

TOWN COUNCIL MEETING
February 18, 2014

I. ROLL CALL

Town Council members present:

Kristine S. Trocki, President
Mary E. Meagher, Vice President
Thomas P. Tighe
Eugene B. Mihaly
Blake A. Dickinson

Also in attendance:

Peter D. Ruggiero, Town Solicitor
David R. Petrarca, Jr., Assistant Town Solicitor
Christina Collins, Finance Director
James Bryer, Fire Chief
Michael Gray, Public Works Director
Cathy Kaiser, School Committee Chair
Edward A. Mello, Police Chief
William Piva, Parks and Recreation Director
Cheryl Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President Trocki called the regular meeting to order at 6:08 p.m.in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue and led the Pledge of Allegiance.

President Trocki stated before continuing with the scheduled agenda she has an announcement to make and read the following statement into the record:

“Today, during a meeting of the Town Council involving a performance review of Town Administrator Kevin Paicos, the issue of residency arose. The Town Council desired Mr. Paicos to reside in Town as part of his employment with the Town and the Town Charter requires residency in the State of Rhode Island. Mr. Paicos established residency by renting a property in Town initially last November, but the Council and Mr. Paicos agreed that this issue would be re-visited during subsequent performance reviews. Both parties agreed that this would be a trial employment arrangement and that there would be no ill will if the trial period did not work well for both parties. During the course of today’s performance review, it became apparent that Mr. Paicos would be unable to maintain residency and will return to live full time in the Commonwealth of Massachusetts. Ultimately, Mr. Paicos and the Town Council agreed that it would be in

their best interest to dissolve their employment relationship immediately rather than drag out an unalterable circumstance.

The Town Council wishes to offer sincere and heart-felt thanks to Mr. Paicos for making the effort to accommodate the interests of the Town Council and the Town of Jamestown. The Town Council offers Mr. Paicos all the best in the future. Mr. Paicos extends his great thanks to the Council for their generosity in making him and his wife Ann comfortable in their new setting and for offering him the opportunity to work on many projects of value for the citizens of Jamestown.

Most of all, Mr. Paicos extends his sincere and heart-felt thanks to the many people he has met in Jamestown and for all the gracious hospitality shown to him.”

It was with regret the Council accepted Mr. Paicos’ resignation in open session a few moments ago at the special meeting. Today’s meeting will proceed without and Administrator. The Council will meet in special session on Friday, February 21st, at 9:00 a.m., to review and ratify the severance agreement to be negotiated by Mr. Paicos’ attorney and the Town Solicitor and to appoint an Interim Town Administrator. Mr. Paicos left on good terms, and we regret seeing him go.

III. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Licenses and Permits
 - 1) Holiday License renewal applications
 - a) Baker’s Pharmacy of Jamestown, Inc. dba: Baker’s Pharmacy
Location: 53 Narragansett Avenue
 - b) Cumberland Farms, Inc. dba: Cumberland Farms Store #1108
Location : 41 North Road
 - c) Deb’s Beads/The Purple Door
Location: 47 Conanicus Avenue
 - d) Dorianna Corella dba: The Village Hearth Bakery
Location: 2 Watson Avenue
 - e) East Ferry Market, Ltd. dba: East Ferry Market & Deli
Location: 47 Conanicus Avenue
 - f) ESJ, Inc. dba: Simpatico Jamestown
Location: 13 Narragansett Avenue
 - g) Gail Chase dba: Hodgkiss Farm
Location: 305 North Road
 - h) Islandish, Ltd. dba: Chopmist Charlie’s
Location: 40 Narragansett Avenue
 - i) Jamestown Boat Yard, Inc. dba: Jamestown Boat Yard
Location: 60 Dumpling Drive

- j) Jamestown Designs dba: Jamestown Designs
Location: 17 Narragansett Avenue
- k) Jamestown Hardware, Inc. dba: Jamestown True Value Hardware
Location: 5 Narragansett Avenue
- l) Jamestown Mist, LLC dba: Jamestown Mist
Location: 35 Narragansett Avenue
- m) Jamestown Oyster Bar, Inc. dba: Jamestown Oyster Bar
22 Narragansett Avenue
- n) Lucky Ridge Co. LLC dba: Spinnaker's Café
Location: 3 Ferry Wharf
- o) Plantation Catering, Inc. dba: Plantation at the Bay Voyage
Location: 150 Conanicus Avenue
- p) Portuguese American Citizens Club dba: Jamestown Bar & Grille
Location: 11 Pemberton Avenue
- q) Slice of Heaven, Inc. dba: Slice of Heaven
Location: 32 Narragansett Avenue
- r) Tallulah, LLC dba: Tallulah's Tacos
Location: 252 Narragansett Avenue
- s) TMT Corp. dba: McQuade's Laundromat
Location: 5 Clarke Street
- t) TMT Corp. dba: McQuade's Supermarket
Location: 6 Clarke Street
- u) Urban Flowers, LLC dba: The Secret Garden
Location: 12 Southwest Avenue
- v) Varsha, Inc. dba: Jamestown Wine & Spirits
Location: 30 Southwest Avenue
- w) Yun Chen dba: Peking Garden
Location: 34 Narragansett Avenue

A motion was made by Blake Dickinson with second by Mary Meagher to approve the Holiday License renewal applications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

- 2) Holiday and Peddler License renewal applications
 - a) A. B. Monroe Dairy, Inc. dba: A. B. Munroe Dairy
Location: Island-wide
 - b) Del's Lemonade & Refreshments, Inc. dba: Del's of Jamestown
Location: Mackerel Cove Beach (East side of parking lot); Ft. Getty & Jamestown Shores Beach
 - c) Lucky Ridge Co. LLC dba: Spinnaker's Café Mobile Unit
Location: East Ferry, Ft. Getty, & Mackerel Cove Beach parking lot
 - d) Tallulah, LLC dba: Tallulah's Tacos Mobile Unit
Location: Mackerel Cove (east side of parking lot) & Head's Beach

A motion was made by Mary Meagher with second by Eugene Mihaly to approve the Holiday and Peddler License renewal applications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

- 3) Peddler License renewal application
 - a) Jennifer Talancy dba: Stearns Farms Organic Produce
Location: East Ferry Beach (near seawall)

A motion was made by Eugene Mihaly with second by Mary Meagher to approve the Peddler License renewal application. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

- 4) Trash Collector License Renewal applications
 - a) Island Rubbish Service, Inc. dba: Island Rubbish Service, Inc.
Location: 8 Swinburne Street
 - b) Waste Management of RI, Inc. dba: Waste Management of RI, Inc.
Location: Island-wide

A motion was made by Mary Meagher with second by Blake Dickinson to approve the Trash Collector Renewal applications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

- 5) One Day Event/Entertainment License applications
 - a) Applicant: Leo Cote
Event: Cote Family Party
Date: May 25, 2014
Location: Fort Getty Pavilion
 - b) Applicant: Payton Elizabeth Watson Memorial Foundation
Event: Payton's Pace 5K Run/Walk
Date: May 18, 2014
Location: Fort Getty & streets of Jamestown
 - i) Request for waiver of Pavilion rental fee for Payton's Pace 5K

A motion was made by Eugene Mihaly with second by Mary Meagher to approve the One Day Event/Entertainment License applications for the Cote Family Party and the Payton's Pace 5K Run/Walk.

An amendment to the motion was made by Mary Meagher with second by Eugene Mihaly to include the waiver for the Pavilion rental fee for the Payton's Pace 5K as well as the application. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

Back to the vote on the original motion as amended. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

IV. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled to address.
 - 1) Ellen Winsor. This item will be addressed upon Ms. Winsor's arrival.

B) Non-scheduled to address. None.

President Trocki calls for a point of order and requests that there be no further discussions during the Town Council meeting, as it is distractive, and asked visitors to take their conversations outside of the meeting.

V. UNFINISHED BUSINESS

A) Website redesign project update. IT Director Mike Glier asked if Council had any open questions regarding the current wire frame design. Councilors expressed concern for the tabs on the wire frame as they did not convey all things desired. Council requested background information on what topics/information website visitors frequented most and whether the firm performing the update has data on the services most frequently accessed on the website. The answer was yes, they do. The language on the redesign looks like the existing language, and the wire frame appears difficult to navigate. Mr. Glier noted this is strictly preliminary. Councilor Dickinson commented if the redesign is not what we want resources must be allocated to the project so that citizens can have proper access to Town government, with usable features, which is a priority.

Mr. Glier noted the vendor should come back later this week with the initial graphics design component (perhaps 3 concepts). The real design piece does not begin until there is approval of the graphics piece prior to approval and proceeding to the next step. The piece after the graphics is site layout. Discussion continued. The overall process is 15 to 19 weeks, which is May. Discussion continued.

B) Handicapped parking issue at Narragansett Avenue/Clinton Avenue. Vice President Meagher recused and filed the appropriate form. Victor Bell addressed the Council, asking to maintain the 8 parking spaces and move the handicapped spot to the Clinton Avenue side of the parking lot. If the Council has no objection, he plans to apply to the Zoning Board, who he thinks is the appropriate entity to handle this request. The memorandum, correspondence, and Minutes addressing this issue, including the September 3, 2013 Council vote “to return to the original plan and put the landscaping strip back in” were referenced. Public Works Director Gray noted the history of the issue and problems associated with use of the 3 ½ ft. of Town-owned land (cars driving over the curb); that strip of land may serve as a buffer if landscaped properly. Solicitor Ruggiero stated the Council doesn’t normally comment on Zoning applications, unless Town property is involved, and it is Mr. Bell’s prerogative to go back to Zoning to request modification of his original plan, and the Zoning Board will make their determination to accept or reject his revised parking plan. The parking space will not be on Town land. Discussion continued. The Town Council will not comment on Mr. Bell’s application to the Zoning Board.

C) Fire Department Strategic Plan. Chief Bryer noted the packet of materials delivered to Council and he is here to answer any questions. The information is the same as discussed at the special meeting with further breakdown of the various (12) options

reviewed. The options are listed in the Fire Department's order of preference with cost breakdowns for the options with pros and cons. The total cost for the proposed new truck, fire station remodel, and storage facility at the north end is \$1,700,000 to \$2,000,000. The speculative drawings were reviewed, and they will have them scanned and available for public view. Discussion ensued of the proposed remodel of the Grinnell Street building, other arrangements and variations, sprinklers for the fire station, rescue boat storage, needed indoor equipment storage, alternate storage locations, and equipment locations during severe weather activities. The Council noted this will be reviewed under the capital budget. Chief Bryer and architect Ron DiMauro were thanked for the preliminary drawings and cost estimates. This information will be made available for public view.

D) Electronic Surveillance Policy update. Councilor Dickinson felt it appropriate to review this issue with the public, as this has been in the newspaper and a letter written. The Town is developing a written policy which is not adopted yet. An adopted policy gives the public an assurance these devices will be used at a level that meets their acceptance, ensures the equipment is not misused, how the information is managed, where cameras are located, and how the Town will be in compliance with the policy. The intention of policy is to determine what conditions and circumstances the Town will use the devices and give the public opportunity to weigh in. It is reasonable to say cameras are appropriate in some cases as they protect employees and the public. We owe it to the public to have such a policy to protect all parties. This requires legal review, which is part of why the process is taking a period of time to complete. The target date for a policy is April, after the budget cycle. The policy will be reviewed, modified and managed as needed after public input. Discussion continued.

VI. NEW BUSINESS

A) Community Policing Plan discussion. Police Chief Mello gives a PowerPoint presentation. The Plan is an offshoot of the overall Police Department Strategic Plan, the law enforcement side and a department-wide philosophy of community policing. Chief Mello's presentation highlighted the following objectives:

Community Training. Strategy: Continue, improve or expand trainings provided to residents and develop relationship with community members

Action Plans: Citizens Police Academy – 6 weeks (Sgt. Pinocci); RAD - Rape Aggression Defense Training – 15 hours (Sgt. Catlow); ALICE – Alert, Lockdown, Inform, Counter, Evacuate – 1 hour (Off. Chaves)

Community Liaison Program. Strategy: Expand current community liaison program to include additional groups and officers

Action Plans: Shores Association (Sgt. Woodbine); Jamestown Schools (Off. Jacobsen); Seniors (Off. Areson); Bridges, Inc. (Off. Areson); Chamber of Commerce (Chief Mello); Taxpayers Association (Chief Mello); Juvenile Hearing Board (Lt. Deneault); Prevention Coalition (Off. Endres); East Passage (Sgt. Woodbine); Rotary Club (Chief

Mello); Housing Authority (Off. Chaves); Fire Dept. (Lt. Deneault); Recreation Center (Off. Pages).

Business Community. Strategy: Through Chamber of Commerce continue to develop positive image and working relationship with the business community

Action Plans: Attend Chamber meetings (Chief Mello); Alcohol Awareness training; Alcohol Server training (Lt. Deneault); Partner with Chamber for Community events (Sgt. Pinocci)

Messaging – External. Strategy: Expand outlets to publicize and inform residents of community programs

Action Plans: Reverse calling system (Lt. Deneault); Website (Det. Carlino); Facebook/Twitter (Sgt. Catlow); Press information (Chief Mello); Public Strategy

Messaging – Internal. Strategy: Improve internal messages to convey community policing mission

Action plans: Provide data-driven facts to officers; Provide information department-wide related to community initiatives; Provide officer biography to public via website; Officer awareness of community events

General Services. Strategy: Continue to provide community special services

Action Plans: Child Safety Seats (Sgt Catlow); Vacant house checks; Prescription Drug drop box; Take-home drug test kits

School Community. Strategy: Continue to improve and expand relationship with school community

Action Plans: Bicycle Safety; Security; Classroom programs; Partner with Student Assistance Councilor; Count-Down-Drive program; Driver's Education; Library reading

General Patrol. Strategy: Institute community policing model into daily routine/patrol operations

Action Plans: Domestic violence liaison; Crime Prevention officer; Bicycle patrol; Internet crime reporting; Parking enforcement; Traffic stop pamphlet; Family Liaison program.

Community Events. Strategy: Continue support and participation in community events; provide police services in planning and development of events

Action Plans: Assist in planning and security of various town-wide and other events (Rotary Bike Race, Save the Bay Swim, July fireworks, Pell Bridge Run); Staff participation (food drive, Special Olympics, Jamestown Day).

Community Leadership Council. Strategy: Develop structured environment to create opportunity for open dialogue between officers and community members

Action Plan: Community Leadership Council (10 members).

Chief Mello noted the plan and the proposed Community Leadership Council will be on the Police Department website.

Council members comment this is a very fine start, the presentation was precise, very helpful, and much appreciated. Council members found the Leadership Council a great concept and express support for the Community Policing Plan. Chief Mello noted this was an effort by the entire Police Department. The improved working relationship and dialogue with the School Department was noted. Chief Mello was thanked for the presentation.

B) Collins Center Recreation Study action plan. This item is continued.

IV. OPEN FORUM, continued

A) Scheduled to Address. Ellen Winsor, East Shore Road. Former Councilor Winsor explained the US Department of Energy “NIICE” Grant which is due at the end of February. She is proposing that Jamestown show its support for Commerce Rhode Island who is submitting a Concept Paper Application. She feels that all 39 RI municipalities should band together to promote green energy, innovation, entrepreneurship, and emerging technologies for economic growth and job creation on both the State and municipal level. Support from municipalities will make RI stand out in their application process to the DOE. The grant is in two parts, one for \$480,000 and \$1,000,000. It is believed if grant funding is awarded, municipalities would then apply to Commerce Rhode Island for project funding. Grants will be awarded in July. Lengthy discussion ensued.

VII. NEW BUSINESS, continued

A) Agenda items for March 3, 2014. Continued to the February 21, 2014 agenda.

VIII. ORDINANCES AND APPOINTMENTS

- A) Appointments/Vacancies/Resignations
- 1) Newport and Bristol County Convention and Visitors’ Bureau Representative for the unexpired term to September 7, 2014
 - a) Letter of interest; interview conducted
 - i) Frank F. Sallee

A motion was made by Mary Meagher with second by Eugene Mihaly to appoint Frank Sallee to the Newport and Bristol County Convention and Visitors’ Bureau Representative position. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

- 2) Jamestown Housing Authority – Resident Commissioner – One (1) five-year term to December 31, 2018
 - a) Letter of appointment from Housing Authority Director Richard Leco
 - i) Jane Carroll

A motion was made by Thomas Tighe with second by Mary Meagher to appoint Jane Carroll to the Jamestown Housing Authority Resident Commissioner position. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor, Mihaly; Councilor Dickinson, Aye.

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

A motion was made by Mary Meagher with second by Thomas Tighe to approve the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor, Mihaly; Councilor Dickinson, Aye.

The Consent Agenda approved consists of the following:

- A) Finance Director’s Report
- B) Zoning Abutter Notification
 - 1) Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing February 25, 2014, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island, at 7:00 p.m. upon the following: Application of Mains’ 1 Properties, LLC, owner, & Joseph P. McGrady, Jr. and Maria McGrady, applicant. Property located at 244-252 Narragansett Avenue, and further identified as Assessor’s Plat 8, Lots 2, 463 & 597, for a variance from Article 3, Table 3-2 (District Dimensional Regulations) to construct an addition to the existing dwelling which will be 14.85 ft. from the easterly property line, 20 ft. being required, and an addition to the existing boat shed which will be 19.20 ft. from the southerly lot line, 30 ft. being required. Said property is located in a CW zone and contains 31,184 sq. ft. of land.

X. EXECUTIVE SESSION

The Town Council may seek to go into Executive Session to discuss the following items:

- A) Pursuant to RIGL §42-46-5(a) Subsection (2) Collective Bargaining (IBPO Contract); discussion and or potential vote in executive session and/or open session. The Executive Session is continued to Friday’s agenda.

XI. ADJOURNMENT

A motion was made by Eugene Mihaly with second by Mary Meagher to adjourn the meeting. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; and Councilor Dickinson, Aye.

The regular meeting was adjourned at 7:39 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council (5)
 Finance Director
 Town Solicitor