. Correspondence – nothing at this time**

**III. Citizen's Non Agenda Item – nothing at this time**

**IV. Reports**

1. Town Planner's Report – there will be Grow Smart workshops in Middletown and CCRI Warwick coming up that the Commission might want to attend. She thanked the Commissioners for their work for the Fort Getty workshop, it was a raging success in our opinion. By mid July we should have the report done. With regards to the Shoreby Hill workshop Commissioner Swistak said he had a question and would like Lisa to update those on the commission. There are two separate processes. National Historic Regulation we are going through now and a Local process. Shoreby was interested in regulating locally and the Town Council sent it to the Planning Commission over a year ago. The Town Council is not in favor of a local district for Shoreby so they applied for a National Historic Grant. A consultant was hired to look at this for upper and lower.
2. Chairpersons report
3. Town Committees
  - a. Harbor – meeting on Monday the 13<sup>th</sup> of June due to scheduling conflicts.
  - b. Buildings and Facilities – continuing on Golf Course update
  - c. Affordable Housing Committee
  - d. North Rd. Bike Path Committee
4. Sub Committees

## V. Old Business

### 1. Proposed Amendments to the Comprehensive Plan – Housing

Town Planner Lisa Bryer stated this element of the Comprehensive Community Plan is quite lengthy since it was done by a consultant.

Commissioner Smith arrived at 7:50 p.m.

Lisa Bryer went through the document page by page and explained some of the changes and where the information came from for the update. Commissioner Smith said he thinks the residents in the shores should invest in putting sewers in instead of spending 50,000 for a new OWTS. The other commissioners felt this should not go in this section but could go into a different section of the plan. Commissioner Smith says this has everything to do with affordable housing since one of the main things we look at for an application is that it centers around public sewer and water. Ms. Bryer will make the changes that were suggested this evening.

This is the last section that we needed to review and now we can start working on goals and action plan.

## VI. New Business

### 1. Election of Officers – Planning Commission

#### A. Chair

A motion was made by Commissioner Smith and seconded by Commissioner Enright to nominate Commissioner Michael Swistak for Planning Commissioner Chair. So voted:

Michael Swistak – Aye	Duncan Pendlebury – Aye
Rosemary Enright – Aye	Michael Jacquard - Aye
Susan Little - Aye	Richard Lynn - Aye
Michael Smith – Aye	<i>Motion carries 7-0</i>

#### B. Vice Chair

A motion was made by Commissioner Smith and seconded by Commissioner Little to nominate Commissioner Duncan Pendlebury for Vice Chair. So voted:

Michael Swistak – Aye	Duncan Pendlebury – Aye
Rosemary Enright – Aye	Michael Jacquard - Aye
Susan Little - Aye	Richard Lynn - Aye
Michael Smith – Aye	<i>Motion carries 7-0</i>

#### C. Secretary

A motion was made by Commissioner Smith and seconded by Commissioner Pendlebury to nominate Commissioner Rosemary Enright for Secretary. So voted:

Michael Swistak – Aye	Duncan Pendlebury – Aye
Rosemary Enright – Aye	Michael Jacquard - Aye
Susan Little - Aye	Richard Lynn - Aye
Michael Smith – Aye	<i>Motion carries 7-0</i>

A motion to adjourn at 8:35 p.m. was made by Commissioner Pendlebury and seconded by Commissioner Smith. So unanimously voted.

Attest:

Cynthia L Reppe

*This meeting was digitally recorded*