

TOWN COUNCIL MEETING

October 6, 2014

I. ROLL CALL

Town Council Members Present:

Kristine S. Trocki, President
Mary E. Meagher, Vice President
Thomas P. Tighe
Eugene B. Mihaly
Blake A. Dickinson

Also in Attendance:

Andrew E. Nota, Town Administrator
Peter D. Ruggiero, Town Solicitor
Christina D. Collins, Finance Director
Lisa Bryer, Town Planner
Maureen Coleman, Conservation Commission Chair
Michael Gray, Public Works Director
Cathy Kaiser, School Committee Chair
Edward A. Mello, Police Chief
William Piva, Parks and Recreation Director
Bruce Dickinson, Tick Task Force
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:03 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and Councilor Dickinson led the Pledge of Allegiance.

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, PROCLAMATIONS AND RESOLUTIONS

None.

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings
 - 1) Proposed Amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55 Restrictions on certain streets; duly advertised in the *Jamestown Press* September 25, 2014 edition

A motion was made by Mary Meagher with second by Eugene Mihaly to open the public hearing. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

Chief Mello noted this public hearing was proposed to rectify parking issues at Reservoir Circle due to complaints by neighborhood residents that large construction vehicles were parking on their street while performing construction and excavation work on East Shore Road properties. This was also heard before the Traffic Committee. Chief Mello asked the Council to remove Violations and Penalties from Sec. 70-55 (last line) and have this adjudicated through the State Traffic Court, as it would be easier and more efficient, as violations on the municipal level must go through District Court. The statute allows the Traffic Tribunal to handle violations, and the fine through them will be \$85.00

Public comment.

William Kelly of Reservoir Circle asks that signage be very specific and succinct so that it is very clear, as trailers, tractors, and other large construction equipment are parking on Reservoir servicing properties on East Shore Road. He referenced the incident of a 10-wheel dump truck that dropped a load of mulch on Reservoir Circle and a tractor scooped it up and delivered it to an East Shore Road property. During this process he had to drive onto a neighbor's lawn to get home, as the pile of mulch took up most of the road. Mr. Kelly complimented Chief Mello for doing a great job on behalf of the neighbors of Reservoir Circle.

Chief Mello stated the signs will be very specific.

William Sprague of Reservoir Circle commented on the large vehicles parking on the road, including flatbeds with Caterpillar tractors on them. The problem has gotten better and has been mitigated to some degree over the last month thanks to Chief Mello.

The Council gave kudos to the residents for coming forward.

A motion was made by Mary Meagher with second by Blake Dickinson to approve the amendment to the Code of Ordinances with Chief Mello's recommendation included. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

A motion was made by Mary Meagher with second by Thomas Tighe to close the public hearing. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

V. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue.

- A) Scheduled to Address. None.
- B) Non-scheduled to Address

Norma Willis of North Road stated she has lived here for 37 years, and this is a follow-up to their letter regarding short-term rentals in their neighborhood. This past weekend the party at the neighboring rental property went on into the wee hours of the morning. Ms.

Willis referenced the rude bicyclists who confronted her in her driveway and Newport's ordinance regulating rental properties. People should have a right to rent their homes, but a monthly rental requirement would eliminate much of the current problems. Ms. Willis noted the bull dog that wandered onto their front porch and growled at them in their home. She asked the Council to consider passing an ordinance allowing for monthly rentals only. Vice President Meagher stated Town Administrator Nota will address this topic under his report.

John Pagano of Seaside Drive commented on the rental property next door to him that is advertised internationally. People come for the evening, strange dogs arrive on their deck, and a woman knocked on their door at 7:30 a.m. asking if she was at the right place for the meeting. The renters have had pit fires, are often loud, and we are in need of some regulation.

VI. COUNCIL, ADMINISTRATOR, SOLICITOR,

A) Administrator's Report: Andrew E. Nota

Town Administrator Nota reported this is a basic report to bring the Council up to speed on 10 important issues he and members of the staff are working on.

1. **Gas Availability.** Signage was placed at access points into the community announcing that no gas was available on the Island. Cumberland Farms is scheduled to reopen October 10th. It caught us all by surprise that both stations closed in the same week, opening a positive discussion as to our own capacity for fuel storage in the event of an emergency, which will be addressed for all Public Safety components and Public Works for the FY 2015-2016 budget process. Special thanks to McQuade's Market and Store Manager Maurice Browning for agreeing to stay open until 9:00 p.m. to support the community through the closure period for Cumberland Farms and Xtra Mart. Thanks also to Bill Munger at CMS and Paul Sprague at Island Energy for offering emergency fuel assistance. The Town considered using the Code Red system to notify residents of the gas availability, but local media and general communication channels circulated the information throughout the community.
2. **Facility Improvements.** Town staff has been working on numerous facility improvements at various town locations.
Fort Wetherill. The majority of the windows have been framed in, debris removed, the exterior is being prepared for painting, and repairs were made to minor roof cracks. The plan is to use the facility for winter storage for Harbor and Parks and Recreation. Installation of windows and painting will be completed next spring, including a new roof and other preventative maintenance, so that we have a building we can be proud of.
Town Hall. The exterior of the building will be power washed and cleaned and exterior painting and repairs will be made to the building. The project should be completed in late October. Interior painting will be completed as a separate project during the winter.

3. Animal Control Ordinances. The letter of Paul Cartier was referenced. Due to an increased number of concerns, town staff will review animal and nuisance related ordinances in the Code of Ordinances and an advisory Committee will be formulated to provide another perspective. After the review process, a determination will be made if any modification is required to the existing ordinances.
4. Recreation Department Facility Enhancements. As requested, the Recreation Department is preparing a preliminary feasibility assessment on possible expansion of the skate park area relocating the basketball court to the closest tennis court adjacent to the skate park to allow the development of a beginner skateboard area. This project proposes to maintain existing surfaces and does not require excavation of any significance in the sensitive Native American site.
5. ICMA Conference in Charlotte, NC. At the September conference Town Administrator Nota attended the sessions listed and will share helpful materials with Town staff where appropriate:
 - a. Future Financial Challenges and Solutions
 - b. Partnerships and Collaborations with the Private Sector
 - c. Civility: the good, the bad, and the costly
 - d. Finding and keeping Talented Staff in small communities
 - e. Dealing with Organizational Legacy costs
 - f. Enhancing Operational Efficiencies and Elevating your community for success
 - g. Managing a community under 5,000
 - h. Becoming a tourism magnet
 - i. Jump starting a small community economy
 - j. What gets measured gets done: How to find big savings in Utilities
 - k. Manager evaluations and alternative evaluation methods
6. RI League of Cities and Towns 46th Annual Dinner Event. Town Administrator Nota and Councilor Mihaly attended the dinner held September 25th at the Crowne Plaza in Warwick, with approximately 150 municipal and state officials and professional staff in attendance. The program included comments from Gubernatorial candidates Fung and Healy and Speaker Mattiello.
7. Personnel. Assistant Water Superintendent Mike Crawford left for a position in Massachusetts, and Water Division Foreman Mark Robertson has been promoted to that position. Interviews were conducted to fill the Mechanic position in Public Works vacant for close to a year. The Parks and Recreation Department completed modifications to the job description for a Laborer's position that became vacant this summer and it will be advertised and interviews conducted in October or early November. The Police Department has two patrol positions vacant and will process two recruits through the 22-week Police Academy in January, with the new officers on patrol by the end of next summer. Councilor Dickinson would like the new

officers to meet the Council prior to entering the Academy, and this discussion will be placed on the November 3rd Council Meeting agenda.

8. Safe Routes to School Project. Town staff members are scheduled to meet with State and Federal officials and members of the Narragansett Indian Tribe on Thursday, October 9, 2014. Discussion will involve future coordination of the project and establishment of open communications to vet out how the project has changed over time, including recent plans for Library renovation, requiring additional revisions. The grant has been stalled for some time. Planner Bryer will also attend.
9. Rental properties. In recent months concerns have been raised in various areas of town regarding the conduct of individuals renting summer vacation properties. Town staff has been addressing the issues and working with property owners, realtors, property managers, and other parties to remedy the concerns. Positive results have been achieved in a number of cases thus far. Discussions have raised an interest in local ordinances to regulate the period for rentals and to investigate other enforcement methods. Town Administrator Nota and Solicitor Ruggiero are reviewing regulations and options used in similar communities and will come back to Council with a report prior to the next season. Discussion ensued of advertisements that made it appear these were commercial properties for rent, taking away people's right to quiet enjoyment of their properties, and dealing with issues on a case-by-case basis.

Public Comment.

John Pagano of Seaside Drive noted the property next to him is internationally advertised as a Bed and Breakfast. On Sunday a woman renting the property fell and broke her ankle and EMS responded. As the area is wide open she could easily have trespassed onto a neighboring property causing a liability issue. President Trocki commented on trespassing and advised that the B & B issue be addressed with the Town Administrator.

Gary Girard of Seaside Drive stated he is an abutter to the same property as Mr. Pagano. As this is a residential area, a B & B does not belong there without a license. He has concerns for strangers walking on their stairway, on their property, trespassing and liability, and it is getting out of hand. President Trocki suggested he speak with the Town Administrator along with Mr. Pagano. Mr. Girard referenced the district sales meeting held there, as per the organizer it was cheaper than a hotel.

Discussion continued. There are many complicated layers to this problem.

10. Portuguese American Citizens Club (PAC). President Trocki read the proposal and vision and commented this is Mr. Nota's area of expertise. Town Administrator Nota stated the PAC is for sale which prompted an internal evaluation of the property's value to the community and the Town's ability to deliver services, which led to the development of a vision involving several town properties and ongoing projects under consideration by the Council. Mr. Nota suggested the Council consider a public work session to discuss and evaluate this proposal in greater detail and assess interest

within the community to preserve this important asset and where we are today with projects presently on the drawing board, as they are related, which includes: the Golf Course Clubhouse project, Recreation Center improvements, architectural services for the Fire Station expansion, and consolidation of EMS and JFD staffs (leaving EMS building vacant), Fort Wetherill, and Library renovations. The PAC is zoned R-20 residential and any other use, such as housing, would require removal of the structure. Past communications with various agencies and the Recreation Study by the Collins Center were revisited and indicated the lack of indoor recreational facilities. The Golf Course proposed project and potential second floor had a total cost of \$2.4 million. Replacement of a Fire Department pumper truck and facility expansion with three new bays that house modern truck sizes, use of the second floor for quarters, with accessibility and an elevator, was estimated at \$1.5 million. The PAC was originally offered at \$1.2 million and dropped to \$985,000.

The Town should evaluate the potential debt service regarding the current properties, additional properties to be acquired, and properties that should be repurposed or sold as they have reached their end of life. The concept of downsizing the Golf Course project was researched and revisioned, with limited access on the second floor, to support its current use for \$1.25 million. The reduction in debt service would free up debt service funding allowing the Town to acquire different space – the PAC. The Collins Study noted the Town’s limited ability to be successful in meeting the community’s needs for indoor recreational space, and the difficulty in setting up and taking down of equipment required at the Recreation Center with its one open activity space. The PAC offers a multi-level structure with a large scale space on the first floor and a dining area that could be converted to other uses. Mr. Nota is looking for consideration from the Council to move forward with a public discussion to review the Town’s facilities, debt service, operating costs, staffing, and overall programs, and how it affects all activities. This is a significant commitment. The facility appeared quickly on the market, and could disappear that quickly. A different buyer could come along and repurpose the property, and once the building is gone, it’s gone forever. He asked the Council for the opportunity to vet out publicly the importance of that structure for public and private uses and leaves the time table for the discussion up to the Council.

President Trocki commented on the opportunity that exists, the need for a public discussion and approval for such expenditures, and whether the public is even interested in pursuing purchase of the PAC facility. Mr. Nota stated the staff is performing due diligence and compiling information, and public discussion prior to negotiations with the owner is unusual. Mr. Nota suggested a work session dedicated to this issue during the week of October 20th. Vice President Meagher noted this is a discussion about recreation the Council would have had anyway, and this may have made this happen sooner and is an appropriate conversation. Councilor Mihaly agreed and stated this shouldn’t be put off. Councilor Tighe stated there should be nothing else on the agenda but this issue, with sufficient time to notify the public. The

Council will meet in public workshop on Monday, October 20, 2014 at 7:00 p.m. on recreational and cultural arts activities, indoor space, and the PAC.

VII. UNFINISHED BUSINESS

A) Tick Task Force

1) Adoption of Budget

Councilor Mihaly stated tick borne disease is a public health crisis in Jamestown, affecting up to 60% of our citizens. The TTF has been active for 14 months, developing a two-prong program of education and protection and deer management. After extensive research of all options, the conclusion reached was to reduce the tick population, and the only way to reduce the tick population significantly was to reduce the deer population. The target number is 10 deer per square mile or 100 deer on the Island. The \$30,000 budget developed is not to exceed \$15,000 for education and protection and not to exceed \$10,000 for deer management, and \$5,000 for a refrigeration unit. Hunters are allowed to take up to 8 deer, but only take 1 or 2 as that fills the freezer. We want hunters to be more proactive and eliminate more deer, creating the need for professional processors at a cost of \$100 per deer after the first deer, requiring refrigeration. The hope is to distribute the meat to food pantries. A small private cooler was donated, and a larger one is being negotiated.

Public Comment.

Sandy Kane of North Main Road stated the plan is flawed, and he is speaking from experience as a gun shop owner and shooting all his life, and that most serious hunters hang deer outside or in a barn. Mr. Kane warned against spending money to process deer for the homeless, etc., as restaurants have to serve meat that is raised domestically. We have to eradicate deer, and it is a problem, but you must proceed carefully. He recommends more investigation and speaking with Larry Mouradjian of RIDEM.

Councilor Mihaly stated Mr. Mouradjian and Kathy Sparks spoke with him and Councilor Dickinson last Thursday, were very supportive, and felt our plan was superb and may become the model for the State. Storage issues should be discussed with TTF members Bruce Dickinson and David Fuquea. Restaurants cannot take anything that is not inspected, and the RI Community Food Bank would like to take the meat, but cannot handle this until there is a substitute RI process and stamp to accept it; there is one non-profit that is taking venison, and there may be others. Discussion continued.

A motion was made by Thomas Tighe with second by Blake Dickinson to accept the Tick Task Force budget. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

2) Adoption of hunting plan

Councilor Dickinson commented on the hunting plan Section 3 Regulations. The TTF recommended to Council the focus be north of the Creek and Town and State property, and north of Route 138, where most of the deer population is. Management strategies were developed logically, and if it works, the TTF could come back to the Council and

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request additional properties. RIDEM thought this could be a model program, based on where we are with the plan and education, and they are willing to work with the Town. They will help us prior to the season and we have a good working relationship. The State offered to open land north of the Creek behind the pumping station for hunting because of the thorough report prepared by Chief Mello.

Chief Edward Mello gave an overview of the entire cooperative program, which is exclusive to the four Town properties. In all terms, hunting is governed by RIDEM regulations, and the Town is treated as a private property owner, and as such can allow it to be opened to private individuals using the Town's rules. Anyone who wants to hunt must:

- Review the Town and RIDEM Hunting Regulations
- Complete the application and liability waiver
- Submit the completed application to the Chief of Police with the required documents
- Receive permission letter from the Town Administrator and carry on your person while hunting on Town property
- Reserve time slot for specific hunting area and time by making a reservation through the police dispatcher.

General Regulations for hunting are as follows:

- Hunting season will coincide with the hunting season designated by RIDEM
- Town properties have specified times when hunting is permitted and hunters must reserve designated times in advance and notify the police upon arrival to the site and prior to departing the site
- Each Town property is limited to the number of hunters permitted (2) at any given time
- All hunters must abide by all rules and regulations required by RIDEM
- All hunters must hunt from a fixed elevated position, or tree stand, to be removed by February 1st
- All hunters must be cautious of other recreational users on Town properties
- All hunters must adhere to the 500 ft. buffer from the property lines or surrounding buildings
- Driving deer is not permitted, and no hunting parties
- Hunters must accurately report the number of deer taken from each area to the Jamestown Police Department upon departing and must submit the Hunter Report Card to RIDEM

To be eligible for the program:

- Applicant must be a resident of the Town or an employee of the Town to be a Tier 1 hunter
- Applicant must be sponsored by a participating Tier 1 hunter to be a Tier 2 hunter, with Tier 1 hunters assuming complete responsibility for the conduct of their Tier 2 hunter
- Applicants must possess a valid, current RIDEM Hunting License

- Applicants must not have been convicted of a felony, any crime of violence, or any crime as charged related to RI Fishing and Hunting Regulations
- Archery proficiency certification is required as of January 1, 2015
- This is a season-to-season permission

Hunting areas and times are as follows:

- Area 1 Transfer Station – ½ hr. before sunrise until 8:00 a.m.; 4:00 p.m. to ½ hr. after sunset
- Area 2 North Reservoir – ½ hr. before sunrise until 10:00 a.m.; 2:00 p.m. to ½ hr. after sunset
- Area 3 South Reservoir – ½ hr. before sunrise until 10:00 a.m.; 2:00 p.m. to ½ hour after sunset
- Area 4 North Road parcels – ½ hr. before sunrise until ½ hour after sunset

Referenced were:

- Hunting map
- Caution signs to be posted – suggested by Council to put times on Caution signs
- Permission letter
- Schedule form

Several hunting groups are interested in the program. Vice President Meagher would like the signs larger and stated private landowners would like to open up their land. Chief Mello stated that would be a lot for Police Department staff to take on and he is comfortable with what is proposed at this time. Councilor Mihaly noted the Town process developed is much stronger than RIDEM regulations. Chief Mello noted the State would allow the 26 acres of State property west of the Water Treatment Plant to be used next year with monitoring by the Town using the Beavertail model, which is archery and restricted to a shorter hunting season.

Councilor Dickinson noted the Town, the TTF and Chief Mello went to great lengths focusing on safety and management of the property. It is everyone's responsibility when walking in the woods during hunting season to know the regulations. Information should also be posted on the town's website, encouraging awareness. Chief Mello stated the regulations, if adopted, should be made available in printed form at Town Hall and the Police Station. The Police Department will walk through the area and post signs so people realize they are entering Town land where hunting will take place.

Public comment.

Jane Koster of West Reach Drive expressed concern for children and dog walkers and asked how someone would know they have entered an area where there is no hunting; if a deer is hit and moves to another property, what happens. Chief Mello stated the Town is willing to post additional signs, and part of the reason for proficiency certification is so that such events do not happen.

Ms. Koster asked Bruce Dickinson various hunting information. Mr. Dickinson noted hunters avoid densely populated areas and residences. Ms. Koster suggested there be

review of other local ordinances regarding hunting and adoption of an ordinance to control hunting on small parcels of property. Discussion continued. Mr. Dickinson stated hunting is regulated by RIDEM, and hunters abide by the setbacks for bow hunting and firearms. Councilor Dickinson stated that landowners let hunters on their properties due to the significant number of deer invading their properties and the severe health crisis, and he would be reluctant to restrict hunting any further at this time.

Sandy Kane of North Main Road stated the general rule of thumb is most kills are very quick and deer do not run far. If hunting on private property with permission of the landowner and a deer is shot and runs to another property, the hunter is allowed to retrieve it. Archery can take a long time, 30 to 40 minutes, and they almost always run, and the hunter is allowed to cross property lines to retrieve a deer if signs are not posted. Further explanation ensued.

Hunting seasons change for various species, and ½ hour after sunset is quite dark. Chief Mello noted it is difficult to enforce shooting after that hour, and recommends citizens contact the Police Department if there are shots fired later than ½ hour after sunset. It was noted suppressors of sound are prohibited by State law. Bruce Dickinson gave a perspective on hunting prior to sunrise. Discussion continued.

A motion was made by Eugene Mihaly with second by Mary Meagher to accept the hunting plan. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

The Jamestown Cooperative Hunting Program will be posted on the Town website.

3) Tick Task Force Report and RIDEM Update
Covered during the Hunting Program discussion.

B) Traffic Committee

1) Parking on Conanicus Avenue between Bay View Drive and Davis Street
Chief Mello stated this went through the local Traffic Committee and on to the State Traffic Commission to evaluate Conanicus Avenue to see if legal parking could be created on the east side of the street. The STC recommended parking on Conanicus begins at Bay View and end at Mt. Hope Avenue. Parking up to Mt. Hope Avenue would create approximately 30 parking spaces and Chief Mello recommends going up to Mt. Hope to maximize parking. This would also slow down traffic. The lanes would have to be adjusted making the east side shoulder wider, and restriping would be necessary. Boat trailer parking is prohibited on Conanicus Avenue by ordinance. Council consensus is to recommend parking be extended on Conanicus Avenue from Bay View Drive to Mt. Hope Avenue and this be forwarded to the State Traffic Commission.

2) Bay View Drive boat trailer parking
This is on the agenda for clarification, and an adjustment to the ordinance language was made at the August 4th meeting. Previously boat trailer parking was permitted on all Bay
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View Drive. Once Public Works is done with the seawall repair project, diagonal parking will be created on the Town owned parking lot on the West Side of Bay View. Boat trailer parking on the East Side is still permitted. Discussion continued.

Donald Richardson of Davis Street stated to allow boat trailer parking on the east side of Bay View Drive will cut down the size of the road. Chief Mello stated this is what is currently permitted. Mr. Richardson doesn't feel there is enough room for such parking. Vice President Meagher stated this should be placed on the October 21st Traffic Committee agenda.

- 3) Southwest and Hamilton intersection: update on State Traffic Commission Review

Chief Mello stated this is currently before the State Traffic Commission for improvement to that intersection, as well as crosswalks (down to Mackerel Cove), and will be addressed at the STC meeting on Wednesday.

VIII. NEW BUSINESS

A) Awarding of Bids:

- 1) Fire Department
 - a) Architectural and Engineering Design Services: for addition and renovation of the Jamestown Fire Department to Aharonian & Associates, Inc. for an amount not to exceed \$88,500, as recommended by Fire Chief James Bryer

Town Administrator Nota gave an overview of the process developed to review the project by a Committee of Chief Bryer, Deputy Chief Tighe, Public Works Director Gray, Finance Director Collins and Town Administrator Nota. The Newport bidding system was used and there were 8 qualified bidders, 4 were interviewed and 2 final candidates chosen.

A motion was made by Mary Meagher with second by Eugene Mihaly to award the bid for architectural and engineering design services to Aharonian & Associates, Inc. for an amount not to exceed \$88,500 as recommended by Fire Chief Bryer. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

Discussion ensued of the current drawings for the project and final drawings that should fit better with the character of the Fire Station and its location on Narragansett Avenue.

- 2) Public Works Department
 - a) Town Hall Exterior Painting Project: Contract to include cleaning and washing exterior of the building and preparation and painting of the older portion of the Town Hall to Seaside Painting, LLC for an amount not to exceed \$13,000 as recommended by Public Works Director Michael Gray

Town Administrator Nota gave an overview of the project and the recommendation for the award of bid. Interior painting will take place later this winter.

A motion was made by Eugene Mihaly with second by Mary Meagher to award the bid for painting to Seaside Painting, LLC for an amount not to exceed \$13,000 as recommended by Public Works Director Gray. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

- 3) Harbor Commission
 - a) Channel Markers and Buoys: Three-year contract to clean and store 35 markers/buoys to RI Mooring Service for an amount not to exceed \$18,822 as recommended by Police Chief Edward Mello
 - b) Ribcraft Vessel: Three-year contract to service, winterize and commission for the season to Snug Harbor Marine for an amount not to exceed \$5,984.00 as recommended by Police Chief Edward Mello
 - c) Eastern Vessel: Three-year contract to service, winterize and commission for the season to Snug Harbor Marine for an amount not to exceed \$5,226.50 as recommended by Police Chief Edward Mello

Town Administrator Nota explained the three-year contracts that were bid.

A motion was made by Eugene Mihaly with second by Mary Meagher to accept the three bids as recommended by Police Chief Mello. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

B) CIAA Request to change date for the Art Exhibit Opening Reception to November 20th, 5 to 7 pm, and serve wine at the event
Elaine Porter, CIAA President, was in attendance. President Trocki stated the Council has no objection to the change in date and time. As discussed previously, the Council is reluctant to approve service of wine or other alcoholic beverages in public buildings until the Code of Ordinances is reviewed and revised (later in the year) to correct the conflicting language. As nothing has changed since our last discussion, she is not in favor of granting this request.

Elaine Porter of West Reach Drive wants the Council to understand the situation. CIAA will not be partying, serving wine is a tradition with art openings along with other refreshments, people expect it, and it would improve attendance and add ambiance to the reception. President Trocki stated it is the present ordinances causing her reluctance, not the organization. The ordinance needs to be re-examined, and we do not have enough time to do so prior to November 20th. CIAA is wished luck with the opening. Ms. Porter stated all are invited and urged to attend the Opening Reception.

A motion was made by Thomas Tighe with second by Mary Meagher to allow the change in date for the CIAA Opening Reception to November 20th. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

C) Town Council authorization to finalize acquisition of Nautilus Street property
Town Administrator Nota commented on the Communication received offering the property to the Town. Town staff researched the property and recommends its acquisition. President Trocki stated the Council is grateful for the donation of land and sees no reason to delay.

A motion was made by Mary Meagher with second by Eugene Mihaly to proceed with the acquisition and thank Mr. and Mrs. Porrazzo and Rebecca Singer. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

A five minute recess was called at 9:08 p.m. The meeting was reconvened at 9:14 p.m.

D) Draft Hazard Mitigation Plan Update with discussion, review and comment.

A motion was made by Mary Meagher with second by Blake Dickinson to open the public hearing. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

Town Planner Lisa Bryer and Police Chief Edward Mello gave a PowerPoint presentation on the proposed draft Natural Hazard Mitigation Plan that has been in place since 2004 and updated in 2011. The Town received grant funding to hire a consultant and take the existing Plan and put into the format required by the State and update it so that the new Plan meets the requirements for the model plan. The presentation covered:

Mitigation – A sustained action to reduce or eliminate risk to people, property, and the environment from hazards and their effects.

- Function of Mitigation
- Mitigation Planning Process
- Mitigation Partners
- Hazard Identification – chart explained
- Mitigation Goals (4)
- Mitigation Objectives (8)
- Mitigation Actions (14) with priorities (high, low, medium)
Explanation in depth
- Potential Mitigation Projects – map identification

This has been a team process (Town Administrator, Council President, Fire Department, Police Department, Finance Department, Public Works and Planning) over several years and is reaching completion. The team worked with consultant VHB, Inc. to develop the Plan that is before the Council, and this is the public comment opportunity for citizens to suggest areas that were missed. The team will meet again to review public comments, revise the Plan if needed, and forward the draft Plan to RIEMA for early review and recommendation. The Plan will come back to the Town and Council for revision, public comment will continue, followed by final approval and adoption. It will then be sent back to RIEMA for their approval, and if it is granted, it will be a five-year approval. Without an approved plan in place, the Town would lose potential grant opportunities and other post-event mitigation funding. We are looking for Council and public comment at this time, and any changes to the Plan will be reposted on the website. The public comment period continues and members of the public who are not in attendance can submit their comments (up to the time of approval of the Plan) to Chief Mello, Planner Bryer, or Town Administrator Nota.

President Trocki stated the Council appreciates everyone's efforts regarding this very important project. Councilor Mihaly stated the Plan is very comprehensive.

Public Comments.

Ellen Winsor of East Shore Road complimented the staff for the beautiful document that outlines risk and post disaster recovery. Ms. Winsor suggested the Town consider micro-grid electrical power that uses renewable storage batteries, developed at MIT, for various town facilities. The storage battery is coming to grid scale and can be used in place of generators and is more reliable and sustainable. It could be part of the discussion for the Fire Station, Golf Course clubhouse, and Emergency Shelter. Ms. Winsor suggested the Executive Summary emphasize things that are Jamestown-particular, such as our sole-source aquifer; Long-term Goals should include land that could be part of a greater watershed to feed the reservoir if the population increases; statements of fact and emergency should be explained further; and the cost of damage is considerable and should be defined relative to the asset-based economy. Comments were also made regarding evacuation signs and routes, including where to migrate if evacuation is not available. Discussion continued. Ms. Winsor was asked to forward comments to the Town Administrator.

Vice President Meagher noted drought hazard is an area that should be focused on in the Plan. Councilor Dickinson inquired about generators at Town facilities. He was informed generators are located at all public utility buildings, including the Water and Wastewater Plants, Highway Barn, Fire Department, and Police Department, and a generator hookup installed at Town Hall in case of an emergency. Councilor Dickinson commented on the micro-grid concept as something for the future. Planner Bryer referenced Mitigation Strategy 7 Electric Supply Redundancy Plan, which proposes to work with National Grid to develop it.

Ellen Winsor of East Shore Road stated the micro-grid renewable batteries provide a lot generators don't and use solar rather than fossil fuels.

Councilor Mihaly asked if the Town has a standing order or reservation with a supplier for a generator for Town Hall. Public Works Director Gray stated that such programs are not available and it is a first come/first served basis and the 30 KW to 40 KW generators required at Town Hall are readily available. Discussion of portable units ensued. Discussion continued. Discussion ensued of solar energy, subsidies, recoument of expenses and pilot testing opportunities.

A motion was made by Mary Meagher with second by Eugene Mihaly to close the public hearing. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

IX. ORDINANCES AND APPOINTMENTS

None.

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

A motion was made by Mary Meagher with second by Thomas Tighe to approve and accept the Consent Agenda. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Council minutes:
 - 1) September 2, 2014 (regular meeting)
 - 2) September 2, 2014 (executive session)
 - 3) October 1, 2014 (work session)
- B) Minutes from Boards, Commissions and Committees:
 - 1) Jamestown Affordable Housing Committee (03/19/2014)
 - 2) Jamestown Affordable Housing Committee (05/21/2014)
 - 3) Jamestown Affordable Housing Committee (07/16/2014)
 - 4) Jamestown Affordable Housing Committee (08/13/2014)
 - 5) Jamestown Harbor Commission (08/13/2014)
 - 6) Jamestown Philomenian Library Board of Trustees (08/12/2014)
 - 7) Jamestown Planning Commission (06/04/2014)
 - 8) Jamestown Planning Commission (07/09/2014)
 - 9) Jamestown Planning Commission (07/30/2014)
 - 10) Jamestown Planning Commission (08/20/2014)
 - 11) Jamestown Planning Commission (09/03/2014)
 - 12) Jamestown Tree Preservation and Protection (08/19/2014)
- D) Abatements/Addenda of Taxes

- E) Finance Director's Report
- F) Licenses and Permits
 - 1) One Day Event/Entertainment Licenses
 - a) Applicant: Jamestown Rotary Club
 Event: 39th Annual Jamestown Classic Bike Race
 Date: October 13, 2014
 Location: Recreation Center & roads around the Island
 - b) Applicant: Jamestown Fitness Center
 Event: Jamestown Fitness Halloween Parade
 Date: October 25, 2014
 Location: Narragansett Avenue
 - c) Applicant: Jamestown Police Department
 Event: Halloween Block Party
 Date: October 31, 2014
 Location: Narragansett Avenue (Clinton to Howland)
 - d) Applicant: Tom Harris
 Event: Jamestown Christmas Tree Lighting Ceremony
 Date: December 6, 2014
 Location: East Ferry

XI. COMMUNICATIONS AND PETITIONS

A motion was made by Mary Meagher with second by Thomas Tighe to accept the Communications. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

The Communications accepted consist of the following:

- A) Communications
 - 1) Letter of Discover Newport with a copy of their annual audit for the fiscal year ended March 31, 2014
 - 2) Letter of Alexander Allen expressing appreciation and gratitude to the Public Works Department for a job well done paving Steamboat Street and installing a temporary berm
 - 3) Letter of DAR Chapter Regent Alice E. Homer requesting the Town of Jamestown adopt a proclamation declaring November as National American Indian Heritage Month
 - 4) Letter of Paul Cartier re: dog incident in August and revision and update to the Jamestown Code of Ordinances Chapter 10 Animal Control
 - 5) Notice of Statewide Planning Program Draft Economic Development Plan Public Hearings on October 27, 2014 and October 28, 2014
 - 6) Letter of URI Water Quality Program with flyer for "Private Well Water Protection" Workshop October 20, 2014, 6:00 p.m., Jamestown Philomenian Library

- 7) Letter of John McCauley requesting the Planning Commission cease and desist further consideration of a Zoning Ordinance Amendment for “Buildings of Historic Value”

XII. EXECUTIVE SESSION

The Town Council may seek to go into Executive Session to discuss, deliberate, and take possible action regarding the following items:

- A) Pursuant to RIGL §42-46-5(a) Subsection (5) real estate (acquisition of property/purchase and sales agreement); discussion, and/or potential action and/or vote in executive session and/or open session

A motion was made by Mary Meagher with second by Eugene Mihaly to enter into Executive Session pursuant to RIGL §42-46-5(a) Subsection (5) Real Estate.

Pursuant to RIGL §42-46-5(a) Subsection (5) Real Estate the following vote was taken by the Jamestown Town Council to enter into Executive Session: President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; and Councilor Dickinson, Aye.

The Jamestown Town Council reconvened the regular meeting at 10:14 p.m. President Trocki announced that no votes were taken in the Executive Session.

A motion was made by Thomas Tighe with second by Eugene Mihaly to seal the Minutes of the Executive Session. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; Councilor Dickinson, Aye.

XIII. ADJOURNMENT

A motion was made by Blake Dickinson with second by Mary Meagher to adjourn. President Trocki, Aye; Vice President Meagher, Aye; Councilor Tighe, Aye; Councilor Mihaly, Aye; and Councilor Dickinson, Aye.

The regular meeting was adjourned at 10:15 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council (5)
Town Administrator
Town Solicitor
Finance Director