



TOWN COUNCIL MEETING
Tuesday, January 19, 2021
6:30 PM

PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: 1-646-558-8656 or 1-301-715-8592
WHEN PROMPTED, ENTER MEETING ID: 819 4427 9878
PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: Meeting
ID: <https://us02web.zoom.us/j/81944279878>

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING
LINK: <http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Approval of Minutes; review, discussion and/or potential action and/or vote October 19, 2020 (regular meeting)

B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None
 - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
- 1) Pumping report
 - 2) Town project reports
 - Town Wells
 - a) Water Treatment Plant
 - b) Transfer Pumping/Reservoir
 - c) Distribution System
 - d) Wastewater Treatment Facility
- D) NEW BUSINESS:
- 1) Review, Discussion and Possible Action on the Request of Robert S. Powers, President of the Jamestown Estates Homeowner’s Association Regarding Ownership of Westwind Drive Sewer Line; with Possible Authorization for further Investigation on the Status and Condition of the Force Main
 - a) Town Administrator Hainsworth Report regarding Westwind Drive Sewer Line
 - 2) Review, Discussion and Possible Action on the Request of Henry Donaldson Regarding Sewer Charge Relief of \$753.48

IV. Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Renewal of Event License Application
- 1) Applicant: Jamestown Chamber of Commerce

Event: Restaurant Outdoor Dining

Dates: Extending to February 17, 2021 unless revoked earlier

Location: Narragansett Avenue, Narragansett Avenue Municipal Parking Lot & East Ferry Parking Lot
- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
- Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to February 17, 2021 unless revoked earlier:

- a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave
 - b) Jamestown Beer Holdings LLC dba The Generals Crossing-
34 Narragansett Ave.
 - c) Jamestown Restaurant Group LLC dba Narragansett Café-
25 Narragansett Ave.
 - d) Johnny Angels Clam Shack LLC dba Angels Kitchen-
23B Narragansett Ave.
- 2) Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. With proposed Extension to February 17, 2021 unless revoked earlier.
- C) Approval of One Day Event License Application
- 1) Applicant: Rhode Races & Events, Inc.
Event: Jamestown Half Marathon
Dates: September 18, 2021
Location: Fort Getty & Roads in Town

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth-
- 1) Jamestown Chamber of Commerce Request for Use of Town Municipal Parking Lot, Narragansett Avenue during the 2021 Season Due to Covid-19, as listed in Consent for Authorization of Town Administrator to Sign "Take it Outside" Grant Status Update
 - 2) "Take it Outside" Grant Status Update
 - 3) Budget Preparation for FY 2021-2022
 - 4) Jamestown Annual Financial Report for Fiscal Year Ended June 30, 2020
 - 5) Street Light Upgrades
 - 6) Bike Path Project Update
 - 7) Fiber Optic I.T. Capital Improvement Project Update
 - 8) Golf Course Building Project Update
 - 9) Building Official Vacancy
 - 10) Park and Recreation Director Vacancy
 - 11) Covid-19 Status Update

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
- 1) Town Council Meeting Schedule: February 1, 2021 & February 16, 2021
 - 2) Town Council Joint Workshop with School Committee to Review the FY 2020 Financial Statements with Paul Dansereau, representing Baxter Dansereau & Associates for February 1, 2021 at 6:00 P.M.
 - 3) Joint Town Council Meeting with Jamestown Housing Authority

- B) Review, Discussion and Possible Action to extend the March 16, 2020 Declaration of the Town of Jamestown State of Emergency to February 17, 2021 unless revoked earlier, to curtail the spread of the COVID 19 Virus.
- C) Review, Discussion and Possible Action to extend the Executive Order 2020-1, to February 17, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, Discussion and Possible Action to Authorize the Town Administrator to Sign the Application for 2021 Recreational Trails Grant for submittal to RIDEM by January 28, 2021
- B) Review, Discussion and Possible Action regarding Town of Jamestown comments on the Proposed Adoption of the Rules and Regulations Governing the Administration and Enforcement of the Freshwater Wetlands Act (250-RICR-150-15-2)
- C) Review, Discussion and Possible Action regarding Jamestown Support for Application of the 2021 Resilient Rhody: Municipal Resilience Program (MRP) to Provide Planning Services for submittal to the Rhode Island Infrastructure Bank by January 29, 2021
- D) Review, Discussion and Possible Action on Council Liaisons to Boards and Commissions. Including but not limited to: Affordable Housing, Conservation Commission, Harbor Management, Housing Authority, Library Board of Trustees, and School Committee
- E) Review, Discussion on Standing/Ad-Hoc Committee's with Possible Action for Reestablishment or Additions
- F) FY 2020 Recreation Season Review presented by Parks and Recreation Director Andrew J. Wade
 - a) Request of Parks and Recreation Director Andrew J. Wade; regarding the 2021 Fort Getty Seasonal Rates and Fee Schedule

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Beavertail State Park Advisory (one vacancy with term expiring 12/31/2023)
 - 1) Letter of interest for reappointment
 - a) Suzi Andrews
 - 2) Letter of interest for appointment
 - a) Stephen Bois
 - b) Kathleen Schweitzer

- c) Cynthia J. Butler
- B) Conservation Commission (one vacancy with an unexpired term expiring 12/31/2023)
 - 1) Letters of interest for reappointment
 - a) Barbara Lundy
 - 2) Letter of interest for appointment
 - a) Christine Ariel
- C) Jamestown Harbor Commission Member (one vacancy with a three-year term expiring December 31, 2023)
 - 1) Letter of Interest for appointment
 - a) Jennifer McCarthy
- D) Jamestown Housing Authority (one vacancy with a five-year term expiring December 31, 2025)
 - 1) Letter of Resignation
 - a) Ed Gromada
- E) Juvenile Hearing Board (four vacancies; two full members with terms expiring December 31, 2023 and two alternate members with terms expiring December 31, 2022)
 - 1) Letter of interest for reappointment
 - a) Gary Cournoyer* seeks extension of term limits
 - b) Sydney Keen seeks reappointment as Alternate
 - c) Jill Harrison seeks reappointment as Full member
 - d) Joseph Cannon seeks reappointment from Alternate to Full Member
 - 2) Letter on interest for appointment
 - a) Nancy Kolman Ventrone
- F) Jamestown Library Board of Trustees (three vacancies with a three-year term expiring December 31, 2023)
 - 1) Letters of interest for reappointment
 - a) Chris Walsh
 - 2) Letter of Resignation
 - a) Jen Cloud
 - b) Christian Infantolino
 - 3) Letter on interest for appointment
 - a) Ed Gromada
 - b) Carol Welch
 - c) Polly Carr
 - d) Mackenzie Richards
 - e) Kathleen Schweitzer
 - f) Devi Ross

- G) Tree Preservation and Protection Committee (two vacancies with a three-year term expiring December 31, 2023)
 - 1) Letter of resignation
 - a) Lois Mignault
 - 2) Letter of interest for reappointment
 - a) Steve Heath

- H) Zoning Board of Review (six vacancies with one term expiring December 31, 2021; one term expiring December 31, 2025; three alternate member terms expiring December 31, 2021)
 - 1) Letters of interest for reappointment
 - a) Dean Wagner
 - b) James King
 - c) Judy Bell- Alternate Member
 - 2) Letter of interest for appointment
 - a) Christine Ariel
 - b) John Shekarchi
 - c) Alex Finkelman
 - d) Bill Harsch Alternate

- I) Fire Department Compensation Commission-(1) unexpired term with an ending date of 5/31/2021 and (1) full term with an ending date of 5/31/2023
 - 1) Letter of Resignation
 - a) Eric Lexow

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) December 15, 2020 (Board & Commission Interviews)
 - 2) December 21, 2020 (Regular Meeting)
 - 3) January 4, 2021 (Board & Commission Interviews)

B) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2020 TAX ROLL

02-1154-04M	Motor Vehicle	\$189.18
19-0990-14M	Motor Vehicle	\$245.46

ADDENDA TO 2020 TAX ROLL

02-0139-00	Plat 5, Lot 71	\$ 184.08
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TOTAL ABATEMENTS		\$ 434.64
TOTAL ADDENDA		\$ 184.08

- C) Approval of Uncollectable & Receivables for Motor Vehicle Bills from 1989 to 2005 in the amount of \$ 61,097.29; with supportive documentation found at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes>
- D) Authorization of Town Administrator to Sign the MOU with the Jamestown Chamber of Commerce for Use of Town Municipal Parking Lot, Narragansett Avenue during the 2021 Season Due to Covid-19
- E) Finance Director's Report on Comparison of Budget to Actuals as of December 31, 2020
- F) Conanicut Island Sailing Foundation Free Sailing Program 2020 Report
- G) Conanicut Island Sailing Foundation Jamestown 2020 Sea Adventure Summer Report
- H) Conanicut Island Sailing Foundation Leadership Program & Fall Programming
- I) Reconstitute the Traffic Committee with Approval of Committee Charge as approved June 19, 2017 with Reappointment of Current Members with terms due to expire November, 2022: Chief Thomas Tighe, Vincent Moretti, William Munger, Timothy Yentsch, Michael Junge, and Valerie Southern

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Public Notice Received:
 - 1) Zoning Board of Review: Jamestown as an Abutter Application of St. Marks Cemetery/ St. Mark Church
Hearing Date: January 26, 2021
- B) Communications Received:
 - 1) Copy of Letter to: Town Administrator Hainsworth/ Town Council
From: Mark Baker
Re: Decree of New Mooring Policy

XII. OPEN FORUM- To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

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- A) Scheduled request to address- none
- B) Non-scheduled request to address

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on January 14, 2021

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

October 19, 2020

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President
Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Jamie A. Hainsworth, Town Administrator
Erin F. Liese, Town Clerk
Denise Carlin-Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

Motion was made by Commissioner Meagher, seconded by Commissioner Beye to accept the 09/21/20 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President White noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:
(None)
- 2) Non-scheduled request to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down slightly for the month September, compared to August and was up compared to September of 2019.
- Rainfall deficit continues. We are 15 inches below average for the year.
- North Reservoir is @ 23MG, usable storage-60MG. The reservoir storage had dropped to 56" below the spillway, although we recovered 5 inches over the weekend since this report was written. We are past our peak usage period and consumption has dropped. He recently spoke to Steve Goslee the former Public Works Director and he is confident that we will be okay. The ban on outside water usage, which prohibits lawn irrigation, house washing, boat washing and car washing remains in place.
- South Pond is @ 5MG, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated October 2020)*

Transfer Pumping/Reservoir-

The Public Works Director reported that the highway department has made great progress on the grading of the dam and that he hopes to have the bike path paved within the next few weeks.

Distribution System-

The Public Works Director reported the following:

- There was a serious leak on North Road across from the Jamestown Early Learning Center. Crews discovered a large hole in the main where a repair was made 50 years ago.
- We have very old infrastructure and will need to address this in the upcoming years budgets.
- Hoping to do the golf course water connection within the next few weeks.
- He and the Town Administrator have met with East Shore Road residents to discuss issues with their private wells, with respect to the yield and water quality. He anticipates that East Shore Road residents will request to come before the Board.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Directors report.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Piva, seconded by Commissioner Randall White to adjourn the Water and Sewer meeting at 6:47 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update October 2020

WELLS

JR-1, JR-3

- JR-1 is currently being monitored for drawdown in the well to make sure the pump is in the water column. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- The rainfall deficit continues for the Town of Jamestown with our current total for the year at almost 15 inches below average. As of October 15th the reservoir storage has dropped to 56" below the spillway elevation with usable storage at 23 million gallons at North Reservoir. Currently we have a ban on use for our customers which prohibits lawn irrigation, house washing, boat washing, and car washing.

TRANSFER PUMPING/RESERVOIR

- No water was transferred from South Pond.
- The highway department has returned to the Bike Path project at North Reservoir. Crews have completed the grading work on the earthen dam and grass is beginning to grow. They have now shifted the focus back onto the path with the construction of a retaining wall along a section adjacent to the wetland. The wall is complete and crews are working on completing the fill and grading for the approach to the bridge and subsurface drainage along the toe of the dam. Cardi will be onsite in a few weeks for the asphalt paving along the entire length of the path.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 5 Million Gallons

North Pond @ 60 MG

Usable Storage 23 Million Gallons

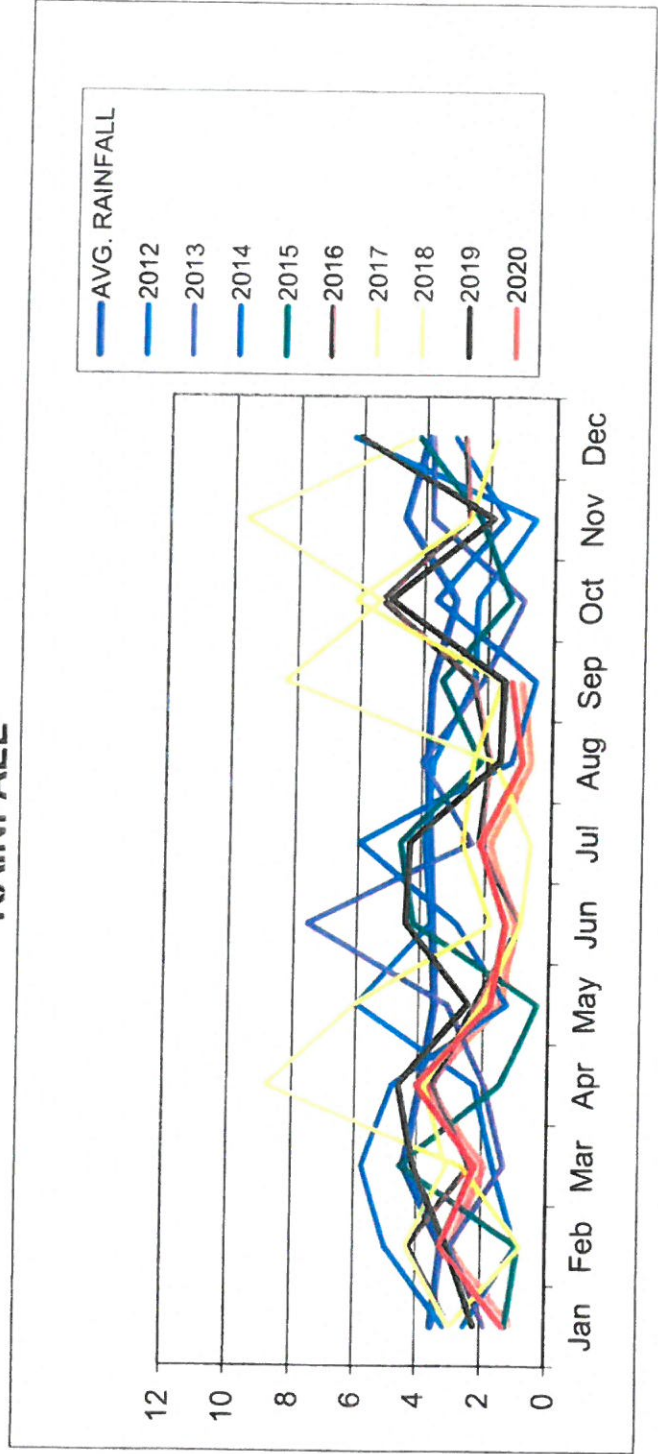
- There was a serious leak in the watermain in front of the Early Learning Center on North Road. Crews discovered a large hole in the main where a repair was made almost 50 years ago.
- A new water service was installed at 7 Beavertail Road adjacent to Mackerel Cove Beach
- During the week of October 19th the water department will install a water service to the new golf Course Clubhouse building.
- Jamie and I met with residents along East Shore Road to discuss issues with individual wells with respect to yield and water quality.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for September was 0.11 million gallons per day. The peak daily flow was 0.15 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of September.
- Staff will be prepared to discuss the Westwind Drive sewer forcemain at the November meeting. This issue may take more than one meeting so we thought it to be appropriate to review with the commission after the election.

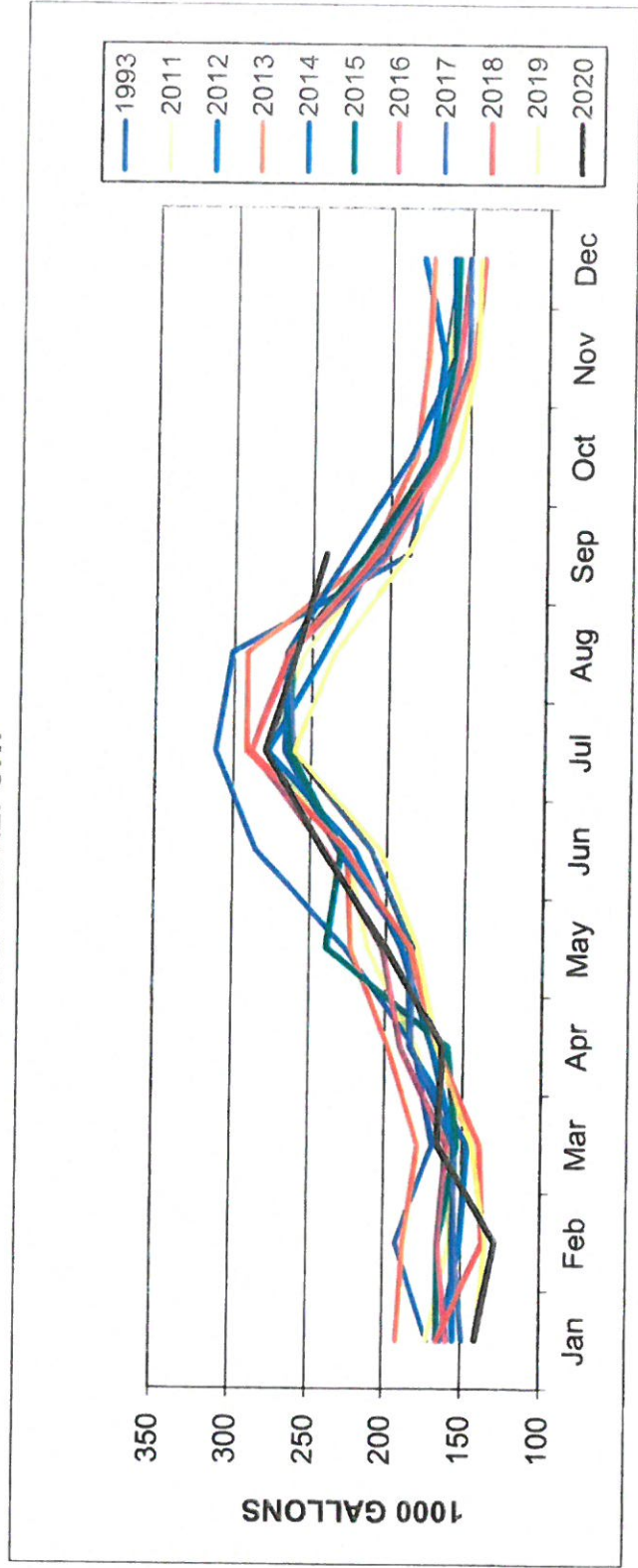
	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27 avg 33.3
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	
Total	44.8	35.99	38.59	30.59	33.45	40.18	47.02	41.29	18.29

RAINFALL



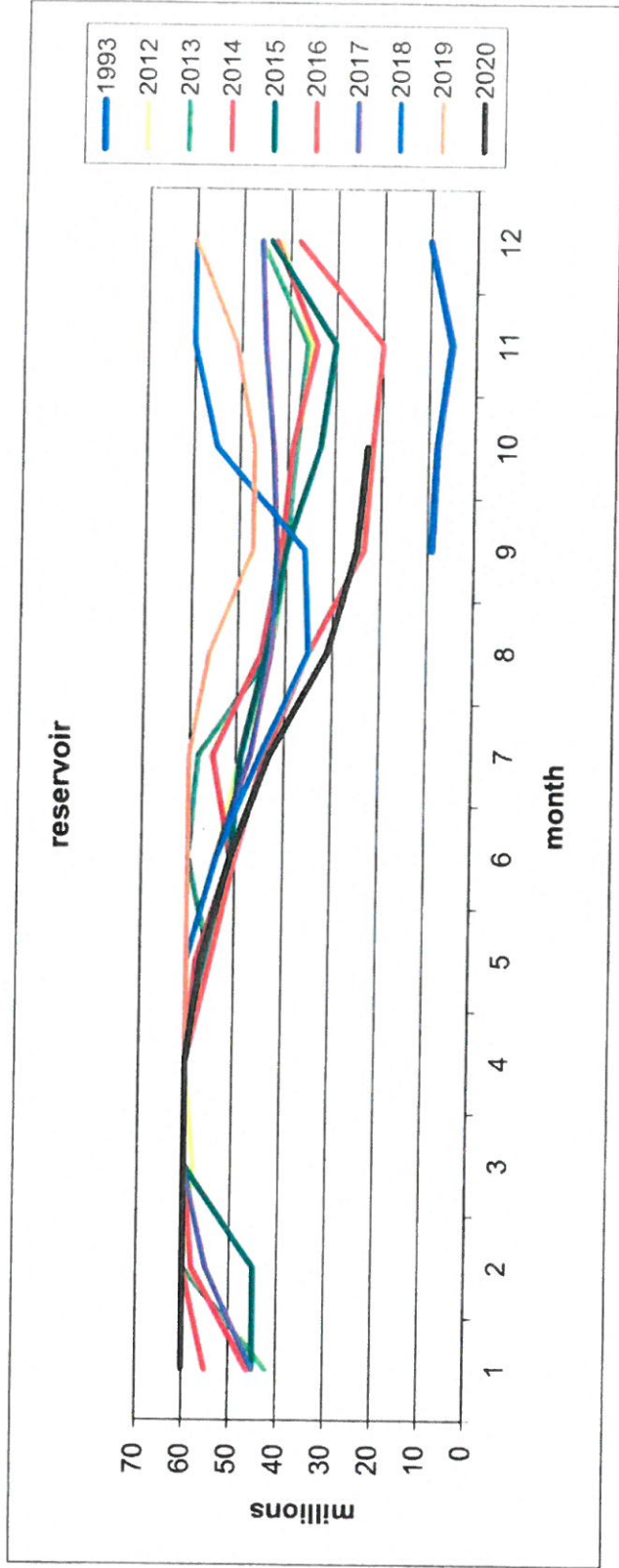
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	260
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	241
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	158
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	146
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	145
Avg pumping		201	220	207	195	192	211	194	195	195	187	187	175	202

PUMPING REPORT



RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		30	60	42	55	45	46	45	60	60	60
Feb		52	60	60	60	45	58	55	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	60
Jun		51	54	60	51	51	50	54	54	60	57
Jul		43	49	58	55	49	44	47	45	60	51
Aug	9	47	43	43	45	44	35	43	35	60	43
Sep	8	45	40	40	41	40	23.5	42	36	56	31
Oct	5	58	38	38	39	33	22	43	55	47	25
Nov	10	60	35	36	34	30	20	45	60	47	23
Dec		60	42	46	43	44	38	46	60	60	





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
SEPTEMBER 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.1098 MGD	.73 MGD	
Daily Max	.148 MGD		
BOD Removal	98.9%	85%	% Removed
TSS Removal	98.0%	85%	% Removed
Fecal Coliform	1.3	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of October 2020

Complaints

There were no complaints reported for this month.

Alarms

The facility had four alarms in October 2020, one was low Cl2 alarms, and three were a highwater alarm at PS#1 which was caused by the pump pulling air due to low flows and a check valve limit switch malfunction. The fourth was an RAS pump alarm caused by a power blip.

Septage

The facility received 5250 gallons septage for October 2020

Sludge Production

The facility processed 80500 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Facility staff made wooden shelving unit for two blowers in station two wet well, installed verbatim in station four sent old one to be refurbished. IPS installed new mechanical seal in sludge/septage pump #1

Chemical Use

The facility used 386.8 gallons of Sodium hypochlorite and 100 pounds of lime for process control.

Collection System

30 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for September 2020 was: 162 KWH

Precipitation

Precipitation for September 2020 was 1.04"

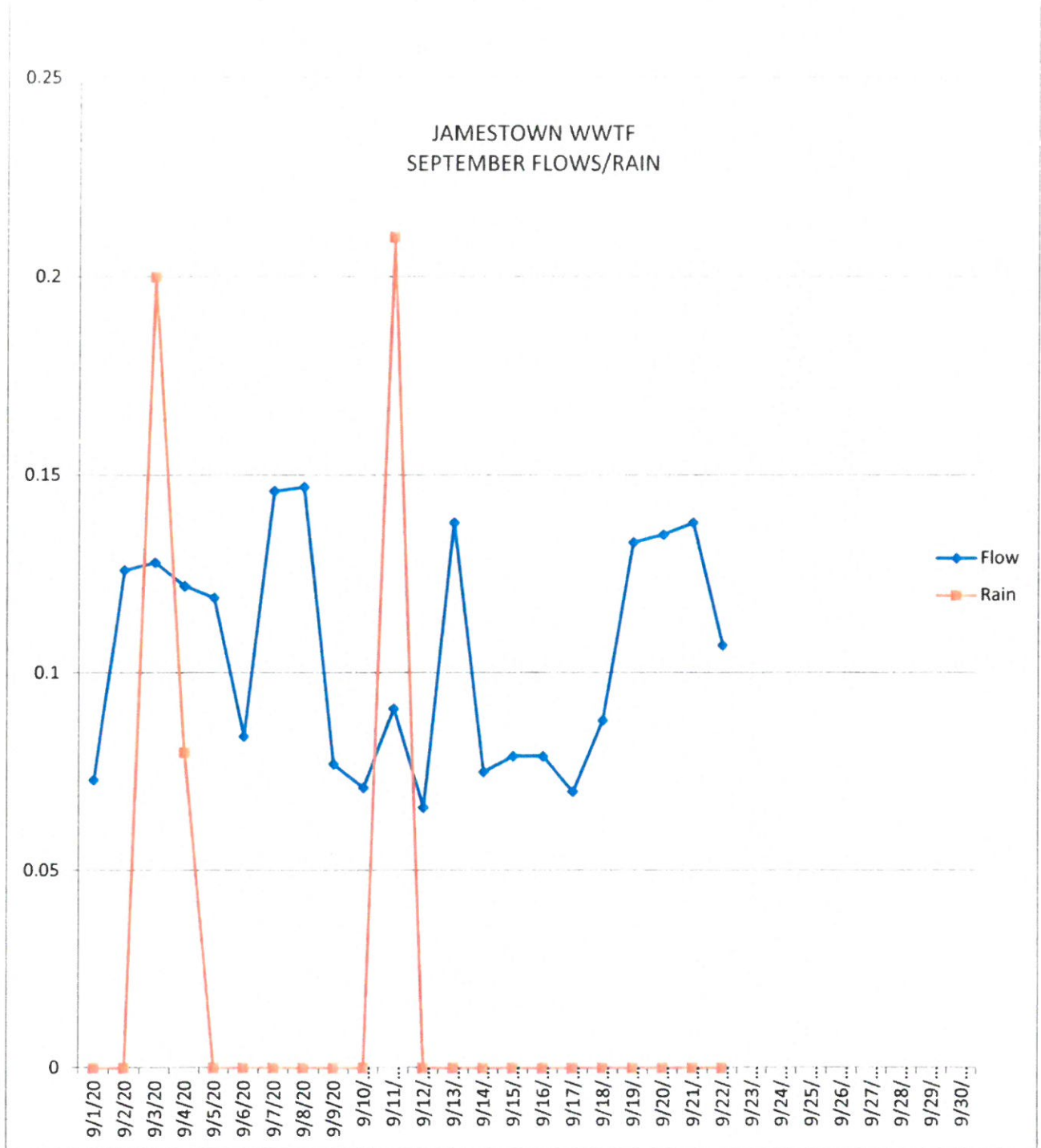
Golf Course

.889 MGD gallons of effluent was pumped to the pond in September.

Work Orders

77 work orders were completed.

Graphs



Project Update January 2021

WELLS

JR-1, JR-3

- JR-1 is currently in service. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- Water department staff have been working on equipment upgrades within the water treatment facility. They have upgraded pH and turbidity meters, probes, and piping with a new generation of equipment.
- Highway department has installed the fiber cabling between the water treatment facility and the library. This segment will provide the connection to the Town server and I.T. at the Town Hall.
- There was a 14" rainfall deficit for the year. Rainfall received over the past two months has increased our supply by 4' in the reservoir accounting for 27 million gallons.
- We have two finish water pumps that deliver treated water to the distribution system and both are at the limits of their life cycle. We have installed one new pump and are waiting on the second to be delivered and installed.

TRANSFER PUMPING/RESERVOIR

- No water was transferred from South Pond.
- The highway department has complete the construction of the bike path across the reservoir property between North Main Road and Eldred Avenue. Attached are photos of the path along the North Reservoir dam. The next step includes signage and additional fencing to keep people off the Dam and the construction of a shed over our well.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 50 Million Gallons

- Pare Corporation has been working on our bid documents for painting the water tank. The older tank (south tank) was painted in 2000. The second tank (north tank) was constructed and painted in 2006. The bid will include the south tank and as an alternate we will have pricing for recoating the north tank.
- Water Department staff have been working out in the field on leak detection within our system when the weather allows.
- Jamie and I have been working with the Town of North Kingstown on preparing an update to our Emergency Interconnection agreement to supply water to the Town. This agreement was put on hold waiting for approval from RIDOH. This past summer I requested the RIDOH to review our 2004 approval for the interconnection with N.K. and to provide comment to make sure we were consistent with all applicable rules and regulations. I have attached the comments received from RIDOH in November based upon their review. In summary they are requesting that we study the water chemistry from N.K. to determine if there will be a negative impact to our distribution system and the water quality delivered to our customers in the event we need to use this interconnection. This will take some effort and expertise in the field. I have been in contact with our consultant who

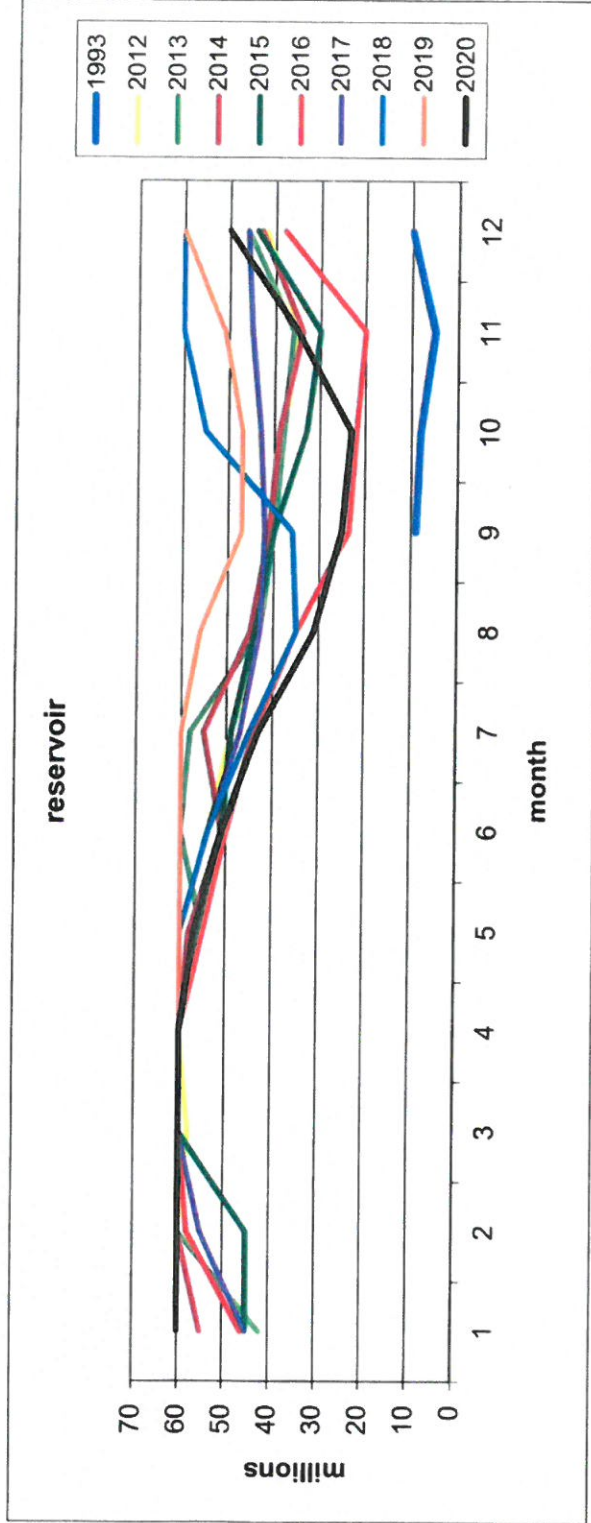
originally designed our treatment facility to assist us in this study and to provide a response to RIDOH.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for December was 0.78 million gallons per day which exceed our average allowed by permit of 0.73 million gallons per day. The peak daily flow was 1.66 million gallons. The high flows received at the treatment facility were due to rain and snow melt. There were no sanitary sewer overflows for the month of December.
- I will be prepared to discuss the Westwind Drive sewer forcemain at the meeting.

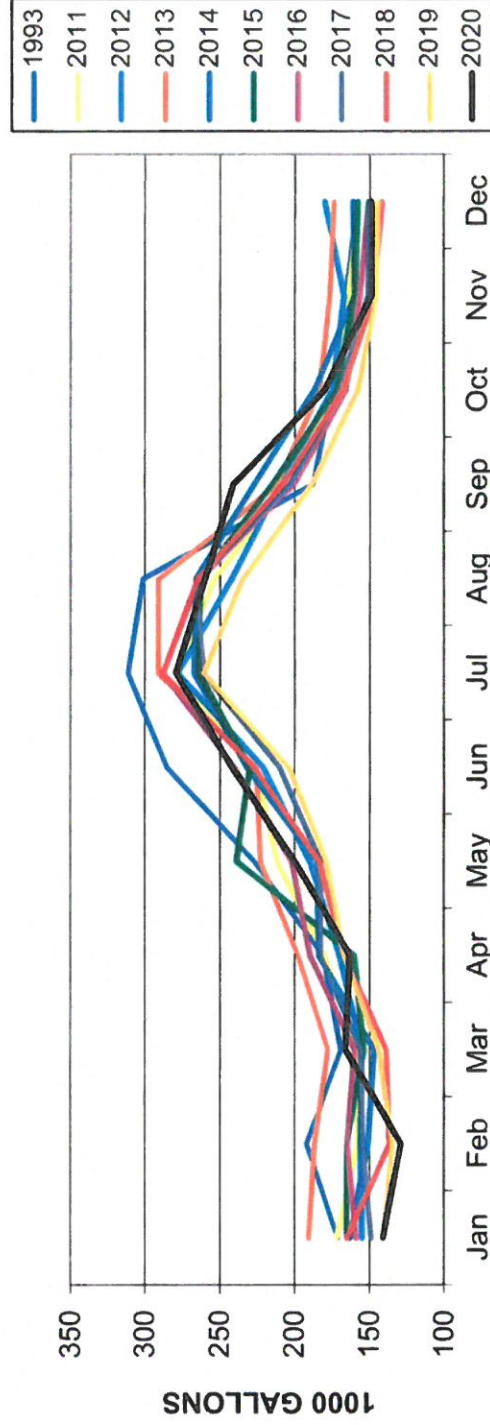
RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		30	60	42	55	45	46	45	60	60	60
Feb		52	60	60	60	45	58	55	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	57
Jun		51	54	60	51	51	50	54	54	60	51
Jul		43	49	58	55	49	44	47	45	60	43
Aug	9	47	43	43	45	44	35	43	35	56	31
Sep	8	45	40	40	41	40	23.5	42	36	47	25
Oct	5	58	38	38	39	33	22	43	55	47	23
Nov	10	60	35	36	34	30	20	45	60	51	35
Dec		60	42	46	43	44	38	46	60	60	50



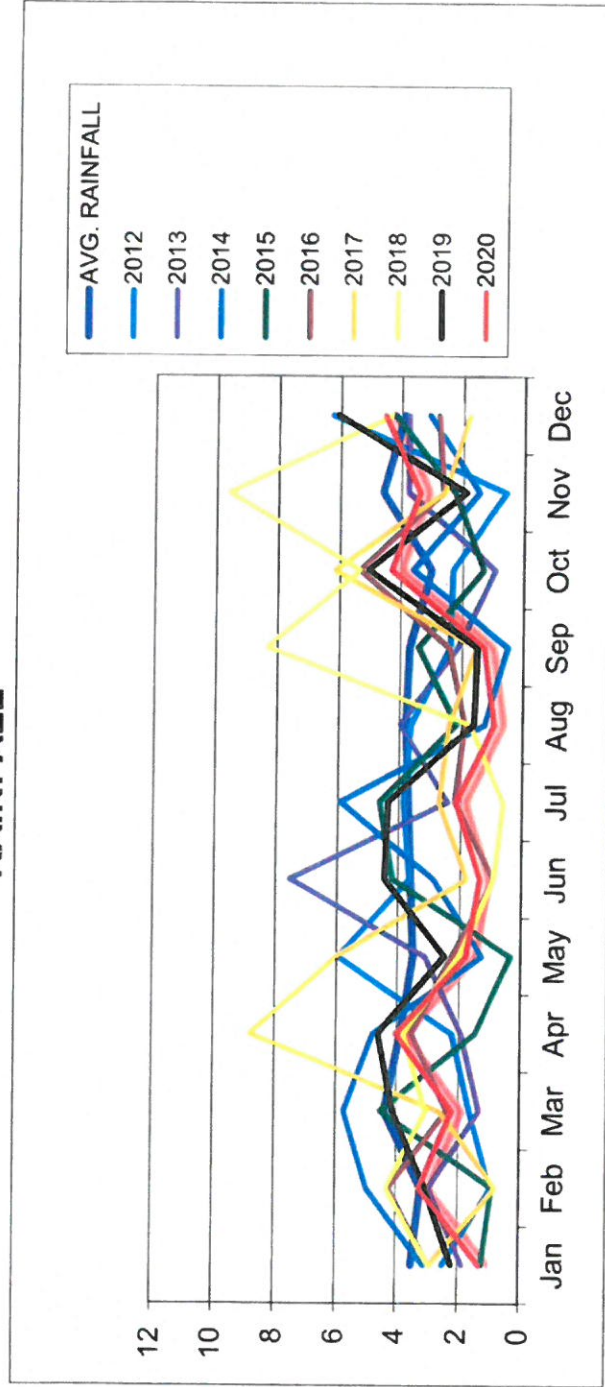
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	260
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	241
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	180
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	149
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	149

PUMPING REPORT

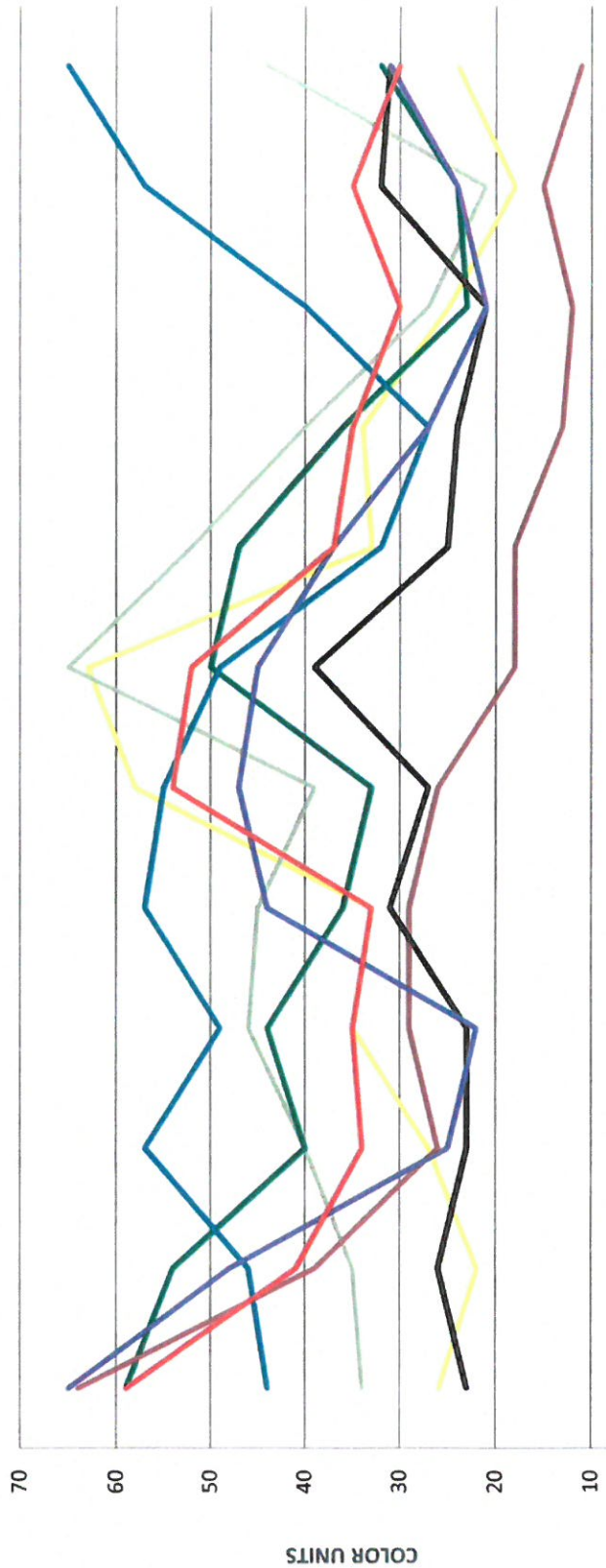


	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36
Jul	3.7	3.86	5.93	4.63	2.19	2.7	0.61	4.33	2.16
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27
Oct	3	2.33	3.61	1.31	5.33	6.18	5.34	5.04	4.29
Nov	4.6	0.58	1.47	2.27	2.63	2.61	9.61	1.89	3.39
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
DECEMBER 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.7790 MGD	.73 MGD	
Daily Max	1.6550 MGD		
BOD Removal	97.5%	85%	% Removed
TSS Removal	84.5%	85%	% Removed
Fecal Coliform	1.75	No limit, report only	
Enterococci	1.57	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 2 violations to report for the month of December 2020

- (1) Monthly Avg Flow.
- (2) Effluent TSS % Removal

Complaints

There was 1 complaint reported for this month, 59 Clarke St reported sewage was backing into the home. After responding it was determined that a blockage was in the homes service line, the street was running fine.

Alarms

The facility had 4 alarms in December 2020, all alarms were the direct result of excessive I&l from heavy rains on top of snow melt causing high water situations at PS#1 and PS#3.

Septage

The facility received 4000 gallons of septage for December 2020

Sludge Production

The facility processed 27,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Facility staff spent most of December dealing with wet weather operations, all required monthly maintenance was performed.

Chemical Use

The facility used 1109 gallons of Sodium hypochlorite and 200 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for December 2020 was: 234 KWH

Precipitation

Precipitation for December 2020 was 6.24"

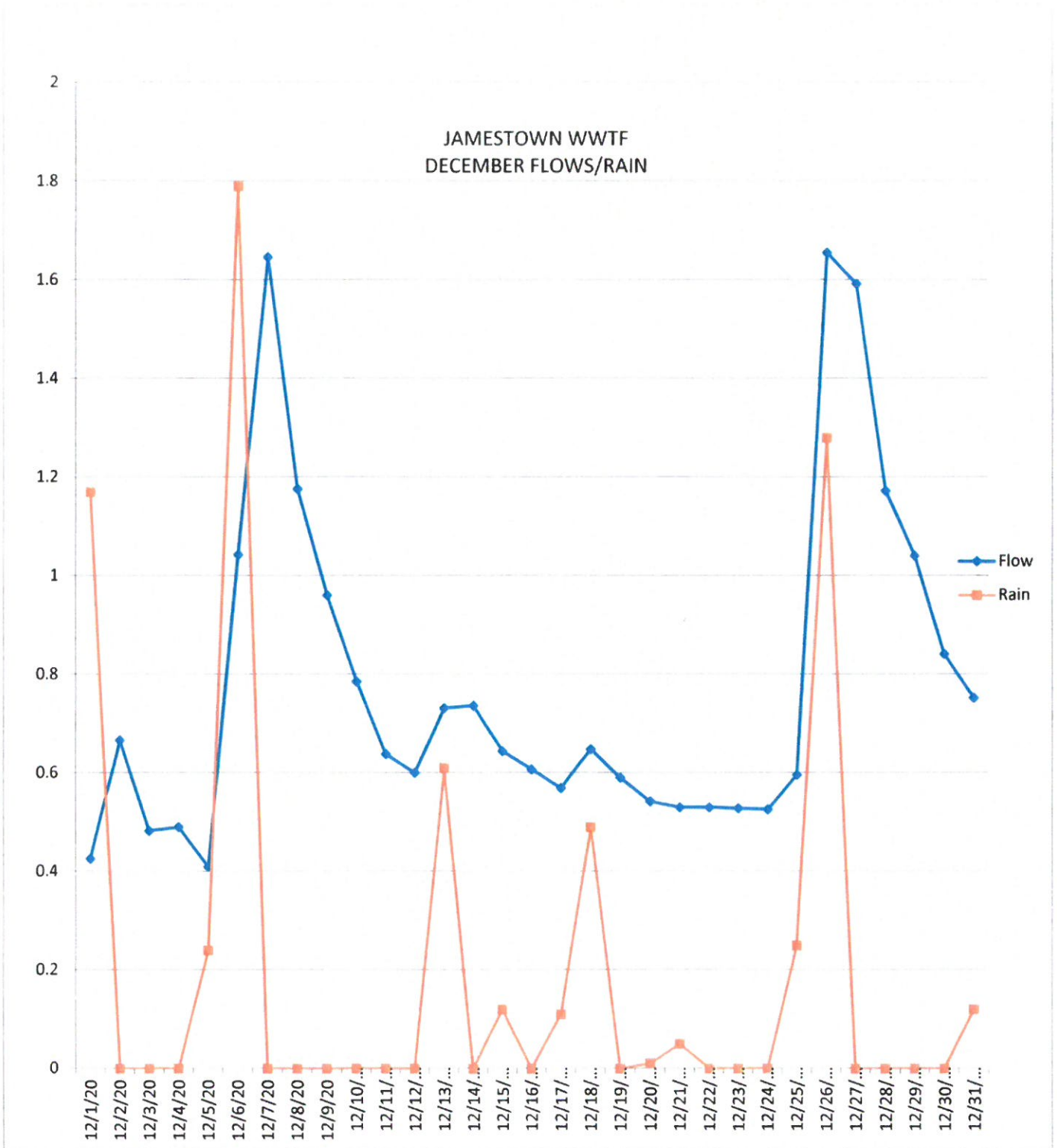
Golf Course

0 gallons of effluent were pumped to the pond in December.

Work Orders

60 work orders were completed.

Graphs





Bridge over the spillway at the Dam



Path at entrance from North Main Road.



Path along the Reservoir and Dam



Department of Health
Three Capitol Hill
Providence, RI 02908-5097
TTY: 711
www.health.ri.gov

CERTIFIED MAIL

November 24, 2020

Michael Gray, Public Works Dir.
Jamestown Water Department
93 Narragansett Avenue
Jamestown, RI, 02835

7018 0360 0000 0150 9738

**RE: Comments #1: Emergency Interconnection Short- & Long-Term
RI1858419: Jamestown Water Department and the Town of North Kingstown
Corrosion Control Evaluation Required**

Dear Mr. Gray,

The Rhode Island Department of Health (RIDOH) Center for Drinking Water Quality has reviewed your email dated August 5, 2020 pertaining to the analytical testing and requirements necessary for use of the emergency interconnection, approved by RIDOH in 2004, between the Jamestown Water Department (RI1858419) and the Town of North Kingstown (RI1559517). The interconnect will be distributing water from North Kingstown into Jamestown Water Department via the Saunderstown Standpipe. RIDOH requires the fulfillment of certain studies to ensure any alteration in water chemistry due to the addition of a new source will not cause destabilization to the existing distribution scale. Our review consisted of an evaluation of the interconnection relative to the *Public Drinking Water* (216-RICR-50-05-1) regulations.

A. RIDOH's Findings:

1. The interconnection source, North Kingstown, is currently using a corrosion inhibitor/sequestering agent and a sodium hydroxide pH adjustor for Wells #4, 5, and 11, which are currently feeding/pumping to the Saunderstown Standpipe.
2. Prior to discharge to the distribution, the consecutive system Jamestown Water Department is currently using sodium hypochlorite for disinfection, 2.5 ppm PO₄ zinc orthophosphate for corrosion control, and potassium hydroxide to adjustment pH to 7.2 s.u.

B. RIDOH's Questions:

1. Once the system received approval for corrosion control treatment in 2011, the system was required to optimize treatment by selecting optimal water quality parameters (OWQPs). To help determine the optimal operating ranges for this treatment unit the system was required to sample for pH, alkalinity, and the corrosion inhibitor at the entry-point-to-distribution (EPTD) and in the distribution (Taps). What are the OWQPs that were selected for the above referenced corrosion control treatment system?

C. RIDOH's Requirements

RIDOH's concern with this interconnection lies in the potential effects that changes in source water can have on water quality, corrosion control treatment effectiveness, and lead and copper release. Introducing water with differing chemistry into the Jamestown distribution system may adversely impact lead and copper concentrations at the tap. EPA's optimal corrosion control literature states the following:

"Source water changes directly impact corrosion control treatment (e.g., pH, alkalinity, dissolved inorganic carbon (DIC), and corrosion inhibitor concentration), but they can also impact the effectiveness of corrosion control treatment through changes in water quality parameters such as natural organic matter (NOM), metals (e.g., iron and manganese), ions such as chloride and sulfate, oxidation-reduction potential (ORP), and buffer intensity."

Therefore, the following evaluations must be completed to characterize the existing distribution system as well as the water quality/characteristic of Jamestown Water Department and North Kingstown via the Saunderstown Standpipe:

1. Perform a materials survey or re-evaluate the most recent survey completed for the Lead and Copper Rule (LCR). Create an inventory of the existing full or partial lead service lines. Provide information as to whether the Jamestown system has any full or partial lead service lines? If so, how many full or partial service lines are in place? When were these lead service lines installed?
2. Perform a scale and solid analysis throughout different points of the Jamestown distribution system and determine the existing scale's composition or re-evaluate the most recent study completed.
3. Perform a water characteristics evaluation measuring for lead, copper, pH, alkalinity, calcium hardness, conductivity, water temperature, dissolved oxygen, chlorides, sulfates, the oxidation-reduction potential and corrosion inhibitor. Depending on the model of evaluation utilized, there may be other analytes to consider. These include, but are not limited, to natural organic matter, total dissolved solids, ammonia, buffer intensity, and disinfectant residual. Provide a water quality comparison at the interconnection for the Jamestown Water Department and North Kingstown, individual and mixed batch analysis.
4. Perform a desktop study/evaluation aimed at locating potential impacts that can arise relative to lead and copper within the Jamestown Water Department distribution system. A report which thoroughly presents the above findings/results must be provided to RIDOH. The objective of this report is to analytically evaluate the existing scale and water characteristics in relation to Pb and Cu corrosion control.

Include in your report/evaluation any of the various corrosive indices such as plumbosolvency, the Larson-Skold Index, Langelier Saturation Index, Chloride-Sulfide Ratio, Chloride-Alkalinity Ratio or any other indices that would be pertinent in your corrosion control evaluation. All references must be cited. The following is a possible outline for a desktop study/report:

Desktop Study Executive

- i. Summary: Introduction*
- ii. Project Background*
- iii. Review of Existing Information*
 - a. Water System Information (provide a system schematic)*
 - b. Water Quality Data*
 - i. Raw water*
 - ii. Entry Point*
 - iii. Distribution system*
 - iv. Tap*
 - c. Pipeline and Plumbing Materials*
 - d. Summary of Water Quality Complaints*
 - e. Analogous System Information*
- iv. Potential Causes of Elevated Lead and/or Copper Levels in the System*
Exhibit 4.5 of the OCCT Manual

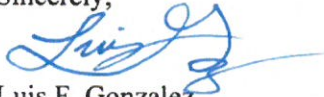
RIDOH recommends use of the following guidance documents and regulations:

- I. Optimal Corrosion Control Treatment Evaluation Technical Recommendations for Primacy Agencies and Public Water Systems (OCCT Manual)*
 - II. Internal Corrosion Control in Water Distribution Systems, AWWA – M58 - 2nd Edition*
 - III. Water Quality & Treatment, A Handbook on Drinking Water, AWWA – 6th Edition*
 - IV. Standards for Water Works (2018 Edition), issued by the Water Supply Committee of the Great Lakes - Upper Mississippi River Board of State and Provincial Public Health and Environment Managers (Ten State Standards)*
 - V. Public Drinking Water Regulations, 216-RICR-50-05-1*
5. The desktop study/evaluation may require an additional treatment unit at the interconnection. Propose treatment calculations presenting water demands, day tank concentrations, and the required dosage feed rates; as well as, the target and residual distribution concentration.
 6. Propose supplementary monitoring/sampling plans to assess for potential lead and copper impacts while importing water from North Kingstown.
 - a. A short-term (three months or less) emergency, and
 - b. A long-term (more than three months) emergency

Emergency Interconnection
Jamestown/N. Kingstown
11/24/20

Prior to use, submit desk-top studies and monitoring plans **six (6) months before requesting** use of the emergency interconnection. RIDOH's objective is to confirm that an alteration in water chemistry will not cause problems to water quality, corrosion control treatment effectiveness, and lead and copper release. After this desktop study has been evaluated by RIDOH, a determination will be made as to whether additional studies are warranted. If you have any questions, please do not hesitate to contact me at 401-222-6271, or email me at Luis.Gonzalez@health.ri.gov.

Sincerely,



Luis F. Gonzalez
Environmental Engineer II

Rhode Island Department of Health
Center for Drinking Water Quality
3 Capitol Hill, Rm. 209,
Providence, RI 02908-5097

cc: Amy Parmenter, RIDOH
Carlene Newman, RIDOH
Steven Cabral, RIDOH
Paul White, JWD - Interim Superintend <>

Attachments: JWD_CCE_FST Eng. 2011
RIDOH_ENG_CCE_Approval_2011
RIDOH_LCR_JWD_2013_Non-exceedances



Department of Health
Three Capitol Hill
Providence, RI 02908-5097
TTY: 711
www.health.ri.gov

November 14, 2011

Director Michael Gray, PE
Public Works Department: Jamestown, RI
93 Narragansett Avenue
Jamestown, Rhode Island 02835

RE: Notice of Written Review and Conditional Approval
PWS # RI1858419: Jamestown, Rhode Island

Dear Mr. Gray:

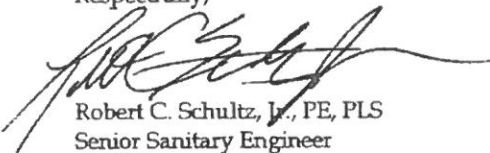
This letter serves as the Rhode Island Department of Health, Office of Drinking Water Quality (hereinafter HEALTH) notice of review and conditional approval of the corrosion control treatment strategy. This conditional approval is granted based upon review of information provided in the detailed documentation prepared on behalf of the Town of Jamestown, RI by Fay, Spofford & Thorndike (FST), entitled LEAD AND COPPER RULE CORROSION CONTROL TREATMENT EVALUATION, sealed under cover by Donald Q. Bunker, P.E., and received by HEALTH on November, 10 2011. The submission was reviewed as submitted according to the Rules and Regulations Pertaining to Public Drinking Water [R-46-13-DWQ] (hereinafter Regulations) and the pilot study for the Jamestown Treatment Plant. The documentation is generally consistent with the Regulations and is hereby approved contingent upon the following conditions:

1. Health shall be notified as to the date of the primary coagulant switch from polyaluminum chloride to aluminum sulfate. A log shall be kept of all pertinent information, including but not limited to:
 - A. Coagulant Dose
 - B. Finished Water pH
 - C. Inhibitor Dose
2. The Town of Jamestown shall make every effort to inspect sample sites, to determine if any unsuitable characteristics exist (i.e. lead service lines, lead pipe, abundance of lead solder and galvanic corrosion).
3. Per FST proposal, during the weeks of November 28th and December 12th first draw samples shall be collected for lead and copper analysis from:
 - A. 25 Juniper Circle
 - B. 16 Old Walcott Street
 - C. 104 Southwest Avenue
 - D. 82 Mt Hope Street

4. Per FST proposal, by the end of December 2011 collect a complete round of at-the-tap lead and copper samples per the requirements of the Lead and Copper Rule.
5. Per FST proposal, by the end of May 2012 collect a complete round of at-the-tap lead and copper samples.
6. After successful rounds of sampling, Jamestown shall propose Optimized Corrosion Control Treatment Parameters, for review and approval by Health, including but not limited to:
 - A. pH
 - B. Alkalinity
 - C. Calcium
 - D. Conductivity
 - E. Primary Coagulant and Dose Range
 - F. Inhibitor Type and Dose Range

This conditional approval does not release Jamestown from other requirements of the Lead and Copper Rule, including but not limited to Public Education and Outreach. All sampling proposed herein shall conform with the applicable sections of Regulations 6.86 Monitoring Requirement for Lead and Copper in Tap Water and 6.87 Monitoring Requirement for Water Quality Parameters. This approval is subject to acceptable samples as proposed herein, unacceptable samples may trigger revocation of this approval. If you have any questions please feel free to contact me at 222-7824.

Respectfully,



Robert C. Schultz, Jr., PE, PLS
Senior Sanitary Engineer
Office of Drinking Water Quality

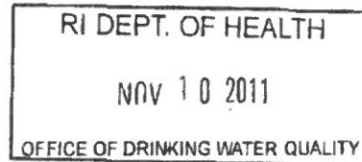
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File
Donald Q. Bunker, P.E. FST



FAY, SPOFFORD &
THORNDIKE
5 Burlington Woods
Burlington, MA 01803
Toll Free: 800.835.8666
T: 781.221.1000
F: 781.229.1115
www.fstinc.com

November 7, 2011



Mr. Robert Schultz, P.E., P.L.S.
Office of Drinking Water Quality
Rhode Island Department of Health
Three Capitol Hill
Providence, Rhode Island 02908

RE: Corrosion Control Evaluation
Jamestown Water Department, PWS ID # 1858419

Dear Mr. Schultz:

On behalf of the Town of Jamestown, Fay Spofford & Thorndike, Inc. (FST) is pleased to submit its report outlining the results of our Corrosion Control Evaluation for the Jamestown Water Department. The purpose of the report was to develop an understanding of the corrosion control priorities for the Town and develop a program for reducing at the tap lead concentrations. As a result, the Town proposes the following changes to their treatment strategy:

- On or about the week of November 14, 2011 convert to aluminum sulfate as the primary coagulant. The coagulant dose and pH shall be used to provide organics removal (as measured by UV absorbance at 254 nm) equivalent to the current treatment with polyaluminum chloride. Alum was historically used at the Jamestown Water Treatment plant and was the basis of the pilot study for the new WTP.
- During the week of November 28, and December 12, 2011 collect first draw samples for lead and copper analysis at
 - 25 Juniper Circle
 - 16 Old Walcott St.
 - 104 Southwest Ave.
 - 82 Mt Hope St.
- By the end of December 2011 collect a complete round of at-the-tap lead and copper samples per the requirements of the Lead and Copper Rule.

FAY, SPOFFORD & THORNDIKE

Mr. Robert Schultz
November 7, 2011
Page 2

- By the end of May ²⁰¹² 2011 collect a complete round of at-the-tap lead and copper samples to further quantify the effect of the coagulant change on at-the lead concentrations.

During this time period the target distribution system pH, alkalinity and orthophosphate targets will not change.

If you have any questions or require any additional information, please do not hesitate to contact me at 781-221-1141.

Sincerely,
FAY SPOFFORD & THORNDIKE, INC.
By,



Donald Q. Bunker, P.E.
Sr. Principal Engineer

Cc:
Mr. Michael Gray, Town of Jamestown w/ Enclosures

Enclosures

WJ-008\DOH Report Cover Letter.doc



RI DEPT. OF HEALTH
NOV 10 2011
OFFICE OF DRINKING WATER QUALITY

1858419

1858419
LEAD AND COPPER RULE CORROSION CONTROL
TREATMENT EVALUATION
TOWN OF JAMESTOWN, RHODE ISLAND
September 2011



FAY, SPOFFORD & THORNDIKE

**LEAD AND COPPER RULE CORROSION CONTROL TREATMENT DESKTOP
EVALUATION
TOWN OF JAMESTOWN, RHODE ISLAND
SEPTEMBER 2011**

BACKGROUND

The Jamestown Water Treatment Plant (WTP) provides water to the Town of Jamestown using immersed membrane (Zenon) filtration. Prior to filtration chlorine dioxide is added as a pre-oxidant to raw water from North Pond. Polyaluminum chloride is added as the primary coagulant prior to entering the Zenon filtration system. Prior to discharge to the distribution system, chlorine is added for disinfection and potassium hydroxide (caustic potash) is added for pH and alkalinity adjustment. The Jamestown WTP was placed on-line in May of 2009 replacing a facility originally constructed in the early 1900's and upgraded in the early 1990's. The original Jamestown WTP principally utilized aluminum sulfate as the primary coagulant; however, in an attempt to improve treated water quality polyaluminum chloride was used for short periods of time, and used full time following the switch from aluminum sulfate (alum) in November 2008. The corrosion control strategy utilized by the Town has not changed since its original implementation.

Following the start-up of the new WTP, Jamestown experienced an increase in distribution system at-the-tap lead concentrations. The 90th percentile at-the-tap concentration of lead for samples collected on September 27 and 30, 2005 (prior to the coagulant change) was 2 µg/L. In the most recent at-the-tap sampling round conducted in June of 2011 the 90th percentile at-the-tap lead concentration was 89 µg/L an increase of 44 times.

The purpose of this report is to try to understand what potential water quality changes that have occurred, the impacts to lead and copper corrosion and to evaluate treatment changes that can be made to reduce the Town's at-the-tap lead concentration.

In 1991 the United States Protection Agency (USEPA) promulgated the Lead and Copper Rule (LCR). In order to assist public water suppliers in meeting the requirements of the LCR the USEPA issued a guidance manual that included an outline of the elements or steps to be taken when performing a corrosion control evaluation. The seven steps of an LCR Evaluation include:

- | | |
|---------|--|
| Step 1: | Definition of Existing Conditions |
| Step 2: | Identification of Source Water Treatment Needs |
| Step 3: | Identification of Potential System Constraints |
| Step 4: | Identification of Corrosion Control Priorities |
| Step 5: | Elimination of Unsuitable Approaches |
| Step 6: | Evaluation of Viable Alternatives |
| Step 7: | Selection of Optimal Treatment |

This report was developed to follow the logic in evaluating corrosion control strategies as outlined in the LCR Guidance Manual. Each of the seven steps are discussed individually below.

STEP 1: EXISTING CONDITIONS

The Town of Jamestown treats all of its water at a single water treatment plant located on North Road. The plant currently adds chlorine dioxide (1.5 mg/L) for pre-oxidation. Polyaluminum chloride is added for coagulation (50 to 120 mg/L as product) prior to immersed membrane filtration. Prior to discharge to the distribution system sodium hypochlorite is added for disinfection, zinc orthophosphate (2.0 mg/L as PO₄) for corrosion control, potassium hydroxide to raise the finished water pH to the target of 7.2 mg/L. A Process Flow Schematics for the Jamestown Water Treatment Plant is presented as Figures 1.

Treated water is delivered to the Town's distribution system with an alkalinity of 14 to 22 mg/L as CaCO₃. The treated water pH is somewhat variable throughout the distribution system within a pH range of 6.9 to 7.6 based upon monthly field measurements collected from of June 2009 to June 2011. Distribution system pH and alkalinity data are presented in Figures 2 and 3 respectively.

Since the start up of the new WTP, LCR compliance "at-the-tap" lead and copper analysis indicates that water within the distribution system remains sufficiently corrosive for lead to exceed the LCR Action Level (AL). At -the-tap copper levels have always been well below the LCR AL of 1.3 mg/L. The 90th percentile at-the-tap copper concentration have averaged 0.15 mg/L.

Table 1 presents a summary of 90th percentile at-the-tap lead concentrations. Figure 4 presents this data graphically. As a result of at-the-tap lead and copper concentration the water treatment processes must be optimized to reduce at-the-tap lead concentrations in order to comply with the LCR.

Table 1 Town of Jamestown, RI Historic At-the-Tap Lead Consntrations			
Date	At-the-tap 90% Percentile Lead (mg/L)	Date	At-the-tap 90% Percentile Lead (mg/L)
8/4/1993	0.006	9/1/2005	0.002
6/2/1994	0.034	9/2/2005	0.016
6/27/1994	0.012	9/16/2008	0.02
6/28/1994	0.012	7/7/2009	0.081
10/21/1994	0.007	12/17/2009	0.018
3/6/1995	0.006	6/3/2010	0.049
9/13/1995	0.002	6/9/2010	0.0926
7/1/1997	0.0042	12/29/2010	0.015
7/1/1999	0.008	6/21/2011	0.089
9/27/2005	0.002		

STEP 2: SOURCE WATER TREATMENT NEEDS

The Town of Jamestown was in compliance with the LCR from its promulgation in 1991 until September 2005. As a result of the historically low levels of lead and copper during this time period and the high number of at-the-tap samples collected with low lead concentrations (0.002 mg/L) the focus is not on source water treatment but on optimizing the treatment process.

STEP 3: POTENTIAL SYSTEM CONSTRAINTS

An "optimized" corrosion control program must balance the requirements of meeting the LCR while not causing a violation of any other water quality regulations such as the Surface Water Treatment Rule (SWTR), the existing Disinfectants and Disinfection By-products Rule (D/DBPR), and the Total Coliform Rule (TCR). Several potential constraints must be addressed when evaluating corrosion control options for the Town. These are as follows:

- Changes in pH or coagulation on the production of disinfection byproducts.
- Changes in pH on the ability to comply with CT disinfection performance.
- Sequencing of corrosion control treatment on coagulation/filtration system performance.

Total Trihalomethane and Haloacetic Acid Formation - The formation of chlorination disinfection byproducts is a pH dependent reaction. Trihalomethanes, which are regulated for systems such as Jamestown, generally increase in concentration as pH increases. In general, Haloacetic Acid (HAA) formation with respect to pH is the opposite of THMs, in that HAAs tend to decrease in concentration as pH increases. With this general characteristic any pH increase to be considered for LCR compliance should not increase the formation of HAAs, and therefore not be constrained with respect to HAA formation.

The current THM MCL is 80 ug/L based on a running annual average (RAA) of the distribution system samples under Stage 1 of the Disinfectants and Disinfection By-Product Rule (D/DBPR). Under Stage 2 of the DBPR compliance will be based on the RAA of each location. Jamestown collects a single THM sample at the Highway Department garage (2 Fort Wetherill Road) quarterly. Since only one sample is collected there will be no change in the compliance calculation for the Jamestown Water Department.

Table 2 presents current THM Sample data for the Jamestown Water System

Table 2 Town of Jamestown, RI Historic THM Concentrations																		
	2007				2008				2009				2010				2011	
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
Quarterly Average	76	61	78	54	66	57	59	57	42	44	76	107	32	50	60	53	42	46
Running Annual Average				67	65	64	59	60	54	50	55	67	65	66	62	49	51	50

The current THM RAA in Jamestown is 50 ug/L, the average THM formation from 2007 to 2011 was 66 ug/L, well below the regulatory limit of 80 ug/L. As a result, relatively small increases in distribution system pH should not impact the Town's ability to meet the requirements of the Stage 2 D/DBPR.

The United States Environmental Protection Agency with Malcome-Pirnie Inc¹, developed a model for predicting THM formation as a function of several water quality parameters. Utilizing this model it can be estimated that an increase in distribution system pH from the current 7.2 to 8.2 would result in a potential THM increase in the distribution system of approximately 8 µg/L when all other parameters remain unchanged. Based on this and the historic average THM concentration of 66 µg/L it is estimated that a distribution system pH increase to 9.0 should not impact the Town's ability to meet the requirements of the D/DBPR. However THM formation must be closely monitored after any significant distribution system pH change.

Any potential changes in coagulant must not impact the Town's ability to meet the requirements of the D/DBPR. The original WTP was historically operated with alum as the primary coagulant. During this period THM and HAA concentrations were well below the regulatory limit. As a result it is not expected that a change to alum at the new WTP would result in an increase in THM or HAA levels.

The coagulation process utilizing all metal based coagulants (alum, ferric chloride, polyaluminum chloride) is a pH dependent reaction. Each coagulant has an optimum pH for turbidity and organics removal. The current coagulation pH of 6.3 produces a water low in turbidity and organics color (UVA254). Any changes in pH for corrosion control purposes must occur after the coagulation process.

Disinfection Requirements. - The disinfection performance requirements established by the SWTR establish "CT" values that must be achieved. The CT value is the product of multiplying the disinfectant concentration (C) times reaction contact time (T). The CT tables provided by the SWTR are pH dependent for chlorine as the disinfectant, and in general a higher pH requires a higher CT value for compliance.

The best means of achieving this combined goal of corrosion control and disinfection is to perform any finished water pH adjustment after "CT" disinfection has been accomplished in accordance with the SWTR. This requires adding the pH adjustment chemical after the finished water distribution pumps as is currently done.

Bacterial Regrowth. - The Total Coliform Rule requires that all water supplies meet minimum occurrence standards of total and fecal coliform in samples taken from within the distribution systems. Some water suppliers have noted an increase in bacterial growth in the distribution system after the implementation of corrosion control. In most cases however, no increase, or a

¹ Harrington, G.W., Chowdhury, Z.K., & Owen, D.M.. "Developing a Computer Based Model to Simulate DBP Formation During Water Treatment", JAWWA, 84(11), 1992

reduction in heterotrophic plate count bacteria has been observed after implementing corrosion control. It is not expected that the proposed treatment modifications will have any impact on the Town's compliance with the TCR.

Additional Consideration. In order to develop a Corrosion Control Program which does not adversely effect water customers the following considerations should be addressed:

- Wastewater quality and treatment
- Industrial customers
- Health care facilities

Wastewater Quality and Treatment. Water treatment for corrosion control of the drinking water supply will change the resulting wastewater characteristics ultimately discharged to the sanitary sewer. Some changes are beneficial improvements such as reduced metals concentrations, and perhaps increased alkalinity, but others may be burdensome on the receiving wastewater treatment works. Characteristics that potentially could have negative wastewater impacts are as follows:

- Potential increased zinc concentration if the current zinc-based corrosion inhibitor dose is increased.
- Potential increased phosphorus concentration if the current phosphate bearing corrosion inhibitor dose is increased.
- Sewer discharge pH restrictions,

Currently, the Town's wastewater is received, treated and discharged to Narragansett Bay by the Town's owned and operated wastewater treatment plant (WWTP). With respect to complying with the existing WWTP discharge permit, it is not expected that any of the likely water treatment adjustments would result in a water supply that exceeds acceptable wastewater quality limits. For example:

- Zinc orthophosphate is currently used as a corrosion inhibitor. Current dosages do not impact the WWTP's ability to comply with its discharge permit or in sludge disposal related to zinc concentrations. Any changes in zinc orthophosphate dose would be minor and should not result in compliance issues at the WWTP.
- The WWTP is not required to remove phosphorus; therefore, a slight increase in phosphorus due to an increased phosphate based corrosion inhibitor dose should have no impact.
- The WWTP permit currently allows a pH of up to 9. Any pH adjustment at the WTP for corrosion control will need to be below this maximum discharge pH.

Industrial Customers. Jamestown is a rural community without an industrial customer base. Any changes in corrosion control would have no impact to any industrial or commercial customers.

Health Care Facilities. Many health care facilities include devices such as dialysis machines which have specific water quality requirements. Additionally, patient dietary intake requirements and other health care related concerns are impacted by water supply quality. The Town's water treatment practices usually cannot address the highly specific water quality needs of specialized customers such as health care facilities. As a result of Jamestown's rural nature there are no dialysis facilities within the water system. However any proposed water quality changes should be brought to the attention of the general public and doctors offices in Town.

STEP 4: CORROSION CONTROL PRIORITIES

The results of the lead and copper sampling program in the Town of Jamestown showed that the water system's 90th percentile for lead and copper has been at or above the LCR AL for lead since September of 2005. During this time period the average 90th percentile at-the-tap lead concentration is 0.048 mg/L with a maximum of 0.094 mg/L. At-the-tap copper concentrations have always been well below the LCR AL. Because the at-the-tap lead concentrations continue to exceed the EPA Action Level of 0.015 mg/L for lead the Town must identify and implement "optimized" corrosion control treatment. Specifically for Jamestown, the emphasis of optimized corrosion control must be on reducing at-the-tap lead concentrations.

Sites in exceedance of the lead action level have been distributed throughout the Town however there has been several locations that have frequently been above the AL. These locations include:

- 25 Juniper Circle
- 16 Old Walcott St.
- 104 Southwest Ave.
- 82 Mt Hope St.
- 179 Narragansett Ave
- 73 Conanicus Ave

This data indicates that optimized corrosion control needs to be implemented at the Town's WTP and that the existence of lead service lines should be investigated and removed if found. The location of the all sites that exceeded the action level for lead is attached in Appendix A.

STEP 5: UNSUITABLE APPROACHES

Calcium hardness adjustment (precipitation) is listed in the LCR Regulations as one of the three (3) Best-Available-Treatment methods to be considered if optimized corrosion control treatment must be studied. Corrosion control through precipitation relies on the formation of a calcium carbonate precipitate to coat the interior walls of pipes to reduce the corrosion of the pipe surface. In order for this treatment technique to be successful finished water must be delivered to the distribution system slightly supersaturated with respect to calcium and carbonate. In general, a combination of several treatment chemicals may be used to form this precipitate.

Precipitation is seldom selected as the preferred approach for a New England water supply corrosion control program for the following reasons:

- Treatment practice has shown that it is often difficult or impossible to control the necessary chemistry with sufficient accuracy and consistency for success.
- Treatment practice has shown that precipitation often occurs just down-stream of the treatment works. The benefits of precipitation are seldom seen at the far ends of the distribution system.
- Excessive precipitation just downstream of the treatment works often results in a significant reductions in pipeline hydraulic capacity.
- If zinc orthophosphate is to continue to be used as a corrosion inhibitor, the pH after precipitation must be lowered through the addition of a third chemical. Phosphate and silicate based inhibitors typically provide the best performance between pH 7.5 and 8.0.

With these inadequacies and potential problems it is recommended that calcium carbonate precipitation be eliminated from further consideration.

STEP 6: EVALUATION OF VIABLE ALTERNATIVES

The United States Environmental Protection Agency (USEPA) has outlined in the National Drinking Water Regulations Sub-Part 1, paragraph 141.82 that in addition to calcium carbonate precipitation the following corrosion control treatment options should be evaluated for use:

- Alkalinity and pH adjustment (passivation).
- The addition of a corrosion inhibitor.

Currently the Town of Jamestown is utilizing the addition of zinc orthophosphate at a pH of approximately 7.0 to 7.4.

In addition recent research has indicated changes in the chloride to sulfate mass ratio (CSMR) can result in increases in lead corrosion. Any corrosion control treatment strategy must include a review of potential changes in the CSMR.

The following is a brief overview of the different chemical treatment options available to the Town. Based upon a review of this information, as well as our experience with water treatment, and a review of Lead Control Strategies² New England water system experiences, a recommended corrosion control treatment strategy has been developed and is presented in the STEP 7: SELECTED OPTIMAL TREATMENT section.

Passivation

In many cases, alkalinity and pH adjustment (passivation) have been successful in controlling at-the-tap concentrations of lead. The extent to which these parameters must be adjusted varies

² Lead Control Strategies, American Water Works Research Foundation, 1990

from system to system and is dependent upon raw water quality and distribution system characteristics. Optimizing corrosion control through passivation is typically a trial and error technique where initial pH and alkalinity goals are set throughout the distribution system and resultant lead and copper levels monitored. pH and alkalinity goals must be modified as necessary to obtain acceptable at the tap lead and copper concentrations.

There are a variety of chemicals available that will raise pH and/or add alkalinity. Sodium hydroxide (caustic soda, NaOH), and potassium hydroxide (caustic potash, KOH) are two relatively easy-to-meter liquids that raises pH but do not add substantially to the alkalinity. An advantage of potassium hydroxide is that it does not add sodium to the finished water; however, it is more expensive than sodium hydroxide. The Town currently uses potassium hydroxide for corrosion control purposes.

Calcium Hydroxide (lime, Ca(OH)₂), will raise the pH and calcium content of the finished water but also will not add substantially to the alkalinity when used alone. Lime, is purchased in dry form and mixed into a slurry for metering purposes. While lime is an inexpensive chemical, many systems avoid its use because of the relatively expensive handling and metering equipment, required, problematic handling and metering characteristics of the material, dust and housekeeping difficulties, and the possibility of erratic control of metering rates.

Sodium bicarbonate (baking soda, NaHCO₃) and sodium/potassium carbonate (soda ash, Na(K)₂CO₃) are two other dry type chemicals. In general, sodium bicarbonate adds alkalinity with only small increases in pH. Sodium carbonate is typically moderately effective in both alkalinity addition and pH increase. Both chemicals are typically prepared in a solution batch process and then metered into the water with chemical metering pumps. Like sodium hydroxide, sodium carbonate is sodium based and will add sodium in direct proportion to the applied dose. Prior to the construction of the new WTP the Town of Jamestown added potassium carbonate during coagulation with alum to control coagulation pH. The feed system is in place and could be utilized to feed potassium carbonate for corrosion control prior to entering the distribution system.

Table 3 presents a summary of the general effectiveness of the available drinking water treatment chemicals on pH and alkalinity adjustment.

Table 3
Town of Jamestown, RI
Chemicals for pH/Alkalinity Adjustment

Chemical	Effective for pH Increase	Effective for Alkalinity Addition ⁽²⁾	Contains Sodium
Sodium Hydroxide (Caustic Soda)	Yes	No	Yes
Potassium Hydroxide (Caustic Potash)	Yes	No	No
Calcium Hydroxide (Lime)	Yes	Slightly ⁽¹⁾	No
Sodium/Potassium Carbonate (Soda Ash)	Yes	Yes	Yes
Sodium Bicarbonate (Baking Soda)	NO	Yes	Yes

⁽¹⁾ If combined with carbon dioxide or acid addition, then larger alkalinity increases may be achieved.

⁽²⁾ When used alone.

Corrosion Inhibitors

Corrosion inhibitors are a group of specifically formulated chemicals. These specialty chemicals reduce corrosion by developing a protective barrier on the interior pipe wall through the formation of metal complexes. There are many manufactured inhibitors, each with their own proprietary formulation. The most common inhibitors include orthophosphate, polyphosphates, poly-orthophosphate blends, and silicates.

The effectiveness of phosphate inhibitors on lead solubility is well known; however, there is some evidence that indicates copper solubility is not reduced until very high dosages are applied. This is not a concern for the Town of Jamestown since copper corrosion is not currently a problem. Research has been investigating the potential for phosphate-based inhibitors to promote bacterial growth or a re-growth within distribution systems. Work by LeChevallier³ has indicated that the use of a phosphate-based inhibitor can result in lower coliform levels in drinking water. The Town of Jamestown currently utilizes a zinc-orthophosphate based corrosion inhibitor for corrosion control and has maintained compliance with the Total Coliform Rule indicating the use of the phosphate-based inhibitor is not resulting in bacterial regrowth in the Town's distribution system. Most phosphate inhibitors are often most effective within a pH range of 7.5 to 8.0.

Sodium silicates can be purchased in dry form known as "waterglass" or in several proprietary formulations. Sodium silicates have been shown effective in inhibiting lead and copper corrosion in many different water types. Similar to phosphate inhibitors, silicate performance is optimum when used within the pH range of 7.5 to 8.0. Silicate addition can be an alternate treatment strategy for utilities where phosphate use is not feasible. However, for Jamestown phosphate addition is not a constrained treatment method.

³ M.W. LeChevallier, Heterotrophic Plate Counts and Drinking Water Safety, World Health Organization, J. Bartram Editor, 2003

Chloride to Sulfate Mass Ratio

Recent research has indicated that the chloride to sulfate mass ratio (CSMR) in drinking water can impact lead leaching as a result of galvanic corrosion⁴. High CSMR (a higher chloride concentration to sulfate concentration) can result in lead release. Research indicates a CSMR greater than 0.58 tends to increase lead corrosion. Changes in the CSMR can result from a change in coagulant from alum (aluminum sulfate) to polyaluminium chloride or ferric chloride. Several water utilities have experienced increases in at-the-tap lead levels following a coagulant change. For example the City of Durham, NC saw lead concentrations increase following a coagulant change from alum to ferric chloride. Historically when using alum as the coagulant, the City's 90th percentile at-the tap lead concentration was <3 µg/L. Following a change in coagulant from alum to ferric chloride (removing sulfate while adding chloride and thus increasing the CSMR), 24 of 70 samples collected were above the lead AL. The city later switched coagulant to ferric sulfate (adding sulfate while removing chloride and thus decreasing the CSMR) and during the next round of LCR sampling only 1 of 157 at-the-tap lead samples were above the lead AL.

Additionally the City of Greenville, NC had been in compliance with the LCR when treating its drinking water with alum. However; after switching the coagulant to polyaluminium chloride and increasing the finished water CSMR, the next round of LCR samples indicated a significant increase in at-the-tap lead concentrations. After researching the potential cause of the lead release, the City switched back to alum for coagulation and observed a reduction in at-the-tap lead concentrations from 29 µg/L to 18 µg/L. The next LCR sampling round showed an additional reduction in distribution system lead concentration with a 90th percentile lead level of only 8 µg/L (Edwards, 2007).

In May of 2007 the Town of Jamestown replaced its aged water treatment plant that utilized an upflow clarification and multimedia filtration process to microfiltration with an immersed membrane. The original WTP used alum in conjunction with a cationic polymer and soda ash for primary coagulation. Just prior to startup of the new WTP the Town switched the primary coagulant at the original WTP to a polyaluminium chloride/polymer blend to minimize filtered water turbidity and color. The new membrane WTP has utilized polyaluminium chloride as the primary coagulant since its start up in May 2009. Table 4 presents estimates of the CSMR for treated water in the Jamestown Water System prior to and following the change to polyaluminium chloride. Because of a lack of full scale water quality data, the CSMR had to be estimated based on treated water quality data collected during pilot testing of the new WTP, typical chemical dosages and chloride and sulfate concentrations in the raw water (North Pond). Laboratory analytical results are included in Appendix C of this report.

⁴ Edwards, M, Triantfyllidou, Chloride to Sulfate Mass Ration and Lead Leaching to Water, JAWWA, Vol 99, No. 7, July 2007

Coagulant	Aluminum Sulfate	Polyaluminium Chloride
Coagulant Dose (mg/L)	35 (dry)	70
Sulfate Concentration (mg/L)	18	6
Chloride Concentration (mg/L)	14	34
CSMR	0.8	5.7

The data presented in Table 4 indicates that the CSMR was slightly above the target of 0.58 when coagulating with alum (0.8). Following the switch to polyaluminum chloride it is estimated that the the CSMR has increased by 7.1 times. Recent research indicated this increase in CSMR may be a significant contributor to the high at-the-tap lead concentrations in Jamestown.

STEP 7: SELECTED OPTIMAL TREATMENT

Specifically for Jamestown, the emphasis of improved corrosion control must be on reducing at-the-tap lead concentrations. The Town currently uses potassium hydroxide to produce a finished water pH that typically ranges from pH 7.0 to 7.4 within the distribution system. Treated water alkalinity typically ranges from 14 mg/L to 22 mg/L as calcium carbonate.

Reviews of historic at-the-tap lead and copper data, and lead solubility diagrams (Appendix B) suggest that the current corrosion control treatment strategy (pH 7.2 +/-, Alkalinity 20 mg/L, PO₄ 2.0 mg/L), should be effective in controlling at-the-tap lead concentrations as it had been in the past, indicating other factors are impacting lead corrosion.

We recommend that a multi-step approach be undertaken by the Town to achieve adequate corrosion control. The first series of steps should be to reduce the treated water CSMR by converting back to alum as the primary coagulant. Based on historical records and recent jar testing an alum dose of 30 to 40 mg/L should be adequate to minimize filtered water turbidity and disinfection by-product precursors as measured by UV absorbance at 254 nm. The new WTP was designed to be operated with alum as the primary coagulant and has all the feed facilities required for the conversion.

The second step (if required) will be to slightly increase the distribution system pH and alkalinity to the optimum range for the phosphate inhibitor.

Throughout the corrosion control treatment process, it will be important to carefully monitor both chemical dosages and water quality. There will be a period of dosage adjustments in order to optimize the characteristics of the finished water. Ultimately, the goal is to reduce the at-the-tap levels of lead and copper below the action levels.

As discussed under **STEP 3; POTENTIAL SYSTEM CONSTRAINTS**, it is recommended that any changes in corrosion control pH adjustment be made after CT disinfection performance has been achieved. This involves addition of potassium hydroxide after the finished water pump, which is after the plant's clearwell.

The following summarizes the recommended corrosion control program for the Town of Jamestown:

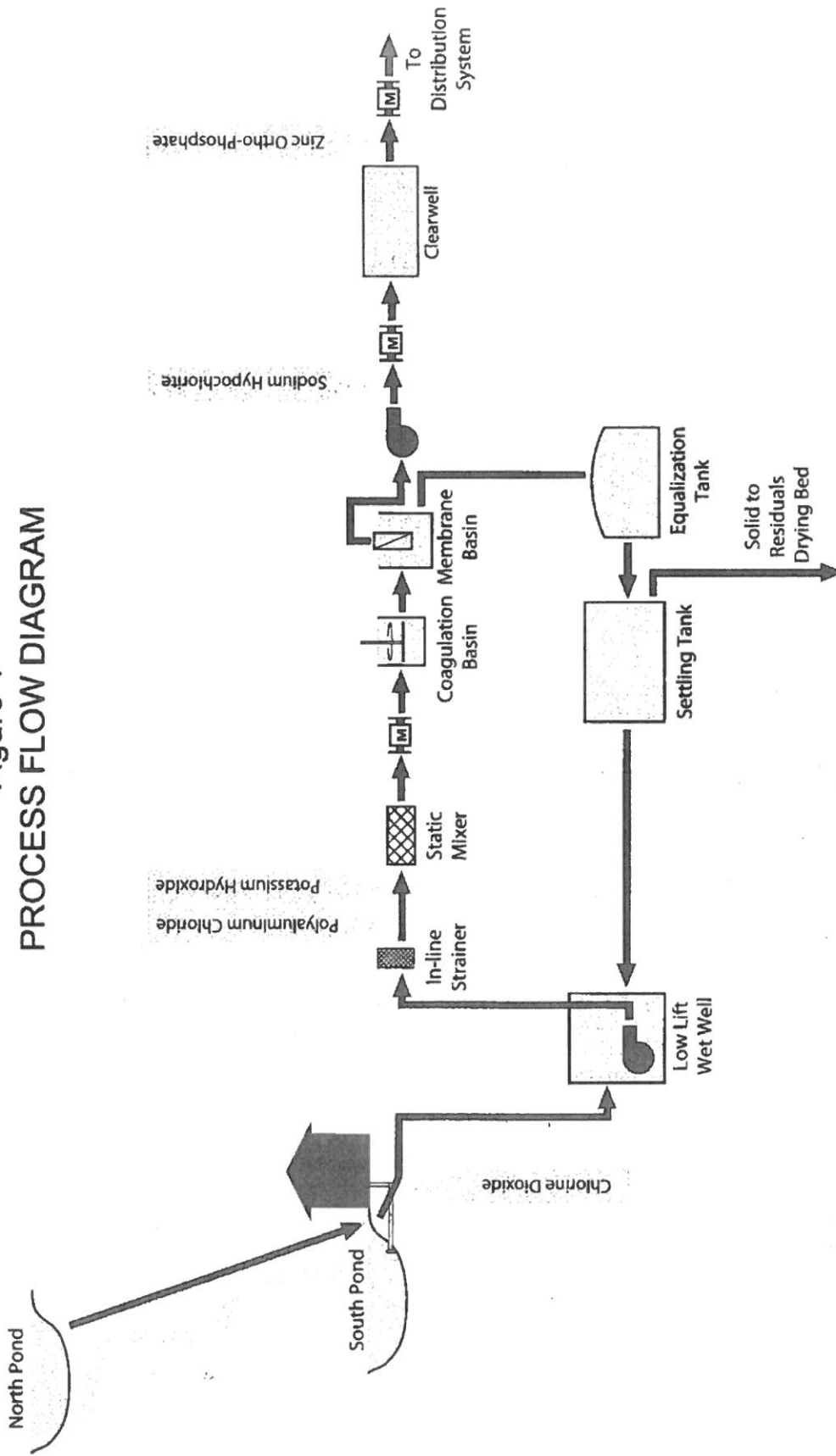
1. Replace the current coagulant (PCH-180, polyaluminum chloride) with alum. As a result of alum higher consumption of alkalinity during coagulation, potassium hydroxide will need to be added (approximately 10 mg/L) to maintain the current coagulation pH of 6.3
2. After a period of 2 months, samples for lead and copper should be taken. The Town should also consider collecting samples from three locations that have had high lead concentration in the past. Samples for at-the-tap lead concentrations should be collected after 2, 4 and 6 weeks following the conversion to alum.
3. If satisfactory compliance with the LCR is achieved and no other water quality problems are apparent, then the use of alum as the primary coagulant and the reduction of the finished water CSMR is adequate at the current treated water pH and alkalinity levels. Alum should continue to be used as the primary coagulant.
4. If switching coagulants is not sufficient within 6 months. Increase the KOH dose in the finished water following the clearwell to achieve a finished water pH of 7.5 to 8.0. Continue the use of zinc orthophosphate at the current dose of 2.0 mg/L as PO_4 . Monitor the pH immediately downstream of chemical addition, and throughout the distribution system.
5. After a period of 3 months, samples for lead and copper should be taken.

IDENTIFICATION OF LEAD SERVICE LINES AND OTHER ACTIONS

Simultaneous with implementing the trial treatment program to demonstrate the effectiveness of reducing the finished water CSMR, the Town should consider conducting a survey of each of the sampling sites that exceeded the at-the-tap AL for lead in an attempt to identify lead service lines. In association with inspecting the service line emerging within the homes, the Town should consider exposing the service line from the main to the curb stop to identify any potential lead goosenecks.

In addition, two months after switching back to alum, the Town should attempt to inspect the faucet aerators at each sampling location with elevated at-the-tap lead concentrations to verify the absence of solder collected on the screen. Lead solder within the aerator can lead to elevated at-the-tap lead concentrations.

Figure 1
PROCESS FLOW DIAGRAM



Jamestown, RI Water Treatment Plant

FAY, SPOFFORD & THORNDIKE
Engineers - Planners - Scientists

Figure 2

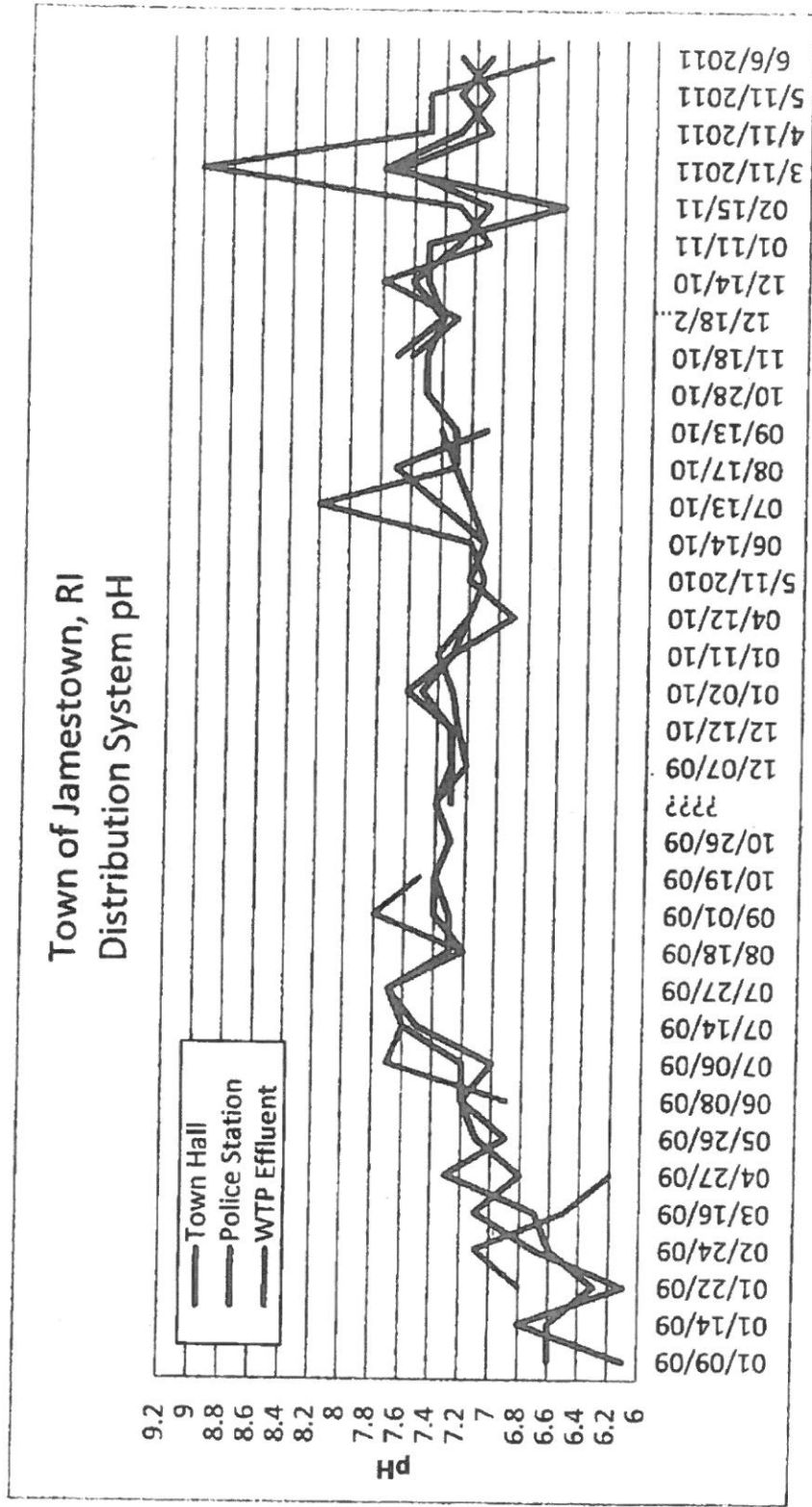


Figure 3

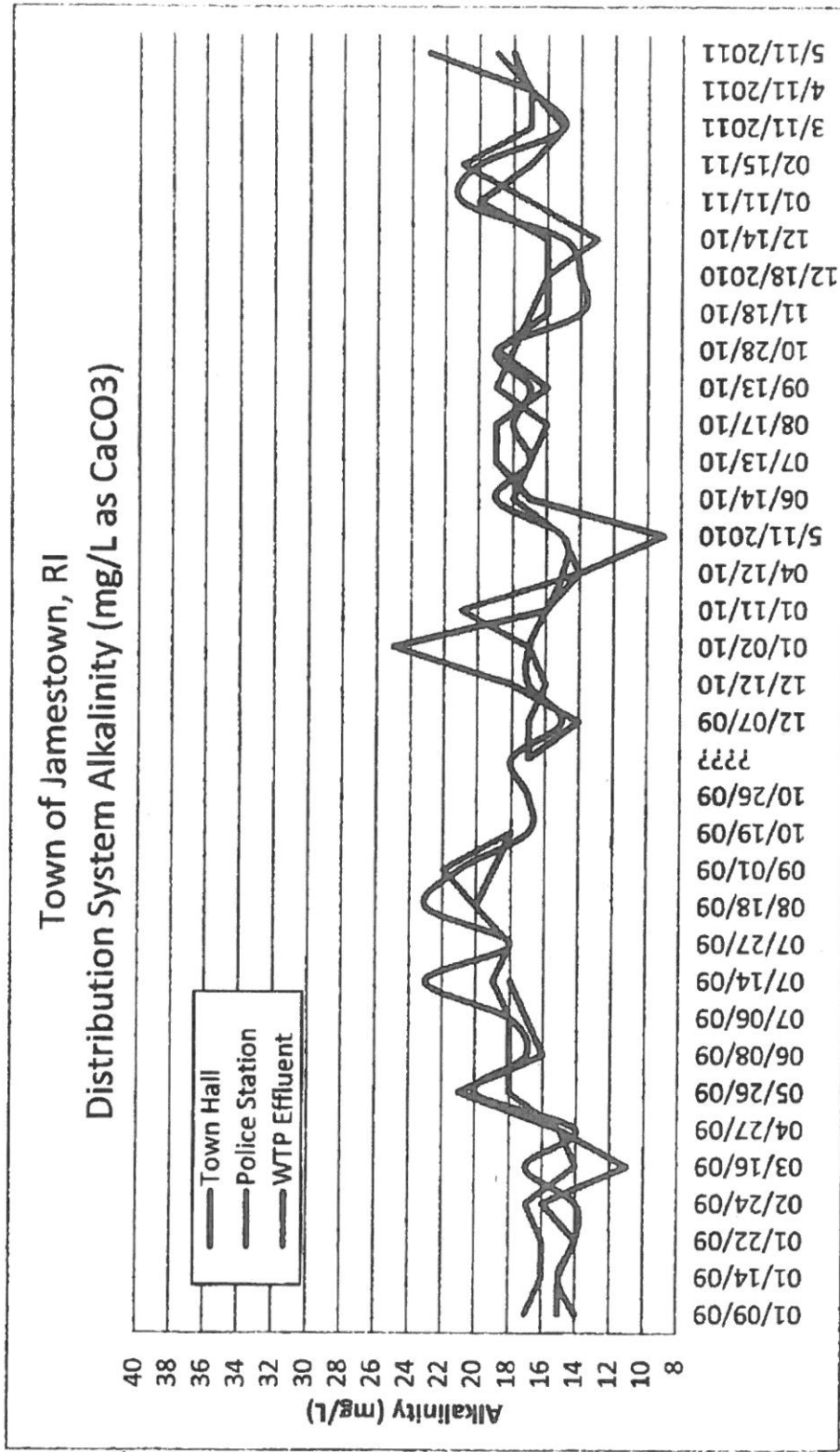


FIGURE 4
Town of Jamestown, RI
Lead and Copper Rule
90th Percentile - Lead

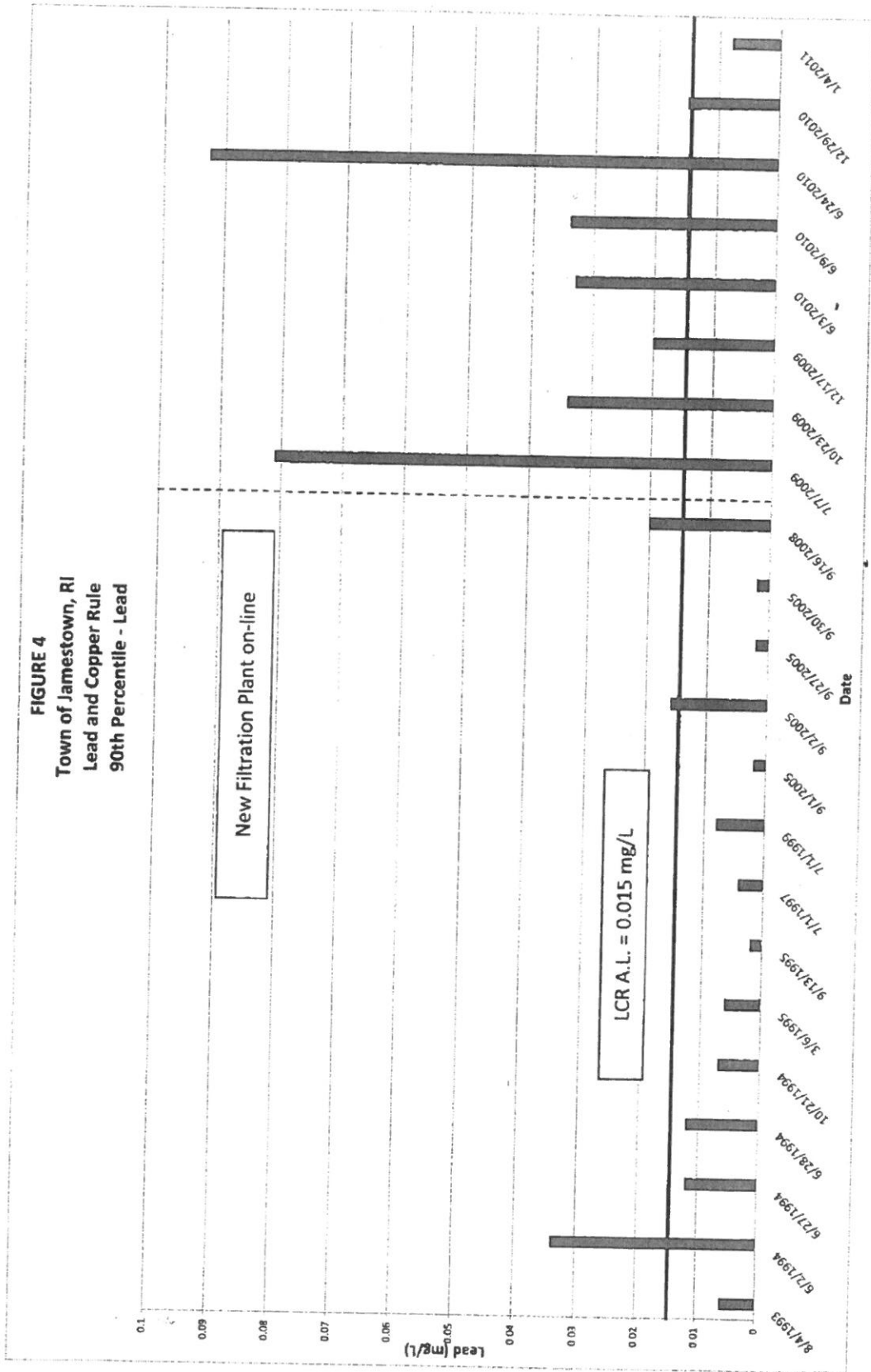
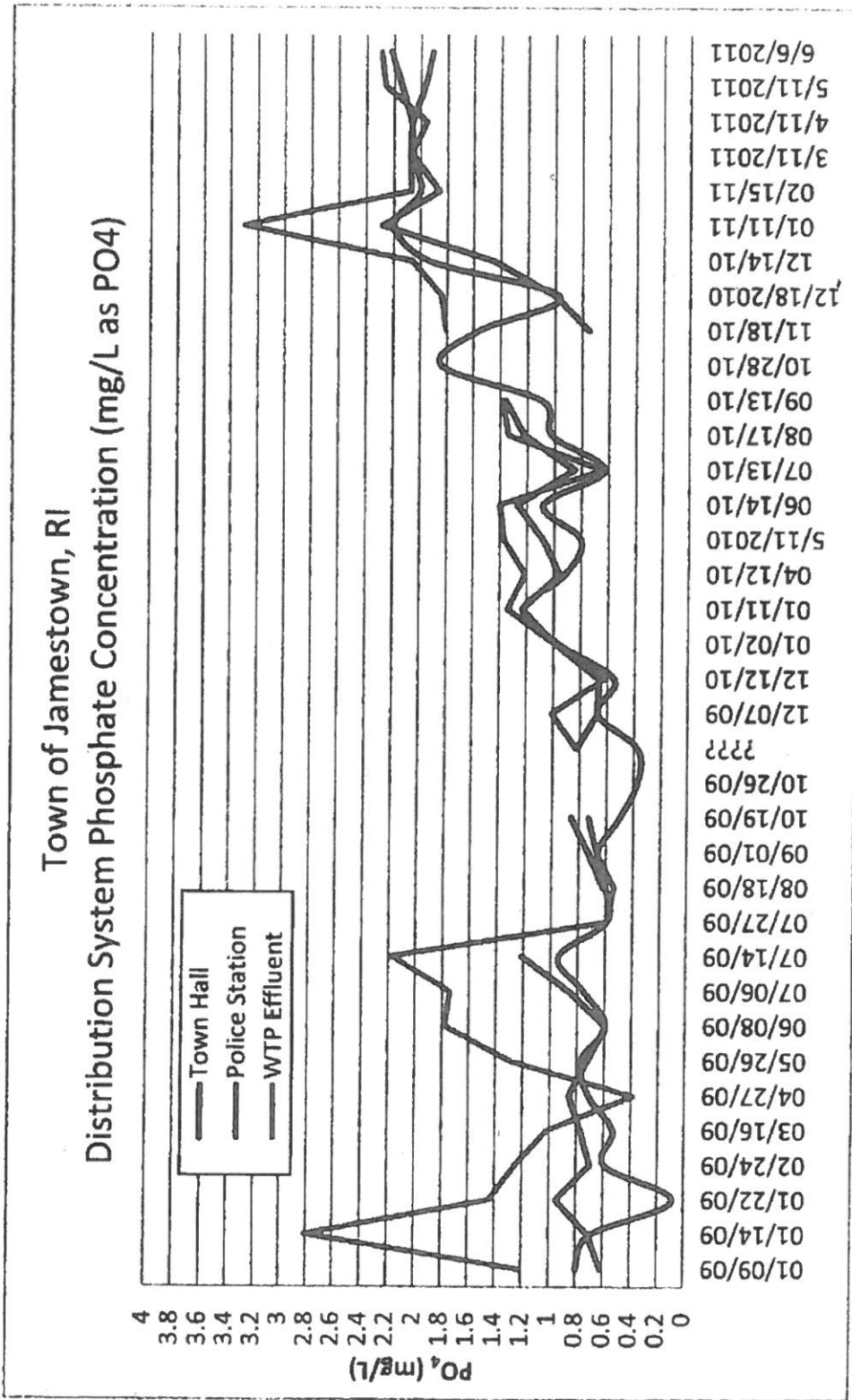


Figure 5



Appendix A

Jamestown, RI Corrosion Control Evaluation At-the-tap First Draw Lead Exceedence Locations

Date	No. Samples	No. Sites Above Lead AL	Max Lead Concentration (mg/L)	Locations of High Samples (No. of Exceedences / No. Samples)
6/21/2011	21	3	0.507	16 Old Walcott St (4/17) 25 Juniper Circle (3/15) 76 Highland Dr. (2/13)
1/4/2011	5	0	0.008	
12/29/2010	16	3	0.036	25 Bay Street (3/15) 102 Hamilton (2/14) 82 Mt Hope Street (6/13)
6/9-24/2010	10	5	0.117	16 Old Walcott St (4/17) 76 Highland Dr. (2/13) 102 Hamilton (2/14) 43 Battery Ln (1/13) 104 Southwest Ave (4/11)
6/3/2010	10	6	0.132	25 Juniper Circle (3/15) 85 Highland Dr. (1/13) 121 Conanicus Ave (2/16) 35 Hamilton (2/12) 82 Mt Hope Street (6/13) 73 Conanicus Ave (3/15)
12/17/2009	17	3	0.036	82 Mt Hope (6/13) 58 Pemberton (2/10) 27 Pennsylvania (1/8)
10/23/2009	2	1	0.034	82 Mt Hope (6/13)
7/7/2009	10	6	0.214	25 Juniper Circle (3/15) 121 Conanicus Ave (2/16) 179 Narragansett (5/13) 82 Mt Hope (6/13) 104 Southwest Ave (4/11) 73 Conanicus Ave No. 2 (1/1)
9/16/2008	10	2	0.026	179 Narragansett (5/13) 73 Conanicus Ave (3/15)
9/30/2005	2	0	0.002	
9/27/2005	8	0	0.002	
9/2/2005	11	3	0.24	179 Narragansett (5/13) 183 Narragansett (1/14) 73 Conanicus Ave (3/15)
9/1/2005	11	0	0.002	
7/1/1999	10	0	0.013	
7/1/1997	10	0	0.011	
9/13/1995	21	0	0.02	
3/6/1995	20	1	0.021	179 Narragansett (5/13) 29 Clarke Street (1/12)
10/21/1994	21	2	0.052	35 Hamilton (2/12)
6/28/1994	20	1	0.016	104 Southwest Ave (4/11)
6/27/1994	20	1	0.027	16 Old Walcott St (4/17) 25 Bay Street (3/15)
6/2/1994	22	5	0.17	16 Old Walcott St (4/17) 25 Bay Street (3/15) 179 Narragansett (5/13) 82 Mt Hope Street (6/13) 104 Southwest Ave (4/11) 71 Conanicus Ave (1/5)
8/4/1993	22	1	0.016	58 Pemberton (2/10)

Appendix B

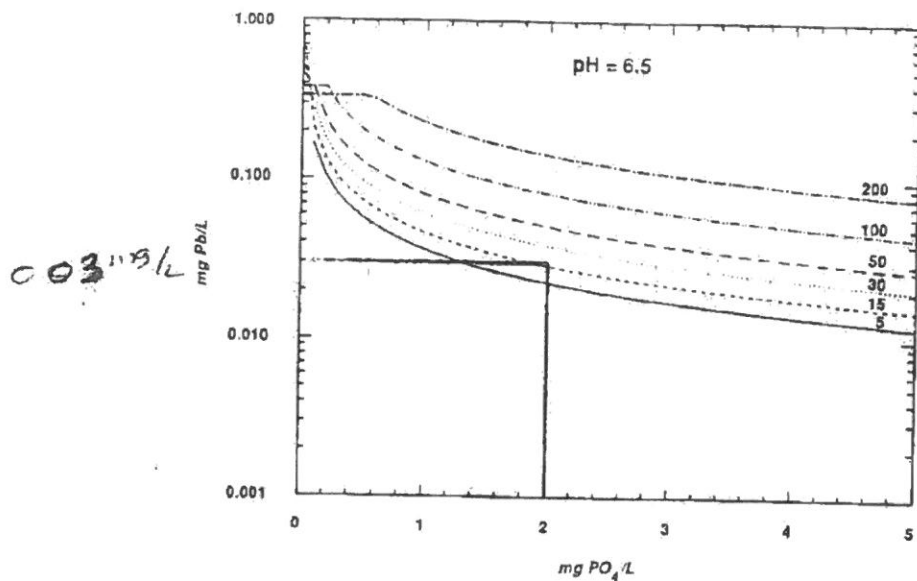


Figure 6.8A Lead solubility versus orthophosphate at various alkalinities: pH = 6.5, I = 0.005, T = 25°C

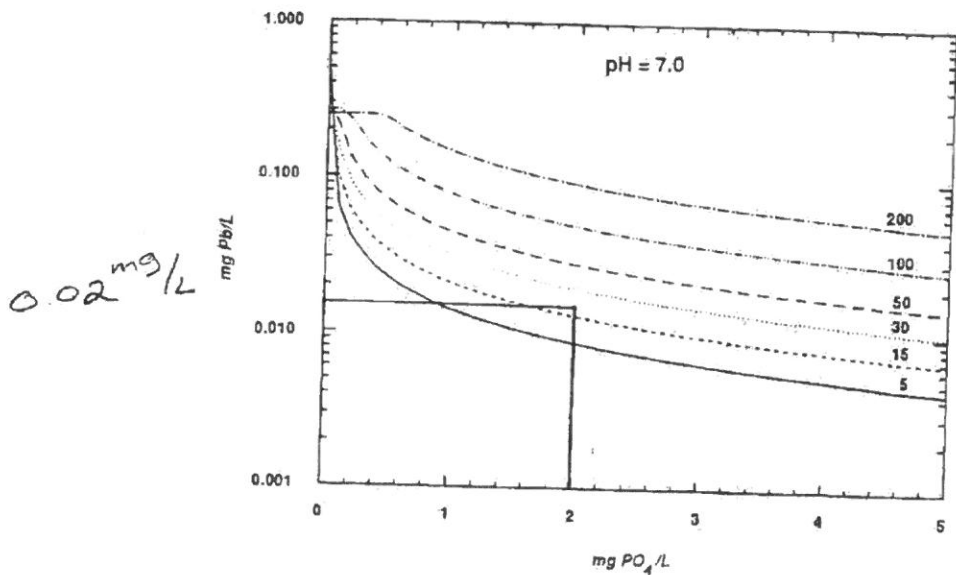


Figure 6.8B Lead solubility versus orthophosphate at various alkalinities: pH = 7.0, I = 0.005, T = 25°C

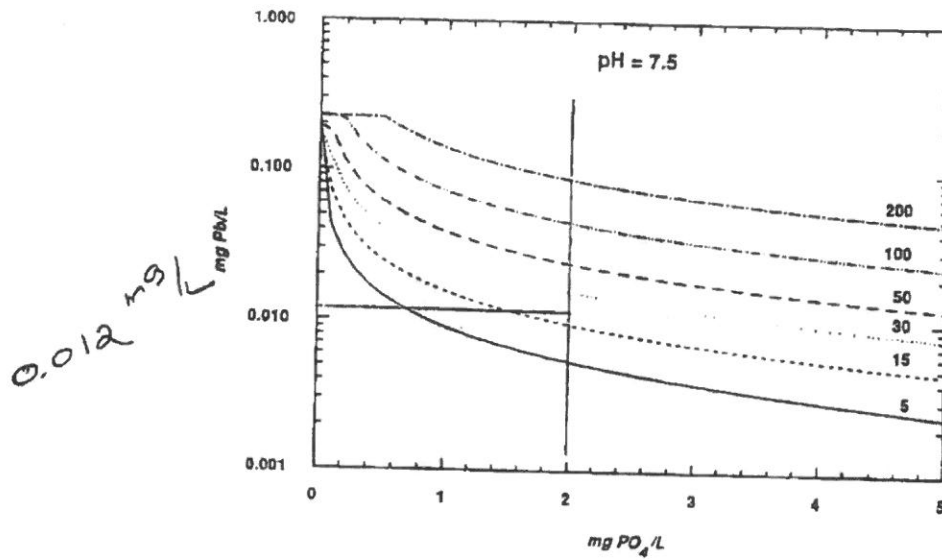


Figure 6.8C Lead solubility versus orthophosphate at various alkalinities: pH = 7.5, I = 0.005, T = 25°C

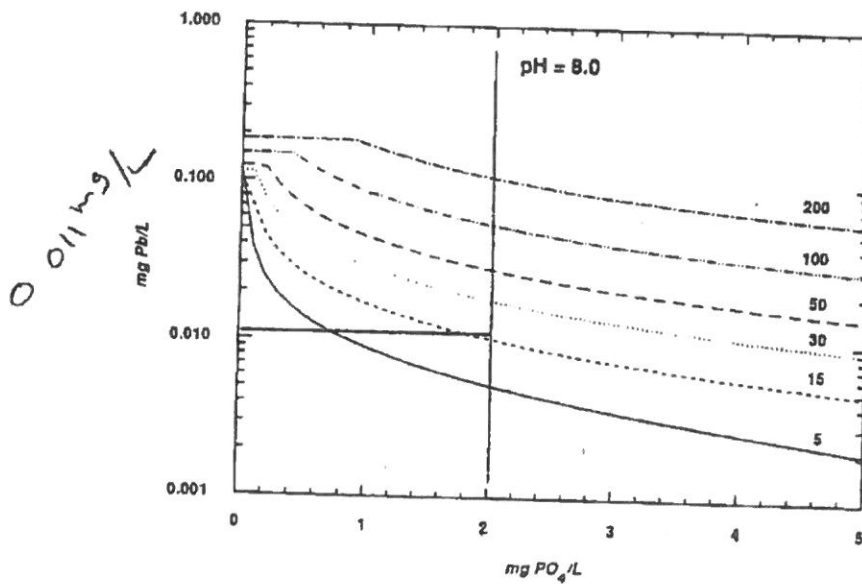


Figure 6.8D Lead solubility versus orthophosphate at various alkalinities: pH = 8.0, I = 0.005, T = 25°C

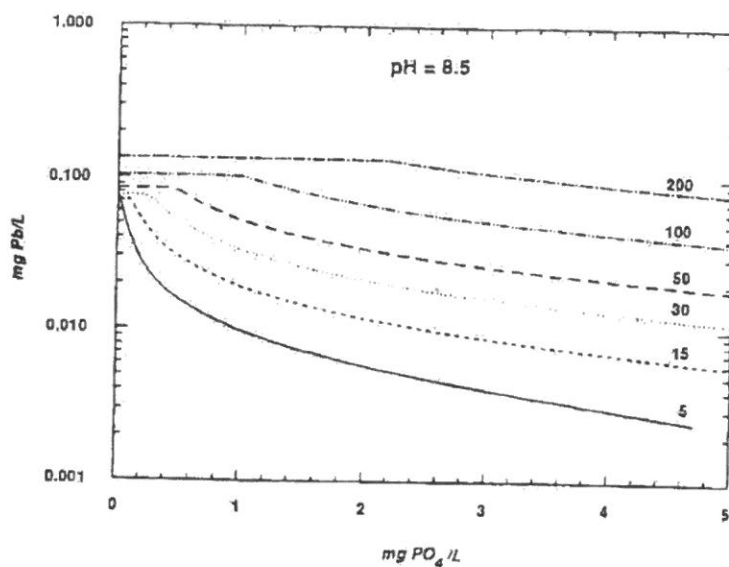


Figure 6.8E Lead solubility versus orthophosphate at various alkalinities: pH = 8.5, I = 0.005, T = 25°C

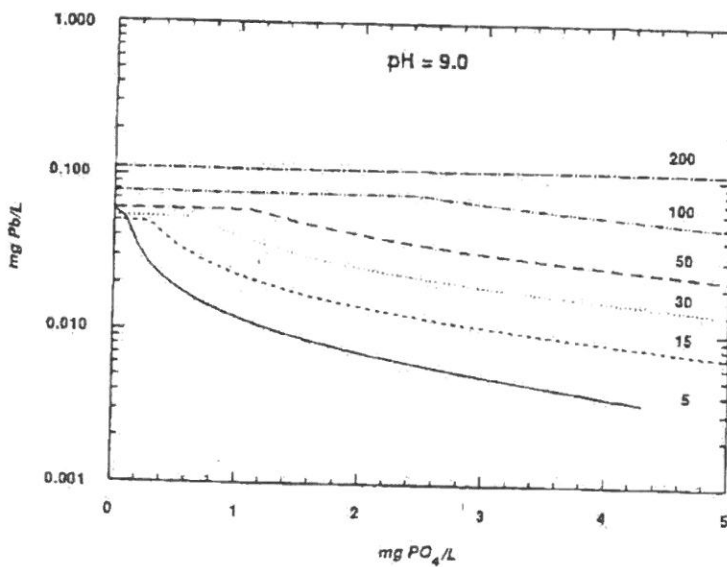


Figure 6.8F Lead solubility versus orthophosphate at various alkalinities: pH = 9.0, I = 0.005, T = 25°C

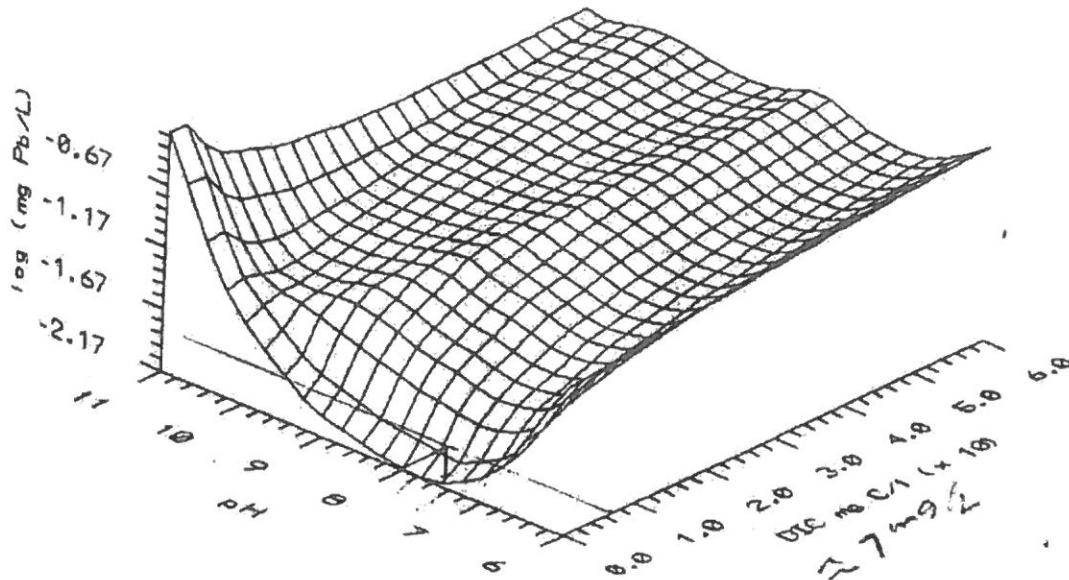


Figure 6.6 Three-dimensional diagram for lead solubility: $1.5 \text{ mgPO}_4/\text{L}$, $I = 0.005$, $T = 25^\circ\text{C}$

Computations performed using the MINTEQA2 computer program (Brown and Allison 1983) indicated that even in systems containing 150 mg Ca/L , $\text{DIC} = 50 \text{ mg C/L}$, and $\text{PO}_4 = 5 \text{ mg/L}$ at 25°C , the least soluble phase was still probably calcium carbonate.

For lead pipe, the concentration of the orthophosphate ion from the inhibitor is the most critical concern. In spite of frequent claims to the contrary, currently there is little if any analytical data (e.g., X-ray diffraction, IR spectroscopy) to support the notion that the protective films on lead pipe formed by commercial inhibitors are zinc orthophosphate. Both equilibrium solubility calculations and several reported analyses point to the film being lead orthophosphates (Schock and Wagner 1985, Gregory and Jackson 1984, Sheiham and Jackson 1981, Schock 1985). When adding orthophosphate via a formulation containing zinc, rather than potassium, sodium salts, or orthophosphate acid, consideration must be given to precipitation of zinc as basic zinc carbonate (hydrozincite, $\text{Zn}_5(\text{CO}_3)_2(\text{OH})_4$). This could potentially result in turbid water, clogging of industrial or commercial filters, formation of corrosion concentration cells under deposits, or other problems. The precipitation would also remove any inhibition of corrosion of materials that would benefit from the presence of zinc in the water. Therefore, control of pH and DIC during orthophosphate treatment is necessary from the standpoint both of reducing the solubility of lead orthophosphate solids and of controlling unwanted precipitation of basic zinc carbonate, calcium carbonate, and so on. Recent research reports from the United States (Lee et al. 1989) and Britain (Colling et al. 1987) plus those previously reviewed demonstrate that orthophosphate plus pH control can provide substantial reductions in lead leaching from pipe. There is some field evidence that zinc orthophosphate formulations might also be useful in reducing lead leaching from brass faucets (Lee et al. 1989).

Polyphosphate Addition. The addition of polyphosphate to control lead corrosion is a controversial area because of the large economic investment in the

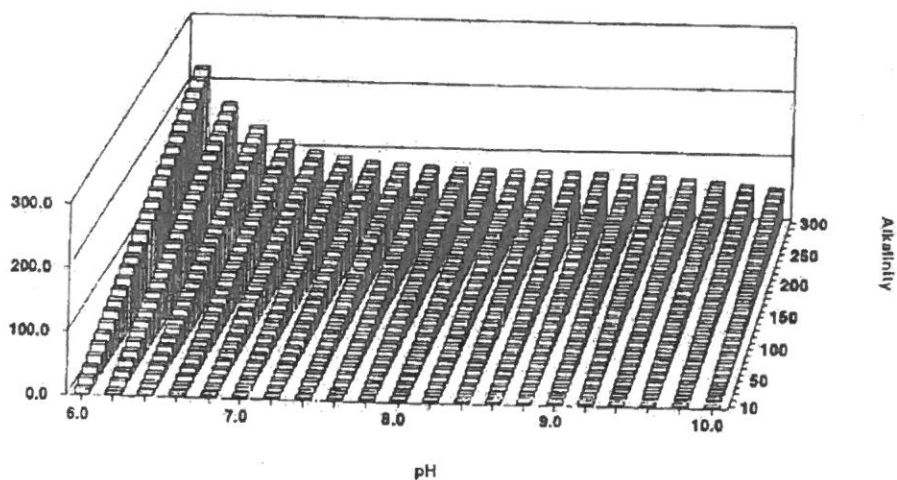


Figure 6.2 Relationship of DIC and alkalinity versus pH: $I = 0.005$, $T = 25^{\circ}\text{C}$

The steps to estimate DIC are:

1. Determine the ionic strength of the water. If a measurement of total dissolved solids (TDS) is available, the ionic strength of the water may be roughly estimated using this formula:

$$\text{Ionic strength} = 2.5 \times 10^{-5} (\text{TDS in mg/L})$$

If the specific conductance (micromho per centimeter; $\mu\text{mho/cm}$) is known, the ionic strength can be estimated using the formula:

$$\text{Ionic strength} = 1.6 \times 10^{-5} \times \text{specific conductance } (\mu\text{mho/cm})$$

A more accurate determination of ionic strength can be found in Appendix H, which takes into account the concentrations of several dissolved constituents in the water.

2. Determine the in situ pH level (pH units).
3. Determine total alkalinity as $\text{mg CaCO}_3/\text{L}$. To convert total alkalinity from equivalents per liter (eq/L) to $\text{mg CaCO}_3/\text{L}$, or vice versa, use the following equation:

$$\text{TALK (eq/L)} \times 50,055 = \text{TALK (mg CaCO}_3/\text{L)}$$

4. Select the figure from Figure 6.3A through 6.3H that has the ionic strength closest to the water in question.
5. Using the figure selected in step 4, determine the approximate DIC of water in mg C/L . If it is desired to convert DIC from moles per liter (mol/L) units to mg C/L units, use the following equation:

$$\text{DIC (mol/L)} \times 12,011 = \text{DIC (mg C/L)}$$

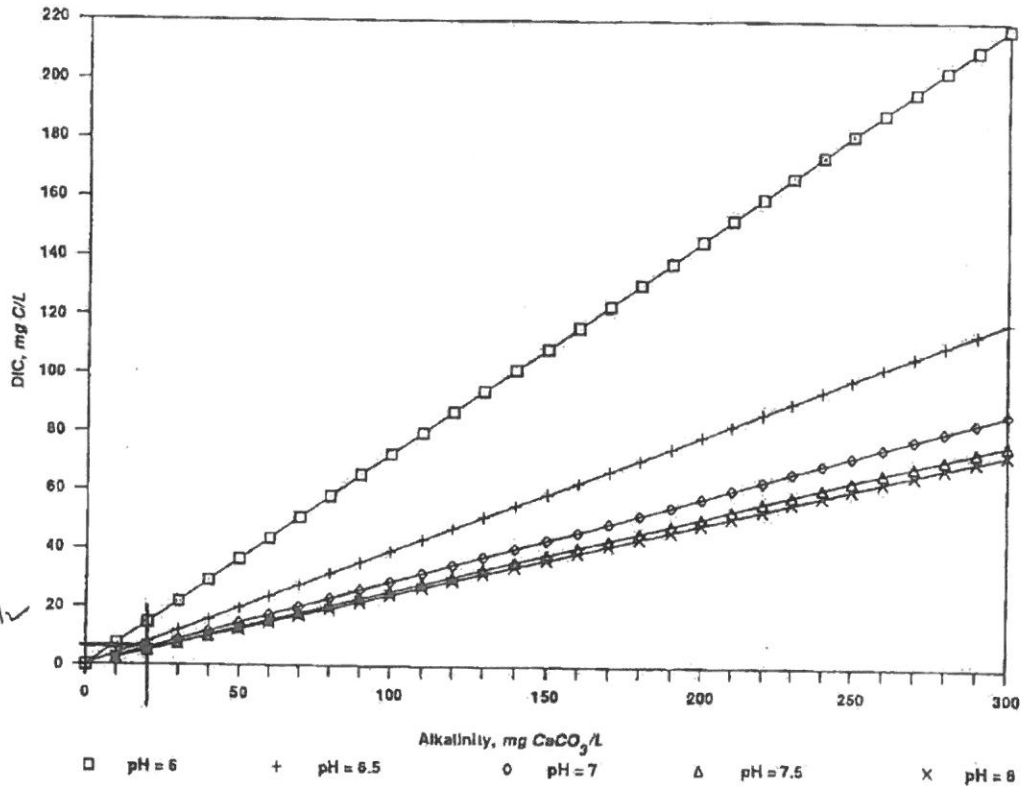


Figure 6.3A Relationship between alkalinity and DIC for various pH levels:
pH = 6–8, $I = 0.01$, $T = 25^{\circ}\text{C}$

Likewise, mg C/L can be converted to mg CaCO₃/L concentration units using the equation:

$$\text{DIC (mg C/L)} \times 8.33 = \text{DIC (mg CaCO}_3\text{/L)}$$

Orthophosphate

The form of orthophosphate present in a water supply and the solubilities of lead orthophosphate solids depend on pH. The competition of dissolved carbonate forms for lead (the formation of lead complexes) will affect the availability of lead to precipitate as orthophosphate films, adding another variable (Schock and Wagner 1985, Schock 1989a). Orthophosphates have been found to be quite effective at reducing lead solubility.

Polyphosphates

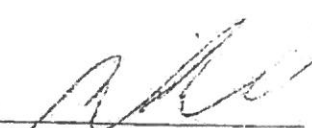
The chemistry of polyphosphates is much more complicated than that of orthophosphate. The films that are formed on the pipe are generally unknown but might even be orthophosphate (Koudelka et al. 1982). Further, the dissolved forms of the polyphosphates are not usually known but appear to be at least pH-dependent. These factors govern their complexing capacity toward lead and other metals such as calcium,

Appendix C

R.I. Analytical Laboratories, Inc.

CERTIFICATE OF ANALYSIS

Fay, Spofford & Thorndike
 Date Received: 08/24/2004
 Work Order #: 0408-12638

Approved by: 
 Data Reporting

Sample #: 002

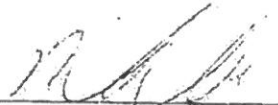
SAMPLE PERMEATE
 SAMPLE TYPE: GRAB

SAMPLE DATE/TIME: 08/24/2004 @ 11:00

PARAMETER	SAMPLE RESULTS	DET. LIMIT	UNITS	METHOD	DATE ANALYZED	ANALYST
pH	6.4		SU	EPA 150.1	08/24/2004	LKS
TOTAL COLIFORM	Absent			SM9222B 19 ed	08/24/2004	LEC
HETEROTROPHIC PLATE COUNT	2600	1	cfu/ml	SM9215B 19 ed	08/24/2004	LEC
COLOR	<5	5	Pt.Co Unit	EPA 110.2	08/24/2004	LKS
ODOR	No Odor			EPA 140.1	08/24/2004	LKS
TURBIDITY	<0.1	0.1	NTU	EPA 180.1	08/25/2004	LKS
ALKALINITY (as CaCO ₃)	5.1	1.0	mg/l	SM 2320B	08/24/2004	LKS
NITRITE (as N)	<0.01	0.01	mg/l	SM4500-NO2-B	08/24/2004	LKS
NITRATE (as N)	0.18	0.01	mg/l	SM4500-NO3-B	08/25/2004	FI
CHLORIDE	18	5.0	mg/l	SM 4500-CL B	08/25/2004	EC
SULFATE	14	10	mg/l	SM4500-SO4-E	08/25/2004	EC
AMMONIA (as N)	<0.10	0.10	mg/l	EPA 350.2	08/30/2004	BMM
SULFIDE	<0.25	0.25	mg/l	EPA 376.2	08/30/2004	EC
T. DISSOLVED SOLIDS	68	10	mg/l	EPA 160.1	08/25/2004	BMM
TOC LOW LEVEL	4.0	0.5	mg/l	SM 5310C	08/27/2004	CCP
DISSOLVED TOC	3.2	0.5	mg/l	EPA 415.1	08/27/2004	CCP
TOTAL METALS						
ALUMINUM	<0.1	0.1	mg/l	EPA 200.7	08/25/2004	JNB
ARSENIC	<0.005	0.005	mg/l	EPA 200.9	08/25/2004	KSL
CALCIUM	4.0	0.05	mg/l	EPA 200.7	08/25/2004	JNB
IRON	<0.05	0.05	mg/l	EPA 200.7	08/25/2004	JNB
MAGNESIUM	1.9	0.05	mg/l	EPA 200.7	08/25/2004	JNB
MANGANESE	<0.02	0.02	mg/l	EPA 200.7	08/25/2004	JNB
SODIUM	9.3	3.0	mg/l	EPA 200.7	08/25/2004	JNB

R.I. Analytical Laboratories, Inc.
 CERTIFICATE OF ANALYSIS

Fay, Spofford & Thorndike
 Date Received: 08/24/2004
 Work Order #: 0408-12638

Approved by: 
 Data Reporting

Sample #: 003

SAMPLE RAW
 SAMPLE TYPE: GRAB

SAMPLE DATE/TIME: 08/24/2004 @ 11:00

PARAMETER	SAMPLE RESULTS	DET. LIMIT	UNITS	METHOD	DATE ANALYZED	ANALYST
pH	6.5		SU	EPA 150.1	08/24/2004	LKS
TOTAL COLIFORM	Absent			SM9222B 19 ed	08/24/2004	LBC
HETEROTROPHIC PLATE COUNT	2000	1	cfu/ml	SM9215B 19 ed	08/24/2004	LEC*
COLOR	20	5	Pl.Co Unit	EPA 110.2	08/24/2004	LKS
ODOR	No Odor			EPA 140.1	08/24/2004	LKS
TURBIDITY	0.6	0.1	NTU	EPA 180.1	08/25/2004	LKS
ALKALINITY (as CaCO ₃)	10	1.0	mg/l	SM 2320B	08/24/2004	LKS
NITRITE (as N)	<0.01	0.01	mg/l	SM4500-NO2-B	08/24/2004	LKS
NITRATE (as N)	0.15	0.01	mg/l	SM4500-NO3-E	08/25/2004	FI
CHLORIDE	19	5.0	mg/l	SM 4500-CL B	08/25/2004	EC
SULFATE	<10	10	mg/l	SM4500-SO4-E	08/25/2004	EC
AMMONIA (as N)	<0.10	0.10	mg/l	EPA 350.2	08/30/2004	BMM
SULFIDE	<0.25	0.25	mg/l	EPA 376.2	08/30/2004	BC
T. DISSOLVED SOLIDS	72	10	mg/l	EPA 160.1	08/25/2004	BMM
TOC LOW LEVEL	7.2	0.5	mg/l	SM 5310C	08/27/2004	CCP
DISSOLVED TOC	6.2	0.5	mg/l	EPA 415.1	08/27/2004	CCP
TOTAL METALS						
ALUMINUM	<0.1	0.1	mg/l	EPA 200.7	08/25/2004	JNB
ARSENIC	<0.005	0.005	mg/l	EPA 200.9	08/25/2004	KSL
CALCIUM	4.2	0.05	mg/l	EPA 200.7	08/25/2004	JNB
IRON	0.20	0.05	mg/l	EPA 200.7	08/25/2004	JNB
MAGNESIUM	2.0	0.05	mg/l	EPA 200.7	08/25/2004	JNB
MANGANESE	<0.02	0.02	mg/l	EPA 200.7	08/25/2004	JNB
SODIUM	9.4	3.0	mg/l	EPA 200.7	08/25/2004	JNB

R.I. Analytical Laboratories, Inc.

CERTIFICATE OF ANALYSIS

Fay, Spofford & Thorndike
 Date 09/27/2004
 Work Order #: 0409-14442

Approved by: 

Data Reporting

Sample # 005
 SAMPLE DESCRIPTION: PERMEATE
 SAMPLE TYPE: GRAB

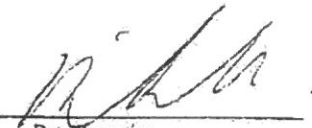
SAMPLE DATE/TIME: 09/27/2004 @ 13:30

PARAMETER	SAMPLE RESULTS	DET. LIMIT	UNITS	METHOD	DATE ANALYZED	ANALYST
pH	6.0		SU	EPA 150.1	09/27/2004	ML
TOTAL COLIFORM	Absent			SM9222B 19 ed	09/27/2004	LEC
HETEROTROPHIC PLATE COUNT	5200	1	cfu/ml	SM9215B 19 ed	09/24/2004	LEC
COLOR	10	5	Pt.Co Unit	EPA 110.2	09/27/2004	ML
ODOR	No Odor			EPA 140.1	09/27/2004	ML
TURBIDITY	<0.1	0.1	NTU	EPA 180.1	09/28/2004	ML
ALKALINITY (as CaCO ₃)	1.0	1.0	mg/l	SM 2320B	09/27/2004	ML
NITRITE (as N)	<0.01	0.01	mg/l	SM4500-NO ₂ -B	09/27/2004	ML
NITRATE (as N)	<0.01	0.01	mg/l	EPA 300.0	09/27/2004	LKS
CHLORIDE	44	5.0	mg/l	EPA 300.0	09/27/2004	LKS
SULFATE	60	5.0	mg/l	EPA 300.0	09/27/2004	LKS
SULFIDE	<0.25	0.25	mg/l	EPA 376.2	09/29/2004	EC
AMMONIA (as N)	<0.10	0.10	mg/l	EPA 350.2	10/01/2004	CCP
T. DISSOLVED SOLIDS	190	10	mg/l	EPA 160.1	09/30/2004	BMM
TOC LOW LEVEL	5.7	0.5	mg/l	SM 5310C	09/28/2004	CCP
DISSOLVED TOC	5.4	0.5	mg/l	EPA 415.1	09/28/2004	CCP
TOTAL METALS						
ALUMINUM	<0.1	0.1	mg/l	EPA 200.7	10/04/2004	JNB
ARSENIC	<0.005	0.005	mg/l	EPA 200.9	10/01/2004	KLL
CALCIUM	6.4	0.05	mg/l	EPA 200.7	10/04/2004	JNB
IRON	0.05	0.05	mg/l	EPA 200.7	10/04/2004	JNB
MAGNESIUM	2.4	0.05	mg/l	EPA 200.7	10/04/2004	JNB
MANGANESE	0.03	0.02	mg/l	EPA 200.7	10/04/2004	JNB
SODIUM	24	3.0	mg/l	EPA 200.7	10/04/2004	JNB

R.I. Analytical Laboratories, Inc.

CERTIFICATE OF ANALYSIS

Fay, Spofford & Thorndike
 Date 09/27/2004
 Work Order #: 0409-14442

Approved by: 
 Data Reporting

Sample # 004
 SAMPLE DESCRIPTION: RAW - SOUTH POND
 SAMPLE TYPE: GRAB

SAMPLE DATE/TIME: 09/27/2004 @ 11:00

PARAMETER	SAMPLE RESULTS	DET. LIMIT	UNITS	METHOD	DATE ANALYZED	ANALYST
pH	6.2		SU	EPA 150.1	09/27/2004	ML
TOTAL COLIFORM	Present			SM9222B 19 ed	09/27/2004	LEC
HETEROTROPHIC PLATE COUNT	20	1	c fu/ml	SM9215B 19 ed	09/24/2004	LEC
COLOR	120	5	Pt.Co Unit	EPA 110.2	09/27/2004	ML
ODOR	No Odor			EPA 140.1	09/27/2004	ML
TURBIDITY	1.6	0.1	NTU	EPA 180.1	09/28/2004	ML
ALKALINITY (as CaCO ₃)	10	1.0	mg/l	SM 2320B	09/27/2004	ML
NITRITE (as N)	<0.01	0.01	mg/l	SM4500-NO2-B	09/27/2004	ML
NITRATE (as N)	<0.01	0.01	mg/l	EPA 300.0	09/27/2004	LKS
CHLORIDE	44	5.0	mg/l	EPA 300.0	09/27/2004	LKS
SULFATE	<5.0	5.0	mg/l	EPA 300.0	09/27/2004	LKS
SULFIDE	<0.25	0.25	mg/l	EPA 376.2	09/29/2004	EC
AMMONIA (as N)	0.22	0.10	mg/l	EPA 350.2	10/01/2004	CCP
T. DISSOLVED SOLIDS	140	10	mg/l	EPA 160.1	09/30/2004	BMM
TOC LOW LEVEL	15	0.5	mg/l	SM 5310C	09/28/2004	CCP
DISSOLVED TOC	12	0.5	mg/l	EPA 415.1	09/28/2004	CCP
TOTAL METALS						
ALUMINUM	0.2	0.1	mg/l	EPA 200.7	10/04/2004	JNB
ARSENIC	<0.005	0.005	mg/l	EPA 200.9	10/01/2004	KLL
CALCIUM	6.6	0.05	mg/l	EPA 200.7	10/04/2004	JNB
IRON	1.4	0.05	mg/l	EPA 200.7	10/04/2004	JNB
MAGNESIUM	2.4	0.05	mg/l	EPA 200.7	10/04/2004	JNB
MANGANESE	0.08	0.02	mg/l	EPA 200.7	10/04/2004	JNB
SODIUM	24	3.0	mg/l	EPA 200.7	10/04/2004	JNB

Confirmed Present for Total Coliform and Fecal Coliform Bacteria.



Department of Health
Three Capitol Hill
Providence, RI 02908-5097
TTY: 711
www.health.ri.gov

15 January 2013

PWSID 1858419
MR. MICHAEL GRAY
JAMESTOWN WATER DEPARTMENT
44 SOUTHWEST AVE, PO BOX 377
JAMESTOWN, RI 02835

Dear Mr. Gray:

The Office of Drinking Water Quality has received and reviewed the results of your latest round of lead and copper sampling. The 90th percentile lead result did NOT exceed the action level of 0.015 ppm for the monitoring period. Please complete and return the enclosed 141-A form by 31 January 2013, and keep a copy for your records.

Your next scheduled monitoring period is 1 January through 30 June 2013. Please take 20 first-draw samples during that time. You must continue to perform Public Education, as detailed in Section 6.85, until you have two consecutive periods below both action levels.

Please refer to Section 6.85(d) for notification requirements relating to this monitoring. Remember to send me a copy of one of the notices that you send to your participants, and the certification form enclosed. A fact sheet from the US EPA is also enclosed for your reference.

Lead and Copper analyses must be conducted at a laboratory certified by HEALTH. For a list of such labs, you may call this office at (401)222-6867.

Please contact me at 222-7740 if have any questions regarding this letter.

Sincerely,

A handwritten signature in cursive script that reads "Clay Commons".

Clay Commons, Senior Environmental Scientist
Office of Drinking Water Quality

Cc: LCR file

Enclosures: EPA Form 141-A;
Sample Results Summary



Department of Health
Three Capitol Hill
Providence, RI 02908-5097
TTY: 711
www.health.ri.gov

9 July 2013

PWSID 1858419
MR. MICHAEL GRAY
JAMESTOWN WATER DEPARTMENT
44 SOUTHWEST AVE, PO BOX 377
JAMESTOWN, RI 02835

Dear Mr. Gray:

This letter replaces that of 15 June 2013.

The Office of Drinking Water Quality has received and reviewed the results of your latest round of lead and copper sampling. The 90th percentile lead result did NOT exceed the action level of 0.015 ppm for the monitoring period. Please complete and return the enclosed 141-A form by 31 July 2013, and keep a copy for your records.

ONE site exceeded the action level for lead: 27 Pennsylvania Av. Special outreach to the residents would be appropriate, to advise them on reducing their exposure to lead in drinking water, and to verify that the samples were collected properly.

Your next scheduled monitoring period is 1 July through 31 December 2013. Please take 20 first-draw samples during that time. Results must be reported by 12 January 2014.

Please refer to Section 6.85(d) for notification requirements relating to this monitoring. Remember to send me a copy of one of the notices that you send to your participants, and the certification form enclosed.

Lead and Copper analyses must be conducted at a laboratory certified by this department. For a list of such labs, you may call this office at (401)222-6867.

Please contact me at 222-7740 if have any questions regarding this letter.

Sincerely,

Clay Commons, Senior Environmental Scientist
Office of Drinking Water Quality

Cc: LCR file

Enclosures: EPA Form 141-A;
Revised Sample Results Summary

**JAMESTOWN ESTATES HOMEOWNER'S ASSOCIATION
C/O ROBERT S. POWERS, PRESIDENT
30 WESTWIND DRIVE
JAMESTOWN, RI 02835**

July 29, 2020

Jamestown Town Council
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

RE: Ownership of Westwind Drive Sewer Line

Dear Council Members:

The Jamestown Estates Homeowner's Association (the "JEHA") is comprised of 14 lot owners, all living along Westwind Drive. The purpose of this letter is to request that the Town Council formally declare that the existing sewer line on Westwind Drive (the "Sewer Line") is owned by and is therefore the responsibility of the Town of Jamestown, not JEHA. For several years, the JEHA has attempted to resolve this matter with the Town without success. The JEHA has conducted extensive due diligence on this matter. As set forth in this letter, there are numerous reasons why JEHA has concluded that the Town owns and is responsible for the Sewer Line. Any one of these reasons supports JEHA's finding.

First, as part of the review and consideration of the subdivision, the installation of a sewer line to service each of the 14 lots was presented to the Jamestown Board of Water and Sewer Commissioners (the "Sewer Board"). During an extensive review and approval process by the Sewer Board, there was no mention whatsoever in the Minutes of the various Sewer Board meetings or in the follow-up correspondence from Town Officials that the Sewer Line was to be anything other than part of the Town sewer system and owned by the Town. Specifically, the final approval by the Sewer Board for the Sewer Line does not include any provision that the individual lot owners are the owners of the Sewer Line. See the letters dated December 16, 1985 and June 19, 1986 attached.

Second, as part of our due diligence, the JEHA made an Access to Public Records Act request to the Town for all documents related to this issue. The JEHA performed a detailed review of those documents, and conspicuous by its absence is any suggestion, reference, note or other indicia of any kind that the Westwind Drive lot owners own the Sewer Line. Instead, there are multiple references to a payment made to the Town in the

amount of \$85,000 by the developers to rehabilitate the existing sewer line on Pemberton Avenue as part of the overall approval of the Sewer Line. See Affidavit from Matthew T. Marcello attached.

Third, none of the lot owner's deeds or any documents in the Town's Land Evidence Records contains any provision whatsoever regarding ownership of the Sewer Line by the individual lot owners.

Fourth, in addition to the official records being completely silent on the issue of ownership of the Sewer Line, common sense dictates that allowing a private sewer line to operate beneath a public road is a recipe for disaster. What happens when and if emergency repairs need to be made to the Sewer Line? Do the Westwind Drive lot owners need to seek approval from the Town? Where is that requirement documented? What is the procedure? One would think that the Sewer Board would have detailed these requirements as part of its approval of the Sewer Line if it was intended to be private.

Finally, it should be made clear that the Westwind Drive lot owners all pay the same sewer hookup fees as well as the annual usage fees as any other resident in the Town for being tied into the sewer. It once again defies common sense and goes against general principles of fairness that the Westwind Drive lot owners should pay the same costs and fees as other Jamestowners, yet apparently would not receive the same service if there was an issue with the Sewer Line.

For all of the above reasons, the JEHA, on behalf of all of the 14 Westwind Drive lot owners, respectfully requests that the Town formally declare that the Westwind Drive Sewer Line is owned by the Town and that the lot owners have no responsibility, financial or otherwise for the Sewer Line, other than payment of any applicable fees and usage charges assessed to all similarly situated Jamestowners. Given that this matter has lingered for too long and is potentially a shadow on the future sale of these properties, we ask the Town Council to provide its response as soon as possible. In the event that the Town is unwilling to accept ownership of the Sewer Line, the JEHA will have no other choice but to proceed with a declaratory judgment action against the Town to resolve this matter.

Thank you for your review and consideration of this matter. We would appreciate the opportunity to discuss this matter further. You may contact me at the above address or by email at r.powers@aipso.com.

JAMESTOWN ESTATES HOMEOWNER'S ASSOCIATION

A handwritten signature in black ink, appearing to read 'R.S. Powers', is written over a solid horizontal line.

By: Robert S. Powers
Its: President

**Cc: Jamie Hainsworth, Town Administrator via email at jhainsworth@jamestownri.net
JEHA Members via email**

**STATE OF RHODE ISLAND
COUNTY OF NEWPORT**

AFFIDAVIT

I, Matthew T. Marcello III, hereby state and swear based on personal knowledge to the following:

1. That I was one of the principal shareholders of Jamestown Estates, Inc., which was the developer of the subdivision on Westwind Drive in the mid-1980s through the sale of all 14 of the approved lots.
2. That I have personal knowledge of all of the permit reviews and approvals provided by the Town of Jamestown.
3. To the best of my knowledge today at no time during the review and approval of the sewer line for the 14 lots on Westwind Drive was there any agreement or condition mandated by the Town of Jamestown that the sewer line serving Jamestown Estates would be privately owned by the lot owners.
4. That the developers of Jamestown Estates, Inc. made a payment in the amount of \$85,000 in consideration of the Town of Jamestown approving the sewer line as a public sewer.



Matthew T. Marcello III



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: January 13, 2021
SUBJECT: Sewer & Water Commissioners Meeting January 19, 2021

Request Jamestown Estates Homeowners Association, Sewer line Westwind Drive, Water and Sewer Commission agenda, Discussion and or action: At the December 7th Town Council meeting, we discussed the letter dated July 29, 2020 from the Jamestown Estates Homeowners Assoc., President Mr. Robert S. Powers. The letter is a formal request for the Town to assume ownership of the force main sewer line on Westwind Drive. The fourteen homes connect to the force main and all have individual pumps. A forced main is a pressure or pumped system unlike the traditional "gravity system". The system was installed pursuant to the 1985 agreement made between the developers; Jamestown Estates Inc and the Jamestown Water and Sewer Commissioners. The Administration has researched the 1985 arrangement in reviewing documents and has obtained information from then Town Administrator Mr. Robert Sutton. We know, the Town allowed the private sewer lines to be connected into the public system at the manhole on Arnold Avenue, where it meets the southern end of Westwind Drive. This is also where the public water and sewer district north line ends. The 1985 agreement allowed this private connection by the developer upon payment of \$85,000.00 to upgrade and attach their sewer line into the manhole within the Districts system. We have no evidence the Commission took any formal action in extending the sewer district boundaries to Westwind Drive. The Town has no record of inspections, obtaining any plans or any work on the sewer line under Westwind Drive.

Recommendation from Staff: If moving towards the Town taking responsibility for the main pipe in the street only, this wouldn't have much impact. However before making the final decision we recommend doing a full inspection & assessment to determine if any repairs or upgrades are needed. If so, evaluate the cost if any of assuming ownership. It should be noted there are other force main systems within the District the Town also has not taken ownership or responsibility for. Please see attachments, from 12/7/20 meeting.



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: November 23, 2020
SUBJECT: Sewer Line on Westwind Drive

As you may recall the Town Council Members and I received a letter from the Jamestown Estates Homeowners Association, addressed to the Town Council dated July 29, 2020 signed by Mr. Robert S. Powers, President of the Association. The letter is a formal request for the Town to assume formal ownership of the sewer line on Westwind Drive that connects fourteen (14) homes with individual pumps to a central line that carries the waste water to the Jamestown Sewer Commission District line on Arnold Avenue. Mr. Powers also attended the Water and Sewer Commissioners meeting on September 21, 2020 making the same request. Members of the Committee requested the Staff look into his request.

Upon researching this issue; The Administration has reviewed two letters from the Jamestown Sewer and Water Commission, signed by then Town Administrator Mr. Robert Sutton, Planning Board Minutes all from 1985 when the developer requested the connection to the Sewer line on Arnold Avenue. It is clear the Commission granted the request; however, there is no record in any of the Administrations findings that the Sewer Commission extended the District or accepted the sewer line.

The following is clear:

- The Sewer District ends on Arnold Avenue, there are no records indicating the Commission took action to extend the District line further north of Arnold Avenue.
- No mention/request in the minutes or in the letters affirming the District intended to take ownership of the sewer line on Westwind Drive.
- Letter dated December 16, 1985 the Commission granted the request for Jamestown Estates (developer) to connect the private sewer line into the public sewer district at the Arnold Avenue manhole.
- The developer paid the Commission \$85,000.00 for upgrades to the sewer lines & manhole on Arnold Avenue to accommodate the connection from Westwind Drive.

- Each Homeowner on Westwind Drive is held responsible to install, maintain and service their individual lift pumps.
- Letter dated June 19, 1986 confirms the agreement and payment of \$85,000.00 from the developer to the Commission for work by the Sewer Department on the inflow and infiltration on Arnold Avenue, also limits to fourteen homes equipped with their own pumping system, all upon final approval by the Planning Commission.
- Stipulates any/all additional work for this subdivision is the responsibility of the developer.
- No maintenance has been performed on these lines by the Sewer Division.
- Agreement all future owners would not request public water extensions.

I have interviewed and obtained a statement of fact (attached) from Mr. Robert W. Sutton Jr., Former Town Administrator who served in that capacity from 1975 to 1992. He was very clear in stating when it was agreed to allow the fourteen proposed sub division lots on Westwind Drive to connect to the sewer system on Arnold Avenue, the Town was not taking ownership of any lines or pumps on Westwind Drive.

The meeting minutes do not reflect the Commission taking ownership of the forced main on Westwind Drive. Information from the Planning Board, Water and Sewer Commission and letters do indicate all pump systems would be privately owned. The Commission has not taken formal action on ownership of the forced main or extending the District's boundaries to include Westwind Drive.

Attachments:

Minutes of Sewer & Water Commission 12/16/1985

Letters (2) from Mr. Robert Sutton 12/16/1985 & 6/19/1986

Statement of facts from Mr. Robert Sutton 9/8/20

Map of Jamestown Sewer Commission District lines

Letter to Council by Jamestown Homeowners Assoc (JHA)/Mr. Powers 7/29/20

Affidavit from JHA by Mr. Matthew Marcello (developer- no date)

A regular meeting of the Board of Water & Sewer Commissioners was held on the above date at the Town Hall with the following members present: Councilmen Jerry McIntyre, Arthur Clarke, Kenneth Abrahamson, Anthony Vieira and Charlotte Richardson. Also present were Robert W. Sutton, Jr., Steven Goslee, Richard Z. Zimmermann, Therese Poisson.

Motion by Kenneth Abrahamson and seconded by Arthur Clarke to approve minutes of previous meeting.

Review of variance request for a variance from I.S.D.S. setback regulations. Town Administrator notified the Board that the Town had objected to issuance of variance. (Plat 14, Lot 153)

Request from Father Bolton and Dr. Yashar to extend water line approximately 200'. Motion by Jerry McIntyre and seconded by Arthur Clarke to agree to extend water line to Father Bolton due to hardship. Cost to be shared by both Father Bolton and Dr. Yashar. It was explained to the Board that the Bolton home was occupied and that the existing well had failed.

Arthur Murphy, representing Eugene Schiavone and the Bay Voyage, presented final proposal for looping water line from Bryer Avenue south on Conanicus Avenue to Emerson Road. Final contract agreement was to be worked out between Bay Voyage attorney and Quentin Anthony, Jr. Motion by Kenneth Abrahamson and seconded by Anthony Vieira to approve agreement after corrections had been made.

Matthew Marcello, representing Jamestown Estates, requested sewer extensions to 17 house lots. On the recommendation of Town officials, the Board approved the extension to Jamestown Estates under the following terms:

1. \$85,000 payment to the Board of Water & Sewer Commissioners, after final approval by the Jamestown Planning Commission.
2. Town would repair sewer line on Pemberton Avenue and construct new manhole at the intersection of Pemberton and Arnold Avenues.
3. All additional sewer work required for extension to Jamestown Estates would be responsibility of Jamestown Estates partnership.
4. Approval was for 17 house lots maximum, and each house is to be equipped with its own sewer pumping system.

Charlotte Richardson noted for the record that developers had assured the Town that individual wells for each of the 17 lots would provide the necessary amounts of water and that future owners would not be requesting public water extensions at some point in the future.

Mr. Peter Ryan reviewed with the Board the Board's original objection to the use of perimeter drains. After some discussion the Board agreed to amend original letter of objection to one of strong concern. Motion by Jerry McIntyre and seconded by Arthur Clarke to notify C.R.M.C. to amend original letter. (copy attached)

Board reviewed letter from Planning Commission regarding conversion of existing house to a three family dwelling.(Plat 9, Lot 267) Motion by Kenneth Abrahamson and seconded by Charlotte Richardson to approve 2 additional water services (total of 3) to existing home on the bases of owner committed to installing permanent water saving devices to all three residential units.

Town Administrator provided grant information on application to improve parking and beach facilities at Mackerel Cove. Motion by Kenneth Abrahamson and seconded by Charlotte Richardson to approve grant application to allow for restoration and conservation of Mackerel Cove area.

Mr. Steven Goslee reported back to the Board about condition of trees at the reservoir. He also reported that the Water Department would be initiating some action to preserve the trees, including cutting down some of the dead or dying trees.

Bills & Payroll Approved
Adjourned 9:45 PM



TOWN OF JAMESTOWN

P. O. Box 377

JAMESTOWN, RHODE ISLAND 02835

JET II

Town Hall - 423-0200

Town Offices - 423-0444

December 16, 1985

Jamestown Estates Inc.
Matthew T. Marcello III
1500 Fleet Center
Providence R.I. 02903

Dear Mr. Marcello

At the regular meeting of the Board of Water and Sewer Commissioners held on December 16, 1985 the Board unanimously agreed to accept your proposal to allow a pressurized sewer system to be extended into the proposed subdivision, JAMESTOWN ESTATES SECTION II. This extension was approved on the basis of those terms outlined in your letter to the Commission dated November 15, 1985 and discussed with you at the regular meeting on December 16, 1985.

Specifically those terms are as follows:

1. Jamestown Estates Inc. will pay to the Town of Jamestown Sewer Division \$85,000 upon final approval of a subdivision located north of Arnold Ave and presently named Jamestown Estates Section II. This total payment will be made prior to the start of any construction.

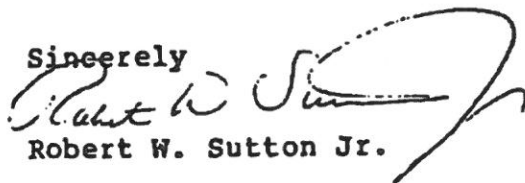
2. The Town of Jamestown will rehabilitate the existing sewer line on Pemberton Ave. approximately 855 feet between the intersections of Watson Ave and Arnold Ave and will construct a new manhole at the intersection of Arnold Ave. and Pemberton Ave. This manhole will be constructed to accommodate the new sewer system extended from the Jamestown Estates subdivision.

3. The developers will at their own expense extend the sewer system from the above designated manhole to the individual house lots in the Jamestown Estates subdivision. This work will be approved by the Public Works Department prior to construction however the Town will assume no responsibility for the cost of this work.

4. The sewer system constructed will be consistent with those pumping systems developed by "Environment One" which require individual lift pumps in each house of the proposed subdivision, these pumps to be operated and maintained by the individual home owner.

Based on these conditions the Town of Jamestown Water and Sewer Board approved extending the Sewer system. Thank you for your patience and if I can provide any additional information please do not hesitate to call upon me.

Sincerely

A handwritten signature in cursive script, appearing to read "Robert W. Sutton Jr.", written in dark ink.

Robert W. Sutton Jr.

Jamestown Estates II Feb.



TOWN OF JAMESTOWN

P. O. Box 377

JAMESTOWN, RHODE ISLAND 02835

Town Hall - 423-0200

Town Offices - 423-0444

June 19, 1986

Mr. Peter Ryan
Island Engineering
65 North Road
Jamestown, Rhode Island

Dear Mr. Ryan

At the regular June 16th meeting of the Jamestown Board of Water and Sewer Commissioners the members voted unanimously to approve the revised plans for the Jamestown Estates Section II. This approval was based on the following conditions:

1. A payment of 85,000 dollars to the Town of Jamestown for the purposes of correcting inflow and infiltration problems in the public sewer system. This payment is to be made upon final approval of the subdivision by the Jamestown Planning Commission.

2. The Town will repair the sewer line on Pemberton Ave. and construct a new manhole at the intersection of Arnold Ave. and Pemberton Ave. All additional sewer work required for the extension of public sewers to the 14 lot subdivision would be the responsibility of the developer.

3. A maximum of 14 lot subdivision and each house is to be equipped with its own sewer pumping system.

4. Each of the 14 lots will have its own individual water supply and future owners would not request public water extensions.

If you have any questions, please call.

Sincerely,

Robert W. Sutton Jr.
Town Administrator

Statement of Fact

To: Jamie A. Hainsworth, Town Administrator

From: Mr. Robert W. Sutton Jr., Former Town Administrator

Date: September 8, 2020

Re: Westwind Drive, Sewer Lines

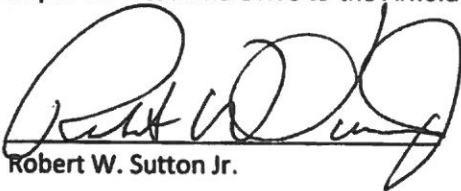
I, Robert W. Sutton, Jr. to hereby offer the following statement of facts.

During the years of 1975 and 1992 I served as the Town Administrator for the Town of Jamestown, Rhode Island. I have reviewed two letters signed by me, one dated December 16, 1985 and the other dated June 19, 1986 both letters were pursuant to a developer's request to connect a sewer line into the Towns Sewer District on Arnold Avenue for the purpose of creating house lots and a development on Westwind Drive, in Jamestown. I stand by my written words in those two letters.

At no time was there any discussion or agreement with the developer where the Town or I indicated any interest in expanding the Sewer line or District off Arnold Avenue or in this case onto Westwind Drive.

Further, I as the Town Administrator never proposed or was involved in any conversation with the developer that involved the Town taking public ownership of the extended sewer line or any indication that we planned to in the future. At no time did I have any conversation with the developer or did I indicate to the developer that the Town would accept public ownership of the sewer line extended by the developer on Westwind Drive to the Arnold Avenue connection.

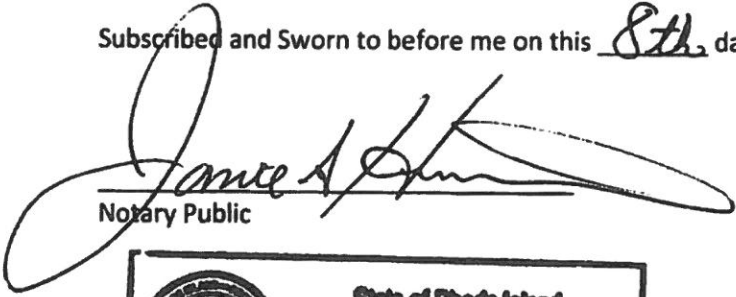
Signed:

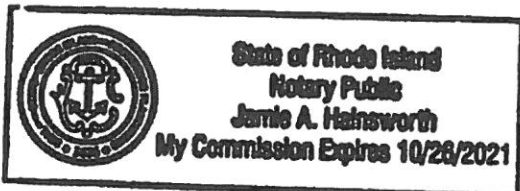

Robert W. Sutton Jr.

Date:

9/8/2020

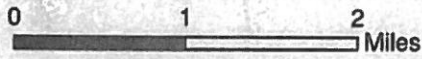
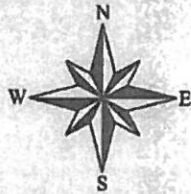
Subscribed and Sworn to before me on this 8th day of September, 2020.


Notary Public



THE TOWN OF JAMESTOWN RHODE ISLAND

APPENDIX A: JAMESTOWN URBAN WATER & SEWER DISTRICT

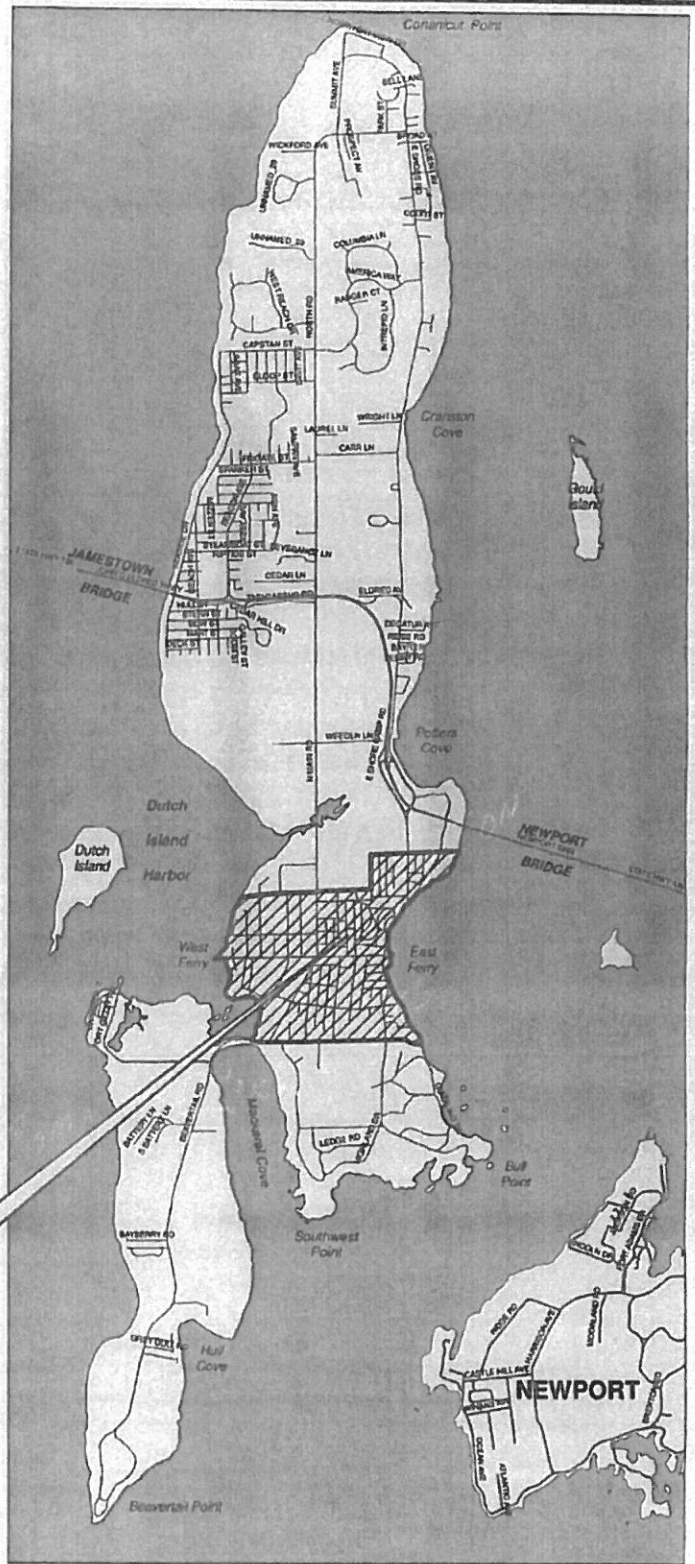


The information depicted on this map is for general planning purposes only. It may not be adequate for legal boundary definition or regulatory interpretation.

**URBAN WATER
& SEWER
DISTRICT**

Jamestown GIS
Department
JJ 11/24/09

RIGIS



Henry Donaldson
67 Pemberton Ave
January 7, 2021

Jamestown Town Council
Jamestown, RI 02835

Dear Council Members

I am writing as regards my recent water bill. You can imagine my surprise when I noticed the total amount due was \$2,058.12 for water usage of 51,000 gallons (copy attached). I contacted the town to determine if there was a problem with the meter. They had noticed the excess usage, checked the meter and found it functioning as expected during December.

Although I was gone from July 15 to Oct 15 with the house empty, my son and his family used the yard on several occasions. On one occasion he noted that a garden hose had been left on. That fact explains the excess usage for which I am responsible. However since this excess water was not discharge from the hose to the sewer I am requesting relief from some portion of the sewer usage fee. The excess sewage fee from the excess water calculates to \$753.48 (46 units excess x \$16.38)

I have currently paid the total in full. If you determine that any relief is warranted please apply it as a credit to my quarters bill.

I appreciate your attention to this matter.
Henry Donaldson 423-0643

TOWN OF JAMESTOWN

Water & Sewer Division

Plat and Lot Number: 8/767

Location: 67 PEMBERTON AVE

Account Number: 03-007019

To: DONALDSON, HENRY A
67 PEMBERTON AVE
JAMESTOWN, RI 02835

Total Amount Due:	\$2058.12
Date Due:	DUE UPON RECEIPT
Amount Enclosed:	

PMTS. CAN BE MADE BY MASTERCARD OR VISA, BY MAIL AND BY DROP BOX WHICH IS LOCATED AT THE TOWN HALL 93 NARR. AVE.

Please Remit Water Bill Payment To:
Jamestown Water and Sewer Division
93 Narragansett Avenue
P.O. BOX 377
Jamestown, RI 02835

RETURN THIS PORTION WITH PAYMENT TO THE ABOVE ADDRESS

Form: WA-02:10/01

READ INFORMATION	CHARGE DESCRIPTION	UNITS	X	RATE	=	AMOUNT DUE
Read Type : ACTUAL (Mtr#:77140168,Size:5/8)	Minimum In Adv.	1.0000		79.9400 \$/FLAT		79.94
Current Read: 435000 on 12/10/2020	Excess Water	46.0000		16.5200 \$/1000 GAL		759.92
Prior Read : 384000 on 09/08/2020	State Surcharge 1	51.0000		0.1054 \$/1000 GAL		5.38
Consumption : 51000 GAL	State Surcharge 2	51.0000		0.1664 \$/1000 GAL		8.49
	Sewer Charge - Usage	51.0000		16.3800 \$/1000 GAL		835.38
	Sewer Debt Flat Fee	1.0000		38.0200 \$/FLAT		38.02
	Sewer Debt Usage Fee	51.0000		6.4900 \$/1000 GAL		330.99
CURRENT BILL TOTAL :						2058.12

DESCRIPTION	ORIGINAL BILL	- ADJUSTMENTS	- PAYMENTS	= BALANCE DUE	+ INTEREST DUE	= AMOUNT DUE
2020-10-01 W/S	324.39	0.00	324.39	0.00	0.00	0.00
PAST DUE TOTAL :						0.00



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- | | |
|--|---|
| <input type="radio"/> Seasonal Event | <input type="radio"/> Art/Craft Show |
| <input type="radio"/> Parade | <input type="radio"/> Theatre/Film Production |
| <input checked="" type="radio"/> Race: | <input type="radio"/> Concert |
| <input type="radio"/> Bicycle/Wheelchair | <input type="radio"/> Miscellaneous Function (please explain) |
| <input checked="" type="radio"/> Run/Jog/Walk/Wheelchair | |
| <input type="radio"/> Marine Vessel | |

Name of Event: Jamestown Half Marathon

Date of Event: Saturday, September 18, 2021 Hours of Event: 7:00 am -10:30 am

Location of Event: Fort Getty & roads in town-see maps Number of people attending: 600

Name of Applicant/ Business: Rhode Races & Events, Inc.

Mailing Address: 3 Mayo Drive Business Phone #: (401) 427-7764

Warren, RI 02885

Contact Person: Karen Zyons Phone Number: (401) 427-1488

List the type of entertainment being requested, if applicable (Band, DJ, etc.) DJ

Who will the event benefit? Various local organizations

Type of Operation: (Private, State Sponsored, Non-Profit): Private

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 47-5412470 Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? Yes No

If yes, please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: 

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

Event Template: COVID-19 Control Plan

This COVID-19 Control Plan Event Template is designed to address common issues for events and other venues of assembly to reduce the risk of spreading COVID-19. An establishment may fill out this template to fulfill the requirement that it complete a COVID-19 Control Plan. If you have questions, please ask them by emailing: planquestions@reopeningri.com. Any venue of assembly, event, or activity with a designated start/end time or times (or having limited duration) must not exceed 125 people for indoor settings and 150 people for outdoor settings. Municipalities or State agencies may request to review and/or approve plans for venues of assembly, events, or activities subject to the 125- or 150-person cap with capacities greater than 100 people as part of local or State agency approval processes. Please note that social gatherings (e.g. parties, receptions, networking events) are limited to no more than 10 people whether indoors or outdoors. An exception is social gatherings in restaurants or where licensed caterers follow the restaurant guidelines, in which case they may not exceed 25 people indoors or 75 people outdoors.

Event Information

Name of Event: **Jamestown Rhode Race** Date & Time of Event: **Sat. September 18, 2021-7:00 am -10:30 am**
Event Organizer/Manager: **Rhode Races & Events, Inc.** Venue/Location: **Fort Getty & Various roads in Jamestown**
Venue/Location Address: **Fort Getty Road** Venue/Location Owner/Manager: **The Town of Jamestown, Andy Wade**
Venue/Location Email: Venue/Location Phone:
Event Organizer: **Rhode Races & Events, Inc.** Event Organizer Contact Name: **Karen Zyons**
Event Organizer Email: **karen@rhoderaces.us** Event Organizer Contact Phone: **(401) 427-7764**
Event description: **Half marathon road race**

Expected number of people attending: **Number determined by DOH guidelines in place at the time of the event**

What setting-specific guidance(s) apply to this event (and do you plan to follow)? (All guidance can be found at www.reopeningri.com)

- Outdoor Retail
- Retail
- Restaurants (e.g. for food and beverage operations)
- Recreational, Historical, Cultural, and Entertainment Establishments
- Youth and Adult Sports (e.g. for tournaments)
- Other (please specify): **Road Race**

Staffing, volunteers, vendors, and other providers. Which staff, volunteers, vendors, service providers, or others will be on-site (e.g. sanitation companies, staffing agencies, etc)? **4 Staff, 4 Volunteers, 4 Vendors**

What measures will the event undertake to ensure vendors and third-parties follow applicable guidelines?

- Included requirements in vendor and other third-party contracts that their staff will follow COVID-19 guidelines and regulations.

REOPENING RI

- Reviewed COVID-19 Control Plans of vendors and other third-parties (e.g. service providers).
- Restricted access to deliveries and other staff.
- Other: Please see attached plan

Event Map

Please attach a map of your event area and label the following:

1. Entrances and exits
2. High-traffic areas
3. Lines/queues
4. Handwashing and hand sanitizer stations
5. Buildings
6. Tents
7. Vendors
8. Food/beverage/restaurant areas
9. Seating areas
10. Performance or entertainment areas
11. Restrooms
12. Potential bottlenecks

Physical distancing and organizing personnel and event/venue layout

Please explain the venue/area where your event will occur. For large or complex venues/event layouts, please note individual spaces within the venue/area (if applicable). Please use the table below to list each space within the venue/area, its size, its capacity limit, and the number of attendees expected. *Capacity limits can be calculated using 1 person per 100 square feet for unstructured settings or areas of general circulation. Capacity of seated or structured areas is determined by the ability to maintain six-foot spacing between parties (or up to 50% of normal seating capacity, if applicable). Please note that the six-foot distancing requirement may be more restrictive than the 50% rule; the six-foot spacing requirement therefore should be considered first as you begin planning for reopening.*

Brief Description of Space within the Overall Venue/Area (e.g. ballroom A)	Indoor/Outdoor Space	Size of Space (e.g. in square feet)	Capacity of Space (in compliance with COVID-19 guidelines)	Number of Attendees Expected
Fort Getty Pavilion	Outdoor	4800 square feet		
Various Roads in Jamestown	Outdoor	13.1 miles		TBD by DOH guidelines @ event date

Entrance process, capacity and crowd control

Please use the checklist below to explain how you will ensure that the above capacity limits are maintained and the processes you will use for maintaining physical distance while entering the event area. Examples of best practices include issuing timed tickets or reservations, allowing entrance in shifts, and maintaining physically distanced lines.

- Designate staff to monitor for capacity at key spaces (e.g. entrances and exits)
- Modify advertising practices (e.g. limiting advertising); Requiring reservations in advance
- Issue tickets for designated time blocks
- Implement measures (e.g. signage and 6-foot physical distancing demarcations) to allow queues to form outside of entrance(s)
- Conduct event rehearsal/walk-through to identify unanticipated bottlenecks or high-traffic areas
- Modify hours as follows: _____



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For events with large crowds that have taken place before COVID-19 protocols were established, take measures to ensure that capacity is not exceeded, including: **Limiting reservations**

Other: _____

Ensuring physical distancing

Please indicate and describe below how the event will facilitate physical distancing (e.g. six-foot spacing, one-way customer flows, signage, designated staff) among event attendees, including in high traffic areas (e.g. entrance and exit points, lines for vendors).

Designate staff to monitor for physical distancing at key spaces (e.g. lines, identified bottlenecks)

Designate one-way customer flows

Designate six-foot distancing (e.g. using signs, stanchions, chalk, tape, or other means) in queues and other spaces where distancing will be hard to maintain.

Allow for additional space

Move or rearrange furniture or stations

Please provide additional details here: **Please see our attached plan**

Minimizing access by COVID-19-positive or symptomatic individuals

Communicate with employees, volunteers, vendors, service providers, and attendees about the need to stay home if they test positive for, have been exposed to, or have symptoms of COVID-19. (Please retain a copy of this communication or communications.)

Established screenings can be conducted verbally, by app, by phone, or by another method of the venue or organizer's choosing including, if necessary, the posting of an informational poster that communicates the screening requirements. Describe your screening process and the communications that have been or will be issued instructing them to stay home if they test positive for, have been exposed to, or have symptoms of COVID-19:

Supplement screening questions with temperature checks (optional).

Implement other procedures. Please describe them here (and attach extra pages if needed):
Please see our attached plan

Face masks and coverings

To ensure compliance with face covering requirements, you have (check the boxes to certify):

Inform event staff, volunteers, vendors, and attendees of the requirement to wear face masks or cloth face coverings.

Procured cloth masks (or surgical masks) for all employees and volunteers.



REOPENING RI

- Distribute cloth face masks (or procedure masks) to all employees (including volunteers) who need one at no cost and have a plan to distribute additional face masks as the need arises (e.g. in the event of loss or damage).
- Establish a protocol or process for requiring mask wearing among event staff, volunteers, and attendees:

- Implement other procedures. Please describe them here (and attach extra pages if needed):
Please see our attached plan

Preparing for and responding to a positive case or outbreak

To ensure proper management of a positive COVID-19 case or outbreak, you have (check the boxes to certify):

- Developed a plan to retain contact information (name, phone number, time onsite) of employees, volunteers, third-parties, vendors, and attendees for the purposes of contact tracing
- Agreed to call the Rhode Island Department of Health (RIDOH) immediately upon being informed of a positive case among your employees, volunteers, third-parties, vendors, or attendees at 401-222-8022, or 211 after hours, so they can assist in contact tracing and provide further instruction.
- Developed a COVID-19 sick policy and communicated it to employees, volunteers, third-parties, vendors, and attendees. (Please retain a copy of this communication or communications.)
- Assigned a minimum of one representative to work with RIDOH on testing, contact tracing, case investigation, isolation and quarantine, and any other follow-up related to outbreak containment. Please identify that representative here and update this information on this form if it changes:

- Planned to minimize/isolate the number of people interacting with one another at the event in order to reduce the number of people who would be required to quarantine in the event of a positive case.
 - Created timed shifts where employees, volunteers, third-parties, vendors, and attendees do not overlap
 - Segregated employees, volunteers, third-parties, vendors, and attendees into “pods” by space/zone or shift to reduce the number of people who interact with one another.

Please provide additional details here:

Please see our attached plan

- Prepared your company to respond to a positive case or outbreak in the workplace by, for example:
 - Review the general business guidelines with personnel and agreeing to call RIDOH in the case of an outbreak or positive case.



REOPENING RI

- ┆ Ensure sick policies accommodate any required quarantine/isolation of the personnel “team” or “pod” in which a positive case is located.
- ┆ Close a portion or entirety of the workspace for a thorough cleaning.
- ┆ Describe your plan for identifying and managing employees, volunteers, third-parties, vendors, and attendees, including those in a “team” or “pod,” if or when someone tests positive for COVID-19 (and attach extra pages if needed):

- ┆ Implement other procedures (attach extra pages if needed):

Handwashing and Hand Sanitizer

To ensure proper cleaning and decontamination of the workspace, you have (check the boxes to certify):

- ┆ Instructed workers to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes, after cleaning, after removing gloves (where applicable), and after using the restroom.
- ┆ Made hand-washing facilities with soap and running water available to employees, volunteers, vendors, attendees, visitors, or customers, or will be providing hand sanitizer (with at least 60% alcohol content) that can be used for hand hygiene in place of soap and water. (Sanitizer is an option only if hands are not visibly soiled.)
- ┆ Developed procedures for monitoring the supply of soap and/or hand sanitizer and replenishing it as needed.

Cleaning and decontamination

To ensure proper cleaning and decontamination of the workspace, you have (check the boxes to certify):

- ┆ Made a plan to sanitize commonly touched surfaces and areas frequently.
- ┆ Required of vendors (e.g. in their contracts) and other third parties to sanitize all high-touch surfaces and shared objects frequently.
- ┆ Made a plan for or arranged for cleaning of the establishment/venue at least once per day. In addition, made a plan to comply with RIDOH regulations and Centers for Disease Control and Prevention (CDC) guidelines. Please describe your plan for such cleaning here (and attach extra pages if needed):

- ┆ Implemented new procedures to ensure cleaning and disinfecting of work surfaces, including equipment, tools and machinery, delivery vehicles and areas in the work environment, including restrooms, break rooms, lunch rooms, meeting rooms, and drop-off and pick-up locations in



REOPENING RI

compliance with CDC guidelines. Please describe your procedures here (and attach extra pages if needed): _____

Implemented other procedures. Please describe them here (and attach extra pages if needed):

Communication with employees, volunteers, attendees, and vendors

To make sure you, your employees, and other participants have a shared understanding of how to operate during Rhode Island's phased reopening, you have (check the boxes to certify):

- Shared information with your employees, volunteers, attendees, vendors, and other third parties to remind them of the requirement to stay home if they are sick and inform them of sick-time policies.
- Posted signs or posters describing the rules for wearing of masks, physical distancing of six feet between parties, and specifying, at the entrance of facilities, that sick individuals should stayhome.
- Determined the steps you will take upon learning of an employee, volunteer, attendee, vendor, or other third party who has tested positive for COVID-19, including how you will work with RIDOH to identify which individuals will need to be quarantined and how you will communicate this information to other employees, volunteers, attendees, or vendors while respecting health privacy laws.
- Communicated this information to employees, volunteers, attendees, vendors, and other third parties in their preferred language or easiest mode of communication. (Please retain a copy of this communication or communications.)
- Discussed with or distributed information to employees and other participants about how the company will address employee concerns. (Please retain a copy of this communication or communications.)
- Implemented other procedures. (Please describe them.)

Staying up to date on guidance

To ensure that you stay up to date on the guidance that is being issued by the State both in general and regarding events, venues, or related business settings, you will (check the boxes to certify):

- Consult <http://www.reopeningri.com/>, the RIDOH website, and Governor's Executive Orders on a weekly basis or whenever notified of the availability of new guidance.
- Stay in touch with industry association(s) or chamber(s) of commerce regarding your industry's guidance or pledge pertaining to business operations. Please fill in the name of at least one industry association or regional RI chamber of commerce: _____

If you have questions regarding your local industry associations or chambers of commerce, please email: planquestions@reopeningri.com.





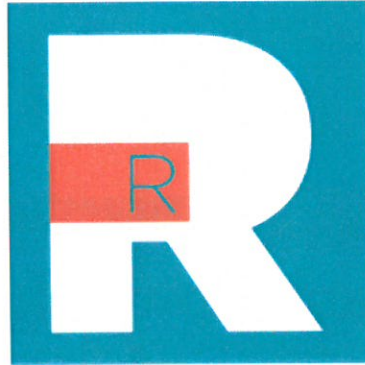
Jamestown Rhode Race
September 18, 2021
Covid-19 Operations Plan



Karen Zyons, Susan Rancourt, Owners

info@rhoderaces.us

(401) 427.7764



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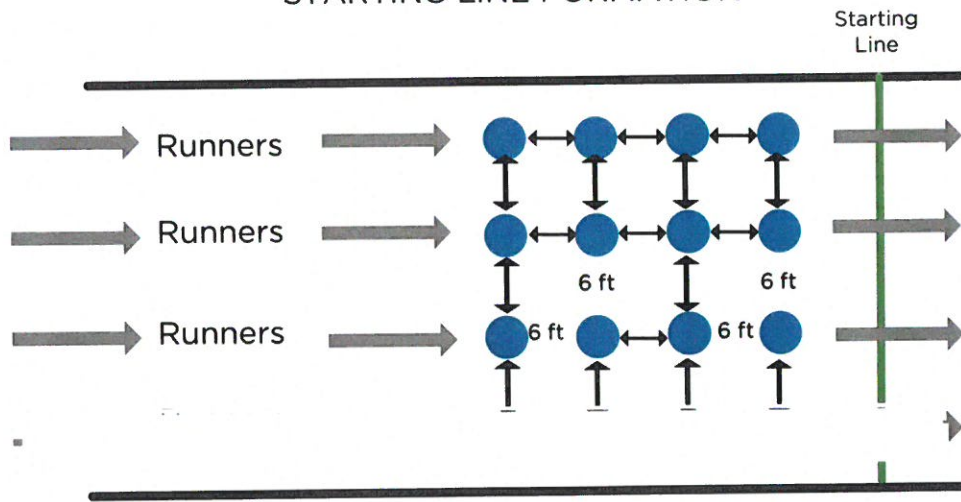
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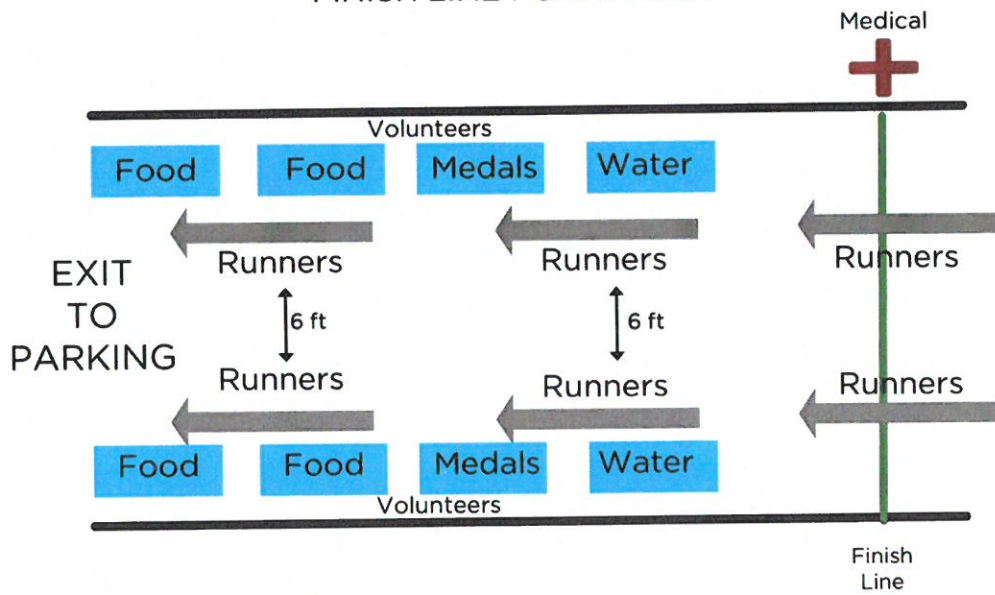
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STARTING LINE FORMATION



FINISH LINE FORMATION





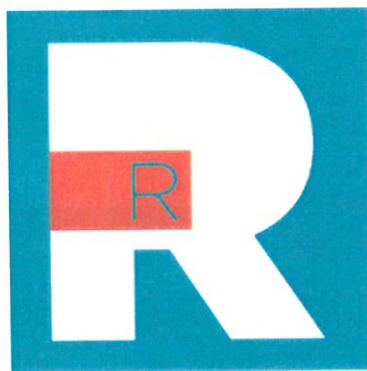
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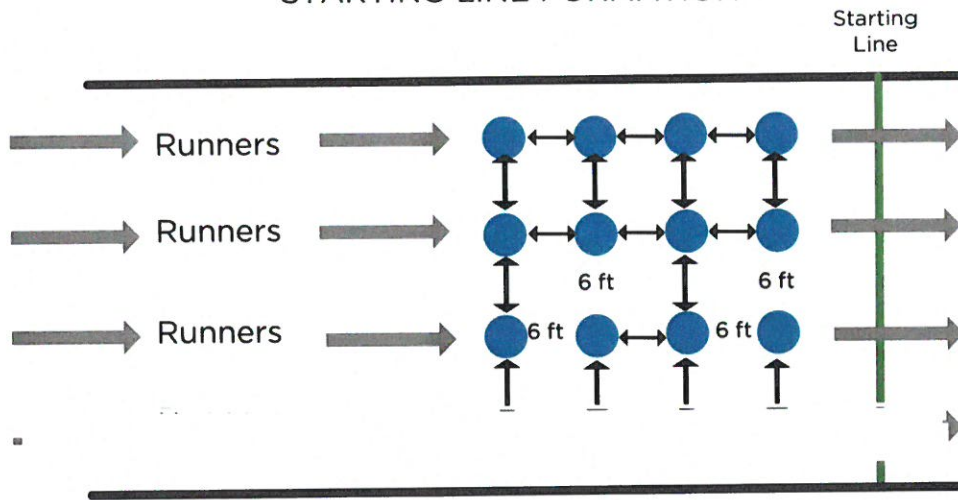
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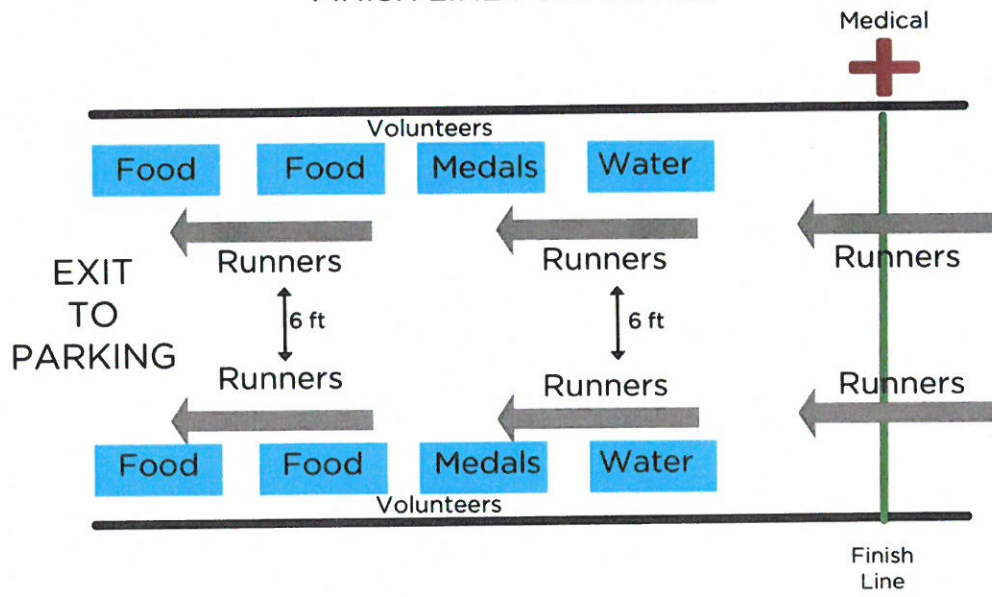
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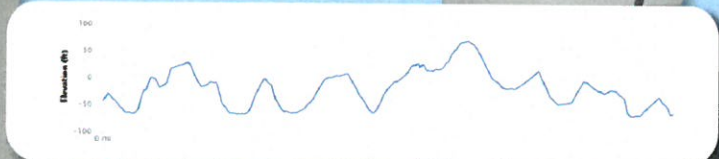


FINISH LINE FORMATION





- 26 MILE MARKERS**
-  **WATER STATION**
-  **RESTROOMS**
-  **ON COURSE NUTRITION**





Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: January 13, 2021
SUBJECT: Report for Town Council Meeting January 19, 2021

Jamestown Chamber of Commerce, request use of Town Municipal Parking Lot, Narragansett Avenue during the 2021 Season due to Covid-19: Consent Agenda: The Jamestown Chamber of Commerce sent a letter to the Council dated September 21, 2020, requesting the use of the municipal parking lot on Narragansett Ave. They are asking to continue businesses use of the parking lot during Covid -19 restrictions, possibly until December 2021, in conducting safe outdoor dining and related activities. Request authorization to sign the attached agreement with the Chamber.

“Take it Outside” Grant update: As previously reported the Town received a grant of \$45,000.00 through the Covid-19 relief funding for this initiative. We have purchased two 35’ X 35’ canopies, lighting, planters, propane heaters, smaller portable tents & other miscellaneous items. Some of which will be installed in the municipal lot by DPW before March 1st enabling maximum use by the businesses and organizations. Some items obtained will be available for loan to businesses/chamber upon request.

Budget preparation for F.Y. 2021-2022: Our Finance Director is hard at work in preparation of the budget, her and I will continue concentrating on every line item with the Department leaders. If you have any inquires or ideas, please get them to her or I, the earlier the better.

Finance Department Report: Annual Financial Report – Fiscal Year Ended June 30, 2020 in accordance with RIGL § 45-10-4, the FY2020 Audited Financial Statements have been forwarded to the respective State agencies to meet the December 31, 2020 deadline. Hard copies will be provided to the Council and subsequently posted online. Tina would like to schedule a workshop review of the FY2020 Financial Statements, with Paul Dansereau, representing Baxter Dansereau & Associates for the February 1, 2021 meeting. As well as a workshop with the Council and School Committee to be held at 6:00 p.m. for the February 1st meeting.

Street Light upgrades: The street lighting upgrade project has been advertised for bidding. This project replaces all of our current street lights with L.E.D. technology, this

also changes the ownership of the new lights to the Town. The bid award will cover both the replacement and maintenance of the lights by the selected vendor. The recommendation for the award is anticipated to be in February.

Bike Path Project update: The construction phase of the bike path from North Road, across the reservoir dam and continuing to Eldred Ave is complete. Only a few minor items remain and will be done as the winter weather permits.

Fiber Optic I.T. Capital Improvement Project update: With the cooperation of some mild winter days the fiber optic line was installed from the police station to the D.P.W. complex, last week by D.P.W. and Mike Glier. Hopeful that the good weather continues, they will continue on this project installing the line from the library to the water department and then from the library to the schools.

Golf Course Building Project, F.Y.I. update: Despite a two-week Covid-19 setback, the building project is progressing nicely and all expectations that we will be moving into the building before April 1st. Staff and I are working on the addendum to the lease with the tenants and a policy for civic use as well. We also expect to remove the former building in the next two to three weeks, once the electric is turned on in the new facility.

Building Official vacancy, F.Y.I.: As previously reported Chris Costa left the position on January 8th. We advertised for the position and are in the process of interviewing and hopefully filling the position very soon.

Parks and Recreation Director, vacancy F.Y.I.: Andy Wade announced last Friday he is leaving this position on January 22nd. We will work on the vacancy.



Covid-19 Status, FYI: The virus cases continue to rise everywhere unfortunately Jamestown as well. The Staff continues to limit in person meetings by encouraging all other uses of communications and business and if needed by appointment only. The Town Offices remain open with many recommended precautions.

January

<i>Sun</i>	<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>	<i>Sat</i>
					1 New Year's Day Town Hall Closed	2
3	4 Town Council Interviews 5:00 Town Council Meeting: 6:30 pm	5	6 Housing Authority 10am (PA) Planning Commission 7 pm	7	8	9
10	11	12 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	13 Probate Court 9 am Town Council Agenda & Bills Deadline @ Noon Harbor Commission 7pm	14 Traffic Committee 6 pm Town Council Packets	15	16
17	18 Martin Luther King Day Town Hall Closed	19 Town Council Interviews 5:30 Town Council/Water & Sewer: 6:30 pm	20 Planning Commission 7 pm	21	22	23
24/31	25 Board of Canvassers 7 Pm	26 Zoning Board of Review 7pm	27 Town Council Agenda & Bills Deadline @ Noon	28 Town Council Packets	29	30

2021

February

Sun	Mon	Tues	Wed	Thu	Fri	Sat
	1 Town Council Meeting: 6:30 pm	2	3 Probate Court 9 am Planning Commission 7pm	4	5	6
7	8	9 Conservation Commission (CR) 7pm	10 Housing Authority 10am (PA) Harbor Commission 7pm	11	12	13
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January 2021

Recreational Trails Program Grant Request Addendum to the Application

D. Planning Consistency:

Jamestown Comprehensive Community Plan:

Hull Cove Beach Access Trail is listed as a Priority 1 Public Access Right of Way in both the Jamestown Comprehensive Community Plan and the Jamestown Shoreline Access and Rights-of-Way Report. This is defined as "sites of greatest importance and priority for public access... and can support the most people... and have the highest priority for maintenance".

ACTION PLAN

Natural and Cultural Resources Action Plan:

Policy # 2:

Encourage land management that provides opportunities for public waterfront access.

Action Item:

- a. Implement recommendations and periodically review the Parking Committee's "Report on Public Shore- line Access and Right-of-Ways in Jamestown"
- b. Maintain a current R.O.W. inventory.
- c. Actively seek outside funding for enhancement of selected right-of-ways.

RI State Comprehensive Outdoor and Recreation Plan(SCORP)

The SCORP states as the State Role that the overarching responsibility of the State in outdoor recreation is to assure that an adequate system of conservation areas, parks, developed facilities, and other recreation opportunities are available to residents and visitors. This is accomplished through planning, direct operation of facilities, and financial and technical assistance to municipalities and non-profits. The State sets overall goals and policies for outdoor recreation, conservation and open space directly through the State Guide Plan and indirectly through the approval of Community Comprehensive Plans.

The improvement project at Hull Cove Beach Access Trail is consistent with all four main goals of the SCORP:

Goal 1: Invest in new and improved opportunities for outdoor recreation to meet the public's needs.

Goal 2: Strengthen, expand and promote the statewide recreation network while protecting natural and cultural resources as well as adapting to a changing environment.

Goal 3: Ensure sustainable operation, maintenance and management of the statewide outdoor recreation network.

Goal 4: Improve access by removing barriers and enhancing information and communication systems.

Other element of consistency between the Hull Cove Beach Trail Access project and the RISCORP is as follows:

Policy 1.1 Strengthen connections between health and outdoor recreation.

In our culture, we are amid a health crisis of our own making, which results from chronic inactivity. One of the best available cures is outdoor recreation but sadly many people either do not or cannot take advantage of outdoor facilities. Strengthening the connection between health and outdoor recreation, raises awareness of this issue and improves the likelihood of good healthful behaviors.

Action Item: C. Assess equipment and trails in parks and provide upgrades and creative designs that support use and access by people of all fitness and ability levels.

This action item is led by RIDEM and supported by Municipalities with an ongoing timeframe.

Policy 1.3 Incorporate targeted additions to our recreational infrastructure – build where there are demographic and geographic gaps and ensure equal access to high quality opportunities.

Overall, Rhode Island outdoor recreation system brings a wide range of excellent opportunity. Targeted additions are needed to fill the gaps and address access limitations.

Action Item: B. Identify and prioritize needed boating and fishing access site additions and improvements and fund their completion.

This action item is led by RIDEM and supported by Municipalities with an ongoing timeframe.

Expand and enhance shoreline access by acquiring and developing key access points in coordination with improvement and expansion of facilities

This action item is led by RICRMC, RIDEM and supported by Municipalities with a medium-term timeframe.

Policy 2.1 Ensure that outdoor recreation facilities are built and operated in a manner that provides for the protection of natural and cultural resources.

Much of our outdoor recreation system depends on high quality natural surroundings and cultural resources. Build and operate outdoor recreational facilities in a manner protects natural and cultural resources.

Action Item: A. Promote preventative maintenance, sustainable designs, and other practices that will reduce maintenance costs while conserving natural resources

DEM

This action item is led by RIDEM and supported by Municipalities with an ongoing timeframe.

Policy 4.4 Use signage displays and related information technology to improve communication about proper use of outdoor recreation.

Lack of easily available information about how to properly use outdoor recreation facilities can result in user conflicts and major inconveniences. Easy-to-read displays on site with references to readily accessible online information will facilitate the use of our outdoor recreation system.

Action Item:

B. Erect educational signage to encourage responsible behavior in outdoor resources.
This action item is led by RIDEM and Municipalities with a short-term timeframe.

D. Better designate public shoreline access sites through signage and information online for the rules of use

This action item is led by RICRMC and supported by Municipalities with a medium-term timeframe.

Policy 4.5 Provide for an outdoor recreation network that is fully accessible to potential users.

Fairness and equity are critical tenets in the delivery of outdoor recreation opportunities. A universally accessible outdoor recreation network is the desired goal.

Action Item:

A. Address public shoreline access in municipal comprehensive plans with ideas to improve physical access to public rights of way

This action item is led by RIDEM and supported by Municipalities with a medium-term timeframe.

B. Provide new/enhanced recreational opportunities for people with limited mobility that go beyond adherence to the Americans with Disabilities Act.

This action item is led by RIDEM and supported by Municipalities with a long-term timeframe.

E. Project Description:

Presently the Hull Cove Right-of-Way consists of an unimproved, well used dirt path running from the parking lot off Beavertail Road to the beach at Hull Cove. The trail is used by hikers, walkers, fishermen/women, beach-goers, surfers and passive recreationist to access the cove. Due to the historic use of the trail, no vegetation except some grass at the edges exists in the trail. The trail is compacted due to years of use and is at the edge of the adjacent wetland.

Freshwater wetlands encroach into the trail from adjacent lot 5, owned by the Conanicut Island Land Trust. This has been verified by Applied Bio Systems, Inc. in 2006. Due to the wet nature of the area "users" have historically placed wooden pallets, logs and scrap lumber along the trail to facilitate access. These structures pose a hazard to those using the ROW and may present a liability for the Town. The Town removed all the debris several years ago but they are slowly being placed again by users to navigate the wet terrain. The Conservation Commission has made improvement of this ROW a priority to safeguard and improve public access to the shore, and to better protect the wetland system through which the trail passes.

A CRMC assent was applied for and granted in August 2009 for this project (see attached), where state tolling extended the approval until 2017. The Town received a RIDEM Recreational Trail Grant in 2012 for \$80,000. The previous approval proposed an elevated walkway with helical pile footings and stipulated the walkway be elevated no more than 3 feet. The Town could not build the path with the budget submitted and so the funding was returned to RIDEM. Today, the town anticipates utilizing staff to build the sections of the walkway in place without footings, therefore being more environmentally friendly.

Our goal for this project is to provide an environmentally sensitive and handicap accessible wooden boardwalk across the wetland area and along the existing public right-of-way to Hull Cove. The proposed handicap accessible boardwalk, which includes a lip for safety of wheelchairs and a viewing platform at the end, will be 6 ft. and approximately 450 ft. long.

A new CRMC application and permit will be required. Meetings with both RIHPHC and CRMC indicated there are no cultural resource issues at the project site and that CRMC would be accommodating to any future submission as they understand the use history and regional importance of this beach access right of way.

Additional improvements proposed at this site include: Improvements and the addition of 2-3 spaces in the existing 4 car parking lot; Graveling the parking lot; new split rail fencing around the parking lot; and, signage indicating the recreational facility, and the rules for use.

**State of Rhode Island
Department of Environmental Management**

Recreational Trails Program Grant Request
Large Project Grant (\$25,000 to \$100,000)

Project Name: Hull Cove Beach Access Trail

Grant Amount Requested: \$ 67,600.00

A. Proposed use of grant

Grant funds will be used for (check all that apply):

- Maintenance and repair of existing trails
- Development and rehabilitation of trailside and trailhead facilities or amenities
- Construction of new recreational trails

B. Applicant Information:

Applicant:

Town of Jamestown

Federal Employer Identification Number

(FEIN): 05-6000202

Street address: Town Hall, 93 Narragansett Avenue

Town: Jamestown

Zip code: 02835

Contact person:

Lisa Bryer

Contact person e-mail address:

lbryer@jamestownri.net

Contact person telephone number:

401-423-7209

C. Trail Description & Project Location – Please attach a project map and locus map

Trail name:

Hull Cove Beach Access Trail

Trail location (plat/lot, city/town and nearest road):

Town of Jamestown, Access by paper street off Beavertail Road and Plat 12, Lot 138

Ownership of the land where the trail will be located:

Town of Jamestown

Length and width of trail to be created or improved: 450 feet

If trail to be created or improved is a segment of a larger trail, what is total length of larger trail?

User groups (hikers, equestrian, mountain biking, etc.) that the trail will benefit?

Will be used by hikers, beach-goers, surfers, fishermen/women, handicap, passive.

Is the proposed trail ADA accessible? Yes No

Are there any restrictions on public access or limitations to public use? Yes No

If yes, please explain.

Are fees charged for use: Yes No

If so, provide details on fee structure.

D. Planning Consistency

Does this project implement a specific action in the Local Comprehensive Plan? If so, please provide citation.

Please see attached addendum for response to this item.

Does this project implement a specific action in the SCORP or other State Guide Plan or regional plan? Is so, please provide citation.

Hull Cove Farm is listed in the RI SCORP on the "Public Park and Recreation Area" Map. Please see attached addendum for further response to this item.

E. Project Description:

What is the purpose of this project?

Please see attached addendum for response to this item.

What will the grant funds be used for? Include details such as signage and amenities.

Funds will be used for lumber to self-built the walkway. Other site amenities include: re-graveling and expanding the existing parking lot by 2 cars; New split rail fence along the parking lot; a bike rack; trash receptacle; and, signage near trail head.

Describe how this project provides environmental benefits such as protection or restoration of water quality or habitat.

This project will provide an above ground walkway, on an existing right-of-way, to the beach. The new walkway will prevent further compaction and degradation of the wetland, which the trail traverses through.

Describe how this project strengthens connections between health and trail-based recreation.

This trail is intermittently used due to its flooding potential. This walkway will increase use of the trail for all including handicap users. This will provide a positive health benefit to the all existing and future users.

Describe the maintenance plan for the Trail. Identify who will maintain the Trail.

The Jamestown Recreation Department will check the trail weekly and will maintain the trail as needed including structural integrity, fallen trees, and trash.

F. Scope of Work

Proposed Scope of Work	Timeline (Start & Finish)
Receive authorization to proceed from RIDEM	March-April 2021
Secure permitting, CRMC etc.	Spring 2021
Bid lumber, supplies and site amenities	Summer 2021
Begin construction	October 2021
Submit for reimbursement	Winter 2022

G. Budget - Items not listed in the budget may not be eligible for reimbursement

Task	Total estimated cost	Proposed funding sources	
		Grant (up to 80%)	Match funding (up to 20%)
Permitting	\$ 1,500.00	\$1,200.00	\$300 - Town
bidding project	\$ 1,000.00	\$800.00	\$200 - Town
Lumber/building materials/labor	\$60,000.00	\$60,000	0
labor	\$21,600.00	0	\$21,600.00 - Town
Site Amenities	\$7,000.00	\$5,600.00	\$1,400.00 - town
	\$91,100.00	\$67,600.00	\$23,500.00

TOTALS

Provide details on the source of match (volunteer labor, in kind materials, local appropriation, etc.

The Town of Jamestown Parks and Recreation Department and the Department of Public Works will conduct all the labor for construction of the walkway, parking lot improvements, split rail, trash receptacle, bike rack and sign installation. The Funds are from TofJ Capital Funds allocated towards right of way development and maintenance.

H. Design & Permitting

Please describe any anticipated design and permitting work involved in this project. Include wetland, cultural resources, and/or endangered species review as well as architectural engineering services. If a pre-app meeting has taken place, please provide date and attach meeting notes.

- 1) CRMC permitting required (previous 2009-2017 application has lapsed)
- 2) Cultural Resources not required per on-site meeting and testing with Charlotte Taylor RIHPC (Date unknown but subsequent to previous RTG award in 2012).
- 3) Walkway design attached.

I. Project Assurances

By signature of its authorized representative below, the applicant certifies that if awarded a Recreational Trails Grant for this project, it will comply with the program requirements: 1) Diligently manage and execute the project to deliver the specified results within the project period and budget. 2) Operate and properly maintain all public-use facilities developed pursuant to the project. 3) Not discriminate in the availability and usage of any public facilities developed pursuant to the project. 4) Comply with all applicable state and federal laws.

Authorized Representative

Date

Jamie Hainsworth, Town Administrator

Print name, title

Municipal Project Endorsement (if applicable)

By signature of its authorized representative, the City or Town certifies its endorsement of and support for this project, and agrees to assume responsibility for the Project Assurances made under the item above, should the applicant fail to perform or comply with same.

I certify that there is sufficient funding available to complete this grant project in advance of State Reimbursement.

Chief Elected Official

Date

Nancy Beye, President, Town Council

Print name, title

January 13, 2021

Ms. Carol Murphy
Office of Water Resources
235 Promenade Street
Providence, RI 02908

Re: Town of Jamestown Rules and Regulations Governing the Administration and Enforcement of the Freshwater Wetlands Act

Dear Ms. Murphy,

In response to the request for feedback on the proposed rules governing the administration and enforcement of the Freshwater Wetlands Act, the Jamestown Town Council, jointly with the Town's Conservation Commission, respectfully submits the following commentary.

As background, in 2019 Jamestown officials attended and spoke at the public hearing and then in July 2019, Jamestown officials met with RIDEM officials to discuss our concerns and island specific needs to the then-proposed wetlands rules. More recently, Town officials have delved into the amended regulations and participated in both the November 23, 2020, and January 6, 2021, Zoom meetings/hearings held by RIDEM. We are grateful for RIDEM's understanding to Jamestown's unique geology, hydrologic and environmental conditions. Jamestown has been talking with Little Compton and other communities that rely on wells and OWTS and stand in support of our combined comments.

Before commenting on the proposed wetlands rules, we would like to emphasize that we do feel that wetland regulation and enforcement is best accomplished at the state level. Jamestown previously provided greater protection to our wetlands through town ordinance with success but RIDEM has greater environmental expertise to implement such regulation.

We believe that healthy freshwater wetlands and groundwater quality are critical for the 50% of Jamestown's population who live outside the Public Water and Sewer district. Ensuring potable water and stormwater protection is one of the town's primary goals for its residents. Jamestown has taken significant initiatives to protect its wetlands and the island's drinking water beginning with its comprehensive Wastewater Management Program in 1999, and continuing with the Wastewater Management Ordinance, Wastewater Inspection Program, Zoning Ordinance Amendments including the High Groundwater and Impervious Layer Overlay District, large lot zoning, the undersize lot

merger provision and provisions for increased setback for OWTS from freshwater wetlands and the ongoing resident education program.

Wetland protection is integral to the above program and ordinances. Specifically, the Jamestown Shores, that was platted in the 1940's into 7,200 square foot lots and Conanicut Park that was platted at the turn of the century into 5,000 square foot lots both rely on the adjacent and integral freshwater wetlands for groundwater recharge as well as stormwater mitigation. Jamestown depends upon the appropriate stewardship of our wetlands and limited freshwater resources to survive.

While RIDEM's proposed regulations increase wetlands protections in many communities in Rhode Island, we in Jamestown unfortunately see them as a step backwards and a significant reduction to the protections we now have in place.

Jamestown recognizes and appreciates the thought and work that went into the specifics of the revised rules, and the challenges inherent in creating a set of common standards across thirty-nine cities and towns with differing infrastructures and geologies. But having said that, we continue to believe that the regulations as proposed will reduce the protections in place here in Jamestown, protections designed to preserve the integrity, functions and values of our wetland resources.

Our response takes into consideration six key perspectives that we hold in the face of the proposed rule revisions:

1. Jamestown wetland resources are integral to the groundwater quality and stormwater protection in a majority of the island. Changes to wetlands regulations have the potential to have widespread impact in our community.
2. Nearly half of Jamestown relies entirely on private wells and OWTS. This, combined with our fractured bedrock aquifer setting, makes us particularly vulnerable to deteriorations in water quality. Fractured bedrock is difficult to predict or model, and our reliance on wells and OWTS leaves little room for error, or options for remediation, should the proposed regulations prove inadequate to protect the functions and values of our wetland and water resources.
3. Summers are growing hotter and drier, and heavy precipitation events more severe and frequent. These burgeoning effects of a changing climate will strain the capacity of our freshwater swamps and wetlands to provide the environmental quality functions – flood storage, pollution filtration, nutrient cycling - for which we currently rely on them. As flood and drought events become more frequent, the wetlands we once considered as primarily areas of freshwater discharge and stormwater mitigation may become more significant resources for groundwater recharge. We would request that you assess how proposed regulations adequately account for the realities of climate change and its effects upon the functions and values of freshwater resources?
4. Under the proposed regulations, Jamestown would lose wetlands protections. Our main wetland type, deciduous swamps, would see reductions from the current 150

feet (50 feet under State regulations, plus 100 feet more from our local Jamestown ordinance) for setbacks to OWTS , to just 50-75 feet depending on the wetland size plus a varying setback. While the proposed State regulations include a varying setback of 0-20' from the wetland buffer edges, those setbacks do not provide the same ecological value as a fully vegetated buffer. Plus, there is an inconsistency in the proposed setbacks that we question.

5. We believe that the difference in ecological value between a buffer and a setback is real and significant. A naturally vegetated buffer of 100 feet provides better filtration and stormwater storage, than a buffer of 75 feet, with a variable setback that need not be naturally vegetated. For example, it is a very real possibility that in many cases the setback could contain a lawn, which would not only provide less filtration and storage than a buffer, but potentially bring fertilizers and pesticides closer to the wetland edge.
6. In the State's 2020 Integrated Water Quality Monitoring and Assessment Report, all of the freshwater streams sampled in Jamestown suffered from bacterial contamination, despite our significant efforts in rural areas.

The combined impact of these six perspectives leaves us concluding that, in the face of accelerating climatic change, we should be increasing wetlands protections, not reducing them. So, while we acknowledge the intent of the 2015 legislation that spawned the proposed wetlands regulations, we must keep in mind what is most important to Jamestown, our constituents and the integrity of our freshwater systems.

With that, we strongly suggest that:

1. For any and all areas in the State whose residents rely on wells and OWTS in a fractured bedrock setting, the buffer for deciduous swamps should be increased from the proposed 75 feet to 100 feet minimum, as a fully vegetated buffer will provide the greatest ecological value for any given distance. While setbacks reduce the impact of structures, they do not provide the same functions as fully vegetated buffers and may bring added concerns of their own, such as the addition of fertilizers and pesticides to setbacks comprised of lawns.
2. Additionally, we do not understand why, in the proposed regulations, the stipulated setbacks differ by structure type. As now proposed, the setbacks are inconsistent:
 - a. Primary structures: 20 feet
 - b. Accessory structures: 5 feet
 - c. Septic systems (including leach fields): 0 feet with 10 feet of clearance

We see two issues with this. First, when combined with the proposed 75-foot buffer, these setbacks still result in structures being closer to the wetland edge than what Jamestown now requires. Second, allowing septic fields to be closer to the wetland edge than primary or secondary structures simply can't be supported by science. This inconsistency gives us great pause.

Jamestown Town Council
Comments on Freshwater Wetland Regulations
January 13, 2021

To close, we are entering an uncertain period in our State's history with the accelerating impacts of climate change. We may very well look back and wish we had called for even further protections. But, for now, with the suggestions we propose, we will at least know that we did not lose ground in protecting our wetland resources.

We look forward to working with the staffs of RIDEM and RICRMC where helpful to further revise the proposed rules. We thank you for your attention to our concerns.

Respectfully submitted,

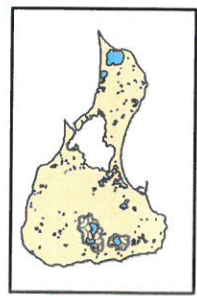
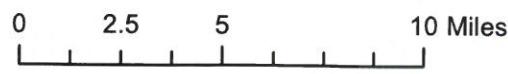
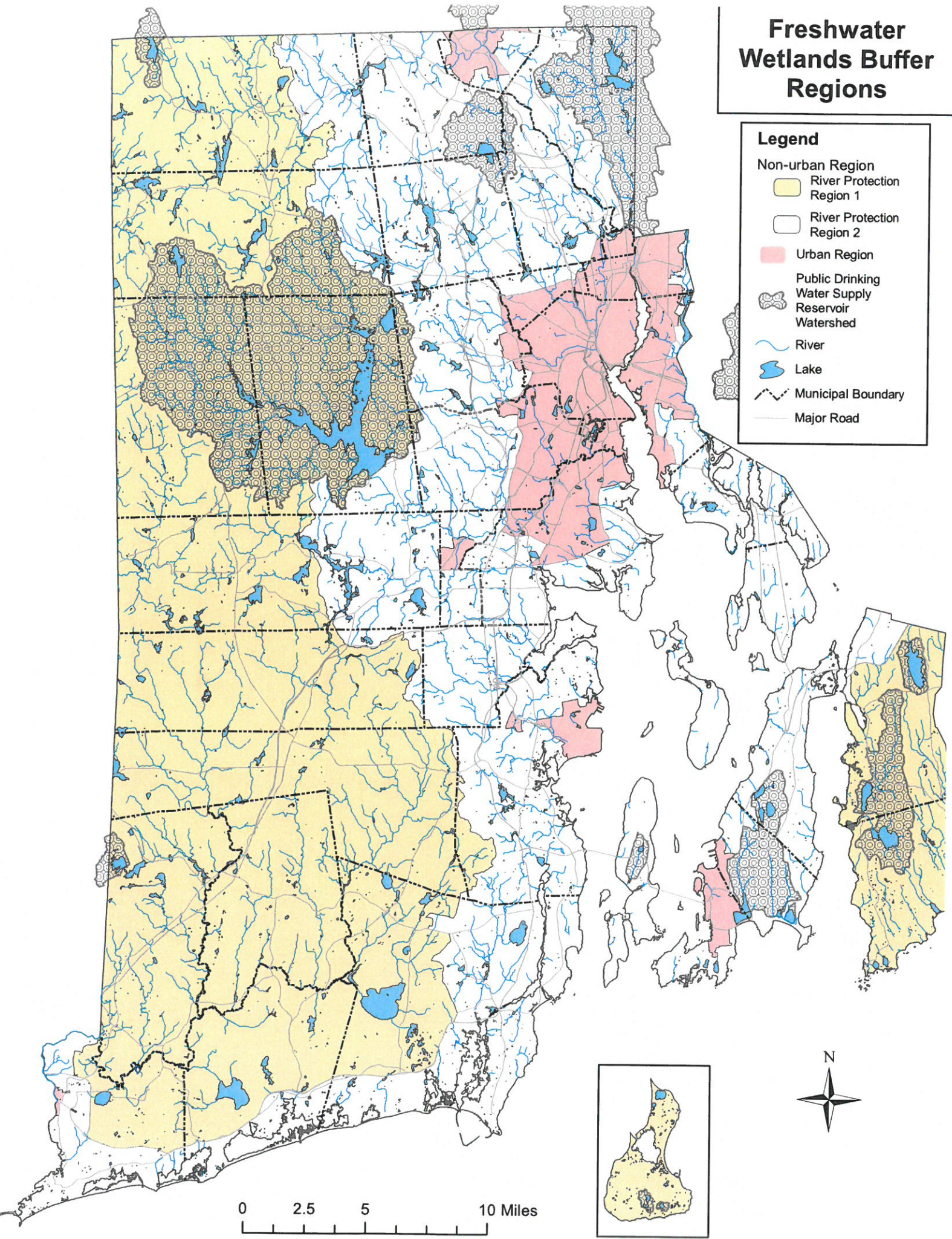
Nancy Beye
President, Town Council

Anne Kuhn
Chair, Conservation Commission

Freshwater Wetlands Buffer Regions

Legend

- Non-urban Region
 - River Protection Region 1
 - River Protection Region 2
- Urban Region
- Public Drinking Water Supply Reservoir Watershed
- River
- Lake
- Municipal Boundary
- Major Road



DRAFT SUMMARY OF DRAFT REVISIONS TO STATE FRESHWATER WETLAND REGULATIONS

November 2020

Background

State law pertaining to freshwater wetlands (R.I. Gen. Laws §§ 2-1-18 through 2-1-28) was amended to strengthen the protection of freshwater wetland resources while streamlining the regulatory framework applicable to projects and activities proposed near wetlands. Implementation of the law required both the RI Department of Environmental Management (DEM) and the RI Coastal Resources Management Council (CRMC) to undertake rulemaking within their respective programs. The amended state law was based on the findings and recommendations of a Legislative Task Force (LTF) previously established by the Regulatory Reform Act (R.I. Gen. Laws § 42-64.13-10). The LTF was composed of a variety of stakeholders and charged with evaluating the adequacy of protection of Rhode Island freshwater wetlands considering both the state and municipal level, evaluating if gaps in that protection existed based on current scientific data and recommending changes in state law or regulations that could foster a business climate to grow the economy while ensuring better protection of our natural resources.

The amended state law acknowledged the important functions and values of freshwater wetlands and their buffers, the need to strengthen wetland protection and the need to protect and regulate the areas adjacent to wetlands. The law also recognized the benefits of having a single set of wetland protection standards administered only at the state level. Key provisions of the new law include:

- Strengthens wetland protection administered at the state level while eliminating the duplication of effort at the municipal level.
- Expands the jurisdiction of state agencies and requires the promulgation by rule of standards for freshwater wetland buffers and setbacks. The legislation recognizes the important values of buffers in the protection of the wetland resources.
- Re-defines and clarifies terminology and promotes common terminology among DEM and CRMC programs.
- Maintains the existing definition of “Farmer” and applicable regulatory procedures, as codified in state law, and associated permitting exemptions.
- Establishes new requirements for state agencies to share information with municipalities.

Draft Revised Freshwater Wetland Regulations

Overview: DEM and CRMC have drafted amendments to their respective existing freshwater wetland rules to fulfill the statutory mandates. Preliminary draft rules were the subject of a public workshop in September 2019. The September 2020 draft rules

reflect revisions by the Agencies in response to public feedback. The statutory changes in definitions affect the wording in all sections of the rules and result in a new framework for the regulatory process. Hence, the rulemaking involves repealing and replacing the rules currently in place. The major new changes involve the designation of “jurisdictional area” and specifying requirements for freshwater wetland buffers and setbacks within the jurisdictional area. To support regulatory process improvements, the draft rules also introduce a general permit process, propose new exempt activities, expand or clarify certain other exemptions and simplify the application fee schedule. The rules have been further restructured to have the performance standards and the review criteria listed in a single section 2.7. Portions of the rules have been restructured to improve organization for the reader but have not been substantively modified; e.g. review criteria and significant alteration procedure. Rules related to agricultural activities have been grouped into its own section 2.13 and rules related to coordination with municipalities have been specified and the existing provisions related to the municipal veto have been eliminated to be consistent with the amended state law.

Section 2.4 Definitions:

The draft rules include new or revised definitions required by state law and intended to provide greater consistency among DEM and CRMC programs as well as clarity for applicants and the public.

Freshwater wetlands: The definition of freshwater wetlands has been changed and now refers to the resources to be protected which includes vegetated wetlands and surface waters. The new definition is broadly applicable with a limited exception for certain farming activities. The terms “perimeter wetland” and “riverbank wetland” are no longer defined as wetlands and used in the rules. [§ 2.4(A)(32)]

Jurisdictional Area: This new term defines the land and waters that are subject to regulation and includes freshwater wetlands, buffers, floodplains, areas subject to storm flowage, areas subject to flooding and contiguous areas extending 200 outward from the edge of a river, stream or drinking water supply reservoir and 100 feet outward from all other wetlands. Persons planning new projects or regulated activities within the Jurisdictional Area will need to obtain a permit unless otherwise exempt. [§ 2.4(A)(39)]

Buffer Zone: This new term is used to refer to the land that is contiguous to a freshwater wetland and within which vegetated buffer should be maintained or in some situations created. Buffer zones are designated within or up to the limit of the jurisdictional area. Land within the buffer zones includes a range of land uses as well as areas qualifying as “buffer” (see below). [§ 2.4(A)(11)]

Buffer: This new term refers to an area of undeveloped vegetated land that is to be retained in its natural undisturbed condition. (Buffers can be created.) [§ 2.4(A)(10)]

Section 2.5 Applicability and Regulated Activities:

The amended law expanded the jurisdictional authority of the Agencies. (See definition of Jurisdictional Area above).

Section 2.6 Exempt Activities:

Within the Jurisdictional Area, the draft rules include the following new exemptions and expansion or clarification of approximately 16 other existing exemptions. All exemptions are subject to certain conditions and limitations specified in the rules.

- Cutting or maintenance of vegetation within lawns or landscaped areas consistent with other approvals;
- Forest management practices in response to an event-specific emergency in consultation with the Division of Forest Environment;
- Cutting within a floodplain that is located outside of all freshwater wetlands and their 100/200-foot jurisdictional areas;
- Cutting of vegetation for routine maintenance of approved landfill or remediation caps;
- Maintenance or repaving of existing parking lots with size limits;
- Addition of gates or barriers at existing or approved driveways or access roads;
- The installation of small signs associated with conservation activities;
- Crossing of or relocating an area subject to storm flowage;
- Restoration of wetlands resulting from unauthorized alterations associated with an enforcement action; and
- Establishment of a new pedestrian trail outside of wetlands and buffer zones.

Section 2.7 Protection Standards and Variance Procedures:

A new section of rules consolidated the wetland protection standards and review criteria. This section also specifies buffer protection standards.

Overall Approach to Buffer Standards: Rhode Island's freshwater wetlands resources include its rivers, streams, lakes and ponds as well as swamps, marshes, bogs, and vernal pools. About sixteen percent (16%) of Rhode Island's land area consists of freshwater wetlands (including lakes and ponds) which are distributed throughout the state. Consistent with state law and the LTF Final Report (2014), in developing the requirements, including the buffer zone widths, the agencies considered the resource characteristics, watershed protection needs and existing land uses. A framework of tiered protection was identified as the preferred approach to establishing the buffer standards. All wetlands will now be designated a buffer zone which addresses a gap in protection noted by the LTF. About 19% of vegetated wetland resources were prioritized for the greatest protection (100-foot buffer zones). This approach provides desired predictability while still allowing the buffer standards to generally account for the ecological variability associated with different wetlands. The approach allows DEM and CRMC to direct their limited resources to areas where oversight is appropriate and most needed. It further

provides the means to provide the benefit of reduced regulatory burdens on previously developed properties.

Regional Framework for Tiered Protection: Under the tiered approach, the state was divided into regions to facilitate the application of a range of buffer standards that reflect a gradient of watershed conditions. The regions consist of urban areas and non-urban areas – the latter of which is further divided into two regions to distinguish certain river buffer zones. In addition, requirements in drinking water supply watersheds were incorporated as an overlay in the non-urban regions. (See map) The tiered protective buffer zone distances were based on assessments of watershed resource protection needs, wetland resource characteristics and existing land use.

River Protection Region 1 - This Region includes watershed areas that are generally the highest priorities for conservation of fish and wildlife habitat. The region encompasses areas in the western and southeast portions of the state as well as Block Island. The watersheds exhibit low density of development, lower percentages of impervious cover and contain larger tracts of unfragmented habitat. Within this Region, in March 2019, a number of river segments in the Wood-Pawcatuck River watershed were federally designated as “wild and scenic.” River Protection Region 1 covers 52% of Rhode Island’s area (coastal waters excluded).

River Protection Region 2 - This Region includes areas of the state that exhibit a mix of land uses and watershed characteristics including urban, suburban and rural settings. Existing land use patterns have resulted in greater fragmentation of buffers within the jurisdictional areas in this region including crossings of rivers. The region includes much of the suburban development that exists adjacent to the Urban Region areas. River Protection Region 2 covers 40 % of Rhode Island’s area (coastal waters excluded).

Urban Region – This Region includes densely developed, urbanized areas of the state including portions of watersheds that contain high percentages of impervious cover and areas that are already highly developed or altered. This includes the Providence metropolitan area as well as portions of Woonsocket, Newport and West Warwick and Westerly. The Urban Region covers 8% of Rhode Island (excluding coastal waters)

Within the Regions, buffer zones were designated as follows and further described below:

- On a statewide basis, the most sensitive vegetated wetland types were identified and designated the highest level of protection (100 feet). These include unique and less common wetland types that are often sensitive to disturbance such as bogs, fens and marshes as well as evergreen swamps, swamps with Rhododendron understory and vernal pools.
- On a statewide basis, buffers zones were increased to strengthen protection in water supply reservoir watersheds.

- In River Protection Regions 1 and 2, protection was strengthened by (1) increasing the buffer zones for headwater rivers including cold water rivers as recognized as a need in the LTF Report; (2) increasing the buffer zone on larger lakes and ponds that provide high recreational and habitat value and that currently have large amounts of intact shoreline buffer; and (3) increasing the buffer zone around larger swamps some of which are also part of valuable wetland complexes providing multiple habitats.
- As practicable, buffer requirements were reduced in areas where existing land use have already resulted in the alteration or loss of vegetated buffer. This applies primarily in the Urban Region.

Section 2.23 Statewide Buffer Zone Designation

Rivers and Streams:

Current regulations designate 200 feet around rivers 10 feet or greater in width (referred to as large rivers) and 100 feet around narrower rivers and streams. The new jurisdictional area authorizes the agencies to regulate the area within 200 of rivers of any width. Within this area, buffer zones of varying widths have been designated in accordance with the following criteria.

<p>River Protection Region 1 (Non-urban)</p>	<ul style="list-style-type: none"> • Maintain 200 feet buffer zone on large rivers (with exceptions for a limited number of developed areas). • Increase the buffer zone from 100 to 200 feet for named rivers of high wildlife habitat value to provide stronger protection of habitat, water quality and other functions. • Increase the buffer zone to 150 feet for all other rivers. • Maintain the buffer zone of 100 feet for streams.
<p>River Protection Region 2 (Non-urban)</p>	<ul style="list-style-type: none"> • Maintain 200 feet buffer zone on listed large rivers with intact existing buffer. • Increase the buffer zone from 100 to 150 feet for designated cold-water rivers and other listed rivers of high wildlife habitat value. • Reduce the buffer zone from 200 to 150 feet for other listed large rivers. • Maintain the 100-foot buffer zone on smaller rivers and streams.
<p>Urban Region</p>	<ul style="list-style-type: none"> • Reduce the buffer zone from 200 to 150 feet along the Blackstone River and portions of the South Branch of the Pawtuxet River. • Reduce the buffer zone from 200 to 100 feet for listed large rivers. • Reduce the buffer zone from 100 to 50 feet for other rivers and streams in urbanized settings.

Drinking Water Supply Reservoirs	<ul style="list-style-type: none"> • Increase the buffer zone to 200 feet on rivers which are tributary to named public drinking water supply reservoirs in the Non-urban Region. (Not applicable outside watersheds of named reservoirs.)
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Lakes and Ponds:

Current regulations designate 50 feet around lakes and ponds greater than ¼ acre for protection. The new jurisdictional area authorizes the agencies to regulate the area within 100 feet of lakes and pond and within 200 feet of drinking water reservoirs.

River Protection Regions 1 and 2 (Non-urban)	<ul style="list-style-type: none"> • Increase buffer zone on lakes and ponds ≥10 acres from 50 to 100 feet (excluding listed lakes) • Maintain 50-foot buffer zone for lakes > ¼ acre and < 10 acres • Designate a 25-foot buffer zone on small ponds (< ¼ acre)
Urban Region	<ul style="list-style-type: none"> • Maintain the 50-foot buffer zone for listed lakes and ponds. • Designate a 25-foot buffer zone for all other ponds.
Drinking Water Supply Reservoirs	<ul style="list-style-type: none"> • Increase the buffer zone to 200 feet around named public drinking water supply reservoirs in the Non-urban Region.

Other Wetlands:

Rhode Island freshwater wetlands have been mapped in the RI Geographic Information System for non-regulatory purposes using a standardized classification scheme. The most common wetland type in Rhode Island is deciduous swamp, which is located throughout the state. Other wetland types are much less common including bog and fens. Current regulations provide a 50-foot perimeter wetland around certain wetlands of certain sizes. Small wetlands are not provided buffer protection in the current regulations. Under the draft rules all wetlands are designated with a buffer zone ranging from 25 -100 feet. Unless otherwise noted, the table below applies statewide.

Bogs and fens Marshes Evergreen forested swamps ≥ 1 acre Swamps with Rhododendron ≥ 1 acre	<ul style="list-style-type: none"> • Increase buffer zone to 100 feet with some exceptions for <i>Phragmites</i> marshes and wet meadows
Vernal Pools	<ul style="list-style-type: none"> • Increase buffer zone from 0 to 100 feet where 50% or more of the land around the pool is undeveloped vegetated land. • Increase buffer zone from 0 to 50 feet where less than 50% of the land is undeveloped vegetated land.
Shrub Swamps	<ul style="list-style-type: none"> • Increase buffer zone to 75 feet for shrub swamps ≥1 acre

	<ul style="list-style-type: none"> • Designate a 25-foot buffer zone for shrub swamps < 1 acre
Deciduous Swamps	<ul style="list-style-type: none"> • Increase buffer zone from 50 feet to 75 feet for swamps of 10 acres or more in the Non-urban Regions. • Maintain buffer zone of 50 feet for smaller swamps in the Non-urban Regions (1 to <10 acres). • Reduce the buffer zone from 50 to 25 feet around swamps in Urban Region. • Designate a 25- foot buffer zone for swamps < 1 acre.

Naturally vegetated, undeveloped areas within buffer zones will be expected to be maintained as buffer.

Application Types and Permitting Process: The draft rules make changes to the existing permitting processes to improve clarity and predictability and reduce regulatory burdens.

- The DEM Preliminary Determination permit outlined in the current rules will be replaced with a “Freshwater Wetland Permit” (§ 2.11).
- Applicants that meet all standards (§ 2.7.1), including the buffer standard, will have reduced submittal requirements from the current Preliminary Determination Application. The draft rules include a new variance procedure for those situations in which the standard cannot be met. Variance requirements are outlined in § 2.7.3.
- The draft rules include an in-fill lot standard that acknowledges constraints on certain existing lots of record and allows processing of a permit without a variance (§ 2.7.1(B)(5)).
- The draft rules also establish a process for DEM to issue a “General Permit” for certain categories of projects with predictable and limited impacts. The issuance of general permits would occur at a future date and involve specifying the requirements and conditions under which such a permit would apply. This is intended to have reduced submittal requirements and review times in comparison to an Application for a Freshwater Wetlands Permit (§ 2.11).
- The draft rules provide new and clarify or expand certain exemptions for limited activities that do not present impacts to freshwater wetlands that merit review. See § 2.6.
- Simplified the application fee schedule. See § 2.8.9.

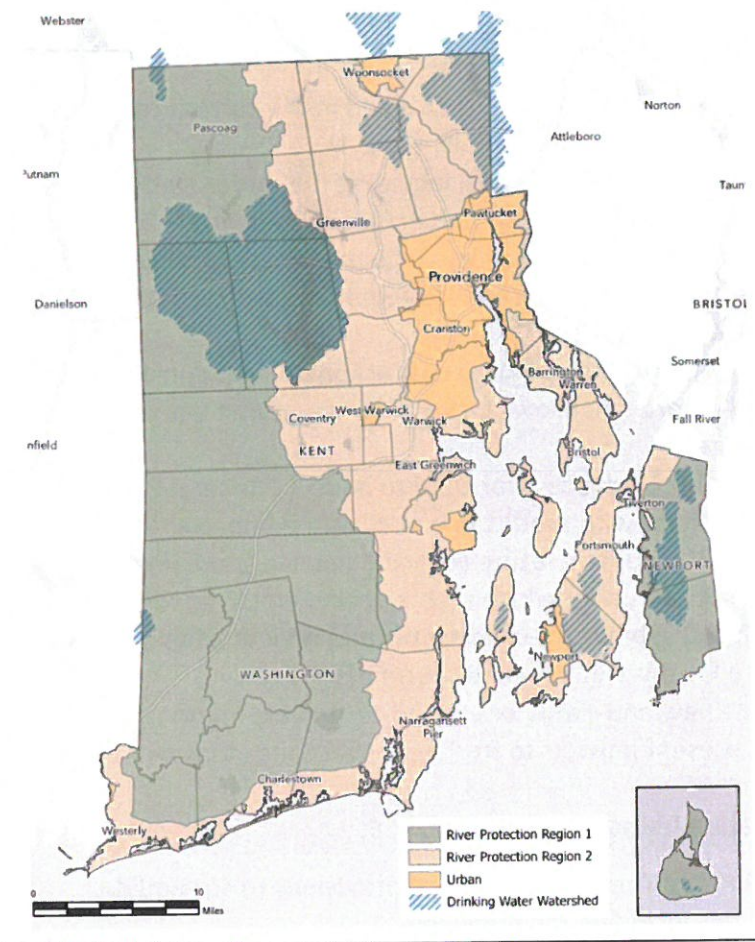
Municipal Coordination (§ 2.8.11): The draft rules have provisions to strengthen coordination with municipalities including the following:

- Notification of designated municipal officials of when permits are filed with state agencies;

- Require applicants for major land development projects to obtain master plan approval, pursuant to R.I. Gen. Laws § 45-23-40, prior to filing for a state freshwater wetland permit. Applicants are encouraged to obtain verified wetland edges as part of project planning.
- Opportunity to provide local input while maintaining timeliness within the state permitting programs;
- § 2.16 - Procedure for the municipality to petition the DEM or CRMC to increase the size of a buffer zone for a particular wetland resource (the requested buffer zone cannot exceed the jurisdictional area).

Agricultural Activities: For clarity the rules pertaining to agricultural activities have been grouped into its own section 2.13. Note that per state law, the regulatory oversight of normal farming and certain related activities for farmers as qualified under the law has not changed; e.g. the expanded jurisdictional area does not apply.

Figure 1: Freshwater wetlands buffer regions map (2020)



Application to RI Infrastructure Bank

**RESILIENT RHODY:
MUNICIPAL RESILIENCE PROGRAM (MRP)
TO PROVIDE PLANNING SERVICES**



By:
The Town of Jamestown, RI

January 12, 2021

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1. Letter of Support

See next Page



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

January 7, 2021

Mr. Shaun O'Rourke, Director of Stormwater and Resilience
Rhode Island Infrastructure Bank
235 Promenade Street, Suite 119
Providence, RI 02908

Re: Jamestown, RI support for application - Resilient Rhody: Municipal Resilience Program (MRP) to Provide Planning Services

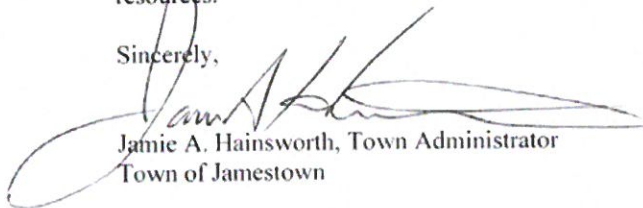
Dear Mr. O'Rourke:

Please accept this letter as a commitment on behalf of the Town of Jamestown to its participation and leadership in the Resilient Rhody program, as outlined by the RIIB. The Town is willing to provide leadership through its Town Council as well as relevant department heads such as Planning and public safety throughout the process and workshop. The Town continues to provide leadership with respect to climate change vulnerability and hazard mitigation through its *Sustainable Jamestown* efforts, emergency operations and hazard mitigation planning.

Jamestown looks forward to, through the Municipal Resilience Program, identifying priority actions and strategies to improve our islands resilience to all natural and climate-related hazards using flexible, tested approaches by community resistance building (CRB).

Please accept our application for the Resilient Rhody program which will allow us to become a Resilient Rhody Municipality benefiting our residents, community, local economy and natural resources.

Sincerely,



Jamie A. Hainsworth, Town Administrator
Town of Jamestown

2. Commitment Statement from Town of Jamestown

A short statement of the municipality's commitment to taking on the CRB workshop(s) and planning for the impacts of climate change, including their commitment to assigning a local project manager and developing a core team to support the project, outlined in the Community Resilience Building guide. Please also outline the municipality's commitment to providing sufficient staff time match to complete the project and how that will be accomplished within current resources.

The Town of Jamestown is committed to taking on the Community Resilience Building workshop process to further prepare for climate change impacts, build community resilience, and receive designation as a *Resilient Rhody* municipality. The Town is prepared to name Lisa Bryer, Town Planner as the project manager in addition to developing a core team to support the project, as required by this program. There is sufficient capacity in the Planning Department, Police Department and other relevant town departments to complete the project and fulfil the 120-hour minimum staff in-house commitment towards this planning exercise including community engagement. The Town is committed to the following activities in order to meet this requirement:

- Maintain all necessary reports and paperwork;
- Establish a steering committee with the town;
- Help identify and provide outreach to critical stakeholders, partners and town officials for their involvement in the CRB workshop;
- Help to coordinate, schedule, send invitations and attend meetings and workshop;
- Assist with broad public outreach in the community to ensure adequate attendance in the process by all representative populations of the community;
- Assist getting key officials to be involved in the process;
- Assist the MRP facilitator(s) with data collection useful to conducting the planning exercise;
- Recruit scribes to take detailed notes at the CRB workshop, one for each table;
- Consider nature-based solutions to resiliency;
- Continued municipal outreach and engagement as necessary.

3. Local Project Manager

Lisa W. Bryer, AICP, MCP

Education	1990–1992	University of Rhode Island	Kingston, RI
	• M.C.P. – Master in Community Planning, Magna Cum Laude, Phi Kappa Phi National Honor Society		
	1980–1984	Southampton College	Southampton, NY
	• B.S. Environmental Science, Concentrations in Biology and Planning		
Experience	Town Planner	Town of Jamestown, RI	Jamestown, RI
	1998–Present		
	General Responsibilities:		
	• Direct advisor to Planning Commission, Town Administrator, Town Council, town departments, town committees, and the general public, on all issues related to community growth and development of Jamestown.		
	Specific responsibilities to/for the Planning Commission:		
	• Prepare bi-monthly Planning Commission packets (agenda, staff reports and recommendations).		
	• Prepare Comprehensive Plan including amendments to specific elements such as Housing Element – Affordable Housing Plan.		
	• Prepare amendments to Zoning Ordinance for public hearing and adoption by Town Council (i.e.: Adoption of first SmartCode in New England (form based coding), Public Zoning, Open Space Districts, and High Groundwater Table Ordinance).		
	• Prepare amendments to Subdivision Regulations.		
	• Review and recommendation for all subdivision, zoning and development proposals. Advise citizens/applicants on regulations and procedures in preparation for Planning Commission meetings.		
	• Special Planning Projects such as Open Space Acquisition, Town Facility Planning and Development, Parking Workshop and Plan, Downtown Charrette and Ft. Getty Park Facilitated Workshop and related planning.		
	Specific responsibilities to/for the Town Council and Town Administrator:		
	• Prepare annual budget for Planning Department and Planning Commission.		
	• Coordinate with State Legislators and State Agencies (RIDOT, RIDEM, and Statewide Planning): Open space and recreation land acquisition; Development of Town Real Estate Transfer Tax.		
	• Manage Town Grant Program– 1998-present. Have received grant funds in excess of yearly department budget since 1998. For year 2003, applied for over 2 million dollars in Grants and received over 700,000 to supplement yearly Town capital budget.		

- Participate in the search and hiring of town department heads and staff: Town Clerk, Town Engineer, Tax Assessor, Wastewater Specialist, Planning Clerk, and Planning Assistant. Selected by Town Council to participate in 2004 Town Administrator Search Committee.
- Research and provide recommendations and advice on special projects (i.e.: property acquisition for Town Hall, right-of-way management, paper streets, 2004 Parking Study including community survey and recommendations for ordinance amendment, Management Plans for Town Open Space.

Specific responsibilities to/for town departments and committees:

- Coordinate with all Town Departments on various Projects: Comprehensive Plan, Development of GIS program, Grant acquisition.
- Committee Chair for Wastewater Management Committee. Hired and worked with consultant to complete plan, ordinance, inspection program and public education program.
- Voting member of Town Buildings and Facilities Committee. Responsible for 2004 Town Hall Study, 2003 highway garage location recommendation, 2008 Comprehensive Facility Review, Golf Course Facility Condition and Replacement Strategies
- Voting Member of Park Plan Committees:
 - Ft. Getty Committee – assisted in the updating of the 2005 Master Plan and the hiring of the Land use Planner.
 - Ft. Wetherill Committee – worked with RIDEM and Town Council on recommendations for redevelopment of State buildings.
 - Conanicut Battery Historic Park Committee and Park Management Committee – Hired and managed historic preservation consultant in preparation of Park Plan. Develop annual budget and maintenance program with Committee.
- Member of other various committees – Affordable Housing, 1998 Highway Garage, Parking, Tree Preservation and Protection, Water Resources Protection, Wind Energy Committee, Ad-Hoc Bikeway Committee.

Senior Planner Town of South Kingstown, RI Wakefield, RI
1995–1997

- Subdivision review planner for Town with 65 active subdivisions in all phases of review and development.
- Advised Planning Commission on all residential and commercial development plans, Zoning Ordinance amendments, all matters related to growth and development.

Chief Planner Orange County, Florida Orlando, FL
1993–1995

Supervised Environmental Division. Responsible for County wide Freshwater Wetland Permitting, all aspects of environmental review of development applications. Hired and supervised Consultant to develop County-wide Environmental GIS mapping, Project won APA National Planning Award.

**Professional
Affiliations and
Awards**

- Member, AICP, American Institute of Certified Planners
- Governor appointment to Rhode Island Rural Development Council – 2000-2012
- RI State Planning Council, Technical Advisory Committee – 2001-2003
- Governor appointment to Rhode Island Housing Resources Commission 2015-present
- Governor appointment to RI State Planning Council, Rhode Island League of Cities & Towns Representative, Local Government Representative 2015-2021
- RI ASLA Past Presidents Award for Conanicut Battery on Prospect Hill, 2000
- RI APA Planning Implementation Award for High Groundwater Table and Impervious Layer Overlay District Ordinance, 2012
- Attend yearly conferences of American Planning Association, National, New England Regional and State of Rhode Island Chapters of the American Planning Association

4. Letters of Support including Town of Jamestown **Summary Statement of Municipal Support**

A summary statement of municipal support, including at least 3 letters of support indicating interest in participating in the planning process from [non-governmental] relevant local boards, departments, commissions, businesses, organizations and other partners, including local, regional and statewide agencies or groups focused on climate change adaptation, emergency preparedness, planning, natural resources and land conservation. These partners are critical to the planning process and will ensure the city or town is able to develop a robust final report and build support for future work.

As an island, the Town of Jamestown is critically interested and invested in potential impacts from climate change, both in terms of planning and infrastructure. Nature based solutions are the most publicly accepted and environmentally friendly. The Town of Jamestown looks forward to facilitating this community discussion which will complete a community-driven process that will bring together climate change information and local knowledge to identify top hazards, current challenges, and community strengths. We will build on our already developed plans and actions with our community to update and refine priority actions and strategies that will improve Jamestown's resilience to all natural and climate-related hazards.

See next 3 pages for partner letters of support



"We cannot win the battle to save species and environments without forging an emotional bond between ourselves and nature as well. As we will not fight to save what we do not love. We really must make them be nature in our hearts."

Stephen Le Gould Paleontology and Environmental Biology 1941-2002

January 17, 2020

Mr. Shaun O'Rourke, Director of Stormwater and Resilience
Rhode Island Infrastructure Bank
235 Promenade Street, Suite 119
Providence, RI 02908

Re: Jamestown RI application to the 2020 Resilient Rhode Program

Dear Mr. O'Rourke,

The Conanicut Island Land Trust (CILT) was formed in 1984 and is incorporated as a private, not-for-profit, tax exempt organization to promote the preservation of natural resources in Jamestown, Rhode Island. Our stated purposes are to preserve, assist, and educate, and to engage in and promote the scientific study of and education regarding natural resources -- to use all properties held or controlled by the corporation for the benefit of the general public.

The CILT is interested in participating in the Resilient Rhody program with the Town of Jamestown's to further the towns resiliency efforts through the Community Resilience Building workshop. As a coastal community Jamestown must make any and all efforts to assess their vulnerability to and prepare for climate change impacts and build community resilience. Many of our natural spaces are subject to storm surge, climate change and flooding. The CILT supports the towns participation in this program and stands ready to assist the town in its efforts to become a Resilient Rhode Town.

Sincerely,


Quentin Anthony, Esq., President
Conanicut Island Land Trust

C: Lisa W. Bryer, AICP, Jamestown Town Planner

CONANICUT ISLAND LAND TRUST CORPORATION • PO BOX 106 • JAMESTOWN, RI 02833
WWW.CONANICUTLANDTRUST.ORG



Connecting People with Nature
Audubon Society of Rhode Island

January 17, 2020

Mr. Shaun O'Rourke, Director of Stormwater and Resilience
Rhode Island Infrastructure Bank
235 Promenade Street, Suite 119
Providence, RI 02908

Re: Jamestown RI application to the 2020 Resilient Rhode Program

Dear Mr. O'Rourke,

The Audubon Society's mission is to protect birds, other wildlife and their habitat through conservation, education and advocacy for the benefit of people and all living things. Much of our protected lands are subject to impact from climate change. This is certainly true in Jamestown.

The Audubon Society of RI (ASRI) is interested in participating in the Resilient Rhody program with the Town of Jamestown to further the town's resiliency efforts through the Community Resilience Building workshop. As a coastal community, Jamestown must make any and all efforts to assess their vulnerability to and prepare for climate change impacts and build community resilience. The Audubon Society of RI supports the towns participation in this program and stands ready to assist the town in its efforts to become a Resilient Rhody Town.

Sincerely,

Larry Taft, Executive Director
Audubon Society of Rhode Island

cc: Lisa W. Bryer, AICP, Jamestown Town Planner

12 Sanderson Road ~ Smithfield, RI 02917-2600 ~ Phone: (401) 949-5454 ~ Fax: (401) 949-5788
www.asri.org email: Audubon@asri.org



PO BOX 35, JAMESTOWN, RI 02835
(401) 423-3650

INFO@JAMESTOWNRICHAMBER.COM
WWW.JAMESTOWNRICHAMBER.COM

January 27, 2020

Mr. Shaun O'Rourke, Director of Stormwater and Resilience
Rhode Island Infrastructure Bank
235 Promenade Street, Suite 119
Providence, RI 02908

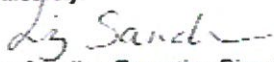
Re: Jamestown RI application to the 2020 Resilient Rhode Program

Dear Mr. O'Rourke,

The Jamestown Chamber of Commerce's mission is "To preserve and improve the quality of life in Jamestown and create an atmosphere of goodwill between the business community and the residents of Jamestown." Climate change adaptation is of interest to us because many of our businesses depend on Jamestown being resilient in order to conduct our businesses and support the community.

The Jamestown Chamber of Commerce is interested in participating in the Resilient Rhody program with the Town of Jamestown's to further the towns resiliency efforts through the Community Resilience Building workshop. As a coastal community Jamestown must make any and all efforts to assess their vulnerability to and prepare for climate change impacts and build community resilience. The Jamestown Chamber of Commerce supports the towns participation in this program and stands ready to assist the town in its efforts to become a Resilient Rhode Town.

Sincerely,


Liz Sandler, Executive Director
Jamestown Chamber of Commerce

C: Lisa W. Bryer, AICP, Jamestown Town Planner

5. How will the CRB Report be utilized?

A description of how the municipality will use the results of this process to inform ongoing or new planning efforts including local hazard mitigation plans (HMP), comprehensive plan, open space and recreation plans, master plans, etc., and how results from this process would be used to inform that plan. Please note the status of your local HMP, including if you have an active or expect to be soon completing a local HMP process (for plans expiring in 2019-2020).

In the process of becoming a “Resilient Rhody Municipality”, the Town of Jamestown will develop policy including priority action and strategies to improve Jamestown’s resilience to all natural and climate-related hazards using the Community Resilience Building (CRB) process. This process will continue the good work done by the Town as part of their local hazard mitigation planning efforts.

The CRB will allow the Town to provide broader representation from the community on discussions of vulnerability and strengths, and to develop and prioritize actions to reduce risk. Jamestown will also benefit from the CRB process which provides a forum to integrate our existing approved Hazard Mitigation Plan (HMP), Comprehensive Plan, Harbor Management Plans, and Emergency Operations Plan among others.

The following documents have been locally approved and, in some cases, State and Federally approved. These will guide this public process and allow the community to be involved in a public process that will bring together climate change information and local knowledge to identify top hazards, current challenges and community strengths.

Approved Plans related to climate-related resilience:

- Natural Hazard Mitigation Plan, adopted by Jamestown February 6, 2017, and by FEMA
- Comprehensive Community Plan, adopted by Jamestown April 6, 2015, State of RI May, 14, 2015
- Harbor Management Plan, adopted by Jamestown December 2018
- Emergency Operations Plan
- Sustainable Jamestown Plan, adopted by Jamestown 2019

6. Climate Change Risks in Jamestown

Please tell us about your need to address climate change. What are the expected climate change impacts in your community and what do you think are the biggest risks? Has your community done any work to address climate change impacts in the past? Have you experienced significant loss or damage from extreme weather events, flooding, heat waves, drought, sea level rise, storm surge, or other climate change impacts?

Jamestown is a 9.7 square-mile island lying along a north-south axis at the mouth of Narragansett Bay. According to the U.S. Census of 2010, its year-round population is 5,405 – with a transient population estimated to average 1,400-to-1,500 people during the summer. The year-round population density is 580 individuals per square mile, with the greatest density situated in the middle of the town (also known as The Village). There are equally dense, if smaller, population pockets to the north and south of The Village. Jamestown has a bridge linking the island to the mainland on its western side; a second bridge links the island to Newport, R.I., on its eastern side. But, because one or both of the bridges may be closed to traffic during extreme weather, it is particularly important for Jamestown to have in place a comprehensive emergency response plan including its Natural Hazard Mitigation Plan.

The Town of Jamestown has regularly applied for local projects into the RI Transportation Improvement Program (TIP). A significantly important aspect of that program in Jamestown is making sure the state roads will remain passable as sea level rises. As Jamestown has 2 of the top 10 streets most at risk in the State for sea level rise, Jamestown has been successful in getting those two major streets listed for study and design to address climate change impacts.

The Hazard Mitigation Plan recommends actions and policies enabling the Town of Jamestown, R.I., to mitigate the impacts of naturally occurring emergencies or disasters. Although most of the hazards posed by such events can be anticipated, other risks are emerging as the climate changes. Although our plans in place today prepare us for natural disasters, we see the benefit of Community Resilience Building to further assist the town in preparing for and easing the social and economic hardships arising from climate change, and it will inform and provide Jamestown residents with the assurance that the town is thoroughly prepared for disaster response.

Although Jamestown has done a great job in planning for future natural disasters, the island will continue to be extremely vulnerable due to its island setting. Having a comprehensive approach to vulnerability assessment and resilience is key to a future healthy and safe community.

7. Jamestown populations vulnerable to Climate Change impacts

Please indicate if your municipality contains environmental justice communities or other populations that may be particularly vulnerable to climate change impacts and natural hazards. Please describe how you will work proactively to involve these groups in the planning process.

Vulnerability in Jamestown includes all populations and assets (environmental, economic and critical facilities) that may be at risk from the natural hazards. Vulnerability analysis measures the level of assets, populations, and resources within Jamestown. The vulnerability is a function of the built environment, local economy, demographics, and environmental uses of a given region.

Jamestown has an ever-increasing aging population. That is our most vulnerable population when it comes to resiliency planning related to sea level rise. The next most vulnerable population in terms of total numbers of residents includes the under 15 population followed by the disabled population.

The Town of Jamestown last updated their Natural Hazard Mitigation Plan to outline resources that address vulnerabilities and pressures the town faces: increasing development pressure, economic stability, open space preservation, public infrastructure and public facilities. Fostering a discussion on resilience related to climate change will facilitate a reduction in the actual or potential loss of life or property from a natural disaster related to climate change.

Town Council Liaisons

Affordable Housing
Conservation Commission
Harbor Management
Housing Authority
Library Board of Trustees
School Committee

Bill Piva
Mary Meagher
Randall White
Nancy Beye
Mary Meagher
Mike White



TOWN OF JAMESTOWN
Parks & Recreation Office
P.O. Box 377
41 Conanicus Ave.
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
Teen Center (401) 423-7261
Fort Getty (401) 423-7211
Fax (401) 423-7229

TO: Jamie Hainsworth, Town Administrator
FROM: Andrew J. Wade, Parks & Recreation Director
CC: Erin F. Liese, Town Clerk, Tina Collins Finance Director
SUBJECT: 2020 Summer Review / 2021 Fort Getty Park Rates – Director Recommendation
DATE: January 12, 2021

Please find attached to this memorandum my recommended fee schedule for the Fort Getty Park & Campground for the calendar year 2021. As per the FY21 budget revenue for the Parks & Recreation Department was projected \$510,000. Due to the global pandemic, it is anticipated that the department will see a shortfall in revenue in FY21. Due to COVID guidelines as well as occupancy restrictions revenues were impacted. Costs to operate public facilities will continue to rise with adjustments to seasonal staff pay rates coordinated with the change in minimum wage, additionally increased staffing and cleaning protocols will need to continue to be in place. I am hopeful for a more successful summer in 2021 as the community will begin to transition into a post-covid era. My proposed rate changes at the end of this document are indicative of the additional costs of operating our public facilities as well as the increased demand for outdoor pursuits that have been observed since March of 2020.

2020 Fort Getty Campground Statistics

Seasonal / Transient RV Rentals

During the 2020 camping season at Fort Getty, 57 of the 83 RV sites were rented as seasonal sites. Down from 69 in 2019. Due to the uncertainty the course of the pandemic at the onset of the RV season, many of our returning campers chose to opt out of 2020 due to pre-existing health conditions and concern for their individual health. We were able to gain several new campers during this process and hopefully will see a strong return to normal attendance in 2021. Of the 57 seasonal campers only 1 was a Jamestown resident. The total number of seasonal campers has remained fairly consistent in the years: Seasonal RV sites Fort Getty: 2016 - 57 sites, 2017 - 71 sites, 2018 - 67 sites, 2019 - 69 sites. Sites that are not reserved for the season are open to the public for shorter stays. Initially a two-week minimum stay is required for all transient sites at a rate of \$50/night. After the initial requests for transient stays have been satisfied, we do allow shorter stays to fill the gaps and maximize revenue. In 2020, 26 transient sites were made available to the public. These sites however did not become available to rent until the end of June due to COVID-19 restrictions. The occupancy rate for the transient RV spots was 52%.

Fort Getty Tenting Statistics

Tenting remains a popular option inside the park, however due to COVID guidelines we were forced to reduce our capacity to 50%. This reduction in capacity led to a 30% reduction in tent revenue. During the 2020 season, a total of 798 tent nights were booked as compared to 1,348 tent nights in 2019 resulting in \$27,951 in revenue. Total occupancy rate for tenting was at 56%.

Mackerel Cove Revenues 2020

Resident Recreation Pass Sales - \$15.00/sticker

Location	Number Sold	Revenue
Recreation Center	568	\$8,520
Mackerel Cove	524	\$7,860
Fort Getty	916	\$13,740
Total	2008	\$30,120

Daily Non-Resident Beach Parking - \$15.00/day

	Daily Parking	Revenue
Totals	2106	\$31,590.00

Colonel John C. Rembijas Pavilion

After the significant upgrades to the Pavilion were completed, rental fees were reevaluated and increased early in 2016. Rates were increased to compensate for the installation of dedicated restroom facilities to the site as well as the need to provide additional staffing inside the park to support the growing number of functions held per season. During the 2019 summer, a total of **92 events** were held at the pavilion. In contrast however, during the summer of 2020 only a dozen events occurred at our pavilion. Many were canceled due to the restrictions in place for large gatherings.

When the fees were adopted in 2016, a concerted effort was made to protect the Jamestown resident's ability to reserve the facility for family events and celebrations of all types. Prior to 2016, residents would have to wait until January to reserve a date for the summer of the same year. After the changes adopted by council, beginning each January, Jamestown residents would be able to reserve the pavilion for events during the following summer as well. Non-residents may only book for the summer of the same year beginning January 1st. Currently, our summer of 2021 is almost fully booked for weekend dates as many who were unable to proceed with their scheduled events last summer have chosen to reschedule for 2021.

To properly manage the multitude of events held each summer at the pavilion, additional staff has been hired seasonally to assist in all phases of the facility rental process. Prior to events, coordination staff reviews all submitted materials ensuring the lessee has met all requirements of the Town to have a successful event. Onsite during the day of, an event attendant is assigned to assist the client with day of access to the restrooms, electricity, water, and access for vendors such as caterers and DJ's. Post event, despite most clients being very respectful of the space, maintenance is required to service all the restrooms and pavilion area so that it will be ready to receive the next event.

The **current fee schedule for the pavilion is seen below**, with differences in prices correlating to renter type, date of rental, & day of week.

I believe that the fees should be increased at the facility to become more in line with market standards and to meet the demand for the space. I would however propose that those that have current agreements with the Department for use this summer retain the pricing associated with the venue at the time of their contract being signed.

USER FEE SCHEDULE

PLEASE NOTE*** *Fee schedule includes both Peak and Non Peak Season rates. Peak Season runs from the 3rd Saturday in June through the 3rd Sunday in September.*

Facility User Fee	Monday-Thursday		Friday & Sunday		Saturdays	
	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	Peak
Jamestown Resident	\$250	\$400	\$400	\$600	\$400	\$750
Non-Resident	\$600	\$800	\$800	\$1200	\$800	\$1500
Local Non-Profit	\$400	\$500	\$400	\$600	\$400	\$750
Out of Town Non-Profit	\$500	\$600	\$500	\$700	\$600	N/A

*Weekday Holiday Rates - Same as Friday and Sunday Rates

Proposed Fee Schedule for Fort Getty Park, Campground, & Pavilion 2021

Facility	Type	Description	Rate	Increase
Campground	Non-Resident	Seasonal RV	\$5,500.00	\$505.00
Campground	Resident	Seasonal RV	\$5,000.00	\$1,300.00
Campground	NA	Transient RV	\$60.00	\$10.00
Campground	NA	Tenting	\$35.00	\$5.00
Campground	NA	Boat Slip	\$650.00	\$50.00
Campground – Tent	NA	Folk Fest Rate (4 Day Rental)	\$250.00	0.00
Campground - Tent	NA	Holiday Rate/nt (2 or 3 night min)	\$50.00	0.00
Fort Getty Park	Non-Resident	Season Pass	\$125.00	0.00
Fort Getty Park	Non-Resident	Daily Entry	\$20.00	0.00
Fort Getty Park	Non-Resident	Entry Fee with Trailer	\$30.00	0.00
Pavilion	Resident	Off-Peak Weekday Rental M-Th	\$400.00	\$150.00
Pavilion	Resident	Peak Weekday Rental M-Th	\$600.00	\$200.00
Pavilion	Resident	Friday & Sunday Rental Off-Peak	\$600.00	\$200.00
Pavilion	Resident	Friday & Sunday Rental Peak	\$800.00	\$200.00
Pavilion	Resident	Saturday Rental Off-Peak	\$650.00	\$250.00
Pavilion	Resident	Saturday Rental Peak	\$1,000.00	\$250.00
Pavilion	Non-Resident	Off-Peak Weekday Rental M-Th	\$800.00	\$200.00
Pavilion	Non-Resident	Peak Weekday Rental M-Th	\$1,000.00	\$200.00
Pavilion	Non-Resident	Friday & Sunday Rental Off-Peak	\$1,000.00	\$200.00
Pavilion	Non-Resident	Friday & Sunday Rental Peak	\$1,500.00	\$300.00
Pavilion	Non-Resident	Saturday Rental Off-Peak	\$1,000.00	\$200.00
Pavilion	Non-Resident	Saturday Rental Peak	\$2,000.00	\$500.00
Pavilion	Non-Profit	Off-Peak Weekday Rental M-Th	\$400.00	\$150.00
Pavilion	Non-Profit	Peak Weekday Rental M-Th	\$600.00	\$100.00
Pavilion	Non-Profit	Friday & Sunday Rental Off-Peak	\$600.00	\$200.00
Pavilion	Non-Profit	Friday & Sunday Rental Peak	\$800.00	\$200.00
Pavilion	Non-Profit	Saturday Rental Off-Peak	\$650.00	\$250.00
Pavilion	Non-Profit	Saturday Rental Peak	\$1,000.00	\$250.00
Pavilion	Private Org.	Large Scale Public Event Flat Rate Admission Charged	\$2,500.00	*NA

*The newly proposed fee for a Private Organization rental of the Pavilion. The intent of this fee is to create a fee structure for non-local entities or businesses seeking to operate a large public event in the park that charges admission and is seeking to attract visitors from across the region. Typically, these events could be festivals, concerts, road races, and fairs. Any additional fees to the town associated with the proposed events would still need to be determined based upon the specifics to the events. (i.e., police detail, licensing, permits, etc.) The goal is to ensure those seeking to operate a for profit event on town property should be subject to a different fee structure than an individual renting the facility for a family event, or a non-profit seeking to hold a fundraiser to support local initiatives.

Fort Getty Park

Calendar Year 2017 Expenses	Calendar Year 2018 YTD Expenses	Calendar Year 2019 YTD Expenses	Calendar Year 2020 YTD Expenses
Getty Payroll \$49,565.01	Getty Payroll \$50,199.38	Getty Payroll \$50,795.00	Getty Payroll \$44,687.80
Maintenance Payroll \$14,561.75	Maintenance Payroll \$11,720.25	Maintenance Payroll \$9,243.00	Maintenance Payroll \$8,842.00
Gas \$2,315.86	Gas \$1,684.39	Gas \$2,100.00	Gas \$1,100.00
Electricity \$20,223.23	Electricity \$21,326.25	Electricity \$25,980.44	Electricity \$19,876.00
Water \$13,850.14	Water \$37,540.02	Water \$11,603.36	Water \$6,901.23
Electric Repairs \$2,710.47	Electric Repairs \$3,211.00	Electric Repairs \$3,029.00	Electric Repairs \$5,827.00
Trash Removal \$6,650.00	Trash Removal \$8,596.00	Trash Removal \$7,483.00	Trash Removal \$8,400.00
Hallman Septic \$7,865.50	Hallman Septic \$9,559.50	Hallman Septic \$7,635.00	Hallman Septic \$4,596.00
Ice \$2,352.60	Ice \$2,427.11	Ice \$2,180.35	Ice \$3,283.19
Total Expenses \$120,094.56	Total Expenses \$146,203.84	Total Expenses \$120,049.15	Total Expenses \$103,513.22

Calendar Year 2017 Revenue	Calendar Year 2018 Revenue	Calendar Year 2019 Revenue	Calendar Year 2020 Revenue
RV Reservations \$342,450.00	RV Reservations \$369,307.00	RV Reservations \$385,210.00	RV Reservations \$313,486.00
Tent Reservations \$33,399.00	Tent Reservations \$34,905.25	Tent Reservations \$40,466.00	Tent Reservations \$27,951.00
Fort Getty Seasonal Boat \$12,800.00	Fort Getty Seasonal Boat \$11,500.00	Fort Getty Seasonal Boat \$11,950.00	Fort Getty Seasonal Boat \$11,000.00
Waitlist \$300.00	Waitlist \$220.00	Waitlist \$475.00	Waitlist \$925.00
Daily Parking \$10,980.00	Daily Parking \$14,300.00	Daily Parking \$14,300.00	Daily Parking \$28,140.00
Daily Boat Parking \$2,100.00	Daily Boat Parking \$2,130.00	Daily Boat Parking \$2,220.00	Daily Boat Parking \$2,640.00
Non-Resident Pass \$3,200.00	Non-Resident Pass \$3,015.00	Non-Resident Pass \$4,500.00	Non-Resident Pass \$8,390.00
Fort Getty Dump Station \$180.00	Fort Getty Dump Station \$140.00	Fort Getty Dump Station \$120.00	Fort Getty Dump Station \$100.00
Ice \$4,129.00	Ice \$3,980.00	Ice \$4,106.00	Ice \$4,752.00
Pavilion \$26,050.00	Pavilion \$35,600.00	Pavilion \$46,800.00	Pavilion \$19,250.00
Start-up -\$200.00	Start-up -\$200.00	Start-up -\$200.00	Start-up -\$200.00
Total Revenue \$435,388.00	Total Revenue \$474,897.25	Total Revenue \$509,947.00	Total Revenue \$416,434.00
Net Revenue \$315,293.44	Net Revenue \$328,693.41	Net Revenue \$389,897.85	Net Revenue \$312,920.78

MACKEREL COVE BEACH

EXPENSES

	Summer 2017	Summer 2018	Summer 2019	Summer 2020
Seasonal Staff	\$ 28,112.00	\$ 27,696.75	\$ 29,785.50	\$ 56,593.50
Water	\$ 1,001.00	\$ 16,157.00	\$ 1,005.00	\$ 1,048.00
Total Expenses	\$ 29,113.00	\$ 43,853.75	\$ 30,790.50	\$ 57,641.50

REVENUES

	Summer 2017	Summer 2018	Summer 2019	Summer 2020
Recreation Pass	\$ 32,295.00	\$ 28,425.00	\$ 29,790.00	\$ 30,120.00
Day Pass	\$ 24,915.00	\$ 2,491.00	\$ 29,655.00	\$ 31,590.00
Total Revenue	\$ 57,210.00	\$ 30,916.00	\$ 59,445.00	\$ 61,710.00
Net Revenue	\$ 28,097.00	\$ (12,937.75)	\$ 28,654.50	\$ 4,068.50

TOWN COUNCIL INTERVIEW SESSION
December 15, 2020

- I. CALL TO ORDER**
- II. ROLL CALL**

The interview session for the Jamestown Town Council was called to order at 4:00 p.m. on Tuesday, December 15, 2020, pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo on March 16th; and was conducted by teleconference via Zoom. Town Council Members present were as follows: Nancy A. Beye, Mary E. Meagher, Erik G. Brine, Michael G. White, and Randall White.

III. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:

J. William Harsch was interviewed for Zoning Board of Review vacancy.

Polly Carr was interviewed for the Library Board of Trustees vacancy.

Steve Saracino was interviewed for the Tree Warden appointment.

Chris Walsh was interviewed for the Library Board of Trustees vacancy.

Alex Finkelman was interviewed for Zoning Board of Review vacancy.

John Shekarchi was interviewed for Zoning Board of Review vacancy.

Dean Wagner was interviewed for Zoning Board of Review vacancy.

James King was interviewed for Zoning Board of Review vacancy.

III. ADJOURNMENT

The Town Council interview session was concluded at 5:45 p.m.

Attest:

Erin F. Liese, CMC, Town Clerk

TOWN COUNCIL MEETING
December 21, 2020

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on December 21, 2020. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (301) -715- 8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656 Meeting ID 876 1506 2357. To participate by computer or mobile app: <https://zoom.us/j/87615062357>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, Town Planner, Lisa Bryer, and Michael Gray, Public Works Director. The following School Committee members were present: Keith J. Roberts, Sally Schott, Agnes C. Filkins, Andrew C. Allsopp and Kristine A. Lapierre. Also present Kenneth A. Duva, School Superintendent, and Jane Littlefield, Director of Finance.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 5:31 P.M. held via Zoom, and led the Pledge of Allegiance.

School Committee Chair Keith Roberts called the meeting of the School Committee to order.

III. JOINT TOWN COUNCIL AND SCHOOL COMMITTEE WORK SESSION Review, discussion and/or potential action and/or vote of budget issues for the remainder of the current fiscal year (July 1, 2020 to June 30, 2021) and pre-budget review and discussion of issues for the next fiscal year (July 1, 2021 to June 30, 2022) pursuant to RIGL §16-2-21

Superintendent of Schools Dr. Duva presented the following:

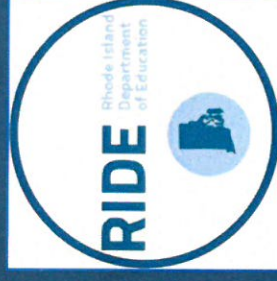


FY 2022 JSD Preliminary Budget Discussion

Town Council and School
Committee

12.14.20

“ 4 and 5 Star rated Schools
National Blue Ribbon
Elementary School ”

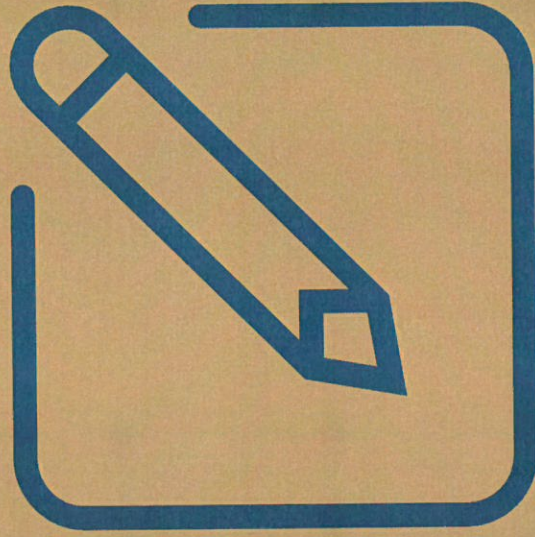


Our Accomplishments:

- Successful Reopening of the school buildings in September 2020 with collaboration from our Reopening School Committee.
- Dedication, Passion, and Flexibility of our Teachers, Support Staff, and Administration in doing what is right for our students.
- Meticulous and caring management of our facilities by our Director, Peter Anderson, who worked tirelessly with Arden Engineering to ensure proper and safe ventilation practices are being implemented in our school buildings.
- Ensuring 100% of our students have the technology necessary to be 1:1 in school and at home for distance learning.

Our Accomplishments:

- Ensuring our staff have the technology and resources to teach in-person and virtually.
- Implementation of our newly adopted iReady math program kindergarten through 8th grade.
- Implementation of a pilot of the EL Language Arts curriculum in grades 6-8.
- Lawn Middle School students named to All-State Chorus and All-State band.



Zero Based Budgeting

Zero-based budget: Start from a “zero base” and every function within an organization is analyzed for its needs and costs; all expenses are justified.

The budget is built based on the needs for the upcoming year using RIDE’s Chart of Accounts. Once developed, the budget is balanced considering any funding restraints.

The FY 2021 JSD Budget Process

Our budget is designed to fund expenses related to the known student population to provide a high quality education based on the academic and social-emotional needs of all students pre-K through 12th grade.

We consider the needs of the students, teachers and administrators in developing our budget.

The FY 2021 JSD Budget Process

- I. Projected student enrollment for each grade
- II. Vision and Goals of District Strategic Plan
- III. Curriculum and Instruction Needs based on school achievements and new Ed Reform
- IV. Prioritizing academic and social-emotional needs of students
- V. Prioritizing instructional needs of Teachers and Staff
- VI. Creating a well-balanced, fiscally responsible School Budget

4% Cap

In fiscal year 2013 and in each fiscal year thereafter, a city or town may levy a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year.

COVID-19 Impact on 2020-2021 SY

- ★ There were many unforeseen requirements due to the worldwide pandemic of COVID-19 in order to open our public schools in a safe and healthy way for our students, staff, and community.
- ★ We also had to adopt RI Department of Health and RI Department of Education procedures and policies that allowed our school community to be confident in the reopening of the school buildings and continue to trust our operations.
- ★ We had to redesign a school system and educational structure that for decades was foundationally built on learning within the constraints of a brick and mortar building.
- ★ We had to balance new teaching methods, technology, and the instruction of our students in-person and virtually. This is something that to this day we reflect on and make changes to improve our ability to teach all learners.

COVID-19 Impact on 2020-2021 SY

Health and Safety Requirements:

- Additional cleaning protocols, cleaning products, disinfectant, wipes, hand sanitizer
- Foggers and Electrostatic Sprayers for disinfecting school buildings
- Signage and decals for classrooms and hallways
- Traffic Cones and Signage for dismissal/arrival
- PPE supplies and equipment for staff, nursing, and custodians
- Evaluation and Servicing of the HVAC systems in both schools to ensure proper ventilation (MERV-13 air filters)

COVID-19 Impact on 2020-2021 SY

Teaching and Learning Requirements:

- Additional instructional materials in Math and ELA to avoid sharing of materials by students
- Student desks, crates, and utility carts for teachers
- iPads and Chromebooks to ensure 1:1 k-8
- Webcams and mics for teachers to teach virtually
- Technology and Curriculum Software for instruction
- Outdoor WiFi capability
- Tents for outdoor classrooms

COVID-19 Impact on 2020-2021 SY

Staffing Requirements

- Additional part-time school nurse
- Additional crossing guard
- Additional Substitutes to assist with limited in-person days

Transportation Requirements:

- Transportation requirements limiting the number of students on a bus.
- One additional bus contracted with First Student for an afternoon high school run
- Daily Disinfecting of school busses

COVID-19 Impact on 2020-2021 SY

Federal Funding Support to Jamestown School Department

CARES ACT ESSER - (41.7 Million) Jamestown's share \$98,636 - FY20 state aid was reduced by this amount. The application was approved and funds must be expended by September 2022/

CARES ACT CRF - (50 Million) Jamestown's share \$118,225 - COVID related expenses related to the reopening of school buildings. Our application was approved and funds must be spent by December 30, 2020.

FY '20 Summary

- ❖ Preliminary Audit Figures show as of June 30, 2020:
 - Revenue \$12,934,448
 - Expenses \$12,713,645
 - Projected Surplus \$220, 803

\$220,803 was added to the Fund Balance which we will continue to use towards Capital Improvement Projects under the direction of the School Committee.

Anticipated COVID-19 Impact on 2021-2022 SY

Even with a vaccine some health and safety precautions may still apply:

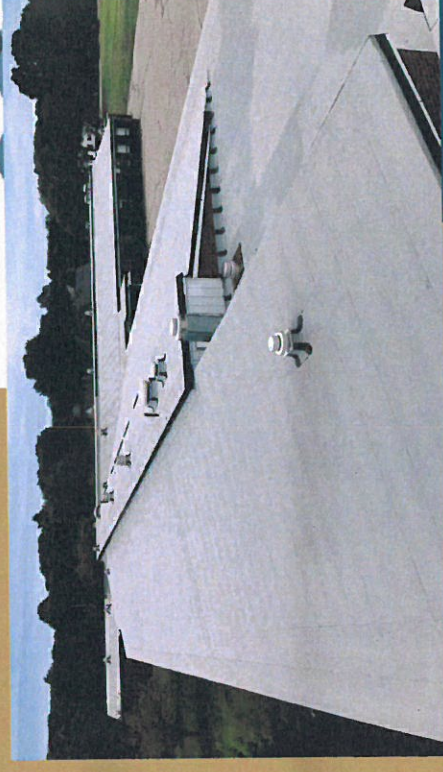
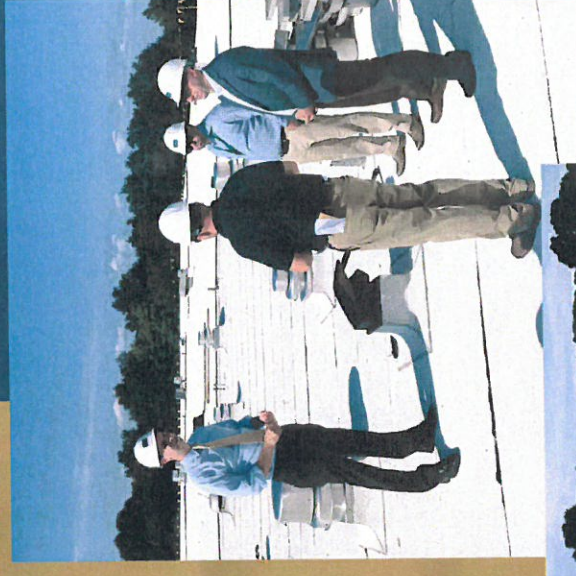
- ❖ PPE, Cleaning requirements and JSD adopted practices for recommended ventilation and disinfecting of schools.
- ❖ Minimize sharing of instructional materials will increase costs on curriculum and instruction
- ❖ Continued use of technology software and instructional platforms
- ❖ Transportation requirements limiting the amount of students on a school bus
- ❖ Additional Crossing guards and Bus Monitors

Normal Budgetary Factors Previous to COVID-19

- Transient student population that shifts throughout the year
 - Enrollment will change up through August 2021
 - Unknown number of Military Students
- Federally Regulated Education Services
 - IDEA (IEP),
 - ADA Section 504.
 - English Language Learner (ELL)
- Out of District Students
 - Tuitions and Transportation costs
- High School Tuition costs
 - Career Technical Education and Charter School Tuitions
- Salaries & Benefits of employees
- Facility Operations
 - Heating, Electric, Maintenance

Budgetary Factors related to Capital Improvement:

- Capital Improvement
 - RIDE Approved School Construction Projects for 2021/2022 (year 4)
 - 2020/2021 HVAC Project came in over budget by almost 50%
 - Upcoming projects for FY 22 include:
 - Lawn School
 - asbestos abatement at Lawn
 - classroom configurations at Lawn
 - Melrose Elementary
 - Stairwell refurbishment
 - replace emergency lighting
 - ADA requirements bathrooms





Requirements under ESSA, Every Student Succeeds Act and RI Ed Reform Laws

- Higher expectations on state assessments (RICAS, NGSS, DLP)
- Requirement of High Quality Curriculum aligned to new state accountability system
- New District and School Report Card based on a 5 star rating, heavily weighted on state assessment and closing academic gaps in student subgroups (New for 2021)
- Ability to provide academic and social emotional intervention supports pre-k to 8
- Increased requirements for data collection, analysis and reporting
- The ability to continue status as **Commended Schools and National Blue Ribbon**
- Development of effective teaching of “guaranteed and viable” curriculum
- Continue support for integration of technology, computer science and STEAM

Operating Budget History

FY 2013	\$11,923,787
FY 2014	\$11,638,648
FY 2015	\$11,583,891
FY 2016	\$11,652,671
FY 2017	\$11,860,021
FY 2018	\$12,140,553
FY 2019	\$12,678,360
FY 2020	\$13,174,127
FY 2021	\$13,365,064
FY20 to FY21	\$190,937 1.45% +

Percent change over the past 3 years

4.43%  3.91%  1.45%

The School Committee adjourned and departed at 6:14 P.M.

A motion was made by Councilor R. White with second by Vice President Meagher to convene as the Liquor Licensing Board at 6:16 P.M.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Renewal of Event License Application
 - 1) Applicant: Jamestown Chamber of Commerce
 - Event: Restaurant Outdoor Dining
 - Dates: Extending to January 20, 2021; unless revoked earlier
 - Location: Narragansett Avenue, Narragansett Avenue Municipal Parking

A motion was made by Vice President Meagher with second by Councilor Brine to renew the Event License Application for Jamestown Chamber of Commerce Restaurant Outdoor Dining, through January 20, 2021. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
 - Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
 - 1) Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to January 20, 2021 unless revoked earlier .
 - i. KALI LLC dba J22 Tap & Table, 22 Narragansett Ave.
 - ii. Jamestown Beer Holdings LLC dba The Generals Crossing- 34 Narragansett Ave.
 - iii. Jamestown Restaurant Group LLC dba Narragansett Café- 25 Narragansett Ave.

A motion was made by Vice President Meagher with second by Councilor M. White to extend the Seasonal Expansion of the Liquor License pursuant to the Special Event Application of Chamber of Commerce for KALI LLC dba J22 Tap & Table, 22 Narragansett Ave; Jamestown Beer Holdings LLC dba The Generals Crossing- 34 Narragansett Ave. and Jamestown Restaurant Group LLC dba Narragansett Café- 25 Narragansett Ave until January 20, 2021. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

- 2) Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. With proposed Extension to January 2, 2021 unless revoked earlier.

A motion was made by Vice President Meagher with second by Councilor Brine to Approve KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. With proposed Extension to January 20, 2021 unless revoked earlier. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

- C) Town Council adjourns as the Liquor Licensing Board

A motion was made by Vice President Meagher with second by Councilor R. White to adjourn as the Liquor Licensing Board at 6:18 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

V. COUNCIL, ADMINISTRATOR, TOWN DEPARTMENTS, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) EMA Report by Chief Edward Mello Regarding COVID-19 Vaccine Distribution

Chief Mello reported on the Med Pod and proposed vaccination distribution.

Councilor Brine questioned the timeline regarding vaccinations. Chief Mello stated he wish not speculate as the timeline is uncertain.

VI. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: Board and Commission Interviews; January 4, 2021 @ 5:00 P.M-Regular Meeting at 6:30 P.M.

Meeting dates were reviewed.

- 2) Schedule Joint Meeting with Jamestown Housing Authority Commission

Vice President Meagher stated her wish to meet with the Housing Authority. Town Administrator Hainsworth advised he would reach out.

- B) Review, Discussion and Possible Action to extend the March 16, 2020 Declaration of the Town of Jamestown State of Emergency to January 20, 2021 unless revoked earlier, to curtail the spread of the COVID 19 Virus.

A motion was made by Vice President Meagher with second by Councilor Brine to extend the March 16, 2020 Declaration of the Town of Jamestown State of Emergency to January 20, 2021 unless revoked earlier, to curtail the spread of the COVID 19 Virus.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

- C) Review, Discussion and Possible Action to extend the Executive Order 2020-1, to January 20, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

A motion was made by Councilor R. White with second by Vice President Meagher to extend the Executive Order 2020-1, to January 20, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

VII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
- 1) December 7, 2020 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Board of Canvassers (September 30, 2020)
 - 2) Board of Canvassers (October 7, 2020)
 - 3) Board of Canvassers (October 13, 2020)
 - 4) Board of Canvassers (October 21, 2020)
 - 5) Board of Canvassers (October 28, 2020)
 - 6) Board of Canvassers (November 3, 2020)

C) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

ABATEMENTS TO 2020 TAX ROLL		
04-0852-00	Plat 11, Lot 44- Updated field card data	\$243.71
19-1224-01	Plat 4, Lot 24 – Updated field card data	\$27.44
19-1391-30	Plat 12, Lot 207 – Updated field card data	\$41.96
20-0387-00	Plat 10, Lot 153 – Demolition of all buildings – 42 days vacant land- New Value \$534,000	\$327.55
ADDENDA TO 2020 TAX ROLL		
02-0096-09	Plat 10, Lot 100 – New Construction – Prorated 69 days – New Value \$2,526,200	\$2,204.34
03-0373-50	Plat 10, Lot 37 – New Construction – Prorated 69 days – New Value \$1,835,900	\$ 696.64
07-0744-73	Plat 14, Lot 265 – New Construction – Prorated 44 days – New Value \$523,900	\$ 377.78
13-0533-30	Plat 14, Lot 246 – New Construction – Prorated 119 days – New Value \$489,400	\$ 626.58
14-0286-00	Plat 9, Lot 145 – New Construction – Prorated 76 days – New Value \$1,052,200	\$1,205.02
TOTAL ABATEMENTS		\$ 640.66
TOTAL ADDENDA		\$ 5,110.36

- D) Review, Discussion and Possible Action to Authorize the Town Administrator to Execute an Agreement with Jamestown Chamber of Commerce regarding the Narragansett Ave. Municipal Parking Lot for temporary use during the COVID-19 emergency; with terms and conditions substantially in accordance and as set forth in the existing agreement, subject to final review by the Town Solicitor.
- E) Appointment of Town Solicitor Peter D. Ruggiero, Esq.
- F) Appointment of Assistant Town Solicitor Wyatt A. Brochu, Esq.
- G) Appointment of Assistant Town Solicitor David R. Petrarca, Jr., Esq.
- H) Appointment of Bond Counsel David H. Ferrara, Esq.
- I) Appointment of Probate Judge Mark Liberati, Esq.
- J) Appointment of Alternate Probate Judge Peter D. Ruggiero, Esq.
- K) Appointment of Town Sergeant Fred Pease

- L) Appointment of Tree Warden Stephen Saracino

VIII. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- none
- B) Non-scheduled request to address

Mary Lou Sanborn of Bay View Drive suggested allowing the public to speak after the joint meeting with the School Committee. She advised she would follow up with Dr. Duva on her questions.

IX. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 6:40 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

X. ADJOURNMENT

Attest:

TOWN COUNCIL INTERVIEW SESSION
January 4, 2021

- I. CALL TO ORDER**
- II. ROLL CALL**

The interview session for the Jamestown Town Council was called to order at 5:06 p.m. on Tuesday, December 15, 2020, pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo on March 16th; and was conducted by teleconference via Zoom. Town Council Members present were as follows: Nancy A. Beye, Mary E. Meagher, Erik G. Brine, Michael G. White, and Randall White.

- III. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:**

Christine Ariel was interviewed for Conservation Commission and Zoning Board of Review vacancy.

Stephen Bois was interviewed for the Harbor Commission/ Beavertail State Park vacancy.

Nancy Kolman Ventrone was interviewed for the Juvenile Hearing Board vacancy.

Kathleen Schweitzer was interviewed for Library Board of Trustees and Beavertail State Park Advisory vacancy.

Cynthia Butler was interviewed for Beavertail State Park Advisory vacancy.

Edward Gromada was interviewed for Library Board of Trustees vacancy.

- III. ADJOURNMENT**

The Town Council interview session was concluded at 5:49 p.m.

Attest:

Erin F. Liese, CMC, Town Clerk



**Town of Jamestown
Tax Assessor**

93 Narragansett Avenue
Jamestown, RI 02835

Phone: 401-423-9802
Email: cbrochu@jamestownri.net

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITIONS AND ABATEMENT OF TAXES FOR THE JANUARY 19, 2021 MEETING

MOTOR VEHICLE ABATEMENTS TO 2020 TAX ROLL

02-1154-04M Brannan, Terry	Motor Vehicle- soldier / sailor exempt	\$189.18
19-0990-14M Smith, Candace	Motor Vehicle- soldier / sailor exempt	\$245.46

ADDENDA TO 2020 TAX ROLL

02-0139-00 Beretta, David & Vehlies, Kellie	Plat 5, Lot 71 – New Construction – Prorated 15 days – New Value \$573,900	\$ 184.08
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TOTAL ABATEMENTS	\$ 434.64
TOTAL ADDENDA	\$ 184.08

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR



Town of Jamestown
Finance Department
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

TO: Honorable Town Council
FROM: Christina D. Collins, Finance Director
DATE: 1/13/2021
RE: Uncollectable Motor Vehicle receivables prior to 2005

As the Town moves forward with implementing a new Tax Collection/Admin system there is several years of uncollectable motor vehicle bills that the Town is requesting Town Council approval to write-off. We have been diligent over the years to send out quarterly delinquent notices as well as cross checking new information received from the State, home transfers and people who have moved back and may be registering under a different name. The uncollectable receivables span from 1989 through 2005 and the amount is \$61,097.29.

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1989 Tax Roll	02-1670-00	BURLINGHAM KELLY M	\$ 25.68	\$ 25.68
1989 Tax Roll	03-0479-95	CATON DANIEL	\$ 137.54	\$ 137.54
1989 Tax Roll	15-0247-54	OLEARY THOMAS E.	\$ 258.88	\$ 258.88
1990 Tax Roll	02-1670-00	BURLINGHAM KELLY M	\$ 87.06	\$ 87.06
1990 Tax Roll	03-0137-00	CANNING PAMELA M	\$ 45.24	\$ 45.24
1990 Tax Roll	03-0479-95	CATON DANIEL	\$ 84.50	\$ 84.50
1990 Tax Roll	07-0003-75	GABRIEL GEOFF G	\$ 102.42	\$ 102.42
1990 Tax Roll	08-0828-35	HUBBARD MARTHA M	\$ 64.87	\$ 64.87
1990 Tax Roll	11-0011-55	KAISER JOHN R	\$ 5.00	\$ 5.00
1990 Tax Roll	12-0923-00	LUKEY MICHAEL E	\$ 122.90	\$ 122.90
1990 Tax Roll	13-1364-40	MEDVIN MARK A	\$ 122.05	\$ 122.05
1990 Tax Roll	13-1567-50	MILLER DAVID J	\$ 11.10	\$ 11.10
1990 Tax Roll	13-1570-00	MILLER GAROLD C	\$ 50.35	\$ 50.35
1990 Tax Roll	15-0247-54	OLEARY THOMAS E.	\$ 268.00	\$ 268.00
1990 Tax Roll	19-0740-95	SHERMAN JOHN J. JR.	\$ 147.02	\$ 147.02
1990 Tax Roll	20-0322-00	THOMAS MORGAN A	\$ 81.27	\$ 81.27
1990 Tax Roll	23-0893-03	WILCOX SARAH B	\$ 6.83	\$ 6.83
1990 Tax Roll	25-0023-00	YEAW JOSH D.	\$ 40.11	\$ 40.11
1991 Tax Roll	02-0955-00	BOSHEARS, GAYLON JR.	\$ 151.45	\$ 151.45
1991 Tax Roll	02-1370-85	BROWN ALLAN C JR	\$ 119.13	\$ 119.13
1991 Tax Roll	02-1670-00	BURLINGHAM KELLY M	\$ 70.19	\$ 70.19
1991 Tax Roll	02-1716-00	BUSCH WILLIAM H.	\$ 5.03	\$ 5.03
1991 Tax Roll	03-0137-00	CANNING PAMELA M	\$ 36.02	\$ 36.02
1991 Tax Roll	04-0431-00	DESJARDINS MARC	\$ 161.62	\$ 161.62
1991 Tax Roll	04-0432-00	DESJARDINS RONA M	\$ 60.03	\$ 60.03
1991 Tax Roll	04-0645-00	DIXIT SURESH	\$ 87.73	\$ 87.73
1991 Tax Roll	04-0950-00	DUMONT JEAN	\$ 80.34	\$ 29.93
1991 Tax Roll	06-0165-05	FERGUSON DANIEL A	\$ 44.33	\$ 44.33
1991 Tax Roll	06-0214-25	FIRST MADISON LEASING INC	\$ 191.16	\$ 191.16
1991 Tax Roll	07-0003-75	GABRIEL GEOFF G	\$ 24.93	\$ 24.93
1991 Tax Roll	07-0181-50	GAUDREAU, NEIL F.	\$ 73.88	\$ 73.88
1991 Tax Roll	07-0685-50	GOONAN SUSIE V	\$ 7.39	\$ 7.39
1991 Tax Roll	07-0895-00	GREENLEAF BUILDING CO	\$ 6.46	\$ 6.46
1991 Tax Roll	07-0969-00	GRIFFIN JAMES M	\$ 27.71	\$ 27.71
1991 Tax Roll	08-0646-50	HOLLAND JAMES C	\$ 31.40	\$ 31.40
1991 Tax Roll	08-0828-35	HUBBARD MARTHA M	\$ 60.03	\$ 60.03
1991 Tax Roll	10-0031-00	JAGSCHITZ PATT S	\$ 10.16	\$ 10.16
1991 Tax Roll	10-0144-76	JOBIN RONALD J ET UX	\$ 603.05	\$ 603.05
1991 Tax Roll	11-0011-55	KAISER JOHN R	\$ 6.46	\$ 6.46
1991 Tax Roll	11-0163-15	KELLY MICHAEL L	\$ 37.86	\$ 37.86
1991 Tax Roll	11-0164-50	KEMP JENNIFER A	\$ 90.50	\$ 90.50
1991 Tax Roll	12-0107-20	LAREAU JANE E	\$ 48.45	\$ 48.45
1991 Tax Roll	12-0448-00	LENOX GREGORY R ET UX	\$ 309.38	\$ 309.38
1991 Tax Roll	12-0591-50	LEWKOWICZ JOSEPH M	\$ 87.73	\$ 87.73
1991 Tax Roll	12-0923-00	LUKEY MICHAEL E	\$ 88.66	\$ 88.66
1991 Tax Roll	13-0595-70	MARTIN SHARON F	\$ 106.20	\$ 106.20
1991 Tax Roll	13-0915-00	MAXTHREE ASSOC INC	\$ 96.97	\$ 96.97
1991 Tax Roll	13-1364-40	MEDVIN MARK A	\$ 114.52	\$ 114.52
1991 Tax Roll	13-1567-50	MILLER DAVID J	\$ 159.77	\$ 159.77
1991 Tax Roll	13-1570-00	MILLER GAROLD C	\$ 67.42	\$ 67.42
1991 Tax Roll	14-0056-00	NELSON CHRISTOPHER D	\$ 47.40	\$ 47.40
1991 Tax Roll	15-0247-54	OLEARY THOMAS E.	\$ 168.08	\$ 168.08
1991 Tax Roll	18-0001-01	R & B AUTO REPAIR	\$ 120.31	\$ 120.31
1991 Tax Roll	18-0619-50	ROBINSON DENISE M	\$ 91.43	\$ 91.43
1991 Tax Roll	18-0815-00	ROYAL ALLAN J	\$ 27.00	\$ 27.00
1991 Tax Roll	19-0418-04	SCUNCIO LEASING DIV	\$ 155.15	\$ 155.15
1991 Tax Roll	19-0573-75	SEWARD SANDRA J.	\$ 47.10	\$ 47.10
1991 Tax Roll	19-0740-95	SHERMAN JOHN J. JR.	\$ 156.07	\$ 156.07
1991 Tax Roll	19-0803-30	SIEGMUND ROBERT T.	\$ 29.55	\$ 29.55
1991 Tax Roll	19-0887-00	SINCLAIR DONALD W. JR.	\$ 44.33	\$ 44.33
1991 Tax Roll	20-0322-00	THOMAS MORGAN A	\$ 97.89	\$ 97.89
1991 Tax Roll	20-0340-15	THOMPSON G HARDING (EST)	\$ 91.43	\$ 91.43
1991 Tax Roll	23-0425-00	WEBSTER KATHLEEN S	\$ 253.04	\$ 253.04
1991 Tax Roll	23-0825-01	WHITTEMORE H LEE	\$ 61.40	\$ 61.40
1991 Tax Roll	23-0893-03	WILCOX SARAH B	\$ 72.96	\$ 72.96
1991 Tax Roll	25-0023-00	YEAW JOSH D.	\$ 30.48	\$ 30.48
1992 Tax Roll	01-0215-00	AMAN STEPHEN D.	\$ 473.38	\$ 473.38
1992 Tax Roll	01-0565-75	ARCIERO, REBECCA J.	\$ 14.46	\$ 14.46
1992 Tax Roll	02-0586-00	BERNSTEIN, DAVIN D.	\$ 138.16	\$ 138.16
1992 Tax Roll	02-0632-50	BEZILA, LAURA A.	\$ 126.38	\$ 126.38
1992 Tax Roll	02-0955-00	BOSHEARS, GAYLON JR.	\$ 17.14	\$ 17.14

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1992 Tax Roll	02-1370-85	BROWN ALLAN C JR	\$ 192.78	\$ 192.78
1992 Tax Roll	02-1670-00	BURLINGHAM KELLY M	\$ 66.40	\$ 66.40
1992 Tax Roll	02-1716-00	BUSCH WILLIAM H.	\$ 59.98	\$ 59.98
1992 Tax Roll	03-0137-00	CANNING PAMELA M	\$ 6.43	\$ 6.43
1992 Tax Roll	03-0479-95	CATON DANIEL	\$ 5.00	\$ 5.00
1992 Tax Roll	03-0950-00	CLEMENT EDWARD G. JR.	\$ 102.82	\$ 102.82
1992 Tax Roll	03-1153-85	CONNERY NANCY	\$ 124.93	\$ 124.93
1992 Tax Roll	03-1422-00	CRAIG DOUGLAS W	\$ 114.60	\$ 114.60
1992 Tax Roll	04-0271-50	DEB-LOR	\$ 23.56	\$ 23.56
1992 Tax Roll	04-0299-01	DELANEY NANCY J	\$ 36.41	\$ 36.41
1992 Tax Roll	04-0431-00	DESJARDINS MARC	\$ 47.12	\$ 47.12
1992 Tax Roll	04-0645-00	DIXIT SURESH	\$ 29.99	\$ 29.99
1992 Tax Roll	04-0931-00	DUFFY JOHN E III	\$ 61.05	\$ 61.05
1992 Tax Roll	04-0950-00	DUMONT JEAN	\$ 37.49	\$ 37.49
1992 Tax Roll	05-0396-00	EVERETT JOHN J	\$ 207.77	\$ 207.77
1992 Tax Roll	06-0165-05	FERGUSON DANIEL A	\$ 18.21	\$ 18.21
1992 Tax Roll	06-0166-60	FERGUSON NANCI G.	\$ 64.26	\$ 64.26
1992 Tax Roll	06-0214-25	FIRST MADISON LEASING INC	\$ 18.21	\$ 18.21
1992 Tax Roll	06-0438-00	FREIDUS SCOTT D	\$ 30.33	\$ 30.33
1992 Tax Roll	07-0181-85	GAUDREAU RENEE V	\$ 29.99	\$ 29.99
1992 Tax Roll	07-0685-50	GOONAN SUSIE V	\$ 27.85	\$ 27.85
1992 Tax Roll	07-0689-25	GORDON ARTHUR L	\$ 57.83	\$ 57.83
1992 Tax Roll	07-0790-70	GRANQUIST DEREK P	\$ 72.83	\$ 72.83
1992 Tax Roll	07-0895-00	GREENLEAF BUILDING CO	\$ 138.16	\$ 138.16
1992 Tax Roll	07-0969-00	GRIFFIN JAMES M	\$ 11.78	\$ 11.78
1992 Tax Roll	08-0000-50	HVAC INC	\$ 409.12	\$ 409.12
1992 Tax Roll	08-0146-50	HANSON STEPHANIE D	\$ 10.71	\$ 10.71
1992 Tax Roll	08-0828-35	HUBBARD MARTHA M	\$ 61.05	\$ 61.05
1992 Tax Roll	10-0045-25	JAMESTOWN FAMILY PRACTICE	\$ 398.41	\$ 398.41
1992 Tax Roll	10-0093-50	JANKOWSKI STANLEY M	\$ 168.49	\$ 168.49
1992 Tax Roll	10-0144-76	JOBIN RONALD J ET UX	\$ 123.17	\$ 123.17
1992 Tax Roll	11-0011-55	KAISER JOHN R	\$ 5.36	\$ 5.36
1992 Tax Roll	11-0047-75	KARENTZ CHRISTOPHER	\$ 78.18	\$ 78.18
1992 Tax Roll	11-0129-00	KEITH KARL M	\$ 27.85	\$ 27.85
1992 Tax Roll	11-0162-45	KELLY MARCHIA J	\$ 21.42	\$ 21.42
1992 Tax Roll	11-0163-15	KELLY MICHAEL L	\$ 5.36	\$ 5.36
1992 Tax Roll	11-0164-50	KEMP JENNIFER A	\$ 52.48	\$ 52.48
1992 Tax Roll	12-0005-00	LABOISSONNIERE CAROL A	\$ 73.89	\$ 73.89
1992 Tax Roll	12-0069-50	LAMOTTE MARY ELIZABETH	\$ 89.96	\$ 89.96
1992 Tax Roll	12-0107-20	LAREAU JANE E	\$ 81.40	\$ 81.40
1992 Tax Roll	12-0385-75	LEDSWORTH JOHN M JR	\$ 80.32	\$ 80.32
1992 Tax Roll	12-0406-50	LEE VALARIE A	\$ 96.98	\$ 96.98
1992 Tax Roll	12-0448-00	LENOX GREGORY R ET UX	\$ 171.36	\$ 171.36
1992 Tax Roll	12-0591-50	LEWKOWICZ JOSEPH M	\$ 72.83	\$ 72.83
1992 Tax Roll	12-0604-00	LILLA ROBERT J	\$ 3.08	\$ 3.08
1992 Tax Roll	12-0756-00	LOEDING ANN M	\$ 43.91	\$ 43.91
1992 Tax Roll	12-0923-00	LUKEY MICHAEL E	\$ 44.98	\$ 44.98
1992 Tax Roll	13-0211-00	MAGAZZINI ROBERT P	\$ 67.47	\$ 67.47
1992 Tax Roll	13-0436-00	MARAIN JODI J	\$ 59.98	\$ 59.98
1992 Tax Roll	13-0527-12	MARSHALL PAUL A	\$ 20.35	\$ 20.35
1992 Tax Roll	13-0595-70	MARTIN SHARON F	\$ 32.13	\$ 32.13
1992 Tax Roll	13-0660-00	MASON BRIAN P	\$ 95.32	\$ 95.32
1992 Tax Roll	13-0915-00	MAXTHREE ASSOC INC	\$ 22.49	\$ 22.49
1992 Tax Roll	13-1005-00	MCCLANE ALLAN R II	\$ 77.64	\$ 77.64
1992 Tax Roll	13-1282-00	MCNEIL GEORGE B III	\$ 132.80	\$ 132.80
1992 Tax Roll	13-1364-40	MEDVIN MARK A	\$ 37.49	\$ 37.49
1992 Tax Roll	13-1567-50	MILLER DAVID J	\$ 143.51	\$ 143.51
1992 Tax Roll	13-1570-00	MILLER GAROLD C	\$ 65.33	\$ 65.33
1992 Tax Roll	14-0438-25	NORWOOD LEASING CO	\$ 727.54	\$ 727.54
1992 Tax Roll	15-0247-54	OLEARY THOMAS E.	\$ 205.63	\$ 205.63
1992 Tax Roll	15-0270-00	OLOUGHLIN MARIE A.	\$ 118.08	\$ 118.08
1992 Tax Roll	16-0181-50	PARKER GEORGE	\$ 28.92	\$ 28.92
1992 Tax Roll	16-0415-00	PELLETIER MARGUERITE	\$ 51.24	\$ 51.24
1992 Tax Roll	16-0431-04	PELLEY HAROLD N	\$ 21.42	\$ 21.42
1992 Tax Roll	16-0839-00	PINE, ROBERT E JR	\$ 5.36	\$ 5.36
1992 Tax Roll	16-0942-00	PLANTE ALFRED S	\$ 20.35	\$ 20.35
1992 Tax Roll	18-0001-01	R & B AUTO REPAIR	\$ 214.20	\$ 214.20
1992 Tax Roll	18-0122-75	REILLY CHRISTINE L	\$ 162.24	\$ 162.24
1992 Tax Roll	18-0619-50	ROBINSON DENISE M	\$ 79.25	\$ 79.25
1992 Tax Roll	18-0695-75	RONCHIE ADA GRACE	\$ 81.73	\$ 81.73
1992 Tax Roll	18-0815-00	ROYAL ALLAN J	\$ 68.54	\$ 68.54

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1992 Tax Roll	18-0817-40	RUCKERT NANCY E	\$ 5.00	\$ 5.00
1992 Tax Roll	19-0573-75	SEWARD SANDRA J.	\$ 52.48	\$ 52.48
1992 Tax Roll	19-0803-30	SIEGMUND ROBERT T.	\$ 47.12	\$ 47.12
1992 Tax Roll	19-0887-00	SINCLAIR DONALD W. JR.	\$ 31.06	\$ 31.06
1992 Tax Roll	19-0912-00	SISSON RYAN M.	\$ 7.50	\$ 7.50
1992 Tax Roll	19-0990-35	SMITH CECIL III	\$ 24.64	\$ 24.64
1992 Tax Roll	19-1296-75	SOUZA ELECTRIC INC.	\$ 190.64	\$ 190.64
1992 Tax Roll	19-1362-00	SQUILLENTE JEFFERY	\$ 330.94	\$ 330.94
1992 Tax Roll	19-1509-50	STONE NANCY M. ET	\$ 122.09	\$ 122.09
1992 Tax Roll	20-0143-00	TEASE ERIN M	\$ 20.35	\$ 20.35
1992 Tax Roll	20-0322-00	THOMAS MORGAN A	\$ 97.46	\$ 97.46
1992 Tax Roll	20-0340-15	THOMPSON G HARDING (EST)	\$ 99.60	\$ 99.60
1992 Tax Roll	20-0604-00	TURILLO DAVID M	\$ 12.85	\$ 12.85
1992 Tax Roll	22-0353-03	VON HOUSEN DOROTHY	\$ 279.53	\$ 279.53
1992 Tax Roll	23-0175-00	WALSH WILLIAM M	\$ 23.02	\$ 23.02
1992 Tax Roll	23-0220-50	WARD TIMOTHY J	\$ 17.14	\$ 17.14
1992 Tax Roll	23-0425-00	WEBSTER KATHLEEN S	\$ 295.60	\$ 295.60
1992 Tax Roll	23-0825-01	WHITTEMORE H LEE	\$ 84.61	\$ 84.61
1992 Tax Roll	23-0893-03	WILCOX SARAH B	\$ 63.19	\$ 63.19
1992 Tax Roll	23-1115-00	WOTEN CHERYL A	\$ 157.44	\$ 157.44
1992 Tax Roll	23-1151-00	WRIGHT DONNA K	\$ 108.16	\$ 108.16
1993 Tax Roll	01-0051-00	ADEM ABDU M.	\$ 55.93	\$ 55.93
1993 Tax Roll	01-0067-75	AINSWORTH CARL V.	\$ 28.92	\$ 28.92
1993 Tax Roll	01-0215-00	AMAN STEPHEN D.	\$ 442.86	\$ 442.86
1993 Tax Roll	01-0565-75	ARCIERO, REBECCA J.	\$ 93.48	\$ 93.48
1993 Tax Roll	01-0659-00	ARNOLD, ANDREA M.	\$ 169.68	\$ 169.68
1993 Tax Roll	02-0302-00	BAXTER, RICHARD J.	\$ 5.85	\$ 5.85
1993 Tax Roll	02-0586-00	BERNSTEIN, DAVIN D.	\$ 12.85	\$ 12.85
1993 Tax Roll	02-0623-50	BEST PAINTING CO	\$ 25.71	\$ 25.71
1993 Tax Roll	02-1370-85	BROWN ALLAN C JR	\$ 192.81	\$ 192.81
1993 Tax Roll	02-1405-04	BROWN KEVIN W. ET UX	\$ 327.18	\$ 327.18
1993 Tax Roll	02-1670-00	BURLINGHAM KELLY M	\$ 5.84	\$ 5.84
1993 Tax Roll	02-1716-00	BUSCH WILLIAM H.	\$ 59.59	\$ 59.59
1993 Tax Roll	03-0479-95	CATON DANIEL	\$ 9.35	\$ 9.35
1993 Tax Roll	03-0570-85	CHAPMAN LEEANN	\$ 174.11	\$ 174.11
1993 Tax Roll	03-0950-00	CLEMENT EDWARD G. JR.	\$ 88.81	\$ 88.81
1993 Tax Roll	03-1153-85	CONNERY NANCY	\$ 75.95	\$ 75.95
1993 Tax Roll	03-1212-00	COON CHARLES A	\$ 169.43	\$ 169.43
1993 Tax Roll	03-1422-00	CRAIG DOUGLAS W	\$ 35.06	\$ 35.06
1993 Tax Roll	03-1696-00	CURRID CHARLES H ET UX	\$ 92.92	\$ 92.92
1993 Tax Roll	04-0138-00	DAULER GRETCHEN S	\$ 44.40	\$ 44.40
1993 Tax Roll	04-0271-50	DEB-LOR	\$ 25.71	\$ 25.71
1993 Tax Roll	04-0299-01	DELANEY NANCY J	\$ 37.39	\$ 37.39
1993 Tax Roll	04-0642-00	DIVOZZI DAVID	\$ 647.35	\$ 647.35
1993 Tax Roll	04-0648-03	DOBBINS WARREN A	\$ 102.83	\$ 102.83
1993 Tax Roll	04-0930-50	DUFFY JOHN E	\$ 241.88	\$ 241.88
1993 Tax Roll	04-0931-00	DUFFY JOHN E III	\$ 46.74	\$ 46.74
1993 Tax Roll	04-0962-00	DUNN JOHN M	\$ 169.43	\$ 169.43
1993 Tax Roll	05-0083-00	EDGECOMB BRUCE E	\$ 57.26	\$ 57.26
1993 Tax Roll	05-0219-50	ELLER KENNETH L JR	\$ 85.30	\$ 85.30
1993 Tax Roll	05-0395-50	EVERETT JOHN J	\$ 196.31	\$ 196.31
1993 Tax Roll	06-0216-00	FISCHER JAMES E	\$ 93.48	\$ 93.48
1993 Tax Roll	06-0438-00	FREIDUS SCOTT D	\$ 92.31	\$ 92.31
1993 Tax Roll	07-0181-85	GAUDREAU RENEE V	\$ 58.43	\$ 58.43
1993 Tax Roll	07-0394-00	GILLIS LISALETTE	\$ 17.53	\$ 17.53
1993 Tax Roll	07-0685-50	GOONAN SUSIE V	\$ 28.04	\$ 28.04
1993 Tax Roll	07-0689-25	GORDON ARTHUR L	\$ 61.93	\$ 61.93
1993 Tax Roll	07-0790-70	GRANQUIST DEREK P	\$ 19.86	\$ 19.86
1993 Tax Roll	07-0895-00	GREENLEAF BUILDING CO	\$ 127.37	\$ 127.37
1993 Tax Roll	08-0000-50	HVAC INC	\$ 417.16	\$ 417.16
1993 Tax Roll	08-0146-50	HANSON STEPHANIE D	\$ 10.52	\$ 10.52
1993 Tax Roll	08-0828-35	HUBBARD MARTHA M	\$ 31.55	\$ 31.55
1993 Tax Roll	10-0045-25	JAMESTOWN FAMILY PRACTICE	\$ 373.92	\$ 373.92
1993 Tax Roll	10-0093-50	JANKOWSKI STANLEY M	\$ 191.64	\$ 191.64
1993 Tax Roll	11-0010-00	KADLEC DOUGLAS Q	\$ 23.37	\$ 23.37
1993 Tax Roll	11-0129-00	KEITH KARL M	\$ 29.21	\$ 29.21
1993 Tax Roll	11-0162-45	KELLY MARCIA J	\$ 104.00	\$ 104.00
1993 Tax Roll	11-0163-15	KELLY MICHAEL L	\$ 7.01	\$ 7.01
1993 Tax Roll	11-0517-50	KONOPKA WALTER A. JR.	\$ 63.10	\$ 63.10
1993 Tax Roll	11-0534-42	KOWAL JOHN F	\$ 292.12	\$ 292.12
1993 Tax Roll	12-0069-50	LAMOTTE MARY ELIZABETH	\$ 86.47	\$ 86.47

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1993 Tax Roll	12-0406-50	LEE VALARIE A	\$ 121.53	\$ 121.53
1993 Tax Roll	12-0591-50	LEWKOWICZ JOSEPH M	\$ 27.18	\$ 27.18
1993 Tax Roll	12-0604-00	LILLA ROBERT J	\$ 51.42	\$ 51.42
1993 Tax Roll	12-0751-00	LOCKWOOD LINDA S	\$ 250.06	\$ 250.06
1993 Tax Roll	13-0211-00	MAGAZZINI ROBERT P	\$ 42.07	\$ 42.07
1993 Tax Roll	13-0436-00	MARAIN JODI J	\$ 25.71	\$ 25.71
1993 Tax Roll	13-0527-12	MARSHALL PAUL A	\$ 32.72	\$ 32.72
1993 Tax Roll	13-0660-00	MASON BRIAN P	\$ 133.21	\$ 133.21
1993 Tax Roll	13-0669-50	MASON TIMOTHY D	\$ 54.92	\$ 54.92
1993 Tax Roll	13-1005-00	MCCLANE ALLAN R II	\$ 330.68	\$ 330.68
1993 Tax Roll	13-1282-00	MCNEIL GEORGE B III	\$ 142.56	\$ 142.56
1993 Tax Roll	13-1568-00	MILLER DEAN L	\$ 130.87	\$ 130.87
1993 Tax Roll	13-1593-00	MILLER ORANGE MARIE	\$ 96.92	\$ 96.92
1993 Tax Roll	13-1979-25	MORETTI JAIME	\$ 147.23	\$ 147.23
1993 Tax Roll	13-2194-02	MULUCCI KAREN E	\$ 92.30	\$ 92.30
1993 Tax Roll	14-0438-25	NORWOOD LEASING CO	\$ 729.14	\$ 729.14
1993 Tax Roll	15-0247-54	OLEARY THOMAS E.	\$ 255.90	\$ 255.90
1993 Tax Roll	16-0181-50	PARKER GEORGE	\$ 31.55	\$ 31.55
1993 Tax Roll	16-0625-50	PERRY PAMELA L	\$ 92.31	\$ 92.31
1993 Tax Roll	16-0682-00	PETRIE CHARLES WHITAKER	\$ 122.69	\$ 122.69
1993 Tax Roll	16-0689-00	PHELAN JEROME	\$ 476.74	\$ 476.74
1993 Tax Roll	16-0839-00	PINE, ROBERT E JR	\$ 9.35	\$ 9.35
1993 Tax Roll	16-0942-00	PLANTE ALFRED S	\$ 17.53	\$ 17.53
1993 Tax Roll	18-0122-75	REILLY CHRISTINE L	\$ 229.03	\$ 229.03
1993 Tax Roll	18-0490-00	RICHTER SHERRY A	\$ 66.60	\$ 66.60
1993 Tax Roll	18-0589-00	ROBERTS LESLEY A	\$ 90.27	\$ 90.27
1993 Tax Roll	18-0654-38	RODIER WILLIAM O	\$ 28.04	\$ 28.04
1993 Tax Roll	18-0695-75	RONCHIE ADA GRACE	\$ 89.97	\$ 89.97
1993 Tax Roll	18-0817-40	RUCKERT NANCY E	\$ 58.43	\$ 58.43
1993 Tax Roll	19-0009-75	SALAMEH SUSAN	\$ 174.11	\$ 174.11
1993 Tax Roll	19-0036-50	SALVATORE MARIA F.	\$ 117.42	\$ 117.42
1993 Tax Roll	19-0763-85	SHWAERY STEFNIE	\$ 28.04	\$ 28.04
1993 Tax Roll	19-0803-30	SIEGMUND ROBERT T.	\$ 38.56	\$ 38.56
1993 Tax Roll	19-0990-35	SMITH CECIL III	\$ 18.70	\$ 18.70
1993 Tax Roll	19-1296-75	SOUZA ELECTRIC INC.	\$ 241.88	\$ 241.88
1993 Tax Roll	19-1362-00	SQUILLENTJE JEFFERY	\$ 342.37	\$ 342.37
1993 Tax Roll	19-1391-35	STAUFFER KEITH E	\$ 234.89	\$ 234.89
1993 Tax Roll	19-1509-50	STONE NANCY M. ET	\$ 195.14	\$ 195.14
1993 Tax Roll	20-0143-00	TEASE ERIN M	\$ 23.37	\$ 23.37
1993 Tax Roll	20-0340-15	THOMPSON G HARDING (EST)	\$ 86.47	\$ 86.47
1993 Tax Roll	20-0592-00	TURBIE ROBERT J ET UX	\$ 68.90	\$ 68.90
1993 Tax Roll	20-0604-00	TURILLO DAVID M	\$ 15.19	\$ 15.19
1993 Tax Roll	22-0240-03	VIEIRA KAREN D	\$ 11.69	\$ 11.69
1993 Tax Roll	23-0220-50	WARD TIMOTHY J	\$ 30.38	\$ 30.38
1993 Tax Roll	23-0825-01	WHITTEMORE H LEE	\$ 61.93	\$ 61.93
1993 Tax Roll	23-0893-03	WILCOX SARAH B	\$ 58.43	\$ 58.43
1993 Tax Roll	23-1073-50	WOODS DEREK R	\$ 63.10	\$ 63.10
1993 Tax Roll	23-1115-00	WOTEN CHERYL A	\$ 160.08	\$ 160.08
1993 Tax Roll	23-1151-00	WRIGHT DONNA K	\$ 24.54	\$ 24.54
1994 Tax Roll	01-0051-00	ADEM ABDU M.	\$ 42.94	\$ 42.94
1994 Tax Roll	01-0067-75	AINSWORTH CARL V.	\$ 18.70	\$ 18.70
1994 Tax Roll	01-0221-00	AMARO MARCOS G.	\$ 44.32	\$ 44.32
1994 Tax Roll	01-0565-75	ARCIERO, REBECCA J.	\$ 56.09	\$ 56.09
1994 Tax Roll	01-0659-00	ARNOLD, ANDREA M.	\$ 129.50	\$ 129.50
1994 Tax Roll	01-0717-94	AUGUSTO, MARIA O.	\$ 60.94	\$ 60.94
1994 Tax Roll	02-0302-00	BAXTER, RICHARD J.	\$ 15.26	\$ 15.26
1994 Tax Roll	02-1370-85	BROWN ALLAN C JR	\$ 9.70	\$ 9.70
1994 Tax Roll	02-1405-04	BROWN KEVIN W. ET UX	\$ 15.24	\$ 15.24
1994 Tax Roll	02-1716-00	BUSCH WILLIAM H.	\$ 5.00	\$ 5.00
1994 Tax Roll	02-1730-00	BUSINESS INTERIORS OF RI	\$ 55.40	\$ 55.40
1994 Tax Roll	03-0262-75	CARR ABBY L	\$ 5.00	\$ 5.00
1994 Tax Roll	03-0570-00	CHAN KATHI A	\$ 63.36	\$ 63.36
1994 Tax Roll	03-0570-85	CHAPMAN LEEANN	\$ 91.41	\$ 91.41
1994 Tax Roll	03-0596-00	CHAVEZ FRANK J	\$ 77.56	\$ 77.56
1994 Tax Roll	03-0691-00	CHRISTENSEN ELIZABETH	\$ 99.72	\$ 99.72
1994 Tax Roll	03-0950-00	CLEMENT EDWARD G. JR.	\$ 12.47	\$ 12.47
1994 Tax Roll	03-1550-02	CRONIN SEAN F	\$ 5.00	\$ 5.00
1994 Tax Roll	04-0138-00	DAULER GRETCHEN S	\$ 8.31	\$ 8.31
1994 Tax Roll	04-0284-25	DEFOE DALE S	\$ 6.93	\$ 6.93
1994 Tax Roll	04-0299-01	DELANEY NANCY J	\$ 7.62	\$ 7.62
1994 Tax Roll	04-0600-00	DINSMORE VAUGHN G	\$ 5.00	\$ 5.00

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1994 Tax Roll	04-0648-03	DOBBINS WARREN A	\$ 61.64	\$ 61.64
1994 Tax Roll	04-0726-00	DORAN SUSAN D	\$ 18.01	\$ 18.01
1994 Tax Roll	04-0962-00	DUNN JOHN M	\$ 120.50	\$ 120.50
1994 Tax Roll	05-0006-50	EASTWIND MARINE INC	\$ 13.85	\$ 13.85
1994 Tax Roll	05-0083-00	EDGEComb BRUCE E	\$ 33.93	\$ 33.93
1994 Tax Roll	05-0219-50	ELLER KENNETH L JR	\$ 21.47	\$ 21.47
1994 Tax Roll	05-0395-50	EVERETT JOHN J	\$ 47.78	\$ 47.78
1994 Tax Roll	06-0216-00	FISCHER JAMES E	\$ 10.39	\$ 10.39
1994 Tax Roll	06-0438-00	FREIDUS SCOTT D	\$ 42.25	\$ 42.25
1994 Tax Roll	07-0181-85	GAUDREAU RENEE V	\$ 24.93	\$ 24.93
1994 Tax Roll	07-0685-50	GOONAN SUSIE V	\$ 6.93	\$ 6.93
1994 Tax Roll	07-0689-25	GORDON ARTHUR L	\$ 9.00	\$ 9.00
1994 Tax Roll	07-0895-00	GREENLEAF BUILDING CO	\$ 27.70	\$ 27.70
1994 Tax Roll	08-0000-50	HVAC INC	\$ 202.21	\$ 202.21
1994 Tax Roll	08-0146-50	HANSON STEPHANIE D	\$ 6.23	\$ 6.23
1994 Tax Roll	08-0278-50	HAYES JENNIFER L	\$ 4.20	\$ 4.20
1994 Tax Roll	08-0714-80	HOPKINS MARK G	\$ 114.26	\$ 114.26
1994 Tax Roll	10-0093-50	JANKOWSKI STANLEY M	\$ 45.70	\$ 45.70
1994 Tax Roll	11-0010-00	KADLEC DOUGLAS Q	\$ 20.09	\$ 20.09
1994 Tax Roll	11-0129-00	KEITH KARL M	\$ 9.70	\$ 9.70
1994 Tax Roll	11-0162-45	KELLY MARCIA J	\$ 51.25	\$ 51.25
1994 Tax Roll	11-0517-50	KONOPKA WALTER A. JR.	\$ 23.55	\$ 23.55
1994 Tax Roll	11-0538-60	KRAUSE KIMBERLY S	\$ 192.52	\$ 192.52
1994 Tax Roll	11-0538-70	KRAUSE MARK E	\$ 2.41	\$ 2.41
1994 Tax Roll	12-0069-50	LAMOTTE MARY ELIZABETH	\$ 28.40	\$ 28.40
1994 Tax Roll	12-0406-50	LEE VALARIE A	\$ 56.78	\$ 56.78
1994 Tax Roll	12-0751-00	LOCKWOOD LINDA S	\$ 182.82	\$ 182.82
1994 Tax Roll	12-0911-00	LUFF JANENE C	\$ 32.34	\$ 32.34
1994 Tax Roll	13-0595-85	MARTIN THOMAS R	\$ 150.27	\$ 150.27
1994 Tax Roll	13-0669-50	MASON TIMOTHY D	\$ 96.95	\$ 96.95
1994 Tax Roll	13-1005-00	MCCLANE ALLAN R II	\$ 229.23	\$ 229.23
1994 Tax Roll	13-1567-25	MILLER BRUCE D	\$ 47.09	\$ 47.09
1994 Tax Roll	13-1568-00	MILLER DEAN L	\$ 77.56	\$ 77.56
1994 Tax Roll	13-1593-00	MILLER ORANGE MARIE	\$ 82.41	\$ 82.41
1994 Tax Roll	13-1979-25	MORETTI JAIME	\$ 5.00	\$ 5.00
1994 Tax Roll	13-2194-02	MULUCCI KAREN E	\$ 104.57	\$ 104.57
1994 Tax Roll	14-0221-00	NESTER LESLIE A	\$ 42.24	\$ 42.24
1994 Tax Roll	16-0001-04	PACHECO STEVEN A	\$ 5.00	\$ 5.00
1994 Tax Roll	16-0181-50	PARKER GEORGE	\$ 18.70	\$ 18.70
1994 Tax Roll	16-0940-00	PLANKEY SEAN P	\$ 27.70	\$ 27.70
1994 Tax Roll	16-1035-00	PORTER CHRISTOPHER R	\$ 9.70	\$ 9.70
1994 Tax Roll	18-0122-75	REILLY CHRISTINE L	\$ 5.00	\$ 5.00
1994 Tax Roll	18-0490-00	RICHTER SHERRY A	\$ 34.63	\$ 34.63
1994 Tax Roll	18-0589-00	ROBERTS LESLEY A	\$ 57.48	\$ 57.48
1994 Tax Roll	18-0654-38	RODIER WILLIAM O	\$ 27.01	\$ 27.01
1994 Tax Roll	18-0695-75	RONCHIE ADA GRACE	\$ 5.02	\$ 5.02
1994 Tax Roll	19-0009-75	SALAMEH SUSAN	\$ 101.11	\$ 101.11
1994 Tax Roll	19-0464-40	SECOR RUSSELL	\$ 60.58	\$ 60.58
1994 Tax Roll	19-0751-00	SHERMAN STEPHANIE A.	\$ 10.39	\$ 10.39
1994 Tax Roll	19-0763-85	SHWAERY STEFNIE	\$ 24.93	\$ 24.93
1994 Tax Roll	19-0990-35	SMITH CECIL III	\$ 5.54	\$ 5.54
1994 Tax Roll	19-1296-75	SOUZA ELECTRIC INC.	\$ 16.62	\$ 16.62
1994 Tax Roll	19-1297-00	SPADER TINA M	\$ 24.24	\$ 24.24
1994 Tax Roll	19-1362-00	SQUILLENTE JEFFERY	\$ 159.28	\$ 159.28
1994 Tax Roll	19-1391-35	STAUFFER KEITH E	\$ 31.54	\$ 31.54
1994 Tax Roll	19-1454-00	STERN BRIAN R	\$ 14.54	\$ 14.54
1994 Tax Roll	19-1509-50	STONE NANCY M. ET	\$ 61.63	\$ 61.63
1994 Tax Roll	19-1687-50	SWIFT CHRISTOPHER	\$ 49.17	\$ 49.17
1994 Tax Roll	22-0032-00	VANNOY KATHRYN M	\$ 96.26	\$ 96.26
1994 Tax Roll	22-0240-03	VIEIRA KAREN D	\$ 51.94	\$ 51.94
1994 Tax Roll	22-0240-40	VIEIRA KIMBERLY S	\$ 49.86	\$ 49.86
1994 Tax Roll	22-0353-03	VON HOUSEN DOROTHY	\$ 114.27	\$ 114.27
1994 Tax Roll	23-0175-50	WALTON DAWN L	\$ 42.94	\$ 42.94
1994 Tax Roll	23-0825-01	WHITTEMORE H LEE	\$ 6.93	\$ 6.93
1994 Tax Roll	23-0893-03	WILCOX SARAH B	\$ 32.55	\$ 32.55
1994 Tax Roll	23-1073-50	WOODS DEREK R	\$ 92.80	\$ 92.80
1994 Tax Roll	23-1115-00	WOTEN CHERYL A	\$ 81.72	\$ 81.72
1995 Tax Roll	01-0045-02	ADAMS ANTHONY J.	\$ 429.81	\$ 429.81
1995 Tax Roll	01-0051-00	ADEM ABDU M.	\$ 5.00	\$ 5.00
1995 Tax Roll	01-0067-75	AINSWORTH CARL V.	\$ 5.00	\$ 5.00
1995 Tax Roll	01-0096-00	ALDRICH GEORGE W.	\$ 86.69	\$ 86.69

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1995 Tax Roll	01-0221-00	AMARO MARCOS G.	\$ 37.88	\$ 37.88
1995 Tax Roll	01-0565-75	ARCIERO, REBECCA J.	\$ 5.00	\$ 5.00
1995 Tax Roll	01-0659-00	ARNOLD, ANDREA M.	\$ 34.97	\$ 34.97
1995 Tax Roll	01-0717-94	AUGUSTO, MARIA O.	\$ 110.73	\$ 110.73
1995 Tax Roll	02-0302-00	BAXTER, RICHARD J.	\$ 13.84	\$ 13.84
1995 Tax Roll	02-0580-15	BERGESON, WAYNE C.	\$ 35.76	\$ 35.76
1995 Tax Roll	02-1315-00	BRODEUR, CHRISTOPHER	\$ 174.85	\$ 174.85
1995 Tax Roll	02-1730-00	BUSINESS INTERIORS OF RI	\$ 58.28	\$ 58.28
1995 Tax Roll	03-0262-75	CARR ABBY L	\$ 14.57	\$ 14.57
1995 Tax Roll	03-0375-00	CASIMIRO ERIC	\$ 37.88	\$ 37.88
1995 Tax Roll	03-0570-00	CHAN KATHI A	\$ 257.16	\$ 257.16
1995 Tax Roll	03-0570-85	CHAPMAN LEEANN	\$ 12.38	\$ 12.38
1995 Tax Roll	03-0596-00	CHAVEZ FRANK J	\$ 34.97	\$ 34.97
1995 Tax Roll	03-0689-00	CHRISTENSEN ELIZABETH R	\$ 11.66	\$ 11.66
1995 Tax Roll	03-0940-14	CLAY FRANCIS J JR	\$ 77.95	\$ 77.95
1995 Tax Roll	03-1105-50	COLLINS ELISE A	\$ 16.76	\$ 16.76
1995 Tax Roll	03-1106-00	COLLINS LYNN M	\$ 11.66	\$ 11.66
1995 Tax Roll	03-1138-50	CONANICUT MICRO INC	\$ 13.11	\$ 13.11
1995 Tax Roll	03-1174-60	COOK GEOFFREY B ET	\$ 20.40	\$ 20.40
1995 Tax Roll	03-1550-02	CRONIN SEAN F	\$ 5.00	\$ 5.00
1995 Tax Roll	04-0231-01	DAVOL WARD M ET	\$ 77.96	\$ 77.96
1995 Tax Roll	04-0284-25	DEFOE DALE S	\$ 5.00	\$ 5.00
1995 Tax Roll	04-0600-00	DINSMORE VAUGHN G	\$ 10.93	\$ 10.93
1995 Tax Roll	04-0648-03	DOBBINS WARREN A	\$ 32.05	\$ 32.05
1995 Tax Roll	04-0726-00	DORAN SUSAN D	\$ 7.28	\$ 7.28
1995 Tax Roll	04-0962-00	DUNN JOHN M	\$ 66.30	\$ 66.30
1995 Tax Roll	05-0006-50	EASTWIND MARINE INC	\$ 8.01	\$ 8.01
1995 Tax Roll	05-0010-00	ECCLES DAVID F	\$ 27.68	\$ 27.68
1995 Tax Roll	05-0083-00	EDGECOMB BRUCE E	\$ 8.01	\$ 8.01
1995 Tax Roll	05-0219-50	ELLER KENNETH L JR	\$ 38.61	\$ 38.61
1995 Tax Roll	06-0301-00	FLEMING NEVILLE I	\$ 12.38	\$ 12.38
1995 Tax Roll	06-0438-00	FREIDUS SCOTT D	\$ 5.83	\$ 5.83
1995 Tax Roll	06-0450-75	FREW DANE N	\$ 5.83	\$ 5.83
1995 Tax Roll	07-0181-85	GAUDREAU RENEE V	\$ 8.74	\$ 8.74
1995 Tax Roll	07-0301-20	GIANGRANDE MICHAEL J	\$ 81.96	\$ 81.96
1995 Tax Roll	07-0334-00	GIERICH K. ELIZABETH	\$ 2.77	\$ 2.77
1995 Tax Roll	08-0000-50	HVAC INC	\$ 78.68	\$ 78.68
1995 Tax Roll	08-0610-00	HOFFMAN DOROTHEA G	\$ 24.04	\$ 24.04
1995 Tax Roll	08-0714-80	HOPKINS MARK G	\$ 146.43	\$ 146.43
1995 Tax Roll	10-0344-85	JONES VICTORIA H.	\$ 12.38	\$ 12.38
1995 Tax Roll	11-0010-00	KADLEC DOUGLAS Q	\$ 5.00	\$ 5.00
1995 Tax Roll	11-0162-45	KELLY MARCIA J	\$ 22.58	\$ 22.58
1995 Tax Roll	11-0538-60	KRAUSE KIMBERLY S	\$ 134.04	\$ 134.04
1995 Tax Roll	11-0538-70	KRAUSE MARK E	\$ 126.76	\$ 126.76
1995 Tax Roll	12-0751-00	LOCKWOOD LINDA S	\$ 155.90	\$ 155.90
1995 Tax Roll	13-0595-85	MARTIN THOMAS R	\$ 136.23	\$ 136.23
1995 Tax Roll	13-0669-50	MASON TIMOTHY D	\$ 100.53	\$ 100.53
1995 Tax Roll	13-1005-00	MCCLANE ALLAN R II	\$ 121.66	\$ 121.66
1995 Tax Roll	13-1567-25	MILLER BRUCE D	\$ 185.04	\$ 185.04
1995 Tax Roll	13-1568-00	MILLER DEAN L	\$ 34.97	\$ 34.97
1995 Tax Roll	13-1593-00	MILLER ORANGE MARIE	\$ 66.29	\$ 66.29
1995 Tax Roll	13-1999-50	MORIN PAULA J.	\$ 144.52	\$ 144.52
1995 Tax Roll	13-2194-02	MULUCCI KAREN E	\$ 69.21	\$ 69.21
1995 Tax Roll	15-0313-18	ONEIL JEFFREY M.	\$ 8.01	\$ 8.01
1995 Tax Roll	16-0147-50	PAQUETTE DANIEL G. ET UX	\$ 48.08	\$ 48.08
1995 Tax Roll	16-0157-00	PARISH THOMAS H III	\$ 47.36	\$ 47.36
1995 Tax Roll	16-0181-50	PARKER GEORGE	\$ 19.67	\$ 19.67
1995 Tax Roll	16-0561-00	PERKINS ROGER G	\$ 25.50	\$ 25.50
1995 Tax Roll	16-0940-00	PLANKEY SEAN P	\$ 5.10	\$ 5.10
1995 Tax Roll	16-1035-00	PORTER CHRISTOPHER R	\$ 5.83	\$ 5.83
1995 Tax Roll	18-0001-25	RABUANO STEPHEN J	\$ 26.95	\$ 26.95
1995 Tax Roll	18-0284-00	REYNOLDS THURMAN	\$ 194.51	\$ 149.06
1995 Tax Roll	18-0489-00	RICHTER CHARLES R	\$ 10.93	\$ 10.93
1995 Tax Roll	18-0589-00	ROBERTS LESLEY A	\$ 6.56	\$ 6.56
1995 Tax Roll	19-0009-75	SALAMEH SUSAN	\$ 56.09	\$ 56.09
1995 Tax Roll	19-0036-50	SALVATORE MARIA F.	\$ 41.52	\$ 41.52
1995 Tax Roll	19-0464-40	SECOR RUSSELL	\$ 110.73	\$ 110.73
1995 Tax Roll	19-0802-00	SIEBEL TAMMY L.	\$ 23.31	\$ 23.31
1995 Tax Roll	19-1297-00	SPADER TINA M	\$ 5.83	\$ 5.83
1995 Tax Roll	19-1454-00	STERN BRIAN R	\$ 8.74	\$ 8.74
1995 Tax Roll	19-1625-00	SUPPLY NETWORK INC	\$ 123.12	\$ 123.12

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1995 Tax Roll	20-0320-75	THOMAS LOUANNE BROWN	\$ 149.34	\$ 149.34
1995 Tax Roll	22-0032-00	VANNOY KATHRYN M	\$ 49.54	\$ 49.54
1995 Tax Roll	22-0240-40	VIEIRA KIMBERLY S	\$ 9.47	\$ 9.47
1995 Tax Roll	23-0941-85	WILLIAMS GLEN C	\$ 64.47	\$ 64.47
1996 Tax Roll	01-0044-00	ADAMISTE CHRISTIAN	\$ 93.41	\$ 93.41
1996 Tax Roll	01-0045-02	ADAMS ANTHONY J.	\$ 492.44	\$ 492.44
1996 Tax Roll	01-0049-00	ADAMS JOAN M.	\$ 260.77	\$ 260.77
1996 Tax Roll	01-0049-50	ADAMS JOHN Q.	\$ 35.33	\$ 35.33
1996 Tax Roll	01-0096-00	ALDRICH GEORGE W.	\$ 106.71	\$ 106.71
1996 Tax Roll	01-0221-00	AMARO MARCOS G.	\$ 8.65	\$ 8.65
1996 Tax Roll	01-0381-00	ANDERSON VIOLET	\$ 51.91	\$ 51.91
1996 Tax Roll	01-0717-94	AUGUSTO, MARIA O.	\$ 8.65	\$ 8.65
1996 Tax Roll	02-0302-00	BAXTER, RICHARD J.	\$ 5.00	\$ 5.00
1996 Tax Roll	02-0580-15	BERGESON, WAYNE C.	\$ 40.38	\$ 40.38
1996 Tax Roll	02-0646-90	BICKNELL, SCOTT B.	\$ 5.05	\$ 5.05
1996 Tax Roll	02-0975-00	BOUCHARD, DAVID F.	\$ 173.76	\$ 173.76
1996 Tax Roll	02-1408-25	BROWN NORMAN F	\$ 8.65	\$ 8.65
1996 Tax Roll	02-1480-00	BRUCE JANET H	\$ 166.55	\$ 166.55
1996 Tax Roll	02-1575-25	BUELOW ANDREA C	\$ 7.21	\$ 7.21
1996 Tax Roll	02-1730-00	BUSINESS INTERIORS OF RI	\$ 57.68	\$ 57.68
1996 Tax Roll	03-0262-75	CARR ABBY L	\$ 5.00	\$ 5.00
1996 Tax Roll	03-0375-00	CASIMIRO ERIC	\$ 6.49	\$ 6.49
1996 Tax Roll	03-0570-00	CHAN KATHI A	\$ 235.05	\$ 235.05
1996 Tax Roll	03-0753-00	CLAIRE & JACOBSON	\$ 48.25	\$ 48.25
1996 Tax Roll	03-1105-50	COLLINS ELISE A	\$ 7.21	\$ 7.21
1996 Tax Roll	03-1174-60	COOK GEOFFREY B ET	\$ 5.00	\$ 5.00
1996 Tax Roll	04-0231-01	DAVOL WARD M ET	\$ 144.92	\$ 144.92
1996 Tax Roll	04-0600-00	DINSMORE VAUGHN G	\$ 7.21	\$ 7.21
1996 Tax Roll	04-0725-00	DORAN JEFFREY D	\$ 5.00	\$ 5.00
1996 Tax Roll	04-0962-00	DUNN JOHN M	\$ 15.86	\$ 15.86
1996 Tax Roll	05-0219-50	ELLER KENNETH L JR	\$ 29.56	\$ 29.56
1996 Tax Roll	05-0275-00	ELSWORTH ROBERT F	\$ 46.14	\$ 46.14
1996 Tax Roll	06-0256-40	FITZGERALD KEITH C	\$ 35.33	\$ 35.33
1996 Tax Roll	06-0301-00	FLEMING NEVILLE I	\$ 5.00	\$ 5.00
1996 Tax Roll	06-0450-75	FREW DANE N	\$ 5.00	\$ 5.00
1996 Tax Roll	06-0476-80	FUDGE GEORGE D	\$ 11.54	\$ 11.54
1996 Tax Roll	07-0816-50	GRAY DEREK M	\$ 75.71	\$ 75.71
1996 Tax Roll	08-0048-02	HAINES JAMES S	\$ 67.05	\$ 67.05
1996 Tax Roll	08-0132-00	HANSEN PAUL C. ET UX	\$ 872.41	\$ 872.41
1996 Tax Roll	08-0155-14	HARDY KATHERINE	\$ 157.18	\$ 157.18
1996 Tax Roll	08-0307-00	HAZARD WALTER A ET UX	\$ 14.13	\$ 14.13
1996 Tax Roll	08-0714-80	HOPKINS MARK G	\$ 91.56	\$ 91.56
1996 Tax Roll	10-0295-00	JOHNSON ELIZABETH L	\$ 106.74	\$ 106.74
1996 Tax Roll	10-0344-85	JONES VICTORIA H.	\$ 5.00	\$ 5.00
1996 Tax Roll	11-0538-70	KRAUSE MARK E	\$ 99.50	\$ 99.50
1996 Tax Roll	11-0579-00	KUSIC CYNTHIA M	\$ 8.92	\$ 8.92
1996 Tax Roll	12-0101-50	LANOUE DARRYL B	\$ 6.49	\$ 6.49
1996 Tax Roll	12-0102-30	LANZI JOSEPH	\$ 25.24	\$ 25.24
1996 Tax Roll	12-0751-00	LOCKWOOD LINDA S	\$ 85.08	\$ 85.08
1996 Tax Roll	13-0265-25	MAHONEY ANNMARIE R	\$ 10.09	\$ 10.09
1996 Tax Roll	13-0265-75	MAHONEY SEAN C	\$ 22.35	\$ 22.35
1996 Tax Roll	13-0669-50	MASON TIMOTHY D	\$ 62.73	\$ 62.73
1996 Tax Roll	13-1005-00	MCCLANE ALLAN R II	\$ 36.77	\$ 36.77
1996 Tax Roll	13-1014-00	MCCOY VAUGHN D	\$ 5.05	\$ 5.05
1996 Tax Roll	13-1530-00	METROPOLITAN LIFE	\$ 5.00	\$ 5.00
1996 Tax Roll	13-1567-25	MILLER BRUCE D	\$ 35.33	\$ 35.33
1996 Tax Roll	13-1593-00	MILLER ORANGE MARIE	\$ 49.03	\$ 49.03
1996 Tax Roll	13-1999-00	MORIN BRUCE C	\$ 104.88	\$ 104.88
1996 Tax Roll	13-1999-50	MORIN PAULA J.	\$ 8.69	\$ 8.69
1996 Tax Roll	13-2059-92	MORRISON DANIEL J	\$ 5.00	\$ 5.00
1996 Tax Roll	13-2194-02	MULUCCI KAREN E	\$ 34.61	\$ 34.61
1996 Tax Roll	14-0432-00	NORTHERN MARITIME INC	\$ 22.35	\$ 22.35
1996 Tax Roll	15-0313-18	ONEIL JEFFREY M.	\$ 7.21	\$ 7.21
1996 Tax Roll	16-0181-50	PARKER GEORGE	\$ 19.47	\$ 19.47
1996 Tax Roll	16-0295-00	PEARO STACEY R	\$ 110.31	\$ 110.31
1996 Tax Roll	16-0405-00	PEDERSEN TORSTEIN K	\$ 23.79	\$ 23.79
1996 Tax Roll	16-0561-00	PERKINS ROGER G	\$ 5.00	\$ 5.00
1996 Tax Roll	16-1265-65	PROCHILO MARILYN	\$ 25.41	\$ 25.41
1996 Tax Roll	16-1265-75	PROCHILO SALVATORE	\$ 20.55	\$ 20.55
1996 Tax Roll	17-0004-00	QUATRO COMPOSITE CORP	\$ 24.51	\$ 24.51
1996 Tax Roll	18-0001-25	RABUANO STEPHEN J	\$ 9.37	\$ 9.37

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1996 Tax Roll	18-0284-00	REYNOLDS THURMAN	\$ 178.09	\$ 178.09
1996 Tax Roll	18-0346-00	RICHARD ELIZABETH A	\$ 36.77	\$ 36.77
1996 Tax Roll	18-0702-05	RONE JEAN F	\$ 5.00	\$ 5.00
1996 Tax Roll	18-0875-00	RYAN, MARK	\$ 162.95	\$ 162.95
1996 Tax Roll	19-0008-15	SAIA BRAD F	\$ 28.12	\$ 28.12
1996 Tax Roll	19-0464-20	SECOR DEBORAH L	\$ 75.71	\$ 75.71
1996 Tax Roll	19-0464-40	SECOR RUSSELL	\$ 94.45	\$ 94.45
1996 Tax Roll	19-0802-00	SIEBEL TAMMY L.	\$ 19.47	\$ 19.47
1996 Tax Roll	19-1336-01	SPINELLI WILLIAM G	\$ 12.98	\$ 12.98
1996 Tax Roll	19-1454-00	STERN BRIAN R	\$ 6.49	\$ 6.49
1996 Tax Roll	19-1469-00	STEVENS ANDREW	\$ 7.21	\$ 7.21
1996 Tax Roll	19-1625-00	SUPPLY NETWORK INC	\$ 94.45	\$ 94.45
1996 Tax Roll	23-0200-00	WARBURTON ROSEMARY	\$ 43.16	\$ 43.16
1996 Tax Roll	23-0941-05	WILLIAMS CATHERINE A	\$ 110.31	\$ 110.31
1996 Tax Roll	23-0941-85	WILLIAMS GLEN C	\$ 24.52	\$ 24.52
1996 Tax Roll	23-1113-00	WORMALD DIANA L	\$ 24.51	\$ 24.51
1997 Tax Roll	01-0044-00	ADAMISTE CHRISTIAN	\$ 25.23	\$ 25.23
1997 Tax Roll	01-0045-02	ADAMS ANTHONY J.	\$ 366.99	\$ 366.99
1997 Tax Roll	01-0049-00	ADAMS JOAN M.	\$ 194.47	\$ 194.47
1997 Tax Roll	01-0049-50	ADAMS JOHN Q.	\$ 20.91	\$ 20.91
1997 Tax Roll	01-0096-00	ALDRICH GEORGE W.	\$ 7.93	\$ 7.93
1997 Tax Roll	01-0381-00	ANDERSON VIOLET	\$ 37.49	\$ 37.49
1997 Tax Roll	01-0689-00	ASHTON, WILLIAM H., JR ET UX	\$ 12.75	\$ 12.75
1997 Tax Roll	01-0717-95	AUGUSTOSKY CREEL MARY	\$ 9.37	\$ 9.37
1997 Tax Roll	02-0200-00	BARLOW, RICHARD G.	\$ 5.00	\$ 5.00
1997 Tax Roll	02-0394-75	BECK BRIAN E	\$ 5.00	\$ 5.00
1997 Tax Roll	02-0580-15	BERGESON, WAYNE C.	\$ 5.00	\$ 5.00
1997 Tax Roll	02-0775-00	BLOOMINGBURG, JACK H.	\$ 19.47	\$ 19.47
1997 Tax Roll	02-0975-00	BOUCHARD, DAVID F.	\$ 200.44	\$ 200.44
1997 Tax Roll	02-1416-00	BROWN TAMMY D	\$ 58.40	\$ 58.40
1997 Tax Roll	02-1416-25	BROWN TAMSIN	\$ 7.21	\$ 7.21
1997 Tax Roll	02-1419-00	BROWNE HAMMOND S	\$ 7.21	\$ 7.21
1997 Tax Roll	02-1480-00	BRUCE JANET H	\$ 11.54	\$ 11.54
1997 Tax Roll	02-1575-25	BUELOW ANDREA C	\$ 23.79	\$ 23.79
1997 Tax Roll	02-1730-00	BUSINESS INTERIORS OF RI	\$ 57.68	\$ 57.68
1997 Tax Roll	03-0402-01	CASWELL DEBRA J	\$ 15.86	\$ 15.86
1997 Tax Roll	03-0570-00	CHAN KATHI A	\$ 18.03	\$ 18.03
1997 Tax Roll	03-0753-00	CLAIRE & JACOBSON	\$ 22.35	\$ 22.35
1997 Tax Roll	04-0231-01	DAVOL WARD M ET	\$ 121.84	\$ 121.84
1997 Tax Roll	04-0540-00	DEWAR, MARK L	\$ 76.43	\$ 76.43
1997 Tax Roll	04-0600-00	DINSMORE VAUGHN G	\$ 5.00	\$ 5.00
1997 Tax Roll	04-0725-00	DORAN JEFFREY D	\$ 10.82	\$ 10.82
1997 Tax Roll	04-0860-00	DRINKWATER ROBERT ET	\$ 18.73	\$ 18.73
1997 Tax Roll	05-0219-50	ELLER KENNETH L JR	\$ 13.70	\$ 13.70
1997 Tax Roll	05-0221-00	ELLER ROBERT J.	\$ 6.49	\$ 6.49
1997 Tax Roll	05-0275-00	ELSWORTH ROBERT F	\$ 54.08	\$ 54.08
1997 Tax Roll	05-0279-00	EMERSON KEITH M	\$ 5.00	\$ 5.00
1997 Tax Roll	06-0256-40	FITZGERALD KEITH C	\$ 28.12	\$ 28.12
1997 Tax Roll	06-0476-80	FUDGE GEORGE D	\$ 7.21	\$ 7.21
1997 Tax Roll	06-0480-00	FULL SERVICES SYSTEM S LTD	\$ 11.54	\$ 11.54
1997 Tax Roll	07-0397-00	GILLOOLY ARTHUR J JR	\$ 7.21	\$ 7.21
1997 Tax Roll	07-0816-50	GRAY DEREK M	\$ 35.33	\$ 35.33
1997 Tax Roll	08-0048-02	HAINY JAMES S	\$ 35.33	\$ 35.33
1997 Tax Roll	08-0090-00	HAMPTON LAURIE A	\$ 59.84	\$ 59.84
1997 Tax Roll	08-0130-00	HANSEN EILEEN K	\$ 473.70	\$ 473.70
1997 Tax Roll	08-0155-14	HARDY KATHERINE	\$ 65.61	\$ 65.61
1997 Tax Roll	08-0307-00	HAZARD WALTER A ET UX	\$ 14.42	\$ 14.42
1997 Tax Roll	08-0714-80	HOPKINS MARK G	\$ 20.91	\$ 20.91
1997 Tax Roll	10-0295-00	JOHNSON ELIZABETH L	\$ 5.00	\$ 5.00
1997 Tax Roll	11-0538-70	KRAUSE MARK E	\$ 49.75	\$ 49.75
1997 Tax Roll	11-0579-00	KUSIC CYNTHIA M	\$ 122.57	\$ 122.57
1997 Tax Roll	12-0102-30	LANZI JOSEPH	\$ 21.63	\$ 21.63
1997 Tax Roll	13-0265-75	MAHONEY SEAN C	\$ 14.42	\$ 14.42
1997 Tax Roll	13-1593-00	MILLER ORANGE MARIE	\$ 27.40	\$ 27.40
1997 Tax Roll	13-1999-00	MORIN BRUCE C	\$ 28.84	\$ 28.84
1997 Tax Roll	13-2059-92	MORRISON DANIEL J	\$ 5.05	\$ 5.05
1997 Tax Roll	14-0392-30	NIMBLETT DAVID A.	\$ 129.78	\$ 129.78
1997 Tax Roll	14-0432-00	NORTHERN MARITIME INC	\$ 22.35	\$ 22.35
1997 Tax Roll	15-0257-00	OLIVER RONALD A	\$ 21.63	\$ 21.63
1997 Tax Roll	15-0313-18	ONEIL JEFFREY M.	\$ 5.00	\$ 5.00
1997 Tax Roll	16-0295-00	PEARO STACEY R	\$ 305.70	\$ 305.70

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1997 Tax Roll	16-0405-00	PEDERSEN TORSTEIN K	\$ 23.07	\$ 23.07
1997 Tax Roll	16-1265-65	PROCHILO MARILYN	\$ 24.51	\$ 24.51
1997 Tax Roll	16-1265-75	PROCHILO SALVATORE	\$ 27.40	\$ 27.40
1997 Tax Roll	17-0004-00	QUATRO COMPOSITE CORP	\$ 15.14	\$ 15.14
1997 Tax Roll	18-0282-00	REYNOLDS KAREN M	\$ 217.74	\$ 217.74
1997 Tax Roll	18-0284-00	REYNOLDS THURMAN	\$ 125.45	\$ 125.45
1997 Tax Roll	18-0585-00	ROBBINS PEGGY F	\$ 44.70	\$ 44.70
1997 Tax Roll	18-0702-00	RONE JAMES	\$ 5.00	\$ 5.00
1997 Tax Roll	18-0875-00	RYAN, MARK	\$ 267.49	\$ 267.49
1997 Tax Roll	19-0008-15	SAIA BRAD F	\$ 5.00	\$ 5.00
1997 Tax Roll	19-0221-00	SAVASTANO SHANNON T	\$ 98.78	\$ 98.78
1997 Tax Roll	19-0231-00	SAWYER GARY D	\$ 100.22	\$ 100.22
1997 Tax Roll	19-0802-00	SIEBEL TAMMY L.	\$ 8.65	\$ 8.65
1997 Tax Roll	19-0901-03	SISSON, JOCELYN A. (FISHER)	\$ 73.54	\$ 73.54
1997 Tax Roll	23-0122-00	WALSH HEATHER C	\$ 186.74	\$ 186.74
1997 Tax Roll	23-0941-05	WILLIAMS CATHERINE A	\$ 133.39	\$ 133.39
1997 Tax Roll	23-0941-85	WILLIAMS GLEN C	\$ 5.00	\$ 5.00
1997 Tax Roll	23-1113-00	WORMALD DIANA L	\$ 12.26	\$ 12.26
1997 Tax Roll	26-0020-00	ZIAMOU PASCHALINA	\$ 16.20	\$ 16.20
1998 Tax Roll	01-0045-02	ADAMS ANTHONY J.	\$ 35.56	\$ 35.56
1998 Tax Roll	01-0049-50	ADAMS JOHN Q.	\$ 5.00	\$ 5.00
1998 Tax Roll	01-0093-10	ALBRECHT MICHAEL S.	\$ 5.00	\$ 5.00
1998 Tax Roll	01-0381-00	ANDERSON VIOLET	\$ 5.00	\$ 5.00
1998 Tax Roll	01-0717-95	AUGUSTOSKY CREEL MARY	\$ 31.77	\$ 31.77
1998 Tax Roll	02-0200-00	BARLOW, RICHARD G.	\$ 5.00	\$ 5.00
1998 Tax Roll	02-0775-00	BLOOMINGBURG, JACK H.	\$ 5.00	\$ 5.00
1998 Tax Roll	02-0975-00	BOUCHARD, DAVID F.	\$ 166.43	\$ 166.43
1998 Tax Roll	02-1419-00	BROWNE HAMMOND S	\$ 5.00	\$ 5.00
1998 Tax Roll	02-1673-25	BURNS MARIAH L.	\$ 5.00	\$ 5.00
1998 Tax Roll	03-0402-01	CASWELL DEBRA J	\$ 5.00	\$ 5.00
1998 Tax Roll	04-0231-01	DAVOL WARD M ET	\$ 29.50	\$ 29.50
1998 Tax Roll	04-0540-00	DEWAR, MARK L	\$ 65.82	\$ 65.82
1998 Tax Roll	04-0725-00	DORAN JEFFREY D	\$ 5.00	\$ 5.00
1998 Tax Roll	05-0000-90	EAGAN BETH	\$ 1.60	\$ 1.60
1998 Tax Roll	05-0150-00	EIDAM JOSHUA P	\$ 37.83	\$ 37.83
1998 Tax Roll	05-0219-10	ELLER, KENNETH L ET UX	\$ 356.31	\$ 356.31
1998 Tax Roll	05-0221-00	ELLER ROBERT J.	\$ 16.64	\$ 16.64
1998 Tax Roll	06-0256-40	FITZGERALD KEITH C	\$ 8.32	\$ 8.32
1998 Tax Roll	06-0480-00	FULL SERVICES SYSTEM S LTD	\$ 5.00	\$ 5.00
1998 Tax Roll	07-0397-00	GILLOOLY ARTHUR J JR	\$ 7.57	\$ 7.57
1998 Tax Roll	07-0422-50	GIRARD RICHARD A	\$ 15.87	\$ 15.87
1998 Tax Roll	08-0048-02	HAINES JAMES S	\$ 20.43	\$ 20.43
1998 Tax Roll	08-0130-00	HANSEN EILEEN K	\$ 228.47	\$ 228.47
1998 Tax Roll	08-0148-00	HARBERT MARY E	\$ 5.00	\$ 5.00
1998 Tax Roll	10-0222-50	JOHNSON ANN F	\$ 126.34	\$ 126.34
1998 Tax Roll	12-0102-30	LANZI JOSEPH	\$ 5.00	\$ 5.00
1998 Tax Roll	12-0300-06	LEACH KATHERINE M	\$ 19.67	\$ 19.67
1998 Tax Roll	13-0123-00	MACMILLAN CARRIE A	\$ 99.86	\$ 99.86
1998 Tax Roll	13-0600-00	MARTONE NATALIE A	\$ 6.81	\$ 6.81
1998 Tax Roll	13-0999-85	MCCARTHY SHANNON B	\$ 59.76	\$ 59.76
1998 Tax Roll	13-1475-00	MERIAN PAUL A	\$ 28.75	\$ 28.75
1998 Tax Roll	16-1265-75	PROCHILO SALVATORE	\$ 14.37	\$ 14.37
1998 Tax Roll	18-0282-00	REYNOLDS KAREN M	\$ 176.26	\$ 176.26
1998 Tax Roll	18-0585-00	ROBBINS PEGGY F	\$ 34.04	\$ 34.04
1998 Tax Roll	19-0195-00	SAVALOJA DENNIS A	\$ 142.98	\$ 142.98
1998 Tax Roll	19-0196-00	SAVALOJA, LAURA	\$ 334.37	\$ 334.37
1998 Tax Roll	19-0901-03	SISSON, JOCELYN A. (FISHER)	\$ 65.06	\$ 65.06
1998 Tax Roll	19-1509-50	STONE NANCY M. ET	\$ 7.57	\$ 7.57
1998 Tax Roll	20-0606-15	TURILLO NATHAN P	\$ 11.35	\$ 11.35
1998 Tax Roll	20-0621-25	TUTHILL KIMBERLY S	\$ 52.01	\$ 52.01
1998 Tax Roll	23-0941-05	WILLIAMS CATHERINE A	\$ 62.03	\$ 62.03
1998 Tax Roll	23-1045-50	WOLF BRIAN R	\$ 116.50	\$ 87.07
1998 Tax Roll	26-0020-00	ZIAMOU PASCHALINA	\$ 10.59	\$ 10.59
1999 ADVERTISING	18-0286-60	RHEDOM REALTY CORP	\$ 26.50	\$ 26.50
1999 MV Tax Roll	02-0094-00M	BALDWIN, PETER	\$ 52.63	\$ 52.63
1999 MV Tax Roll	02-0975-00M	BOUCHARD DAVID F	\$ 11.38	\$ 11.38
1999 MV Tax Roll	02-1310-50M	BROADY, JENNIFER H. (ZOLKOS)	\$ 18.92	\$ 18.92
1999 MV Tax Roll	02-1409-00M	BROWN RICKY D	\$ 5.00	\$ 5.00
1999 MV Tax Roll	02-1673-25M	BURNS MARIAH L.	\$ 9.98	\$ 9.98
1999 MV Tax Roll	03-0481-10M	CECIL CONSTRUCTION ENTERPR	\$ 190.89	\$ 190.89
1999 MV Tax Roll	03-0481-15M	CECIL, SCOTT I.	\$ 63.45	\$ 12.98

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
1999 MV Tax Roll	03-1520-40M	CRAWFORD, LYNNE A	\$ 11.81	\$ 11.81
1999 MV Tax Roll	04-0540-00M	DEWAR, MARK L	\$ 12.11	\$ 12.11
1999 MV Tax Roll	04-0926-75M	DUNN, MELISSA M	\$ 5.00	\$ 5.00
1999 MV Tax Roll	04-0965-50M	DUNNE, JOHN M	\$ 5.00	\$ 5.00
1999 MV Tax Roll	05-0000-90M	EAGAN, BETH	\$ 69.22	\$ 69.22
1999 MV Tax Roll	05-0219-10M	ELLER, KENNETH L ET UX	\$ 182.77	\$ 182.77
1999 MV Tax Roll	06-0371-03M	FORTIN, DOUGLAS C ET UX CARC	\$ 140.23	\$ 140.23
1999 MV Tax Roll	07-0225-12M	GELPEY JUSTINE D	\$ 5.00	\$ 5.00
1999 MV Tax Roll	08-0773-00M	HOUK, DIANE LOUISE (DAVIS)	\$ 200.01	\$ 200.01
1999 MV Tax Roll	11-0047-82M	KARMIAN HOOMAN A	\$ 173.33	\$ 173.33
1999 MV Tax Roll	12-0300-05M	LEACH CHRISTOPHER J	\$ 90.13	\$ 90.13
1999 MV Tax Roll	13-0123-00M	MACMILLAN CARRIE A	\$ 42.29	\$ 42.29
1999 MV Tax Roll	13-0498-15M	MARINO RAYMOND M	\$ 16.89	\$ 16.89
1999 MV Tax Roll	13-1555-65M	MICHAEL MISTI M	\$ 20.26	\$ 20.26
1999 MV Tax Roll	13-1741-00M	MITCHELL PAINTING	\$ 54.23	\$ 54.23
1999 MV Tax Roll	19-0196-00M	SAVALOJA, LAURA	\$ 229.84	\$ 229.84
1999 MV Tax Roll	19-0901-03M	SISSON, JOCELYN A. (FISHER)	\$ 29.94	\$ 29.94
1999 MV Tax Roll	19-1187-00M	SMITH TUTHILL KIMBERLY	\$ 117.36	\$ 117.36
1999 MV Tax Roll	20-0559-50M	TRUE NORTH MANAGEMENT CC	\$ 145.79	\$ 145.79
1999 MV Tax Roll	20-0621-10M	TUTHILL ANDREW R	\$ 119.69	\$ 119.69
1999 MV Tax Roll	20-0621-25M	TUTHILL KIMBERLY S	\$ 112.14	\$ 112.14
1999 MV Tax Roll	23-0941-05M	WILLIAMS CATHERINE A	\$ 21.51	\$ 21.51
1999 MV Tax Roll	23-1006-00M	WILSON, LEONARD O ET	\$ 57.72	\$ 57.72
1999 MV Tax Roll	23-1552-50M	WULLSCHLEGER EILEEN	\$ 145.41	\$ 145.41
1999 Supl. Tax Roll	12-0156-00M	LARSEN, NADIA	\$ 58.26	\$ 58.26
1999 Supl. Tax Roll	20-0559-50M	TRUE NORTH MANAGEMENT CC	\$ 291.35	\$ 291.35
1999 TAX SALE CO!	18-0286-60	RHEDOM REALTY CORP	\$ 108.00	\$ 108.00
1999 Tax Roll	13-1741-00	MITCHELL PAINTING	\$ 17.19	\$ 17.19
2000 MV Tax Roll	01-0250-00M	AMORE ALLYN M.	\$ 5.59	\$ 5.59
2000 MV Tax Roll	02-0094-00M	BALDWIN, PETER	\$ 28.12	\$ 28.12
2000 MV Tax Roll	02-0576-50M	BERGERON, JULIE	\$ 58.52	\$ 58.52
2000 MV Tax Roll	02-1409-00M	BROWN RICKY D	\$ 5.00	\$ 5.00
2000 MV Tax Roll	02-1673-25M	BURNS MARIAH L.	\$ 5.00	\$ 5.00
2000 MV Tax Roll	03-0481-10M	CECIL CONSTRUCTION ENTERPR	\$ 97.61	\$ 78.16
2000 MV Tax Roll	03-1590-00M	CROSSTIES LTD	\$ 426.83	\$ 426.83
2000 MV Tax Roll	05-0000-90M	EAGAN, BETH	\$ 10.94	\$ 10.94
2000 MV Tax Roll	05-0219-10M	ELLER, KENNETH L ET UX	\$ 86.27	\$ 86.27
2000 MV Tax Roll	06-0371-03M	FORTIN, DOUGLAS C ET UX CARC	\$ 104.55	\$ 104.55
2000 MV Tax Roll	08-0773-00M	HOUK, DIANE LOUISE (DAVIS)	\$ 134.42	\$ 134.42
2000 MV Tax Roll	11-0047-82M	KARMIAN HOOMAN A	\$ 90.46	\$ 90.46
2000 MV Tax Roll	11-0225-00M	KEYES RAYMOND E	\$ 49.03	\$ 49.03
2000 MV Tax Roll	12-0037-00M	LAFLAMME, MICHELE A	\$ 94.81	\$ 71.10
2000 MV Tax Roll	12-0300-05M	LEACH CHRISTOPHER J	\$ 62.73	\$ 62.73
2000 MV Tax Roll	13-0498-15M	MARINO RAYMOND M	\$ 18.23	\$ 18.23
2000 MV Tax Roll	13-1741-00M	MITCHELL PAINTING	\$ 28.38	\$ 28.38
2000 MV Tax Roll	13-1944-75M	MOON SAMUEL T	\$ 129.42	\$ 58.21
2000 MV Tax Roll	19-1187-00M	SMITH TUTHILL KIMBERLY	\$ 35.62	\$ 35.62
2000 MV Tax Roll	20-0559-50M	TRUE NORTH MANAGEMENT CC	\$ 281.31	\$ 281.31
2000 MV Tax Roll	20-0621-10M	TUTHILL ANDREW R	\$ 45.41	\$ 45.41
2000 MV Tax Roll	22-0085-00M	VERRIER, CHRISTOPHER J	\$ 45.78	\$ 11.44
2000 MV Tax Roll	23-0941-05M	WILLIAMS CATHERINE A	\$ 5.00	\$ 5.00
2000 MV Tax Roll	23-1552-50M	WULLSCHLEGER EILEEN	\$ 28.09	\$ 28.09
2000 Sup Tax Roll	07-0075-00M	GAMMONS J A INC	\$ 296.33	\$ 296.33
2001 MV Tax Roll	02-0576-50M	BERGERON, JULIE	\$ 2.70	\$ 2.70
2001 MV Tax Roll	02-1715-50M	BURT, TRACY L	\$ 188.90	\$ 188.90
2001 MV Tax Roll	03-0387-50M	CASWELL MARGRIET F	\$ 40.38	\$ 40.38
2001 MV Tax Roll	03-0481-10M	CECIL CONSTRUCTION ENTERPR	\$ 20.19	\$ 20.19
2001 MV Tax Roll	03-1132-00M	COMMONWEALTH MARINE GRC	\$ 11.71	\$ 11.71
2001 MV Tax Roll	03-1590-00M	CROSSTIES LTD	\$ 322.29	\$ 322.29
2001 MV Tax Roll	04-0350-07M	DEMAIO, NICOLE	\$ 11.04	\$ 11.04
2001 MV Tax Roll	04-0965-50M	DUNNE, JOHN M	\$ 138.32	\$ 138.32
2001 MV Tax Roll	06-0371-03M	FORTIN, DOUGLAS C ET UX CARC	\$ 64.89	\$ 64.89
2001 MV Tax Roll	07-0177-50M	GAUDREAU CHRISTINE M	\$ 15.60	\$ 15.60
2001 MV Tax Roll	08-0773-00M	HOUK, DIANE LOUISE (DAVIS)	\$ 107.00	\$ 107.00
2001 MV Tax Roll	11-0170-50M	KENNEALLY SEAN P	\$ 64.33	\$ 64.33
2001 MV Tax Roll	11-0350-00M	KINGS LOBSTER INC	\$ 179.89	\$ 134.91
2001 MV Tax Roll	11-0519-00M	KOOMOA DANA LYNN T	\$ 82.68	\$ 82.68
2001 MV Tax Roll	12-0037-00M	LAFLAMME, MICHELE A	\$ 37.35	\$ 37.35
2001 MV Tax Roll	12-0300-05M	LEACH CHRISTOPHER J	\$ 57.45	\$ 9.78
2001 MV Tax Roll	13-1364-32	MEDRANO BRANDEE C	\$ 32.81	\$ 32.81
2001 MV Tax Roll	13-1944-75M	MOON SAMUEL T	\$ 85.15	\$ 85.15

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected
				Balance
2001 MV Tax Roll	23-0738-00M	WHITE, EVERETT O	\$ 86.88	\$ 86.88
2001 SUPL MV TX I	02-1313-00M	BRODERICK, JOHN M.	\$ 12.29	\$ 12.29
2001 SUPL MV TX I	07-0075-00M	GAMMONS J A INC	\$ 113.30	\$ 113.30
2002 MV SUPPL.	13-1927-58M	MULLIGAN JAMES A	\$ 18.40	\$ 18.40
2002 MV Tax Roll	02-1415-50M	BROWN SCOTT E	\$ 114.64	\$ 114.64
2002 MV Tax Roll	02-1420-00M	BROWNWING ALLARD, KATHERI	\$ 116.44	\$ 56.43
2002 MV Tax Roll	02-1715-50M	BURT, TRACY L	\$ 121.85	\$ 121.85
2002 MV Tax Roll	03-0387-50M	CASWELL MARGRIET F	\$ 36.77	\$ 36.77
2002 MV Tax Roll	03-1171-37M	CONWAY ROBERT A	\$ 116.44	\$ 116.44
2002 MV Tax Roll	03-1590-00M	CROSSTIES LTD	\$ 35.37	\$ 35.37
2002 MV Tax Roll	04-0965-50M	DUNNE, JOHN M	\$ 3.86	\$ 3.86
2002 MV Tax Roll	06-0110-50M	FARRELLY, KENNETH D., JR.	\$ 203.68	\$ 35.32
2002 MV Tax Roll	06-0253-05M	FITZGERALD JOHN J	\$ 74.28	\$ 74.28
2002 MV Tax Roll	06-0371-03M	FORTIN, DOUGLAS C ET UX CARC	\$ 10.15	\$ 10.15
2002 MV Tax Roll	07-0339-27M	GIFFORD ERWIN L.	\$ 44.46	\$ 44.46
2002 MV Tax Roll	08-0773-00M	HOUK, DIANE LOUISE (DAVIS)	\$ 42.35	\$ 42.35
2002 MV Tax Roll	09-0033-00M	INFINITY CONSTRUCTION SERVI	\$ 258.12	\$ 258.12
2002 MV Tax Roll	10-0379-70M	JOYCE EOGHAN P	\$ 28.03	\$ 28.03
2002 MV Tax Roll	11-0170-50M	KENNEALLY SEAN P	\$ 32.66	\$ 32.66
2002 MV Tax Roll	11-0350-00M	KINGS LOBSTER INC	\$ 55.75	\$ 55.75
2002 MV Tax Roll	12-1036-00M	LYONS, PATRICK J. ET UX	\$ 2.16	\$ 1.22
2002 MV Tax Roll	16-0211-00M	PARRISH, COLIN T	\$ 17.79	\$ 17.79
2002 MV Tax Roll	16-0839-50M	PINE ROBERT E JR	\$ 37.81	\$ 37.81
2002 MV Tax Roll	19-0328-75M	SCHMIDT, THOMAS T	\$ 117.41	\$ 117.41
2002 MV Tax Roll	19-0582-50M	SHANNON JOHN A	\$ 106.55	\$ 106.55
2002 MV Tax Roll	19-0763-37M	SHRENSKER, ANDREW W.	\$ 105.70	\$ 105.70
2003 MV Tax Roll	02-1415-50M	BROWN SCOTT E	\$ 96.61	\$ 96.61
2003 MV Tax Roll	02-1420-00M	BROWNWING ALLARD, KATHERI	\$ 164.38	\$ 164.38
2003 MV Tax Roll	02-1457-00M	BROWNING, MARK A	\$ 129.78	\$ 129.78
2003 MV Tax Roll	02-1715-50M	BURT, TRACY L	\$ 8.64	\$ 8.64
2003 MV Tax Roll	03-0387-50M	CASWELL MARGRIET F	\$ 6.23	\$ 6.23
2003 MV Tax Roll	03-0940-12M	CLAY, FRANCIS J ET UX	\$ 22.29	\$ 22.29
2003 MV Tax Roll	03-1171-37M	CONWAY ROBERT A	\$ 27.37	\$ 27.37
2003 MV Tax Roll	06-0036-37M	FALK WILLIAM F	\$ 133.58	\$ 66.78
2003 MV Tax Roll	06-0110-50M	FARRELLY, KENNETH D., JR.	\$ 308.24	\$ 308.24
2003 MV Tax Roll	06-0253-05M	FITZGERALD JOHN J	\$ 31.97	\$ 31.97
2003 MV Tax Roll	07-0339-27M	GIFFORD ERWIN L.	\$ 12.96	\$ 12.96
2003 MV Tax Roll	08-0172-00M	HARRINGTON, ROBERT H ET	\$ 20.51	\$ 20.51
2003 MV Tax Roll	11-0107-25M	KEEN, GORDON H	\$ 136.63	\$ 136.63
2003 MV Tax Roll	14-0080-00M	NELSON JOHN C	\$ 36.64	\$ 36.64
2003 MV Tax Roll	16-1155-00M	POTTER ROBERT M JR	\$ 72.06	\$ 72.06
2003 MV Tax Roll	22-0091-00M	VERRIER, TRACEY H.	\$ 203.32	\$ 3.62
2003 MV Tax Roll	23-0899-33M	WILKIE, KAREN K	\$ 8.91	\$ 8.91
2003 Tax Roll	03-0940-04	CLASSIC WOODWORKING	\$ 22.24	\$ 22.24
2004 MV Tax Roll	02-1150-50M	BRAMAN, STEPHEN D.	\$ 8.33	\$ 8.33
2004 MV Tax Roll	02-1262-73M	BRETTEL, ANDREAS	\$ 130.21	\$ 130.21
2004 MV Tax Roll	02-1415-50M	BROWN SCOTT E	\$ 16.14	\$ 16.14
2004 MV Tax Roll	02-1457-00M	BROWNING, MARK A	\$ 75.70	\$ 75.70
2004 MV Tax Roll	03-0940-12M	CLAY, FRANCIS J ET UX	\$ 3.45	\$ 3.45
2004 MV Tax Roll	06-0036-37M	FALK WILLIAM F	\$ 188.18	\$ 188.18
2004 MV Tax Roll	06-0110-50M	FARRELLY, KENNETH D., JR.	\$ 65.58	\$ 65.58
2004 MV Tax Roll	08-0461-70M	HICKAM ROBERT A	\$ 26.63	\$ 26.63
2004 MV Tax Roll	11-0107-25M	KEEN, GORDON H	\$ 102.02	\$ 102.02
2004 MV Tax Roll	13-1354-50M	MEDEIROS SUSAN M	\$ 19.71	\$ 19.71
2004 MV Tax Roll	13-1560-52M	MIELE MICHELLE A.	\$ 14.32	\$ 14.32
2004 MV Tax Roll	16-0749-20M	PICKETT, JONATHAN J	\$ 4.70	\$ 4.70
2004 MV Tax Roll	16-1155-00M	POTTER ROBERT M JR	\$ 15.29	\$ 15.29
2004 MV Tax Roll	19-1160-00M	SMITH STEPHEN A	\$ 57.44	\$ 57.44
2004 MV Tax Roll	22-0091-00M	VERRIER, TRACEY H.	\$ 160.78	\$ 160.78
2004 MV Tax Roll	23-0290-42M	WASSERMANN MICHAEL	\$ 165.18	\$ 165.18
2004 Tax Roll	03-0940-04	CLASSIC WOODWORKING	\$ 18.53	\$ 18.53
2004 Tax Roll	09-0063-96	ISLAND PUBLICATIONS - 02835	\$ 36.48	\$ 36.48
2005 MV Tax Roll	02-1457-00M	BROWNING, MARK A	\$ 50.83	\$ 50.83
2005 MV Tax Roll	02-1716-00M	BURTON, AMY L.	\$ 282.63	\$ 282.63
2005 MV Tax Roll	03-1040-40M	COIT, ROBERT K .	\$ 116.44	\$ 116.44
2005 MV Tax Roll	04-0284-20M	DEFOE JEANNETTE L	\$ 85.80	\$ 85.80
2005 MV Tax Roll	04-0998-05M	DUTRA BERNARD R	\$ 302.07	\$ 226.53
2005 MV Tax Roll	06-0036-37M	FALK WILLIAM F	\$ 135.55	\$ 135.55
2005 MV Tax Roll	07-0660-50M	GOODRICH, ERICA D.	\$ 27.15	\$ 27.15
2005 MV Tax Roll	11-0107-25M	KEEN, GORDON H	\$ 21.24	\$ 21.24
2005 MV Tax Roll	12-0792-25M	LOGAN MARGARET M	\$ 6.56	\$ 6.56

Receivable List by Year

Receivable	Account	Owner	Starting Balance	Uncollected Balance
2005 MV Tax Roll	12-0792-37M	LOGAN RAY E	\$ 404.90	\$ 404.90
2005 MV Tax Roll	13-1006-60M	MCCLELLAN RITA ANN M	\$ 48.75	\$ 48.75
2005 MV Tax Roll	13-1204-45M	MCCLELLAN TIMOTHY A	\$ 124.86	\$ 124.86
2005 MV Tax Roll	13-1354-50M	MEDEIROS SUSAN M	\$ 8.29	\$ 8.29
2005 MV Tax Roll	13-1560-52M	MIELE MICHELLE A.	\$ 59.84	\$ 59.84
2005 MV Tax Roll	16-0749-20M	PICKETT, JONATHAN J	\$ 6.63	\$ 6.63
2005 MV Tax Roll	18-0006-87M	RAGAZZI MARC	\$ 343.56	\$ 343.56
2005 MV Tax Roll	18-0285-60M	REZENDES JOSEPH P JR	\$ 2.68	\$ 2.68
2005 MV Tax Roll	18-0796-01M	ROUNDS CHRISTOPHER W	\$ 33.89	\$ 33.89
2005 MV Tax Roll	19-0070-70M	SANDS, SUZANNE	\$ 250.35	\$ 250.35
2005 MV Tax Roll	19-0763-31M	SHORTWAVE RECORDING COMF	\$ 12.62	\$ 12.62
2005 MV Tax Roll	20-0232-81M	TERHUNE PATRICIA M	\$ 1.41	\$ 1.41
2005 MV Tax Roll	22-0091-00M	VERRIER, TRACEY H.	\$ 130.50	\$ 130.50
2005 MV Tax Roll	23-0175-20M	WALTMAN BURTON J	\$ 11.18	\$ 11.18
2005 MV Tax Roll	23-0207-00M	WARD, CHARLES M.	\$ 5.05	\$ 5.05
2005 MV Tax Roll	23-0290-42M	WASSERMANN MICHAEL	\$ 439.81	\$ 439.81
2005 Tax Roll	03-0940-04	CLASSIC WOODWORKING	\$ 14.54	\$ 14.54
2005 Tax Roll	09-0063-96	ISLAND PUBLICATIONS - 02835	\$ 28.63	\$ 28.63
			\$	61,097.29



Memorandum of Agreement
By and Between:

The Town of Jamestown & Jamestown RI Chamber of Commerce



This Memorandum of Agreement (“**MOU**”), by and between the Town of Jamestown (“**Town**”) and the Jamestown RI Chamber of Commerce (“**Chamber**”) is entered into to allow temporary use of certain Town property at Narragansett Ave “Parcel: 8-573” to support the Governor’s “Take it Outside” initiative benefiting residents and local businesses. The Chamber assumes any and all risks and damage or loss to their property associated with their use of the Town property. The Town and the Chamber agree that the use of the Town property at Parcel 8-573 shall adhere to the following terms and conditions.

1. Between the period of time beginning **December 8th, 2020 and December 31st, 2021** the Chamber shall coordinate the use Parcel 8-573 by local restaurants, shops, & businesses to operate outdoors during the COVID-19 pandemic.
2. Parcel 8-573 shall be divided into four defined spaces for use: (see appendix item A)
 - a. Public space closest to Narragansett Ave (Pop-up vendors or displays)
 - b. Two 35”x 35” Covered Tents – Restaurant Space
 - c. Additional 35”x 35” flex space in the middle of the lot
3. Chamber shall be responsible for assigning space under tents with the following considerations:
 - a. Each to a restaurant
 - b. Priority given to brick and mortar operations located on Narragansett Ave
 - c. Restaurant has submitted hours and days of operation and is committed to adhering to proposed schedule.
 - d. No entertainment per tent:
 - i. Combined entertainment permitted in public space with permitting
 - ii. Chamber shall take the lead in organizing such entertainment
4. The use of the 2 public spaces (Public & Flex Space) shall be solicited by the Chamber and authorized by the Town Administrator.
5. The Town Administrator reserves the right to use any and all spaces when not in conflict with other pre-determined users.
6. The use of outdoor space heaters under the tents is prohibited.
7. The Chamber is responsible for providing the Town Administrator quarterly reports on usage of parcel 8-573. Reports will be due April 1, July 1, October 1, & December 31.
8. The Chamber shall provide the Town with a certificate of general liability insurance in the amount of \$1,000,000.00. The certificate shall list the Town of Jamestown as a name insured.
9. The Town reserves the right to revoke this Agreement upon 10 days written notice due to the breach of the terms and conditions or if, in the Town’s sole judgement the activities

unreasonably disrupt other businesses in the area, endanger the public, or damage town property and/or the Town determines that it requires the subject property for other public use or uses.

10. Town of Jamestown may impose a seasonal fee for future use of Parcel 8-573 but will not for the current agreement.

By: Michaela Cahoon, Executive Director

By: Jamie Hainsworth, Town Administrator

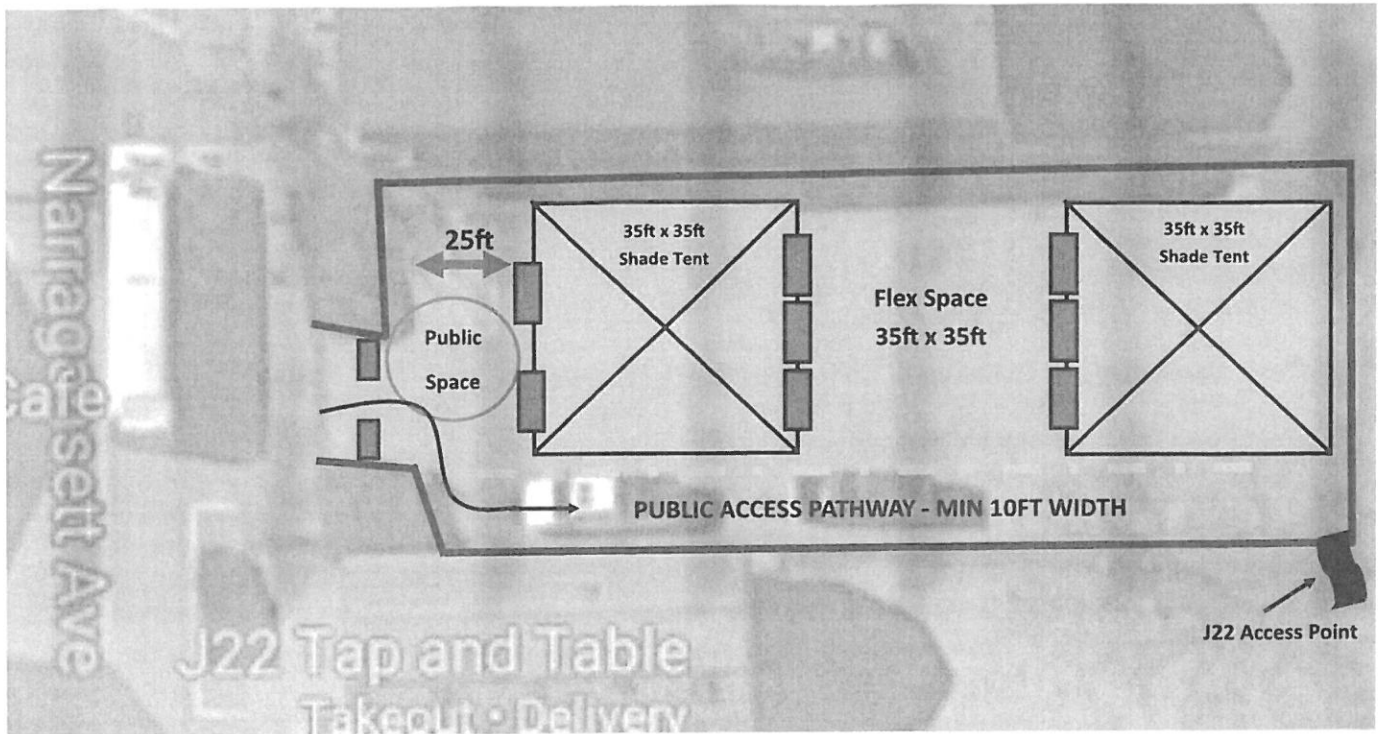
Chamber of Commerce

Town of Jamestown

____/____/____
Date:

____/____/____
Date:

CHAMBER MOU APPENDIX A
NARRAGANSETT AVENUE SPACE CONVERSION / PUBLIC OUTDOOR DINING



Shade Structure



Concrete Planter



PO BOX 35, JAMESTOWN, RI 02835
(401) 423-3650

INFO@JAMESTOWNRICHAMBER.COM
WWW.JAMESTOWNRICHAMBER.COM

September 21, 2020

Mr. Jamie Hainsworth, Town Administrator
Town of Jamestown
Narragansett Avenue
Jamestown, RI 02835

Re: Jamestown RI Chamber of Commerce Special Use Permit

Dear Town Administrator Hainsworth,

As you are aware, the Jamestown RI Chamber of Commerce applied for a special use permit for the Town Municipal Parking lot on Narragansett Avenue. For the past several months, restaurants have been utilizing the municipal lot to conduct safe dining practices during the COVID -19 pandemic. This has enabled businesses to operate under the RI regulations and has provided a safe and enjoyable venue during the challenging COVID times.

The Jamestown RI Chamber of Commerce requests a continuation of our special use permit until December 31, 2021. All business, organization, individuals and group entities wishing to utilize the Municipal lot for activities will be required to request permission in writing to the Town Administrator.

Please advise if you require additional information from the Chamber. We are appreciative of the partnership with the town and Jamestown's ability to come together during these challenging times.

Respectfully,

Elizabeth Sandler


Elizabeth Sandler
Executive Director, Jamestown RI Chamber of Commerce



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator
FROM: Christina D. Collins, Finance Director 
DATE: January 14, 2021
SUBJECT: Budget to Actual- General Fund, Sewer & Water Departments

Attached is Budget to Actual report for the Fiscal Year 2021. The report contains the expenses that have been paid through December 31, 2020 for FY2021.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2020

Run: 1/14/2021 at 3:33 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	6,900.00	6,900.00	50.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	0.00	1,000.00	0.00
1100 7001 70305 00 Advertising	750.00	1,370.00	3,964.64	(3,214.64)	528.62
Town Council Expenses	15,550.00	4,820.00	10,864.64	4,685.36	69.87
1100 7002 70101 00 Salaries w/ longevity	120,000.00	14,192.31	66,230.71	53,769.29	55.19
1100 7002 70102 00 Salary, Clerical	73,168.00	7,623.75	47,583.99	25,584.01	65.03
1100 7002 70302 00 Fees And Supplies	2,500.00	266.97	1,356.82	1,143.18	54.27
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	2,100.00	2,900.00	42.00
Town Administrator Expenses	200,668.00	22,433.03	117,271.52	83,396.48	58.44
1100 7003 70101 00 Salaries	5,635.00	650.22	3,039.78	2,595.22	53.94
1100 7003 70302 00 Fees And Supplies	1,100.00	464.85	497.09	602.91	45.19
Probate Court Expenses	6,735.00	1,115.07	3,536.87	3,198.13	52.51
1100 7004 70101 00 Salaries	5,234.00	1,632.68	2,784.18	2,449.82	53.19
1100 7004 70102 00 Salary, Clerical	1,800.00	0.00	4,414.50	(2,614.50)	245.25
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	448.68	1,001.32	30.94
1100 7004 70104 00 Election Supervisors	4,500.00	0.00	0.00	4,500.00	0.00
1100 7004 70112 00 Election - OT	0.00	0.00	141.75	(141.75)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	1,388.61	2,682.29	317.71	89.41
1100 7004 70305 00 Advertising And Printing	1,140.00	313.50	526.30	613.70	46.17
Election and Town Meeting Expenses	17,124.00	3,334.79	10,997.70	6,126.30	64.22
1100 7005 70201 00 Professional Services - Legal	115,000.00	8,768.00	38,911.00	76,089.00	33.84
Legal Expenses	115,000.00	8,768.00	38,911.00	76,089.00	33.84
1100 7006 70101 00 Salaries	71,750.00	8,278.83	38,634.54	33,115.46	53.85
1100 7006 70102 00 Salary, Clerical	102,387.00	11,124.00	55,050.82	47,336.18	53.77
1100 7006 70104 00 Clerk - OT	0.00	0.00	883.65	(883.65)	0.00
1100 7006 70302 00 Fees, Supplies & Dues	28,500.00	(4,165.07)	7,924.04	20,575.96	27.80
1100 7006 70305 00 Advertising	2,600.00	1,625.25	1,674.75	925.25	64.41
Clerks And Records Expenses	205,237.00	16,863.01	104,167.80	101,069.20	50.75
1100 7007 70101 00 Salaries	88,418.00	9,393.66	50,843.81	37,574.19	57.50
1100 7007 70102 00 Salary, Clerical	42,107.00	4,725.02	24,777.88	17,329.12	58.85
1100 7007 70201 00 Planning Commission	7,000.00	0.00	0.00	7,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	3,675.00	184.70	1,074.83	2,600.17	29.25
1100 7007 70305 00 Advertising	400.00	0.00	0.00	400.00	0.00
Planning Expenses	141,600.00	14,303.38	76,696.52	64,903.48	54.16
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	650.00	1,625.00	6,375.00	20.31
1100 7008 70302 00 Fees, Supplies & Dues	2,600.00	4,251.74	12.82	2,587.18	0.49
Zoning Expenses	10,600.00	4,901.74	1,637.82	8,962.18	15.45
1100 7009 70900 00 Social Security Tax	329,333.00	36,377.57	191,211.07	138,121.93	58.06
1100 7009 70901 00 Blue Cross/Delta Dental	698,870.00	0.00	254,420.38	444,449.62	36.40
1100 7009 70902 00 Worker's Compensation	75,000.00	0.00	0.00	75,000.00	0.00
1100 7009 70903 00 Retirement System	325,000.00	0.00	110,323.76	214,676.24	33.95
1100 7009 70906 00 Life Insurance	12,000.00	2,030.96	6,132.49	5,867.51	51.10
1100 7009 70907 00 General Liability Insurance	110,000.00	0.00	612.00	109,388.00	0.56
1100 7009 70910 00 Salary Adjustment	35,000.00	0.00	0.00	35,000.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.03	0.03	(0.03)	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	100,000.00	398.00	37,784.65	62,215.35	37.78
Personnel Expenses	1,710,203.00	38,806.56	600,484.38	1,109,718.62	35.11
1100 7010 70100 00 Salary, Finance Director	104,330.00	19,691.29	60,170.63	44,159.37	57.67
1100 7010 70101 00 Salaries- Dep. Tax Collector	75,648.00	7,879.50	39,199.21	36,448.79	51.82
1100 7010 70201 00 Professional Services	21,000.00	1,182.36	6,949.51	14,050.49	33.09
1100 7010 70302 00 Fees, Supplies & Dues	20,500.00	263.23	971.84	19,528.16	4.74
Finance Expenses	221,478.00	29,016.38	107,291.19	114,186.81	48.44
1100 7011 70101 00 Salaries	73,767.00	8,511.57	39,720.66	34,046.34	53.85
1100 7011 70302 00 Fees, Supplies, Dues	16,424.00	2,554.15	8,307.77	8,116.23	50.58
1100 7011 70305 00 Advertising	900.00	0.00	85.00	815.00	9.44
Tax Assessor Expenses	91,091.00	11,065.72	48,113.43	42,977.57	52.82
1100 7012 70201 00 Professional Services	24,000.00	3,080.00	21,537.50	2,462.50	89.74
Audit of Accounts Expenses	24,000.00	3,080.00	21,537.50	2,462.50	89.74
1100 7013 70201 00 IT- Consultant	55,000.00	5,275.00	19,450.00	35,550.00	35.36

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2020

Run: 1/14/2021 at 3:33 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7013 70303 00 Software	34,050.00	0.00	25,778.44	8,271.56	75.71
Total Expenses	89,050.00	5,275.00	45,228.44	43,821.56	50.79
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	481.49	3,703.25	3,796.75	49.38
EMA Expenses	7,500.00	481.49	3,703.25	3,796.75	49.38
1100 7031 70100 00 Salary, Police Chief	106,191.00	11,725.23	54,717.74	51,473.26	51.53
1100 7031 70101 00 Salaries - Police	852,240.00	111,649.37	491,316.02	360,923.98	57.65
1100 7031 70102 00 Police Longevity	57,623.00	0.00	20,033.64	37,589.36	34.77
1100 7031 70103 00 Police Benefits	51,978.00	0.00	17,829.96	34,148.04	34.30
1100 7031 70104 00 Police - OT	150,000.00	22,334.46	88,409.71	61,590.29	58.94
1100 7031 70105 00 Police Retirement	197,941.00	98,970.50	98,970.50	98,970.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	227,678.00	27,206.22	125,500.19	102,177.81	55.12
1100 7031 70112 00 Dispatch, Longevity	15,395.00	0.00	6,102.57	9,292.43	39.64
1100 7031 70113 00 Dispatch - Benefits	11,444.00	2,849.18	4,820.84	6,623.16	42.13
1100 7031 70114 00 Dispatch - OT	20,000.00	1,125.60	10,962.36	9,037.64	54.81
1100 7031 70302 00 Fees & Supplies	21,000.00	371.57	5,162.81	15,837.19	24.58
1100 7031 70303 00 Computer Maintenance	20,500.00	0.00	23,703.67	(3,203.67)	115.63
1100 7031 70307 00 Building Maintenance	5,000.00	125.00	125.00	4,875.00	2.50
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	0.00	9,017.00	0.00
1100 7031 70309 00 Telephone	15,000.00	479.84	6,040.67	8,959.33	40.27
1100 7031 70310 00 Personal Equipment	5,500.00	0.00	511.80	4,988.20	9.31
1100 7031 70311 00 Maintenance Of Uniforms	28,050.00	0.00	0.00	28,050.00	0.00
1100 7031 70312 00 Ammunition And Supplies	3,500.00	71.68	3,031.68	468.32	86.62
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	577.37	6,373.83	7,126.17	47.21
1100 7031 70314 00 Gas & Tires	25,000.00	1,193.44	9,801.62	15,198.38	39.21
1100 7031 70315 00 Training Of Members	17,500.00	1,015.83	2,976.83	14,523.17	17.01
1100 7031 70317 00 Maintenance Of Radio System	5,500.00	225.93	1,047.06	4,452.94	19.04
1100 7031 70318 00 Equipment	12,000.00	0.00	136.88	11,863.12	1.14
1100 7031 70322 00 Dispatch Uniforms	2,000.00	1,515.92	3,615.92	(1,615.92)	180.80
Police Protection Expenses	1,873,557.00	281,437.14	981,191.30	892,365.70	52.37
1100 7032 70100 00 Fire Chief/Fire Inspector	62,901.00	0.00	26,611.75	36,289.25	42.31
1100 7032 70102 00 Stipend, Deputy Fire Chief	3,000.00	0.00	0.00	3,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	19,576.00	0.00	8,265.84	11,310.16	42.22
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	553.50	74,446.50	0.74
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	21,853.00	0.00	9,203.60	12,649.40	42.12
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	2,795.00	3,925.00	41.59
1100 7032 70302 00 Fees And Supplies	9,200.00	706.70	3,043.39	6,156.61	33.08
1100 7032 70308 00 Vehicle Insurance	63,800.00	1,543.80	8,289.65	55,510.35	12.99
1100 7032 70309 00 Telephone	9,000.00	908.49	4,332.81	4,667.19	48.14
1100 7032 70313 00 Maintenance Of Fire Apparatus	30,000.00	1,184.00	12,032.25	17,967.75	40.11
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	305.91	4,543.77	8,456.23	34.95
1100 7032 70315 00 Training Of Members	7,000.00	96.79	879.79	6,120.21	12.57
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	3,760.22	1,739.78	68.37
1100 7032 70321 00 Electricity	16,000.00	0.00	5,104.32	10,895.68	31.90
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	3,898.24	101.76	97.46
1100 7032 70324 00 Water	1,400.00	0.00	408.03	991.97	29.15
1100 7032 70325 00 Fire Equipment	16,000.00	779.03	4,587.17	11,412.83	28.67
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	1,056.00	1,444.00	42.24
1100 7032 70343 00 Heating	13,000.00	514.44	1,238.22	11,761.78	9.52
1100 7032 70344 00 Repairs And Maintenance	14,500.00	502.45	5,695.78	8,804.22	39.28
1100 7032 70399 00 Subscriptions & Journals	425.00	200.00	605.00	(180.00)	142.35
1100 7032 70900 00 Social Security Tax	7,981.00	0.00	0.00	7,981.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	6,290.00	0.00	6,290.00	0.00	100.00
Fire Protection Expenses	408,646.00	7,300.61	113,194.33	295,451.67	27.70
1100 7033 70102 00 Salary, EMS Director	31,828.00	0.00	13,776.40	18,051.60	43.28
1100 7033 70103 00 Stipend - Medical Director	5,000.00	416.66	833.32	4,166.68	16.67
1100 7033 70104 00 ALS - Per Diem	250,000.00	0.00	100,920.92	149,079.08	40.37
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00
1100 7033 70106 00 EMT INSTRUCTORS	0.00	3,180.00	2,590.05	(2,590.05)	0.00
1100 7033 70302 00 Fees And Supplies	6,800.00	857.59	2,262.57	4,537.43	33.27
1100 7033 70308 00 Vehicle Insurance	28,600.00	0.00	7,079.35	21,520.65	24.75
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	96.00	7,904.00	1.20
1100 7033 70313 00 Maintenance of Vehicles	9,000.00	537.00	3,058.65	5,941.35	33.99
1100 7033 70315 00 Training Of Members	22,500.00	683.34	7,449.22	15,050.78	33.11
1100 7033 70330 00 EMS Building	7,000.00	100.00	737.86	6,262.14	10.54
1100 7033 70333 00 Ambulance Medical	20,000.00	694.81	10,030.33	9,969.67	50.15
1100 7033 70900 00 Social Security Tax	21,560.00	0.00	12,092.46	9,467.54	56.09
EMS Expenses	490,288.00	6,469.40	160,927.13	329,360.87	32.82
1100 7034 70101 00 Salary - Building Inspector	75,239.00	8,469.72	41,360.47	33,878.53	54.97

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2020

Run: 1/14/2021 at 3:33 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70102 00 Salary, Clerical	29,228.00	3,220.80	16,891.33	12,336.67	57.79
1100 7034 70117 00 Salary, Electrical Inspector	10,500.00	875.00	5,250.00	5,250.00	50.00
1100 7034 70118 00 Salary, Plumbing Inspector	5,250.00	437.50	2,625.00	2,625.00	50.00
1100 7034 70119 00 Salary, Mechanical Inspector	5,250.00	437.50	2,625.00	2,625.00	50.00
1100 7034 70302 00 Supplies And Expenses	5,250.00	256.10	2,730.14	2,519.86	52.00
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
Protection Services Expenses	300,717.00	13,696.62	71,481.94	229,235.06	23.77
1100 7041 70101 00 Salaries	61,081.00	6,023.79	28,788.27	32,292.73	47.13
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	48.93	951.07	4.89
Public Works Administration Expenses	62,081.00	6,023.79	28,837.20	33,243.80	46.45
1100 7042 70101 00 Salaries	45,445.00	5,116.32	23,826.16	21,618.84	52.43
1100 7042 70302 00 Fees And Supplies	1,200.00	0.00	15.43	1,184.57	1.29
Engineering Expenses	46,645.00	5,116.32	23,841.59	22,803.41	51.11
1100 7043 70100 00 Salary, Highway Supervisor	75,740.00	8,328.57	38,866.66	36,873.34	51.32
1100 7043 70101 00 Salaries - Public Works	702,934.00	76,714.45	391,116.73	311,817.27	55.64
1100 7043 70104 00 Highway -OT	40,000.00	3,685.52	29,849.32	10,150.68	74.62
1100 7043 70308 00 Vehicle Insurance	15,972.00	0.00	0.00	15,972.00	0.00
1100 7043 70313 00 Upkeep Of Equipment	95,000.00	5,285.58	51,013.45	43,986.55	53.70
1100 7043 70314 00 Oil And Gas	60,000.00	7,516.26	20,833.44	39,166.56	34.72
1100 7043 70330 00 Sand And Gravel	17,000.00	3,502.80	12,602.20	4,397.80	74.13
1100 7043 70331 00 Cold Patch	15,000.00	433.44	1,281.14	13,718.86	8.54
1100 7043 70333 00 Other Road Supplies	13,500.00	1,095.28	6,804.47	6,695.53	50.40
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,000.00	0.00	100.00
1100 7043 70336 00 Clothing	5,500.00	0.00	0.00	5,500.00	0.00
1100 7043 70399 00 Safety And Licensing	3,000.00	888.07	2,751.13	248.87	91.70
Highway Expenses	1,052,146.00	107,449.97	561,118.54	491,027.46	53.33
1100 7044 70101 00 Snow Removal - OT	28,000.00	4,824.28	4,824.28	23,175.72	17.23
1100 7044 70337 00 Equipment And Supplies	49,000.00	2,491.01	6,549.21	42,450.79	13.37
Snow Removal Expenses	77,000.00	7,315.29	11,373.49	65,626.51	14.77
1100 7045 70101 00 Salaries	71,000.00	8,199.00	36,707.24	34,292.76	51.70
1100 7045 70309 00 Telephone	800.00	67.45	268.27	531.73	33.53
1100 7045 70321 00 Electricity	1,200.00	0.00	153.53	1,046.47	12.79
1100 7045 70340 00 Maintenance And Testing	41,000.00	845.13	8,770.13	32,229.87	21.39
1100 7045 70341 00 Transfer And Trucking	350,000.00	33,575.52	172,454.87	177,545.13	49.27
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	464,300.00	42,687.10	218,354.04	245,945.96	47.03
1100 7046 70321 00 Electricity	64,000.00	4,900.05	20,778.20	43,221.80	32.47
Street Lighting Expenses	64,000.00	4,900.05	20,778.20	43,221.80	32.47
1100 7047 70101 00 Salaries	11,250.00	0.00	0.00	11,250.00	0.00
1100 7047 70302 00 Fees And Supplies	1,800.00	93.90	1,218.72	581.28	67.71
1100 7047 70360 00 Tree Pruning	17,000.00	0.00	14,374.67	2,625.33	84.56
1100 7047 70370 00 Purchase Of Trees	5,000.00	2,140.00	2,140.00	2,860.00	42.80
Tree Warden Expenses	35,050.00	2,233.90	17,733.39	17,316.61	50.59
1100 7048 70342 00 Town Cemetery And Parade	3,000.00	19.53	1,019.53	1,980.47	33.98
Other Public Works Expenses	3,000.00	19.53	1,019.53	1,980.47	33.98
1100 7049 70101 00 Cleaning Contracts	58,000.00	1,470.00	26,588.35	31,411.65	45.84
1100 7049 70302 00 Supplies	5,000.00	2,590.70	8,048.04	(3,048.04)	160.96
1100 7049 70309 00 Telephone	15,500.00	897.92	4,831.64	10,668.36	31.17
1100 7049 70321 00 Electricity	53,000.00	6,785.74	25,616.30	27,383.70	48.33
1100 7049 70324 00 Water	9,000.00	118.25	2,361.62	6,638.38	26.24
1100 7049 70343 00 Heating	40,000.00	3,350.33	5,736.20	34,263.80	14.34
1100 7049 70344 00 Repairs And Maintenance	55,000.00	3,620.56	26,882.35	28,117.65	48.88
1100 7049 70375 00 Landscape	7,500.00	470.00	2,668.00	4,832.00	35.57
Public Buildings Expenses	243,000.00	19,303.50	102,732.50	140,267.50	42.28
1100 7060 70456 00 Visiting Nurse/Mental Health	31,000.00	0.00	4,000.00	27,000.00	12.90
General Expenses	31,000.00	0.00	4,000.00	27,000.00	12.90
1100 7061 70302 00 Fees And Supplies	5,000.00	1.50	1.50	4,998.50	0.03
1100 7061 70306 00 Tick Tack Force	4,000.00	0.00	0.00	4,000.00	0.00
Animal Control Expenses	9,000.00	1.50	1.50	8,998.50	0.02
1100 7065 70101 00 Salaries	63,527.00	7,329.99	34,206.62	29,320.38	53.85

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2020

Run: 1/14/2021 at 3:33 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70102 00 Meal Site Aid	38,320.00	1,784.45	8,127.92	30,192.08	21.21
1100 7065 70201 00 Cleaning Contract	5,100.00	758.00	10,823.00	(5,723.00)	212.22
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	1,114.37	2,546.44	1,453.56	63.66
1100 7065 70305 00 Advertising	2,500.00	0.00	66.00	2,434.00	2.64
1100 7065 70308 00 Insurance	5,948.00	0.00	0.00	5,948.00	0.00
1100 7065 70309 00 Telephones	2,000.00	31.51	54.25	1,945.75	2.71
1100 7065 70321 00 Electricity	4,500.00	0.00	1,751.93	2,748.07	38.93
1100 7065 70324 00 Water	1,200.00	0.00	209.55	990.45	17.46
1100 7065 70341 00 Trash Removal	400.00	35.00	210.00	190.00	52.50
1100 7065 70343 00 Heat	4,000.00	374.37	506.46	3,493.54	12.66
1100 7065 70344 00 Repairs & Maintenance	6,000.00	892.27	2,670.93	3,329.07	44.52
1100 7065 70380 00 Program	5,000.00	119.99	369.99	4,630.01	7.40
Total Expenses	142,495.00	12,439.95	61,543.09	80,951.91	43.19
1100 7070 70100 00 Salary, Library Director	81,047.00	8,948.82	41,761.16	39,285.84	51.53
1100 7070 70101 00 Salaries	185,821.00	20,284.20	100,908.53	84,912.47	54.30
1100 7070 70104 00 Library-OT	0.00	82.77	165.54	(165.54)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	702.06	1,995.07	6,254.93	24.18
1100 7070 70308 00 Insurance	18,813.00	0.00	0.00	18,813.00	0.00
1100 7070 70309 00 Telephone	1,000.00	73.53	153.10	846.90	15.31
1100 7070 70310 00 Equipment	1,000.00	0.00	296.99	703.01	29.70
1100 7070 70321 00 Electricity	20,000.00	1,767.68	8,945.83	11,054.17	44.73
1100 7070 70343 00 Heating	17,000.00	1,503.85	2,044.00	14,956.00	12.02
1100 7070 70344 00 Repairs And Maintenance	19,000.00	637.17	6,126.32	12,873.68	32.24
1100 7070 70345 00 Computer Repairs And Maintenanc	8,000.00	0.00	4,047.22	3,952.78	50.59
1100 7070 70351 00 Books And Periodicals	17,000.00	1,068.14	8,936.45	8,063.55	52.57
1100 7070 70352 00 Books - State Aid	107,185.00	9,163.17	34,825.65	72,359.35	32.49
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	0.00	293.32	(293.32)	0.00
1100 7070 70375 00 Landscaping	2,500.00	0.00	366.25	2,133.75	14.65
Library Expenses	486,616.00	44,231.39	210,865.43	275,750.57	43.33
1100 7080 70101 00 Salary- Recreation Director	75,239.00	10,304.79	41,360.32	33,878.68	54.97
1100 7080 70102 00 Salaries- Recreation Staff	233,626.00	24,133.00	120,035.72	113,590.28	51.38
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	0.00	5,952.00	10,768.00	35.60
1100 7080 70105 00 Seasonal Support Staff	110,400.00	2,352.00	114,075.21	(3,675.21)	103.33
1100 7080 70112 00 Recreation - OT	3,000.00	37.77	2,674.19	325.81	89.14
1100 7080 70302 00 Supplies	6,200.00	315.24	3,746.50	2,453.50	60.43
1100 7080 70305 00 Advertising	4,000.00	0.00	0.00	4,000.00	0.00
1100 7080 70308 00 Vehicle Insurance	9,043.00	0.00	0.00	9,043.00	0.00
1100 7080 70309 00 Telephone	1,500.00	52.52	555.56	944.44	37.04
1100 7080 70310 00 Equipment	4,500.00	2,306.60	4,494.80	5.20	99.88
1100 7080 70314 00 Gas And Oil	11,000.00	313.41	3,161.30	7,838.70	28.74
1100 7080 70321 00 Electricity	26,000.00	1,022.17	21,373.23	4,626.77	82.20
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	250.00	1,966.00	7,034.00	21.84
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	5,000.00	2,195.00	5,075.00	(75.00)	101.50
1100 7080 70324 00 Water	14,000.00	0.00	0.00	14,000.00	0.00
1100 7080 70341 00 Trash Removal	11,000.00	262.00	9,272.00	1,728.00	84.29
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	3,108.02	11,997.50	11,002.50	52.16
1100 7080 70382 00 Summer Program	3,500.00	0.00	0.00	3,500.00	0.00
1100 7080 70383 00 Winter Program	1,200.00	409.42	409.42	790.58	34.12
Parks, Beaches & Recreation Expenses	567,928.00	47,061.94	346,148.75	221,779.25	60.95
1100 7090 70504 00 Payment Of Principal - Town	736,085.00	0.00	240,000.00	496,085.00	32.60
1100 7090 70505 00 Payment Of Interest - Town	453,964.00	0.00	30,025.00	423,939.00	6.61
1100 7090 70506 00 School- Principal	235,200.00	0.00	235,200.00	0.00	100.00
1100 7090 70507 00 School - Interest	160,078.00	0.00	2,940.00	157,138.00	1.84
1100 7090 70524 00 Payment Of Principal	102,468.00	0.00	0.00	102,468.00	0.00
1100 7090 70525 00 Payment Of Interest - Solar Project	115,845.00	0.00	0.00	115,845.00	0.00
1100 7090 70526 00 Exp. for Lease Equipment	0.00	27,500.00	27,500.00	(27,500.00)	0.00
Debt Service Expenses	1,803,640.00	27,500.00	535,665.00	1,267,975.00	29.70
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	90.00	4,881.00	45,119.00	9.76
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	232.20	1,967.80	10.55
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	558.00	3,442.00	13.95
Other Expenses	57,200.00	90.00	6,671.20	50,528.80	11.66
Total Department Expenses	11,074,145.00	799,542.17	4,667,920.21	6,406,224.79	42.15

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 12/31/2020

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	%
					of Budget
2102 7000 70100 00 Salary- Public Works Director	26,103.00	3,011.91	14,394.14	11,708.86	55.14
2102 7000 70102 00 Salary- Accounting	43,162.00	4,556.60	22,976.34	20,185.66	53.23
2102 7000 70103 00 Salary - Treatment Plant Operator	78,537.00	8,630.40	40,799.52	37,737.48	51.95
2102 7000 70104 00 Ass't Plant Operator w/longevity	73,435.00	7,845.61	42,812.14	30,622.86	58.30
2102 7000 70105 00 Salary - Plant Operator	60,798.00	7,015.20	33,516.76	27,281.24	55.13
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	1,189.44	9,540.12	3,459.88	73.39
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	1,986.19	8,425.61	2,574.39	76.60
2102 7000 70515 00 Plant Operator- OT	8,000.00	1,600.35	5,397.63	2,602.37	67.47
7000 Salaries	314,035.00	35,835.70	177,862.26	136,172.74	56.64
2102 7001 70900 00 SOCIAL SECURITY TAX	24,024.00	2,697.29	13,643.32	10,380.68	56.79
2102 7001 70901 00 Blue Cross/Delta Dental	41,239.00	0.00	16,319.30	24,919.70	39.57
2102 7001 70902 00 Worker's Compensation	30,000.00	0.00	0.00	30,000.00	0.00
2102 7001 70903 00 Retirement System	31,250.00	0.00	10,974.96	20,275.04	35.12
2102 7001 70906 00 Life Insurance	620.00	111.60	334.80	285.20	54.00
2102 7001 70910 00 Clothing	1,500.00	0.00	284.36	1,215.64	18.96
7001 Benefits	128,633.00	2,808.89	41,556.74	87,076.26	32.31
7000/7001 Salaries & Benefits	442,668.00	38,644.59	219,419.00	223,249.00	49.57
2102 7005 70601 00 Maintenance	6,000.00	300.00	800.00	5,200.00	13.33
2102 7005 70606 00 ALARM LINES	2,500.00	265.91	1,263.16	1,236.84	50.53
7005 Reservoirs/Rights of Way	8,500.00	565.91	2,063.16	6,436.84	24.27
2102 7006 70601 00 Maintenance	1,000.00	0.00	1,577.80	(577.80)	157.78
2102 7006 70636 00 Wells- Electricity	10,000.00	0.00	3,062.93	6,937.07	30.63
7006 Wells	11,000.00	0.00	4,640.73	6,359.27	42.19
2102 7010 70008 00 Lab Supplies - Water	10,000.00	1,180.24	5,098.10	4,901.90	50.98
2102 7010 70631 00 Chemicals	50,000.00	850.15	25,339.81	24,660.19	50.68
2102 7010 70632 00 Heat	13,500.00	224.23	784.17	12,715.83	5.81
2102 7010 70633 00 Equip. Maintenance	30,000.00	3,081.47	26,406.58	3,593.42	88.02
2102 7010 70634 00 Professional Services	5,000.00	0.00	250.00	4,750.00	5.00
2102 7010 70635 00 Telephone	3,500.00	282.45	1,079.62	2,420.38	30.85
2102 7010 70636 00 Pumpout- Electricity	40,000.00	0.00	14,572.97	25,427.03	36.43
2102 7010 70637 00 Bldg Maint	8,000.00	916.13	8,269.78	(269.78)	103.37
2102 7010 70638 00 State Testing	10,000.00	183.00	3,145.00	6,855.00	31.45
2102 7010 70639 00 License Fees	6,000.00	0.00	1,800.00	4,200.00	30.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,200.00	390.00	780.00	2,420.00	24.38
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	0.00	4,558.04	11,441.96	28.49
7010 Pump Station & Treatment Plant	195,200.00	7,107.67	92,084.07	103,115.93	47.17
2102 7011 70636 00 South Pond- Electricity	2,000.00	0.00	94.02	1,905.98	4.70
2102 7011 70637 00 South Pond Transfer Pump	3,300.00	0.00	0.00	3,300.00	0.00
7011 South Pond Pre-Treatment Bldg	5,300.00	0.00	94.02	5,205.98	1.77
2102 7012 70636 00 Water Tower- Electricity	3,000.00	0.00	243.82	2,756.18	8.13
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	0.00	243.82	3,256.18	6.97
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	46.91	419.13	1,080.87	27.94
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	196.59	3,803.41	4.91
7013 Vehicles	5,500.00	46.91	615.72	4,884.28	11.19
2102 7020 70651 00 Clamps	1,000.00	0.00	2,133.61	(1,133.61)	213.36
2102 7020 70652 00 Pipe	5,000.00	0.00	2,848.03	2,151.97	56.96
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	0.00	4,981.64	3,018.36	62.27
2102 7030 70661 00 Service Repairs	10,000.00	948.80	9,531.14	468.86	95.31
2102 7030 70663 00 New Services	5,000.00	0.00	0.00	5,000.00	0.00
7030 Water Division Services	15,000.00	948.80	9,531.14	5,468.86	63.54
2102 7040 70672 00 Supplies/Expenses	14,000.00	3,301.80	3,301.80	10,698.20	23.58
7040 Meters	14,000.00	3,301.80	3,301.80	10,698.20	23.58
2102 7050 70681 00 Hydrants- Maintenance	7,500.00	0.00	158.98	7,341.02	2.12
7050 Hydrants	7,500.00	0.00	158.98	7,341.02	2.12
2102 7060 70923 00 Billing	6,500.00	0.00	1,079.29	5,420.71	16.60
2102 7060 70924 00 Insurance	7,200.00	0.00	0.00	7,200.00	0.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 12/31/2020

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	92.02	3,198.00	2,802.00	53.30
7060 Administration	23,700.00	92.02	4,277.29	19,422.71	18.05
2102 7070 70300 00 Water Debt	434,011.00	0.00	0.00	434,011.00	0.00
2102 7070 70940 00 Interest	19,269.00	0.00	54,975.50	(35,706.50)	285.31
7070 Debt Service	453,280.00	0.00	54,975.50	398,304.50	12.13
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	1,330.00	1,330.00	(1,330.00)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	16,100.56	(16,100.56)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	3,370.00	3,370.00	(3,370.00)	0.00
Total Expenses	0.00	4,700.00	20,800.56	(20,800.56)	0.00
Total Expenses	1,293,148.00	55,407.70	417,187.43	875,960.57	32.26

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 12/31/2020

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	26,103.00	3,011.91	14,394.12	11,708.88	55.14
2103 7000 70101 00 Salary- Superintendent	80,781.00	8,630.40	40,456.72	40,324.28	50.08
2103 7000 70102 00 Salary, Clerical	40,571.00	4,556.62	22,976.31	17,594.69	56.63
2103 7000 70103 00 Salaries, Ass't Superintendent	73,435.00	7,846.93	42,105.51	31,329.49	57.34
2103 7000 70104 00 Salaries- Plant Operator	64,750.00	7,015.20	36,614.88	28,135.12	56.55
2103 7000 70111 00 Sewer- Temp Labor	8,500.00	0.00	0.00	8,500.00	0.00
2103 7000 70335 00 License- Contractual	1,800.00	0.00	0.00	1,800.00	0.00
2103 7000 70336 00 Clothing	1,500.00	0.00	0.00	1,500.00	0.00
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	3,379.08	7,562.82	1,437.18	84.03
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	2,807.15	8,939.57	60.43	99.33
2103 7000 70514 00 Plant Operator - OT	9,000.00	0.00	1,530.86	7,469.14	17.01
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	23,917.00	2,224.06	10,417.84	13,499.16	43.56
2103 7000 70901 00 Blue Cross/Delta Dental	52,527.00	0.00	16,300.05	36,226.95	31.03
2103 7000 70902 00 Worker'S Compensation	10,000.00	0.00	0.00	10,000.00	0.00
2103 7000 70903 00 Retirement System	38,768.00	0.00	11,421.88	27,346.12	29.46
2103 7000 70906 00 Life Insurance	670.00	111.60	334.80	335.20	49.97
7000 Salaries	450,322.00	39,582.95	214,855.36	235,466.64	47.71
7000/7001 Salaries & Benefits	450,322.00	39,582.95	214,855.36	235,466.64	47.71
2103 7002 70001 00 Power- Electricity	42,000.00	2,720.21	15,149.56	26,850.44	36.07
2103 7002 70002 00 Chemicals	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70003 00 Heat	9,500.00	811.11	2,344.06	7,155.94	24.67
2103 7002 70004 00 Water	2,000.00	0.00	539.26	1,460.74	26.96
2103 7002 70005 00 Chlorine	7,000.00	1,618.50	3,290.95	3,709.05	47.01
2103 7002 70006 00 Equipment Maintenance	24,000.00	1,964.41	33,241.10	(9,241.10)	138.50
2103 7002 70007 00 Misc. Supplies, Office, Cleani	10,000.00	814.83	3,948.74	6,051.26	39.49
2103 7002 70008 00 Lab Supplies	4,500.00	73.60	2,292.37	2,207.63	50.94
2103 7002 70009 00 Telephone	2,200.00	90.39	215.25	1,984.75	9.78
2103 7002 70010 00 Alarm Line- N.E.T.	7,000.00	570.21	2,437.40	4,562.60	34.82
2103 7002 70011 00 Sludge Composting	35,000.00	4,244.39	28,544.90	6,455.10	81.56
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
2103 7002 70013 00 Gas- Truck	2,500.00	206.67	672.57	1,827.43	26.90
2103 7002 70014 00 State Mandated Testing	26,000.00	2,592.33	12,011.63	13,988.37	46.20
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	0.00	1,000.00	0.00
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	181,700.00	15,706.65	104,687.79	77,012.21	57.62
2103 7003 70017 00 Pumping Station #3	5,000.00	309.84	2,820.33	2,179.67	56.41
2103 7003 70018 00 Pumping Station #1	25,000.00	1,396.72	5,939.75	19,060.25	23.76
2103 7003 70019 00 Pumping Station #2	11,000.00	654.97	654.97	10,345.03	5.95
2103 7003 70020 00 Pumping Station #4	750.00	55.30	229.86	520.14	30.65
7003 Pumping Stations	41,750.00	2,416.83	9,644.91	32,105.09	23.10
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	0.00	4,000.00	0.00
7004 Insurance	4,000.00	0.00	0.00	4,000.00	0.00
2103 7005 70021 00 Maintenance Sewer Mains	5,000.00	0.00	0.00	5,000.00	0.00
2103 7005 70504 00 Payment Of Principal - Town	25,844.00	0.00	4,800.00	21,044.00	18.57
2103 7005 70505 00 Payment Of Interest - Town	40,425.00	0.00	60.00	40,365.00	0.15
2103 7005 70605 00 Interest Payments	13,753.00	0.00	48,256.26	(34,503.26)	350.88
7005 Sanitary Sewers, Laterials & Mains	85,022.00	0.00	53,116.26	31,905.74	62.47
2103 7081 70801 00 Sewer Capital	60,000.00	0.00	15,221.65	44,778.35	25.37
7081 Capital Improvements	60,000.00	0.00	15,221.65	44,778.35	25.37
Total Expenses	822,794.00	57,706.43	397,525.97	425,268.03	48.31

CISF Free Sailing Modification to Weeknight Sailing

In light of the COVID health crisis, the Conanicut Island Sailing Foundation had to alter many of our plans for the summer season. As the state of Rhode Island continued to open up, we launched an alternative to our weekly Free Sailing Program to continue to provide families and small groups the opportunity to get out on the water. We held scheduled sailing for small groups of family or friends on our Hobie Wave catamarans on Monday and Wednesday evenings from 5:00-7:00 pm. Participants were required to know how to sail and were asked to demonstrate their level of skill via a short check out before sailing. Each group was allotted a 45-minute time slot out on the water for a \$20 fee.

As always, safety is our primary concern, and we took every precaution to make this a safe and fun experience for our participating groups! We required participants to sign a COVID-19 Assumption of Risk as well as submit to a health screening on the day of their scheduled sail. Additionally, each boat was thoroughly disinfected by staff between uses to limit the risk of disease transmission. In order to protect the health of our staff and keep Sea Adventure Camp running this summer, we did not have instructors on boats.

We were able to run Weeknight Sailing by appointment eleven times between July 13 and August 19. We had 39 groups sign up and participate over the course of the summer. As we transitioned into an appointment-only method for Weeknight Sailing, we encountered a few problems with the appointment management website. For example, in a few instances, people reserved all of the boats for a given time slot for their group when only one boat was necessary. The issues we faced are easily solved though.

Overall, **Weeknight Sailing was very popular and a huge success. Many enjoyed the freedom of being able to take a boat out on their own** and said that the price point was extremely reasonable given the amount of time on the water. This was a **great way to facilitate giving people access to the water and sailing. Due to demand, CISF hopes to continue this program again in addition to our Free Sailing program.**



***Mission:** Inspire and empower people of all ages, backgrounds and abilities by engaging them with the marine environment of Narragansett Bay through sailing & education*

CISF's 2020 Jamestown Sea Adventure Summer Report

Summer 2020 was challenging due to COVID-19, but a surprising number of positives came from changes that we had to make to operate safely. Overall numbers were lower due to the pandemic, but we still managed to have approximately **282 children participate** in camp. Getting on the water, learning about the marine environment, and engaging with peers was more critical this summer than ever before for children and we are thrilled that we were able to provide those opportunities.

Before getting into any details, I'd like to take a moment to acknowledge Andy Wade for all of the hard work he did. He was incredibly helpful and a positive voice of reason helping to make programming for children happen on the Island. Thank you Andy!

As per State regulations, CISF submitted our plan to operate and received State approval. All COVID-19 plans and regulations were posted on our dedicated COVID-19 page:

<https://www.jamestownsailing.org/covid-19/>

Changes implemented due to COVID-19:

- Hand washing stations at two locations (hand washing happened at drop off, pick up, and often in between those times)
- Two drop off locations designated with signs and pre-assigned to campers. Drop off location assignments were sent via email to parents and caregivers preceding camp.
- Small, pre-arranged groups (pods) of children (9-12 children /pod) with the same instructors for the week. (State guidelines required groups to be no larger than 15 people including staff.)
- Face-coverings required for staff at all times
- Face coverings for campers required at drop off, pick up and any time children were away from their pod, i.e. using the bathroom.
- Pods distanced, requiring several pop-up tents as home-bases for pods
- 4 port-o-potty units, each for a designated pod and marked as such; units closed to public use
- Designated equipment for each pod that was cleaned daily
- Boats and sailing equipment cleaned with a bleach solution after each group use (& between uses)
- Life jackets assigned to a person for the entirety of a session then cleaned in between sessions (a lengthy process). We also asked campers to bring their own life jackets whenever possible.
- Schedule changed to keep groups smaller and distanced
- Ages 4-6 (Explorers group) cancelled for the entire summer
- 14-day advance of camp health attestation form required for each camper ahead of camp
- Daily health screening on site at drop off (no temp checks)
- Gave parents the option to request children be in specific pods, including older children joining younger groups to limit family germ exposure
- We did not sell a boat as planned. In order to make our pod system work, we needed access to six Hobie Waves and had more staff to ensure each staff member was with a singular pod each week.
- COVID-19 waiver required for participation
- Full refunds given all season for those who decided not to attend camp
- Conducted a pre-season Zoom call for all parents and campers discussing our changes and protocols due to COVID-19
- Daily staff health checks with temperature checks

Sea Adventure Camp Overview, 2020:

- **9 weeks of camp.** Week 9 was an additional week designated for children ages 6-8 (Marine Adventurers) since we modified the schedule for that group a ton
- **Dates of Camp: June 29 – August 28**
- The focus of Sea Adventure Camp remained the same: **to explore nature and the outdoors - on, in, and around the water - while also increasing children's awareness of the unique and beautiful marine environment surrounding Jamestown and beyond.**
- Each week of camp is tailored to the interests of the group attending, while still focusing on **our main goals: 1.) introducing & teaching sailing**
2.) marine & environmental education
- **Fort Getty's easy access to a salt marsh, rocky shore, and sandy beach provides an ideal setting for camp and to allow kids to explore and learn.**
- We have been fortunate to have the majority of the **same talented staff** this summer as we have had **for the past several years.**

Sea Adventure Staff

- **Haley Barber**, BA in Environmental Education & Master of Arts in Early Childhood Education, CISF Program Director & Sea Adventure Camp Manager
- **Rachel Bryer**, US Sailing Level 1 & 2 certified
- **Fiona Christie**, US Sailing Level 1 certified sailing instructor, BA Elementary Education and a BA in Fine Arts
- **Noah Simmons** - US Sailing Level 1 certified sailing instructor, BA Fluid Dynamics
- **Eric Marshall** – US Sailing Level 1 certified instructor
- **Jackson Hawkins** – US Sailing Level 1 certified Instructor, Eagle Scout, & marine/environmental education major at Middlebury College
- **Heather Moore** – part-time in 2020
- **Ian Bryer**
- **Maddie Henry**

Camp Administrator:

- **Katie Flath** – councilor with administrator roles/responsibilities

*Councilors in Training:

- Maggie Taplin
- Theo Michaud
- Matt Cotter
- Genevieve Bradley
- Andrew Goodburn
- Ryan Goodburn
- Jane Kennedy

*CIT's must be at least 14 years old, and work on a volunteer basis.

Our staff are fantastic individuals who help camp run smoothly and are responsible for maintaining the same camp 'feel' year to year.

The combination of Fort Getty's environment with *Sea Adventure Camp's* intuitive and talented staff continues to make Sea Adventure Camp unique and popular.

2020 Camp Details:

For the 2020 season, there were **nine weeks of camp** for children ages 6-16.

Schedule:

- **Explorers, ages 4-6, cancelled** for the entirety of the summer
- **Marine Adventurers, ages 6-8**, 3 weeks of camp offered, **71 children** total participated
- **Ages 8-10, half-day**, 2 weeks of camp offered, **34 total children** participated
- **Ages 8-10, full day**, 6 weeks of camp offered, **91 total children** participated
- **Ages 11-16**, 6 weeks of camp offered, **67 total children** participated
- **Leadership Program**, ages 12-16, 3 weeks offered, **19 total children** participated

When creating the schedule each summer, we consider the following factors:

- Combinations of groups that enable us to include multiple age groups
- A balance of younger age camp offerings throughout the summer
- Other, existing on-island camps, such as soccer camps – we try to balance our schedule to maximize camp opportunities for children as much as is possible.
- Past years' waiting lists – is there consistency from year to year in which weeks we have waitlists, and how can we minimize those waitlists/meet demand without jeopardizing the camp experience?

Leadership Program:

CISF launched a **leadership program in 2018** for teens ages 13-16. It is an add-on program to Sea Adventure Camp. Our goal is not to create the next group of Sea Adventure Camp Instructors, but to **empower students with skills that will enable them to make better decisions**, and to lead by understanding **what it means to be a leader and how to lead using the leadership style that best suits him or her. Leadership skills are taught through discussion, purposeful training, games, and goal achievement** in sailing, marine science, and environmentalism. CISF strongly believes that **“leaders are made, not born”** (Vince Lombardi).

This summer, **we opened up our Leadership Program to include children ages 12-16.** Additionally, because of COVID protocols, these children were their own pod. The result was a better experience and program for all participants in the Program as per feedback from staff, parents, and participants.

Boats:

CISF owns and maintains **5 Hobie Waves**, storing them inside our trailers during the winter. We have **access to and use of a sixth Hobie Wave, thanks to a Jamestown family.** We also added a new type of boat this year - we **added 3 O'Pen Skiff's.** <https://www.openskiff.org/> (Inside storage of the boats is important because it increases the lifespan of the boats & boat parts.)

Waiting Lists:

For the 2020 COVID-19 season, we had to adjust our schedule well after registration opened on February 15. (Registrations were actually ¼ full for the summer as of February 16 this year.) Because we moved age groups and weeks around, as well as allowed siblings to attend camp together, we had long waiting lists in every age group (6-8, 8-10, and 11-16). What was interesting was that as each week of camp approached and reminder emails were sent out, we consistently had some changes – people had changed their mind about attending or had to quarantine, etc... In 2021, we will be working to modify our wait list process to make it easier to manage on our end.

Annually, the growth of Sea Adventure Camp has been to meet demand. We have not made camp bigger just for the sake of getting bigger.

Numbers & Metrics:

2020 numbers were drastically reduced due to COVID. We had **282 camp spots filled.**

2019 was our highest number of campers with 420 camp spots filled, which was about a 10% increase from 2018.

Typically, we also report on how many available spots there were in camp that were not filled. However, in 2020, that is a bit more difficult to calculate because we were trying to operate slightly below the State guideline of 15 people/group for a couple of reasons:

1.) Staff comfort – we only wanted to run camp in a way that was within the comfort zones of our staff. Staff feedback was to be conservative and have numbers slightly below State regulations.

2.) Simply to be conservative in our approach to running camp during a pandemic. Given that this is our first (& hopefully last!) pandemic, we wanted to be conservative and do everything that we could to be safe for all involved. Lower numbers seemed like the best idea.

Our approximate maximum capacity for each week of camp during a typical summer (not 2020):

- 4-6 yr olds (*Explorers*): 12 spots available/week, usually 2-3 weeks offered; 36 spots total
- 6-8 year olds (*Marine Adventurers*) – 25-30 spots available/week, usually 3 weeks offered; 75-90 spots total
- 8-10 year olds, half day – 20-25 spots available/week, usually 2-3 sessions offered; 40-75 spots total
- 8-10 year olds, full day – 25 spots available/week, usually 6-weeks offered; 150 spots total
- 11-16 year olds – 20 spots available/week, usually 6 weeks offered; 120 spots total
- Leadership Program (ages 12-16) – usually 8 spots available/week, 4 weeks offered; 32 spots total

Approximate Total Capacity:

If the ‘stars align’ and we schedule in the best way possible to maximize camp spots, full capacity could be 503 available spots across all age groups, including the Leadership program. However, typically the maximum number of spots is closer to 430, which allows us to ensure that we keep the camp “feeling” the same from year to year.

Participation Metrics, including Leadership Program participation:

- **282 total camp spots filled**, of which **50 children participated in multiple weeks**
 - 232 children participated in one week of camp
 - 43 children participated in 2 weeks of camp
 - 7 children participated in 3 weeks of camp

Where do Sea Adventure campers come from?

- **80%** of participants are **residents, relatives of residents, rent or teach in Jamestown**
- **20%** of participants **come from off island**, just for *Sea Adventure Camp*

Art:

Arts & crafts projects are done during periods of transition such as the morning drop off as a welcoming activity, as well as during down times and bad weather. Painting shells and building structures out of rocks on the beach, and having volcano building contests are among the most popular activities. Additionally, tie-dying t-shirts each week has become a signature Sea Adventure activity.

Marine Debris & Environmental Impact:

One of the focuses of Sea Adventure Camp continues to be marine debris - what is it, where it comes from, how is it harmful, & what can we do to mitigate this problem. Campers clean up trash wherever they are – on the water, on the beach – and dispose of it properly.

Worm Composting: In the 2017-18 school year, worm composting was added to the Melrose School. A worm bin designated for the Lawn school was added in 2018-19 school year. CISF provided the bin for Melrose, and a grant from Jamestown Education Foundation funded the Lawn School bin. CISF Program Director, Haley Barber, leads the worm composting programs in both

schools. The worm bins are used at camp each summer to ensure the health of the worms, the bin, and the continuation of this project. The bins are used to educate children about the cycle of life of food.

Environmental Summary: CISF takes a number of measures to minimize our garbage output and our environmental footprint. Worm composting, beach clean ups, camp giveaways that are not plastic and are environmentally friendly, a water re-fill station (no plastic cups are provided), and recycling are all measures that we take to be environmentally responsible.

Life jackets:

Thanks to a grant from the Sea Tow Foundation a few years back, CISF maintains a life jacket stand at Fort Getty for anyone going boating and in need of a life jacket. **Not having or wearing a life jacket is still the leading cause of fatalities when boating.**

However, because of COVID, the life jacket stand was not used much this year. The recommended cleaning and disinfecting process for life jackets was time-consuming, and we did not want to mix in germs outside of our own programs, so the stand was not used this summer.

Financial Information:

CISF has a significant financial investment in capital assets to make Sea Adventure Camp and all of our other programs safe and viable. Annually, CISF continues to make capital investments in our equipment. We pay our staff a good rate to ensure quality & safety. Providing safe, fun, and engaging programming that create leadership and confidence-building opportunities for the next generations is incredibly important to us. **Jamestown Sea Adventure Camp and all of CISF's programs are priced below market value, and are often free** - fourth grade sailing is a good example of such a program that is offered for free to 4th graders in the Jamestown school system. Additionally, **CISF funds our Program Director, Haley Barber, to be in the Jamestown School system** four days a week to **create and implement** hands-on, fun, **marine and outdoor educational programs that support grade-level curriculum.**

The **2020 Camp prices** were as follows:

- All day camp (9 am- 4 pm)- \$295
- Half-day camp (9 am-1pm) - \$160
- *Marine Adventurers*, 6-8 year olds (1-4 pm) - \$145
- *Explorers*, 4 - 6 year olds (9am - 12pm) - \$145
- Leadership Program - \$55

CISF approved all scholarships to *Jamestown Sea Adventure Camp* that were received.

CISF **scholarship deadlines** continue to be **November 1 and May 1**. The grant and scholarship deadlines are announced and published in the *Jamestown Press*.

** Annually, CISF runs at a deficit. This year, the Town waived our \$1,000 fee for operating from Fort Getty. Saving that \$1,000 was a TREMENDOUS help to us financially! It allowed us to keep an extra boat (instead of selling it as budgeted) and helped us to add a needed staff member for the summer. THANK YOU!!

Weather & Port-o-Potties:

- CISF had **4 port-o-potties for our use exclusively** from June through November. They were **located just to the left of the road leading to the Kit Wright Trail**. This location was **ideal**. It allowed children **quicker access** to the bathroom, and instructors could keep an eye on children using the bathroom without having to leave the rest of the group. Though the location required crossing the road, CISF staff were able to manage that without issue.

- **Andy and the Town were instrumental in helping us rent and manage the port-o-potty units! Thank you!**

- **Sea Adventure Camp is an outdoor program as are most of CISF programs.** Rain and storms will always be a challenge. Our tent has entered the end of its' life span. We are taking steps to replace our tent with another much-improved tent, which we are hoping to heat and thus will enable us to run programs throughout the fall and spring in addition to Sea Adventure Camp in the summer.

- Due to inclement weather, we cancelled one full day and 4 partial days this summer.

Conclusions:

A huge thank you to the Town of Jamestown, specifically Andy Wade and Jamie Hainsworth! They have both been **easy to work with** and **very supportive** of CISF programming. Andy specifically, has been great - very **proactive in organizing** and **leading discussions** during this crazy COVID time. Andy really deserves a ton of credit for making youth programs happen in Jamestown this year. **THANK YOU, ANDY!**

On behalf of the Conanicut Island Sailing Foundation, I would like to **thank the Town of Jamestown for allowing us to hold camp & programs at Fort Getty.** We are passionate about our mission to inspire and empower people of all ages, backgrounds and abilities by engaging them with the marine environment of Narragansett Bay through sailing and education. Our **CORE Values** drive every decision we make and program that we offer. **Opportunity, Education, Stewardship, and Positive Youth Development** are our guiding principles.

CISF provides a significant number of Jamestowners with a safe learning environment in which to experience sailing and Jamestown's coastal environment. We are a **resource for the Town of Jamestown** and **look forward to continuing our successful partnership** with the Town.

Thank you for your time. Please contact me with any questions, comments or concerns. I can be reached at 401-855-6643 or via e-mail at CISFSailing@gmail.com.

Sincerely,



Meg Myles
CISF Executive Director



Addendum to CISF Reports – Fall Programming & Beyond

While COVID-19 made running programs more challenging, it also created some wonderful opportunities. After nine weeks of *Sea Adventure Camp*, the staff took a much-needed week off before springing into action to create and implement a series of programs through the fall. A tremendous amount of time, energy, & money was spent putting programs together that would be fun, valuable, and educational. We launched a series of programs to support home-schoolers, distance and in-person students. (All COVID-19 protocols and policies from the summer were followed for fall programs.)

Fall Programs, 2020

- **4th Grade Sailing:** We took advantage of the start of school delay and held a free, four-day week of sailing and marine education for Jamestown Fourth graders.

Metrics:

Total # of Students:

- 53 4th Grade students in person
- 3 Distance learners
- Homeschoolers – unknown

of Students who participated:

- 41 Total 4th graders participated
- 38 Students participated
- 3 Home School students

We coordinated with the school to keep children in groups that aligned with their in-school classes. We did this to allow this time for students to get to know the children in the class and bond as well as to keep germs pods the same for school.

- **Fall Programs:**

CISF ran two five-week sessions of programming for those who home-schooled, as well as those who were distance and in-person learning. Most programs were based at Fort Getty under our tent for as long as possible. Programs did move to the Pavilion when necessary in November and a few October dates when there was inclement weather. For all of our fall programs, we made scholarships available upon request rather than our typical scholarship request deadlines of May 1 and November 1. All scholarship requests were approved.

1.) Session 1: September 14 - October 16. The first five-week session was based around sailing as much as possible since the climate and water temperature is still ideal.

Session 1 Programs:

- **K-2 Nature Exploration** - for homeschoolers, met twice a week for two hours
- **Sailing & Marine Education** for homeschoolers, grades 3-5 & grades 6-8, twice a week for 2.5 hours
- **After-School Sailing** – separated by grade level: grades 7-8 on Monday's, grades 5-6 on Tuesday's, Grades 3-4 Wednesday and

Thursday's. After the first week, we added another session on Friday's for 4 weeks because of the program's popularity.

- **After-School Kayaking** – offered the same way as sailing but only twice a week. Grades 5-6 on Monday, Grades 7-8 on Wednesday. The majority of kayaks were provided by *Jamestown Outdoors*.

- **Backyard Explorers** – Grade 1 on Tuesday's and Grade 2 on Thursday's. This program took place using one of the school tents.

All after-school programs were full to capacity. Home school programs had availability, but we were pleased with the turnout. Offering home school programs was something we had been discussing for the past year pre-COVID, so this was a great opportunity for us to try it. Approximately **120 children participated in Session 1**, and **waiting lists for after-school sailing and kayaking**.

2.) Session 2: October 19 – November 20

Session 2 Programs:

- **K-2 Nature Exploration** – for homeschoolers, met twice a week for two hours
- **K-2 Nature Exploration** – after school; Monday's from 3:30-5
- **Backyard Explorers** – Grade 3 on Tuesday's and grade 4 on Thursday's. This program took place using one of the school tents.
- **Build-A-Boat Program** – grades 2 & 3 on Friday's from 3:15-5 pm
- **Building a Better World, a project-based Eco-Club** – Grades 5-8, twice a week 3:15-5 pm
- **Model Boat Building** – grades 4-8, 3 after-school sessions and one home school afternoon session. Each session was 1.5 hours and took place at Conanicut Yacht Club in their junior sailing room as an indoor space was mandatory for this program. A grant from JEF helped off-set the cost of the models.
- **Nature Art** – grades 4-6, Wednesday's from 3:15-5
- **Ocean Engineering, The Why of Waves** – Grades 6-8, met Wednesday's from 3:15-5 in the Conanicut Yacht Club Junior room.
- **Water, Wind & Weather** – home schooling program, twice a week from 12:30-3

Session 2 had approximately 110 children participating. Model Boat building was full; there was room in most other programs.

3.) Session 3: The Solstice Session - We had BIG plans for this third, winter session of programs! It was going to be three weeks long - from the week after Thanksgiving until School break. However, we put those plans on hold when the State entered "The Pause". We then pivoted to two and a half weeks of free, virtual workshops.

Workshops offered:

- All Natural Ornament Making
- All Natural Garland/Decoration Making
- *For the Birds*, make a bird feeders
- Building Challenge – spaghetti bridges
- Make Your Own Eco-Wrapping paper
- Envelope Making & Letter Writing
- Understanding the Night Sky

- Recycled Gift Bows
- Painting Rocks

We also designated the tree near the concrete platform where we operate at Fort Getty as a Communal Tree. We put lights on it (with a timer so it is on from 4 pm – 8 pm daily), and ornaments. The Community was invited to help us decorate this holiday tree on their own time to make it a COVID-friendly activity.

Lastly, we held our own Bingo challenge with prizes. Anyone who completed the Bingo Board (“Black out Bingo”) won a \$50 gift certificate to a CISF Program. There were seven Bingo winners – children who completed a line on their bingo boards.

Details:

Our additional programming has been successful and well-received. Running programs outside of the summer has been a part of our long-term planning for many years. While we are thrilled to have done and to continue to do run additional programs, the details should be noted:

Staff – We doubled our staff size from three to six, plus additional two staff for running programs on the water in September and October. We are grateful for the availability of these additional staff and the quality that each brings to our organization and our programs.

Tent – We kept our tent up and rented the port-o-potties for two months longer in order to support programming. The November storms took a big toll on our tent, and came close to seeing its’ complete demise. As a result, we will be replacing our tent in 2021 and launching a fundraising campaign to do so.

Finances – CISF runs at a loss annually, and this year is no different. The revenue from our fall programs fell short by about 35% of the cost to run the programs. We purposefully run programs that are more affordable. In turn, this makes us more reliant on fundraising. As reported in our Sea Adventure Camp report, the Town graciously waived our annual fee of \$1,000 to operate at Fort Getty. Again, THANK YOU! This helps us tremendously!

Scholarships – Typically, CISF has two scholarship application deadlines, May and November 1. We amended our scholarship policy for the fall to allow rolling scholarship applications. Though we had only two scholarships this fall, this can likely be attributed to a mistaken lack of advertising, though it was on our website and program registration documents.

Water – We had hoped to continue to have access to fresh water through October. However, Andy informed us that there was a water leak in the park and the water had to be turned off. With the severe drought, we had stopped rinsing our boats and equipment anyway. However, the lack of access to drinking water was a bit more challenging than we anticipated. Additionally, in order to put our boats away clean and salt-free, we washed them when we had a rainy weather window, and then quickly put them away once they dried off that same week. Andy was thankfully flexible in allowing us a bit extra time to pack up and move to our winter storage location.

Winter Storage – Running programming through November would not have been possible without our winter storage location at Fort Getty. THANK YOU! CISF Staff were grateful that they did not have to use their vehicles for storage for our late fall programs. (We also put a large, locked plastic box in the corner of the Pavilion to store some equipment for programming on site.)

Summary:

CISF would like to continue offering programming for all children outside of the time frame of summer camp – specifically, fall and spring, as well as when weather permits in the winter. We are building upon what we have started with our home school programs as well. CISF staff continue to develop curriculum, and to tie that curriculum to RI Core Curriculum standards.

Again, offering a multitude of programs to children and families year-round is something that we have always wanted to do and are excited to continue to do so. In order to do so however, we would like to make a few on-site improvements and will need approval to increase the breadth of our MOU with the Town. The proposed improvements listed below are to be paid for by CISF with Town approval before moving forward. All improvements are consistent with making the area safer and our tent better insulated against the elements (wind and precipitation), which are particularly tough in the fall, winter and spring.

- **Concrete foundation** - The concrete foundation where we operate is uneven and graded improperly. We would like to add a layer of concrete to re-grade the area, this will make the surface more even and safer. It will also improve the flow of water when it rains heavily. Given the limitations of pouring concrete to specific weather conditions, we are also exploring the idea of building a platform that sits directly under our tent so that in rainy conditions, our feet remain dry. This platform may be movable in 8' sections or one large 20 x 40' unit. Anything done will be discussed with Andy Wade ahead of time.
- **Tent** – CISF will be launching a fundraising campaign to purchase a new tent and a heating element to heat our tent in the shoulder seasons. The new tent will have a higher wind rating as well as improved siding that will allow us to create more of an indoor/outdoor space.
- **Stairs** – Ideally, we would like to add stairs from the concrete to the field above it. Currently we use one- and two-step stools to allow kids and adults to climb over the wall more easily. Steps would connect those areas better and make it safer for all.

These three improvements will make large, positive impacts on our ability to operate in more conditions and seasons.

Summer Community Sailing:

As you've hopefully read in the Weeknight Sailing Report, we did not run our free sailing program in 2020 because of COVID concerns. However, our alternative weeknight boat rentals were very popular and, due to the popularity and success, we would like to continue to make our boats available for rent on a limited basis - two evenings a week and one weekend day in the summer (July & August). Providing access & opportunity to the water is one of our [Core Values](#). While the weekends are busy at Fort Getty, we think that there is room for us to provide this opportunity for our Community. It is important to note that we do still intend to run our Free Sailing Program on Wednesday's for five-six weeks in the summer.

Conclusion:

Though 2020 was a difficult year in so many ways, it did enable us to evolve as an organization and step up to support our Community better than ever. We are grateful for that opportunity as well as our partnership with the Town of Jamestown, which is critical to our success. We look forward to discussing these reports and our MOU with Town Staff and Council so that CISF can continue to engage and inspire our Community through sailing and education.

Traffic Committee

(7) Voting Members

Meetings are held the third Tuesday of each month at 6:00 p.m. at Town Hall.

Charge:

¹ The Traffic Committee will investigate parking and traffic issues including but not limited to, stop signs, speeding, parking and other related issues in the Town of Jamestown and make recommendations to the Town Council.

There are to be seven (7) members that will consist of one (1) representing and appointed by the Jamestown Chamber of Commerce, one (1) representing and appointed by the Jamestown Shores Association, one (1) representing and appointed by the Harbor Commission, two (2) citizens-at-large, ~~two (2) Council members~~ and two members appointed by the Town Council, one of them a current member of the Town Council.

Mary	Meagher	A	TC Member
Thomas	Tighe	A	TC Appoint Chair
Vincent	Moretti	A	Citizen at Large
William	Munger	A	Chamber of Commerce
Timothy	Yentsch	A	J.town Shores Assoc
Michael	Junge	A	<i>Harbor Commission</i>
Valerie	Southern	A	Citizen at Large

¹ Pursuant to a Vote of the Jamestown Town Council on June 11, 2001. The Parking Committee was originally formed early in 1998 and was charged with investigating parking issues only, not traffic.
At a meeting of the Town Council on February 17, 2009, the Council voted to restructure the committee.
At a meeting on May 20, 2013, Council voted to restructure committee to include 2 Council Members
At a meeting on December 17, 2013 Council voted unanimously to restructure committee
At a meeting on June 19, 2017 Council voted unanimously, (2) members appointed by the Town Council, (1) of them a current member of the Town Council.

Town of Jamestown as an abutter.

Town Property: Plat 4, Lots 4 & 6

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

**TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING
Tuesday, January 26, 2021
7:00 PM**

PURSUANT TO EXECUTIVE ORDER'S NO. 20-05 & NO. 20-25 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020 & APRIL 15, 2020. THIS MEETING WILL BE TELECONFERENCED VIA ZOOM AND VIA TELEPHONE:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen and participate in the deliberations of this meeting by using the call-in phone number provided herein.

**JOIN VIA PHONE: 1(301) -715- 8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656
WHEN PROMPTED, ENTER MEETING ID: 83012073488
PRESS # AGAIN TO JOIN THE MEETING**

To participate during Public Hearing or Public Input you will press *9 to raise your hand.

**JOIN VIA COMPUTER OR MOBILE APP: [https://zoom.us/j/ 83012073488](https://zoom.us/j/83012073488)
MEETING ID: 83012073488**

To participate during Public Hearing or Public Input, please use the raise your hand icon in the Zoom.

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

On the following matter:

Application of St. Mark Cemetery/St. Mark Church, whose property is located at East Shore Rd., and further identified as Assessor's Plat 4, Lot 7 for a variance from Art. 13, Sec. 1302 Exempt Signs No.9, to allow for one 18.3 sq. ft. and one 15.8 sq. ft. sign to be installed to replace existing 32 sq. ft. sign. Said property is located in a R80 zone and contains 25+ acres.

PLEASE NOTE: All Correspondence or Exhibits you wish the Board to consider on any of the above matters must be received by the Zoning Board Clerk Office no later than Monday January 18, 2021. You may submit those documents the following ways: Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

Please find website link for Meeting Material, Notice of Applications, Exhibits, and Correspondence: <http://www.jamestownri.gov>

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

**BY ORDER OF THE
ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER**

Mr. Jamie Hainsworth
Town Administrator
93 Narragansett Ave., 2nd Floor
Jamestown, RI 02835
jhainsworth@jamestownri.net

Mark Baker
PO Box 128
Jamestown, RI 02835

December 15, 2020
(By email and USPS)

RE: Decree of New Mooring Policy

Dear Mr. Hainsworth:

I am a resident of Jamestown and a mooring permit holder. I am writing to request that the recently announced policy of severely restricting the administrative window for mooring renewals be rescinded. This early deadline places an unreasonable burden on residents and will have the negative consequence of forcing some residents to

holders to make concrete arrangements a full six months before the traditional start of the boating season. For those that have existing permits but who may be changing the boat to go on the mooring, this deadline in the middle of winter will make it extremely difficult, if not impossible, to get a boat registration in time. The consequence is an unreasonable revoking the right to a public resource, a mooring in Jamestown.

While it is true that the existing grace periods may result in some moorings going unused, that does not justify the what amounts to a revoking, a taking, by the harbor authority of a public benefit. To see the grace period as a question of leniency is a misreading of the purpose and function of these regulations, as well as the prerogatives of the harbor authority. The policies are to fairly and equitably distribute a public resource in a way that serves the source of authority, which is the public. Efficiency in the form of decrees does not equate to equitable distribution or public service. Furthermore, the prerogatives of the harbor authority really cannot be extended to a taking from residents of a public resource without debate or even the process of litigation by the proper judicial authorities.

I respectfully request that this policy be withdrawn.

Sincerely,



Mark Baker
2 Baldwin Ct.
Jamestown

CC: Ms. Nancy Beye
President
Jamestown Town Council
93 Narragansett Ave.
Jamestown, RI 02835

c/o Town Clerk
eliese@jamestownri.net