



Jamestown Harbor Office

250 Conanicus Avenue

Jamestown, RI 02835

401-423-7190

QUALIFIED MOORING SERVICE PROVIDER APPLICATION

Business Name: _____

Contact Name: _____

Contractor #: _____ License #: _____

Address: _____

Phone: _____ Email: _____ Website: _____

***Names and Qualification of Diver(s) - MUST BE CERTIFIED:**

Name: _____ Qualifications/Certifications: _____

Name: _____ Qualifications/Certifications: _____

Equipment available: _____

**Insurance Carrier: _____

Insurance Policy Number: _____ Expiration Date: _____

***COPIES OF DIVER CERTIFICATION CARDS MUST BE INCLUDED WITH THIS APPLICATION.**

****A COPY OF YOUR CURRENT CERTIFICATE OF LIABILITY INSURANCE MUST BE INCLUDED WITH THIS APPLICATION (MINIMUM COVERAGE AMOUNT IS \$1,000,000).**

By submitting this application to the Town of Jamestown to be approved as a qualified mooring inspector, I agree to abide by the Harbor Management Ordinance, which includes, but is not limited to, the following regulations:

1. Mooring Ball Markings:

The Harbor Ordinance requires the mooring ball to be marked with the current mooring number in letters no less than three inches high. After 14 days' notice of delinquency the Harbormaster may fine the owner \$5.00/day for any mooring not properly marked. Note that it is the number, not the permit holder's name that is required. Adding the permit holder's name is fine - in fact I find it helpful - but at a minimum, please label the mooring ball with the mooring number in three inch letters and please remove any old or incorrect information from the mooring ball. Also, please attach the current year's permit sticker in a visible location.

2. Mooring Floats/Buoys:

The requirement is that the float carrying the weight of the mooring be of sufficient size and buoyancy so that at least 50 percent of it is visible above the surface of the water. Please replace any floats that are "low riders" in the water.

3. Relocations and Boat Size Changes:

There is a very specific process for both of these actions outlined in the Harbor Ordinance. Please ensure that your customers have the paperwork request in order and approved by the Harbor Office prior to any promises or actions regarding boat changes or relocations. Upgrading tackle for a larger boat prior to the boat change being approved may lead to raised expectations, and then disappointment. Working together, we will attempt to meet requests while also keeping everyone safe.

4. Commissioning and Inspections:

Please help us out and refrain from commissioning moorings that have been cancelled. Remember that no mooring may be placed or re-commissioned without a valid permit. Also, please ensure your tri-annual inspections are recorded in the Online Mooring System by the 15th of June during the year of inspection, as required by the Harbor Ordinance.

5. Data Entry into the Online Mooring System (OMS):

The OMS is our primary method of tracking and managing approximately 1100 moorings for the town. Accurate and timely data entry is essential. We are often challenged by incomplete, inaccurate, and incorrect information. We all share a responsibility with the OMS. Please take care when entering information into the system and maintain your customers' accounts accurately.

FAILURE TO COMPLY WITH THESE REGULATIONS AND ALL PROVISIONS OF THE HARBOR MANAGEMENT ORDINANCE WILL RESULT IN THE REVOCATION OF YOUR APPROVAL AS A SERVICE PROVIDER IN JAMESTOWN.

****** Do not sign until a notary is present to witness and verify your signature ******

Business Owner's Signature / Printed name*

Date

<p>_____, personally appeared before me on this ____ day of _____ (Company owner)</p> <p>_____ in the year _____, and being first duly sworn declared that he/she signed this application in the capacity designated, if any, and further states that he/she has read the above application and the statements therein contained are true.</p> <p style="text-align: center;">(SEAL) _____ <i>Notary Public</i></p>

(For office use only)

Harbormaster Signature of Recommendation

Date

Date approved by Jamestown Harbor Commission: _____

Effective Date: _____ Expiration Date: _____