



JAMESTOWN HARBOR OFFICE
TOWN HALL
93 NARRAGANSETT AVENUE
JAMESTOWN, RHODE ISLAND 02835

Phone 401.423.7262
Fax 401.423.7229

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the September 9, 2015 Meeting of the Jamestown Harbor Commission
Approved: 10/14/2015

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, September 9, 2015 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

1. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
Bruce Dickinson, Commissioner
William Harsch, Commissioner
Ed McGuirl, Vice-Chairman
Clifford Kurz, Commissioner

Absent:

Joseph McGrady, Commissioner
George Souza, Conservation Commission Liaison
Sam Paterson, Harbormaster

Also in attendance:

Executive Director Chief Mello
John Recca, Assistant Harbormaster
Kim Devlin, Harbor Clerk & Recording Secretary

2. APPROVAL OF MEETING MINUTES

A. August 12, 2015

Commissioner Harsch moved to approve the minutes of the August 12, 2015 Jamestown Harbor Commission meeting. Commissioner Dickinson seconded. So voted (5 ayes, 0 nays).

3. CONSENT AGENDA

No Consent Agenda.

4. EXECUTIVE SESSION

No Executive Session.

5. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

Mr. David Butterfield addressed the Harbor Commission regarding the dinghy dock at Dutch Harbor, specifically the lack of signage. He stated people are using the touch and go as transient dockage and not for loading, unloading and pumping out, as it is intended.

Mr. Butterfield also requested water at the touch and go.

6. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Mello reported that the Ribcraft engine is not working at capacity and the issue is being looked into. The engine is only three or four years old, so he will look into having it repaired.

The vacant Jamestown Harbor Commission position has been advertised a number of times. The position will be re-advertised with less specific language.

Executive Director Mello reported the Town Council awarded the East Ferry lease to Conanicut Marine.

Executive Director Mello stated that he is aware of the signage issue at the West Ferry touch and go and aware of the need for clear instructions on the intended use of the touch and go dock.

7. MARINE DEVELOPMENT FUND BUDGET

A. 2014/2015 MDF YTD Budget

The Marine Development Fund budget was presented to the Jamestown Harbor Commission.

8. HARBOR CLERK REPORT

Harbor Clerk Devlin had nothing to report.

9. HARBORMASTER REPORT

Harbormaster Recca has nothing to report.

10. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza was absent.

11. ONGOING BUSINESS

A. Budget

Commissioner Kurz had nothing to report.

B. Facilities

A. Beach rack additions at Ft. Getty and Head's Beach

Commissioner McGuirl had nothing to report.

C. Mooring Implementation

Chairman Cain had nothing to report.

D. Traffic Committee

Chairman Cain had nothing to report.

12. OLD BUSINESS

There was no Old Business to discuss.

13. NEW BUSINESS

A. Appeal – Vincent DelBuono; Re: Appeal of permit renewal late fees

Vincent DelBuono, who resides at 38 Collins Terrace and is a riparian property owner, stated that he is appealing the late fees included in his permit renewal. Mr. DelBuono stated his mooring was moved by the ice over the winter and that none of the mooring service providers returned their calls to have the mooring moved back and inspected, so they hired an unapproved diver to service the mooring.

Mr. DelBuono stated he has been in contact with the harbormaster and has kept him updated on the status of his mooring inspection, and is requesting the late fees be waived.

Chairman Cain stated he would like to have Sam's input and would entertain a motion to continue the appeal until the next meeting when Sam is present.

Vice-Chairman McGuirl moves to continue the appeal until the October meeting; Commissioner Dickinson seconded. So voted; (5 ayes, 0 nays).

B. Appeal – Duana Hodges; Re: Appeal of permit renewal late fees

Ms. Duana Hodges, stated she has been in the process of transferring parents estate to herself and she travels a lot and never received the permit renewals. Ms. Hodges did not know bills were coming via email and has had issues with email and has been creating new email accounts for her and her father. Ms. Hodges also stated that the permits were only recently transferred to her from her father, who has handled the renewals in the past.

A discussion ensued regarding the specifics of the permit renewals over the past few years.

Executive Director Mello stated that Ms. Hodges is in a transition phase and is asking for consideration of reducing or forgiving of the late fees.

Chairman Cain stated that maybe, for this specific instance, the Jamestown Harbor Commission should consider mitigating the penalty in this case.

Commissioner Dickinson mentioned that Ms. Hodges has taken ownership of the situation and moved to reduce the penalty by 50%, Commissioner Kurz seconded. So voted; (5 ayes, 0 nays).

C. Jamestown Boat Yard; Re: Request for additional commercial mooring permits

Executive Director Mello stated that there are a number of pending items regarding this agenda item and requested the item be carried forward.

14. CORRESPONDENCE

A. Jamestown Boat Yard – Request for additional mooring permits; 8-6-2015

B. Vincent DelBuono - Request for Appeal; 8-20-2015

C. CRMC – Semi-Monthly Meeting Agenda; 8-24-2015

D. CRMC – September 2015 Calendar; 9-1-2015

E. Duana Hodges – Request for Appeal; 9-2-2015

F. CRMC – Aquaculture application – Jesse Bazarnick; 9-4-2015

Executive Director Mello stated that no action is required at this time regarding the aquaculture application.

Vice-Chairman McGuirl moved to accept items 14C-F, Commissioner Dickinson seconded. So voted; (5 ayes, 0 nays).

15. OPEN FORUM – CONTINUED

No Continued Open Forum.

16. ADJOURNMENT

Vice-Chairman McGuirl moved to adjourn at 7:35 PM, Commissioner Dickinson seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk