



**JAMESTOWN HARBOR OFFICE**  
**TOWN HALL**  
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**TOWN OF JAMESTOWN**  
**HARBOR COMMISSION**

Minutes of the February 9, 2011 Jamestown Harbor Commission Meeting  
*Amended: 3/9/2011 Approved: 3/9/2011*

A regular meeting of the Jamestown Harbor Commission (JHC) was held February 9, 2011 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

Chairman deAngeli called the meeting to order at 7:03PM with roll call:

Present:

Michael deAngeli, Chairman  
Andrew Kallfelz, Vice-Chairman  
Chris Brown, Commissioner  
Susan Little, Commissioner  
David Cain, Commissioner  
Larry Eichler, Commissioner  
Edward McGuirl, Commissioner

Absent:

Chief Thomas Tighe, Executive Director

Also in attendance:

Bob Bowen, Town Council Liaison  
Kimberly Devlin, Harbor Clerk & Recording Secretary

**APPROVAL OF MINUTES**  
**February 9, 2011 December 8, 2010**

Commissioner Cain moved to accept the minutes, Commissioner Little seconded. So voted; 7 ayes, 0 nays.

**CONSENT AGENDA**

No Consent Agenda.

**EXECUTIVE SESSION**

No Executive Session.

**OPEN FORUM**  
**Scheduled Requests to Address**

No Scheduled requests to address.

**Non-scheduled Requests to Address**

No Non-Scheduled requests to address.

**EXECUTIVE DIRECTOR TIGHE'S REPORT**

Executive Director Tighe was absent.

**MARINE DEVELOPMENT FUND BUDGET  
2009/2010 MDF YTD Budget**

The Marine Development Fund was presented to the Jamestown Harbor Commission. A discussion on the Ft. Getty boat ramp user fee line item ensued. Harbor Clerk Devlin will ask for clarification from Tina Collins, Finance Director, of how the transfer of funds will be presented on the budget to actual and if it will be a monthly or one-time transfer.

A discussion on the user fees and the amount of use the Ft. Getty boat ramp generates ensued.

(7:10PM – Conservation Commission Liaison Maureen Coleman arrives)

**HARBOR CLERK REPORT**

Harbor Clerk Devlin reported the wait list renewals are being processed.

**LIAISON REPORTS  
Planning Commission Liaison**

Planning Commission Liaison seat is vacant.

**Town Council Liaison**

Town Council Liaison Bob Bowen reported the Town Council has approved the Harbor Management Ordinance and Comprehensive Harbor Management Plan to go to public hearing.

Commissioner Little stated the Planning Commission does not feel there are parking issues and would suggest the language be tempered.

**Conservation Commission Liaison**

Conservation Commission Liaison Maureen Coleman reported the Conservation Commission is working to define and determine the aspects of the Conservation Zones on the Harbor map. The Conservation Commission is requesting someone from the Jamestown Harbor Commission meet with them to further discuss the topic. Commissioner McGuirl volunteered.

**ONGOING BUSINESS  
Budget**

A discussion of the current budget process was discussed. It was determined the Jamestown Harbor Commission needs to establish a system of budgeting for projects and setting fees accordingly.

Commissioner Little stated there are 16 vessels currently at Maple Ave and one at East Ferry.

A discussion on seasonal beach permits ensued.

**Facilities**

Public Works Director, Mike Gray, presented a "Draft Asset Management Plan" of the waterfront and harbor facilities. He requested the Jamestown Harbor Commission review the document and revise to reflect the Commission's thoughts. He specifically requested: 1) The Jamestown Harbor Commission to agree on the areas identified in the plan; 2) The Jamestown Harbor Commission to provide comments on the six (6) areas identified, and; 3) The Jamestown Harbor Commission to identify the areas within the 6 project areas that need yearly or routine maintenance.

A discussion on the Draft Asset Management Plan ensued.

Vice-Chairman Kallfelz stated the lines between the Harbor responsibility and the Town's responsibility need to be defined.

**Mooring Implementation**

Commissioner Cain had nothing to report.

## Technology

Vice Chairman Kallfelz had nothing to report.

### **Harbor Management Ordinance / Comprehensive Harbor Management Plan**

Chairman deAngeli reported the Harbor Management Ordinance and Comprehensive Harbor Management Plan are on the Town Council agenda February 22, 2011 for a Public Hearing.

## OLD BUSINESS

There was no Old Business to discuss.

## NEW BUSINESS

### **A. Draft Asset Management Plan - Mike Gray, Public Works Director**

Public Works Director, Mike Gray, presented a "Draft Asset Management Plan" of the waterfront and harbor facilities. He requested the Jamestown Harbor Commission review the document and revise to reflect the Commissions thoughts. He specifically requested: 1) The Jamestown Harbor Commission to agree on the areas identified in the plan; 2) The Jamestown Harbor Commission to provide comments on the six (6) areas identified, and; 3) The Jamestown Harbor Commission to identify the areas within the 6 project areas that need yearly or routine maintenance.

A discussion on the Draft Asset Management Plan ensued.

Vice-Chairman Kallfelz stated the lines between the Harbor responsibility and the Town's responsibilities need to be defined, as well as what revenue stream will pay for what projects. Currently, the Jamestown Harbor Commission is not generating enough revenue from the leases to maintain the Infrastructure.

## CORRESPONDENCE

### **A. CRMC Public Notice – Bernson; 12/6/2010**

### **B. CRMC Report of Findings – Goerner, aquaculture; 1/31/2011**

### **C. Conservation Commission – Harbor Plan, Conservation Zones; 12/12/2010**

Vice-Chairman Kallfelz moved to accept Correspondence items 13A, B, and C. Commissioner Cain seconded. So voted; 7 ayes, 0 nays.

## OPEN FORUM-CONTINUED

Resident, Don Richardson questioned where the Town's responsibility begins and the State's ends for the East Ferry seawall.

Mike Gray stated the State takes care of north of the boat ramp and the Town is responsible for south of the seawall.

## ADJOURNMENT

Commissioner Cain moved to adjourn at 8:33 PM, Vice-Chairman Kallfelz seconded. So voted; 7 ayes, 0 nays.

Respectfully submitted,



Kim Devlin  
Harbor Clerk