

PLANNING COMMISSION MINUTES

September 19, 2007

**7:30 PM**

**Jamestown Library**

The meeting was called to order at 7:35 p.m. the following members were present:

Gary Girard	Victor Calabretta
Betty Hubbard	Michael White
Barry Holland	Richard Ventrone

Not present: Jean Brown – arrived at 7:45 p.m.

Also Present:

Lisa Bryer, AICP – Town Planner  
Cinthia Reppe – Recording Clerk  
Kenneth Littman – Attorney  
Anthony Nenna – Engineer  
Christina Moorehead

**I. Approval of Minutes September 5, 2007**

A motion was made by Commissioner Ventrone and seconded by Commissioner White to accept the minutes as written. So unanimously voted. Commissioners Hubbard and Calabretta Abstain.

**II. Correspondence**

1. FYI – Memo to Fred Brown Re: Application of Beth Smith. Received

**III. Citizen's Non Agenda Item – nothing at this time**

**IV. Reports**

1. Town Planner's Report – this will be discussed later
2. Chairpersons report
3. Town Committees
  - a. Harbor
  - b. Fort Getty
  - c. Buildings and Facilities
  - d. Others
4. Sub Committees

## V. Old Business

### 1. **Furtado Subdivision – Luther Street, AP 8 Lots 318 and 753 – Extension of Preliminary Approval**

Attorney Ken Littman, representing the Furtados, requested for an extension of the Preliminary Approval because the LaValle's appealed the Planning Commission decision . The Zoning Board unanimously upheld the Planning Commission decision in April of 2007. Mr. Littman is working with the Town Planner and Town Solicitor to finalize the plans and he is asking for a 6 month extension. A motion was made by Commissioner Hubbard and seconded by Commissioner Ventrone to approve the extension. So unanimously voted.

### 2. **Patricia Ouimette - 783 North Main Road, Plat 15, Lot 352 – Jamestown Zoning Ordinance Article 8 Review, Regulations for RR-200 Zoning Districts – Development Plan Review – Recommendation to Zoning Enforcement Officer – continued**

Engineer Anthony Nenna made a presentation to the Planning Commission. The well is polluted at this time and they are waiting approval of the septic system from DEM. He addressed the comments from the last meeting and presented a revised site plan.

Commissioner Ventrone asked about the ISDS system that was sent in for approval. It is a Elgin In-Drain system that is proposed.

Commissioner Brown arrived at 7:45 p.m.

He presented the specs on the proposed double lined oil tank with safety protection from spills. He also included the approximate distance from the property to the reservoir, which he estimates to be about 1500 feet. Commissioner Girard asked about the 500 foot radius map and let Mr. Nenna know that this information could be available at the town hall.

A discussion ensued regarding the proposed septic system and Commissioner Ventrone is reluctant to approve something without seeing the final grading of the plan. Commissioner Hubbard agrees with Commissioner Ventrone. Commissioner Girard says lets look at the whole presentation and then let them know what is needed at that time. Commissioner Browns concern is the oil tank which she feels poses a greater threat. He said there is an alarm system on it. She feels septic design is such an improvement over what is there right now. They discussed the runoff situation and Mr. Nenna stated that he designed a greater design than what is asked for as a safeguard. Commissioner Calabretta asked if the existing fuel tank is going to be removed and they said yes, Commissioner Calabretta wants it noted on the plan. On the south corner there is an existing structure, the Commission want a note on the plan that says it will be relocated. Mr. Ouimette said it will be removed when the house is done. Commissioner Ventrone made a comment about the septic system that is being proposed and just because DEM approves it, doesn't mean the Planning Commission will be happy with it. The Planning Commission is asking for the 500 foot radius map and the septic approval from DEM. They will come back when they have everything.

### 3. **Update of Downtown Charrette Project**

Town Planner Lisa Bryer said the sandwich boards are up and she is working with the consultant team planning for the Vision Workshop and Charrette right now. There were a lot of ideas

presented at that time. They have a very detailed scope of work. The Recreation Center was reserved for the 27<sup>th</sup> of September and also for the week of October 15 - 19. The Stakeholder meetings will be in the new Town Hall either in the Council Chambers or the Multi-Purpose room. They will be putting an ad in next weeks Jamestown Press. Commissioner Hubbard asked if more connectors had signed up. Commisisoner Girard wants to make sure that there is coverage at each of the functions by Planning Commision members.

This will be on the Oct 3 meeting Agenda. Commissioners Girard and Calabretta will not be here for the meeting on October 3<sup>rd</sup>. Please notify Lisa or Cyndee if you are not going to be available. Commissioner Holland asked about a count on how many surveys have been done. About 70.

## VI. New Business

### 1. **Christina Originals, 7 Watson Avenue – Development Plan Review – Recommendation to the Zoning Board**

Christina Moorehead lives at 11 Watson Ave and she wants to convert 240 sq ft. This is a full service alteration shop and she wants to sell some handmade objects. Commissioner Ventrone asked if there are ever a lot of people parked there at one time. Usually only one or none. Commissioner Ventrone does not see a problem with this. Commissioner Hubbard thinks there is a problem with the parking and backing out on Watson Ave. right now and would like to see something worked out. Commissioner Calabretta said the regulations were changed to allow on street parking. By rights she has 4 spaces. Commissioner Hubbard said any further expansion would have to come back to the Planning Commission. A motion was made by Commissioner Ventrone and it was seconded by Commissioner White to approve this Development Plan Review and that any expansion of activity or change in use would require approval by the Planning Commission. So unanimously voted.

### 2. **Appointment of Harbor Commission Liaison from Planning Commission**

This will be on the next agenda and Commissioner Girard asked everyone to think about this. A Motion to adjourn at 8:35 p.m. was made by Commissioners Brown and Girard. So unanimously voted.

Attest:

Cinthia Reppe  
Recording Clerk

This meeting was recorded on 1 micro-cassette