

PLANNING COMMISSION MINUTES
March 19th, 2003
7:30 PM
Melrose School Multi Purpose Room

The meeting was called to order at 7:31 p.m. and the following members were present:

Sue Barker Betty Hubbard
Victor Calabretta Jean MacGregor-Brown
Barry Holland

Also present:

Lisa Bryer, AICP – Town Planner
Cynthia Reppe – Recording Clerk

I. Reading and Approval of Minutes from March 5th, 2003

A motion was made by Commissioner Calabretta and seconded by Commissioner Hubbard to accept the minutes as amended;

Page 1, last paragraph, second to the last sentence. Commissioner Holland stated the Town Council would like *be willing* to put this off until the end of the summer.

So unanimously voted.

II. Correspondence

1. CRMC – March 2003 Calendar. Received

III. Citizen's Non Agenda Item –nothing at this time

IV. Reports

a. Town Planner's Report

Town Planner Lisa Bryer asked the Planning Commission to discuss the Parking Workshop and the facilitator for the workshop at the end of the meeting.

b. Town Committees

c. Sub Committees

Commissioner Holland stated that the Tree Committee would like to change the Tree Ordinance regarding the height of the roadway tree trimming. Commissioner Barker stated that the Town Planner will draft wording for the Zoning Ordinance Amendment.

V. Old Business

1. **Jamestown Place Associates – Major Land Development Project – Final Review**

Attorney John Murphy presented the Final Plans for this project. A motion was made by Commissioner Calabretta and seconded by Commissioner Hubbard to approve the final development plan subject to the Town Solicitors review of the legal documents and payment of the fees. The Conditions can be approved administratively. So unanimously voted.

VI. New Business

1. Proposed Zoning Ordinance Amendment – Low and Moderate Income Housing

The Planner presented this ordinance as an example of what the Town of Bristol has adopted and explained that it sets up a process for locally reviewing a “comprehensive permit” for affordable housing. A discussion ensued regarding this proposed ordinance that sets up a process that does not exist now. This process would help planning and zoning. A motion was made by Commissioner Calabretta and seconded by Commissioner Holland to have the Town Solicitor look at this and tailor it to the Town of Jamestown. So unanimously voted.

2. Endorsement of 2003 CDBG Application

After a discussion regarding the activities to be funded, a motion was made by Commissioner Calabretta and seconded by Commissioner Hubbard that states:

The Jamestown Planning Commission hereby certifies that the proposed FY2003 Community Development Block Grant activities are in compliance with local development policy as set forth in the Jamestown Comprehensive Community Plan and with the Jamestown Subdivision and Land Development Regulations and Jamestown Zoning Ordinance.

So unanimously voted.

IV. Reports –(con’t)

a. Town Planners Report

Changes were made to the facilitator’s plan of work and the Town Planner Lisa Bryer will coordinate with him and then present the final work schedule at our special meeting on March 31.

A motion was made by Commissioner Calabretta and seconded by Commissioner Holland to adjourn the meeting at 9:20 p.m. So unanimously voted.

Attest:

Cynthia Reppe

This meeting was recorded on 1 micro-cassette