

Approved As Written 7-21-10
PLANNING COMMISSION MINUTES

July 7, 2010

7:30 PM

Jamestown Town Hall - Town Council Chambers
93 Narragansett Avenue

The meeting was called to order at 7:30 p.m. and the following members were present:

Nancy Bennett	Dan Lilly Jr.
Susan Little	Duncan Pendlebury
Michael Smith	Michael Swistak

Not present:

Richard Lynn

Also present:

Lisa Bryer – Town Planner, AICP
Cinthia Reppe – Planning Assistant

I. Approval of Minutes – June 16, 2010

A motion was made by Commissioner Pendlebury and seconded by Commissioner Smith to accept the minutes with the following changes:

Page 5 – bottom of page, ad So **unanimously** voted:

Delete ~~Michael Swistak~~ from the vote.

All in Favor, 1 abstention.

II. Correspondence

1. FYI – Memo to Fred Brown & Zoning Board Re: Application of Mark Smith. Received

III. Citizen's Non Agenda Item – nothing at this time

IV. Reports

1. Town Planner's Report

We have received a great response to the survey so far, online as well as in the paper. No glitches. The US Census information will start to be available in October. The town planner reported she will not be here Aug 18th for the planning meeting.

2. Chairpersons report
3. Town Committees

- a. Harbor
- b. Buildings and Facilities
- c. Others
4. Sub Committees

V. Old Business

1. Comprehensive Community Plan Update
 - a. Action Plan

The Planner stated that she would like to accomplish getting through the Action Plan this evening. Commissioner Bennett wants to know why we are doing this before the survey results are in? This will not change the survey results we are just looking at the actions for each element and eliminating those actions which we have completed, updating those actions that are in progress and looking at actions that have not been completed. The Planning Commission went through all the actions listed by element of the action plan and made a few changes. The Housing section which will be done at a later date.

- b. Schedule

Town Planner Lisa Bryer stated she handed out the schedule for the Comp plan update.

VI. New Business

1. Election of Officers

Commissioner Smith nominated Commissioner Swistak for Chair which was seconded by Commissioner Little. So unanimously voted.

Commissioner Smith nominated Commissioner Pendlebury for Vice Chair which was seconded by Commissioner Bennett. So unanimously voted.

Commissioner Smith nominated Commissioner Lilly for secretary which was seconded by Commissioner Little. So unanimously voted.

A motion to adjourn at 9:45 p.m. was made by Commissioner Smith and seconded by Commissioner Bennett. So unanimously voted.

Attest:



Cynthia L Reppe
Planning Assistant

This meeting was digitally recorded