

PLANNING COMMISSION MINUTES

January 2, 2008

7:30 PM

Jamestown Town Hall

93 Narragansett Ave.

The meeting was called to order at 7:35 p.m. and the following members were present:

Gary Girard	Barry Holland
Jean Brown	Richard Ventrone
Alexandra Nickol	Michael Swistak

Also present:

Lisa Bryer, AICP – Town Planner
Cinthia Reppe – Planning Assistant

I. Approval of Minutes December 19, 2007

A motion was made by Commissioner Holland and seconded by Commissioner Ventrone to accept the minutes as amended:

Page 2, 3rd paragraph from the bottom, second sentence – He stated that it should have been in their packets (add) **prior to the meeting**. So unanimously voted. Commissioner Nickol abstains.

II. Correspondence – nothing at this time

III. Citizen's Non Agenda Item – nothing at this time

IV. Reports

1. Town Planner's Report

Harbor, Tree, as does Fort Getty Committees have openings and need to have appointments made so the Planning Commissioners should think about any Committee they would like to be on.

2. Chairpersons report –

Commissioner Girard welcomed new members Alexandra Nickol and Michael Swistak who could not attend this evening.

3. Town Committees

- a. Harbor
- b. Fort Getty
- c. Buildings and Facilities
- d. Others

4. Sub Committees

V. Old Business

VI. New Business

1. Budget FY 2008-2009

Town Planner Lisa Bryer handed out the budget from last year to use as a reference. Commissioner Girard asked about money for consultants for Planning and Development Documents. An update of the Comprehensive Plan will need to be done in the next year so they would like to ask for \$25,000.

Commissioner Ventrone asked about consultants with regards to an application that comes before us and if the applicant is responsible to pay for that. Town Planner Lisa Bryer said yes the ordinance that the Town Council passed last year provided for that. A discussion ensued regarding this and the Commission suggested that \$25,000 was a reasonable budget number considering how many times that budget item was cut over the last 5+ years. The Commission would like \$2000 set aside for Architect fees.

Commissioner Ventrone brought up the groundwater issue and said he thinks there should be some studies done on this issue. Town Planner Lisa Bryer said that URI gave an estimate to the town regarding a hydro geological study. The Town Planner has applied for several grants for the study. It was estimated to cost about \$300,000 and Commissioner Ventrone would like to ask the Town Council to budget for this amount of money. It is a small amount of money considering the impact of the information to be obtained. The Planner noted that it is a small amount of money for the tremendous benefit but that it is a significant amount of money when compared to the Town Budget. Commissioner Girard says this should be done at another meeting and Lisa thinks that the Planning Commission could suggest this to the Town Council in the form of a memo because it is budget related.

Commissioner Girard made a motion to recommend \$25000 for Planning and Development Documents in Capitol. This motion was seconded by Commissioner Brown. So unanimously voted.

A motion was made by Commissioner Girard and seconded by Commissioner Ventrone to send a memo to the Town Council asking them to revisit the groundwater study proposal that would greatly facilitate the Planning Commissions decision making for potable water and groundwater issues. Commissioner Holland would like to see it and has said that yes they should pursue funding for it. Town Planner Lisa Bryer can give a copy of this at an upcoming meeting. So unanimously voted.

A motion to adjourn was made by Commissioner Holland and seconded by Commissioner Ventrone at 8:25 p.m. So unanimously voted.

Attest:

Cinthia Reppe
Planning Assistant

This meeting was recorded on 1 micro-cassette