



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, December 11, 2017**  
**6:30 PM**  
***Revised***

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
  - 1) November 20, 2017 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Acknowledgements
  - 1) David J. Long, Jamestown Town Council Member 1999-2007; Town Council President 1999-2001, 2005-2007
  - 2) Letter of Appreciation for Rhode Island Turnpike and Bridge Authority; review, discussion and/or potential action and/or vote
- B) Resolutions and Proclamations
  - 1) No. 2017-17: Honoring the Jamestown Fire Department; review, discussion and/or potential action and/or vote

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Public Hearings
  - 1) Proposed Amendment of the Jamestown Code of Ordinances, Chapter 82 Zoning, Article 3. Application of District Regulations, Sec. 82-308 Setback from Freshwater Wetlands; duly advertised in the *Jamestown Press* November 16<sup>th</sup>, November 23<sup>rd</sup> and November 30<sup>th</sup> editions; review, discussion and/or potential action and/or vote
  - 2) Proposed Amendment of the Jamestown Code of Ordinances, Chapter 82 Zoning, Article 3. Application of District Regulations, Sec. 82-301 Uses and Districts, Table 3-1 Permitted Uses, VI. Commercial Retail; Miscellaneous Retail No. 14 (new); duly advertised in the *Jamestown Press* November 16<sup>th</sup>, November 23<sup>rd</sup> and November 30<sup>th</sup> editions; review, discussion and/or potential action and/or vote

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
- B) Jamestown Traffic Committee Report: Chair Thomas P. Tighe and Vice Chair Mary E. Meagher

**VIII. UNFINISHED BUSINESS**

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>*

- A) License Renewal updates
- B) Upcoming Meetings and Sessions – dates and times

**IX. NEW BUSINESS**

- A) Award of Bid: For one (1) new 2018 Ford F250 Truck for the Harbor Master for an amount not to exceed \$31,237.65 as recommended by Police Chief Edward A. Mello; review, discussion and/or potential action and/or vote
- B) RI Department of Environmental Management development of a management plan to outline the future use and public access to Dutch Island: Town of Jamestown's potential roll and involvement in the process and future shared management role; review, discussion and/or potential action and/or vote (requested by Councilor Mihaly)

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote
  - 1) Beavertail State Park Advisory Board Member (one vacancy with a three-year term expiring December 31, 2020)
    - a) Term expiring for Suzann Andrews
      - i) No applicants
  - 2) Jamestown Conservation Commission Member (two vacancies with three-year terms expiring December 31, 2020)
    - a) Terms expiring for Bruce DiGennaro and Ken Schadegg
    - b) Letter of interest for reappointment
      - i) Ken Schadegg
  - 3) Jamestown Harbor Commission Member (two vacancies with three-year terms expiring December 31, 2020)
    - a) Terms expiring for J. William W. Harsch and Clifford Kurz
    - b) Letter of interest for reappointment
      - i) J. William W. Harsch
    - c) Letter of resignation
      - i) Clifford Kurz
  - 4) Jamestown Housing Authority Commissioner (one vacancy with a five-year term expiring December 31, 2022)
    - a) Term expiring for Barbara Szepatowski
    - b) Letter of interest for reappointment
      - i) Barbara Szepatowski
    - c) Letter of interest for appointment
      - i) Steven Ceceri
  - 5) Jamestown Juvenile Hearing Board (two vacancies with three-year terms expiring December 31, 2020)
    - a) Terms expiring for Gary Conoyer and Susan Earley
    - b) Letter of interest for reappointment
      - i) Gary Conoyer
    - c) Letter of interest for appointment
      - i) Jill Harrison
  - 6) Jamestown Philomenian Library Board of Trustees (three vacancies

- with three-year terms expiring December 31, 2020)
- a) Terms expiring for Jennifer Cloud, Christian Infantolino and Christopher Walsh
  - b) Letters of interest for reappointment
    - i) Jennifer Cloud
    - ii) Christian Infantolino
    - iii) Christopher Walsh
- 7) Jamestown Planning Commission (three vacancies with four-year terms expiring December 31, 2021)
- a) Terms expiring for Michael Cochran, Bernd Pfeiffer and Michael Smith
  - b) Letters of interest for reappointment
    - i) Michael Cochran
    - ii) Bernd Pfeiffer
    - iii) Michael Smith
  - c) Letters of interest for appointment
    - i) Ken Schadeegg
    - ii) Richard Lynn
    - iii) Steven Ceceri
- 8) Jamestown Traffic Committee (two vacancies with three-year terms expiring December 31, 2020)
- a) Terms expiring for Mary Meagher and Thomas Tighe
  - b) Letters of interest for reappointment
    - i) Mary Meagher
    - ii) Thomas Tighe
- 9) Jamestown Tree Preservation and Protection Committee (two vacancies with three-year terms expiring December 31, 2020)
- a) Terms expiring for Roger Birn and Lois Migneault
  - b) Letters of interest for reappointment
    - i) Roger Birn
    - ii) Lois Migneault
- 10) Jamestown Zoning Board of Review Alternates (three vacancies with one-year terms expiring December 31, 2018)\*
- a) Terms expiring for Edward Gromada (1<sup>st</sup> Alternate), Marcy Coleman (2<sup>nd</sup> Alternate) and Judy Bell (3<sup>rd</sup> Alternate)
  - b) Letters of interest for reappointment
    - i) Judy Bell (3<sup>rd</sup> Alternate)
    - ii) Marcy Coleman (2<sup>nd</sup> Alternate)
    - iii) Edward Gromada (1<sup>st</sup> Alternate)
  - c) Letters of interest for appointment
    - i) Steven Ceceri
    - ii) James King

\*No Zoning Board of Review Member term expiring; no Alternate moving up to Member

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) November 20, 2017 (regular meeting)
  - 2) November 27, 2017 (special meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Library Board of Trustees (10/10/2017)
  - 2) Jamestown Library Building Committee (05/23/2017)
  - 3) Jamestown Zoning Board of Review (10/24/2017)
- C) CRMC Notices
  - 1) December 2017 Calendar
  - 2) Semi-Monthly meeting agenda for November 28, 2017
  - 3) Semi-Monthly meeting agenda for December 12, 2017
- D) Abatements/Addenda of Taxes
  - Total Abatements: \$55,857.23      Total Addenda: \$53,718.73
  - 1) Real Property/Motor Vehicle/Tangible Abatements to 2017 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	01-0565-50	\$ 4,451.21
b)	02-0129-00	\$ 4,213.17
c)	03-1036-52	\$ 3,756.29
d)	03-1610-00	\$ 4,421.01
e)	04-0775-75	\$ 940.48
f)	06-0500-30	\$ 2,721.92
g)	07-0960-00	\$ 2,609.34
h)	10-0250-00	\$10,348.78
i)	13-0971-01	4 9,033.33
j)	19-0305-15	\$10,687.33
k)	23-1090-04	\$ 2,634.37
  - 2) Real Property/Motor Vehicle/Tangible Addenda to 2017 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	04-0166-77	\$ 2,609.34
b)	04-0755-00	\$ 2,721.92
c)	04-0775-76	\$ 980.48
d)	06-0168-63	\$ 4,213.17
e)	10-0140-12	\$ 4,421.01
f)	11-0577-73	\$ 495.87
g)	13-1200-44	\$ 3,756.29
h)	18-0745-55	\$ 4,451.21
i)	19-1330-90	\$10,687.33
j)	20-0407-00	\$10,348.78
k)	21-1307-00	\$ 9,033.33
- E) One Day Event/Entertainment License Application

- 1) Applicant: Jamestown First Day Plunge Committee/Town of Jamestown  
Event: Jamestown Annual First Day Plunge  
Date: January 1, 2018  
Location: East Ferry Square/East Ferry Beach

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Letter of Burrillville Town Council re: EFSB disregard for resolutions and letters from RI communities opposing the proposed Invenergy Power Plant in Burrillville
  - 2) Letter of Discover Newport with FY 2017 Annual Audit Report
  - 3) Letter of Secretary of State Nellie Gorbea announcing that all 39 cities and towns will conduct the 2018 elections using e-poll pads
  - 4) Letter of Quentin Anthony requesting release of past Town Council executive session minutes

## **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Town Council Goals and Objectives Update (January)
- B) Interviews/Appointments/Reappointments/Vacancies for Town Boards/Commissions/Committees
- C) Public Works Department Update (January)
- D) FY 2017 Audit Report (January)

## **XIV. EXECUTIVE SESSION**

- A) Executive Session Minutes of November 6, 2017; review, discussion and/or potential action and/or vote in executive session and/or open session

## **XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website December 8, 2017*