



**TOWN COUNCIL MEETING
THURSDAY, JULY 1, 2021
6:00 P.M.**

PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

**JOIN VIA PHONE: 1-312-626-6799 or 1-646-876-9923
or 833-548-0276 US Toll-free or 833-548-0282 US Toll-free
WHEN PROMPTED, ENTER MEETING ID: 953 8384 4735**

PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: Meeting ID: <https://zoom.us/j/95383844735>

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

Attachments for items on this meeting agenda are available to the public on the Town website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

A) Town Council Sitting as the Alcoholic Beverage Licensing Board

Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following has been received:

- 1) Application for a **NEW Class B – Victualer Liquor License**, as advertised in the *Jamestown Press* editions of June 17th and June 24th and noticed to abutters as follows:

NEW LICENSE: CLASS B – VICTUALER

Nine Corporation
dba: Marina Café
3 East Ferry Wharf
Jamestown, RI 02835

- i) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the **New Class B–Victualer Liquor License**
- ii) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the **Class B–Victualer Liquor License Cap at Nine (9)**

IV. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Act and/or Vote on the following item:

- A) Review, Discussion and/or Action and/or Vote to proceed to advertise for public hearing for amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, pursuant to Sec. 70-100 Designated residential parking streets at the July 19 meeting of the Jamestown Town Council.
 - 1) Petition from 51 percent of verified resident households on Union Street requesting overnight parking for residents only from 1AM to 6AM.

V. ORDINANCES, APPOINTMENTS, VACANCIES AD EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Act and/or Vote on the following item:

- A) Review, Discussion and/or Action and/or Vote to approve the Appointment of Roberta Fagan as the Town Clerk for the Town of Jamestown
 - 1) Memorandum from Town Administrator regarding Town Clerk Confirmation by Town Council

VI. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

VII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to kmontoya@jamestownri.net not less than three (3) business days prior to the meeting.
Posted on the RI Secretary of State website on June 28, 2021



Jamestown, Rhode Island
PUBLIC HEARING NOTICE

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It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period July 1, 2021 to November 30, 2021.

NEW LICENSE:

CLASS B – VICTUALER

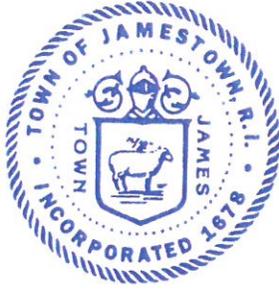
Nine Corporation
dba: Marina Café
3 East Ferry Wharf
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Thursday, July 1, 2021 at 6:00 P.M.** at which time and place all remonstrants may make their objections against the granting of this license.

By Order of the Town Council
Cheryl A. Fernstrom, CMC, Clerk Pro Tem

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to townclerk@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the *Jamestown Press* editions of June 17 and 24, 2021



Town of Jamestown

Town Clerk's Office
Town Hall, 93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9800 • Fax 423-7230

June 16, 2021

Dear Property Owner;

You are receiving this notice as an abutting property owner to **3 East Ferry Wharf, Jamestown, RI 02835**. This office has received an application for a new alcoholic beverage (BV) license from Nine Corporation, dba: Marina Cafe. A public hearing will be held on **Thursday, July 1, 2021**, at a Special Meeting of said Licensing Board at 6:00 p.m., at which time and place, all remonstrants may make their objections against granting this license.

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Meeting ID: 953 8384 4735

If you have any additional questions please feel free to contact me at (401) 423-7282.

Sincerely,

Denise Gamon
Town Clerk's Assistant



Jamestown Town Council

Agenda Item Report

Meeting Date: July 1, 2021

Item: Alcoholic Beverage License Limits for 2020-2021

Motion: To set the Alcoholic Beverage License limits for 2020-2021 as follows:

Class A - 2
 Class BV - 8
 Class BV-L 1
 Class BT - 1
 Class D - 1

Summary of Use

License Limits	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Class A	2	2	2	2	2	2	2	2	2	2
Class BV	8	8	8	8	8	7	7	7	7	6
Class BL	0	0	0	0	0	2	2	3	4	3
Class BT	1	1	1	1	1	1	1	1	1	1
Class D	1	1	1	1	1	1	1	1	1	1
Total	12	12	12	12	12	13	13	14	15	13

Request for Renewals for 2019-2020

Class A - 2
 Class BV - 6
 Class BV-L 3
 Class BT - 1
 Class D - 1
 Total 13

Request for Renewals for 2020-2021

Class A - 2
 Class BV - 8
 Class BV-L 1
 Class BT 1
 Class D - 1
 Total 13

A Class G Liquor License is granted by the Town to serve dockside each summer to Conanicut Marine Services, Inc. (m/v Jamestown, Katherine & Coastal Queen) which is **issued by the State only**. A Class G license is seasonal only and does not need to be renewed at this time.

A Manufacturer's (Brewer's) License has been granted to Jamestown Beer Holdings LLC which is **issued by the State only**. A Manufacturer's License will expire yearly and will need to be renewed in accordance with the rules and regulations established by the Department of Business Regulation.

Prepared by: _____
 Denise Gamon, Town Clerk's Assistant

JAMESTOWN CODE OF ORDINANCES

**Chapter 70 – Traffic and Vehicles
Article IV. Stopping, Standing and Parking**

Sec. 70-94. Designation of residential parking streets.

Through a public hearing, the Town Council may designate a street within a residential parking district as a residential parking street, provided a petition in a form suitable to the town clerk has been filed that has been signed by residents representing at least fifty-one (51) percent of the resident households with an address of the specific street within the residential parking district requesting designation as a residential parking street.

As adopted May 17, 2021

RECEIVED:
 JUN 11, 2021 02:20 PM
 Town of Jamestown Town Clerk
 TOWN OF JAMESTOWN Town Clerk



Jamestown Resident Overnight Parking Petition

Pursuant to Jamestown Ordinance 70-94, we the undersigned request that the Jamestown Town Council restrict our street to resident only overnight parking. We understand that by doing so, all vehicles parked on the street will be required to display a current pass between the hours of 1:00 AM and 6:00 AM for the season of May 1st through October 31st. That it will be the registered vehicle owner's responsibility to obtain a valid permit to be displayed on the vehicle. We further understand that the petition requires a minimum of fifty-one (51) percent of the resident households with an address of the specific street within the residential parking district in order to be considered.

Requested street/lane/avenue UNION STREET

Printed Name	Signature	Address	Date
✓ Jane H. Harris	<i>Jane H Harris</i>	10 UNION ST 02835	6/2/21
✓ Scott Metcalfe	<i>Scott Metcalfe</i>	11 Union St.	6/2/21
✓ PAUL GRICUS	<i>Paul Gricus</i>	22 UNION ST.	6/2/21
✓ John Doty Jr.	<i>John Doty Jr.</i>	17 Union St	6-2-21
✓ Christopher J Smeraldi	<i>Chris Smeraldi</i>	12 Union St	6-7-21
✓ Rebecca Ortolano	<i>Rebecca Ortolano</i>	14 Union St	6-8-21
✓ MARY MEAGHER	<i>Mary Meagher</i>	9 UNION ST	6-9/21
✓ Charles IC Walker	<i>Charles IC Walker</i>	7 Union St	6/9/21

Town Clerk Office Use Only

Date submitted to Town Clerk: June 11, 2021 Received by: *KM*

Names, addresses and signature verified by Karen Montoya on: 6/01/2021

Number of households on street: 13 Number required: 7 Number Verified: 9



RECEIVED:
JUN 14, 2021 09:13 AM
Town of Jamestown Town Clerk
TOWN OF JAMESTOWN Town Clerk

Jamestown Resident Overnight Parking Petition

Pursuant to Jamestown Ordinance 70-94, we the undersigned request that the Jamestown Town Council restrict our street to resident only overnight parking. We understand that by doing so, all vehicles parked on the street will be required to display a current pass between the hours of 1:00 AM and 6:00 AM for the season of May 1st through October 31st. That it will be the registered vehicle owner's responsibility to obtain a valid permit to be displayed on the vehicle. We further understand that the petition requires a minimum of fifty-one (51) percent of the resident households with an address of the specific street within the residential parking district in order to be considered.

Requested street/lane/avenue UNION STREET

Printed Name	Signature	Address	Date
✓ Robert P HURLEY	<i>R P Hurley</i>	9 UNION ST #3 JAMESTOWN RI.	6/11/21

Town Clerk Office Use Only

Date submitted to Town Clerk June 14, 2021 Received by: *JM*

Names, addresses and signature verified by _____ on: _____

Number of households on street: _____ Number required: _____ Number Verified: _____



Town of Jamestown

Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Jamie A. Hainsworth

DATE: June 28, 2021

SUBJECT: Town Clerk Confirmation by Town Council Meeting on July 1, 2021

In the past few months this office has been working on filling the vacant position of Town Clerk. The process began in March/April when we advertised the position several times, in various venues as a result we received thirteen applicants in total.

Christina Collins, Aileen Flath and I reviewed the applications and determined five met the minimum qualifications. Upon concluding the first round of interviews, Ms. Collins and I determined three were qualified and we would interview those three for a second time.

The second interview team also included Town Clerk Arlene Petite (Retired) and Deputy Town Clerk Karen Montoya. After careful consideration we selected Roberta Fagan for the position. Ms. Fagan has a Bachelor's Degree from the University of Rhode Island in Sociology and History as well as an Associate's Degree in Applied Mortuary Sciences from the Funeral Institute of New England. Since 2005 to the present, she has served as an Assistant Director and then Executive Director with her professional experience including extensive office management, supervisory responsibilities, operations management, legislative compliance, advocacy and lobbying.

It is with great pleasure that I recommend to the Town Council, Roberta J. Fagan of Jamestown as our new Town Clerk. With your affirmation, this appointment is conditional upon Roberta becoming a Certified Municipal Clerk within three years of the course availability. Also, Roberta will begin on or about August 9th as she transitions from her current employment responsibilities.

Thank you for your continued commitment in these matters of mutual concern for Jamestown. If you have any questions concerning this recommendation, please contact me.