

# **TOWN COUNCIL MEETING MINUTES**

## **Monday, May 5, 2025**

**5:30 P.M.**

### **I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council conducted interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:30	Jessica Burrows Falcon	Elections Training Committee
5:35	Antonio Pinheiro	Harbor Commission
5:40	Randy Keck	Bike Path Committee
5:45	Christian Infantolino	Eldred Field
5:50	Amy Walsh	Jamestown Housing Authority
5:55	Patrick Gaynes	Eldred Field
6:00	John Potter	Harbor Commission
6:05	Harry Chase	Bike Path Committee
6:10	Kelly Smith	Tick Task Force
6:15	Dan Lilly	Harbor Commission
6:20	<del>Wayne Moore</del>	<del>Fire Department Compensation Committee</del>

### **II. ROLL CALL**

Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, E. Edward Ross, Mary G. Glackin, and Erik Brine.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, Harbor Division Executive Director Jim Heagney and Town Clerk Roberta Fagan.

### **III. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

A regular meeting of the Jamestown Town Council was held on May 5, 2025. Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:27 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

### **IV. OPEN FORUM**

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address.

### **V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) Resolutions and Proclamations
  - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2025-18, establishing the Fort Getty Ad Hoc Committee.

Vice President Brine read Resolution 2025-18, establishing the Fort Getty Ad Hoc Committee.

Discussion ensued. Councilor Meagher recommended amending the Resolution by adding the Harbor Executive Director as a voting member.

Councilor Ross raised concerns that the timeline isn't timely enough. The Town Council should provide a perspective to the town before June 2026. The aim should be to help the community understand the available options. Could the Town Council/town allocate a budget for outside consultants to assist the volunteer committee? Councilor Ross stated he is struggling with the timeline given the importance and interest from the town.

Councilor Glackin also pointed out that seasonal camping contracts are sent out in January. She doubts that any significant plan will be in place before January 2026.

A lengthy discussion ensued regarding the timeline, citizen appointments, and responsiveness to the public on a long-term plan for Fort Getty.

The membership of the proposed Fort Getty Ad Hoc Committee was amended as follows: Conservation Commission members, the Planning Director, the Harbor Executive Director, the Parks and Recreation Director and three citizens-at-large.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve Resolution 2025-18 as amended, establishing the Fort Getty Ad Hoc Committee. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher with a second by Vice President Brine to open the Public Hearings. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

## **VI. PUBLIC HEARINGS, LICENSES, AND PERMITS**

A) Public Hearing: Notice is hereby given that the Town Council of the Town of Jamestown will conduct a Public Hearing on May 5, 2025, for the purpose of obtaining citizens' views of the proposed activities. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing. The application(s) will be available for public review at [www.jamestownri.gov/planning](http://www.jamestownri.gov/planning) and comments and questions can be addressed to Lisa Bryer, Town Planner at [lbryer@jamestownri.net](mailto:lbryer@jamestownri.net) prior to submission to the State after the public hearings.

1) Review, Discussion, and/or Action and/or Vote: Authorization to file a Community Development Block Grant application to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application:

- a) Public facilities: Provide funding to support Public facilities to make improvements to the Jamestown Senior Center in the amount of \$500,000.
- b) Improved housing opportunities for low and moderate-income families and individuals: Funding for Jamestown Housing Authority to renovate bathrooms at the Pemberton Apartment complex in the amount of \$500,000

Town Planner Lisa Bryer explained that the Rhode Island Department of Housing is trying to award available federal funds. The Town will apply for CBDG funds in the competitive grant round for public facilities/Jamestown Senior Center; and the set-aside grant funds for improved housing opportunities/bathrooms at the Pemberton Apartment complex.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to file a Community Development Block Grant application to implement the activities proposed herein hereby authorized and that Edward A. Mello, Town Administrator (Chief Executive Officer) is hereby authorized and directed to file this application with the Rhode Island Department of Housing, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Jamestown in all matters relating to this application and any award which may be based upon this application. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- 2) Review, Discussion, and/or Action and/or Vote: Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to waive the reading of Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to approve Resolution 2025-17, PY 2023/2024 Community Development Block Grant Town Council Authorizing Resolution. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher, with a second by Councilor Ross, to close the public hearing. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye recused from agenda item B) BLMA One-Day Event/Entertainment license application, and left the meeting.

- B) Licenses and Permits  
One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

- 1) Applicant: Beavertail Lighthouse Museum Association (BLMA)  
Event: BLMA Fundraising Event  
Date: August 9, 2025  
Location: Ft. Getty, Rembijas Pavilion
  - a) Approval of the request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted.

A motion was made by Councilor Meagher with a second by Councilor Glackin to approve the BLMA request to waive fees associated with the use of the Ft. Getty, Rembijas Pavilion, as historically granted for the August 9, 2025, BLMA Fundraising Event. Vote: Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

President Beye rejoined the meeting and returned to the dais.

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

### **A) Town Administrator's Report: Edward A. Mello**

#### **1) Community Development Block Grant award.**

The Town has received a \$500,000 CDBG grant, which will be allocated to the Jamestown Housing Authority to continue renovating several bathrooms at the facility.

#### **2) Police and Fire CAD/RMS System Memorandum of Agreement (consent).**

Chief Campbell is requesting approval to enter into a memorandum of agreement with the Rhode Island Department of Public Safety. This agreement will provide access to the new Statewide Computer-Aided Dispatch (CAD) and Law Enforcement Records System (RMS). The State of Rhode Island has purchased this system after following the required procurement process. It replaces a legacy system that has been in use for 30 years and offers improved interoperability. The annual cost for this five-year contract is \$19,703.33. The implementation period is set to begin on January 1, 2026, and will continue until June 30, 2026, with the system going live on July 1, 2026.

#### **3) Settlement Agreement with the New England Building & Bridge Company (NEBB) (consent).**

In January 2024, the Town of Jamestown entered into a contract with NEBB to repair portions of the seawall located at East Ferry. The work also included the replacement of portions of the associated sidewalk. Upon inspection, the Town found this portion of the work to be sub-standard and rejected the work. NEBB acknowledged the sub-standard work, yet has failed to repair the work. As such, the Town has terminated the contract. Through an agreement with NEBB and the bonding agency, a settlement has been developed that includes the Town retaining \$61,719.97 of the contract balance. Town staff are seeking Town Council consent to execute the agreement.

#### **4) Rhode Island Infrastructure Bank Project.**

The Town has partnered with the Rhode Island Infrastructure Bank (RIIB) and the Fuss & O'Neil Engineering firm to start the conceptual design for repairs and improvements to Freebody Drive. This area is currently facing issues due to stormwater runoff and wave action. Importantly, there will be no cost to the Town for this initial phase of the project.

Town Administrator Mello also gave the Town Council a brief update on the Financial Town Meeting prep. Town staff are preparing for a large turnout and the potential for going to a paper ballot for one or more of the questions.

The budget booklet has been amended to include information on what voters are being asked to consider: The Town Budget, the School Budget, and additionally, the five bond questions with a breakdown of the principal, estimated cost of issuance and interest.

Also, an informational sheet will be in the May 29<sup>th</sup> issue of the Jamestown Press. Town staff are making every effort to educate voters leading up to the FTM.

#### **VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Approval of the proposed Fort Getty Ad Hoc Committee Charge.

A motion was made by Councilor Meagher, with a second by Councilor Glackin, to approve the Fort Getty Ad Hoc Committee Charge as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

#### **IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Atty. Christian Infantolino, pursuant to Article 2, Section 216 of the Town Charter, request to the Town Council, introduction of a proposed amendment to the Code of Ordinances, Chapter 6, Article 3 (Mechanical or Coin Operated Devices and Arcade), Division 2 (License), Section 6-75(c) Number of Devices.

Councilor Meagher stated the precedent for placing items on a Town Council agenda is by Town staff or by a Town Council, with a name associated with it. Town Administrator Mello took the initiative to place this request on the agenda, and she commended him for this business-friendly approach. Councilor Meagher recommended that Town staff consult the applicant to find out what other possible amendments may be necessary so that the totality of what is involved for a change of use is explored.

A motion was made by Councilor Meagher with a second by Vice President Brine to direct Town staff to consult with the applicant to find out what other possible amendments may be necessary so that the totality of what is involved for a change of use is explored. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

#### **X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances: Discussion and Possible Action to Permission to ***Order to Advertise*** in the Jamestown Press; Notice of a Public Hearing to take place on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 70 – Traffic and Vehicles. Sec. 70-25, Notice of violation; admission of truth and payment of fines at police station; amounts.; Sec. 70-82, Two-hour parking limit located upon lot 573 plat 8.; and Sec. 70-87, Prohibited or restricted parking on specified streets. These amendments are proposed to permit and/or restrict parking for no more than three hours upon Lot 573 Plat 8, and on specified streets; and to increase the fine for parking over the posted time.

Town Administrator Mello stated the advertisement may need to be amended to include the public parking at East Ferry.

Vice President Brine explained the ordinance is restrictive and not business friendly. Two hours does not allow visitors much time to patronize local businesses and restaurants.

Councilor Meagher reiterated that future agendas should include the name of a staff member and/or Town Council member responsible for each agenda item they have proposed.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the request to **Order to Advertise** in the Jamestown Press; Notice of a Public Hearing to take place on June 16, 2025 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue, for Proposed Amendments to the Code of Ordinances, Chapter 70 – Traffic and Vehicles. Sec. 70-25, Notice of violation; admission of truth and payment of fines at police station; amounts.; Sec. 70-82, Two-hour parking limit located upon lot 573 plat 8.; and Sec. 70-87, Prohibited or restricted parking on specified streets, as amended. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor Ross, Aye; and Councilor M. Glackin, Aye.

- B) Appointments, Vacancies, and Expiring Terms:
  - 1) Upcoming interview sessions
    - a) May 19<sup>th</sup>, 6:20 John Valente, Bike Path Committee.
  - 2) Eldred Field Ad Hoc Committee, Four (4) member vacancy(s) for an unspecified term; duly advertised in the March 13<sup>th</sup> & 20<sup>th</sup> and May 1<sup>st</sup> editions of the Jamestown Press.
    - a) Interested applicant(s)
      - i) Christian Infantolino, interview scheduled for May 5, 2025.
      - ii) Patrick Gaynes, interview scheduled for May 5, 2025.
  - 3) Elections Training and Advisory Ad Hoc Committee, Four to Six (4-6) Jamestown Citizen-at-Large Member(s), duly advertised in the March 13<sup>th</sup> and 20<sup>th</sup> editions of the Jamestown Press:
    - a) Interested Citizens-at-Large Applicants:
      - i) Jessica Burrows Falcon, interviewed scheduled for May 5, 2025.
  - 4) Fire Department Compensation Committee, Two (2) Citizens-at-Large vacancy(s) with a term ending May 31, 2028; duly advertised in the March 13<sup>th</sup> and 20<sup>th</sup>, April 3<sup>rd</sup>, and 10<sup>th</sup> editions of the Jamestown Press:
    - a) Interested applicants:
      - i) Wayne Moore, seeking reappointment, interview scheduled for May 5, 2025.
  - 5) Harbor Management Commission, One (1) member vacancy(s); with an unexpired three-year term ending December 31, 2025, duly advertised in the March 6<sup>th</sup>, 13<sup>th</sup>, and 20<sup>th</sup> editions of the Jamestown Press:
    - a) Interested applicant(s)
      - i) Dan Lilly, interview scheduled for May 5, 2025.
      - ii) Antonio Pinheiro, interview scheduled for May 5, 2025.
      - iii) John Potter, interview scheduled for May 5, 2025.
  - 6) Jamestown Housing Authority, One (1) unexpired term ending December 31, 2025, duly advertised in the February 6<sup>th</sup> and 13<sup>th</sup>, March 6<sup>th</sup>, 13<sup>th</sup>, and

20<sup>th</sup> editions of the Jamestown Press:

- a) Interested applicant(s)
  - i) Amy Walsh, interview scheduled for May 5, 2025.

- 7) Tick Task Force Ad Hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the March 13<sup>th</sup> and 20<sup>th</sup> editions of the Jamestown Press:

- a) Interested Applicant(s):
  - i) Kelly Smith, interview scheduled for May 5, 2025.

No appointments were made.

## **XI. CONSENT AGENDA**

- A) Adoption of Town Council Meeting Minutes:

- 1) March 4, 2025 (Special Meeting)
- 2) March 10, 2025 (Special Meeting)
- 3) March 25, 2025 (Regular Meeting)
- 4) April 7, 2025 (Regular Meeting)
- 5) April 21, 2025 (Regular Meeting)
- 6) April 22, 2025 (Special Meeting)
- 7) April 23, 2025 (Special Meeting)

- B) Minutes of Boards/Commissions/Committees

- 1) Affordable Housing, March 19, 2025.
- 2) Board of Canvassers, March 26, 2025.
- 3) Planning Commission, March 19, 2025.
- 4) Zoning Board of Review, March 25, 2025

- C) Permission to authorize Chief Jamie Campbell to execute a memorandum of agreement with the Rhode Island Department of Public Safety, which will allow access to the new Statewide Computer Aided Dispatch (CAD) and Law Enforcement Records System (RMS), for a five-year contract at an annual cost of \$19,703.33.

- D) Permission to authorize Town Administrator Mello to execute a Settlement Agreement between the New England Building & Bridge Company (NEBB) and the Town of Jamestown in the amount of \$61,719.97.

- E) Ratification of administratively approved Jamestown Parks and Recreation Job Fair, One-Day Event/ Entertainment license (ENT-25-19) for April 26, 2025.

- F) Ratification of the Administratively approved Short-Term Rental application(s) for the period of January 1, 2025, through December 31, 2025, duly advertised in the March 20<sup>th</sup> and March 27<sup>th</sup> editions of the Jamestown Press; upon resolution of debts, taxes, State approval, and appropriate signatures:

- 1) STR-172 Ian Prichett 19 Bridge View Drive

Councilor Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Councilor Meagher with a second by Vice President Brine to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor M. Glackin, Aye; and Councilor E. Ross, Aye.

A motion was made by Councilor Meagher, with a second by Vice President Brine, to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor E. Ross, Aye; Councilor M. Glackin, Aye; and Councilor Meagher, Aye.

Communications were acknowledged.

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

### **A) Communications Received:**

- 1) Copy of letter to: Town Administrator Mello  
From: Jamestown Democrats  
Dated: April 16, 2025  
Re: Thank you to Jamestown Recreation Department.
- 2) Copy of letter to: Town of Jamestown  
From: RI Department of Environmental Management  
Dated: April 17, 2025  
Re: America Way, Jamestown (Plat 2, Lot 150)- Single Family Home.

### **B) Proclamations and Resolutions from other Rhode Island Cities and Towns**

- 1) Scituate School Committee Resolution – Funding for Private School Transportation by State and Local Education Agencies.
- 2) Resolution of the Town of Barrington, Regarding the Restoration of General Revenue Sharing to Rhode Island Cities and Towns.
- 3) Resolution of the Town of Barrington, in support of Rhode Island League of Cities and Towns 2025 Legislative Priorities.
- 4) Resolution of the Town of Barrington, Declaring the Town of Barrington, Rhode Island, a Sanctuary Town for Transgender People, and All Members of the LGBTQIA2S+ Community and Their Allies.

## **XIII. OPEN FORUM**

### **A) Continued (If necessary)**

John Potter, Narragansett Avenue, thanked the Town Council for their care and concern regarding the future of Fort Getty. He would like to include his name for consideration on the Fort Getty Ad Hoc Committee. Mr. Potter proposed that the first task of the Fort Getty Ad Hoc Committee should be to evaluate "no regret investments." These are investments that have a strong return on investment (ROI) and are relatively safe choices, even in uncertain scenarios. The committee should make decisions on these investments promptly and present them to the Town Council for action.



A motion was made by Councilor Meagher with a second by Vice President Brine to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

A motion was made by Councilor Meagher to move into Executive Session, with a second by Vice President Brine. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

#### **XIV. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS**

*The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: Water Line Extension Appeal(s) status:
  - 1) Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
  - 2) Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for a water line extension.
  - 3) Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension.
  - 4) Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for a water line extension.

#### **XV. THE TOWN COUNCIL ADJOURNS FROM SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS AND RECONVENES THE OPEN SESSION.**

A motion was made by Councilor Meagher to seal the minutes and adjourn from Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners Executive Session with a second by Vice President Brine. Vote: Commission President Beye, Aye; Commission Vice President Brine, Aye; Commissioner Meagher, Aye; Commissioner E. Ross, Aye; and Commissioner M. Glackin, Aye.

#### **XVI. ADJOURNMENT**

A motion was made by Councilor Meagher with a second by Vice President Brine to adjourn at 7:46 p.m. Vote: President Beye, Aye; Vice President Brine, Aye; Councilor Meagher, Aye; Councilor E. Ross, Aye; and Councilor M. Glackin, Aye.

Attest:

*/s/ Roberta J. Fagan*

Roberta J. Fagan, CMC, Town Clerk