

PLANNING COMMISSION MINUTES

July 16, 2003

7:30 PM

Jamestown Melrose School Multi Purpose Room

The meeting was called to order at 7:38 p.m. and the following members of the Planning Commission and Town Council were present:

Gary Girard	Andrew Kallfelz
Sue Barker	Victor Calabretta
Jean Macgregor-Brown	
Ken Littman	Julio DiGiando

Also present:

Lisa Bryer, AICP – Town Planner
Maryanne Crawford – Town Administrator
Cynthia Reppe – Recording Clerk

I. Joint Meeting with Town Council

1. Downtown Parking Plan – Summary of Progress

Town Planner, Lisa Bryer gave an update on the progress of the Downtown Parking Survey that is currently being conducted. Councilor Littman asked if the planning commission will have the Section 1203 amendments for the town council that is needed before the September deadline. Commissioner Brown asked if the Chamber expected to have their information compiled for the planning commission to review. Commissioner Barker said we need to find out if it is short term parking that's needed or long term. Commissioner Kallfelz stated he thinks this is an enforcement issue.

2. 2003 Planning Commission Action Agenda

The following list has been approved by the planning commission for implementation in 2003:

- Parking
- Affordable Housing – Jamestown does not have a plan in which to administer the Comprehensive permit process. The Planning Commission will be looking into that this year. Town Planner, Lisa Bryer has applied for a two grants for the Strategic Affordable Housing Plan to be done by a consultant.
- Development Plan Review Manual
- Aquaculture – Land and Water Based
- Bike Paths – The Comprehensive Plan states that the Town Council should form a Bike Ways Committee to look at a more comprehensive

way to look at this. Commissioner Barker suggested changing the name to Greenways Committee.

- Demolition – Historic Structures, a permit process to require an analysis of historic structures before taking it down.
- Cell Tower Information and Ordinance – The interest and concern waxes and wanes when a proposal comes before the Planning Commission.

3. Zoning Ordinance Amendments ready for Town Council Review

The following Zoning Ordinance Amendments are ready for the Town Council to approve:

- Aquaculture
- Section 311 – Accessory Uses and Structures
- Businesses operating from Marina Slips, Docks, and or Moorings including Ferry Service and Parking

4. General Discussion of Planning Commission/Town Council Issues

Commissioner Calabretta stated that the High groundwater Table Ordinance that the previous Town Council was so emphatic about is now in place and the first application is before the Planning Commission.

II. Reading and Approval of Minutes from July 2, 2003

A motion was made by Commissioner Kallfelz and seconded by Commissioner Girard to accept the minutes as written. So unanimously voted.

A motion to adjourn at 9:15 was made by Commissioner Calabretta and seconded by Commissioner Brown. So unanimously voted.

Attest:

Cynthia Reppe

This meeting was recorded on 1-micro-cassette