



Jamestown Harbor Office
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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the June 14, 2017 Meeting of the Jamestown Harbor Commission
Approved: 8/9/2017

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, June 14, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
William Harsch, Vice-Chairman
Dan Wurzbacher, Commissioner
Clifford Kurz, Commissioner
James Heagney, Commissioner

Absent:

Joseph McGrady, Commissioner
Wayne Banks, Commissioner

Also in attendance:

Chief Mello, Executive Director
Mark Campbell, Harbormaster
Kim Devlin, Harbor Clerk

Vice-Chairman Harsch moved to move up items 11(A) and 11(B) to follow Open Forum; Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays.

II. APPROVAL OF MEETING MINUTES

Vice-Chairman Harsch moved to accept the minutes of the Wednesday, May 10, 2017 Jamestown Harbor Commission meeting, Commissioner Heagney seconded. So voted; (5 ayes, 0 nays).

III. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

No Non-scheduled requests to address.

XI. NEW BUSINESS

A. Temporary Transfer Request – Peter Corsi to Robert Coulter

Commissioner Wurzbacher moved to approve the request; Commissioner Kurz seconded. So voted; 5 ayes, 0 nays.

B. Temporary Transfer Request – Robert Gill to Peter Azzarone

Commissioner Kurz moved to approve the request; Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Chief Mello reported that the pumpouts are commissioned and we are having the Community Service Officer (CSO) monitor the touch and go docks for boats tied up there over the time limits. The CSO will also monitor the beach permits to make sure the vessels are permitted. We are trying this out as a pilot program to see if it works.

V. HARBORMASTER REPORT

Harbormaster Campbell reported the harbors are 70% full and that he has done two community outreach activities. One was patrolling the restricted space for the air show and the other was a USCG Auxiliary vessel safety check.

VI. MARINE DEVELOPMENT FUND BUDGET

A. 2016/2017 MDF YTD Budget

The Marine Development Fund budget was not available.

VII. SUB-COMMITTEE REPORTS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

Commissioner Wurzbacher and Commissioner Banks had nothing to report.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain had nothing to report.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza had nothing to report.

Executive Director Chief Mello asked if the Jamestown Harbor Commission would consider amending the agenda to move up item 11(C). Vice-Chairman Harsch moved to move up item 11(C), Commissioner Kurz seconded. So voted; 5 ayes, 0 nays.

XI. NEW BUSINESS

C. Management of Beach Permits on Rights-of-Ways

Executive Director Chief Mello stated that a number of groups around town are approaching the town council and asking them to open up rights-of-ways to the water and add kayak racks to certain locations. After a discussion with the Town Administrator, Andy Nota, the town is asking the Jamestown Harbor Commission if the commission would be willing to take on the responsibility for any additional kayak racks the town wants to install at various rights-of-ways (ROWs) around the island. The town is asking that the Jamestown Harbor Commission take responsibility for the purchase and/or construction of the kayak racks and managing the permits and the wait lists.

Samira Hakki, 55 Gondola, addressed the Jamestown Harbor Commission as a member of the Friends of the ROWs group that approached the Town Administrator asking for four ROWs to be opened and racks installed at the following locations: Broad Street, Buccaneer Way, Potters Cove and Ft. Wetherill.

Carol Nelson Lee, 23 Buoy, also spoke on behalf of the Friends of the ROWs. She stated that installing more kayak racks will help ease the congestion at places like West Ferry and spread it out around the island, and it will give people the opportunity to enjoy other parts of the island.

Commissioner Kurz moved that the Jamestown Harbor Commission would like to take charge of the permitting of any new kayak racks that go up and enthusiastically endorse the subject. Chairman Cain seconded. So voted; 5 ayes, 0 nays.

IX. OLD BUSINESS

A. Harbor Management Guidebook

Executive Director Chief Mello stated that within the Harbor Management Ordinance there are opportunities for the Jamestown Harbor Commission to make decisions and set rules for certain regulations. The idea behind the guidebook is that we will have something to fall back on when we have to defend how we are managing certain things like wait lists, etc., so we will follow that same procedure every time.

The Jamestown Harbor Commission made the following decisions on the guidebook:

- **Section 3.A. Beach Permits:** Chairman Cain stated the recommended action is to remain silent on the removal of boats from racks at the end of the season.
- **Section 3.A.3 Authorization Process:** Vice-Chairman Harsch moved to approve the recommended language, Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays. The recommended language regarding the issuance of beach permits is: First priority to applicants with adjacent moorings who use the vessel to reach their moored boat, second priority to Jamestown residents, and third priority to all others.
- **Section 3.A.4 Specific Rules – Wait List:** Executive Director Chief Mello clarified that there is a difference between a fee and a technical assessment. The fee is the price of the permit, but there is also the possibility that the individual might have to pay a convenience fee to be included in the Online Mooring system. When the Jamestown Harbor Commission adopts the fees next year we would have to add in a fee for the beach permit wait list that the town council would adopt. Commissioner Wurzbacher moved to strike the line that reads “there will be no fee to be added to the beach permit wait list,” Chairman Cain seconded. So voted; 5 ayes, 0 nays. Commissioner Kurz moved to adopt option B, the priority for the beach permit wait list will be by the priority list above, Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays.
- **Section 3.A.4 Specific Rules – Fees:** Commissioner Kurz moved to adopt option a, that there will be a \$50 storage fee to return a confiscated vessel, payable upon pick up at the Police Station. Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays.
- **Section 3.B.1. - Order of Precedence for mooring assignments:** Vice-Chairman Harsch moved to approve the list as written with “b” amended, Commissioner Heagney seconded. So voted; 5 ayes, 0 nays. The order will be first priority for relocation requests in the order received, second priority is for the next person on the wait list with a vessel that will fit and third priority is for boat size change requests.
- **Section 3.B.2 – New Mooring Offers:** Chairman Cain moved to approve “c” as written, Vice-Chairman Harsch seconded. So voted; 5 ayes, 0 nays. The applicant for a mooring permit may maintain their wait list position until they are ready for a permit, declining as many times as necessary.
- **3.C.1 – Procedures for disposition of tackle for relinquished moorings:** Commissioner Heagney moved to approve the recommended language, Vice-Chairman Harsch seconded. So voted; 5 ayes, 0 nays. The procedure for relinquished tackle is as follows: Tackle must be removed by June 1st following the cancellation of a permit; and tackle must be removed by a certified mooring service provider and proof of removal will be provided by the service provider to the Harbor Office; and if after June 1st the tackle is still in place the Harbor Office will make arrangements for the tackle to be removed at the owner’s expense; and only in rare circumstances, and with the Harbormaster’s permission, may the tackle be dropped to the ocean floor. Any tackle improperly disposed of will be subject to additional penalties.

X. CORRESPONDENCE

- A. Temporary Transfer Request – Peter Corsi to Robert Coulter; 5/30/2017
- B. Temporary Transfer Request – Robert Gill to Peter Azzarone; 5/31/2017

XII. OPEN FORUM – CONTINUED

XIII. ADJOURNMENT

Commissioner Wurzbacher moved to adjourn at 8:33 PM, Commissioner Heagney seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk