



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, February 19, 2019
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
 - 1) January 22, 2019 (regular meeting)
- B) Open Forum
 - 1) Scheduled request to address
 - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
 - 1) Pumping Report
 - 2) Town Projects Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Finance Director's Report

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Presentation
 - 1) Jamestown Sustainability Plan: Krista Moravec, Planner, Horsley Witten Group
- B) Proclamations
 - 1) No. 2019-02: Recognizing the Services of Stephen Ostiguy, Executive Director of Church Community Housing Corporation
 - 2) No. 2019-03: Recognizing Church Community Housing Corporation

V. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
 - 1) **CLASS B – VICTUALER – LIMITED**
 - a) Set the **CLASS B – VICTUALER – LIMITED** Liquor License Cap at FOUR (4); review, discussion and/or potential action and/or vote

VI. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled request to address
 - 1) Katherine Wineberg
 - 2) Representative Deborah L. Ruggiero, District 74
- B) Non-scheduled request to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota
 - 1) Budget Process Status Report
 - 2) RI League of Cities and Towns Legislative and Program Report
 - a) Saturday, March 2nd 10:00 a.m. – Noon: Introduction to Municipal Budgeting, Jamestown Philomenian Library
 - i) Mayor Alan Fung, City of Cranston; Andrew E. Nota and Christina D. Collins, Town of Jamestown; Brian Daniels, Executive Director of RILCT and Peder Schaeffer, Associate Director of RILCT, and others
 - 3) ICMA New England Regional Conference, New Brunswick, NJ
 - a) Participating as Member of the Regional Nominating Committee for Vice President of the National ICMA Board
 - 4) RI Interlocal Risk Management Trust Status Report Update

- B) Town Solicitor's Report: Peter D. Ruggiero, Esq.
 - 1) Initiative Petition Status
 - a) Memorandum of Town Solicitor David A. Petrarca to Jamestown Town Council, dated February 11, 2019
 - b) Memorandum of Town Solicitor David A. Petrarca to RI Board of Elections, dated February 11, 2019
 - c) Memorandum of Canvassing Clerk Karen Montoya to Town Administrator Andrew E. Nota, dated February 11, 2019
 - d) Revised Certificate of Town Clerk Cheryl A. Fernstrom, dated February 11, 2019

VIII. UNFINISHED BUSINESS

For past discussion documentation please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings> and <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

- A) Fort Getty Gatehouse and Restrooms project recommendation; review, discussion and/or potential action and/or vote
- B) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – March 4th, March 18th and April 1st at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Budget Work Sessions for FY 2019-2020: Capital Budget Hearing, March 19th; Town/School Committee Budget Hearing, March 21st; Operating Budget Hearings, March 25th and April 2nd; Budget Review Hearings, if needed, April 4th, April 8th and April 11th; review, discussion and/or potential action and/or vote

IX. NEW BUSINESS

- A) Conanicut Island Sailing Foundation 2018 Reports, 2019 Program, and 2019 Agreement; review discussion and/or potential action and/or vote
 - 1) 2018 Free Sailing Program
 - 2) 2018 Sea Adventure Camps
 - 3) 2019 Program
 - 4) 2019 Memorandum of Agreement
- B) Establishment of a Charter Review Committee to review Jamestown Town Charter Sec. 218 Initiative and Referendum, Sec. 219 Initiative Procedure, and Sec. 220 Referendum Procedure and make recommendations to the Jamestown Town Council; review, discussion and/or potential action and/or vote
 - 1) Committee Charge

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy

- 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2021; duly advertised; no applicants)
- 2) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen
- 3) Jamestown Juvenile Hearing Board (One Alternate Member vacancy with a two-year term ending dates of December 31, 2020); duly advertised; no applicants
- 4) Jamestown Tree Preservation and Protection Committee (Three vacancies with One unexpired three-year term ending date of December 31, 2019 and Two three-year term ending dates of December 31, 2021); duly advertised; no applicants
- 5) Jamestown Zoning Board of Review – Alternate Member (One vacancy with a one-year term ending date of December 31, 2019); duly advertised
 - a) Letter of interest for appointment
 - i) James King

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Town Council Minutes
 - 1) February 4, 2019 (regular meeting)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Jamestown Planning Commission (11-07-2018)
 - 2) Jamestown Planning Commission (12-05-2018)
 - 3) Jamestown Planning Commission (01-02-2019)
 - 4) Jamestown Planning Commission (01-16-2019)
- C) Abatements and Addenda of Taxes

Total Abatements: \$2,145.33	Total Addenda: \$2,145.33
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 - 1) Real Property/Tangible Abatements to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 13-0590-00	\$2,145.33
 - 2) Addenda to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 23-1002-50	\$2,145.33
- D) CRMC Notices
 - 1) February 2019 Amended Calendar
- E) One Day Event/Entertainment License Application

- 1) Applicant: Jamestown 1st Day Plunge/Town of Jamestown
Event: 2nd Annual Jamestown St. Paddy's Day Splash
Date: Sunday, March 17, 2019
Location: East Ferry/Conanicus Avenue
- F) Peddler and Holiday License Renewal Application
 - 1) Applicant: A. B. Monroe Dairy, Inc. **dba: Munroe Dairy**
Address: 151 North Bow Street, East Providence, RI 02914
- G) Trash Collector License Renewal Applications
 - 1) Applicant: Island Rubbish Service, Inc. **dba: Island Rubbish**
Address: 8 Swinburne Street, Jamestown, RI 02835
 - 2) Applicant: Republic Services, Inc. **dba: Republic Services, Inc.**
Address: 1080 Airport Road, Fall River, MA 02720
- H) Finance Director's Report

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
 - 1) Statewide Planning February 2019 Newsletter
 - 2) Letter of Katherine Wineberg re: Jamestown Board of Canvassers
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Smithfield School Committee requesting General Assembly Stabilization of the State Education Funding Formula
 - 2) Resolution of the Central Falls City Council calling on the General Assembly to pass Enabling Legislation Calling for Municipal Tobacco Licensing
 - 3) Resolution of the Portsmouth Town Council Requesting RIDOT Reject Proposed Cuts to the Transportation Alternatives Program (TAP)
 - 4) Resolution of the Portsmouth Town Council Requesting RIDOT Reject Proposed Delays to STIP Project, ID 1379 and 1380 in Portsmouth

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Paper streets in Jamestown and water access
- B) Road abandonment petition discussions (March/April)
- C) Amendments of Code of Ordinances to Article IV. Stopping, Standing and Parking for parking restrictions
- D) Town Council Goals and Objectives and Rules and Procedures (April/May)
- E) Library Rehabilitation Project and Funding Program Presentation (March 18)
- F) Proposed Water Resources Protection Committee Discussion (March)
- G) Review and Discussion of Conservation Easement on Shores Lots (March)

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website February 14, 2019