



JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

www.jamestownri.gov/police



Edward A. Mello
Chief of Police

EFFECTIVE JULY 1, 2021 – JUNE 30, 2022

HOURLY RATE OF PAY

<u>Rank</u>	<u>Regular Detail Rate</u>	<u>Overtime Rate</u>	<u>Holiday Rate</u>
Lieutenant	\$62.79	\$94.19	\$125.58
Sergeant	\$57.41	\$86.11	\$114.82
Detective	\$55.05	\$82.58	\$110.10
Officer	\$52.67	\$79.00	\$105.34

- Details should be requested with a minimum of 48 hours from the start of the detail
- Detail officers who work more than fifteen (15) minutes over the hour are compensated for the full hour.
- Detail officers who work more than eight (8) hours are compensated at the overtime rate listed.
- Detail officers who work on Thanksgiving, Christmas or New Year's Eve from 3:00PM, Christmas Day and New Year's Day are compensated at the holiday rate for a minimum of four (4) hours.
- Detail officers who report for work without having been notified that the work was cancelled will be paid for a minimum of four (4) hours.
- Persons requesting the detail officer must contact the Police Department one (1) hour prior to the detail if the detail is cancelled for any reason. Failure to do so will result in a minimum of four (4) hour charge.
- Police officers/dispatchers are selected to serve on special details on the basis of a seniority rotation list in all cases, except when the Chief of Police determines that a supervisor (Chief, Lieutenant or Sergeant) is needed for the detail. Therefore, you may be charged at a different rate depending on the person assigned.
- Should a vehicle (cruiser) be required for the detail, it will be made available at the rate of twenty (\$22) dollars per hour.
- Reimbursement to the Town of Jamestown will include costs of wages, benefits and administrative fees at the rate of ten (10%) percent.



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REQUEST FOR DETAIL OFFICER(S)

In making this request for a special detail officer, the undersigned person, company or organization will reimburse the Town of Jamestown for the costs of wages, benefits and an administrative cost of ten (10%) percent, incurred.

Location of Detail: _____

How Many Officers: _____

Date(s): _____

Start Time: _____ Ending Time: _____

Individual making the request for a special detail officer:

Name: _____

Organization: _____

Address: _____

Phone #: _____

Signature of person making request: _____

Signature

Individual to whom bi-weekly statements should be submitted (if other than above):

Name: _____

Address: _____

Phone #: _____

RETURN TO: Jamestown Police Department, 250 Conanicus Avenue, Jamestown RI 02835

Statements will be mailed bi-weekly. All payments must be made payable to the Town of Jamestown, 250 Conanicus Avenue, Jamestown, RI 02835 within 30-days of receipt of statement. There is a service charge of 1.5% per month on all overdue accounts. Please be sure that you have received a copy of the outline of hourly rate of pay.

JPD USE ONLY

Approved by: _____

Date/Time: _____