



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 6, 2024
4:45 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
4:45	Bernard Maceroni	Tick Task Force

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address.

- B) Unfinished Business:
- 1) Water District Build-out Analysis prepared by Pare Corporation, as adopted at the April 10, 2024, Town Council Sitting as the Board of Water and Sewer Commissioners Special Meeting.
 - 2) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - d) Application for water line extension received March 29, 2024.
 - 3) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
 - a) Letter dated January 2, 2024, from Attorney Joelle C. Rocha and the application for water line extension received on January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Letter dated February 19, 2024, from Attorney Joelle C. Rocha and an exhibit showing existing OWTS & Well.
 - 4) Review, Discussion and/or Action and/or Vote: On the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Addendum (3 pages) submitted February 20, 2024 re: well.
 - d) Addendum with note (5 pages) submitted March 21, 2024, re: well.
 - e) Application for water line extension received April 1, 2024.

- 5) Review, Discussion, and/or Action and/or Vote: on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for water line extension:
 - a) Application for water line extension received January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Wellworks LLC report and estimate dated October 1, 2018
 - d) Letter dated May 1, 2024, from applicants Stephen Zimmiski and Suzanne Gagnon to Public Works Director Michael Gray requesting a continuance of the original application if no decision can be rendered on May 6 by the Board of Water & Sewer Commissioners.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address:
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations: No items at this time.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 16, 2024:

CLASS F (NON-PROFIT)
 Out of the Box Studio & Gallery
 11 Clinton Avenue
 Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

- 2) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 11th and 18th, 2024:
CLASS F (NON-PROFIT)
 Jamestown Arts Center
 18 Valley Street
 Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

- B) Licenses and Permits
 One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
 - 1) Applicant: Pax Christi RI/William Smith III
 Event: Jamestown Peace & Remembrance Day 2024
 Date: August 6, 2024
 Location: East Ferry Memorial Square
 - a) Approval of request to waive insurance requirement as historically granted.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Appointment of Harbor Master Bart Totten. (Consent Agenda).
 - 2) Update on parking on Stern Street/Beach Avenue.
 - 3) Parking on Reservoir Circle.
 - 4) Harbor Rules/Rates for Ferry Dock (New Business).
 - 5) CMS Agreement (New Business).
 - 6) American Rescue Plan Act (ARPA) Fund Re-allocation request (New Business).
 - 7) Steamboat Street Right of Way (ROW) Tree Update (Unfinished Business).
 - 8) ROW Adoption Program (Unfinished Business).
 - 9) RISE Group Street Light Contract extension (Consent Agenda).
 - 10) Ft. Getty Pier analysis and repair update.
 - 11) 6 West Street Senior Center conceptual plan agreement with Union Studios (Consent Agenda).
 - 12) North Road RIDOT Project Update
 - 13) Bike Path North Road Update

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: At the recommendation of the Jamestown Tree Committee and Tree Warden Steve Saracino approval to proceed with the removal of the tree in the Steamboat Street Right of Way (ROW).
- B) Review, Discussion and/or Action and/or Vote: At the recommendation of the Conservation Commission approval of the Jamestown ROW Adoption Pilot Program which would include only CRMC-designated ROWs for consideration.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Beavertail Lighthouse Museum Association (BLMA) to waive the \$75 Jamestown Golf Course Clubhouse Function Room fee for the BLMA Annual Meeting taking place on September 19, 2024.
 - 1) Letter to Town Council from BLMA Board Member Leo N. Orsi, Jr. dated April 22, 2024.
- B) Review, Discussion, and/or Action and/or Vote: At the recommendation of the Jamestown Harbor Management Commission approval of the revised Harbor Management Rule Book.
 - 1) Proposed 2024 Harbor Management Rule Book and proposed amended Harbor Permit Fee schedule including new Ferry Dock fees.
- C) Review, Discussion, and/or Action and/or Vote: Status update on the proposed 2024 Ferry Landing Use Agreement between the Town Jamestown and Conanicut Marine Services, Inc. D/B/A Jamestown Newport Ferry (CMS).
 - 1) Memorandum from Town Administrator Mello to the Town Council regarding the CMS Agreement Status.
 - 2) Correspondence from Atty. Christian Infantolino on behalf of CMS regarding the proposed Ferry Landing Area Agreement.
- D) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello approval of the request to re-allocate the American Rescue Plan Act (ARPA) Funds balance in the amount of \$1,063,344.12:
 - 1) Memorandum from Town Administrator Mello to the Town Council requesting re-allocation of remaining ARPA funds:
 - a) Senior Center Project: Architectural fees to Union Studio for work performed and additional design work up to 30% complete: \$125,000
 - b) Water Infrastructure: Water meter replacement program: \$858,344
 - c) Radio Project Water Tower: Complete the relocation of the SCADA equipment, Install a stand-alone public safety backup radio system, and install a standby generator for emergency equipment: \$ 80,000

Total ARPA Funds Re-allocation Request: \$1,063,344

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) March 11, 2024 (Special meeting)
 - 2) March 12, 2024 (Special meeting)
 - 3) March 18, 2024 (Regular meeting)
 - 4) March 20, 2024 (Special meeting)
 - 5) March 27, 2024 (Special meeting)
 - 6) April 1, 2024 (Regular meeting)
 - 7) April 10, 2024 (Special meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Conservation Commission (April 9, 2024)
 - 2) Harbor Management Commission (March 13, 2024)
 - 3) Planning Commission (March 20, 2024)
 - 4) Zoning Board of Review (March 26, 2024)

- C) Public Hearing/Abutter Notifications: Notice is hereby given that the Jamestown Planning Commission under Unified Development Review Per RIGL§45-23-50.1 will hold a public hearing on May 15, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 6:30 p.m. upon the following:
 - 1) Application of The Town of Jamestown, whose property located at 245 Conanicus Avenue (Jamestown Golf Course), and further identified as Tax Assessor's Plat 8, Lot 283, for a Development Plan Review under Zoning Ordinance Section 82-1004.1 A and a Special Use Permit from Zoning Ordinance Section 82-300 B for Off-street parking and loading areas where required. The proposed plan would include allowing 20 vehicles to park diagonally on the south side of the lot, in a defined grass area contained by a split rail fence. The area would not be asphalt and would only be used when the Town rents out the second floor during times when it is expected that the parking lot would be in use by the golfers. The Town will staff the parking lot in order to manage the use of this area during these times. Parking in this area would otherwise be prohibited by signage. Said property is located in an OS-II zone and contains 74.36 acres.

- D) Approval of the recommendation by Town Administrator Mello to appoint Bart Totten as the Jamestown Harbor Master.

- E) Approval of the request to authorize Town Administrator Mello to execute a one-year extension of the street light maintenance agreement between the Town of Jamestown and RISE Group Inc. in an amount not to exceed \$3,599.16.
- F) Approval of the request to authorize Town Administrator Mello to execute the proposed agreement between the Town of Jamestown and Union Studios to further develop the conceptual plans for the Senior Center Project, located at 6 West Street, up to approximately 30% complete refined architectural, structural, mechanical, electrical and plumbing design and specifications as required, suitable for development of a professional construction cost estimate; and detailed construction cost estimate, in an amount not to exceed \$65,000.
- G) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) STR-115, Jeffrey Szala, 83 Sprindrift Street
 - 2) STR -104, Debra Bjorklund, 43 Helm Street
 - 3) STR -17, Edward DePhillips, 36 Cole Street
 - 4) STR -83, Charles Lonaeus, 3 Standish Road
 - 5) STR -136, Tor Holtan, 61 Bayview Drive
 - 6) STR -82, Christine Gentry, 65 Cedar Lane
 - 7) STR -127, Antonia Mendes, 73 Conanicus Avenue, Unit 5
 - 8) STR -111, Shawn Wagner, 107 Steamboat Street
 - 9) STR -133, Anne Gallagher, 10 Washington Street
 - 10) STR -143, Michaela Turnquist, 44 Southwest Avenue
 - 11) STR -62, Christopher Sorlien, 189 Beavertail Road
 - 12) STR -58, Stephen Bernath, 67 North Road
 - 13) STR -90, Valeriya Gavrylenko, 91 Hamilton Avenue
 - 14) STR -89, Lia Miller & Johnnie Spicer, 76 Reservoir Circle
 - 15) STR -124, Richard Boschen, 67 Dumpling Drive
- H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Studio & Gallery
Event: Looms & Community Centers
Date: May 16, 2024
Location: 11 Clinton Avenue
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk: In Conversation with Brad Gooch
Date: May 4, 2024
Location: 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: Heifetz on Tour Concert
Date: May 11, 2024
Location: 18 Valley Street

- 4) Applicant: Jamestown Arts Center (JAC)
Event: Second Time Around Family Workshop Day
Date: May 18, 2024
Location: 18 Valley Street
- 5) Applicant: Jamestown Arts Center (JAC)
Event: Newport Live Presents: Siya Charles- Jazz South Africa
Date: May 18, 2024
Location: 18 Valley Street
- 6) Applicant: Jamestown Arts Center (JAC)
Event: Never Fade Away (Film)
Date: May 19, 2024
Location: 18 Valley Street

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of memo: Town Council
From: Governor Daniel J. McKee
Dated: April 11, 2024
Re: Thank you for Municipal Support for Litter-Free Rhode Island
- B) Communications and Resolutions from other Rhode Island Cities and Towns:
 - 1) Town of Portsmouth, Resolution 2024-04-08-A, A Resolution Endorsing the 2023 Rhode Island Bike Plan as a guiding document in the planning of transportation-related infrastructure for Portsmouth.
 - 2) Town of Westerly, Resolution 23/24-70, Urging the RI State Legislature to Support Allocating Funding For Permanent Safety Barriers On Rhode Island’s Bridges Over Narragansett Bay.
 - 3) Town of Burrillville, Burrillville Town Council Resolution In Support of Senate Bill 2024- S 2016, An Act Relating to Towns and Cities – Low and Moderate Income Housing.
 - 4) Town of Burrillville, Burrillville Town Council Resolution In Support of Senate Bill 2024- S 2008, Relating to Education – The Education Equity and Property Tax Relief Act.
 - 5) Town of Burrillville, Burrillville Town Council Resolution Opposing House Bill 2024- H 7978, Legislation Relating to Subdivision of Land.
 - 6) Town of Burrillville, Burrillville Town Council Resolution In Opposition to Legislation Regarding Housing and Land Use.

- 7) Town of Burrillville, Burrillville Town Council Resolution Opposing House Bill 2024- H 7382, Legislation Relating to Towns and Cities – Zoning Ordinance.
- 8) Town of Burrillville, Burrillville Town Council Resolution Opposing House Bill 2024- H 7324, Legislation Relating to Towns and Cities – Zoning Ordinance.
- 9) Town of Burrillville, Burrillville Town Council Resolution, Funding Formula.
- 10) Burrillville School Department, School Committee Resolution, Funding Formula.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on May 3, 2024.

TOWN OF JAMESTOWN RHODE ISLAND DEPARTMENT OF PUBLIC WORKS

WATER DISTRICT BUILD-OUT ANALYSIS

Prepared for:

Town of Jamestown
Department of Public Works
93 Narragansett Avenue
Jamestown, RI 02835

Prepared by:



Pare Corporation
8 Blackstone Valley Place
Lincoln, RI 02865

FINAL

APRIL 2024

FINAL

04/08/2024 7:51:50 AM



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Section 1 – Introduction

1.1 Project Purpose and Scope

This build-out analysis report has been prepared to reflect the most recent residential and commercial geographic information system (GIS) data that was used to determine the maximum potential future population growth over time under the current rules and regulations for the Town of Jamestown water district community.

The objective of this build-out analysis report is to get a sense of what the maximum potential future calculated population will be so that the Town of Jamestown can plan long-range goals for the water district community.

The last build-out analysis was conducted by the Town of Jamestown in the summer of 2010.

1.2 Assumptions and Considerations

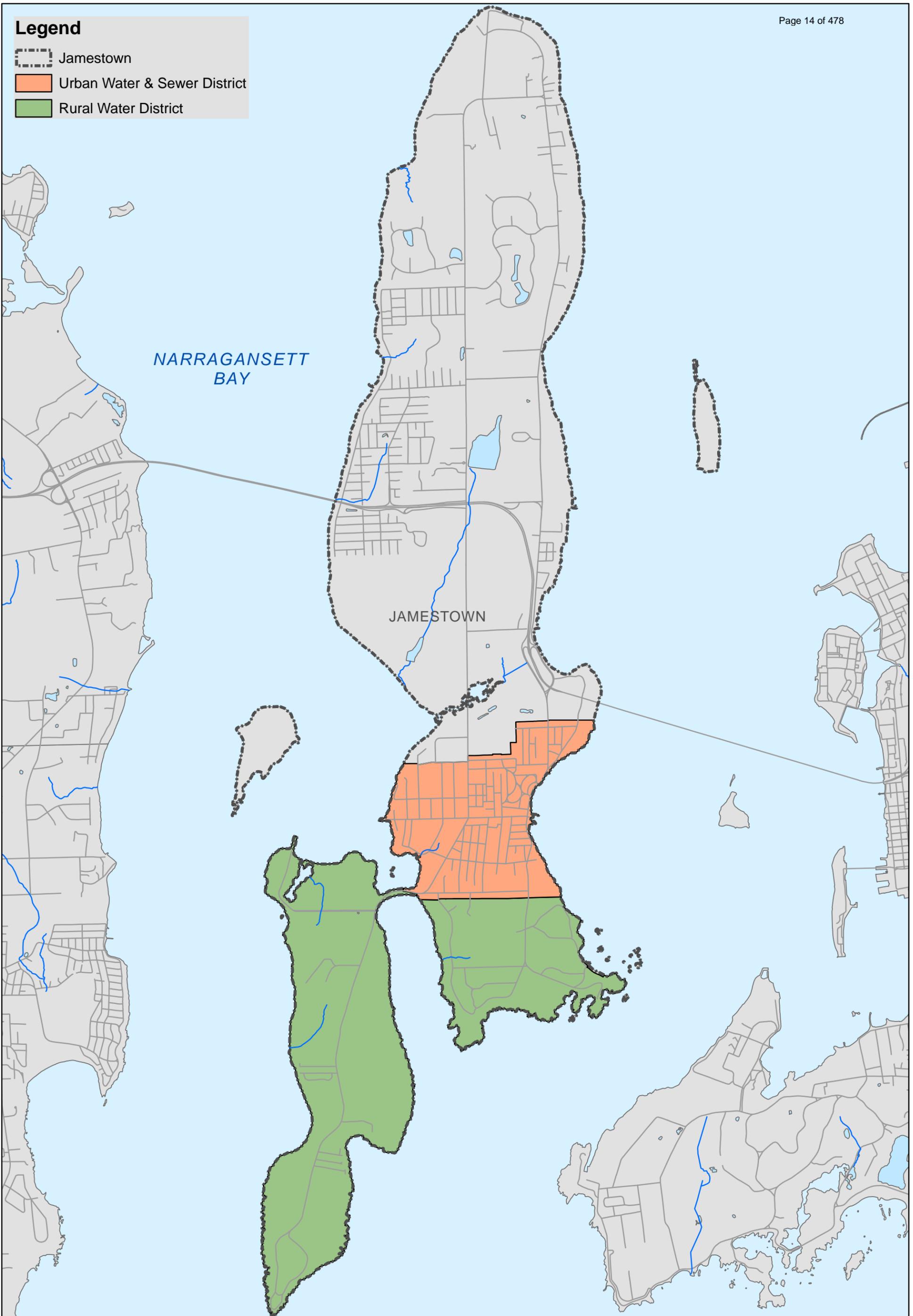
The Town of Jamestown’s build-out analysis was conducted with the following assumptions and considerations:

1. The analysis is limited to the current limits of the water district, both the Rural District and the Urban District, where water mains currently exist. The analysis does not include any property north of the current Urban District. The limits of the Urban and Rural Districts are shown on Figure 1-1.
2. Existing dwellings in the Rural District that are connected to a private well will install a new well rather than tie into the water system, in the event that their current well becomes insufficient.
3. Current zoning regulations are intact.
4. The accessory dwelling units (ADUs) were determined based on any residential lot size in the water district greater than or equal to 20,000 square feet.
5. Average household size is 2.34 persons per household for 2017 through 2021 (based on 2022 U.S. Census Bureau Data - American Community Survey (ACS)).
6. An average of 15% of the land will be used for roads and infrastructure in subdivided residential area (this percentage was average for Jamestown subdivisions).
7. Wetland property protected under the Wetlands Protection Act, enforced by regulations administered by the Rhode Island Department of Environmental Management (RIDEM), and shown on the Rhode Island Geographic Information Systems (RIGIS), will not be built upon.
8. Extensions and connections into the Town of Jamestown’s water system are consistent with current regulations of the Board of Water and Sewer Commissioners.

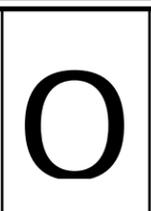


Legend

-  Jamestown
-  Urban Water & Sewer District
-  Rural Water District




PARE CORPORATION
ENGINEERS - SCIENTISTS - PLANNERS
10 LINCOLN ROAD, SUITE 210
FOXBORO, MA 02035
508-543-1755



**JAMESTOWN PUBLIC WATER
AND SEWER SERVICE AREA
(EXISTING)**

1" = 3,000'

0" 1"

BAR IS ONE INCH ON ORIGINAL DRAWING

PROJECT NO.:	17103.02
DATE:	APRIL 2024
SCALE:	AS NOTED
DRAWN BY:	SJP
APPROVED BY:	JA

FIGURE 1-1

9. New residential development from urban and rural vacant lots were based on single family homes and ADUs throughout the entire water district. Developable sub-divided lots were calculated based on the minimum lot size for each vacant lot.
10. All dwelling units are constructed to be occupied year-round.
11. Governmental demand will remain unchanged through build-out.
12. The assessors data used in this analysis is from October 2022.

1.3 Definitions

The following definitions may be useful in interpreting the build-out analysis:

Vacant - All land, urban or rural, that does not have any structures valued over \$10,000 and includes but is not limited to undeveloped residential and commercial lands, water bodies, agricultural land, recreation land, and open space lands.

Developable Land – All land that is currently not protected from development through deed restrictions, easements, or open space zoning and does not contain natural characteristics which would prohibit development (the presence of wetlands or constraints due to soil type).

Non-Vacant Developable Sub-Dividable Properties – Properties that have structures worth more than \$10,000 and have land in excess of two-times that required by zoning for the minimum lot size.

Accessory Dwelling Units – In January 2023, Rhode Island General Law 45-24, as amended and titled, “An Act Relating to Towns and Cities – Zoning Ordinances”, allows the owner to build an ADU on any lot with a total area of 20,000 square feet or more for which the primary use is residential and where the proposed ADU is located within the existing footprint of the primary structure or existing secondary attached or detached structure and does not expand the footprint of the structure.

Persons Per Household (PPH) – Equals the total 2022 population of Jamestown divided by the total occupied housing units (statistics from the 2022 U.S. Census Bureau-ACS).

Commercial – All commercial property and property which is partly commercial and partly residential. The commercial zones include commercial downtown (CD), commercial limited (CL), and commercial waterfront (CW). CD is Jamestown’s central business district. CL is the zone of Jamestown that transitions from strictly residential to commercial use areas. CW is the district that is intended to encourage water-dependent land uses.



Section 2 – Build-Out Analysis

The tables that follow show the results of residential and commercial build-out analysis, including projected future population growth within the service area, projected numbers of units, and total potential connections to the Town’s water service for water use projections. A build-out analysis reflects the greatest potential growth under the current regulatory framework (zoning and subdivision regulations). Other factors such as environmental and economic conditions influence land development and will ultimately influence the rate of population growth.

The build-out analysis is shown in detail on the spreadsheets and GIS figures provided in Appendix A. The tables presented below are a summary of the data and calculations provided in Appendix A.

2.1 Residential

The current minimum lot size for residential urban and rural single family property development are as follows:

Zone	Minimum Lot size (Square Feet)
R-8	8,000
R-20	20,000
R-40	40,000
RR-80	80,000

2.1.1 Vacant Property

The vacant developable properties were determined by creating a subset of the assessors’ data which met the following criteria:

1. Were within the Rural or Urban water districts; and
2. Were zoned residential; and
3. Were vacant and developable.

Existing conforming and non-conforming lots are included in the totals for “Developable Vacant Lots”.

New Lots that could be created from existing conforming vacant lots (i.e., lots that were at least 2 times the size of the minimum lot size allowed by zoning), are included under “Potential New Lots by Subdivision”.

Table 1 – Residential Vacant Developable Properties (Single Family Lot Sizes)

Property Type	Developable Vacant Lots	Potential New Lots by Subdivision	Total Vacant and New Lots
Rural Vacant Residential	36	36	72
Urban Vacant Residential	23	4	27
Totals	59	40	99



2.1.2 Non-Vacant Property

The non-vacant subdividable properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were within the Rural or Urban water districts; and
2. Were zoned residential; and
3. Had an existing structure; and
4. Were at least 2 times the size of the minimum lot size allowed by zoning.

The analysis also takes into consideration the estimated 15% of land required for each lot needed for roads and infrastructure.

Table 2 – Residential Non-Vacant Developable Properties (Single Family Lot Sizes)

Property Type	Potential New Lots by Subdivision
Rural Non-Vacant Residential	188
Urban Non-Vacant Residential	99
Totals	287

2.1.3 Accessory Dwelling Units (ADUs)

The number of possible existing accessory dwelling units (ADUs) were determined by creating a subset of the assessors' data which met the following criteria and are included under "ADUs from Existing Lots":

1. Were within the Rural or Urban water districts; and
2. Were zoned residential; and
3. Had a lot size greater than or equal to 20,000 square feet.

Vacant and Non-Vacant Lots that could be subdivided (as summarized above) and met the above criteria, are included below under "New ADUs from New Lots".

Table 3 – Existing and Potential ADUs

<u>Property Type</u>	<u>ADUs from Existing Lots</u>	<u>New ADUs from New Lots</u>	<u>Total ADUs</u>
Rural ADU Residential	275	224	499
Urban ADU Residential	283	40	323
Total ADUs	558	264	822

It should be noted that the total ADUs in this analysis includes the ADUs as a result of this build-out analysis, but also includes the ADUs that are possible from existing lots.



2.1.4 Summary of Residential Property Build-Out

The following table summarizes the total potential residential build-out in the rural and urban districts.

Table 4 – Residential Property Build-Out Summary

<u>Property Type</u>	<u>Lots</u>
Developable Vacant Lots	59
Potential New Lots by Subdivision - From Vacant Lots	40
Potential New Lots by Subdivision of Non-Vacant Lots	287
Potential New ADUs from New Lots	264
ADUs from Existing Lots	558
Total Vacant Lots, Potential New Lots + ADUs	1,208

2.2 Commercial

The current minimum lot size for commercial urban and rural single family property development are as follows:

Zone	Minimum Lot size (Square Feet)
CL	8,000
CD	5,000
CW	8,000*

* The CW zone lot size represents Multi-Family Use Minimum Lot Size.

2.2.1 Vacant

The vacant developable properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were within the Rural or Urban water districts; and
2. Were zoned commercial; and
3. Were vacant and developable.

Existing conforming and non-conforming lots are included in the totals for “Developable Vacant Lots”.

New Lots that could be created from existing conforming vacant lots (i.e., lots that were at least 2 times the size of the minimum lot size allowed by zoning), are included under “Potential New Lots by Subdivision”.

Vacant lots that could be subdivided (i.e., were at least 2 times the size of the minimum lot size allowed by zoning) are also included below.



Table 5 – Commercial Vacant Developable Properties

Property Type	Developable Vacant Lots	Potential New Lots by Subdivision	Total Vacant and New Lots
Urban Vacant Commercial	0	0	0
Totals	0	0	0

2.2.2 *Non-Vacant Property*

The non-vacant subdividable commercial properties were determined by creating a subset of the assessors' data which met the following criteria:

1. Were zoned commercial; and
2. Had an existing structure; and
3. Were at least 2 times the size of the minimum lot size allowed by zoning.

The analysis also takes into consideration the estimated 15% of land required for each lot needed for roads and infrastructure.

Table 6 – Commercial Non-Vacant Developable Properties

Property Type	Potential New Lots by Subdivision
Urban Non-Vacant Commercial	78
Totals	78

2.2.3 *Summary of Commercial Property Build-Out*

The following table summarizes the total potential commercial build-out in the rural and urban districts.

Table 7 – Commercial Property Build-Out Summary

<u>Property Type</u>	<u>Lots</u>
Developable Vacant Lots	0
Potential New Lots by Subdivision	78
Total Vacant Lots, Potential New Lots + ADUs	78



Section 3 – Water System Impacts

3.1 Water Service Connections

Based on the analysis in Section 2, below is a summary of the potential number of new units at full build-out. For this analysis, it is assumed that each new lot or ADU will result in 1 new water service connection.

Table 8 – Residential and Commercial Property Build-Out Summary

<u>Property Type</u>	<u>Lots</u>
Total Residential Vacant Lots, Potential New Lots + ADUs	1,208
Total Commercial Vacant Lots, Potential New Lots	78
Total Additional Residential and Commercial Lots at Build-Out	1,286

The increase in the number of new residential and commercial lots will have a corresponding increase in the number of new water service connections.

Table 9 – Potential New Residential and Commercial Connections

<u>Property Type</u>	<u>Connections</u>
Current Residential Connections	1,420
Potential New Residential Connections	1,208
Potential Total Residential Connections at Build-Out	2,628
Current Commercial Connections	96
Potential New Commercial Lots	78
Potential New Commercial Connections ¹	156
Potential Total Commercial Connections at Build-Out	252
Total Residential and Commercial Connections at Build-Out	2,880

¹ Commercial zoning allows 2 units per lot by right. As such, the number of connections is calculated by multiplying the number of new lots by 2 connections per lot.



3.2 Water Service Population

3.2.1 Residential Service Area Population

The increase in the number of connections will result in an increase in residential service area population over the course of the entire build-out timeframe, as shown in the following Table:

Table 10 – Residential Service Area Population Build-Out Summary

Current Residential Service Area Population	3,323
Potential New Residential Connections from Vacant and New Lots	386
Potential New Residential Connections from ADUs	822
Potential New Residential Population at Build-Out *	3,369
Potential Total Residential Service Area Population at Build-Out	6,692
Percentage Increase at Build-Out	101%

* Average household size is 2.34 persons per household (Based on 2022 US Census Bureau Data-ACS).
ADUs are estimated to be 3 persons per ADU.

3.3 Current and Projected Water Demand

3.3.1 Residential Demand

Table 11 – Residential Current and Projected Residential Demand

<u>Demand</u>	<u>Gallons/Day</u>	<u>Gallons/Year</u>
Average Daily Demand (FY 2022)	130,987	47,810,255
Additional Daily Demand at Build-Out *	132,748	48,453,040
Average Daily Demand at Build-Out *	263,735	96,263,295
Maximum Daily Demand (FY 2022) **	261,974	
Maximum Daily Demand at Build-Out **	527,470	

* FY 2022 usage of 39.4 gallons per capita per day

** Estimated Maximum Daily Demand = Average Daily Demand x 2.0 gpd = gallons per day



3.3.2 Commercial Demand

Table 12 – Commercial Current and Projected Demand

Number of Commercial Users		
Current Commercial Users (FY 2022)	96	
Potential New Commercial Connections	156	
Commercial Connections at Build-Out	252	
Commercial Demand		
<u>Demand</u>	<u>Gallons/Day</u>	<u>Gallons/Year</u>
Commercial Demand (FY 2022)	11,536	4,210,786
Average Commercial Demand Per Existing User	120	43,862
Average Commercial Demand Per New User *	92	33,652
Additional Commercial Demand at Build-Out	14,383	5,249,640
Total Commercial Demand at Build-Out	25,919	9,460,426

* New commercial demand assumes residential units constructed in the Commercial zone, with 2 units per lot. As such, a residential demand of 92 gpd/connection is used instead of the commercial demand of 120 gpd/connection.

3.3.3 Governmental Demand

Table 13 – Governmental Current and Projected Demand

Commercial Demand		
<u>Demand</u>	<u>Gallons/Day</u>	<u>Gallons/Year</u>
Governmental Demand (FY 2022)	5,109	1,864,804
Additional Governmental Demand at Build-Out	0	0
Total Governmental Demand at Build-Out	5,109	1,864,804



3.4 Comparison of Capacity and Demand

Table 14 – Comparison of Capacity and Demand (gallons per day)

Total Demands (gallons per day)		
<u>Demand Type</u>	<u>Current Demand</u>	<u>Demand at Build-Out</u>
Residential Average Daily Demand	130,987	263,735
Commercial Daily Demand	11,536	25,919
Governmental Daily Demand	5,109	5,109
Total Average Daily Demand	147,632	294,763
Maximum Daily Demand *	295,265	589,526
Capacity (gallons per day)		
North Pond Capacity	185,000	
Well JR-1 Capacity **	24,000 to 48,000	
JWD System Capacity (North Pond & Well JR-1)	209,000 to 233,000	
Water Treatment Facility Capacity	500,000	

* Estimated Maximum Daily Demand = Average Daily Demand x 2.0

** Well JR-1 is only used when the JWD water treatment plant is operating and has a daily permitted max flow of 50,000 GPD.



3.5 Build-Out Over Time

The information below outlines the current annual population growth as projected by the Town of Jamestown that was used by Pare for future water use projections. These projections were also the basis for use in the 5-year and 20-year water use planning projections in the latest 5-year update to the Jamestown Water Supply System Management Plan (WSSMP).

Annual estimates include that each year there will be approximately 4.0 vacant lots and 5.5 sub-dividable lots are used for new home construction which includes condominiums in the commercial zone. As a result, yearly estimates suggest that the Jamestown population will grow by 23 people (2.34 persons per household) with the development of vacant and non-vacant developable sub-dividable properties.

Annual ADUs are estimated based on 12 new dwelling units will be constructed with half of the dwelling units being one-bedroom and the other half of the dwelling units being two-bedroom. Each year estimates that the Jamestown population will grow by 36 people (two people per bedroom) with the construction of ADUs alone. In total, each year there is an estimated population growth of 59 people in Jamestown. The table below depicts the build-out over time based on this information.

Commercial water usage for the 5-year and 20-year planning periods were projected to increase by five (5) new commercial connections each year.

Table 15 – Projected Population Growth from New Development

<u>Year</u>	<u>Vacant Lots</u>	<u>Subdividable Lots</u>	<u>ADUs</u>	<u>Total</u>
1-Year	4.0 (9)	5.5 (13)	12 (36)	21.5 (58)
5-Year	20 (47)	28 (64)	60 (180)	108 (291)
20-Year	80 (187)	110 (257)	240 (720)	430 (1,165)
Full Build-Out	99 (232)	287 (672)	822 (2,466)	1,208 (3,369)
Time to Full Build-Out	25 years	52 years	69 years	--

* Values in parenthesis estimate the population growth for each housing category.



3.6 Bedroom Count Analysis

As an alternate analysis, Pare has determined that the current housing stock could support an additional 5,219 people (based on the number of existing bedrooms) for a potential total of 8,542 people. Jamestown is currently experiencing an influx of population in the summer months which is evident in their peak summer demand.

This calculation is based on our understanding that there are currently 4,271 bedrooms in the service area and an estimated occupancy of 2 persons per bedroom. This is a theoretical upper limit of population based on the number of existing bedrooms and does not account for the feasibility or likelihood of such an increase.

Table 16 – Residential Service Area Population – Existing Housing

Current Residential Service Area Population (based on Census data) *	3,323
Potential Residential Service Area Population (based on Bedroom Count)	8,542
Percentage Increase in Population	157%

* Census data includes only full-time residents; seasonal population is greater.



Section 4 – Conclusions

Currently, water from the Jamestown production sources (North Pond and Well JR-1) can produce a maximum of approximately 233,000 gallons per day. As a result, the current water system can meet the average daily demand (ADD) of 147,632 GPD of flow.

However, the current system does not produce enough water to meet the maximum daily demand (MDD) of 295,265 GPD of flow. There are currently seasonal flows during the summer months where population is at its peak and these flows can be as high as 350,000 GPD, which far exceeds the current system capacity.

Using the data forecasted in the tables above, the average daily demand at final build-out (294,763 GPD) suggests that the JWD system capacity will not have enough water to support the average daily demand at full build-out within the existing geographic area analyzed in this report.

Based on the limitations of supply and the projected growth, it would not be prudent to consider any expansion of the water district, without developing additional supply and/or managing demand in a significant way. Strategies for increasing supply and managing demand can be found in the Water Supply System Management Plan (WSSMP).



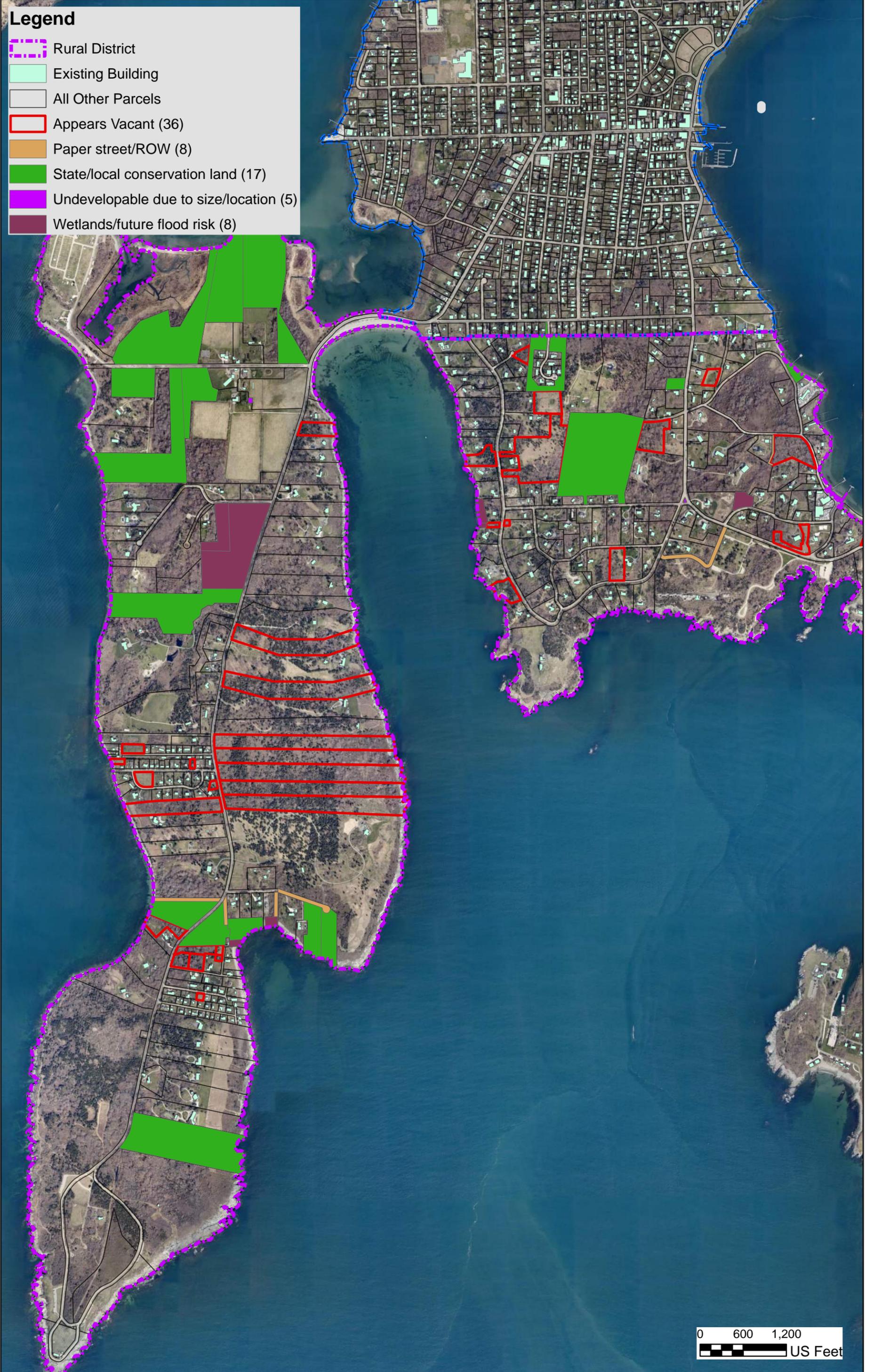
APPENDICES



APPENDIX A

GIS MAPPING AND DATA TABLES

Rural Vacant Residential Properties



Legend

- Rural District
- Existing Building
- All Other Parcels
- Appears Vacant (36)
- Paper street/ROW (8)
- State/local conservation land (17)
- Undevelopable due to size/location (5)
- Wetlands/future flood risk (8)

0 600 1,200
US Feet

Rural Vacant Residential Properties

OBJEC TID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Develop able	Developa ble Vacant Lots	Excess Developa ble Area (SF)	Excess Developab le Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
200	10-108	34570	RR-80	80000	no	0	0	0	0	0
212	10-121	139745	RR-80	80000	yes	1	59745	50783	0	0
213	10-122	50614	RR-80	80000	yes	1	0	0	0	0
231	10-151	5744	RR-80	80000	yes	1	0	0	0	0
233	10-154	73542	RR-80	80000	yes	1	0	0	0	0
235	10-156	90901	RR-80	80000	yes	1	10901	9265	0	0
236	10-157	1141431	RR-80	80000	no	0	0	0	0	0
237	10-16	186801	RR-80	80000	yes	1	106801	90781	1	1
239	10-18	11547	RR-80	80000	no	0	0	0	0	0
246	10-26	52183	RR-80	80000	no	0	0	0	0	0
254	10-35	61378	RR-80	80000	yes	1	0	0	0	0
268	10-53	80373	RR-80	80000	yes	1	373	317	0	0
272	10-57	6145	RR-80	80000	no	0	0	0	0	0
292	10-83	151362	RR-80	80000	yes	1	71362	60657	0	0
296	10-88	7585	RR-80	80000	no	0	0	0	0	0
299	10-92	82705	RR-80	80000	yes	1	2705	2299	0	0
300	10-94	495371	RR-80	80000	yes	1	415371	353066	4	4
311	11-22	240915	RR-80	80000	no	0	0	0	0	0
313	11-24	3776	RR-80	80000	no	0	0	0	0	0
327	11-37	90180	RR-80	80000	yes	1	10180	8653	0	0
331	11-41	147028	RR-80	80000	no	0	0	0	0	0
336	11-46	835619	RR-80	80000	no	0	0	0	0	0
340	11-5	645370	RR-80	80000	no	0	0	0	0	0
344	11-57	710493	RR-80	80000	no	0	0	0	0	0
345	11-58	506330	RR-80	80000	no	0	0	0	0	0
346	11-59	828418	RR-80	80000	no	0	0	0	0	0
348	11-7	243165	RR-80	80000	no	0	0	0	0	0
362	12-111	13107	R-40	40000	yes	1	0	0	0	0
363	12-112	7653	R-40	40000	yes	1	0	0	0	0
370	12-120	9345	R-40	40000	yes	1	0	0	0	0
375	12-137	238751	RR-80	80000	no	0	0	0	0	0
376	12-138	113637	RR-80	80000	no	0	0	0	0	0
377	12-139	23090	RR-80	80000	no	0	0	0	0	0
378	12-140	14186	R-40	40000	yes	1	0	0	0	0
389	12-155	8727	R-40	40000	yes	1	0	0	0	0
401	12-180	12101	R-40	40000	yes	1	0	0	0	0
410	12-190	46353	R-40	40000	yes	1	6353	5400	0	0
418	12-201	390711	RR-80	80000	yes	1	310711	264104	3	3
425	12-208	497638	RR-80	80000	yes	1	417638	354993	4	4
428	12-211	46373	R-40	40000	yes	1	6373	5417	0	0
429	12-212	648030	RR-80	80000	no	0	0	0	0	0
430	12-213	516216	RR-80	80000	yes	1	436216	370783	4	4
432	12-215	253577	RR-80	80000	yes	1	173577	147540	1	1
434	12-217	159989	RR-80	80000	no	0	0	0	0	0
435	12-218	150638	RR-80	80000	no	0	0	0	0	0
436	12-23	999	RR-80	80000	no	0	0	0	0	0
443	12-3	46047	R-40	40000	yes	1	6047	5140	0	0
444	12-31	571937	RR-80	80000	yes	1	491937	418146	5	5
445	12-37	633460	RR-80	80000	yes	1	553460	470441	5	5
446	12-38	487075	RR-80	80000	yes	1	407075	346014	4	4
447	12-39	509601	RR-80	80000	yes	1	429601	365161	4	4
448	12-4	62837	R-40	40000	yes	1	22837	19411	0	0
456	12-5	212190	RR-80	80000	no	0	0	0	0	0
470	12-68	39142	R-40	40000	yes	1	0	0	0	0
479	12-82	15863	R-40	40000	no	0	0	0	0	0

OBJEC TID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Develop able	Developa ble Vacant Lots	Excess Developa ble Area (SF)	Excess Developab le Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
481	12-84	90711	RR-80	80000	yes	1	10711	9105	0	0
497	13-32	850038	RR-80	80000	no	0	0	0	0	0
3344	9-529	210514	R-40	40000	no	0	0	0	0	0
3420	9-630	39592	R-40	40000	no	0	0	0	0	0
3499	9-737	33467	R-40	40000	yes	1	0	0	0	0
3523	9-773	31752	R-40	40000	no	0	0	0	0	0
3558	9-816	42355	R-40	40000	yes	1	2355	2002	0	0
3596	9-860	117136	R-40	40000	yes	1	77136	65565	1	1
3632	9-743	4084	RR-80	80000	no	0	0	0	0	0
3635		11378	RR-80	80000	yes	1	0	0	0	0
3671	Median	1368	RR-80	80000	no	0	0	0	0	0
3676	Paper Street	64778	RR-80	80000	no	0	0	0	0	0
3678	Paper Street	41485	RR-80	80000	no	0	0	0	0	0
3690	Paper Street	18883	RR-80	80000	no	0	0	0	0	0
3698	Paper Street	16977	RR-80	80000	no	0	0	0	0	0
3707	Paper Street	46200	RR-80	80000	no	0	0	0	0	0
3726	ROW	9211	RR-80	80000	no	0	0	0	0	0
3727	ROW	929	R-40	40000	no	0	0	0	0	0
3728	ROW	1205	R-40	40000	no	0	0	0	0	0
						36			36	36

Summary	
Developable Vacant Lots	36
Potential New Lots by Subdivision	36
Potential New ADUs from New Lots	36
TOTAL	108

Legend

- Urban Water Sewer District
- Existing Building
- Flood risk or restricted by wetlands (8)
- Appears vacant (26)
- Local Conservation Land (1)
- Local Conservation Land, Flood risk or restricted by wetlands (21)
- Paper street (11)
- Paper street, Flood risk or restricted by wetlands (2)
- Undevelopable due to size or existing use (1)
- Undevelopable due to size or existing use, Flood risk or restricted by wetlands (7)
- Driveway (1)
- All Other Parcels



Urban Vacant Residential Properties

OBJEC TID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Develop able	Developa ble Vacant	Excess Developa ble Area	Excess Developab le Area x	Potential New Lots by Subdivision	Potential New ADUs
4	8-183	15810	R-20	20000	no	0	0	0	0	0
5	8-198	54282	R-20	20000	no	0	0	0	0	0
6	8-20	8763	R-20	20000	no	0	0	0	0	0
7	8-248	28123	R-20	20000	yes	1	8123	6904	0	0
8	8-28	22978	R-20	20000	no	0	0	0	0	0
9	8-282	20513	R-20	20000	no	0	0	0	0	0
10	8-301	51194	R-20	20000	no	0	0	0	0	0
11	8-338	45054	R-20	20000	no	0	0	0	0	0
12	8-340	20446	R-20	20000	yes	1	446	379	0	0
13	8-367	38711	R-20	20000	no	0	0	0	0	0
14	8-376	23756	R-20	20000	no	0	0	0	0	0
15	8-377	18784	R-20	20000	no	0	0	0	0	0
16	8-379	390	R-20	20000	no	0	0	0	0	0
17	8-389	43555	R-20	20000	no	0	0	0	0	0
18	8-429	9762	R-20	20000	yes	1	0	0	0	0
19	8-520	29314	R-20	20000	no	0	0	0	0	0
23	8-611	6195	R-20	20000	yes	1	0	0	0	0
25	8-637	7858	R-20	20000	yes	1	0	0	0	0
27	8-776	18286	R-20	20000	yes	1	0	0	0	0
28	8-788	29388	R-20	20000	yes	1	9388	7979	0	0
29	8-803	8308	R-20	20000	yes	1	0	0	0	0
30	8-825	6578	R-20	20000	no	0	0	0	0	0
31	8-829	19995	R-20	20000	yes	1	0	0	0	0
32	8-872	28307	R-20	20000	yes	1	8307	7061	0	0
33	8-881	19995	R-20	20000	yes	1	0	0	0	0
34	8-883	18955	R-20	20000	yes	1	0	0	0	0
35	8-887	18293	R-20	20000	yes	1	0	0	0	0
40	9-316	30129	R-20	20000	yes	1	10129	8610	0	0
41	9-318	82051	R-20	20000	no	0	0	0	0	0
47	9-371	16640	R-20	20000	no	0	0	0	0	0
48	9-372	5061	R-20	20000	no	0	0	0	0	0
49	9-377	9674	R-20	20000	no	0	0	0	0	0
50	9-384	18003	R-20	20000	no	0	0	0	0	0
51	9-385	49438	R-20	20000	no	0	0	0	0	0
52	9-386	16248	R-20	20000	no	0	0	0	0	0
53	9-389	5586	R-20	20000	no	0	0	0	0	0
55	9-393	5265	R-20	20000	no	0	0	0	0	0
56	9-395	26505	R-20	20000	no	0	0	0	0	0
57	9-399	5269	R-20	20000	no	0	0	0	0	0
58	9-404	27788	R-20	20000	no	0	0	0	0	0
59	9-411	15428	R-20	20000	no	0	0	0	0	0
62	9-435	9379	R-20	20000	yes	1	0	0	0	0
66	9-677	9350	R-20	20000	no	0	0	0	0	0
68	9-8	52723	R-20	20000	no	0	0	0	0	0
69	9-818	40854	R-20	20000	no	0	0	0	0	0
70	9-819	24612	R-20	20000	no	0	0	0	0	0
71	9-820	28470	R-20	20000	no	0	0	0	0	0
75	8-888	20053	R-20	20000	yes	1	53	45	0	0
78	Paper Street	28743	R-20	20000	no	0	0	0	0	0
79	Paper Street	7948	R-20	20000	no	0	0	0	0	0
80	Paper Street	5407	R-20	20000	no	0	0	0	0	0
81	Paper Street	6879	R-20	20000	no	0	0	0	0	0
82	Paper Street	18796	R-20	20000	no	0	0	0	0	0
83	Paper Street	38294	R-20	20000	no	0	0	0	0	0
84	Paper Street	5256	R-20	20000	no	0	0	0	0	0
85	Paper Street	18938	R-20	20000	no	0	0	0	0	0

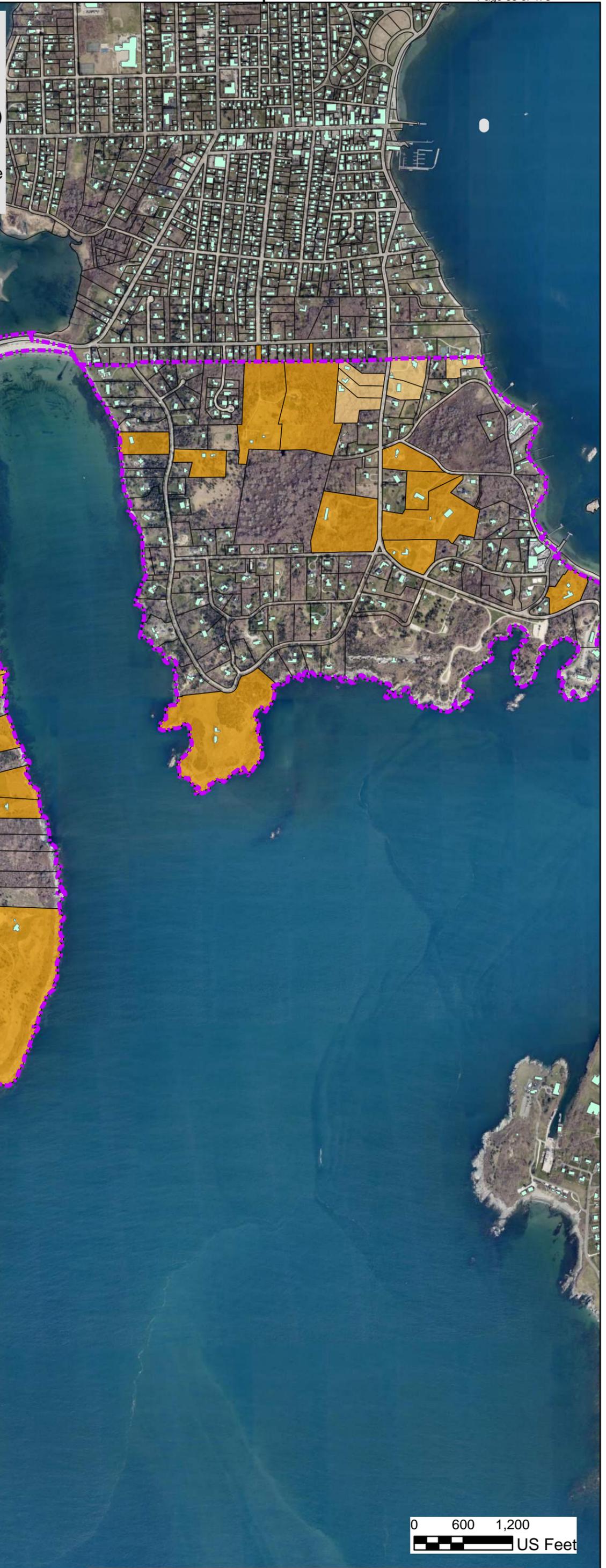
86	Paper Street	9028	R-20	20000	no	0	0	0	0	0
88	Paper Street	40405	R-20	20000	no	0	0	0	0	0
39	9-289	26254	R-40	20000	no	0	0	0	0	0
42	9-352	10820	R-40	20000	no	0	0	0	0	0
67	9-733	31542	R-40	20000	no	0	0	0	0	0
2	8-155	11702	R-8	8000	yes	1	3702	3147	0	0
20	8-526	9162	R-8	8000	yes	1	1162	988	0	0
21	8-560	10291	R-8	8000	yes	1	2291	1948	0	0
26	8-753	47673	R-8	8000	yes	1	39673	33722	4	0
36	9-103	5759	R-8	8000	yes	1	0	0	0	0
37	9-120	5823	R-8	8000	yes	1	0	0	0	0
38	9-184	11171	R-8	8000	yes	1	3171	2695	0	0
43	9-353	6532	R-8	8000	no	0	0	0	0	0
46	9-361	2105	R-8	8000	no	0	0	0	0	0
61	9-421	8376	R-8	8000	no	0	0	0	0	0
64	9-538	21358	R-8	8000	no	0	0	0	0	0
72	9-823	8868	R-8	8000	no	0	0	0	0	0
73	9-828	13077	R-8	8000	no	0	0	0	0	0
74	9-865	8394	R-8	8000	yes	1	394	335	0	0
76	Paper Street	19730	R-8	8000	no	0	0	0	0	0
87	Paper Street	7765	R-8	8000	no	0	0	0	0	0
89	ROW	2466	R-8	8000	no	0	0	0	0	0
						23			4	0

Summary	
Developable Vacant Lots	23
Potential New Lots by Subdivision	4
Potential New ADUs from New Lots	0
TOTAL	27

Rural Non-Vacant Subdividable Residential Properties

Legend

-  Rural District
-  Existing Building
- Zone, # of Lots, Subdivision Status (52 total)**
-  R-40, 7 Lots >80,000sf and Subdividable
-  RR-80, 45 Lots >160,000sf and Subdividable
-  All Other Parcels



Rural Non-Vacant Subdividable Residential Properties

OBJECTID	MSPARCEL ID	MSAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New lots
1173	10-10	172314	RR-80	80000	92314	78467	0	0
1203	10-14	179392	RR-80	80000	99392	84483	1	1
1210	10-15	538649	RR-80	80000	458649	389852	4	4
1232	10-33	165246	RR-80	80000	85246	72460	0	0
1253	10-59	1163042	RR-80	80000	1083042	920586	11	11
1262	10-70	194898	RR-80	80000	114898	97664	1	1
1270	10-82	177543	RR-80	80000	97543	82912	1	1
1272	10-84	524449	RR-80	80000	444449	377782	4	4
1283	11-10	212952	RR-80	80000	132952	113009	1	1
1285	11-12	322310	RR-80	80000	242310	205963	2	2
1286	11-15	284316	RR-80	80000	204316	173669	2	2
1287	11-18	299677	RR-80	80000	219677	186725	2	2
1288	11-2	205824	RR-80	80000	125824	106950	1	1
1289	11-21	400080	RR-80	80000	320080	272068	3	3
1293	11-25	262383	RR-80	80000	182383	155026	1	1
1294	11-26	361887	RR-80	80000	281887	239604	2	2
1300	11-31	240103	RR-80	80000	160103	136088	1	1
1313	11-60	400510	RR-80	80000	320510	272433	3	3
1314	11-45	1601391	RR-80	80000	1521391	1293182	16	16
1318	11-49	257142	RR-80	80000	177142	150571	1	1
1320	11-51	299672	RR-80	80000	219672	186721	2	2
1321	11-55	473742	RR-80	80000	393742	334681	4	4
1322	11-56	624442	RR-80	80000	544442	462776	5	5
1398	12-202	768249	RR-80	80000	688249	585011	7	7
1399	12-203	702476	RR-80	80000	622476	529104	6	6
1400	12-204	572477	RR-80	80000	492477	418606	5	5
1402	12-206	225900	RR-80	80000	145900	124015	1	1
1403	12-207	240050	RR-80	80000	160050	136043	1	1
1405	12-209	610609	RR-80	80000	530609	451018	5	5
1406	12-210	249072	RR-80	80000	169072	143711	1	1
1421	12-29	3250565	RR-80	80000	3170565	2694980	33	33
1428	12-41	854641	RR-80	80000	774641	658445	8	8
1429	12-42	1486492	RR-80	80000	1406492	1195518	14	14
1432	12-47	648288	RR-80	80000	568288	483045	6	6
1433	12-48	313977	RR-80	80000	233977	198880	2	2
1437	12-52	173627	R-40	40000	133627	113583	2	2
1456	12-78	172002	RR-80	80000	92002	78202	0	0
1478	13-37	374886	RR-80	80000	294886	250653	3	3
1479	13-38	406742	RR-80	80000	326742	277730	3	3
1480	13-39	354842	RR-80	80000	274842	233616	2	2
1482	13-40	294334	RR-80	80000	214334	182184	2	2
1483	13-41	389669	RR-80	80000	309669	263218	3	3
1484	13-42	250966	RR-80	80000	170966	145321	1	1
1497	9-340	88501	R-40	40000	48501	41226	1	1
1498	9-341	128143	R-40	40000	88143	74921	1	1

OBJECTID	MSPARCEL ID	MSAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New lots
1499	9-346	84242	R-40	40000	44242	37606	0	0
1506	9-531	158530	R-40	40000	118530	100750	2	2
1507	9-534	572822	RR-80	80000	492822	418899	5	5
1509	9-582	81565	R-40	40000	41565	35330	0	0
1510	9-586	165564	RR-80	80000	85564	72730	0	0
1529	9-829	83930	R-40	40000	43930	37340	0	0
1539	9-859	737931	RR-80	80000	657931	559241	6	6
							188	188

Summary	
Potential New Lots by Subdivision	188
Potential New ADUs from New lots	188
TOTAL	376

Urban Non-Vacant Subdividable Residential Properties

Legend

 Urban Water Sewer District

 Existing Building

Zone, # of Lots, Subdivision Status (106 total)

 R-20, 27 Lots >40,000sf and Subdividable

 R-40, 10 Lots >80,000sf and Subdividable

 R-8, 69 Lots >16,000sf and Subdividable

 All Other Parcels



Urban Non-Vacant Subdividable Residential Properties

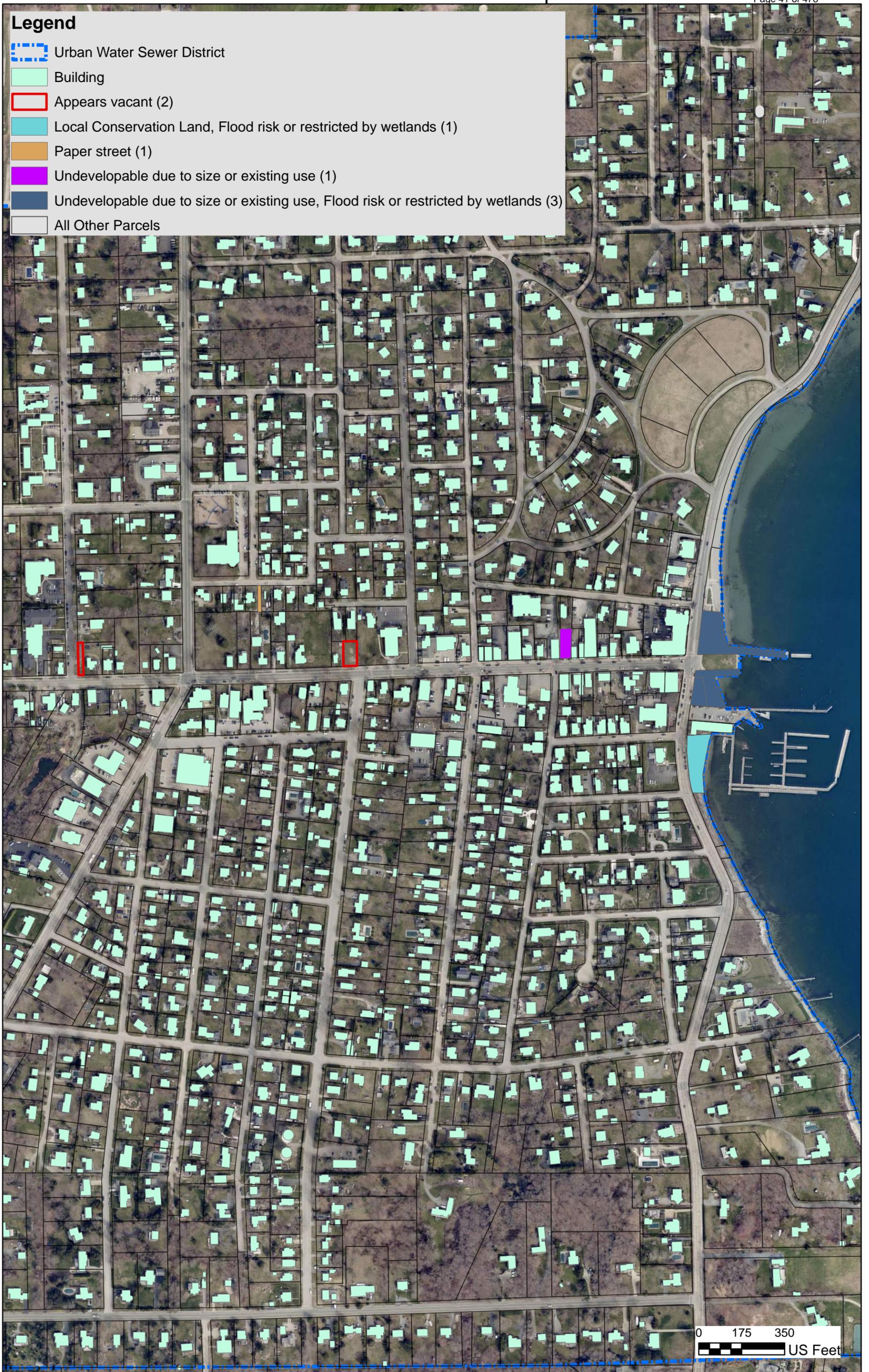
OBJECTID	MSPARCEL ID	MSAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New lots	Revised New Lots by Subdivision	Revised New ADUs from New lots
9	8-115	63891	R-20	20000	43891	37307	1	1	1	1
99	8-205	51279	R-8	8000	43279	36787	4	0	4	0
149	8-258	48404	R-20	20000	28404	24144	1	1	0	0
171	8-29	109262	R-20	20000	89262	75872	3	3	0	1
246	8-385	46757	R-20	20000	26757	22743	1	1	1	1
254	8-396	54818	R-20	20000	34818	29595	1	1	0	0
441	8-635	43134	R-20	20000	23134	19664	0	0	0	0
499	8-748	77811	R-20	20000	57811	49139	2	2	0	0
529	8-828	69915	R-20	20000	49915	42428	2	2	1	1
531	8-830	102933	R-20	20000	82933	70493	3	3	3	3
549	8-879	42541	R-20	20000	22541	19160	0	0	0	0
771	9-317	41479	R-20	20000	21479	18258	0	0	0	0
823	9-4	279290	R-20	20000	161290	137096	6	6	6	6
829	9-406	52582	R-20	20000	32582	27694	1	1	0	0
832	9-409	41316	R-20	20000	21316	18119	0	0	0	0
845	9-426	43275	R-20	20000	23275	19784	0	0	0	0
890	9-5	54057	R-20	20000	34057	28948	1	1	1	1
976	9-623	62443	R-20	20000	42443	36077	1	1	0	0
979	9-626	40171	R-20	20000	20171	17145	0	0	0	0
1018	9-674	108932	R-20	20000	88932	75593	3	3	0	0
1040	9-701	40386	R-20	20000	20386	17328	0	0	0	0
1059	9-753	50780	R-20	20000	30780	26163	1	1	1	1
1099	9-809	97147	R-20	20000	77147	65575	3	3	2	3
1100	9-810	124522	R-20	20000	104522	88843	4	4	4	4
1107	9-821	44255	R-20	20000	24255	20617	1	1	1	1
1108	9-822	50137	R-20	20000	30137	25616	1	1	1	1
1118	9-832	77798	R-20	20000	57798	49129	2	2	1	1
155	8-268	87460	R-40	40000	47460	40341	1	1	1	1
157	8-270	90732	R-40	40000	50732	43122	1	1	0	0
158	8-271	108416	R-40	40000	68416	58154	1	1	1	1
159	8-272	133223	R-40	40000	93223	79239	1	1	1	1
341	8-492	116297	R-40	40000	76297	64852	1	1	1	1
450	8-645	122340	R-40	40000	82340	69989	1	1	1	1
755	9-300	96976	R-40	40000	56976	48429	1	1	1	1
778	9-324	134199	R-40	40000	94199	80069	2	2	0	0
866	9-459	166714	R-40	40000	126714	107707	2	2	1	1
1113	9-827	137811	R-40	40000	97811	83139	2	2	2	2
43	8-147	16188	R-8	8000	8188	6960	0	0	0	0
57	8-161	18433	R-8	8000	10433	8868	1	0	0	0
579	9-113	22964	R-8	8000	14964	12720	1	0	2	0
608	9-143	23162	R-8	8000	15162	12888	1	0	1	0
641	9-176	19822	R-8	8000	11822	10048	1	0	1	0
651	9-186	20830	R-8	8000	12830	10905	1	0	1	0
652	9-187	22190	R-8	8000	14190	12062	1	0	1	0
653	9-188	22779	R-8	8000	14779	12563	1	0	1	0
654	9-189	20179	R-8	8000	12179	10352	1	0	1	0
657	9-191	19583	R-8	8000	11583	9846	1	0	1	0
694	9-233	29486	R-8	8000	21486	18263	2	0	2	0
702	9-241	21348	R-8	8000	13348	11346	1	0	1	0
735	9-279	20017	R-8	8000	12017	10215	1	0	1	0
737	9-281	20320	R-8	8000	12320	10472	1	0	1	0
741	9-285	16060	R-8	8000	8060	6851	0	0	0	0
742	9-287	34102	R-8	8000	26102	22187	2	0	2	0
747	9-292	16180	R-8	8000	8180	6953	0	0	0	0
757	9-303	20922	R-8	8000	12922	10984	1	0	1	0
758	9-304	21438	R-8	8000	13438	11422	1	0	1	0
759	9-305	22814	R-8	8000	14814	12592	1	0	1	0

OBJECTID	MSPARCEL ID	MSAREA CFT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New lots	Revised New Lots by Subdivision	Revised New ADUs from New lots
760	9-306	16115	R-8	8000	8115	6898	0	0	0	0
761	9-307	31879	R-8	8000	23879	20297	2	0	0	0
762	9-308	23448	R-8	8000	15448	13131	1	0	1	0
763	9-309	20112	R-8	8000	12112	10295	1	0	0	0
765	9-311	17970	R-8	8000	9970	8474	1	0	1	0
768	9-314	23886	R-8	8000	15886	13503	1	0	1	0
769	9-315	24661	R-8	8000	16661	14162	1	0	0	0
773	9-319	33754	R-20	20000	13754	11691	0	0	0	0
837	9-418	19639	R-8	8000	11639	9893	1	0	1	0
839	9-420	21155	R-8	8000	13155	11181	1	0	1	0
865	9-458	17713	R-8	8000	9713	8256	1	0	1	0
873	9-47	18058	R-8	8000	10058	8549	1	0	1	0
883	9-490	18226	R-8	8000	10226	8692	1	0	1	0
884	9-491	164843	R-20	20000	144843	123117	6	6	6	6
887	9-495	23598	R-8	8000	15598	13258	1	0	1	0
895	9-505	30000	R-8	8000	22000	18700	2	0	0	0
920	9-545	18154	R-8	8000	10154	8631	1	0	1	0
931	9-562	24391	R-8	8000	16391	13932	1	0	1	0
950	9-59	43627	R-8	8000	35627	30283	3	0	3	0
951	9-590	29812	R-8	8000	21812	18540	2	0	1	0
959	9-60	19525	R-8	8000	11525	9796	1	0	1	0
994	9-65	17342	R-8	8000	9342	7940	0	0	0	0
997	9-654	20523	R-8	8000	12523	10644	1	0	0	0
998	9-655	24542	R-8	8000	16542	14061	1	0	1	0
999	9-656	16178	R-8	8000	8178	6951	0	0	0	0
1003	9-66	21703	R-8	8000	13703	11648	1	0	1	0
1005	9-661	32457	R-20	20000	12457	10589	0	0	0	0
1023	9-68	19487	R-8	8000	11487	9764	1	0	0	0
1029	9-690	25330	R-8	8000	17330	14731	1	0	1	0
1030	9-691	24777	R-8	8000	16777	14261	1	0	1	0
1031	9-692	18332	R-8	8000	10332	8783	1	0	1	0
1044	9-706	16909	R-8	8000	8909	7573	0	0	0	0
1050	9-72	17182	R-8	8000	9182	7805	0	0	0	0
1051	9-730	39193	R-8	8000	31193	26514	3	0	3	0
1054	9-742	25021	R-8	8000	17021	14468	1	0	1	0
1056	9-746	20455	R-8	8000	12455	10587	1	0	1	0
1066	9-768	23957	R-8	8000	15957	13564	1	0	1	0
1073	9-778	18413	R-8	8000	10413	8851	1	0	1	0
1074	9-779	22180	R-8	8000	14180	12053	1	0	1	0
1081	9-786	20049	R-8	8000	12049	10242	1	0	1	0
1090	9-795	25924	R-8	8000	17924	15236	1	0	1	0
1096	9-801	26337	R-8	8000	18337	15586	1	0	1	0
1097	9-805	23727	R-8	8000	15727	13368	1	0	1	0
1105	9-82	19944	R-8	8000	11944	10153	1	0	1	0
1111	9-825	23345	R-8	8000	15345	13043	1	0	1	0
1122	9-853	18632	R-8	8000	10632	9037	1	0	1	0
1124	9-856	18272	R-8	8000	10272	8731	1	0	1	0
1125	9-857	16032	R-8	8000	8032	6827	0	0	0	0
1129	9-862	21076	R-8	8000	13076	11114	1	0	1	0
TOTAL							127	57	99	40

Summary	
Revised New Lots by Subdivision	99
Revised New ADUs from New lots	40
TOTAL	139

Legend

-  Urban Water Sewer District
-  Building
-  Appears vacant (2)
-  Local Conservation Land, Flood risk or restricted by wetlands (1)
-  Paper street (1)
-  Undevelopable due to size or existing use (1)
-  Undevelopable due to size or existing use, Flood risk or restricted by wetlands (3)
-  All Other Parcels



Urban Vacant Commercial Properties

OBJEC TID	MSPARCELID	MSAREA CFT	ZONE	Min Lot Size	Developable	Developable Vacant Lots	Excess Developable Area (SF)	Excess Developable Area x 85% (SF)	Potential New Lots by Subdivision	Potential New ADUs from New Lots
2379	8-122	5610	CD	5000	no	0	0	0	0	0
2772	8-573	5459	CD	5000	no	0	0	0	0	0
3217	9-356	12440	CD	5000	no	0	0	0	0	0
3394	9-595	5749	CD	5000	no	0	0	0	0	0
2803	8-614	2633	CL	8000	no	0	0	0	0	0
3677	Paper Street	1438	CL	8000	no	0	0	0	0	0
2429	8-171	24096	CW	8000	no	0	0	0	0	0
3215	9-354	16135	CW	8000	no	0	0	0	0	0
						0			0	0

Summary

Developable Vacant Lots	0
Potential New Lots by Subdivision	0
Potential New ADUs from New Lots	0
TOTAL	0

Legend

-  Urban Water Sewer District
-  Existing Building
- Zone, # Lots, Subdivision Status (57 total)**
-  CD, 21 Lots >10,000sf and Subdividable
-  CL, 33 Lots >16,000sf and Subdividable
-  CW, 3 Lots >16,000sf and Subdividable



Urban Non-Vacant Subdividable Commercial Properties

OBJECTID	MSPARCEL ID	MSAREAC FT	ZONE	Min Lot Size (SF)	Excess Area (SF)	Excess Area x 85% (SF)	Calculated New Lots by Subdivision	Calculated New ADUs from New Lots	Revised New Lots by Subdivision	Revised New ADUs from New Lots
4	8-102	43707	CL	8000	35707	30351	3	0	3	0
5	8-106	17571	CL	8000	9571	8135	1	0	1	0
15	8-120	42902	CD	5000	37902	32216	6	0	6	0
19	8-124	49174	CD	5000	44174	37548	7	0	1	0
59	8-163	10812	CD	5000	5812	4940	0	0	1	0
62	8-166	19297	CD	5000	14297	12153	2	0	1	0
268	8-410	23013	CL	8000	15013	12761	1	0	1	0
287	8-433	12982	CD	5000	7982	6785	1	0	1	0
290	8-438	18780	CD	5000	13780	11713	2	0	2	0
294	8-442	23585	CL	8000	15585	13247	1	0	1	0
297	8-445	18789	CL	8000	10789	9171	1	0	1	0
325	8-473	28840	CL	8000	20840	17714	2	0	2	0
337	8-488	38347	CD	5000	33347	28345	5	0	0	0
340	8-490	20663	CL	8000	12663	10763	1	0	1	0
371	8-530	26302	CW	8000	18302	15556	1	0	0	0
419	8-597	17825	CW	8000	9825	8352	1	0	1	0
431	8-616	26241	CL	8000	18241	15505	1	0	0	1
438	8-626	39206	CL	8000	31206	26525	3	0	0	0
468	8-745	19922	CL	8000	11922	10134	1	0	1	0
492	8-775	87254	CL	8000	79254	67366	8	0	0	0
497	8-780	27544	CL	8000	19544	16612	2	0	0	0
505	8-794	20644	CL	8000	12644	10748	1	0	0	0
506	8-795	21936	CL	8000	13936	11845	1	0	0	0
523	8-82	20164	CL	8000	12164	10339	1	0	1	0
543	8-87	22994	CL	8000	14994	12745	1	0	1	0
559	8-92	20024	CL	8000	12024	10221	1	0	1	0
562	8-96	24534	CL	8000	16534	14054	1	0	1	0
563	8-97	23206	CL	8000	15206	12925	1	0	1	0
564	8-98	23835	CL	8000	15835	13460	1	0	1	0
571	9-105	39698	CD	5000	34698	29493	5	0	0	0
576	9-11	102027	CL	8000	94027	79923	9	0	1	0
595	9-13	30327	CL	8000	22327	18978	2	0	0	0
645	9-180	21268	CD	5000	16268	13828	2	0	2	0
648	9-183	35199	CD	5000	30199	25670	5	0	12	0
655	9-19	26949	CL	8000	18949	16107	2	0	0	0
666	9-20	22560	CL	8000	14560	12376	1	0	1	0
668	9-201	12339	CD	5000	7339	6238	1	0	0	0
669	9-207	17585	CD	5000	12585	10697	2	0	2	0
672	9-21	92609	CL	8000	84609	71918	8	0	8	0
682	9-22	59751	CL	8000	51751	43988	5	0	5	0
692	9-23	23147	CL	8000	15147	12875	1	0	1	0
705	9-246	26547	CD	5000	21547	18315	3	0	3	0
706	9-247	10034	CD	5000	5034	4279	0	0	0	0
721	9-263	27207	CD	5000	22207	18876	3	0	0	0
774	9-32	11997	CD	5000	6997	5947	1	0	0	0
779	9-33	13618	CD	5000	8618	7325	1	0	1	0
791	9-36	27512	CD	5000	22512	19135	3	0	0	0
799	9-37	13406	CD	5000	8406	7145	1	0	1	0
804	9-375	27221	CL	8000	19221	16338	2	0	1	0
807	9-38	12347	CD	5000	7347	6245	1	0	1	0
821	9-398	23649	CW	8000	15649	13302	1	0	1	0
962	9-603	17055	CD	5000	12055	10246	2	0	2	0
963	9-605	13993	CD	5000	8993	7644	1	0	1	0
974	9-621	30894	CL	8000	22894	19460	2	0	2	0
980	9-631	11033	CD	5000	6033	5128	1	0	0	0
1101	9-814	25349	CL	8000	17349	14746	1	0	1	0
1149	9-813	29827	CL	8000	21827	18553	2	0	2	0
							126	0	78	1

Summary	
Revised New Lots by Subdivision	78
Revised New ADUs from New Lots	1
TOTAL	79

Urban ADU Residential Properties

Legend

Urban District Residential lots >20,000 square feet (283)



Rural ADU Residential Properties

Legend

Rural District Residential lots >20,000 square feet (275)



**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: February 13, 2024
Revised April 11, 2024

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water Extension Application
East Shore Road

We have received four applications for water services that will require an extension of the 8" watermain within East Shore Road in the Rural Water District. The following applications have been received:

1. Jeffrey and Deborah Saletin, 14 Seaview Avenue
2. Glenn and Marjorie Andreoni, 10 Seaview Avenue
3. Stephen Zimmiski & Suzanne Gagnon, 7 Seaview Avenue
4. Paul Frechette, 19 Seaview Avenue

Applications for water service were previously received for 10 Seaview Avenue and 14 Seaview Avenue and were denied by the Commission in 2021. Applications for 7 Seaview Avenue and 19 Seaview Avenue are new requests for water service.

I have attached a figure indicating where the existing 8" water line terminates in East Shore Road and the extension that will be installed as part of the agreement with the property owner of 68 East Shore Road. The four properties requesting water service are located to the north of 68 East Shore Road and are outlined in red. A watermain extension will be required if any of the applications received are approved.

Applications

The following is a summary of each of the four applications that have been received. The four lots are neighboring each other but they should be reviewed individually. Each owner will be required to present their application with supporting information to the Commission.

Jeffrey and Deborah Saletin, 14 Seaview Avenue

The Owners are requesting water service to their property due to poor water quality and yield from their existing well. Northeast Water Solutions evaluated the well and water supply on the property which is summarized in a report dated February 16, 2024. Total Dissolved solids (TDS) in the well water were found at concentrations of 2,200 mg/l in 2018 and 3,460 mg/l in 2024. In 2018 a reverse osmosis treatment system was installed to improve water quality from the well but the well yield cannot produce the required volume necessary for the treatment system and the well runs dry.

Northeast evaluated alternatives for new onsite water supply. Options for drilling a new well were disqualified due to the proximity of onsite wastewater treatment system, road offset requirements, and that the property is located in a flood zone due to the elevation relative to the bay.

Glenn and Marjorie Andreoni, 10 Seaview Avenue

The Owners are requesting water service to their property due to poor water quality and yield from their existing well. They have provided a report from North East Water Solutions, Inc. regarding an inspection of the existing well conducted in December 2023. Conclusions of the testing indicate the existing well had a yield of 0.6 gpm. Analytical results from a water sample collected from the well indicate the presence of TDS at 2220 mg/L indicating the well is impacted with salt water.

North East Water Solutions evaluated two alternatives for water supply on the subject property. Increasing the yield from the well through hydro-fracking and drilling of a new well. Hydro-fracking was not implemented due to limited fracturing of the bedrock within the well and the risk of degrading the water quality due to salt water intrusion. Drilling a new well was disqualified due to onsite wastewater system locations, road offset requirements, and that the property is located in a flood zone due to the elevation relative to the bay.

North East Water Solutions also investigated options for onsite treatment of the existing well. They concluded that there is insufficient well yield to support a treatment system.

Paul Frechette, 19 Seaview Avenue

The Owner is requesting water service to their property based upon limited well yield and water quality impacts from salt water. In 2017 the owners installed a new well on the property at a depth of 300 feet with the pump installed at 250 feet below grade. The owners have stated that this new well does not provide sufficient yield and that well fracking may impact water quality from salt water intrusion.

Stephen Zimmiski & Suzanne Gagnon, 7 Seaview Avenue

The Owners are requesting water service to their property based upon the operation of the well. A report was provided from Wellworks LLC indicating that the water flow (yield) does not meet state requirements and that a 500 gallon storage tank be installed.

I have provide the following information to assist the Commissioners with their review.

The Rules and Regulations for the Board of Water and Sewer Commissioners, May 2009

Section 14 B Rural Water Districts. All service connections in the Rural Water District shall be subject to the following conditions:

- a. Shall be subject to the requirements described for connections in the urban district
- b. The applicants shall show to the satisfaction of the Commission that the proposed service connection requested:
 1. Is Consistent with the Comprehensive Community Plan
 2. Will not impair the available resources of the Urban Water District;
 3. Will not reduce the level of fire protection of the community; the property shall not be part of a major subdivision.
 4. Extensions to and within the rural district shall be prohibited.

The regulations allow the Board of Water and Sewer Commissioners to make such improvements, including extensions, which shall, in the opinion of the Board, improve the quality or quantity of water furnished to existing water uses.

R.I.G.L 46-15-2 Approval of public water supply facilities

I have attached a copy of the RI General Law 46-15-2 relating to the approval of water supply facilities. This law was amended in June 15, 2022 as highlighted in blue. The law requires that commission review applications for extension mains with the standards as listed in 1 through 7.

RIDOH – Reading your Water Analysis Report

I have attached information from the RI DOH regarding private well water lab reports. This information was made available to the public to educate homeowners about well testing and the standards for water quality. Tables are included that provide the maximum contaminant levels and standards for each parameter that may be tested by the lab.

RIDEM – Appendix C - Rules and Regulations Governing the Enforcement of Chapter 46-13.2 Relating to the Drilling of Drinking Water Wells.

I have attached Appendix C from the rules that provides the minimum criteria for yield based upon the minimum depth of a bedrock well.

Summary

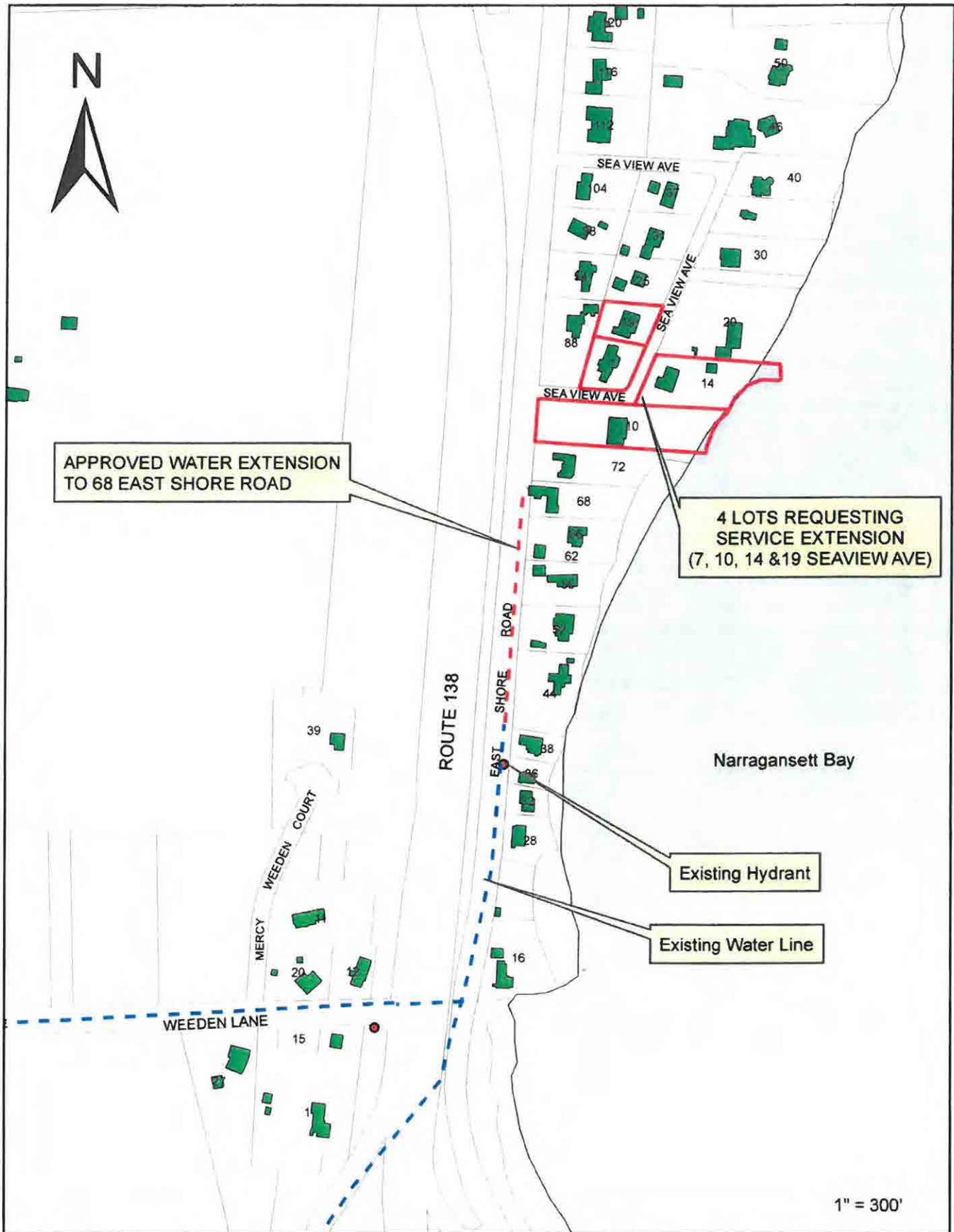
The four applications before the board have applied for a connection based upon inadequate well yield. Laboratory Reports that have been submitted indicate that ground water conditions are impacted by salt water intrusion. Options to resolve the water quantity and quality issues that involve hydro-fracking, well drilling, and onsite water treatment systems may not be feasible as the reports indicate for 10 and 14 Seaview Avenue. The owner for 19 Seaview Avenue has installed a new well but they continue to experience the same water quality and quantity issues. The well inspection and pumping report for 10 Seaview Avenue shows bedrock/geologic conditions produce limited yield to meet well industry standards. Low well yield also impacts the ability for onsite water treatment to improve water quality as indicated in the report for 14 Seaview Avenue where they have installed a reverse osmosis system.

The four properties are located in the Rural Water District and do not front on an existing watermain therefore an extension will be required. Section 14 b of the Rules and Regulations of the Board of Water and Sewer Commissioners prohibit extensions in the rural water district. The Regulations allow the Commissioners the ability to approve an extension if it is found that there is capacity in the system for the new connections and if the extension improves the quality or quantity of water to existing users. The recent changes to the Rhode Island General Law 46-15-2 requires that applications be accepted by water suppliers and that each be reviewed in accordance with standards 1-7 listed in the law (see attached pages 2 and 3).

We have been involved over the past several months in updating the Water System Supply Management Plan including an updated water district build-out analysis. This update includes an analysis of current and projected water demands within the water district and a review of available water supply in the system. Watermain extensions outside of the current water district limit was not part of this analysis when determining future demand on the available water supply. The current supply does not produce enough water to meet maximum day demands presently. Forecasted data indicate that average day demand at build-out within the existing district exceeds the available capacity of our reservoir and well. Extensions of watermains outside of the district boundaries will place additional demand stress on the limited supply not factored into the build-out analysis. Our engineering consultant does not believe that expansion of the water district would be prudent due to the limited capacity of the water supply. An extension of a watermain to the north on East Shore Road will be an expansion of our district.

The attorney states in the application for 10 Seaview Avenue that their application is for one house and no other. Presently the Commission has three applications from neighboring properties claiming similar conditions with their well. The Commission may not be able to make a decision in a vacuum for one property owner. Watermain extensions must not be completed incrementally on the same street in the same neighborhood. Extensions if approved must be planned and limits must be set.

The four applications have provided information relative to conditions on their property and for each individual well. Following presentation and testimony from each of the applicants it will be important to define the extent and duration of the groundwater issues for each of the properties. The Commission can then focus on if there is an obligation to expand the water service area as they are requesting. The rules and regulation require that there is available capacity and that there be a benefit to existing users with the extension.



2022 -- H 7782

LC005284

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2022

A N A C T

RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

Introduced By: Representative Joseph J. Solomon

Date Introduced: March 03, 2022

Referred To: House Corporations

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 46-15-2 of the General Laws in Chapter 46-15 entitled "Water
2 Resources Management" is hereby amended to read as follows:

3 **46-15-2. Approval of public water supply facilities.**

4 (a) No municipal water department or agency, public water system, including special water
5 districts or private water company, engaged in the distribution of water for potable purposes shall
6 have any power:

7 (1) To acquire or take a water supply or an additional water supply from an existing
8 approved source;

9 (2) To take or condemn lands for any new or additional sources of water supply or for the
10 utilization of supplies;

11 (3) To extend its supply or distribution mains into a municipality or special water district
12 wherein it has not heretofore legally supplied water;

13 (4) To construct any extension of its transmission mains;

14 (5) To extend the boundaries of a special water district; or

15 (6) To supply water in or for use in any other municipality or civil division of the state
16 which owns and operates a water supply system therein, or in any duly organized special water
17 district supplied with water by another municipal water department or agency, special water district,
18 or private water company, until the municipal water department or agency, special water district,
19 or private water company has first submitted the maps and plans therefor to the director of the

1 department of health, the state planning council and the board, as hereinafter provided, and until
2 the water resources board, after receiving the recommendations of the director of the department
3 of health and the division of statewide planning, shall have approved the recommendations or
4 approved the recommendation with modifications as it may determine to be necessary; provided,
5 however, this subsection shall not apply to any area presently served by any municipal water
6 department or agency, or special water district.

7 (b) Approval shall not be necessary of any plan or work for the extension of supply or
8 distributing mains or pipes of a municipal water supply plant or special district or private water
9 company into and for the purpose of supplying water in any territory within the limits of the
10 municipality or special district or within the franchise area of the private water company, owning
11 the plant, including territory within the municipal special district or franchise limits which has not
12 been heretofore supplied with the water by the plant, nor for the reconstruction or replacement of
13 existing facilities in connection with an existing plant, wherein the capacity of the plant is in no
14 way increased, nor for the construction of filtration or other treatment facilities which will not in
15 any way increase the amount of water which can be made available from the present sources of
16 supply. Notwithstanding any provision of this section to the contrary, a municipal water
17 department, agency, public water system governed under this section shall review applications for
18 plans or work for the extension of supply or distribution mains or pipes in accordance with the
19 following standards:

20 (1) Such application must not be prohibited by the specific language of the latest water
21 supply system management plan ("WSSMP") of the public water supply system;

22 (2) Such applications must comply with the design and construction standards and
23 specifications established by the public water supply system for the sizing and location for the
24 infrastructure.

25 (3) Such extensions shall not reduce the necessary level of fire protection for the
26 community;

27 (4) All water main and service connection materials, construction and inspection required
28 hereunder shall be at the sole cost and expense of the applicant;

29 (5) The public water supply system shall be granted an easement in a form acceptable to
30 them which shall permit the maintenance, repair or replacement of water lines and all other related
31 activities;

32 (6) For applications for single-family residential lots, the applicant must show that:

33 (i) The existing or proposed well for the property does not meet the well industry standard
34 as described in the department of environmental management regulations for "yield per depth of

1 well chart" which is required by the department of health for a dwelling unit; and

2 (ii) Due to the unique characteristics of the property that the drilling of a new well is not
3 feasible;

4 (7) For applications located within a public water supply system with limited capacity,
5 applicants for commercial uses/properties shall be governed by the rules established for such
6 connections by the public water supply system, which shall be in accordance with the system's
7 approved WSSMP.

8 A public water supply system governed under this section may provide for lower standards
9 for approval for residential property if such standards meet the requirements of the agency's state-
10 approved WSSMP, and such WSSMP is not expired.

11 (c) The water resources board shall enforce the provisions of this section, and the superior
12 court by injunction may, upon application of the water resources board, prevent any action to be
13 taken by any municipal water agency or department, special district, or private water company
14 without the approval of the water resources board as required by this section.

15 SECTION 2. Chapter 46-15 of the General Laws entitled "Water Resources Management"
16 is hereby amended by adding thereto the following section:

17 **46-15-2.1. Appeals.**

18 An applicant may appeal a denial by a public water supply facility made under § 46-15-
19 2(b) which shall be reviewable by the state agency or commission having jurisdiction over the
20 public water supply facility and thereafter by superior court pursuant to the standards and
21 timeframes set forth in § 42-35-15 ("administrative procedures").

22 SECTION 3. This act shall take effect upon passage.

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LC005284
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EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

- 1 This act would provide the standards for reviewing applications for plans or work for the
- 2 extension of supply or distribution mains or pipes. This act would also add an appeal of a denial by
- 3 a public water supply facility pursuant to the administrative procedures act § 42-35-15.
- 4 This act would take effect upon passage.

=====
LC005284
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Reading Your Water Analysis Report



Lab reports are the lists of codes and numbers that show the results of your water testing.

Here's a quick guide to understanding the different numbers and labels you may see on yours.

IMPORTANT:

This sheet is for only for educational purposes, and there are many other factors around your well and water that aren't covered here. You should talk to a qualified water professional (such as your laboratory's licensed interpreter) before making any decisions or changes to your well or home water system.

All private well water lab reports from certified laboratories will generally have the same information, though sometimes in a different order or under slightly different names.

The example here is from the Rhode Island State Health Laboratories.

1 Analytical Method	2 Test	3 Test Code	4 Flag	5 Result	Units	6 Reporting Limit	Analysis Date	Approved By
300.0	CHLORIDE	WL20		10.5	mg/L	0.20	01/03/2019	RW
4500F-C	FLUORIDE	WL21		1.66	mg/L	0.20	12/28/2018	RW
353.2	NITRITE	WL56		< 0.02	mg/L	0.02	12/21/2018	RW
200.8	LEAD	WL63		< 0.001	mg/L	0.001	12/26/2018	RW

- 1 The **Method** column shows which EPA-approved steps the lab used for each test. Some labs will put these codes on a separate page.

NOTE:

Certified labs *must* use EPA-approved methods. If your report doesn't have these codes on it, the report may not be from a certified water testing lab.

- 2 The **Test** (or sometimes **Parameter**) column lists each specific thing you tested for.
- 3 The **Test Code** column is that laboratory's own code system, if they have one.
- 4 The **Flag** (or sometimes **High**) column may have a marker show up if your result for that test is over the EPA's health limit or recommended amount.
- 5 The **Result** column shows how much was in your water sample. Be sure to look at the units when comparing them to the health limits - 1 milligram (mg/L) equals 1,000 micrograms (ug/L) and that makes a big difference!

Sometimes you might see the letters 'ND' for 'Not Detected' or a number with a 'less than' sign in front (like in the example). This means that the amount was too small to be seen by the equipment, or possibly not there at all.

Some tests, like Total Coliform Bacteria and E.coli, will only show up as Present/Positive or Absent/Negative. Others might have special unit labels on them, like pH. If you don't know what they are, the laboratory can explain them to you.

- 6 The Reporting Limit column tells you the smallest amount of something that the lab equipment can see. This is *not* your result or the health limit.

Other pages in the report

There are often other pieces of paper that come with your results. Some examples you might see:

- The Chain of Custody form shows exactly who handled your sample and when. This makes sure that there were no handling mistakes and all holding time limits were followed.
- If a licensed sampler from the lab came to take your water, they may also include the sample collection sheet for your records.
- Some labs will have a separate page that explains what their labels and symbols mean. This is good to read, since all labs' reports will look at least a little different.
- If you tested for Volatile Organic Compounds (VOCs), you may also get a page that has a few chemicals labeled 'surrogates' on it. These aren't results from your water sample. They just look and act like the real VOCs, so the labs use them for comparison during analysis.

What it all means

One way to read your report is by comparing your numbers to the health limits and recommended levels (which are set by the EPA and State, provided on the next few pages). Every well and system is unique, however, so what's 'normal' for your water might not always fit the ranges for some tests.

There are many tests that look for *clues* instead - things like pH, hardness, or chloride. There are no health limits for these, but they can help you do things like find the source of a problem or choose the right treatment system.

Also, certified laboratories will have someone on staff called an Interpreter whose job it is to talk to you about your results. If you have questions, call your lab and ask to speak to them.

Next steps

If you have talked to the lab's Interpreter about your results and are thinking about treatment, the Center for Drinking Water Quality can provide resources and talk with you about options.

401-222-6867 | DOH.RIDWQ@health.ri.gov | health.ri.gov/water/for/privatewellowners/

Primary Standards

There are two sets of water quality standards. Primary Standards are for things associated with health risks, and Maximum Contaminant Levels (MCLs) are the amount where there may be health effects. RIDOH recommends looking into treatment when your results are more than half of that amount.

MICROBIOLOGICAL

Total Coliform Bacteria	'ABSENT' or 0
Fecal Coliform Bacteria (<i>E.coli</i>)	'ABSENT' or 0

INORGANIC CHEMICALS, mg/L

Antimony	0.006	Cadmium	0.005	Mercury	0.002
Arsenic	0.01	Chromium (Total)	0.1	Nitrate	10
Asbestos	7 MFL	Cyanide	0.2	Nitrite	1
Barium	2.0	Fluoride	4.0	Selenium	0.05
Beryllium	0.004	Lead	0.015	Thallium	0.002

ORGANIC CHEMICALS, mg/L

Alachlor	0.002	1,2-Dichlorobenzene	0.6	Dioxin (2,3,7,8-TCDD)	3 PPQ*
Atrazine	0.003	1,4-Dichlorobenzene	0.075	Diquat	0.02
Benzene	0.005	1,2-Dichloroethane	0.005	Endothall	0.1
Benzo(a)pyrene	0.0002	1,1-Dichloroethene	0.007	Endrin	0.002
Carbofuran	0.04	cis-1,2-Dichloroethene	0.07	Ethylbenzene	0.7
Carbon Tetrachloride	0.005	trans-1,2-Dichloroethene	0.1	Ethylene Dibromide (EDB)	0.00005
Chlordane	0.002	1,2-Dichloropropane	0.005	Glyphosate	0.7
Chlorobenzene	0.1	Di(2-ethylhexyl) adipate	0.4	Heptachlor	0.004
2,4-D	0.07	Di(2-ethylhexyl) phthalate	0.006	Heptachlor Epoxide	0.002
Dalapon	0.2	Dichloromethane	0.005	Hexachlorobenzene	0.001
1,2-Dibromo-3-chloropropane	0.0002	Dinoseb	0.007	Hexachlorocyclopentadiene	0.05

TABLE CONTINUED ON NEXT PAGE ▼

* 1 PPQ (part per quadrillion) equals 0.000000001 mg/L.

ORGANIC CHEMICALS, mg/L (continued)

Lindane	0.0002	Simazine	0.004	1,2,4-Trichlorobenzene	0.07
Methoxychlor	0.04	Styrene	0.1	1,1,1-Trichloroethane	0.2
MTBE	0.04	Tetrachloroethene	0.005	1,1,2-Trichloroethane	0.005
Oxamyl (Vydate)	0.2	Toluene	1	Trichloroethene	0.005
Polychlorinated Biphenyls (PCBs)	0.0005	Toxaphene	0.003	Vinyl Chloride	0.002
Pentachlorophenol	0.001	2,4,5-TP (Silvex)	0.5	Xylenes (Total)	10
Picloram	0.5				

RADIOCHEMISTRY

Alpha Particles	15 pCi/L	Combined Radium 226/228	5 pCi/L
Beta Particles & Photon Emitters	4 millirem/yr	Uranium	30ug/L

Secondary Standards

The Secondary Standards are also called 'Nuisance Standards.' These are things that do not typically cause major health effects (unless advised by your doctor) but may do damage to your plumbing or affect the taste and color of your water.

SECONDARY REGULATIONS

Aluminum	0.2 mg/L	Iron	0.3 mg/L	Conductivity*	1,500
Chloride	250 mg/L	Manganese	0.05 mg/L	Sulfate	250 mg/L
Color	15 CU	Odor	3 TON	Total Dissolved Solids	500 mg/L
Copper	1.0 mg/L	pH	6.5 - 8.5	Turbidity	2.0
Fluoride	2.0 mg/L	Silver	0.1 mg/L	Zinc	5.0 mg/L
Foaming Agents	0.5 mg/L	Sodium	250 mg/L		

COMMON RANGES, OTHER

Alkalinity	100 - 200
Hardness**	60 - 120

* Also sometimes listed as 'Specific Conductance.'

** Hardness is tied to calcium levels, so this might be Calcium Hardness or Hardness with calcium separately.

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RULES AND REGULATIONS GOVERNING THE ENFORCEMENT
OF CHAPTER 46-13.2 RELATING TO THE DRILLING
OF DRINKING WATER WELLS

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

DIVISION OF GROUNDWATER AND FRESHWATER WETLANDS
291 PROMENADE STREET
PROVIDENCE, RHODE ISLAND 02908
December 1989

APPENDIX C

For the use of an individual household, a bedrock well of 6 inches in diameter shall be satisfactory when it meets the following minimum criteria:

with a yield of 5 gallons per minute a minimum depth of 100' is required.

with a yield of 3 1/2 gpma minimum depth of 150' is required.

with a yield of 2 gpma minimum depth of 200' is required.

with a yield of 1 gpm.....a minimum depth of 300' is required.

with a yield of 1/2 gpm.....a minimum depth of 450' is required.

This is assumed that the static level is between 25 to 35 feet and the pump has been appropriately set to insure maximum productivity.

The above is intended as a construction standard and does not imply or guarantee actual yield.

Special caution should be exercised in coastal areas because of potential saltwater intrusion.

**Board of
Water and Sewer Commissioners**
TOWN OF JAMESTOWN, RHODE ISLAND 02835

REC'D 12/24
RECEIVED #5620
REC'D 4908
8:14 AM

APPLICATION FOR UTILITY SERVICE CONNECTION

COMPLETED BY APPLICANT

DATE: 1/2/2024

Rural Water and Sewer District

Urban Water and Sewer District

Applicant:

Email: _____

Name: Terray + Deborah Salato

Phone: _____

Address: 14 Seaview Ave
Jamestown

Plat: 7 Lot: 135

Zoning District: _____

Type of Service Being Requested:

Water Sewer _____

Use: Residential (single family)

(multi family) _____

Commercial _____

Number of Units _____

Other _____

Plans Required Yes _____ No (For Office Use Only-to be checked by the Public Works Director)

New Building _____

Existing Building Home (yes)

Existing Well

Existing ISDS

Does applicant own contiguous land? Yes _____ No

Estimated water usage 250 GAL/DAY

ALL NOTE: Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing

or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

I will Submit

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

we have an existing well which had
DRY twice this fall. our well generates
only 1 1/2 gal/minute & is of poor
Quality. our TDS ranges between 1200 &
2,100. we can't trust our water throughout
the year because of the low yield in
the well. John Lemme well & pump, Northeast
Water Solutions & D. Prote Engineering Assoc.
are working on my issue.

#5620

]-\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a))

This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 1/2/2024

Applicants Signature: [Signature]

Owners Signature: _____

Approval by the Board of Water and Sewer Commissioners:

Commission President
Date _____

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information

Race/National Origin: American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin _____

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex: Female

Male

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water Sewer _____ Extension _____

Street or Right of Way EAST SHORE ROAD Urban District _____

Rural District _____

Location of Nearest Main:

Water Main APPROX. 900 L.F. SOUTH OF SEAVIEWAVE.

Sewer Main _____

Number of Feet Proposed Extension: Water Main TBD

Sewer Main _____

Number of lots served by proposed extension: Improved TBD

Unimproved _____

Estimated total cost of project:

Water Line _____

Sewer Line _____

Estimated total cost per foot:

Water Line \$400 - \$500

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No Equipment: Yes _____ No Materials: Yes _____ No

Public Works Director

Comments: SEE MEMO TO WOS COMMISSION

DATED 2-15-24

Date 2-15-24

Signature/Title [Signature] PWD

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?

Please explain

Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows: The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

Public Services and Facilities Element

Goal #1 : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

Goal #2: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

Policy #4: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain: This parcel, (Plat 7, Lot 135) owned by Jeffrey and Deborah Furness Saletin, is an existing lot of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) containing 0.61 acres. This is an existing non-conforming lot by size. Based upon the size and the Dimensional Regulations listed in Table 3-2 of the Zoning Ordinance, Lot 135 is not subdividable.

Date February 13, 2024 Signature/Title Lisa W. Bryer, AICP, Town Planner

Water-Sewer Applications/Saletin2024, Plat 7 Lot 135

Saletin

COMPLETED BY FIRE CHIEF

Request will or will not reduce the level of fire protection of the community? Please explain _____

Request will NOT Reduce The level of fire protection

Fire hydrant NEEDED IN AREA

Fire Hydrants required? Yes No

Date 1/9/24

Signature/Title  CHIEF

14 SEAVIEW AVE.

COMPLETED BY FIRE CHIEF

Request will or will not reduce the level of fire protection of the community? Please explain

Fire Hydrants required? Yes No

Date 5.19.2021

Signature/Title  CHIEF

J Lemme Wells and Water Systems

606 Perry Hill Road
 Coventry, RI 02816 US
 (401) 385-3330

jlemmewellandwater@yahoo.com
 www.jlemmewellandwater.com

**INVOICE****BILL TO**

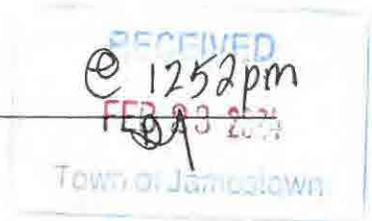
Jeff Saletin
 14 Seaview Avenue
 Jamestown, RI 02835

INVOICE # 5717**DATE 07/15/2023****DUE DATE 07/15/2023****TERMS Due on receipt**

ACTIVITY	QTY	RATE	AMOUNT
Service Call No Water. 7/15/2023 Well was empty. Recovery rate of well is inadequate to run reverse osmosis system in home. Well recovery is 1 GPM. 3 GPM needed to run Reverse osmosis system.	1	250.00	250.00
Service Call No water 8/20/2023 same issue.	1	250.00	250.00
		PAYMENT	500.00
		BALANCE DUE	\$0.00

PAID

Northeast Water Solutions, Inc.



Memo

To: Town of Jamestown, RI
From: Robert F. Ferrari, PE
CC: Jeffrey Saletin – Owner, 14 Seaview Avenue, Jamestown, RI
Date: February 16, 2024
Re: Water Supply Evaluation 14 Seaview Avenue, Jamestown RI

Due to repeated water supply problems experienced by the owner, NWSI has conducted several evaluations of the existing water supply well, well water characterization and treatment system at 14 Seaview Ave. Jamestown, RI 02835 (Map 7, Lot 135). The problems reported by the owner, and validated by NWSI have included inadequate well capacity, extremely poor water quality, and periodic loss of well water supply.

The existing residential well is installed to a depth of approximately 500 ft. BGS, located in the NW corner of the parcel, immediately adjacent to the driveway and Seaview Avenue. The well pump is installed at a depth of 350 ft. BGS to maximize storage within the borehole. Due to water supply capacity problems, the well has undergone re-development efforts (Lemme Well Services), demonstrating a maximum effective yield of 1.1 gpm.

Due to extremely poor water quality (see Table 1, below), a whole-house reverse osmosis (RO) water system (Hellenbrand H4-2000) and 500-gallon water storage tank were installed in 2018. This RO capacity and storage volume is necessary to meet the water supply requirements of the 3-bedroom, 3-bathroom residence. The RO system requires a feedwater flowrate of approximately 6 gpm to function correctly. At the time of installation, the submersible well pump was increased in capacity to 7 gpm (1.5 HP) to meet the RO feedwater requirements.

Due to the limited well yield/recharge the well experiences excessive drawdown, ultimately dewatering the well, resulting in multiple loss-of-service events during the 2023 summer season. The drawdown recovery, necessary to reactivate the well, is extremely slow resulting in long periods with no water supply.

Well Water Characterization

NWSI obtained samples of the raw well water in January 2018 and February 2024 to assess the water characterization, summarized in Table 1. The raw well water demonstrates significantly elevated total dissolved solids (TDS) including extremely elevated chloride (1,160 mg/L & 1,290 mg/L) and sodium (450 mg/L & 1,050 mg/L). Calcium (270 mg/L & 222 mg/L) and magnesium (67 mg/L & 70.2 mg/L) are also extremely elevated, resulting in a massive total hardness content in the water. These four (4) contaminants clearly demonstrate the water supply well is under

seawater influence. This raw well water characterization significantly exceeds the USEPA and RIDOH drinking water limits for TDS and chloride, and also exceeds the USEPA Health Advisory Limits for sodium and manganese, mandating treatment.

Parameter	January 3, 2018	February 5, 2024
pH – Field	-----	7.40 s.u.
pH – Laboratory	7.1 s.u.	7.83 s.u.
Total Dissolved Solids (TDS)	2,200 mg/L	3,460 mg/L
Specific Conductance	4,000 umhos/cm	4,160 umhos/cm
Alkalinity (as CaCO ₃)	130 mg/L	120 mg/L
Chloride	1,160 mg/L	1,290 mg/L
Sulfate	121 mg/L	163 mg/L
Calcium	270 mg/L	222 mg/L
Magnesium	67 mg/L	70.2 mg/L
Total Hardness (as CaCO ₃)	950 mg/L	843 mg/L
Iron	0.12 mg/L	0.199 mg/L
Manganese	0.48 mg/L	0.0295 mg/L
Potassium	-----	6.17 mg/L
Sodium	450 mg/L	1,050 mg/L
Zinc	0.021 mg/L	0.0302 mg/L

The water analyses identify another extremely serious problem. In general, coastal wells in Jamestown often demonstrate an increase in salinity (measured as sodium, chloride, TDS and/or Specific Conductance) during the summer period when water withdrawals and aquifer stress are at maximum. However, the well at 14 Seaview Avenue demonstrates seriously elevated salinity during the winter season during a period of low stress. This indicates the well is under relatively strong seawater influence.

Furthermore, the well water characterization has degraded from 2018 to 2024 with significant increases in chloride and sulfate, and a massive increase in sodium, following implementation of the reverse osmosis treatment system. This potentially indicates the water quality in the aquifer underlying this parcel is degrading due to the necessary on-site discharge of the concentrated RO reject water (2.5X concentration factor). The trend of water quality degradation can be anticipated to continue as long as the RO reject water is discharged on-site.

Alternatives for On-Site Water Supply Development

NWSI has evaluated alternatives to develop a new on-site water supply, including the following:

- **Hydro-Frack the Existing Well:** This methodology has been successful to increase the yield of bedrock wells. However, the well at 14 Seaview Avenue has very limited fracturing, which in-turn limits the potential to develop additional water supply yield by hydro-fracking. Another consideration is that hydro-fracking the well to increase recharge would likely result in greater intrusion of seawater water, further degrading an already poor raw water quality.

- Drill a New Well: The existing well is located on the western portion of the residential parcel. The frontage area of this parcel is disqualified because it is in close proximity to Seaview Avenue and neighboring lots (OWTS), and is in a flood zone, all representing contaminant threats. The open, rear area of the parcel extending from the residential structure to the shoreline has access for well drilling. However, this location is disqualified due to proximity to the on-site wastewater disposal system (OWTS), and is also in a flood zone. Furthermore, this alternative location increases the potential for brackish water intrusion into the well. Siting a new water supply well on this 0.611-acre lot would result in non-conformance with the required protective setback from the OWTS, and increase the potential for contamination of the water supply well.

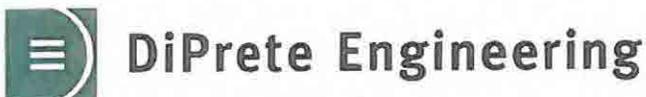
Summary Conclusions:

The existing residential well has an effective recharge/yield of ≤ 1.1 gpm which is inadequate to support a single-family residence. Furthermore, the well demonstrates limited fracturing and recharge, which is not unexpected for the bedrock in this area of Jamestown. As a result, there is no expectation that hydro-fracturing would measurably increase the well yield, and would likely degrade water quality due to increased sea water intrusion.

There is no realistic alternative for drilling a new water supply well on this parcel, due to proximity to unacceptable contaminant threats. Additionally, there is no realistic expectation that a modest relocation of the well position on this site, would result in intersecting more favorable bedrock/geologic conditions to provide improved well capacity or water quality.

Finally, this residence has previously implemented a reverse osmosis system for desalinization of the brackish well water. However, the well has insufficient capacity to meet the RO feedwater requirements for sufficient duration to satisfy the water demands. Furthermore, there is very strong evidence that the disposal of the RO reject water is further degrading the water quality in the underlying aquifer.

The loss of an adequate water supply, and degraded groundwater quality represent a significant public health and safety threat. It is strongly recommended that this residence pursue a connection to the municipal water distribution system, as the optimum means to resolve the water supply and water quality problems.



Brian Thalmann, PE

Senior Project Manager

Years Experience

35

Professional Registrations

Professional Engineer (PE), Rhode Island

Compliance Inspector for Stormwater, Rhode Island

Qualified Preparer of Stormwater Pollution Plans, Rhode Island

RIDEM Class III Licensed OWTS Designer, Rhode Island

Construction Supervisor, Massachusetts

Education

University of Rhode Island, BS Civil and Environmental Engineering, 1989

Professional Affiliations

Rhode Island Society of Professional Engineers (RISPE)

American Society of Professional Engineers (ASCE)

Rhode Island Building Officials Association (RIBOA)

Profile

Mr. Thalmann joined DiPrete Engineering in 2022 after several years in the construction industry, preceded by experience as a design engineer and as the proprietor of his own engineering firm. As one of the firm's Senior Project Managers, Brian oversees all facets of a project, including client relations, scope definition, design implementation, and participation in public hearings. Brian is focused on collaborating with both clients and colleagues to ensure that projects not only meet technical standards but also remain economically feasible.

Brian is the former Chairperson of both the Planning Board and Soil Erosion and Sediment Control Committee in the Town of Smithfield. In 1998 he was named Young Engineer of the Year by the Rhode Island Society of Professional Engineers, and he plays an active role as a Member of the Rhode Island Building Officials Association.

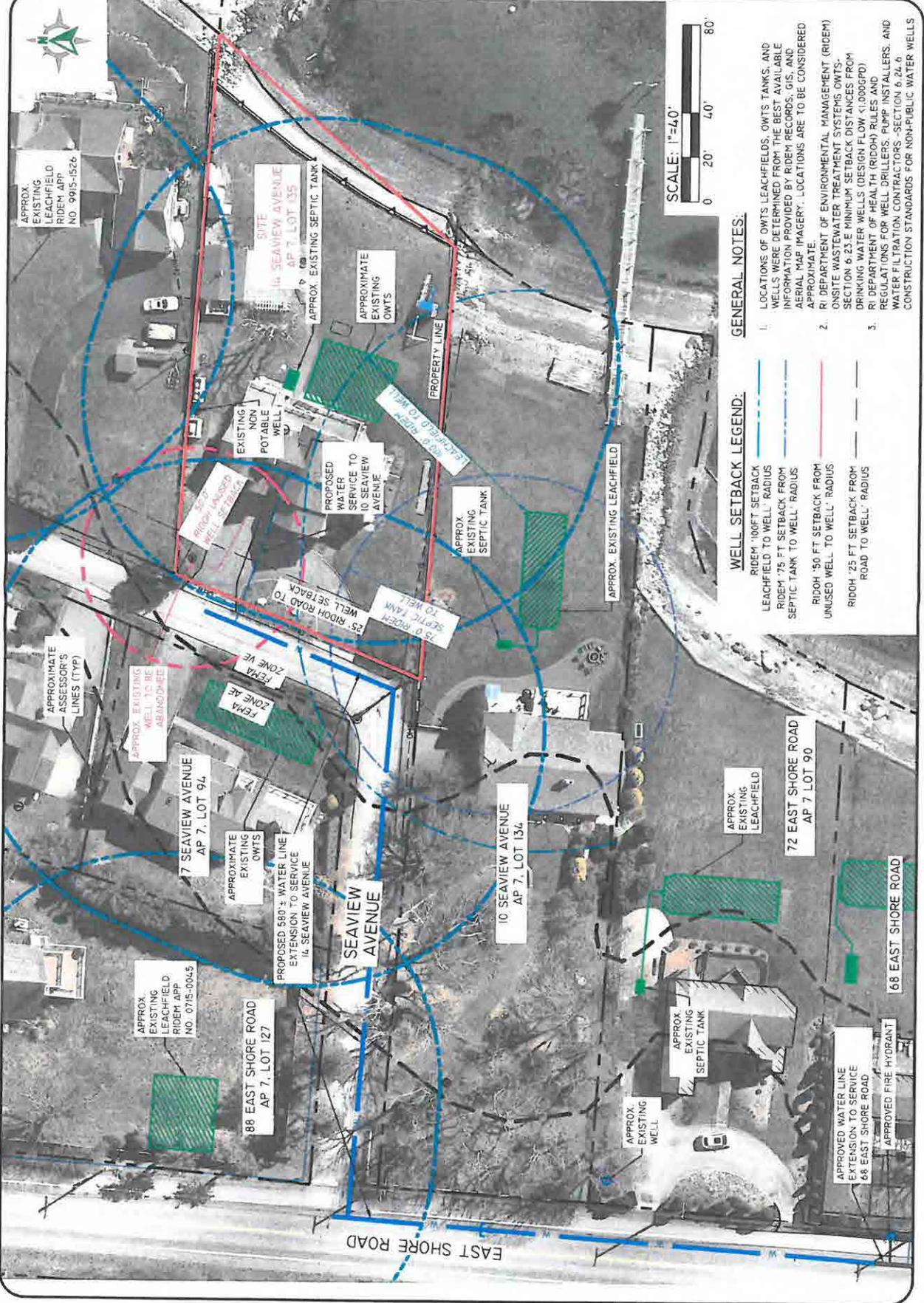


Work Experience

- Project Management including design, oversight, and scheduling of technical staff
- Preparation and review of city and town submissions for commercial, industrial, and residential developments, providing expert testimony to Planning Boards, Zoning Boards, Conservation Commissions and Superior Court.
- Over 35 years of site planning and design including stormwater management control, and regulatory permitting.
- Over 35 years of design related to master planning and permitting. Site design experience includes commercial, industrial and residential single and multi-family developments.
- Over 35 years of extensive experience with onsite wastewater treatment system (OWTS) design and regulatory permitting.

Project Experience

- Poppasquash Estates – Existing conditions survey, engineering, regulatory permitting and construction assistance for rehabilitation and upgrade of roadway and drainage infrastructure for approx. 1300 lf of roadway adjacent to Narragansett Bay.
- Tasca Mazda – Redevelopment of two local dealerships for a design build program, including upgrading water supply systems for both domestic and fire suppression changes, design, regulatory permitting, and construction assistance for 25,000 sf auto dealerships.
- Johnston Memorial Park – Existing conditions survey, master planning, engineering regulatory permitting and construction assistance for multi-phase construction of improvements and ancillary infrastructure for the World War II Memorial Park in Johnston, including engineering design and permitting for a splash pad and extending utility infrastructure to service water and wastewater demands.
- Eddie Dowling Highway – Redevelopment of an existing parcel to a mixed-use development containing approx. 15,000 sf of restaurant pads and a car wash, including the design of both sanitary sewer and municipal water systems extension to a parcel with a public well and OWTS.
- MS4 Assistance – Provided existing conditions surveys, infrastructure inventory surveys, and design, regulatory permitting, grant assistance and construction assistance to bring a local community into compliance with the RIPDES MS4 Permitting requirements.



GENERAL NOTES:

1. LOCATIONS OF OWTS, LEACHFIELDS, OWTS TANKS, AND WELLS WERE DETERMINED FROM THE BEST AVAILABLE INFORMATION PROVIDED BY RIEM RECORDS, GIS, AND AERIAL MAP IMAGERY. LOCATIONS ARE TO BE CONSIDERED APPROXIMATE.
2. RI DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (RIEM) ON-SITE WASTEWATER TREATMENT SYSTEMS (OWTS) SECTION 6.23.E MINIMUM SETBACK DISTANCES FROM DRINKING WATER WELLS (DESIGN FLOW $4,000\text{ GPD}$):
 RI DEPARTMENT OF HEALTH (RI/DH) RULES AND REGULATIONS FOR WELL DRILLERS, PUMP INSTALLERS, AND WATER FILTRATION CONTRACTORS, SECTION 6.24.6 CONSTRUCTION STANDARDS FOR NON-PUBLIC WATER WELLS

WELL SETBACK LEGEND:

- RIEM 100FT SETBACK LEACHFIELD TO WELL RADIUS
- RIEM 75 FT SETBACK FROM SEPTIC TANK TO WELL RADIUS
- RIEM 50 FT SETBACK FROM UNUSED WELL TO WELL RADIUS
- RIEM 25 FT SETBACK FROM ROAD TO WELL RADIUS

J Lemme Wells and Water Systems

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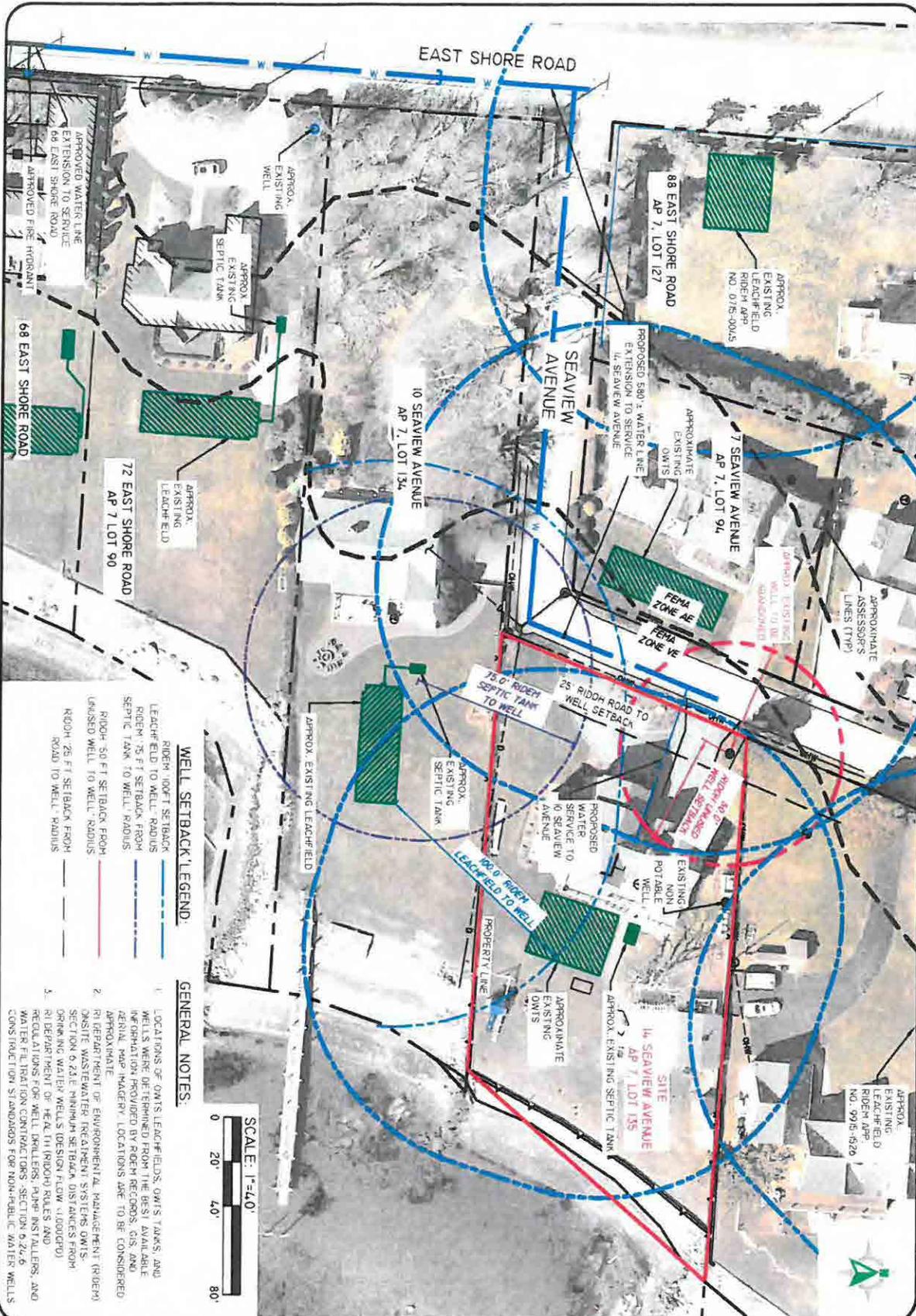
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PAID

1:1000 \PROJECTS\2356-003 EAST SHORE DRIVE\AUTOCAD DRAWINGS\2356-003-1-181 - 14 SEAVIEW EXISTING OWTS AND WELLS DWG PLOTTED: 2/20/2024



- WELL SETBACK LEGEND:**
- LEACHFIELD TO WELL RADIUS
 - ROOM - 75 FT SETBACK FROM SEPTIC TANK TO WELL RADIUS
 - ROOM - 50 FT SETBACK FROM UNUSED WELL TO WELL RADIUS
 - ROOM - 25 FT SETBACK FROM ROAD TO WELL RADIUS

- GENERAL NOTES:**
1. LOCATIONS OF OWTS LEACHFIELDS, OWTS TANKS, AND WELLS WERE DETERMINED FROM THE BEST AVAILABLE INFORMATION PROVIDED BY ROOM RECORDS, GIS, AND AERIAL MAP INQUIRY. LOCATIONS ARE TO BE CONSIDERED APPROXIMATE.
 2. RI DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (RIDEM) ON-SITE WASTEWATER TREATMENT SYSTEMS OWTS SECTION 9.2.4E MINIMUM SETBACK DISTANCES FROM DRAINING WATER WELLS (DESIGN FLOW 1,000GPD).
 3. RI DEPARTMENT OF HEALTH (RIDOH) RULES AND REGULATIONS FOR WELL DRILLERS, PUMP INSTALLERS, AND WATER FILTRATION CONTRACTORS - SECTION 9.24.6 CONSTRUCTION STANDARDS FOR NON-PUBLIC WATER WELLS



EXISTING OWTS & WELL EXHIBIT
10 SEAVIEW AVENUE
 AP 7 LOT 134, JAMESTOWN, RHODE ISLAND

PREPARED FOR
JEFFREY SALETIN
 14 SEAVIEW AVENUE, JAMESTOWN, RI 02855

DATE
 02-19-2024

DiPrete Engineering

Two Stafford Court, Cranston, RI 02930
 Tel: 401-943-1000 Fax: 401-464-6000 www.diprete-eng.com

Boston • Providence • Newport

DE JOB NO. 04-01-038 Copyright 2024 by DiPrete Engineering Associates, Inc.

TO H&B via email

**Board of
Water and Sewer Commissioners**
TOWN OF JAMESTOWN, RHODE ISLAND 02835

APPLICATION FOR WATER AND SEWER EXTENSION

COMPLETED BY APPLICANT

DATE: January 2, 2024

Applicant:

Email: _____

Name: Jeffrey & Deborah Sclatini

Phone: _____

Address: 14 Seaview Ave

Jamestown, RI 02835

Zoning District: R-40

Type of Service Extension Being Requested:

Water Sewer _____

Use: Residential
(single family)

(multi family) _____

Residential multi family on existing line _____

Commercial _____

Other: _____

Location of Extension Request:

Street 14 Seaview Ave.

Plat: 7 Lot: 135

Please give detail description of proposed plan and anticipated annual water consumption:

We request that the town water line be extended to
service our home, which is a 3-bedroom single family home.

The water consumption is 73,000 gallons per annum or

Please attach "sketch" of proposed installations.

200 gallons per day.

(Applicants signature is required on Page 2)

We have an existing well which runs
day twice this past fall. Our well generates
only 1 1/2 gallons per minute and the water
is of very poor quality. We are unable to treat our water
throughout the year because of the low yield on the well
John Kenne Well and Pump, Northeast Water Solutions,
and De Pato Engineering Associates are working on our
issue.

[X]--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7)
This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

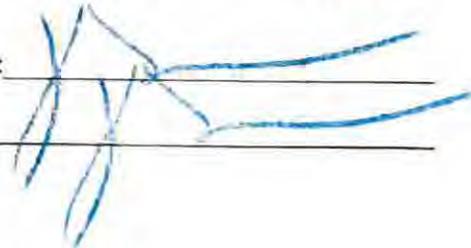
Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000. for Water Service extension fee and/or \$3000 for Sewer Service extension fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: January 2, 2024

Applicants Signature: _____

Owners Signature: _____

Agreement is valid for 1 year from date of approval.



Approval by the Board of Water and Sewer Commissioners:

Commission President

Date _____

ALL NOTE: Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

- The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information.

but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information _____

Race/National Origin: American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex:

Female

Male

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water _____ Sewer _____ Extension _____

Street or Right of Way _____ Urban District _____

Rural District _____

Location of Nearest Main: Water Main _____

Sewer Main _____

Number of Feet Proposed Extension: Water Main _____

Sewer Main _____

Number of lots served by proposed extension: Improved _____

Unimproved _____

Estimated total cost of project: Water Line _____

Sewer Line _____

Estimated total cost per foot: Water Line _____

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No _____ Equipment: Yes _____ No _____ Materials: Yes _____ No _____

Public Works Director

Comments: _____

Date _____ Signature/Title _____

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?

Please explain _____

Potential for future subdivision? Please explain _____

Date _____

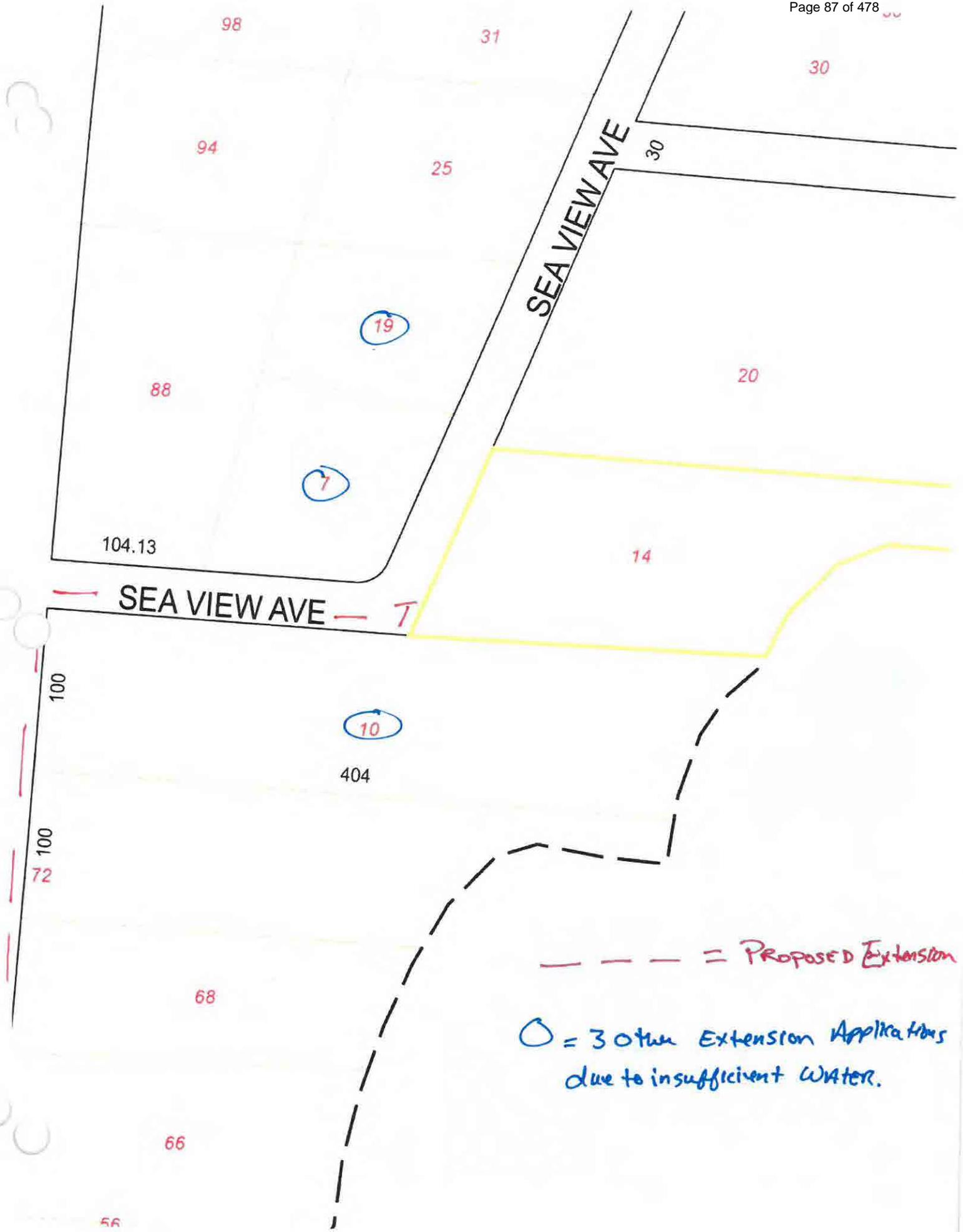
Signature/Title _____

COMPLETED BY FIRE CHIEF

Request will or will not reduce the level of fire protection of the community? Please explain _____

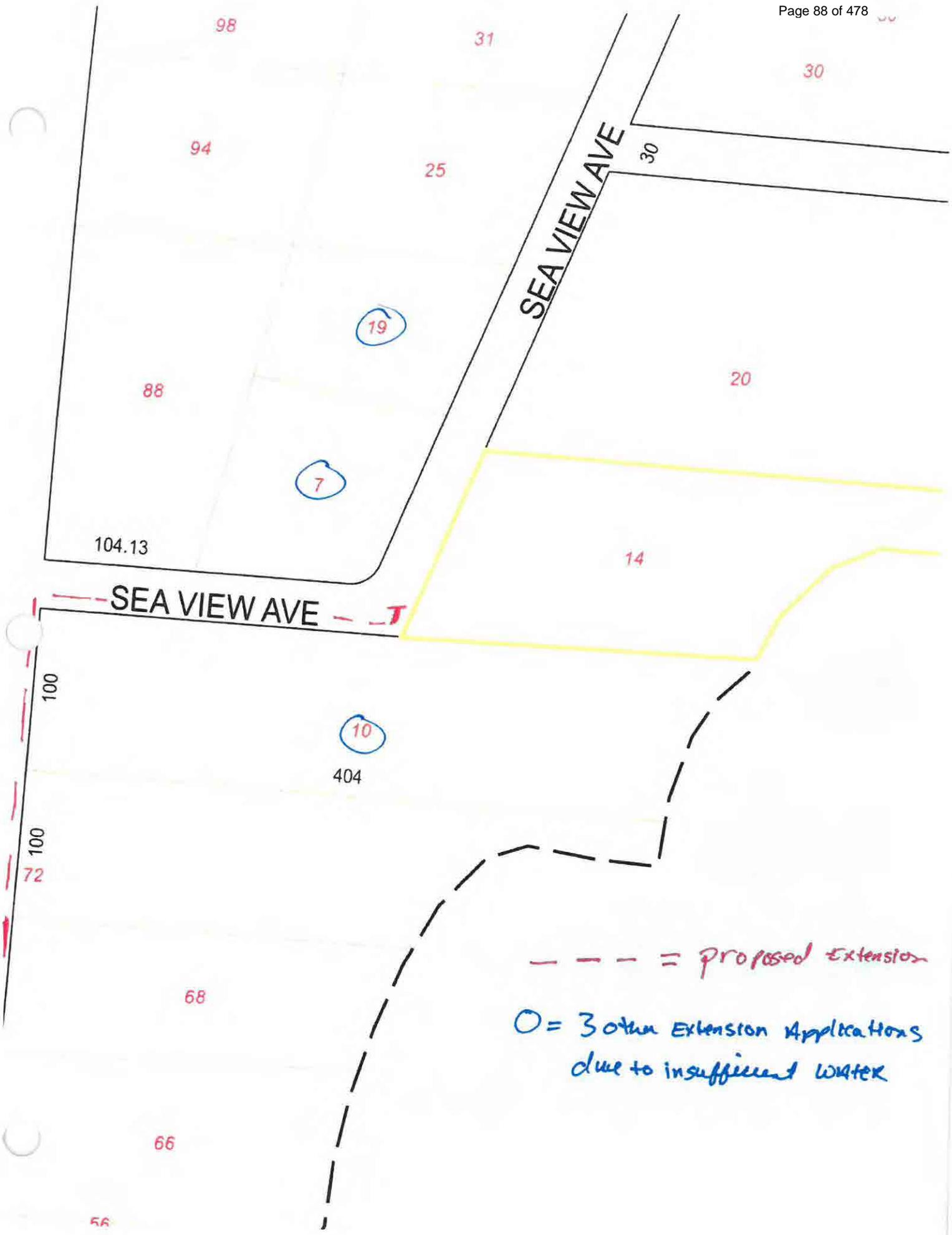
Fire Hydrants required? Yes _____ No _____

Date _____ Signature/Title _____



--- = Proposed Extension

○ = 30 year Extension Applications due to insufficient water.



--- = proposed extension

O = 3 other Extension Applications due to insufficient water

2

DUFFY & SWEENEY, LTD

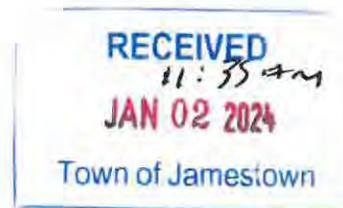
ATTORNEYS AT LAW

Joelle C. Rocha, Esq.
jrocha@duffysweeney.com

January 2, 2024

Via Hand Delivery

Board of Water and Sewer Commissioners
Town of Jamestown
c/o Town Clerk
93 Narragansett Avenue
P.O. Box 377
Jamestown, RI 02835



Re: Request for Water Extension

Dear Honorable Board Members:

The undersigned represents Glenn and Marjorie Andreoni, the owners of 10 Seaview Avenue, Jamestown, Rhode Island, otherwise known as Assessor's Plat 7, Lot 134 ("Andreoni Property"). Please accept this correspondence, attached application and exhibits as an Application for a Water Extension to the Property on behalf of my clients. We request to be heard on the next agenda of the Board of Water and Sewer Commissioners ("Board").

This Application is being submitted under the standards established for all public water suppliers, **effective June 15, 2022**, as set forth in R.I. Gen. Laws § 46-15-2. Such legislation was passed in an effort to standardize review by the State's approximately 400 public water suppliers, while providing them with the flexibility to apply *lower* (not *higher*) standards to such applications. R.I. Gen. Laws § 46-15-2 is a statute of state-wide application. As Jamestown is a public water supplier under the statute, it is bound to review my client's Application for extension under these new standards as set forth in R.I. Gen. Laws §46-15-2.

The Application meets the new standards and seeks to extend the approved 8" water main at 68 East Shore Road to the Andreoni Property, which is just one house away from 68 East Shore Road:

Board of Water and Sewer Commissioners
 January 2, 2024
 Page 2



The estimated usage of 82.6 gpd for the single-family household of two.¹ Importantly, we are not requesting connection or extension of any other Property in the Town (though there is only one additional house that would be able to apply for a connection if this extension is granted), and this Application is solely for this Property and no other and should be reviewed accordingly. The proposed water line extension would go approximately 200 feet (50 feet of frontage—half the frontage of 10 Seaview, 100 feet of frontage of 72 East Shore Road, and 50 feet of frontage of East Shore Road (see attached sketch from the Town's GIS system) from the centerline of the property at 68 East Shore Road to the centerline of the Property, as there is no side street to feasibly loop the line, and the Town has expressed disinterest in allowing the entirety of the Seaview Avenue neighborhood to be able to connect to water services. Moreover, under R.I. Gen. Laws § 46-15-2, to extend the line to all of Seaview Avenue, those property owners must provide a showing as to the standards set forth in R.I. Gen. Laws § 46-15-2, as the Town has not yet passed regulations lessening these extension standards. As such, we are not petitioning on behalf of any other Property owner to the north of the Andreoni Property.

We address these standards in detail here, and they will also be addressed through witness testimony at the hearing. Attached to this cover letter are the following documents in support of the Andreoni Application under the applicable standards:

1. Executed Application form with:
 - A. Planning Department's Comprehensive Plan analysis completed as of May 12, 2021² for this Property's extension request;

¹ This number uses gpd estimate provided by Pare Corporation in the Town's current Water Supply System Management Plan 5-Year Update, Original Submission May 2017, Revised March 2018 prepared by Pare Corporation ("2018 WSSMP") updated in 2018 (see page ES-4 of the same) which provides for 41.3 gpd per capita.

² The Comprehensive Plan is the same as was in place as of May 12, 2021, so the same analysis is applicable.

Board of Water and Sewer Commissioners
 January 2, 2024
 Page 3

- B. Fire Chief's opinion that the Application will not reduce the level of fire protection in the community³;
- C. Sketch of proposed extension;
- D. Blank form to be filled out by DPW/Engineering Department;
- E. Letter from Northeast Water Solutions, Inc., R. Ferrari, PE;
- F. ESS Laboratory water analysis; and
- G. \$49 recording fee.

Standards

1. The Application is not prohibited by any specific language of the latest WSSMP of the public water supply system;

The Town's latest WSSMP was revised and issued by Pare Corporation in 2018. The 2018 WSSMP does not contain any language prohibiting the extension/connection to the Property, but it does recognize that water services parts of the rural water district and extensions have been allowed to the same. As this Board is aware, 5 extensions have been granted by the Board (all of which have applied) in the rural water district since 2009, who have been similarly situated.

2. The Extension will comply with the design and construction standards and specifications established by the Town for the sizing and location for the infrastructure;

As will be attested to at the hearing (and as required on the Application form itself), the extension proposed will comply with the design and construction standards and specifications set forth in the Board's Regulations for design and construction. Construction plans meeting the design and construction standards set forth in those Regulations will be provided for Town building/engineering and DPW review after approval of this Application in the normal course.

3. The proposed extension will not reduce the necessary level of fire protection for the community;

The proposed extension servicing the Andreoni Property will not reduce the necessary level of fire protection for the Town. See item 1(B) attached hereto, which is the Fire Chief's opinion as to this standard.

³ There has likewise been no change in this opinion, as the gpd applied for in 2021 for the Andreoni Property (under a now-superseded set of standards) has been reduced utilizing numbers established by the Town, and there have been no additional extensions or connections since that time except for the pending extension and connection for the single-family home at the Andreoni Property.

Board of Water and Sewer Commissioners
 January 2, 2024
 Page 4

4. The proposed water main and service connection materials, construction and inspection(s) required will be at the sole cost of the Applicant;

As agreed to in the Application itself, the Applicants agree to pay the cost for the extension as well as any inspections required, in full compliance with this standard.

5. Jamestown shall be granted an easement in a form acceptable to it which shall permit the maintenance, repair or replacement of water lines and all other related activities;

Upon approval, counsel for the Applicants will work with the Town Solicitor on an acceptable form of easement agreement in compliance with this standard.

6. The existing well for the property does not meet the well industry standard as described in the department of environmental management regulations for "yield per depth of well chart" which is required by the department of health for a dwelling unit;

As shown on the documents attached as Exhibits 1(E), the well yield is far below the department of environmental management standard for well "yield per depth of well" standard. Further testimony from Northeast Water Solutions will also be provided at the hearing.

7. Because of the unique characteristics of the Property, the drilling of a new well is not feasible.

This conclusion is supported by the reports attached hereto as well as expert testimony which will be provided at the hearing. As noted in the report, the expert professional engineer will testify that the current well has very few fractures, none of which produce significant water. Additionally, the well is under seawater influence and therefore, the water quality is so poor that hydrofracking or re-drilling the well further, to attempt to enhance yield, would only exacerbate that issue. The expert PE has opined that the drilling of a new well could only occur in one location at the rear of the house near Narragansett Bay which would result in nonconformance with RIDEM regulations with respect to the location of the septic system for the house and would increase the potential for contamination of the new well as well as contamination of the neighboring wells. As the report indicates, even after months of non-use, during a wet season without drought conditions, the well does not produce adequate water to support the home. The levels being produced will be significantly reduced during low precipitation periods, such as the summer. The report details the infeasibility of drilling a new well at the Andreoni Property, as well as the inability to remedy any of the quality or quantity water issues, even if a new well was possible.

The attached lab report based on recent testing demonstrates the well is under seawater influence. This information and our expert testimony will detail how the minimal water from the

Board of Water and Sewer Commissioners
January 2, 2024
Page 5

well is very brackish, exceeds the drinking water limits for TDS, chlorides, iron, manganese and turbidity, at minimum and has very high hardness, sodium and sulfate. Moreover, at these levels the water is also very corrosive and will destroy appliances, water heaters, metallic pipe and fittings, etc. This water is not safe to drink, and treatment is mandatory. However, the well is producing insufficient water for such a treatment system to be utilized. This well cannot support a single-family residence due to inadequate capacity and also an extremely poor water quality that does not meet drinking water standards.

To be clear, the instant Application is *no longer subject* to the standards for approval set forth in your Regulations and this Board can no longer make decisions outside of the four corners of the standards established by the General Assembly. Moreover, this is simply one proposed connection. This one Application not only meets the new standards but this Property is in *dire* need of the extension from a health and safety perspective and to salvage the use of the Andreoni Property, which is being taxed by the Town in excess of \$1,400,000. As you are fully aware, the only allowed use at the Andreoni Property is for single family residential purposes. The Property is taxed at a significant assessment yet cannot be utilized by its owners for living purposes nor can it be rented or sold without water. The connection to water service for one single family house is consistent with the conclusion by *your own consultant* in 2018 that residential water use is expected to remain relatively consistent. See WSSMP at page ES-4.

In addition to this Application being submitted under a new set of standards, we have provided significant additional expert information (as well as testimony to be provided at the hearing) which was not before the Board in 2021.

We look forward to being heard, and presenting this Application and our expert testimony evidencing that we meet the standards set forth herein. Thank you in advance for your prompt attention to this matter and Happy New Year to you all.

Very truly yours,


Joelle C. Rocha

JCR/jhd
Attachments

*Board of
Water and Sewer Commissioners*
TOWN OF JAMESTOWN, RHODE ISLAND 02835

APPLICATION FOR WATER AND SEWER EXTENSION

COMPLETED BY APPLICANT

DATE: _____

Applicant:

Name: Glenn and Marjorie Andreoni

Phone: _____

Address: 10 Seaview Avenue

Email: _____

Jamestown, RI 02865

Zoning District: Residential

Type of Service Extension Being Requested:

Water X Sewer _____

Use: Residential
(single family) X

(multi family) _____

Residential multi family on existing line _____

Commercial _____

Other _____

Location of Extension Request:

Street: 10 Seaview Avenue

Plat: 07 Lot: 134

Please give detail description of proposed plan and anticipated annual water consumption:
We propose to extend the water line from the centerline of 68 East Shore Road to
10 Seaview Avenue as well testing and expert information indicates we do not have sufficient
or adequate water quantity or quality to support our single family home.

Please attach "sketch" of proposed installations.

(Applicants signature is required on Page 2)

[X]--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7)
This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000. for Water Service extension fee and/or \$3000 for Sewer Service extension fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 12/28/23

Applicants Signature: [Handwritten Signature]

Owners Signature: Marybeth Anichini

Agreement is valid for 1 year from date of approval.

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date _____

ALL NOTE: Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

- The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information

Race/National Origin: American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin _____

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex:

Female

Male

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water X Sewer _____ Extension _____

Street or Right of Way East Shore Urban District _____

Rural District X

Location of Nearest Main:

Water Main 38 East Shore

Sewer Main _____

Number of Feet Proposed Extension: Water Main Approx. 800 feet

Sewer Main _____

Number of lots served by proposed extension: Improved X

Unimproved _____

Estimated total cost of project:

Water Line Obtaining prices

Sewer Line _____

Estimated total cost per foot:

Water Line Obtaining prices

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No X Equipment: Yes _____ No X Materials: Yes _____ No X

Public Works Director

Comments: _____

Date _____

Signature/Title _____

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?

Please explain

Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows:
The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

Public Services and Facilities Element

Goal #1 : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

Goal #2: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

Policy #4: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain: This parcel, (Plat 7, Lot 134) owned by Glenn and Marjorie Andreoni is an existing lot of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) containing .92 acres (approximately 40,000+ square feet). This lot is existing and conforming by size. Based upon the size and the Dimensional Regulations listed in Table 3-2 of the Zoning Ordinance, Lot 134 is not subdividable.

Date February 13, 2024 Signature/Title Lisa W. Bryer, AICP, Town Planner

Water-Sewer Applications/Andreoni2024, Plat 7 Lot 134

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?

Please explain

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Date May 12, 2021 Signature/Title Lisa W. Bryer, AICP, Town Planner

Water-Sewer Applications Andreoni, Plat 7 Lot 134

Andreoni Application

COMPLETED BY FIRE CHIEF

Request will will not reduce the level of fire protection of the community? Please explain

Fire Hydrants required? Yes No

Date 5.5.2021 Signature/Title [Signature] CHIEF

Sketch of proposed approx. 200' extension shown in red (centerline of 68 East Shore Road to centerline of 10 Seaview Avenue)



COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water Sewer _____ Extension _____

Street or Right of Way EAST SHORE ROAD Urban District _____

Rural District

Location of Nearest Main:

Water Main APPRDX. 900 L.F. SOUTH OF SEAVIEWAVE.

Sewer Main _____

Number of Feet Proposed Extension: Water Main TBD

Sewer Main _____

Number of lots served by proposed extension: Improved TBD

Unimproved _____

Estimated total cost of project:

Water Line _____

Sewer Line _____

Estimated total cost per foot:

Water Line \$400 - \$500

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No Equipment: Yes _____ No Materials: Yes _____ No

Public Works Director

Comments: SEE MEMO TO WIS COMMISSION

DATED 2-15-24

Date 2-15-24

Signature/Title [Signature] PWD

Northeast Water Solutions, Inc.

Memo

To: Glenn Andreoni, Esq.
From: Danielle Agajanian, Robert F. Ferrari, PE
CC: Glenn Allbee, Sean Murphy
Date: December 26, 2023
Re: Well Inspection & Pumping Test Program - 10 Seaview Avenue, Jamestown RI

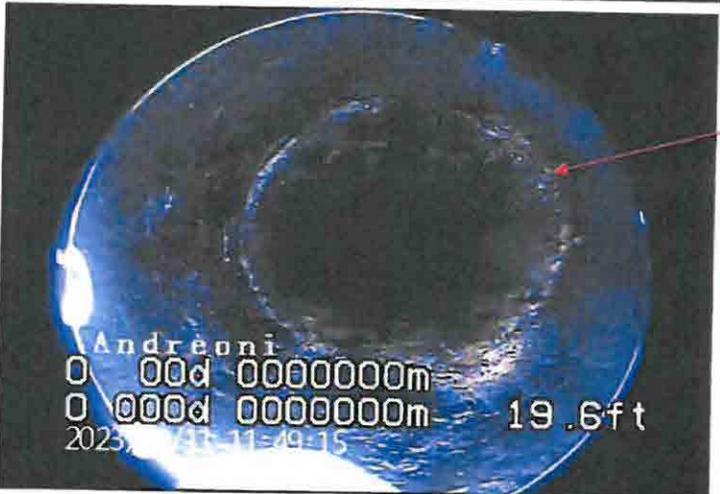
NWSI conducted a video inspection of the residential well at 10 Seaview Ave. Jamestown, RI 02835 (Map 7, Lot 10) on December 11, 2023. The video inspection was completed to identify the functional viability of the well, which has a demonstrated history of running dry.

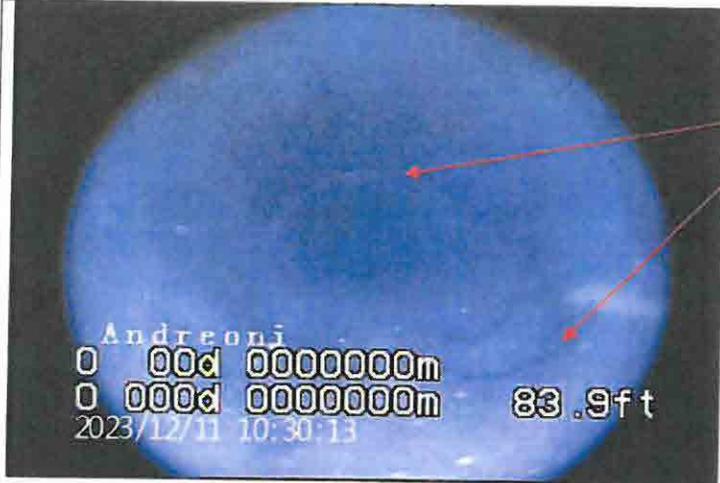
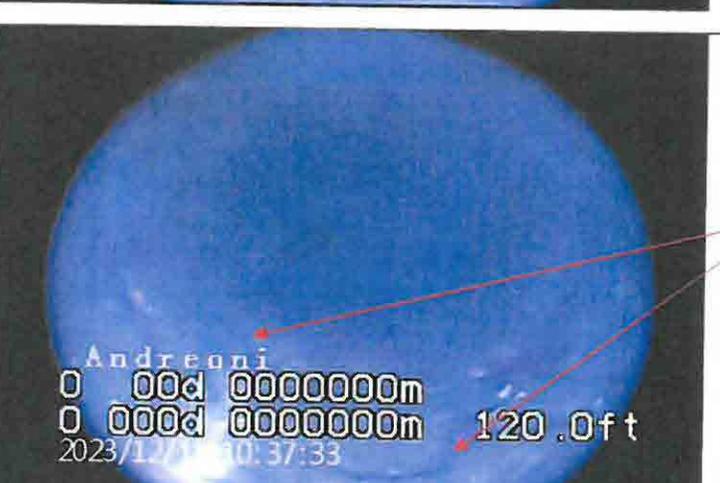
10 Seaview Ave, Jamestown, RI Well Data	
Well Casing Diameter & Materials	6" Ø Carbon Steel
Well Depth	194.8"
Static Water Level (at time of inspection)	6.3 ft
Pump Level	≈180 ft
Pump Manufacturer	Aermotor
Pump Model	TE8-50-230-2W
Pump Date of Manufacture	unknown
Number of Stages	9
Nominal Pump Capacity	8 GPM
Pump Motor HP	0.5 HP

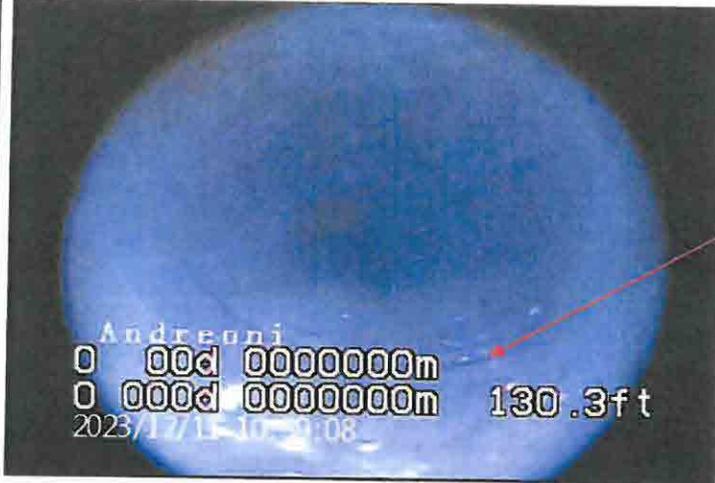
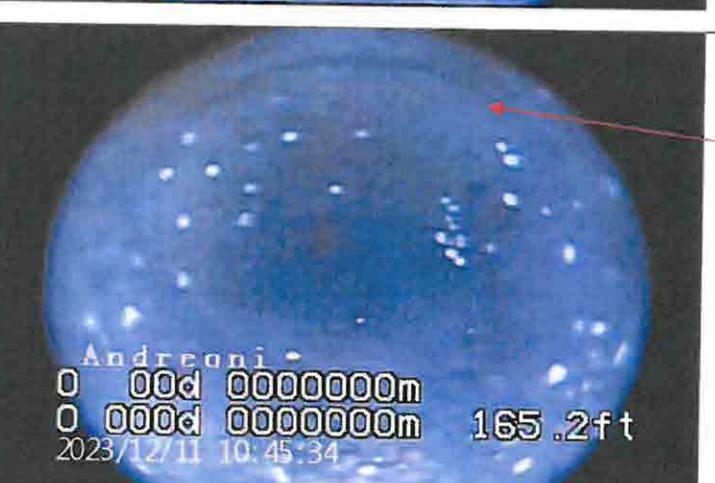
Well Survey Methodology:

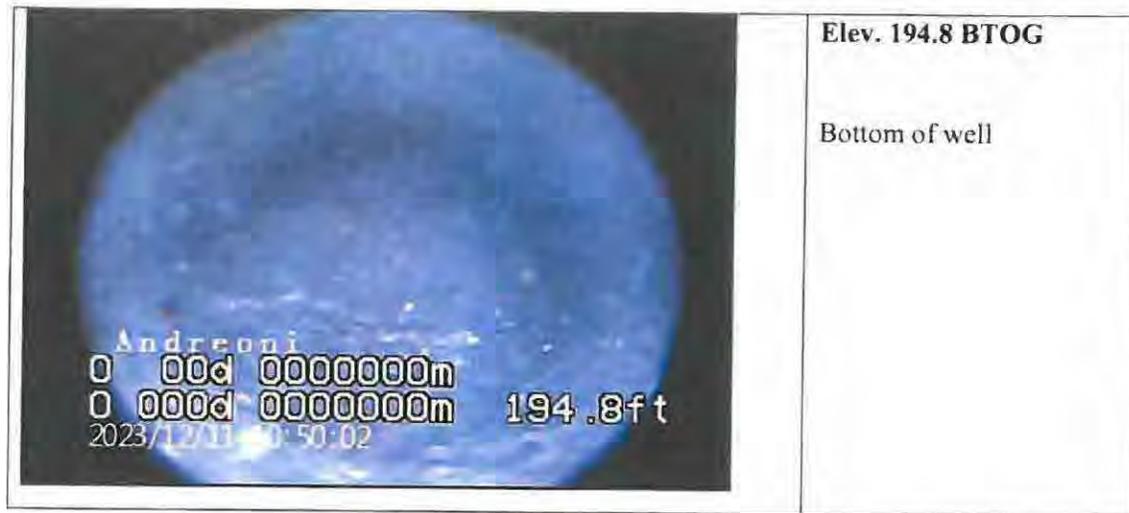
The camera used for the video inspection was a Well-Vu Model WVM1000PRO™ Pro Series equipped with a 15" digital video command console and 1000' cable, provided with a fish-eye lens for an enhanced (360°) view of the borehole walls while the camera descends. The well is located inside a manhole cover, with the well casing being slightly below grade. The reference point (0.0 ft.) for the survey was set at the "Top of Grade" (TOG). therefore, all vertical measurements are the distance in feet, "Below Top of Grade" (BTOG).

The winch assembly was set up over the borehole and the camera lowered into the casing to initiate the inspection. The static water level in the well at the time of the inspection was approximately 6 feet BTOG. The inspection proceeded smoothly to the bottom of the visible borehole at a depth of 194.8 ft. The video inspection log is summarized below.

	<p>Elev. 6.3 ft. BTOG</p> <p>Static water level observed</p>
	<p>Elev. 19.6</p> <p>Bottom of steel well casing, at interface with bedrock.</p>
	<p>Elev. 65.4</p> <p>Fracture in bedrock. Small amount of water flowing from fracture.</p>

 <p>Andreoni 0 00d 0000000m 0 000d 0000000m 83.9ft 2023/12/11 10:30:13</p>	<p>Elev. 83.69 BTOG</p> <p>Horizontal fracture in bedrock.</p>
 <p>Andreoni 0 00d 0000000m 0 000d 0000000m 92.8ft 2023/12/11 10:31:54</p>	<p>Elev. 92.8 BTOG</p> <p>Horizontal fracture in bedrock.</p>
 <p>Andreoni 0 00d 0000000m 0 000d 0000000m 120.0ft 2023/12/11 10:37:33</p>	<p>Elev. 120.0 BTOG</p> <p>Irregular fracture in bedrock</p>

	<p>Elev. 130.3 BTOG</p> <p>Thin fractures in bedrock</p>
	<p>Elev 137.00 BTOG</p> <p>Scraping on well walls from pump removal.</p>
	<p>Elev 165.2 BTOG</p> <p>Fracture in bedrock</p>



Well Video Inspection Summary:

The inspection of the well found the structural integrity of the well intact, with a very limited number of fractures and no significant water-bearing fractures. A submersible pump was lowered into the well above the camera to improve visibility, however the well experienced rapid drawdown and the pumping had to be ceased.

The Owner reported the residence had been unoccupied for at least 2 months prior to the well inspection and the well had not been pumped. Therefore, the static water level (6.3 ft. BTOG) is at maximum, following groundwater recharge during the Fall season.

Well Pumping Test:

A well pumping test program was performed between December 12 – 20, 2023. Following completion of the well inspection a level transducer was installed into the well on December 12th to monitor the groundwater elevation in the well and the impact of precipitation and well pumping. Illustrated on Figure 1, from December 12th to 17th the residence was unoccupied however, the well level demonstrated repeated drawdown cycling indicating hydraulic connectivity to neighboring residential demands and/or tidal fluctuation impacting the groundwater level. There was no apparent impact from precipitation.

On the evening of December 17th the well was pumped for approximately 25 minutes, demonstrating a drawdown from El. 2.55 ft below top of casing (BTOC) to El 133.53 ft. BTOC. Upon shut down of the well pump the well required 12:05 hours to attain 90% recovery, at 7:14 AM on December 18th. At that time another pumping cycle initiated, pumping for 30 minutes with a drawdown to El. 157.149 ft. when the pump was shut off. The well demonstrated recovery to El. 118.887 ft. at 9:14 AM, equivalent to only 17.7 % recovery in 90 minutes.

NWSI initiated a pumping test at 9:14 AM on December 18, 2023. Due to concerns regarding very low well recharge previously demonstrated by the rapid pumping drawdown and very poor

recovery, a nominal pumping rate of ≈ 1.0 gpm was used. The well was pumped for 3 hours, ending at 12:14 PM, when the well pump ran dry. After shut down of the test, the well recovered 95% in 4 hours and 100% in 4:10 Hrs. (recovery to the water elevation at initiation of the pumping test, NOT full well recovery). The findings of the pumping test program, including the monitored pre-test pumping by the residence, include the following:

- The residential well experiences rapid drawdown followed by excessively long recovery time. An example of this is that the 25-minute pumping event on the evening of December 17th required more than 12 hours (29X) to achieve 90% recovery. This “negative recovery” is not sustainable when pumping on a daily basis, particularly during extended periods of limited precipitation.
- The pumping test on December 18th was conducted at a very low pumping rate (≈ 1 gpm - less than desirable and expected for a single-family residence), demonstrating a rapid drawdown of >46 ft. in 3 hours. Well recovery required more than 4 hours, again demonstrating “negative recovery” indicting an inability for the well to sustain service during periods of regular, daily pumping to support the residence.
- The pumping test program utilized a very low pumping flowrate, intended to minimize withdrawal stress. During the pumping test the well demonstrated an extremely low, gross well specific capacity of ≈ 0.022 gpm/ft. and did not attain drawdown stabilization. The calculated net recharge into the well, during the pumping test is ≈ 0.6 gpm, resulting in an even lower, net specific capacity of 0.013 gpm/ft.
- The well inspection determined fractures at depths of approximately 65 ft., 84 ft., 93 ft., 120 ft., and 130 ft. BTOC. However, the only demonstrable water-bearing fracture was identified at 65 ft. BTOC. This single, shallow fracture is dewatered under very low pumping stress, which serves to reduce the net recharge into the well, due to the change from laminar flow to turbulent flow at the fracture outlet.

Alternatives for On-Site Water Supply Development

NWSI has evaluated alternatives to develop a new on-site water supply, including the following:

- Hydro-Frack the Existing Well: This methodology has been successful to increase the yield of bedrock wells. However, the inspection of the well at 10 Seaview Avenue identified very limited fracturing, which in-turn limits the potential to develop additional water supply yield by hydro-fracking. Another consideration is that monitoring of the well identified tidal-influenced water level changes. Therefore, hydro-fracking the well to increase recharge would likely result in greater intrusion of brackish water, requiring the implementation of a reverse osmosis desalinization system.
- Drill a New Well: The existing well is located on the western portion of the residential parcel. The frontage area of this parcel is disqualified because it is in close proximity to roads (East Shore & Seaview) a neighboring lot (OWTS), and is in a flood zone, all representing contaminant threats. The open, rear area of the parcel extending from the

residential structure to the shoreline has access for well drilling. However, this location is disqualified due to proximity to the on-site wastewater disposal system (OWTS), also located in the rear yard, and is also in a flood zone. Furthermore, this alternative location increases the potential for brackish water intrusion into the well, again necessitating the need for a reverse osmosis desalinization system. Siting a new water supply well on this 39,900 sq. ft. lot would result in non-conformance with the required protective setback from the OWTS, and increase the potential for contamination of the water supply well.

Summary Conclusions:

The existing residential well has an effective recharge/yield of ≤ 0.6 gpm which is inadequate to support a single-family residence. Furthermore, the well demonstrates very few fractures, which is not unexpected for the bedrock in this area of Jamestown, and as a result, there is no expectation that hydro-fracturing would measurably increase the well yield, and could potentially degrade water quality due to increased sea water intrusion.

There is no realistic alternative for drilling a new water supply well on this parcel, due to proximity to unacceptable contaminant threats. Additionally, there is no realistic expectation that a modest relocation the well position on this site, would result in intersecting more favorable bedrock/geologic conditions to provide improved well capacity or water quality.

It is strongly recommended that this residence pursue a connection to the municipal water distribution system, if possible.

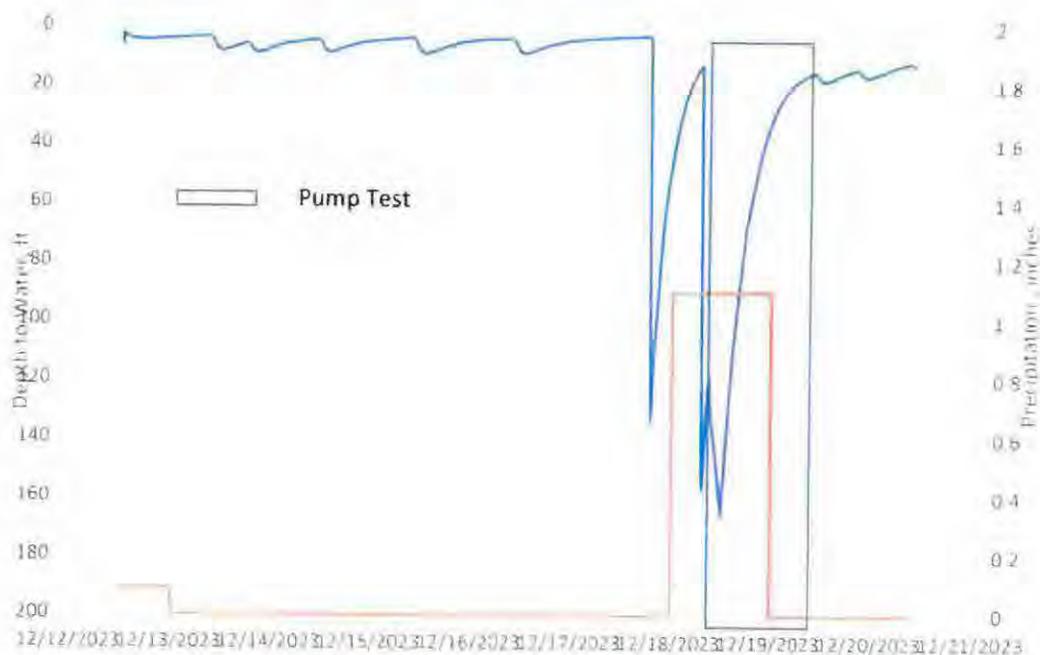


Figure 1 – Graphic Output of Well Pumping Test Program, 10 Seaview Ave., Jamestown, RI



ESS Laboratory
 Division of Thielsch Engineering, Inc.

BAL Laboratory
 The Microbiology Division
 of Thielsch Engineering, Inc.



CERTIFICATE OF ANALYSIS

Danielle Agajanian
 Northeast Water Solutions
 567 South Country Trail Suite 116
 Exeter, RI 02822

RE: Andreoni Esquire (N/A)
ESS Laboratory Work Order Number: 23L0568

This signed Certificate of Analysis is our approved release of your analytical results. These results are only representative of sample aliquots received at the laboratory. ESS Laboratory expects its clients to follow all regulatory sampling guidelines. Beginning with this page, the entire report has been paginated. This report should not be copied except in full without the approval of the laboratory. Samples will be disposed of thirty days after the final report has been delivered. If you have any questions or concerns, please feel free to call our Customer Service Department.

Laurel Stoddard
 Laboratory Director

REVIEWED

By ESS Laboratory at 6:04 pm, Dec 28, 2023

Analytical Summary

The project as described above has been analyzed in accordance with the ESS Quality Assurance Plan. This plan utilizes the following methodologies: US EPA SW-846, US EPA Methods for Chemical Analysis of Water and Wastes per 40 CFR Part 136, APHA Standard Methods for the Examination of Water and Wastewater, American Society for Testing and Materials (ASTM), and other recognized methodologies. The analyses with these noted observations are in conformance to the Quality Assurance Plan. In chromatographic analysis, manual integration is frequently used instead of automated integration because it produces more accurate results.

The test results present in this report are in compliance with TNI and relative state standards, and/or client Quality Assurance Project Plans (QAPP). The laboratory has reviewed the following: Sample Preservations, Hold Times, Initial Calibrations, Continuing Calibrations, Method Blanks, Blank Spikes, Blank Spike Duplicates, Duplicates, Matrix Spikes, Matrix Spike Duplicates, Surrogates and Internal Standards. Any results which were found to be outside of the recommended ranges stated in our SOPs will be noted in the Project Narrative.



ESS Laboratory
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of Thielsch Engineering, Inc.*



CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

SAMPLE RECEIPT

The following samples were received on December 18, 2023 for the analyses specified on the enclosed Chain of Custody Record.

Lab Number	Sample Name	Matrix	Analysis
23L0568-01	Well Sample - Post 5 hour pump test	Drinking Water	120.1, 150.1, 180.1, 200.7, 200.8, 200.9, 2320B, 245.1, 2540C, 300.0, 350.1, 351.2, 353.2, CALC, HACII



CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

PROJECT NARRATIVE

Classical Chemistry

23L0568-01

The maximum holding time listed in 40 CFR Part 136 Table II for pH, Dissolved Oxygen, Sulfite and Residual Chlorine is fifteen minutes.

No other observations noted.

End of Project Narrative.

DATA USABILITY LINKS

*To ensure you are viewing the most current version of the documents below, please clear your internet cookies for ***, ESSLaboratory.com. Consult your IT Support personnel for information on how to clear your internet cookies.*

[Definitions of Quality Control Parameters](#)

[Semivolatile Organics Internal Standard Information](#)

[Semivolatile Organics Surrogate Information](#)

[Volatile Organics Internal Standard Information](#)

[Volatile Organics Surrogate Information](#)

[EPH and VPH Alkane Lists](#)



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
 Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

CURRENT SW-846 METHODOLOGY VERSIONS

Analytical Methods

1010A - Flashpoint
 6010C - ICP
 6020A - ICP MS
 7010 - Graphite Furnace
 7196A - Hexavalent Chromium
 7470A - Aqueous Mercury
 7471B - Solid Mercury
 8011 - EDB/DBCP/TCP
 8015C - GRO/DRO
 8081B - Pesticides
 8082A - PCB
 8100M - TPH
 8151A - Herbicides
 8260B - VOA
 8270D - SVOA
 8270D SIM - SVOA Low Level
 9014 - Cyanide
 9038 - Sulfate
 9040C - Aqueous pH
 9045D - Solid pH (Corrosivity)
 9050A - Specific Conductance
 9056A - Anions (IC)
 9060A - TOC
 9095B - Paint Filter
 MADEP 04-1.1 - EPH
 MADEP 18-2.1 - VPH

Prep Methods

3005A - Aqueous ICP Digestion
 3020A - Aqueous Graphite Furnace / ICP MS Digestion
 3050B - Solid ICP / Graphite Furnace / ICP MS Digestion
 3060A - Solid Hexavalent Chromium Digestion
 3510C - Separatory Funnel Extraction
 3520C - Liquid / Liquid Extraction
 3540C - Manual Soxhlet Extraction
 3541 - Automated Soxhlet Extraction
 3546 - Microwave Extraction
 3580A - Waste Dilution
 5030B - Aqueous Purge and Trap
 5030C - Aqueous Purge and Trap
 5035A - Solid Purge and Trap

SW846 Reactivity Methods 7.3.3.2 (Reactive Cyanide) and 7.3.4.1 (Reactive Sulfide) have been withdrawn by EPA. These methods are reported per client request and are not NELAP accredited.



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire
Client Sample ID: Well Sample - Post 5 hour pump test
Date Sampled: 12/18/23 12:10
Percent Solids: N/A

ESS Laboratory Work Order: 23L0568
ESS Laboratory Sample ID: 23L0568-01
Sample Matrix: Drinking Water
Units: mg/L

Extraction Method: 3005A/200.7

Total Metals

<u>Analyte</u>	<u>Results (MRL)</u>	<u>MDL</u>	<u>Method</u>	<u>Limit</u>	<u>DF</u>	<u>Analyst</u>	<u>Analyzed</u>	<u>I/V</u>	<u>F/V</u>	<u>Batch</u>
Antimony	ND (0.0010)	0.0005	200.8		5	BJV	12/19/23 13:50	50	25	DL31910
Arsenic	J 0.0020 (0.0025)	0.0002	200.9		1	CEV	12/20/23 14:02	50	25	DL31910
Barium	0.093 (0.010)	0.001	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Beryllium	ND (0.0005)	0.0001	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Cadmium	ND (0.0010)	0.0002	200.8		5	BJV	12/19/23 13:50	50	25	DL31910
Calcium	239 (2.50)	0.500	200.7		10	CEV/KJB	12/20/23 12:56	50	25	DL31910
Chromium	ND (0.010)	0.002	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Copper	J 0.009 (0.010)	0.003	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Iron	0.389 (0.0500)	0.0142	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Lead	ND (0.0025)	0.0005	200.8		5	BJV	12/19/23 13:50	50	25	DL31910
Magnesium	66.8 (0.100)	0.0244	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Manganese	1.09 (0.0100)	0.0020	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Mercury	ND (0.00020)	0.00012	245.1		1	AFV	12/19/23 15:48	20	40	DL31911
Nickel	J 0.003 (0.010)	0.002	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Potassium	7.16 (0.500)	0.0275	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Selenium	ND (0.0125)	0.0055	200.8		5	BJV	12/19/23 13:50	50	25	DL31910
Silver	J 0.0007 (0.005)	0.0005	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Sodium	513 (5.00)	0.675	200.7		10	CEV/KJB	12/20/23 12:56	50	25	DL31910
Thallium	J 0.0004 (0.0005)	0.0002	200.8		5	BJV	12/19/23 13:50	50	25	DL31910
Zinc	0.0306 (0.0250)	0.0044	200.7		1	CEV/KJB	12/19/23 20:14	50	25	DL31910
Hardness	872 (0.662)		CALC		1	CEV/KJB	12/19/23 20:14	50	25	DL31910



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire
Client Sample ID: Well Sample - Post 5 hour pump test
Date Sampled: 12/18/23 12:10
Percent Solids: N/A

ESS Laboratory Work Order: 23L0568
ESS Laboratory Sample ID: 23L0568-01
Sample Matrix: Drinking Water

Classical Chemistry

<u>Analyte</u>	<u>Results (MRL)</u>	<u>MDL</u>	<u>Method</u>	<u>Limit</u>	<u>DF</u>	<u>Analyst</u>	<u>Analyzed</u>	<u>Units</u>	<u>Batch</u>
Alkalinity as CaCO ₃	105 (10)		2320B		1	EAM	12/20/23 15:20	mg/L	DL32032
Ammonia as N	0.17 (0.10)		350.1		1	EEM	12/22/23 14:16	mg/L	DL32136
Chloride	1170 (50.0)		300.0		100	EEM	12/18/23 21:59	mg/L	DL31823
Color	ND (5)		HACH		1	CCP	12/18/23 17:45	Color Units	DL31842
Conductivity	3940 (5)		120.1		1	EAM	12/18/23 16:37	umhos/cm	DL31837
Fluoride	ND (0.100)		300.0		1	EEM	12/18/23 21:26	mg/L	DL31823
Nitrate as N	ND (0.020)		353.2		1	JLK	12/19/23 19:42	mg/L	DL31936
Nitrite as N	ND (0.010)		353.2		1	JLK	12/19/23 19:42	mg/L	DL31936
pH	7.61 (N/A)		150.1		1	JLK	12/18/23 19:25	S.U.	DL31848
pH Sample Temperature	Aqueous pH measured in water at 20.3 °C. (N/A)								
Silica	12.0 (0.80)		HACH		40	EAM	12/20/23 16:22	mg/L	DL32033
Sulfate	157 (5.0)		300.0		10	EEM	12/18/23 21:42	mg/L	DL31823
Total Dissolved Solids	2220 (10)		2540C		1	CCP	12/19/23 16:44	mg/L	DL31930
Total Kjeldahl Nitrogen as N	ND (0.20)		351.2		1	JLK	12/20/23 16:44	mg/L	DL31937
Turbidity	4.5 (1.0)		180.1		1	CCP	12/18/23 17:39	NTU	DL31843



ESS Laboratory
Division of Thielsch Engineering, Inc.

BAL Laboratory

The Microbiology Division
of Thielsch Engineering, Inc.



CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

Quality Control Data

Analyte	Result	MRL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Qualifier
Total Metals										
Batch DL31910 - 3005A/200.7										
Blank										
Barium	ND	0.010	mg/L							
Beryllium	ND	0.0005	mg/L							
Ca 315.887	ND	0.250	mg/L							
Calcium	ND	0.250	mg/L							
Chromium	ND	0.010	mg/L							
Copper	ND	0.010	mg/L							
Iron	0.0151	0.0500	mg/L							J
Magnesium	ND	0.100	mg/L							
Manganese	ND	0.0100	mg/L							
Mg 279.077	ND	0.100	mg/L							
Nickel	ND	0.010	mg/L							
Potassium	0.0572	0.500	mg/L							
Silver	0.0007	0.005	mg/L							J
Sodium	ND	0.500	mg/L							J
Zinc	ND	0.0250	mg/L							
Blank										
Antimony	ND	0.0010	mg/L							
Cadmium	ND	0.0010	mg/L							
Iron	ND	0.0500	mg/L							
Lead	ND	0.0025	mg/L							
Manganese	ND	0.0100	mg/L							
Selenium	ND	0.0125	mg/L							
Thallium	ND	0.0005	mg/L							
Blank										
Arsenic	ND	0.0025	mg/L							
LCS										
Barium	0.266	0.010	mg/L	0.2500		106	85-115			
Beryllium	0.0260	0.0005	mg/L	0.02500		104	85-115			
Ca 315.887	2.66	0.250	mg/L	2.500		106	85-115			
Calcium	2.66	0.250	mg/L	2.500		106	85-115			
Chromium	0.267	0.010	mg/L	0.2500		107	85-115			
Copper	0.271	0.010	mg/L	0.2500		109	85-115			
Iron	1.29	0.0500	mg/L	1.250		103	85-115			
Magnesium	2.55	0.100	mg/L	2.500		102	85-115			
Manganese	0.272	0.0100	mg/L	0.2500		109	85-115			
Mg 279.077	2.55	0.100	mg/L	2.500		102	85-115			
Nickel	0.269	0.010	mg/L	0.2500		108	85-115			
Potassium	12.3	0.500	mg/L	12.50		99	85-115			
Silver	0.136	0.005	mg/L	0.1250		109	85-115			
Sodium	13.2	0.500	mg/L	12.50		106	85-115			
Zinc	0.267	0.0250	mg/L	0.2500		107	85-115			



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

Quality Control Data

Analyte	Result	MRL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Qualifier
---------	--------	-----	-------	-------------	---------------	------	-------------	-----	-----------	-----------

Total Metals

Batch DL31910 - 3005A/200.7

Antimony	0.247	0.0100	mg/L	0.2500		99	85-115			
Cadmium	0.136	0.0100	mg/L	0.1250		109	85-115			
Lead	0.260	0.0250	mg/L	0.2500		104	85-115			
Selenium	0.594	0.125	mg/L	0.5000		119	85-115			
Thallium	0.250	0.0050	mg/L	0.2500		100	85-115			

LCS

Arsenic	0.271	0.0625	mg/L	0.2500		108	85-115			
---------	-------	--------	------	--------	--	-----	--------	--	--	--

LCS Dup

Antimony	0.239	0.0100	mg/L	0.2500		96	85-115	3	20	
Lead	0.254	0.0250	mg/L	0.2500		102	85-115	2	20	
Selenium	0.572	0.125	mg/L	0.5000		114	85-115	4	20	
Thallium	0.245	0.0050	mg/L	0.2500		98	85-115	2	20	

Batch DL31911 - 245.1/7470A

Blank

Mercury	ND	0.00020	mg/L							
---------	----	---------	------	--	--	--	--	--	--	--

LCS

Mercury	0.00567	0.00020	mg/L	0.006000		94	85-115			
---------	---------	---------	------	----------	--	----	--------	--	--	--

LCS Dup

Mercury	0.00565	0.00020	mg/L	0.006000		94	85-115	0.4	20	
---------	---------	---------	------	----------	--	----	--------	-----	----	--

Classical Chemistry

Batch DL31823 - General Preparation

Blank

Chloride	ND	0.5	mg/L							
Fluoride	ND	0.100	mg/L							
Sulfate	ND	0.5	mg/L							

LCS

Chloride	9.7		mg/L	10.00		97	90-110			
Fluoride	2.05		mg/L	2.000		102	90-110			
Sulfate	9.7		mg/L	10.00		97	90-110			

Batch DL31837 - General Preparation

Blank

Conductivity	ND	5	umhos/cm							
--------------	----	---	----------	--	--	--	--	--	--	--

LCS

Conductivity	1300		umhos/cm	1410		92	90-110			
--------------	------	--	----------	------	--	----	--------	--	--	--

Batch DL31842 - General Preparation

Blank

Color	ND	5	Color Units							
-------	----	---	-------------	--	--	--	--	--	--	--

Batch DL31843 - General Preparation

Blank



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

Quality Control Data

Analyte	Result	MRL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Qualifier
Classical Chemistry										
Batch DL31843 - General Preparation										
Turbidity	ND	1.0	NTU							
LCS										
Turbidity	4.0		NTU	4.000		99	90-110			
Batch DL31930 - General Preparation										
Blank										
Total Dissolved Solids	ND	10	mg/L							
LCS										
Total Dissolved Solids	300		mg/L	304.0		99	80-120			
Batch DL31936 - General Preparation										
Blank										
Nitrate/Nitrite as N	ND	0.200	mg/L							
Nitrite as N	ND	0.010	mg/L							
Nitrite as N	ND	0.010	mg/L							
LCS										
Nitrate/Nitrite as N	0.519		mg/L	0.5000		104	90-110			
Nitrite as N	0.258		mg/L	0.2497		104	90-110			
Nitrite as N	0.258		mg/L	0.2497		104	90-110			
Batch DL31937 - TKN Prep										
Blank										
Total Kjeldahl Nitrogen as N	ND	0.20	mg/L							
LCS										
Total Kjeldahl Nitrogen as N	16.5	2.00	mg/L	15.00		110	80-120			
Batch DL32032 - General Preparation										
Blank										
Alkalinity as CaCO ₃	ND	10	mg/L							
LCS										
Alkalinity as CaCO ₃	55		mg/L	58.90		94	85-115			
Batch DL32033 - General Preparation										
Blank										
Silica	ND	0.02	mg/L							
LCS										
Silica	0.48	0.02	mg/L	0.5000		96	85-115			
Batch DL32136 - NH4 Prep										
Blank										
Ammonia as N	ND	0.10	mg/L							
LCS										
Ammonia as N	0.98	0.10	mg/L	0.9994		98	80-120			



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions

Client Project ID: Androni Esquire

ESS Laboratory Work Order: 23L0568

Notes and Definitions

Z16	Aqueous pH measured in water at 20.3 °C.
U	Analyte included in the analysis, but not detected
J	Reported between MDL and MRL
HT	The maximum holding time listed in 40 CFR Part 136 Table II for pH, Dissolved Oxygen, Sulfite and Residual Chlorine is fifteen minutes.
D	Diluted.
ND	Analyte NOT DETECTED at or above the MRL (LOQ), LOD for DoD Reports, MDL for J-Flagged Analytes
dry	Sample results reported on a dry weight basis
RPD	Relative Percent Difference
MDL	Method Detection Limit
MRL	Method Reporting Limit
LOD	Limit of Detection
LOQ	Limit of Quantitation
DL	Detection Limit
I/V	Initial Volume
F/V	Final Volume
§	Subcontracted analysis; see attached report
1	Range result excludes concentrations of surrogates and/or internal standards eluting in that range.
2	Range result excludes concentrations of target analytes eluting in that range.
3	Range result excludes the concentration of the C9-C10 aromatic range.
Avg	Results reported as a mathematical average.
NR	No Recovery
[CALC]	Calculated Analyte
SUB	Subcontracted analysis; see attached report
RL	Reporting Limit
EDL	Estimated Detection Limit
MF	Membrane Filtration
MPN	Most Probable Number
TNTC	Too numerous to Count
CFU	Colony Forming Units



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CERTIFICATE OF ANALYSIS

Client Name: Northeast Water Solutions
 Client Project ID: Andreoni Esquire

ESS Laboratory Work Order: 23L0568

ESS LABORATORY CERTIFICATIONS AND ACCREDITATIONS

ENVIRONMENTAL

Rhode Island Potable and Non Potable Water: LAI00179

[*****.health.ri.gov/find/labs/analytical/ESS.pdf](http://health.ri.gov/find/labs/analytical/ESS.pdf)

Connecticut Potable and Non Potable Water, Solid and Hazardous Waste: PH-0750

[*****.ct.gov/dph/lib/dph/environmental_health/environmental_laboratories.pdf?OutofStateCommercialLaboratories.pdf](http://ct.gov/dph/lib/dph/environmental_health/environmental_laboratories.pdf?OutofStateCommercialLaboratories.pdf)

Maine Potable and Non Potable Water, and Solid and Hazardous Waste: RI00002

[*****.maine.gov/dhhs/mecdc/environmental-health/dwp/partners/labCert.shtml](http://maine.gov/dhhs/mecdc/environmental-health/dwp/partners/labCert.shtml)

Massachusetts Potable and Non Potable Water: M-RI002

[*****.public.dep.state.ma.us/Labcert/Labcert.aspx](http://public.dep.state.ma.us/Labcert/Labcert.aspx)

New Hampshire (NELAP accredited) Potable and Non Potable Water, Solid and Hazardous Waste: 2424

[*****.des.nh.gov/organization/divisions/water/dwgb/nhelap/index.htm](http://des.nh.gov/organization/divisions/water/dwgb/nhelap/index.htm)

New York (NELAP accredited) Non Potable Water, Solid and Hazardous Waste: 11313

[*****.wadsworth.org/labcert/elap/comm.html](http://wadsworth.org/labcert/elap/comm.html)

New Jersey (NELAP accredited) Non Potable Water, Solid and Hazardous Waste: RI006

[*****.datamine2.state.nj.us/DEP/OPRA/OpraMain_pi_main?mode=pi_by_site&sort_order=PI_NAMEA&Select+a-Site:=58715](http://datamine2.state.nj.us/DEP/OPRA/OpraMain_pi_main?mode=pi_by_site&sort_order=PI_NAMEA&Select+a-Site:=58715)

Pennsylvania: 68-01752

[*****.dep.pa.gov/Business/OtherPrograms/Labs/Pages/Laboratory-Accreditation-Program.aspx](http://dep.pa.gov/Business/OtherPrograms/Labs/Pages/Laboratory-Accreditation-Program.aspx)

ESS Laboratory Sample and Cooler Receipt Checklist

Client: Northeast Water Solutions ML
 Shipped/Delivered Via Client

ESS Project ID 23LC038
 Date Received 12/18/2023
 Project Due Date 12/26/2023
 Days for Project 5 Day

- 1 Air bill manifest present? No
- Air No NA
- 2 Were custody seals present? No
- 3 Is radiation count <100 CPM? Yes
- 4 Is a Cooler Present? Yes
 Temp 1.5 Iced with Ice Pack
- 5 Was COC signed and dated by client? Yes

- 6 Does COC match bottles? Yes
- 7 Is COC complete and correct? Yes
- 8 Were samples received intact? Yes
- 9 Were labs informed about short holds & rushes? Yes / No / NA
- 10 Were any analyses received outside of hold time? Yes / No

11 Any Subcontracting needed? Yes No
 ESS Sample IDs _____
 Analysis _____
 TAT _____

12 Were VOAs received? Yes No
 a Air bubbles in aqueous VOAs? Yes / No
 b Does methanol cover soil completely? Yes / No / NA

13 Are the samples properly preserved? Yes / No
 a If metals preserved upon receipt Date _____ Time _____ By/Acid Lot# _____
 b Low Level VOA vials frozen Date _____ Time _____ By _____

Sample Receiving Notes

14 Was there a need to contact Project Manager? Yes No
 a Was there a need to contact the client? Yes / No
 Who was contacted? _____ Date _____ Time _____ By _____

Resolution:

Sample Number	Container ID	Proper Container	Air Bubbles Present	Sufficient Volume	Container Type	Preservative	Record pH (Cyanide and 608 Pesticides)
1	504216	Yes	N/A	Yes	1L Poly	NP	
1	504217	Yes	N/A	Yes	1L Poly	NP	
1	504218	Yes	N/A	Yes	250 ml Poly	HNO3	
1	504219	Yes	N/A	Yes	250 ml Poly	H2SO4	
1	504220	Yes	N/A	Yes	250 ml Poly	NP	

2nd Review

- Were all containers scanned into storage/lab? Initials TD
- Are barcode labels on correct containers? Yes / No
 - Are all Flashpoint stickers attached/container ID # circled? Yes / No / NA
 - Are all Hex Chrome stickers attached? Yes / No / NA
 - Are all QC stickers attached? Yes / No / NA
 - Are VOA stickers attached if bubbles noted? Yes / No / NA

Completed By [Signature] Date & Time 12/18/23 13:51
 Reviewed By _____ Date & Time 12/18/23 13:54

1016
57-160/115

PAH J. ANDREONI
10 Chapinberry Ln
North Smithfield, RI 02896-6153

1/2 2023

Pay to the Order of Town of Johnston \$ 49.00

Forty Nine and 00/100 Dollars

BANKRI
BANKRI.FODEISLAND.COM

For 10 Southon Ave. - Apartment 5101A

⑆0⑆⑆50⑆682⑆ 320⑆0⑆9472⑆ ⑆0⑆⑆

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JCR

DUFFY & SWEENEY, LTD
BUSINESS LAW & LITIGATION

Joelle C. Rocha, Esq.
jrocha@duffysweeney.com

February 19, 2024

VIA EMAIL

Board of Water and Sewer Commissioners
Town of Jamestown
c/o Denise Jennings, Clerk
93 Narragansett Avenue
P.O. Box 377
Jamestown, RI 02835
djennings@jamestownri.net

Re: Andreoni Request for Water Extension

Dear Honorable Board Members:

As you are aware, the undersigned represents Glenn and Marjorie Andreoni, the owners of 10 Seaview Avenue, Jamestown, Rhode Island, otherwise known as Assessor's Plat 7, Lot 134 ("Andreoni Property"). Attached please find DiPrete Engineering's "Existing OWTS & Well Exhibit" dated February 16, 2024. We will be utilizing this plan at the hearing on my clients' application and wanted to provide a copy in advance.

Please include the attached as part of the Andreonis' water extension application which will be heard before the Board on Tuesday, February 20, 2024. Thank you in advance for your attention to this matter.

Very truly yours,

Joelle C. Rocha

Joelle C. Rocha

JCR/jhd
Attachment

RECEIVED #16232
APC 49.00 check
JAN 02 2024 DM
@ 2:29 pm
Town of Jamestown

3

Board of Water and Sewer Commissioners

TOWN OF JAMESTOWN, RHODE ISLAND 02835

APPLICATION FOR UTILITY SERVICE CONNECTION

COMPLETED BY APPLICANT

DATE: 01/02/24

Rural Water and Sewer District

Urban Water and Sewer District

Applicant:

Email: _____

Name: Paul Frchette

Phone: _____

Address: 19 S. view Ave

Plat: 101 Lot: 7

Jamestown

Zoning District: R40

Type of Service Being Requested:

Water Sewer

Use: Residential
(single family)

(multi family) _____

Commercial _____

Number of Units _____

Other _____

Plans Required Yes _____ No _____ (For Office Use Only-to be checked by the Public Works Director)

New Building _____

Existing Building

Existing Well

Existing ISDS _____

Does applicant own contiguous land?

Yes _____ No

Estimated water usage less than 40000 gallons per year

ALL NOTE: Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing

or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

Please provide a written description and plans addressing Sections 13A, 13B, 14A, 14B (Applications and Transfers) required in the Rules and Regulations of the Board of Water Commissioner. All plans when required by the Director of Public Works Director, must be received a minimum of two weeks prior to the application being placed on the agenda. Any questions concerning the rules and regulations, please call the Pubic Works Director, Mike Gray at 423-7225.

Our existing well doesn't have enough capacity. Well stops working if more than 2 washes of clothes or if trying to power wash outdoor furniture. We are very cautious, but still run out of water multiple times a year

pd check #16232

[x] --\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7(a) This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000 for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 01/02/24

Applicants Signature: Paul Freshette

Owners Signature: Paul Freshette

Approval by the Board of Water and Sewer Commissioners:

Commission President
Date

The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information _____

Race/National Origin: American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex:

Female _____

Male

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water Sewer _____ Extension _____

Street or Right of Way EAST SHORE ROAD Urban District _____

Rural District _____

Location of Nearest Main:

Water Main APPRDX. 900 L.F. SOUTH OF SEAVIEWAVE.

Sewer Main _____

Number of Feet Proposed Extension: Water Main TBD

Sewer Main _____

Number of lots served by proposed extension: Improved TBD

Unimproved _____

Estimated total cost of project:

Water Line _____

Sewer Line _____

Estimated total cost per foot:

Water Line \$400 - \$500

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No Equipment: Yes _____ No Materials: Yes _____ No

Public Works Director

Comments: SEE MEMO TO W'S COMMISSION

DATED 2-15-24

Date 2-15-24

Signature/Title  PWD

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?

Please explain

Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows:

The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island.

Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots.

Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

Public Services and Facilities Element

Goal #1 : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

Goal #2: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

Policy #4: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain: This parcel, (Plat 7, Lot 101) owned by Paul and Gail Frechette, is an existing lot of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) containing 0.277 acres. This is an existing non-conforming lot by size. Based upon the size and the Dimensional Regulations listed in Table 3-2 of the Zoning Ordinance, Lot 135 is not subdividable.

Date February 13, 2024 Signature/Title Lisa W. Bryer, AICP, Town Planner

Water-Sewer Applications/Frechette2024, Plat 7 Lot 135

Frechette

COMPLETED BY FIRE CHIEF

Request will or will not reduce the level of fire protection of the community? Please explain _____

Request will not reduce The level of Fire protection

Fire hydrant NEEDED IN AREA

Fire Hydrants required? Yes No

Date 1/9/24

Signature/Title H. J. [Signature] - CHIEF

RECEIVED

FEB 03 2017

DOWN TO JOURNAL SWT

Aqua Science

301 Nooseneck Hill Road, Wyoming, RI 02898
 Phone : 1-800-767-8731 Fax : (401) 539-8778

WORK ORDER

89052

Work Location

Primary:
PAUL FRECHETTE
 Contact: **PAUL FRECHETTE**
 19 SEAVIEW AVE
 JAMESTOWN, RI 02835

: (401) 749-5747

E-Mail:

pfrechette@bfmmcpa.com

Bill Location

PAUL FRECHETTE
 Attn: **PAUL FRECHETTE**
 19 SEAVIEW AVE
 JAMESTOWN, RI 02835

: (401) 749-5747

E-Mail:

pfrechette@bfmmcpa.com

TRUCK
 Work Date
 Arrive From
 To
 Duration
 Time In

TRUCK# FRED
 Wed, Jan 4, 17
 8:00AM
 2.00
 Time Out

Payment Type

Credit Card

Summary RAISE WELL CASING/ CHECK OR CC ON DAY OF SERVICE/ JANE

TECHNICIAN CHECKLIST

- Check pre and post filters
- Check and clean brine tank assembly
- Add Rescuro to brine tank and chlorinate if needed
- Check for any evidence of bacteria
- Check all o-rings and all moving parts
- Check and clean all injectors inside valve head
- Check for proper regeneration settings
- Check backwash drain line to make sure it is un-restricted -Correct if necessary
- Check bypass valve to make sure no raw water seepage
- Check integrity of pressure tank, switches, and gauges
- Check Supplies | | Replenish
- Calibrate if changes in water sample are recognized
- Make sure customer is clear on all filtration and maintenance schedules
- Check pH prior to neutralizer service

Equipment: [Check Pressure Tank, System(tank, valve....)]

Description of Work:

We pulled up well pump in 20' increments in order to pump water above salt, but could not avoid salt, and then well ran out of water. We replaced the original well pump and informed customer that he will most likely need to have a new well drilled.

Qty	Service/Product	Description	Price	Tax	Amount
1.00	000000 - See Description	ESTIMATE TO RAISE WELL CASING 10 FT. INCLUDING WELL CASING, WELL CASING COUPLER	\$650.00	\$45.50	\$695.50
1.00	000000 - See Description	RAISE WELL PUMP TO SEE IF LESS SODIUM CONCENTRATION	\$0.00	\$0.00	\$0.00
			Amount Total		\$695.50

check # 5606

QTY	MATERIAL	PRICE	AMOUNT	LABOR	HRS.	RATE	AMOUNT
					1		150.00
				Sub Total :			
						Fuel Sur-Charge	\$ 5.00
						Total Labor	150.00
C.C # :				Exp. Date :		Total Materials	
Customer Signature :				Thank You		Tax	
						Grand Total	150.00

Precision Well
PO Box 98
Wyoming, RI 02898

Ph: 401-539-0029

www.precisionwell.com
Email: precisionwell@yahoo.com

WATER WELL DRILLING AGREEMENT

This water well agreement is made and entered into effect this 17th day of January 2017 between: Paul Frechette (Owner or Owners Authorized Representative) and Precision Well and Pump Systems, Inc., (Herein called "Contractor or Drilling Contractor) for the construction of a water well on the real property at the following location 19 Seaview Ave (street address) Jamestown (city) Rhode Island, and for which premises the owner has the authority to undertake the improvements set forth by this agreement, upon the following terms and conditions:

1. Description of Work

- 1.1 Work: Precision Well agrees to furnish all labor, services, materials, equipment and all things necessary for the timely and proper completion of the water well in accordance with the job proposal and to be located by the engineer or a mutually agreed accessible location.
- 1.2 Restrictions: Contractor agrees to cause construction of the water well in accordance with all applicable zoning, building regulations, laws, and ordinances of any public authority bearing on the construction of the water well.

2. Drilling Contractors duties and Status

- 2.1 Control: Drilling contractor will supervise and direct the work, using its best skill and attention, and shall be solely responsible for the construction means, methods techniques and procedures.
- 2.2 Debris, Restoration: Upon completion of the work, the owner shall be responsible to remove all debris, surplus materials, drillings and cuttings remaining on the work site, and to restore the site to its required condition. The drilling contractor shall not be responsible for any site restoration. The drilling contractor is not responsible for damage to the owners property necessary to drill the well or bring in equipment to drill the well.

3. Changes

- 3.1 The owner or contractor without invalidating the agreement may order changes in the work. Such changes shall be authorized by written or verbal modification of this agreement. An appropriate adjustment to the price will be made with the consent of both the owner and contractor.

4. Warranties

- 4.1 Drilling contractor warrants that all work performed hereunder will be free from all defects; all materials will be new, and all materials installed will include the manufacturers warranty and guarantees.
- 4.2 Drilling contractor will not be held responsible for **QUALITY OR QUANTITY** of the water found. Actual quality and quantity depends on geological conditions on property. The contractor does not warrant the continued production of water quantity or quality observed at the conclusion of the project.

5. Contract Price

5.1 Package Pricing

Owner agrees to pay for the following work and materials at the following rate.

The well shall consist of a 6" well drilled to a depth of up to 300', 20' of 6" steel casing, installation of a 1/2hp submersible, pipe, wire, offset pipe and wire (up to 50'), well cap, pitless and misc. accessories to complete the well and pump installation. Also included is the labor to install all materials listed above. At our discretion, we may stop drilling if state min. guidelines are met, with no credit given for footage not drilled. Pump Installation does not include trenching.

Contract for the materials listed above	\$ 5,000.00	
Drive shoe if necessary	\$ 100.00	
Additional drilling beyond	\$ 10.00	/Ft
Addition casing beyond the 20'	\$ 17.00	/Ft
Drilling through the foundation	\$ N/A	

If additional pipe, wire or increase in pump size is required, costs will be supplies when final depth is determined.

Owner agrees to prepay \$ 2000.00 of the total price to Drilling contractor upon signing of this agreement to provide the contractor with funds in advance for expenses relating to the work.

6. Payment

6.1 Payments shall be made in full upon completion of the (A) well, (B) pump system. All past due amounts will be subject to the maximum interest of 1-1/2% per month. Owner will also pay all costs incurred in the collection of all past due amounts. All equipment installed will remain the Contractors property until full payment has been received. Contractor reserves the right to enter owners property without permission to remove all property that has not been paid for in full. Quality or Quantity shall not be a condition of payment of the full contract price.

The undersigned has read and understands the contents of this agreement and hereby agrees to all that is written. By signing below, the owner is authorizing the contractor to begin work on the owners property listed in this agreement

Owner:

Signature Paul Frechette

Print Paul Frechette

Precision Well & Pumps Systems, Inc.

1/22/17 19 Seaview 3535
1/21/17 5624 3535

WELL COMPLETION REPORT
 STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
 Groundwater Section
 235 Promenade St., Providence, RI 02903



OWNER Name: <u>Paul Freschett</u> Address: _____							
LOCATION OF WELL Site # & Street: <u>19 Seaview Dr</u> Town: <u>Jameson</u>							
DRILLING EQUIPMENT ROTARY _____ COMPRESSED AIR PERCUSSION <input checked="" type="checkbox"/> CABLE PERCUSSION _____ OTHER _____							
CASING DETAILS DIAMETER <u>6</u> LENGTH <u>20</u> TYPE <u>5T</u> NEW <input checked="" type="checkbox"/> USED _____ <small>DEPTH OF CASING BELOW LAND SURFACE</small> <u>300</u>							
PUMP TEST DATA (5 HR. MIN.) STATIC WATER LEVEL (FT.) <u>16</u> PUMPING LEVEL (FT.) <u>250</u> DRAWDOWN (FT.) <u>234</u> DURATION (HOURS) <u>5</u> YIELD (GPM) <u>1</u> DEPTH TO BEDROCK <u>8</u>							
SCREEN DETAILS MAKE _____ MATERIAL _____ LENGTH _____ DIAMETER _____ SLOT SIZE _____							
HAS WATER BEEN TESTED? _____ WHEN? _____ USE OF WELL: BUSINESS ESTABLISHMENT _____ TEST WELL _____							
WHERE? (LAB) _____ LAB # _____ <input checked="" type="checkbox"/> DOMESTIC _____ INDUSTRIAL _____ OTHER (SPECIFY) _____							
ISDS APPROVAL NUMBER _____ LOT SIZE _____ PUBLIC SUPPLY _____ FARM _____							
DEPTH FROM LAND SURFACE FEET TO FEET FORMATION DESCRIPTION							
<table border="1"> <tr> <td>0</td> <td>8</td> <td>Hardpan</td> </tr> <tr> <td>8</td> <td>300</td> <td>Bedrock</td> </tr> </table>		0	8	Hardpan	8	300	Bedrock
0	8	Hardpan					
8	300	Bedrock					
SKETCH EXACT LOCATION OF WELL WITH DISTANCES TO AT LEAST TWO PERMANENT LANDMARKS, INCLUDING HOUSE (IF PRESENT). 							
LOCATION OF LOT TO AT LEAST TWO ROADS (INCLUDE DISTANCES AND A POLE #) <p>N 41.357946 E -71.715599</p>							
DATE WELL COMPLETED <u>3/5/17</u>	DATE OF REPORT <u>3/10/17</u>	WELL DRILLER SIGNATURE <u>Gary J Bourner</u>	WELL DRILLER NAME <u>Gary J Bourner</u>				
REGISTRATION # <u>40</u>	REGISTERED WELL DRILLER SIGNATURE <u>Gary J Bourner</u>	REGISTERED WELL DRILLER NAME <u>Gary J Bourner</u>					

Hydro

MAR 21 2017

Addendum to application for utility service connection

Paul Frechette

In the fall of 2016, we started experiencing an overabundance of salt in our water. We contracted Aqua Science, of Wyoming RI to examine our well and advise. On January 4, 2017, they pulled up our well pump 20 feet to pump water above salt but could not avoid salt and the well ran out of water. They replaced the well pump and advised us we most likely needed to have a new well drilled.

We contracted with Precision Well of Wyoming RI to drill a new well. Because of the size of our lot and the position of our septic system we were very limited in the positioning of the new well. On March 8, 2017, Precision Well drilled a new well. I have attached a copy of the Well Completion Report. They drilled down 300 feet and the pump test yielded 1 gallon of water per minute.

Since that time, we have experienced many occasions when the well temporarily is unable to supply us water for normal usage. This past summer when we experience such a situation, I contacted Wellworks LLC and discussed my alternatives. We discussed fracking the well, but after further discussion with them and Precision Well it was determined that fracking would most likely produce the saltwater situation.

Additional information

On February 23, 2024, Darin Miller of Precision came to 19 Seaview Avenue to update the information on the well Precision Well dug in April 2017. The report is included in the application package. The updated information reveals that the well's yield has decreased to .075 gallons per minute, which does not meet the state recommendations.

Aqua Science

301 Neoseneck Hill Road, Wyoming, RI 02898
 Phone : 1-800-767-8731 Fax : (401) 539-8778

WORK ORDER
 89052

Work Location Primary PAUL FRECHETTE Contact: PAUL FRECHETTE 19 SEAVIEW AVE JAMESTOWN, RI 02835 : (401) 749-5747 E-Mail: pfrechette@bfmmcpa.com	Bill Location PAUL FRECHETTE Attn: PAUL FRECHETTE 19 SEAVIEW AVE JAMESTOWN, RI 02835 : (401) 749-5747 E-Mail: pfrechette@bfmmcpa.com	TRUCK Work Date Arrive From To Duration Time In Payment Type	TRUCK#3 FRED Wed, Jan 4, 17 8:00AM 2.00 Time Out Credit Card
---	---	---	--

Summary RAISE WELL CASING/ CHECK OR CC ON DAY OF SERVICE/ JANE

- TECHNICIAN CHECKLIST**
- | | |
|---|---|
| <input type="checkbox"/> Check pre and post filters | <input type="checkbox"/> Check backwash drain line to make sure it is un-restricted -Correct if necessary |
| <input type="checkbox"/> Check and clean brine tank assembly | <input type="checkbox"/> Check bypass valve to make sure no raw water seepage |
| <input type="checkbox"/> Add Rescard to brine tank and chlorinate if needed | <input type="checkbox"/> Check integrity of pressure tank, switches, and gauges |
| <input type="checkbox"/> Check for any evidence of bacteria | Check Supplies <input type="checkbox"/> Replenish |
| <input type="checkbox"/> Check all o-rings and all moving parts | <input type="checkbox"/> Calibrate if changes in water sample are recognized |
| <input type="checkbox"/> Check and clean all injectors inside valve head | <input type="checkbox"/> Make sure customer is clear on all filtration and membrane schedules |
| <input type="checkbox"/> Check for proper regeneration settings | <input type="checkbox"/> Check pH prior to neutralizer service |

Equipment: [Check Pressure Tank, System(tank, valve,...)]

Description of Work:
 We pulled up well pump in 20' increments in order to pump water above salt, but could not avoid salt, and then well ran out of water, We replaced the original well pump and informed customer that he will most likely need to have a new well drilled.

Qty	Service/Product	Description	Price	Tax	Amount
1.00	000000 - See Description	ESTIMATE TO RAISE WELL CASING 50 FT. INCLUDES WELL CASING, WELL CASING COUPLER	\$650.00	\$45.50	\$695.50
1.00	000000 - See Description	RAISE WELL PUMP TO SEE IF LESS SODIUM CONCENTRATION	\$0.00	\$0.00	\$0.00
			Amount Total		\$695.50

check # 5606

QTY	MATERIAL	PRICE	AMOUNT	LABOR	HRS.	RATE	AMOUNT
					1		150.00
Sub Total :							
				Thank You		Fuel Sur-Charge	\$5.00
						Total Labor	150.00
C.C.#:				Exp. Date :		Total Materials	
Customer Signature :						Tax	
						Grand Total	150.00

Precision Well
PO Box 98
Wyoming, RI 02898

Ph: 401-539-0029

www.precisionwell.com
Email: precisionwell@yahoo.com

WATER WELL DRILLING AGREEMENT

This water well agreement is made and entered into effect this 17th day of January 2017 between: Paul Frechette (Owner or Owners Authorized Representative) and Precision Well and Pump Systems, Inc., (Herein called "Contractor or Drilling Contractor) for the construction of a water well on the real property at the following location 19 Seaview Ave (street address) Jamestown (city) Rhode Island, and for which premises the owner has the authority to undertake the improvements set forth by this agreement, upon the following terms and conditions.

1. **Description of Work**

- 1.1 Work: Precision Well agrees to furnish all labor, services, materials, equipment and all things necessary for the timely and proper completion of the water well in accordance with the job proposal and to be located by the engineer or a mutually agreed accessible location.
- 1.2 Restrictions: Contractor agrees to cause construction of the water well in accordance with all-applicable zoning, building regulations, laws, and ordinances of any public authority bearing on the construction of the water well.

2. **Drilling Contractors duties and Status**

- 2.1 Control: Drilling contractor will supervise and direct the work, using its best skill and attention, and shall be solely responsible for the construction means, methods techniques and procedures.
- 2.2 Debris, Restoration: Upon completion of the work, the owner shall be responsible to remove all debris, surplus materials, drillings and cuttings remaining on the work site, and to restore the site to its required condition. The drilling contractor shall not be responsible for any site restoration. The drilling contractor is not responsible for damage to the owners property necessary to drill the well or bring in equipment to drill the well.

3. **Changes**

- 3.1 The owner or contractor without invalidating the agreement may order changes in the work. Such changes shall be authorized by written or verbal modification of this agreement. An appropriate adjustment to the price will be made with the consent of both the owner and contractor.

4. **Warranties**

- 4.1 Drilling contractor warrants that all work performed hereunder will be free from all defects; all materials will be new, and all materials installed will include the manufacturers warranty and guarantees.
- 4.2 Drilling contractor will not be held responsible for QUALITY OR QUANTITY of the water found. Actual quality and quantity depends on geological conditions on property. The contractor does not warrant the continued production of water quantity or quality observed at the conclusion of the project.

5. **Contract Price**

5.1 Package Pricing

Owner agrees to pay for the following work and materials at the following rate.

The well shall consist of a 6" well drilled to a depth of up to 300', 20' of 6" steel casing, installation of a 1/2hp submersible, pipe, wire, offset pipe and wire (up to 50'), well cap, pitless and misc. accessories to complete the well and pump installation. Also included is the labor to install all materials listed above. At our discretion, we may stop drilling if state min. guidelines are met, with no credit given for footage not drilled. Pump installation does not include trenching.

Contract for the materials listed above	\$ 5,000.00
Drive shoe if necessary	\$ 100.00
Additional drilling beyond	\$ 10.00 /Ft
Addition casing beyond the 20'	\$ 17.00 /Ft
Drilling through the foundation	\$ N/A

If additional pipe, wire or increase in pump size is required, costs will be supplies when final depth is determined.

Owner agrees to prepay \$ 2000.00 of the total price to Drilling contractor upon signing of this agreement to provide the contractor with funds in advance for expenses relating to the work.

6. **Payment**

6.1 Payments shall be made in full upon completion of the (A) well, (B) pump system. All past due amounts will be subject to the maximum interest of 1-1/2% per month. Owner will also pay all costs incurred in the collection of all past due amounts. All equipment installed will remain the Contractors property until full payment has been received. Contractor reserves the right to enter owners property without permission to remove all property that has not been paid for in full. Quality or Quantity shall not be a condition of payment of the full contract price.

The undersigned has read and understands the contents of this agreement and hereby agrees to all that is written. By signing below, the owner is authorizing the contractor to begin work on the owners property listed in this agreement.

Owner
Signature Paul Frechette
Print Paul Frechette

Precision Well & Pumps Systems, Inc. 1/22/17 @ 5610 \$2000
3/27/17 5624 3550

2 PM

WELL COMPLETION REPORT
 STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
 Groundwater Section
 235 Promenade St., Providence, RI 02903



OWNER	Paul Preschott		Address	
LOCATION OF WELL	19 Seaview Dr		Jamestown	
DRILLING EQUIPMENT	ROTARY _____ COMPRESSED AIR PERCUSSION <input checked="" type="checkbox"/> X CABLE PERCUSSION _____ OTHER _____			
CASING DETAILS	DIAMETER	6	LENGTH	20
	TYPE	5H	NEW	<input checked="" type="checkbox"/> X USED _____
PUMP TEST DATA (5 HR. MIN.)	STATIC WATER LEVEL (FT.)	16	PUMPING LEVEL (FT.)	250
	DURATION (HOURS)	5	YIELD (GPM)	1
SCREEN DETAILS	MAKE		MATERIAL	
	LENGTH		DIAMETER	
HAS WATER BEEN TESTED?	WHEN	USE OF WELL	BUSINESS ESTABLISHMENT	TEST WELL
WHERE? (LAB)	LAB #	<input checked="" type="checkbox"/> DOMESTIC	INDUSTRIAL	OTHER (SPECIFY)
ISDS APPROVAL NUMBER	LOT SIZE	PUBLIC SUPPLY	FARM	
DEPTH FROM LAND SURFACE	SKETCH EXACT LOCATION OF WELL WITH DISTANCES TO AT LEAST TWO PERMANENT LANDMARKS, INCLUDING HOUSE (IF PRESENT).			
FEET TO FEET	FORMATION DESCRIPTION			
0 8	Hardpan	INDICATE NORTH N 41.357946 E 71.715599		
8 300	Bedrock	LOCATION OF LOT TO AT LEAST TWO ROADS (INCLUDE DISTANCE AND A POLE #) 		
DATE WELL COMPLETED	DATE OF REPORT	WELL DRILLER (SIGNATURE)	WELL DRILLER (PRINT)	
3/8/17	3/16/17	<i>Gary J Bourne</i>	Gary J Bourne	
REGISTRATION #	REGISTERED WELL DRILLER (SIGNATURE)	REGISTERED WELL DRILLER (PRINT)		
40	<i>Gary J Bourne</i>	Gary J Bourne		

Hydro

WELL COMPLETION REPORT

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
Groundwater Section
235 Promenade St., Providence, RI 02903



Page 140 of 478

STATE WELL NUMBER _____
OTHER NUMBER _____

OWNER	Name <u>Paul Freschette</u>		Address _____	
LOCATION OF WELL	No. & Street <u>19 Seaview Dr</u>		Town <u>Jamestown</u>	
DRILLING EQUIPMENT	ROTARY _____ COMPRESSED AIR PERCUSSION <input checked="" type="checkbox"/> CABLE PERCUSSION _____ OTHER _____		(Plot #) _____ (Lot #) _____ (Pole #) _____	
CASING DETAILS	DIAMETER <u>6</u>	LENGTH <u>20</u>	TYPE <u>ST</u>	NEW <input checked="" type="checkbox"/> USED _____
	DEPTH OF COMPLETED WELL IN FT. BELOW LAND SURFACE: <u>300</u>			
PUMP TEST DATA (5 HR. MIN.)	THREADED <input checked="" type="checkbox"/> WELDED _____	DRIVE SHOE <input checked="" type="checkbox"/> YES NO _____	GROUTING MATERIAL <u>Clay</u>	
	STATIC WATER LEVEL (FT.) <u>16</u>	PUMPING LEVEL (FT.) <u>250</u>	DRAWDOWN (FT.) <u>234</u>	
SCREEN DETAILS	DURATION (HOURS) <u>5</u>	YIELD (GPM) <u>1</u>	DEPTH TO BEDROCK <u>8</u>	
HAS WATER BEEN TESTED?	WHERE? (LAB) _____	LAB # _____	USE OF WELL	BUSINESS ESTABLISHMENT _____ TEST WELL _____
ISDS APPROVAL NUMBER _____	LOT SIZE _____		<input checked="" type="checkbox"/> DOMESTIC _____ INDUSTRIAL _____ OTHER (SPECIFY) _____	PUBLIC SUPPLY _____ FARM _____
DEPTH FROM LAND SURFACE	FORMATION DESCRIPTION		SKETCH EXACT LOCATION OF WELL WITH DISTANCES, TO AT LEAST TWO PERMANENT LANDMARKS, INCLUDING HOUSE (IF PRESENT). 	
FEET TO FEET				
0 5	Hardpan		LOCATION OF LOT TO AT LEAST TWO ROADS (INCLUDE DISTANCES AND A POLE #) 	
8 300	Bedrock			
INDICATE NORTH			N 41.357946 E -71.715599	
DATE WELL COMPLETED	DATE OF REPORT	WELL DRILLER (SIGNATURE)	WELL DRILLER (PRINT)	
<u>3/8/17</u>	<u>3/10/17</u>	<u>Gary J Bourne</u>	<u>Gary J Bourne</u>	
REGISTRATION #	REGISTERED WELL DRILLER (SIGNATURE)	REGISTERED WELL DRILLER (PRINT)		
<u>40</u>	<u>Gary J Bourne</u>	<u>Gary J Bourne</u>		

Hydro

WELL DRILLER

APR - 1 2021
To M G - hand delivered
TOWN OF JAMESTOWN

Board of Water and Sewer Commissioners

TOWN OF JAMESTOWN, RHODE ISLAND 02835

APPLICATION FOR WATER AND SEWER EXTENSION

COMPLETED BY APPLICANT

DATE: 1/2/24

Applicant:

Email: _____

Name: Paul and Gail Frette

Phone: _____

Address: 19 SEAVIEW AVENUE

Jamestown RI 02835

Zoning District: R 40

Type of Service Extension Being Requested:

Water Sewer _____

Use: Residential
(single family)

(multi family) _____

Residential multi family on existing line _____

Commercial _____

Other _____

Location of Extension Request:

Street 19 SEAVIEW AVENUE

Plat: 7 Lot: 101

Please give detail description of proposed plan and anticipated annual water consumption:

Applicant proposes to extend and connect to town water. Applicant has been battling water issues since 2016. As of February 23, 2021 Applicant's yield was 60075 gall/mo. There are only 2 full time residents in the home, even though there are 4 bedrooms. AT Full capacity (8 people) the estimated usage would be @ 116,800 gallons per yr. Please attach "sketch" of proposed installations. with only 2 full time residents the Actual estimated use is 29,200 gallons per year.

(Applicants signature is required on Page 2)

* SEE ATTACHED SKETCH FOR EXTENSION

[]--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7)
This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000. for Water Service extension fee and/or \$3000 for Sewer Service extension fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: _____

Applicants Signature: *[Handwritten Signature]*

Attorney For The Applicant

Owners Signature: _____

Agreement is valid for 1 year from date of approval.

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date _____

ALL NOTE: Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

- The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information,

but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information _____

Race/National Origin: American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin _____

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex:

Female _____

Male _____

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water _____ Sewer _____ Extension _____

Street or Right of Way _____ Urban District _____

Rural District _____

Location of Nearest Main:

Water Main _____

Sewer Main _____

Number of Feet Proposed Extension: Water Main _____

Sewer Main _____

Number of lots served by proposed extension: Improved _____

Unimproved _____

Estimated total cost of project: Water Line _____

Sewer Line _____

Estimated total cost per foot: Water Line _____

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No _____ Equipment: Yes _____ No _____ Materials: Yes _____ No _____

Public Works Director

Comments: _____

Date _____ Signature/Title _____

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?
Please explain _____

Potential for future subdivision? Please explain _____

Date _____

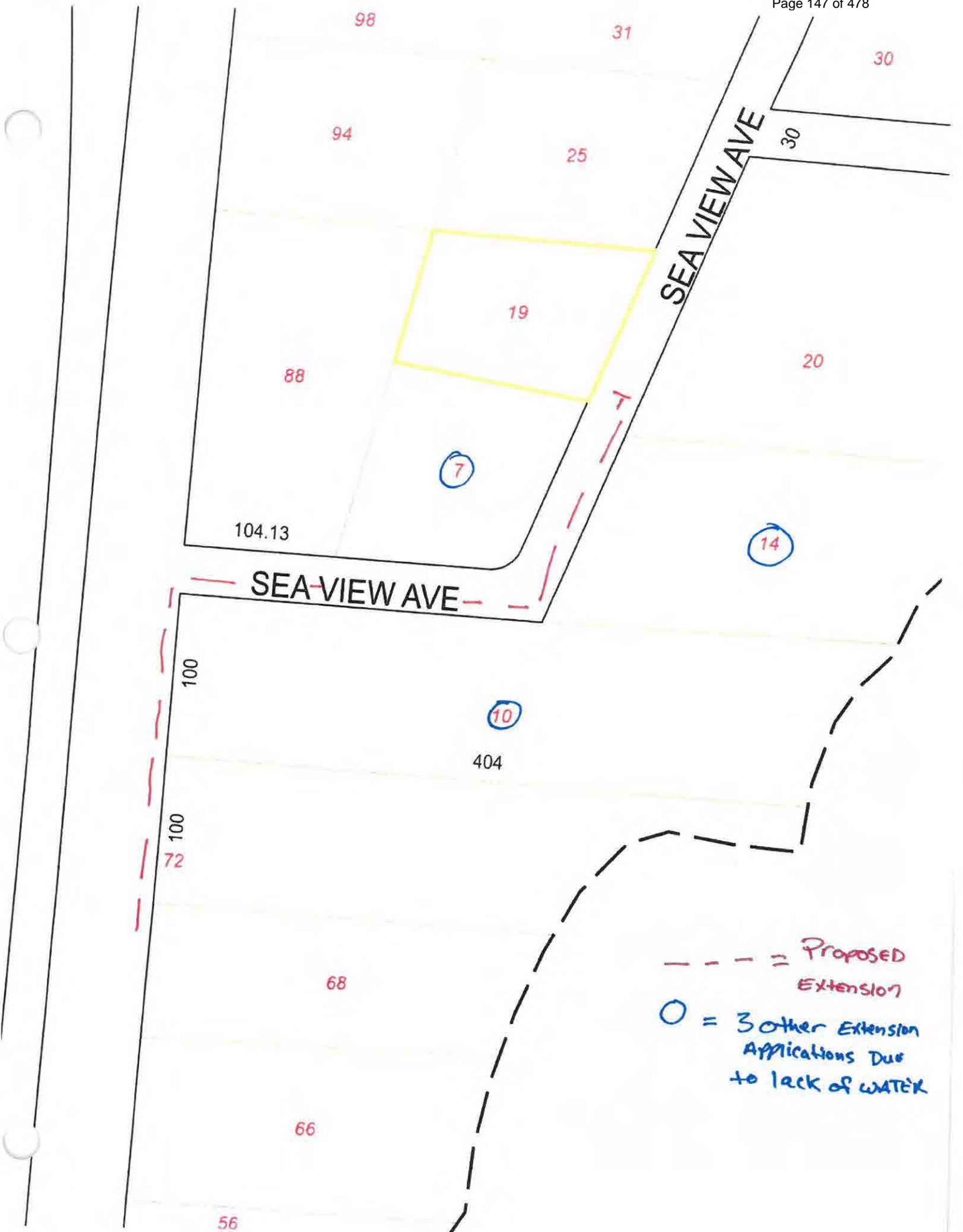
Signature/Title _____

COMPLETED BY FIRE CHIEF

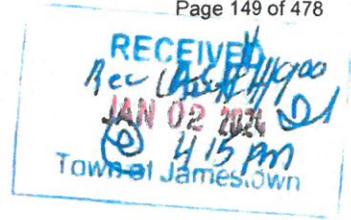
Request will or will not reduce the level of fire protection of the community? Please explain _____

Fire Hydrants required? Yes _____ No _____

Date _____ Signature/Title _____



--- = Proposed Extension
○ = 3 other Extension Applications Due to lack of WATER



4

**Board of
Water and Sewer Commissioners
TOWN OF JAMESTOWN, RHODE ISLAND 02835**

APPLICATION FOR WATER AND SEWER EXTENSION

COMPLETED BY APPLICANT

DATE: Jan 2, 2024

Applicant: Stephen Zimmiski
Name: Suzanne Gagnon
Address: 7 Seaview Ave
Jamestown, RI
02835

Email: _____

Phone: _____

Zoning District: R40

Type of Service Extension Being Requested:

Water Sewer

Use: Residential (single family)

(multi family) _____

Residential multi family on existing line _____

Commercial _____

Other _____

Location of Extension Request:

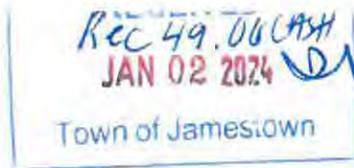
Street East Shore Rd + Seaview Plat: 7 Lot: 94

Please give detail description of proposed plan and anticipated annual water consumption:

All of Seaview Avenue is at risk, several properties have intermittently undrinkable H₂O

Please attach "sketch" of proposed installations.

(Applicants signature is required on Page 2)



[1]-\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7)
This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000. for Water Service extension fee and/or \$3000 for Sewer Service extension fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

Date: 1/2/2024

Applicants Signature: Suzanne Baguon

Owners Signature: Suzanne Baguon

Agreement is valid for 1 year from date of approval.

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date _____

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but are encourage to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information _____

Race/National Origin: American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex:

Female

Male

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location proposed Water Sewer _____ Extension _____

Street or Right of Way EAST SHORE ROAD Urban District _____

Rural District _____

Location of Nearest Main:

Water Main APPRDX. 900 L.F. SOUTH OF SEAVIEWAVE.

Sewer Main _____

Number of Feet Proposed Extension: Water Main TBD

Sewer Main _____

Number of lots served by proposed extension: Improved TBD

Unimproved _____

Estimated total cost of project:

Water Line _____

Sewer Line _____

Estimated total cost per foot:

Water Line \$400 - \$500

Sewer Line _____

Would Town Provide:

Manpower: Yes _____ No Equipment: Yes _____ No Materials: Yes _____ No

Public Works Director

Comments: SEE MEMO TO W&S COMMISSION

DATED 2-15-24

Date 2-15-24

Signature/Title [Signature] PWD

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan?

Please explain

Although the Comprehensive Plan does not provide specific policy in terms of water or sewer connections in the Rural district, it does have reference to the issue as follows: *The main service area for the public water supply is the village area. The urban district is the area that has historically served as the commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. Water service is also supplied to the rural water district. The current policy of the Town in the rural water district is to provide public water only to existing lots and not subdivided lots. Water service connections in this area are subject to the approval of the Town's Board of Water and Sewer Commissioners, and must be consistent with the Comprehensive Community Plan.*

Goals and Policies of the Comprehensive Plan relevant to this application are as follows:

Public Services and Facilities Element

Goal #1 : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

Goal #2: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

Policy #4: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain: This parcel, (Plat 7, Lot 101) owned by Suzanne Gagnon, Trustee and Stephen J. Zimmiski, Trustee, is an existing lot of record in the R-40 Zoning District (requiring 40,000 square feet or 40,000 square feet minimum lot size) containing 0.292 acres. This is an existing non-conforming lot by size. Based upon the size and the Dimensional Regulations listed in Table 3-2 of the Zoning Ordinance, Lot 135 is not subdividable.

Date February 13, 2024 Signature/Title Lisa W. Bryer, AICP, Town Planner

Water-Sewer Applications/Gagnon-Zimmiski2024, Plat 7 Lot 94

Zimniski / Gagnon

COMPLETED BY FIRE CHIEF

Request will or will not reduce the level of fire protection of the community? Please explain

Request will NOT REDUCE FIRE PROTECTION
HYDRANT NEEDED

Fire Hydrants required? Yes No

Date 1/9/24

Signature/Title [Signature] - CHIEF

October
2018

Wellworks LLC
65 North Road
Jamestown, RI 02835
(401) 423-9283 – phone
(401) 423-3355 – fax

Address: of inspection	7 Seaview Ave. Jamestown
Name of Client:	Priority Inspections
Type of well:	Private well
Describe the water pressure @ the top floor and throughout house:	Good
Does the water flow meet local requirements at the time of testing?	No, at this time it does not meet state requirements
GPM	2.5gpm at the time of inspection
Was water sample sent out?	No
Date taken:	N/A
Date sent:	N/A
Parameters tested:	N/A
Location taken:	N/A
Describe any water purification systems installed:	N/A
Are there any visual signs of leakage or defeats?	No
Type of well	Drilled Well
Well depth	100'
Well location	In back of the garage
Connection	Pitless
Seal	
Condition of pump	
Motor	2 Wire
Drop pipe	Poly Pipe
Size	1"
Wire size (trench)	
Wire size (well)	12-AWG
Tank description	FL-12
Condition	Good from 2014
List all necessary repairs. Be very descriptive and include estimated cost of repair	Install a 500-gallon Storage Tank w/ a booster pump and UV light
Seasonal variations may affect water level and supply in well during dry and wet periods.	
Fee of the above well inspection	
Technician Performing Test	Jimmy/Mike



WELLWORKS LLC
P.O. Box 1
Jamestown, RI 02835
401-423-9283
info@wellworksllc.com
http://www.wellworksllc.com

ADDRESS

7 Seaview Ave. Jamestown
440 Dry Bridge Rd Unit 1
North Kingstown, RI 02852

ESTIMATE 1080

DATE 10/01/2018

EXPIRATION DATE 11/03/2018

SALES REP
Jimmy

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
------	----------	-------------	-----	------	--------

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/01/2018	Estimate	<p>Due to the Well not meeting the State recommendations and due to the location of salt water and the high possibility of losing the Well to salt water we recommend the estimate below.</p> <p>We recommend One 500 Gallon Storage Tank. The tank will supply you an extra 500 gallons of storage. This tank will be located in the basement.</p> <p>Along with the Tank, we will be installing a SQE 3" 220V 10GPM Grundfos Pressure System (VFD) inside the tank to supply the house with more water. A Solenoid Valve with a Pump up and down Float will control the on and off of the water and the level of the water inside the tank. The water will then be pumped out from there by the Constant Pressure Pump System into the FL-12 Tank that is currently residing in the house and from there into the house.</p> <p>A 10GPM UV light will be installed to eliminate any chance of bacteria growing in the water. Leak Protection System will be installed which will shut off the water if there is a leak. The system is located directly outside the tanks.</p> <p>This Estimate includes the following: Installation of a Grundfos SQE 10GPM Constant Pressure Pump System CU301 Constant Pressure SS Manifold Installation of 1-500 gallon Norwesco Storage Tank. Installation UV Light to prevent bacteria Tank S.S. Manifold Solenoid Valve High Water Alarm and Float Pump Tech to protect the pump if for any reason the pump has a high amperage or low amperage change. Leak Protection System- to shut off the pump due to any leak. 8 hours for labor Misc fittings Freight</p>	1	7,366.77	7,366.77

****Electrician is not included****

1/2 Down required upon acceptance of this Estimate

TOTAL \$7,366.77

Accepted By

Accepted Date

Aquatek Labs

3 Research Drive - Woodbridge, CT 06525
 Water Analysis Report

TEST ID: D092718208
 DATE SAMPLED: 9/26/2018
 SAMPLE POINT: KITCHEN
 NO TREATMENT SPECIFIED
 SAMPLED BY: ERNIE SILVIO

TO: PRIORITY INS 423

PROPERTY LOCATION: 7 SEAVIEW AVENUE - JAMESTOWN, RI

BACTERIA	LIMITS		REF	METHOD
	ABSENT	PRESENT		
Coliform (Total)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ABSENT P	SM 9223
E. Coli (Fecal)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ABSENT P	SM 9223
Chlorine (Total)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	ABSENT -	SM 4500-CL G

CONCLUSION: Based on the above results, this water was safe for drinking purposes at the time of collection.

- P = Primary limit, used to judge potability
- S = Secondary limit, recommended but not required
- MRL = Minimum Reportable Level
- * Limit exceeded
- ND = None Detected
- CT License #PH-0486, Aquatek Labs
- R = Reference Lab Work


 Michael F. Berman, Ph.D.
 Laboratory Director

CORRECTED

7 Seaview Avenue
Jamestown, RI 02835
May 1, 2024

Michael Gray, P.E.
Public Works Director
Town of Jamestown

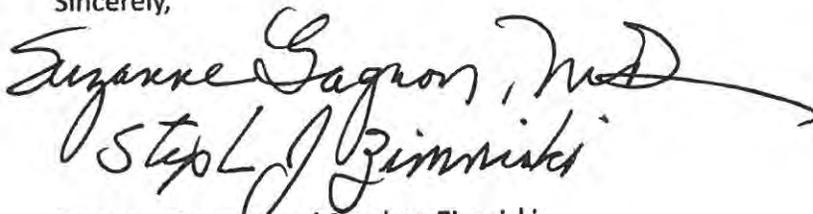
Dear Mr. Gray,

As per your instruction, this letter is to request a continuance of our original application for the Board's approval to connect to the Jamestown district water supply if, in fact, the Board is unable to render a decision May 6 based on our application and supplemental information submitted with the application on February 2, (which was lost at the April 16 meeting then found the next day) and our in person responses to the Board's questions at the April 16 meeting. At that time and in a follow up email we did make the Board aware that we would be out of state the first 2 weeks of May and unable to attend a May 6 meeting, and related it was not from a lack of concern or interest in the outcome of our application. We offered to submit additional material prior to May 6 and send a lawyer or an expert to represent us if need be. While we agree that the determination to bring in outside counsel is our decision, no additional information has been requested from the town aside from this letter. Our house's location in relation to our neighbors who also have well issues and the independent report stating our well does not meet state requirements is clear from the information already provided to the Board, so we hope that a decision on our application can be rendered on May 6 without further delay.

Note that we will be in Jamestown after May 16 and should be able to attend a May 20 meeting if necessary.

Please let us know if any additional information will be required if we are rescheduled for that meeting.

Sincerely,



Suzanne Gagnon and Stephen Zimmiski
7 Seaview Avenue
Jamestown, RI 02835

Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: May 1, 2024
SUBJECT: Report for Town Council Meeting May 6, 2024

Appointment of Harbor Master Bart Totten: Seeking approval for the appointment of Bart Totten as the Harbor Master. Bart is a resident of Jamestown, an experienced attorney and holds a degree in engineering. He brings tremendous experience in boating and inter-personal skills to this position. He was recommended by Director Bois and JHC member Mark Campbell after a series of interviews. (consent agenda)

Parking on Stern Street/Beach Avenue: Chief Campbell to provide an update.

Parking on Reservoir- Chief Campbell to provide an update.

Harbor Rules/ Rates for Ferry Dock: The JHC has recommended a revision to the Harbor Management Rule Book specific to the use of the touch and go docks at East Ferry along with the use of the Ferry Dock at East Ferry. The proposed rules would prohibit the commercial use of the outer touch and go docks. The use of the concrete ferry dock would be allowed for RIPUC ferry service with a permit at no cost and other charter vessels based upon a fee schedule as proposed. Summary memo attached. (new business)

CMS Agreement: As the Town Council directed, staff has met in person and via email throughout the past months in attempt to develop an agreement to allow for CMS vessels to dock at East Ferry and for their charter vessels to operate from that location. To date, we have not reached a complete agreement. Summary memo attached. (new business)

ARPA Funds- Seeking approval to reallocate \$1,063,422.12 in APRA funds to other projects. Memo attached. (new business)

Steamboat Tree- As a follow up to the previous Town Council action regarding the appeal of the Tree Committee decision to remove a tree located on the Steamboat Avenue Right of Way. The Town Council continued the matter for six-months. Since that time, Mr. Rosati who appealed the decision to remove the tree and take on the responsibility to "maintain" the tree has sold his property. Our Tree Warden Steven Saracino has provided a report of his current assessment of the tree. He reports worsening condition and maintains his recommendation to remove the tree. (old business)

ROW ADOPTION Policy- The Conservation Committee has made a final review of the proposed ROW adoption policy and recommends consideration by the Town Council. The Council is asked to consider adopting this policy as a pilot program allowing only current CRMC designated ROW to be considered at this time. (old business)

RISE Contract: Seeking authorization to execute the one-year extension of the street light maintenance agreement with RISE Group Inc. in the amount of \$3,599.16. (consent agenda)

Ft Getty Pier-Foth Engineering has completed its analysis of the current conditions of the Ft. Getty Pier. Based upon the findings, we are recommending a repair of the pier as indicated in the proposed diagram. The works will include the repair and/or replacement of sleepers, stringers and decking along with the removal of broken piles and ladders. Forth recommends to begin the immediate process to plan for a replacement of the pier.

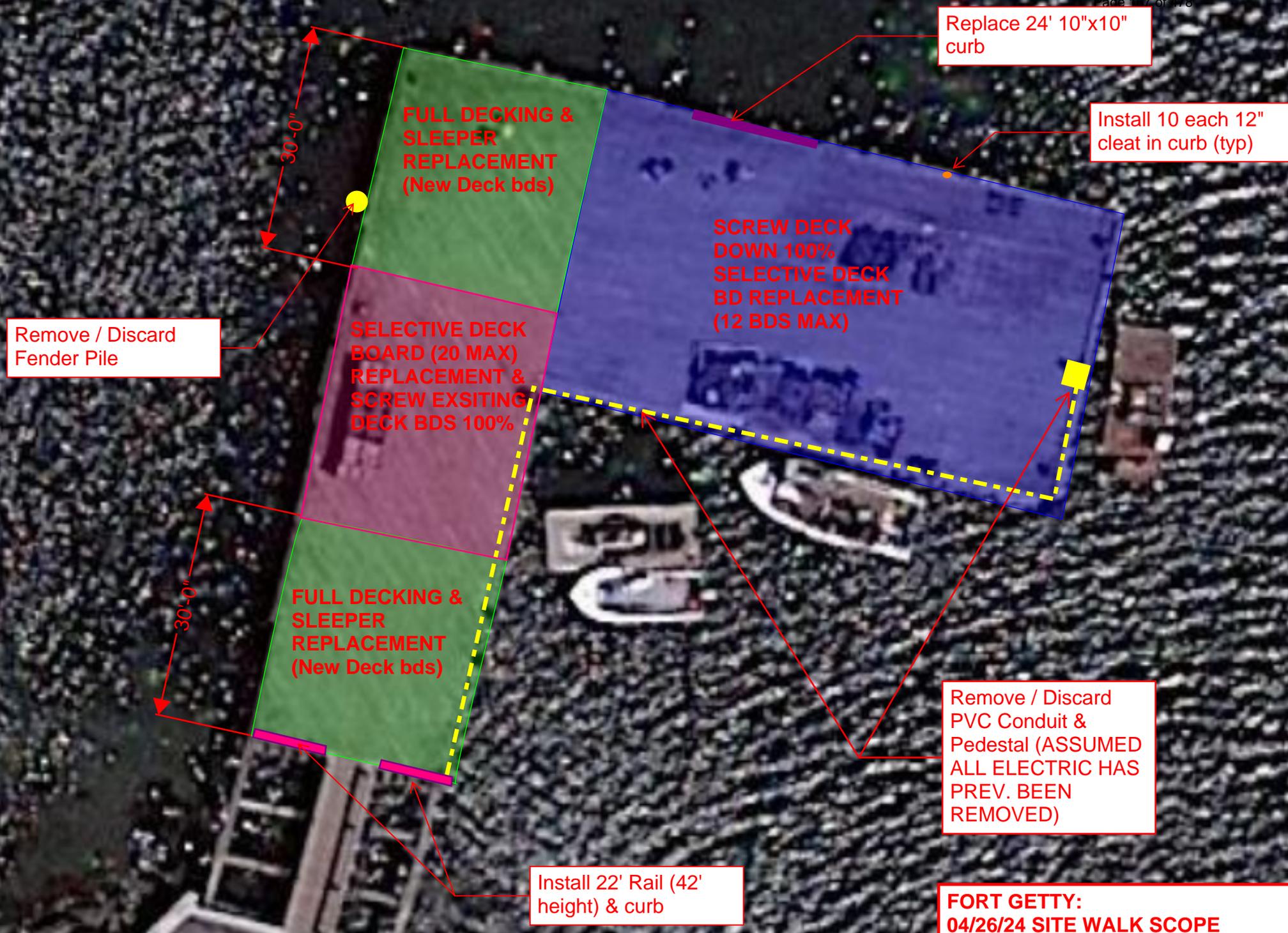
We have received a cost proposal from a contractor in excess of \$200,000. The Department of Public Works will assess the project to determine if in-house staff can conduct portions of the work in order to be more cost effective.

Staff will continue to pursue any insurance reimbursement and FEMA funding should that become available. (consent agenda)

6 West Street Senior Center- Seeking approval to execute an agreement with Union Studios to further develop the conceptual plans for the Senior Center project to 30% design. This process will include further public input. This next step will allow the Town to refine the budget level estimates to a more definitive cost. The cost is not to exceed \$65,000. (consent agenda)

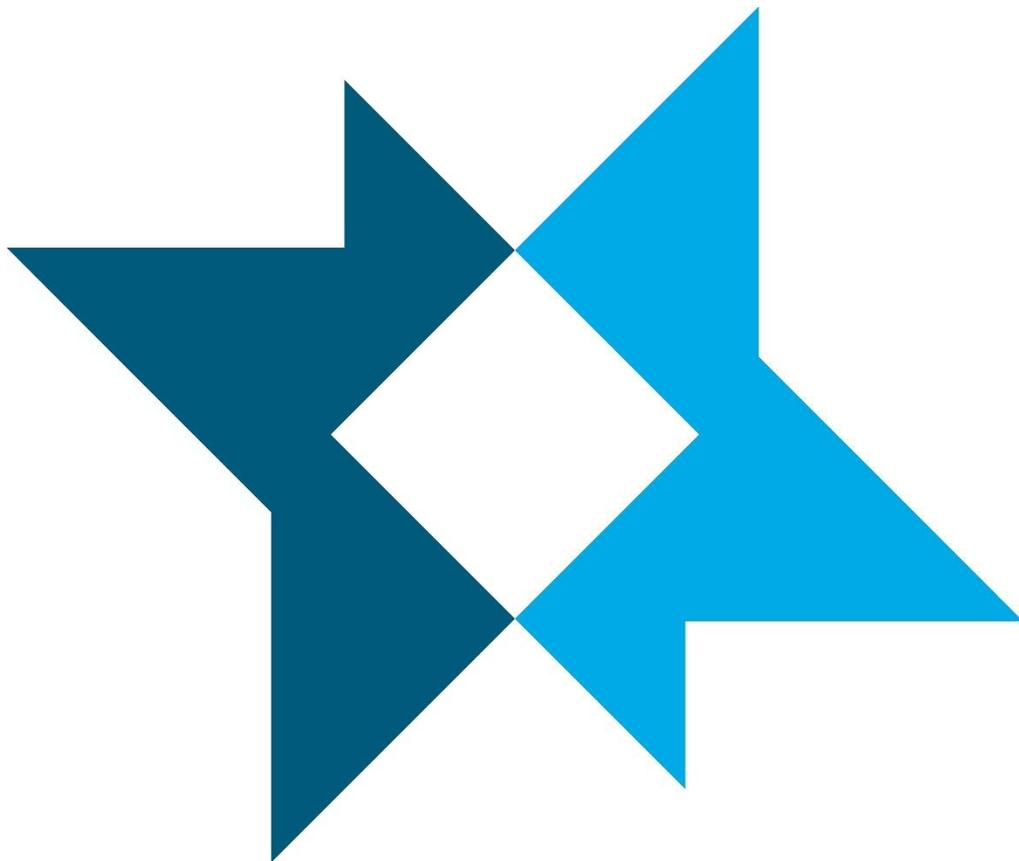
North Road RIDOT Project-We have been informed by RIDOT that they will begin the resurfacing project on North Road in the area of the Creek. This is only a small section of the roadway. Approximately 2,000 L.F.

Bike Path North Road- DPW has completed the asphalt portion and backfill along the edges. They continue to work toward signage and striping. North Road restriping will be included in that work.



**FORT GETTY:
04/26/24 SITE WALK SCOPE**

Report of Findings Fort Getty Pier Inspection Jamestown, Rhode Island



Town of Jamestown
Jamestown, Rhode Island

April 2024

Project ID: 24J006.00



114 Touro Avenue
Newport, RI 02840
(401) 236-0360
foth.com

April 22, 2024

Steve Bois
Jamestown Harbor Executive Director
93 Narragansett Ave
Jamestown, RI 02835

Re: Report of Findings – Fort Getty Pier Inspection, Jamestown, Rhode Island

Dear Mr. Bois:

Foth Infrastructure & Environment, LLC (Foth) is pleased to provide you with the report of findings and repair recommendations herein for the top-side and underwater dive inspection performed on Fort Getty Pier located at 1050 Fort Getty Road, Jamestown, RI 02835. The core of our business is rooted in the long-standing professional relationships we have with many of our clients. We look forward to the opportunity to continue to work with you with the execution of this project. Please contact Carlos Peña at carlos.pena@foth.com if you have any further questions.

Sincerely,

Foth Infrastructure & Environment, LLC

A handwritten signature in black ink, appearing to read "Carlos G. Peña".

Carlos G. Peña, P.E.
Senior Client Manager – Ports & Harbors
Licensed in MA, NY, LA, TX

A handwritten signature in black ink, appearing to read "Harrison Chouinard".

Harrison Chouinard
Civil Engineer – Ports & Harbors

cc: Scott Skuncik, P.E. (Foth)

Enclosures

Report of Findings Fort Getty Pier Inspection

Project ID: 0024J006.00

Prepared for
Town of Jamestown
93 Narragansett Ave
Jamestown, RI 02835

Prepared by
Foth Infrastructure & Environment, LLC

April 2024

REUSE OF DOCUMENTS

This document (including any enclosures and attachments) has been prepared for the exclusive use and benefit of the addressee(s) and solely for the purpose for which it is provided. Any use outside of said purpose and/or by anyone other than the addressee(s) is at the unauthorized user's sole risk.

Report of Findings Fort Getty Pier Inspection

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Appendices

Appendix A	ASCE Engineering Practice Manual No. 130, Tables 2-14 & 2-15
Appendix B	Plans & Figures
Appendix C	Fort Getty Inspection Photo Log
Appendix D	Dive Inspection Field Notes
Appendix E	VSC-NDT Report
Appendix F	Foth Structural Analysis & Recommendations

Report of Findings

Fort Getty Pier Inspection

Executive Summary

Foth Infrastructure & Environment, LLC. (Foth) partnered with Fathom Resources, LLC. (Fathom) and VCS Engineering's Non-Destructive Testing Division (VCS-NDT) to perform a waterfront facilities investigation and assessment of the timber pier at Fort Getty located in Jamestown, Rhode Island. The inspections were conducted on March 1, 2024, and April 5, 2024, and were led by an on-site engineer within Foth's Ports & Harbors group.

The existing pier structure, located in a Federal Emergency Management Agency (FEMA) VE (EL 18) zone and reported by the Town of Jamestown (Town) to have been constructed prior to 1920, was last inspected in 2014 by the RT Group and is entirely constructed of creosote treated timber, consisting of plumb and batter piles, fender piles, pile caps, horizontal stringers, deck boards, and wales (Appendix B). Pile embedment depths were confirmed, addressing initial concerns regarding assumed high rock ledge for the area, which could have limited pile driving depths. The underwater inspection focused on the condition of plumb and batter piles, fender piles, and pile caps and assessed marine borer activity. The limited visual topside inspection included stringers where deck boards were removed, remaining deck boards, and wales. The purpose of the routine inspection was to assess the general condition of the existing structure, assign condition ratings, and provide recommendations for future maintenance and repairs, as described in the American Society of Civil Engineers (ASCE) Manuals and Reports on Engineering Practice No. 130, Waterfront Inspection and Assessment (ASCE 130).

The following conditions are based on the observations and findings at the time of inspection:

- ◆ The Plumb and Batter Piles are overall in **Poor** condition.
- ◆ The Fender Piles are overall in **Poor** condition.
- ◆ The Pile Cap is overall in **Fair** condition.
- ◆ The Stringers are overall in **Fair** condition.

The dive inspection located numerous failed batter pile connections, piles leaning in various directions, heavily corroded hardware, and evidence of an entirely failed cross-bracing system (Appendix C). The divers performed timber cores and found no marine borer activity in either the areas just below low tide or above the seabed on a representative number of timber piles.

Non-destructed acoustical pile soundings (Appendix E) were taken to confirm the embedded length of a representative number of exterior and interior pier piles. The acoustical testing confirmed the pile lengths and confirmed sufficient embedment length below the required point of pile fixity of 5 feet (5').

The limited topside investigation found that the stringers are in fair condition with lifting and splitting deck boards, damaged fender piles and ladders and missing cap log sections.

The existing pier is approximately 100 years old. The remaining life of the structure is unknown. The recommended repairs are intended to restore the pier to safe operating conditions to support pedestrian loads for a short-term solution. These repairs are not intended to be a long-term solution.

Foth recommends the Town begin planning for the replacement of the pier. During the planning process, the existing pier shall continue to be monitored and inspected on a regular basis, at an interval not to exceed two years. If any further deterioration of the pier is observed or the pier suffers a significant coastal storm or other impactful event, the Town shall notify Foth, so an inspection may occur to confirm if the pier is still safe for pedestrian operations.

1. Introduction

1.1 Background / Objectives

Foth Infrastructure and Environment, LLC (Foth) was contracted by The Town of Jamestown (Town) to perform a routine waterfront facilities inspection on the Fort Getty Pier located at 1050 Fort Getty Road Jamestown, Rhode Island. Foth was contracted to perform the inspection in February 2024.

Foth performed the routine waterfront facilities inspection on March 1, 2024. Weather conditions during the inspection were partly cloudy with temperatures between 23°F and 42°F and wind speeds between 5 and 16 miles per hour (mph) from the southwest.

An additional pier inspection was conducted on April 5, 2024, by Fathom to assess marine borer activity and by VCS Engineering's Non-Destructive Testing Division (VCS-NDT) to confirm the embedded length of a representative number perimeter and interior pier piles. Weather conditions during the inspection were sunny with westerly winds at 15 mph and the temperature at 38 degrees.

Dates of Inspection:	March 1, 2024 & April 5, 2024	
Foth Team:	Scott Skuncik, PE Harrison Chouinard Carlos Peña, PE	Market Leader Civil Engineer – Ports & Harbors Senior Client Manager
Fathom:	Ward McIntyre Scott Magilton Mark Wegiel John Morgan	President Dive Supervisor Dive Tender Diver
VCS-NDT	William Horne Keith Holder	Vice President Operations Manager

The Fort Getty Pier (circa 1920) is generally in poor/fair condition relative to its reported original design to support dockage of large vessels and use to support military (World War Two [WW II]) operations. The timber pier is missing all pile cross-bracing, and most batter piles are disconnected in the main pier section. Several deck boards are broken, loose, or missing, and the ladders are in poor condition and need to be replaced. The mooring bollards are in poor condition and need to be replaced.

The Town inquired whether the existing pier structure could provide casual pedestrian public access and continue to support local commercial fisherman operations. An additional inspection was performed on April 5, 2024, and found no marine borer activity and confirmed the embedded length of a representative number of timber piles. Foth performed a structural analysis on April 16, 2024, and determined the pier can continue to support 100 pound per square foot (psf) live load (Pedestrian Loading) and berthing and mooring loads for generic 35-ft fishing vessels with recommended repairs, maintenance, and future condition inspections every two years and following any significant coastal storm or other reported impactful event.

This report addresses the condition of the existing Fort Getty pier in Jamestown, Rhode Island. The objectives of this investigation are to determine the overall condition of the structure and recommend repairs and maintenance.

This report has been prepared for the exclusive use of The Town of Jamestown. Any other use, publication, or the like of any data contained herein by other parties without the express consent of Foth is prohibited. The report was prepared by Harrison Chouinard and Carlos G. Peña, P.E. Questions or concerns regarding this report or the contents contained herein should be directed to Foth Infrastructure & Environment, LLC and addressed to Carlos Peña at (508) 801-4506.

1.2 Scope of Work

The investigation was focused on observing the existing $\pm 6,242$ square foot (SF) pier structure and determining the overall condition of structural members above and below the waterline. The inspection included a visual and tactile structural evaluation and water depth readings. An overview of the underwater inspection locus can be seen in Figure 1, below.

Foth mobilized a six-person inspection team to examine the above and below water conditions of the existing pier. Operations were staged from a dive boat along the pier, and work proceeded without operation interference. The dive was conducted using scuba tanks with equipment including full diver-to-surface communication and a helmet-mounted video camera/light combination, providing a live video feed (which was also recorded) to the trailer. The dive was conducted in accordance with Fathom's safety guidelines, as well as all pertinent Association of Diving Contractors International (ADCI), Occupational Safety and Health Administration (OSHA), and United States Geological Survey (USGS) regulations.

A Level I visual and tactile dive inspection was performed on 100% of the accessible pier structure from pile caps down to the mudline, including pile caps, plumb and batter piles, and fender piles (Appendix C). The topside portion of the inspection was done entirely by land and included visible pile caps, stringers, and deck boards. The divers performed timber cores and found no marine borer activity in either the areas just below low tide or above the seabed on a representative number of timber piles.

Non-destructed acoustical pile soundings were taken to confirm the embedded length of a representative number of exterior and interior pier piles. The acoustical testing confirmed the pile lengths and confirmed sufficient embedment length below the required point of pile fixity of 5', as reported in the VCS-NDT report dated April 11, 2024 (Appendix E).



Figure 1 - Site Aerial

2. Findings

2.1 Visual Findings

The visual inspection began at the seaward end of the pier in the northeast corner and moved to the west. The below water inspection continued in east-west directions, moving landward.

There are two pile layouts that make the structure. The 79-ft-long approach way consists of nine bents of five piles at 7-ft center-to-center, and the \pm 40-ft by 100-ft seaward portion of the pier consists of six bents of 14 to 15 piles at \pm 7-ft center-to-center spacing. All perimeter piles around the seaward portion of the pier had a connected batter pile, many of which have failed connections to the plumb pile.

Other general conditions observed at the waterline during the visual inspection of the Fort Getty pier include scaling approximately 1.5 inches deep on plumb and batter piles, splits approximately 1 inch deep at the top of plumb piles, and corroded and failed hardware connections. Rot and section loss of varied severity was also typically found behind the vertical brackets at the top of each plumb pile.

The fender system consists of 9-inch x 7-inch timber walers with 12-inch-diameter timber fender piles. The fender piles were typically observed to have loose or missing hardware connections, with some piles being broken or abandoned at the waterline.

Observed topside conditions included rot at nail holes in stringers, end rot in stringers, and lifting and splitting deck boards with minor checking and localized rot observed in some of the pile caps.

2.2 Water Depths

Water depths were taken periodically along the entire length of the pier. The water depths along the seaward face of the pier ranged from 12 ft to 15 ft, relative to Mean Lower Low Water (MLLW).

3. Structural Evaluation & Assessment

3.1 FEMA Flood Zone

The Fort Getty Pier is in a Federal Emergency Management Agency (FEMA) VE (EL 18) zone, as referenced to Map No. 44005C0157J, dated September 4, 2013. The average pier deck elevation is 4.5 ft relative to North American Vertical Datum of 1988 (NAVD88), and the Town of Jamestown reported the pier was submerged during a coastal storm event in the winter of 2024. The tides (feet) at the project, as referenced to the Newport, RI Station 8452660 (Epoch 1983-2001), are as follows:

Datum	NAVD88	MLLW
FEMA VE Zone	18	20.04
Pier Deck	4.5	6.54
MHHW	1.81	3.85
MHW	1.57	3.61
Mean Sea Level	-0.30	1.74
MLW	-1.90	0.14
MLLW	-2.04	0.00

3.2 Inspection Ratings

The condition assessment ratings (Appendix A, Table 2-14) were assigned to each type of structural element inspected during the investigation. The condition assessment reflects the overall condition of the structural members based on a visual non-destructive inspection outlined in this report. The assessments ratings range from Good (no visible damage), Satisfactory (limited minor to moderate defects), Fair (sound structural elements with minor to moderate defects or deterioration), Poor (advanced deterioration on widespread portions of structure but does not significantly reduce load bearing capacity), Serious (advanced deterioration may have significant affect on load-bearing capacity), and Critical (very advanced deterioration with localize failure of primary structural components).

3.3 Damage Ratings

Element level damage ratings (Appendix A, Table 2-15) were assigned to each structural element inspected during the investigation. The rating reflects the condition of the individual element only and is independent of the element's structural importance and the type of inspection being conducted. The damage rating varies per element, and general rating terms are as follows: NI (Not Inspected), ND (No Defects), MN (Minor), MD (Moderate), MJ (Major), and SV (Severe).

3.3.1 Plumb Piles

A total of 131 timber plumb piles were inspected and given a **Moderate** damage rating according to the ASCE Manuals and Reports on Engineering Practice No. 130, Waterfront Facilities Inspection and Assessment (ASCE 130). The plumb piles were given this rating due to:

- ◆ Remaining diameter loss up to 15%
- ◆ Checks and splits wider than 0.5 inch
- ◆ Cross-section area loss up to 15%
- ◆ Corroded hardware

3.3.2 Batter Piles

A total of 42 batter piles were inspected and given the following damage ratings according to ASCE 130.

Rounding of corners up to 1 inch deep:

- ◆ Approximately 18 (43%) of the batter piles were given a **Major** damage rating. The batter piles were given this rating due to:
 - Loss of connections
 - Remaining diameter loss up to 15%
 - Checks and splits wider than 0.5 inch
 - Cross-section area loss up to 25%
- ◆ Approximately 24 (57%) of the batter piles were given a **Moderate** damage rating. The batter piles were given this rating due to:
 - Remaining diameter loss up to 15%
 - Checks and splits wider than 0.5 inch
 - Cross-section area loss up to 25%

3.3.3 Fender System

A total of ± 19 (56%) fender piles were inspected and given a **Major** damage rating according to ASCE 130 due to:

- ◆ Failed mechanical connections
- ◆ Timber cracked and checked greater than 0.5 inch wide
- ◆ Abrasion damage greater than 2 inches deep

Approximately 15 (44%) of fender piles were abandoned, missing, or broken.

3.3.4 Stringers

The stringers were inspected where deck boards had been removed and were given a **Minor** damage rating according to ASCE 130 due to:

- ◆ Checks, splits, and gouges less than 0.5 inch wide
- ◆ Evidence of fungal decay

3.3.5 Pile Caps

From the little observation that could be made to the pile caps, a **Minor** damage rating was assigned according to ASCE 130 due to:

- ◆ Checks and splits wider than 0.5 inch
- ◆ Cross-section area loss up to 15%
- ◆ Corroded hardware

3.4 Condition Assessment Ratings

Based on the observations and damage ratings provided, condition assessment ratings were provided to each group of structural elements. Condition Assessment Rating criteria used from ASCE 130 (Table 2-14) can be found in Appendix C.

3.4.1 Timber Piles

The ± 177 plumb and batter piles are in **Poor** condition due to advanced deterioration or overstressing observed on widespread portions of the structure but does not significantly reduce the load-bearing capacity of the structure. Repairs may need to be conducted with moderate urgency.

3.4.2 Fender System

The timber fender system along the perimeter of the structure is in **Poor** condition due to advanced deterioration observed on widespread portions of the structure but does not significantly reduce the load-bearing capacity of the structure. Repairs may need to be conducted with moderate urgency.

3.4.3 Stringers

The stringers at the approach and seaward end of the pier are in **Fair** condition due to minor deterioration observed on widespread portions of the structure but does not significantly reduce the load-bearing capacity of the structure. Repairs may need to be conducted with moderate urgency.

3.4.4 Pile Caps

The pile caps are in **Fair** condition upon visual inspection due to limited minor to moderate defects or deterioration observed but no overstressing observed. No repairs are required.

4. Structural Analysis & Recommendations

4.1 Inspection Findings & Recommendations

Foth performed a structural analysis (Appendix F) Fort Getty Pier, which included an inspection of the pier on March 1, 2024. The results of the inspection were utilized for the structural analysis. The following outlines the assumptions of the structural analysis, the results of the analysis, and the recommendations for the structure.

4.1.1 Analysis Assumptions

Codes and Standards

- ◆ RISBC-1 Rhode Island Building Code
- ◆ 2018 International Building Code (IBC)
- ◆ Minimum Design Loads and Associated Criteria for Buildings and Other Structures, ASCE/SEI 7-16
- ◆ United Facilities Criteria (UFC) Design: Piers and Wharves, UFC 4-152-01, 24 January 2017
- ◆ American Wood Council National Design Specification (NDS) for Wood Construction & Supplement 2018

Timber Members

- ◆ All timber members assumed to be Southern Pine No. 1 under wet service conditions.
- ◆ Piles were originally 12-inch diameter; analysis assumed a 15% loss of diameter.
- ◆ Pile caps were originally 12 inches by 12 inches; analysis assumed a 25% cross-section loss.
- ◆ Exterior stringers were originally 12 inches by 12 inches; analysis assumed there was no section loss.
- ◆ Interior stringers were originally 6 inches by 12 inches; analysis assumed there was no section loss.
- ◆ Decking was originally 2 inches by 10 inches; analysis assumed there was no section loss.

Pile Fixity

- ◆ Pile fixity was assumed to be 5D below the recorded mudline, where "D" is the diameter of the pile.
- ◆ The mudline elevation was based on conditions at the time of inspection on March 1, 2024.

Load Definition

- ◆ Load combinations in accordance with UFC Design: Piers and Wharves, UFC 4-152-01.
- ◆ Dead load = self-weight of construction materials and other structural components.
- ◆ Uniform Live Load = 100 psf on the pier (Pedestrian Loading).
- ◆ Buoyancy load = uplift force applied at a rate of 64 pounds per cubic foot (pcf) for normal seawater.
- ◆ Wind and Wave loads calculated in accordance with ASCE 7-16. The structure was assumed to be risk category II.

- ◆ Berthing and Mooring loads calculated for a generic 35-ft fishing vessel. Loads applied perpendicular to the face of the pier.
- ◆ Mooring loads in accordance with wind and current loading from UFC, Moorings, dated 12 March 2020. A Type IIB standard storm mooring was assumed.
- ◆ Seismic load is not a controlling factor per engineering judgment.
- ◆ The pier was analyzed during normal operating conditions with water level at Mean Low Water (MLW) and during storm conditions, when the pier is completely submerged.

Analysis Methodology

- ◆ RISA-3D by RISA Tech, Inc. was used for the analysis. RISA-3D is a structural analysis software that analyzes timber members in accordance with international design codes.
- ◆ Analysis followed Allowable Stress Design (ASD) methodology with service load combinations.

4.2 Results

4.2.1 Wave Loads

- ◆ Wave loading in accordance with ASCE 7 assumes that the net force resulting from a breaking wave act at the still water elevation and that 70% of the wave height lies above the local still water elevation. Based on the still water elevation of 10.5 ft NAVD88 for 1% Annual Chance Flood from the Flood Insurance Study 44005CV000C for Newport County, Rhode Island, the breaking wave will be above the existing pier and will not exert force on the pier.
- ◆ Further analysis of wave loading through coastal modeling is required to more accurately calculate the wave force exerted on the existing pier. Based on the historical performance of the pier, it is assumed that the existing structure has adequate capacity to resist the environmental wave forces.

4.2.2 Mooring Loads

- ◆ Mooring loads were calculated for a generic 35-ft fishing vessel in accordance with UFC, Moorings, dated 12 March 2020. A Type IIB storm mooring with a 64-knot wind and a 2.0-knot current was assumed. The resulting mooring load transverse to the vessel was 2.5 kips, and the resulting mooring load longitudinal to the vessel was 1.65 kips.
- ◆ Eight vessels were assumed to be moored to the pier at once: two on the west side, two on the north side, one on the east side, two on the south side, and one on the east side closest to shore. Each vessel is assumed to be moored to two cleats.
- ◆ Any other vessels moored nearby are assumed to not induce load on the pier but moor to nearby piling.
- ◆ The pier was analyzed for mooring of the eight vessels with wind from the north, south, east, and west.
- ◆ It is assumed that if winds above 64 knots are expected, vessels will not moor to the pier.

4.2.3 3D Analysis

- ◆ The 3D analysis of the structure indicates that for the assumptions and load cases outlined above, the existing structure has adequate capacity to support pedestrian loading, mooring, and berthing from a 35-ft generic fishing vessel and submersion during storms if the recommended repairs are completed.

- ◆ The maximum expected structural utilization for the piles is 77% of capacity, assuming the piles are 10.2 inches in diameter, a 15% reduction from the original 12-inch-diameter piles.
- ◆ The analysis is limited to the items outlined herein. If additional loading of the pier is anticipated, further analysis is required.

4.3 Recommendations

Foth recommends the following repairs and improvements to the pier, based on the inspection and the structural analysis, to restore operations to support pedestrian loads.

- ◆ Timber Decking
 - Timber decking that is lifting, splitting, or deteriorated shall be removed and replaced in kind.
 - Existing decking that is in acceptable condition shall be detached from stringers. Nails shall be removed and replaced with timber decking screws.
 - All timber decking shall be installed with stainless steel timber decking screws.
- ◆ Stringers
 - Stringers shall be inspected during timber deck removal. Stringers that are decayed and deteriorated shall be removed and replaced in kind.
- ◆ Safety ladders should be repaired and/or replaced.
- ◆ Bollards/Cleats
 - Existing bollards shall be removed, as the connections to the pier are deteriorated and the capacity of the bollards is unknown and may overstress and not be acceptable for the existing pier condition. Timber members used for bollard attachment that are deteriorated shall be removed and replaced.
 - New cleats may be installed. Cleats shall be 18-inch to 24-inch two-bolts steel cleats, MacElroy CSC-45 or equal.
 - Further analysis and detailing of cleat connections is required to ensure adequate load transfer to the structure and that no members are overstressed.
- ◆ New timber rail should be installed in kind, where missing, to form continuous rail around pier.
- ◆ Failed timber fender piles should be removed.
- ◆ Piles
 - Where section loss of the piles is noted, it shall be documented at the time of repairs.
 - Replace top of timber piles (posting) with section loss of more than 40%.

The existing pier is approximately 100 years old. The remaining life of the structure is unknown. The recommended repairs are intended to restore the pier to safe operating conditions to support pedestrian loads for a short-term solution. These repairs are not intended to be a long-term solution.

Foth recommends the Town begin planning for the replacement of the pier. During the planning process, the existing pier shall continue to be monitored and inspected on a regular basis, at an interval not to exceed two years and following any significant coastal storm or other reported impactful event. If any further deterioration of the pier is observed, the Town shall notify Foth, so an inspection may occur to confirm if the pier is still safe for pedestrian access and commercial fishing operations.

Appendix A
ASCE Engineering Practice Manual No. 130, Tables 2-14 & 2-15

Table 2-14. Condition Assessment Ratings

Rating	Description
6 Good	No visible damage or only minor damage noted. Structural elements may show very minor deterioration, but no overstressing observed. No repairs are required.
5 Satisfactory	Limited minor to moderate defects or deterioration observed but no overstressing observed. No repairs are required.
4 Fair	All primary structural elements are sound but minor to moderate defects or deterioration observed. Localized areas of moderate to advanced deterioration may be present but do not significantly reduce the load-bearing capacity of the structure. Repairs are recommended, but the priority of the recommended repairs is low.
3 Poor	Advanced deterioration or overstressing observed on widespread portions of the structure but does not significantly reduce the load-bearing capacity of the structure. Repairs may need to be carried out with moderate urgency.
2 Serious	Advanced deterioration, overstressing, or breakage may have significantly affected the load-bearing capacity of primary structural components. Local failures are possible, and loading restrictions may be necessary. Repairs may need to be carried out on a high-priority basis with urgency.
1 Critical	Very advanced deterioration, overstressing, or breakage has resulted in localized failure(s) of primary structural components. More widespread failures are possible or likely to occur, and load restrictions should be implemented as necessary. Repairs may need to be carried out on a very high-priority basis with strong urgency.

2.6.2 Condition Assessment Ratings

The Condition Assessment Rating should be assigned upon completion of the Routine Inspection and remain associated with the structural unit (as defined in Section 3.1.1) until the structure is rerated following a quantitative engineering evaluation and repairs, or upon completion of the next

Table 2-15. Post-event Damage Ratings

Rating	Description
A	No significant event-induced damage observed; no further action is required
B	Minor to moderate event-induced damage observed, but all primary structural elements are sound. Repairs may be required, but the priority of repairs is low
C	Moderate to major event-induced damage observed that may have significantly affected the load-bearing capacity of primary structural elements. Repairs are necessary on a priority basis
D	Major event-induced damage has resulted in localized or widespread failure of primary structural components. Additional failures are possible or likely to occur. Urgent remedial attention is necessary

scheduled Routine Inspection. The ratings should be assigned against distinct structural units, groups of units, and the overall facility.

A scale of 1 to 6 is used for the rating system, as shown in Table 2-14. A rating of 6 represents a structure in good condition, whereas a rating of 1 represents a structure in critical condition. Other suitable rating systems may be substituted for a particular owner's purpose as appropriate.

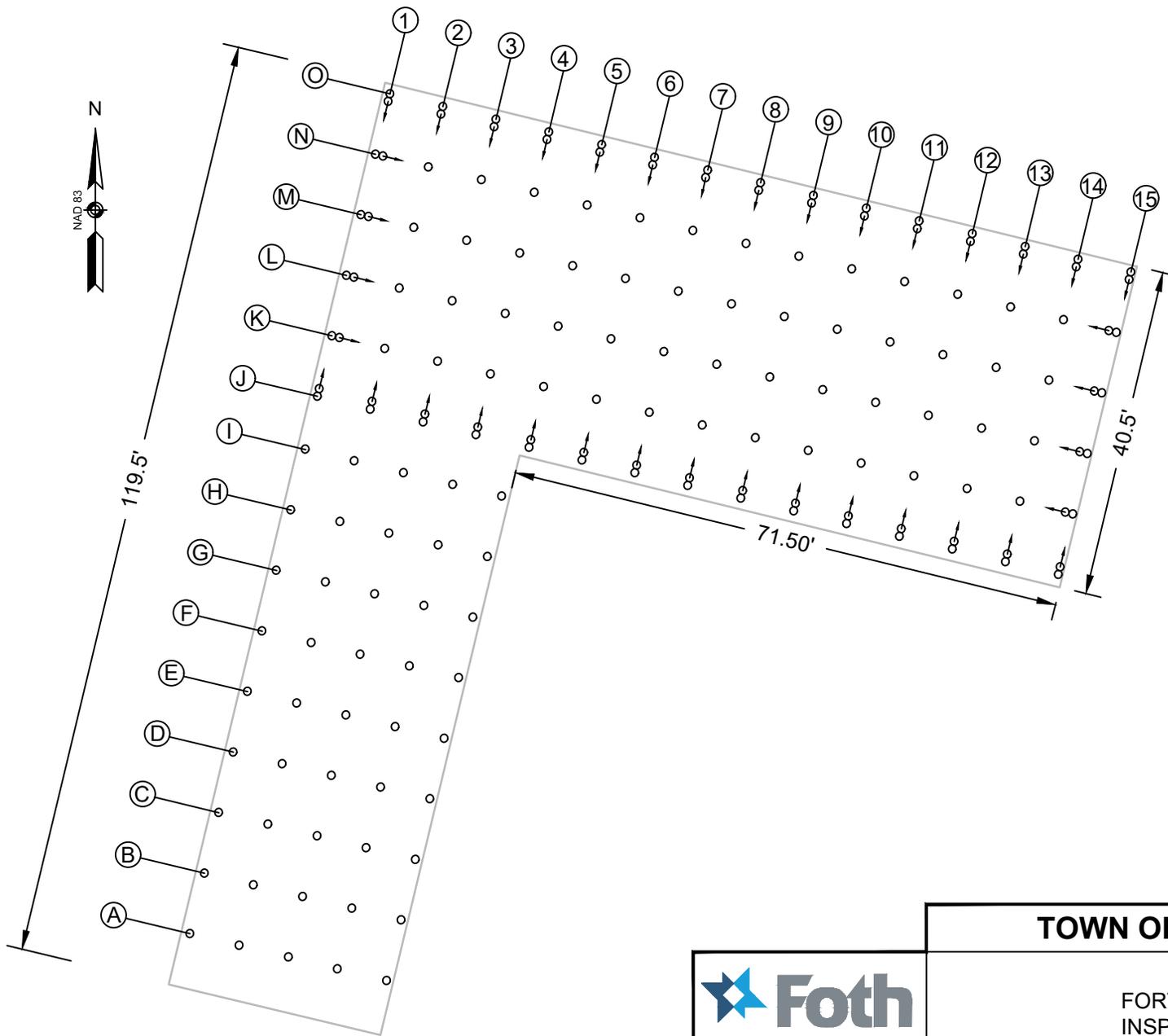
Understanding that ratings are used to describe the existing in-place structure relative to its condition when newly built is important. The fact that the structure was designed for loads that are lower than the current standards for design shall have no influence on the ratings.

Equally important is understanding that the correct assignment of ratings requires both experience and an understanding of the structural system. Judgment must be applied in considering

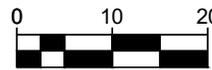
- Scope of damage (total number of defects),
- Severity of damage (type and size of defects),
- Distribution of damage (local vs. general),
- Types of components affected (their structural "sensitivity"),
- Location of defect on component (relative to point of maximum moment/shear), and
- Serviceability.

The qualifications of individuals assigning ratings are important in ensuring that the ratings are assigned consistently and uniformly in accordance with sound engineering principles and the guidelines provided herein. The team leader, with oversight from the project manager, should verify that the assigned ratings are appropriate.

Appendix B
Plans & Figures



Thursday, March 28, 2024 7:35:13 AM
D:\Projects\2024\Fort Getty Inspection plan.dwg Layout: layout1
DWG Folder Location:



SCALE

TOWN OF JAMESTOWN

FORT GETTY PIER INSPECTION PLAN

Date Completed: 3/13/24

Revision Date:

Drawn By: HAC

Checked By: SRS

Project No: 24J006.00

Appendix C

Fort Getty Inspection Photo Log

Client's Name:
Town of Jamestown

Site Location:
Fort Getty Pier, Jamestown, Rhode Island

Project No.
24J006.00

<p>Photo No. 1</p>	<p>Date: 3/1/24</p>		<p>Photo No. 3</p>	<p>Date: 3/1/24</p>	
<p>Direction Photo Taken: South</p>			<p>Direction Photo Taken: Northwest</p>		
<p>Photo Taken By: HAC</p>			<p>Photo Taken By: HAC</p>		
<p>Description: South end of pier with deck boards removed</p>			<p>Description: Typical mooring hardware and deck construction</p>		

<p>Photo No. 2</p>	<p>Date: 3/1/24</p>		<p>Photo No. 4</p>	<p>Date: 3/1/24</p>	
<p>Direction Photo Taken: North</p>			<p>Direction Photo Taken: Northeast</p>		
<p>Photo Taken By: HAC</p>			<p>Photo Taken By: HAC</p>		
<p>Description: Overview of pier from south end</p>			<p>Description: Overview of seaward portion from end of approach way</p>		

Client's Name:
Town of Jamestown

Site Location:
Fort Getty Pier, Jamestown, Rhode Island

Project No.
24J006.00

<p>Photo No. 5</p>	<p>Date: 3/1/24</p>		<p>Photo No. 7</p>	<p>Date: 3/1/24</p>	
<p>Direction Photo Taken: West</p>			<p>Direction Photo Taken: South</p>		
<p>Photo Taken By: HAC</p>			<p>Photo Taken By: HAC</p>		
<p>Description: Typical pier construction at missing fender pile location</p>			<p>Description: Wale and ladder condition at southeast corner of seaward portion of pier</p>		

<p>Photo No. 6</p>	<p>Date: 3/1/24</p>		<p>Photo No. 8</p>	<p>Date: 3/1/24</p>	
<p>Direction Photo Taken: North</p>			<p>Direction Photo Taken: West</p>		
<p>Photo Taken By: HAC</p>			<p>Photo Taken By: HAC</p>		
<p>Description: East end of seaward portion of pier with missing fender piles</p>			<p>Description: Typical construction of seaward portion of pier</p>		

Client's Name:
Town of Jamestown

Site Location:
Fort Getty Pier, Jamestown, Rhode Island

Project No.
24J006.00

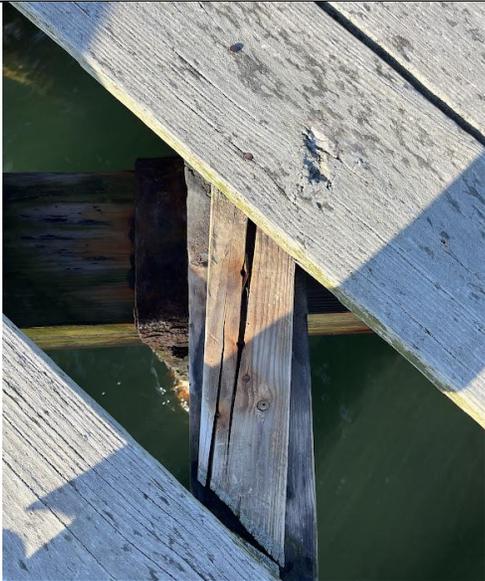
Photo No. 9	Date: 3/1/24	
Direction Photo Taken: North		
Photo Taken By: HAC		
Description: Typical stringer and vertical bracket condition at approach way		

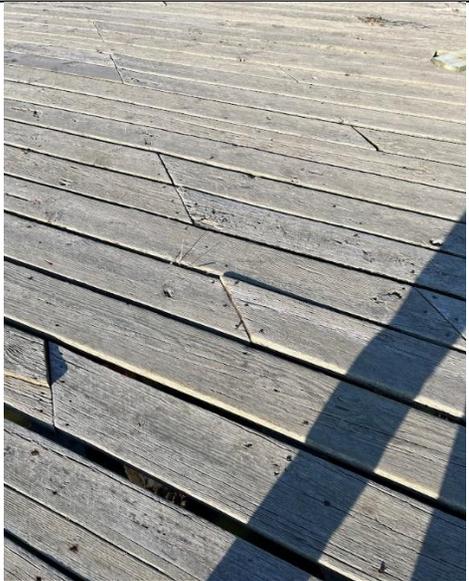
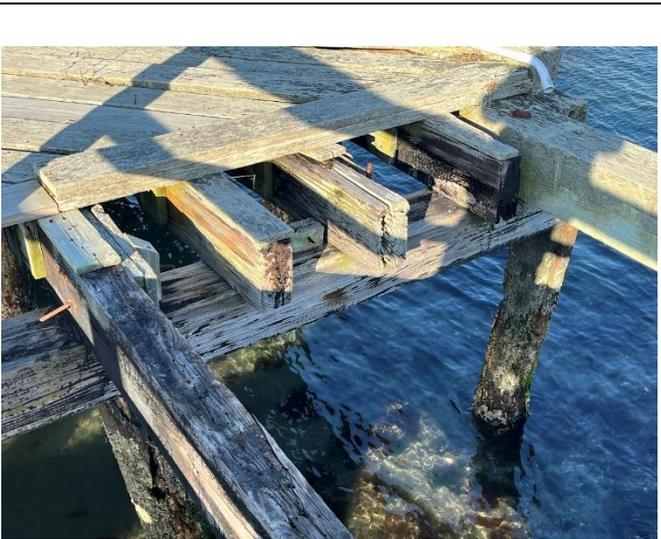
Photo No. 11	Date: 3/1/24	
Direction Photo Taken: North		
Photo Taken By: HAC		
Description: Typical decking condition		

Photo No. 10	Date: 3/1/24	
Direction Photo Taken: Northwest		
Photo Taken By: HAC		
Description: Stringer condition at mooring hardware		

Photo No. 12	Date: 3/1/24	
Direction Photo Taken: Northeast		
Photo Taken By: HAC		
Description: Typical condition at approach way		

Client's Name:
Town of Jamestown

Site Location:
Fort Getty Pier, Jamestown, Rhode Island

Project No.
24J006.00

<p>Photo No. 13</p>	<p>Date: 3/1/24</p>		<p>Photo No. 15</p>	<p>Date: 3/1/24</p>	
<p>Direction Photo Taken: East</p>			<p>Direction Photo Taken:</p>		
<p>Photo Taken By: HAC</p>			<p>Photo Taken By: Fathom</p>		
<p>Description: Typical pile cap condition at approach way</p>			<p>Description: Typical abandoned hardware holes & corrosion (Pile 15M)</p>		

<p>Photo No. 14</p>	<p>Date: 3/1/24</p>		<p>Photo No. 16</p>	<p>Date: 3/1/24</p>	
<p>Direction Photo Taken: Southeast</p>			<p>Direction Photo Taken:</p>		
<p>Photo Taken By: HAC</p>			<p>Photo Taken By: Fathom</p>		
<p>Description: Typical stringer construction and approach way condition</p>			<p>Description: Typical pile condition, scaling & corrosion (Pile 15M)</p>		

Client's Name: Town of Jamestown	Site Location: Fort Getty Pier, Jamestown, Rhode Island	Project No. 24J006.00
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Photo No. 17	Date: 3/1/24		Photo No. 19	Date: 3/1/24	
Direction Photo Taken:			Direction Photo Taken:		
Photo Taken By: Fathom			Photo Taken By: Fathom		
Description: Typical fender pile with missing hardware (Pile 15L)			Description: Pile in severe condition due to section loss (Pile 15K)		

Photo No. 18	Date: 3/1/24		Photo No. 20	Date: 3/1/24	
Direction Photo Taken:			Direction Photo Taken:		
Photo Taken By: Fathom			Photo Taken By: Fathom		
Description: Loose timbers on bottom			Description: Broken fender pile at waterline (Pile 80)		

Client's Name:
Town of Jamestown

Site Location:
Fort Getty Pier, Jamestown, Rhode Island

Project No.
24J006.00

Photo No. 21	Date: 3/1/24		Photo No. 23	Date: 3/1/24	
Direction Photo Taken:			Direction Photo Taken:		
Photo Taken By: Fathom			Photo Taken By: Fathom		
Description: Typical large splits and checks (Pile 40)			Description: Close up of hardware at (Pile 10)		
Photo No. 22	Date: 3/1/24		Photo No. 24	Date: 3/1/24	
Direction Photo Taken:			Direction Photo Taken:		
Photo Taken By: Fathom			Photo Taken By: Fathom		
Description: End rot in pile cap, corroded/failing vertical bracket, typical splits in pile (Pile 10)			Description: Typical void space behind vertical bracket (Pile 12N)		

Client's Name: Town of Jamestown	Site Location: Fort Getty Pier, Jamestown, Rhode Island	Project No. 24J006.00
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Photo No. 25	Date: 3/1/24		Photo No. 27	Date: 3/1/24	
Direction Photo Taken:			Direction Photo Taken:		
Photo Taken By: Fathom			Photo Taken By: Fathom		
Description: Wale and stringer condition (Pile 1M)			Description: Typical condition of pile near cap (Pile 5K)		

Photo No. 26	Date: 3/1/24		Photo No. 28	Date: 3/1/24	
Direction Photo Taken:			Direction Photo Taken:		
Photo Taken By: Fathom			Photo Taken By: Fathom		
Description: Large split (Pile 1M)			Description: Typical hardware and framing (Pile 3G)		

Client's Name:
Town of Jamestown

Site Location:
Fort Getty Pier, Jamestown, Rhode Island

Project No.
24J006.00

<p>Photo No. 29</p>	<p>Date: 4/5/24</p>		<p>Photo No. 31</p>	<p>Date: 4/5/24</p>	
<p>Direction Photo Taken: North-East</p>			<p>Direction Photo Taken: North</p>		
<p>Photo Taken By: CGP</p>			<p>Photo Taken By: CGP</p>		
<p>Description: VCS-NDT crew performing acoustical pile soundings</p>			<p>Description: FR divers performing timber cores to assess marine borer damage</p>		

<p>Photo No. 30</p>	<p>Date: 4/5/24</p>		<p>Photo No. 32</p>	<p>Date: 4/5/24</p>	
<p>Direction Photo Taken: North</p>			<p>Direction Photo Taken: North</p>		
<p>Photo Taken By: CGP</p>			<p>Photo Taken By: CGP</p>		
<p>Description: General view of pier and inspection area</p>			<p>Description: General view of pier and inspection area</p>		

Appendix D

Dive Inspection Field Notes

Table 1
Fort Getty Pier Dive Inspection Field Notes

Pile	Remark
140	Abandoned batter pile connection, heavy growth, plumb pile skewed NE
130	Abandoned batter pile connection, mid-fender pile connection abandoned, plumb pile skewed NE, heavy marine growth, 3"D x 6"L gouge, 1/4"W x 4'L scaling at top of pile
120	Heavy scaling at top of pile, fender pile 2 abandoned connections, 5"W x 3"H gouge in fender pile, timber debris on bottom
110	Abandoned batter pile connection, 2" W x 4" H hole in shell, mid-fender pile connection abandoned, plumb pile skewed NE
100	Abandoned batter pile connection, mid-fender pile connection abandoned, 1.5" section loss at ML
90	Loose fender pile connections, timber debris on bottom
80	Abandoned batter pile connection, mid-fender pile connection abandoned, 5"W x 1"H x 5+"D split, heavy scaling at top of pile
70	Abandoned batter pile connection, fender pile broken at WL, split at bolt connection in pile cap, heavy scaling at WL
60	Abandoned batter pile connection, 5+"D hole behind bracket, 5"D x 6"W x 7"H hole 5' above ML, 4"D x 1"W x 2.5'L split, fender pile 2 abandoned connections, timber debris on bottom
50	Abandoned batter pile connection, fender pile missing, heavy scaling, abandoned hardware holes, 3/4"W x 2.5'L x 1"D split 4' above ML
40	Abandoned batter pile connection, missing fender pile hardware, 1/4"W x 2"D x 2'L split, 1/2"W x 3"D x 2'L split
30	Soft inside of fender pile, 1/2"W x 3"D x 1'L split, 1"W x 2.5"D x 1.5'L split, shimmed at top of pile, 1.5" section loss 2' above ML
20	1/2"W x 4"D x 3"L split, 1/2"W x 3"D x 8"L split, fender pile disconnected at WL, heavy scaling at WL
10	Abandoned batter pile connection, corroded pile cap, splits at top of pile, scaling at WL
14N	Abandoned batter pile connection
13N	Heavy scaling, plumb pile skewed NE
12N	1/2"W x 2"D x 2'L split, loose timber debris on bottom
11N	Corrosion hole behind vertical bracket, 1/2" gap at top of pile (unable to determine if bearing)
10N	Corrosion hole behind vertical bracket, scaling at WL
9N	Scaling at WL
8N	Pile shimmed, scaling at WL
7N	Pile shimmed, 1/2" hole, 1/8" check in top of pile
6N	1/8"W x 1/2"D x 2"L split, scaling at WL
5N	3/4"W x 4"D x 4'L split, corroded at vertical bracket, scaling at WL
4N	3"W x 5+"D x 1.5'L split, 2"W x 2"H x 5"D gouge, corrosion behind vertical plate, scaling at WL
3N	1/8"W x 1"D x 1'L split, scaling at WL
2N	Scaling at WL
1N	Fender pile missing, 1/4"W x 2"D x 1'L split, abandoned hardware holes
14M	Abandoned batter pile connection, pile shimmed
13M	1/2"W x 1"D split, scaling at WL
12M	4"W x 2"D x 3'L split, 3/4" gouge in scaling

Pile	Remark
11M	Scaling at WL
10M	1/2"W x 1"D split, plumb pile skewed NE
9M	Split at abandoned hardware hole, scaling at WL
8M	Scaling at WL, timber debris on bottom
7M	Mid-fender pile connection abandoned, scaling at WL, abandoned hardware holes
6M	2.5"W x 4.5"H x 3"D split, 2.5'L split, scaling at WL, abandoned hardware holes
5M	1/4"W x 4"H x 2"D split, 1/2"W x 4'L check
4M	Heavy scaling at WL
3M	1.5"W cavity at vertical bracket on both sides, 2"W split, scaling at WL
2M	3"D scaling at WL
1M	10"W x 2.5'L hollow section of pile, 6"W split, corroded pile cap
15L	Abandoned batter pile connection
14L	Scaling at WL
13L	1/2" split, scaling at WL
12L	Scaling at WL
11L	1/4"W x 1"D split, heavy scaling at WL
10L	1.5"D scaling at WL
9L	1/2"W x 2"D x 2'L split, 1"D split, scaling at WL
8L	1/2"W x 9"D split at vertical bracket, 2"W x 4"D hollow section top of pile, scaling at WL
7L	1"D splits, scaling at WL
6L	4"W split, 1"W x 2"D x 2.5'L split, scaling at WL
5L	Scaling at WL
4L	3" split, 1'L hollow section 4' from top of pile
3L	5"H x 3"D gouge adjacent hardware hole, 3"W x 1'L hollow section top of pile, gap at top of pile (unable to determine if bearing), heavy scaling
2L	2"W split, 1.5"W x 5"D split at vertical bracket, 2" split at hardware hole, scaling at WL
1L	1"W split, fender pile has abrasion and holes with missing hardware, scaling at WL
15K	Abandoned batter pile connection, scaling at WL
14K	1"W void adjacent vertical bracket, scaling at WL
13K	Scaling at WL
12K	Scaling at WL, timber debris on bottom
11K	Gouge in pile cap adjacent bracket, heavy scaling with abandoned hole
10K	Scaling at WL
9K	Scaling at WL
8K	Scaling at WL, vertical bracket broken
7K	1/2"W x 3"D x 5'L split, 3"W x 3"D gouge behind vertical bracket, 1/2"W x 3"D x 3'L split
6K	Scaling at WL
5K	1/2"W x 2"D split, split at abandoned hardware hole, heavy scaling
4K	1/2"D corrosion hole behind vertical plate, scaling at WL
3K	Scaling at WL
2K	Scaling at WL
1K	split at abandoned hardware hole
14J	Abandoned batter pile connection, scaling at WL
13J	Abandoned batter pile connection

Pile	Remark
12J	Scaling at WL
11J	Abandoned batter pile connection
10J	Fender pile broken with failed connections, bottom bolt on vertical bracket missing both sides of pile
9J	Missing bracket on outside face
8J	Fender pile loose, only 1 connection
7J	1/2"W x 3"D x 6"L split, 1/2"W x 3"D x 9"L split, 1/2"W x 3"D x 1'L split, 2" gouge adjacent bracket
6J	Scaling at WL
5J	Scaling at WL
4J	Abandoned batter pile connection, 2"D split 4' below pile cap, scaling at WL
3J	Scaling at WL
2J	Small voids behind vertical brackets, scaling at WL
1J	Scaling at WL
5I	Scaling at WL
4I	Scaling at WL
3I	2"W x 5"H void behind vertical plate, scaling at WL
2I	1/2"W x 3"D split, scaling at WL
1I	Corrosion around hardware, loose connections
5H	Abandoned hardware holes, scaling at WL, split in pile cap (unable to dimension)
4H	Scaling at WL
3H	Corrosion behind vertical bracket, scaling at WL
2H	Scaling at WL
1H	Scaling at WL
5G	Scaling at WL
4G	Scaling at WL
3G	1"W splits, scaling at WL
2G	Scaling at WL
1G	1"W splits, scaling at WL
5F	1"W splits, scaling at WL
4F	Angled bracket (pictured)
3F	2"D corrosion behind vertical bracket
2F	Scaling at WL
1F	1.5"D corrosion behind vertical bracket
5E	2"D split, abandoned hardware holes
4E	3/4"W x 1'L hollow section, 1"W splits, skewed
3E	1.5"W x 2"D x 2.5'L split, 1/2"W x 1"D x 1'L check
2E	2"W x 3/4"D x 3'L check, 4" diameter loss mid-pile
1E	Vertical bracket heavily corroded
5D	Scaling at WL
4D	Scaling at WL
3D	1/2"W x 3"D x 2'L check
2D	1"D splits, scaling at WL
1D	Hollow at 1.5"W hole 1.5' above ML, scaling at WL
5C	Scaling at WL

Pile	Remark
4C	2"W x 2"D gouge, hollow behind vertical bracket, 1"W x 3"D x 2'L check, scaling at WL
3C	Deteriorated shell, sounds hollow
2C	Scaling at WL
1C	Scaling at WL
5B	3"W x 5+"D x 3'L hollow gouge, 2"W x 2.5"D x 2'L check, abandoned hardware hole, scaling at WL
4B	Scaling at WL
3B	Scaling at WL
2B	Scaling at WL
1B	Scaling at WL
5A	Hollow adjacent vertical bracket, soft around vertical bracket, scaling at WL
4A	Hollow and soft next to bracket 2.5"D embedment, deep gouging, heavy scaling
3A	Hollow and soft next to bracket, scaling at WL
2A	1.5"D scaling at WL, soft shell, necking at WL
1A	2+"D scaling at WL, hollow and soft near middle

Appendix E
VSC-NDT Report

FORT GETTY PIER TIMBER PILE LENGTH INVESTIGATION JAMESTOWN, RHODES ISLAND



Prepared for:
Carlos Pena, PE
Sr Client Manager – Ports and Harbors - Foth Infrastructure & Environmental LLC

Prepared by:
Keith Holster
Operations Manager – VCS-NDT Division

Reviewed by:
William Horne
Vice President – VCS-NDT Division

M24023-RI
April 11, 2024

Introduction

Foth Infrastructure & Environmental LLC (Foth) was retained to conduct an inspection of the historic WW1 era Fort Getty Pier located in Jamestown, Rhode Island. To assist Foth with their evaluation, VCS Engineering Inc. – NDT Division (NDT Division) conducted sonic reflection measurements on selected timber piles supporting the pier. Fieldwork conducted by NDT Division was performed on April 5th, 2024, with boat access assistance from Foth personnel and Fathom Resources (commercial diving company)

Test Methods & Results

Location and Survey Control

The site shown in Figure 1 is the location of the historic Fort Getty Pier in Jamestown, Rhode Island. The historic Fort Getty Pier consists of 15 pile bents labeled A through O. Bents A through I consist of 5 rows of piles and Bents J through O consist of 15 rows of piles; additional fender piles are present around the perimeter along Bents J and O and Rows 1 and 15. In total there are 135 piles and 38 fender piles.

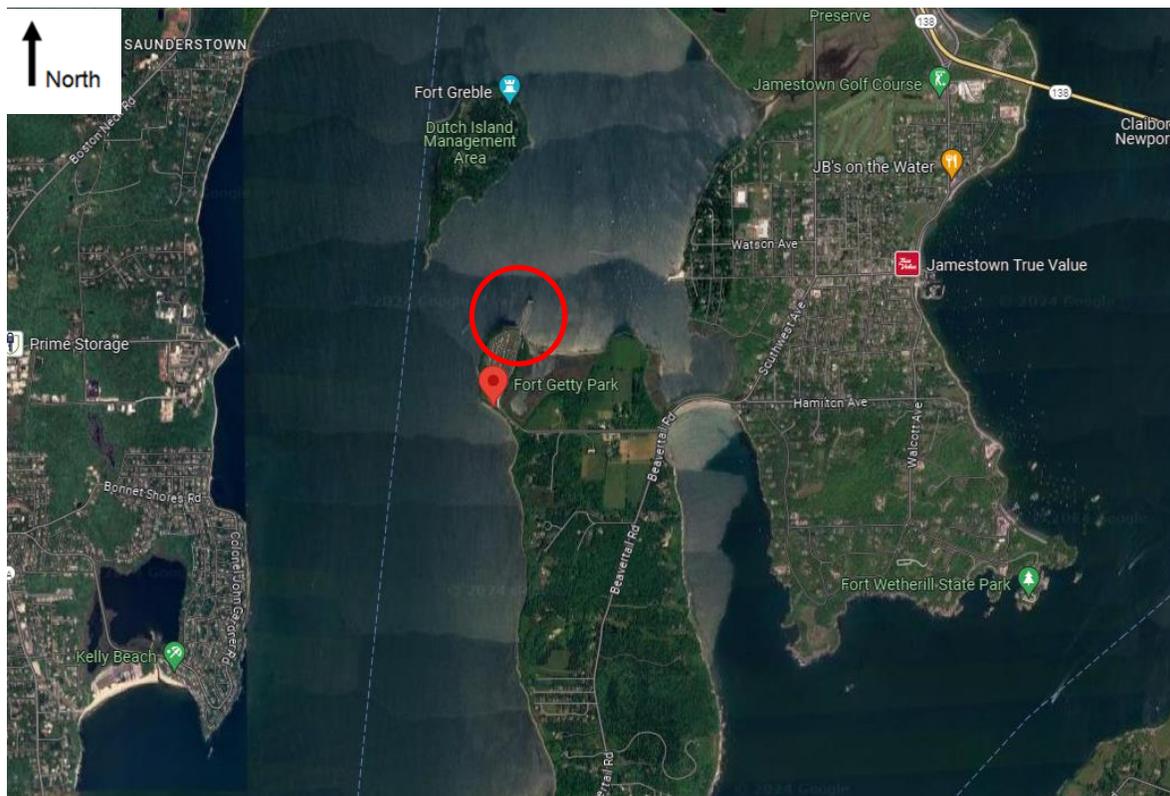


Figure 1: General Location Fort Getty Pier, Jamestown RI.

NDT Division conducted sonic reflection measurements on a total of 18 individual timber piles consisting of 14 piles supporting the structure and 4 fender piles. All piles tested were selected by Foth. Individual pile information including the distance from the top of pile to the mud line were manually measured using a tape at each test location. Figure 2 below is the inspection plan provided by Foth with the approximate location of each pile tested shown as a red circle and each fender pile identified with a purple circle.

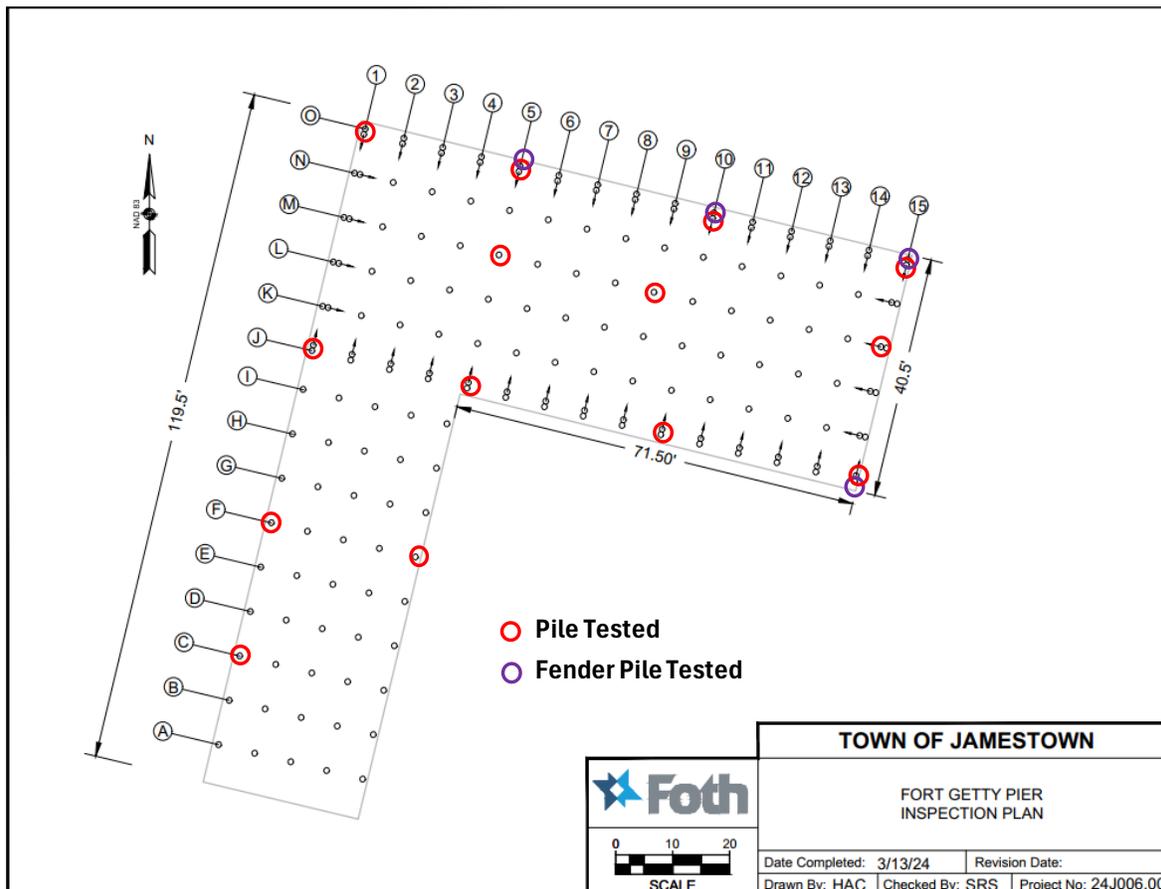


Figure 2: Inspection Plan for Fort Getty Pier with locations of piles test.

Pile Length Test - Pulse Echo Reflection Method to Determine Pile Lengths

The length of steel, wood, and concrete piles can be determined using the Pile Integrity Test (PIT). PIT methods are covered under ASTM D5882-16 *Standard test method for low strain impact integrity testing of deep foundations*. The type of pile integrity test performed was the pulse-echo method (PEM), also known as the reflection method. This measurement method determines the time required for a stress wave generated with a projectile or hammer impact to travel from the top of a pile to the bottom of the pile and be reflected back to the top. Through the understanding of the wave velocity and measuring the time of travel of the reflected wave, the pile length can be determined. Using this non-destructive measurement technique, the length of a timber, concrete or steel pile, caisson, sheet pile, or other embedded long structure can be determined. In addition, if there is any major damage or other significant defects along the pile length they can be detected.

To conduct the testing on a pile, the top or side near the top of the pile must be accessed. Ideally, the top of the pile is the best location for reflection testing, however, due to various structure's geometry, accessing the top is not always feasible. Then if needed, the surface of the pile is cleaned with a wire brush to remove any excessive rust, dirt, ice, or other surface materials so that the sensors can make good contact with the pile material. The sensor array is then held against the pile surface and a stress wave is initiated in the pile using either a hammer or projectile impact from the air gun powered by regulated compressed nitrogen. The measurement is repeated five times to ensure that a consistent bottom reflector is obtained. If a bottom reflector is not clearly identified the sensors are

moved to a new contact point on the pile and the acquisition process is repeated until a repeatable bottom reflector is recorded. In some cases, the reflectors cannot be identified in the field.

Data recorded at a sensor next to the impact point is used to establish “zero” time as the instant energy is introduced into the pile. The two-way travel time of the compressional wave is the time difference between zero time and the received reflected signal to the sensor. The length of the pile is determined using Equation 1 which takes the two-way travel time and divides it by 2 to get the time of flight from the test location to the bottom of the pile. To convert the time of flight into a distance, it is then multiplied by the compressional wave velocity of the material. The typical compressional wave velocity for timber piles is 13,000 ft/sec. Data from the multiple “records” are used to determine the average pile length.

$$L_p = \frac{t}{2} * V_p \quad \text{Equation 1}$$

L_p = Pile length (ft)

t = Two-way time of travel for reflected wave (sec)

V_p = Compressional wave velocity of pile material (ft/sec)

Testing results using this method are expected to be within +/- 5 % of the actual pile length. Depths reported from the sonic reflection method are from the top of the pile or the bottom of the pile cap. Often multiple reflections can be observed in the reflection data. Cracked, broken, bent, or severely deteriorated zones in the pile will disrupt the energy propagation causing a reflection that may be interpreted as an “end of pile” reflector or as an intermediate reflector. Typically, the end of the pile reflector is the strongest response coupled with a frequency change in the signal. Shallower weaker reflectors identified as intermediate reflectors within the overall signal can be due to several conditions:

1. A significant change in soil density, soil layering, or encountering the mudline for a marine pile.
2. The pile is deteriorated, cracked, or broken at a shallow depth but enough energy has propagated the full length, resulting in the two reflection depths an intermediate reflector and a full-length reflector.
3. It sometimes can occur that multiple reflections are present in the data that will be increments of two or three times the pile length. This is the signal reflecting back and forth between the top and bottom of the pile multiple times. These multiple reflections can be incorrectly interpreted as a deeper pile than truly exists.

Table 1 includes the physical measurements top of pile to sensor and top of pile to mud line which are obtained using a tape measurement at the time of the survey. The sonic reflection depths are measured from the sensor location to the end of pile, therefore:

The pile length calculations are calculated by:

$$\text{Reflection Length} + \text{Top of Pile to Sensor} = \text{Pile Length}$$

The embedment depth was calculated by:

$$\text{Pile Length} - \text{Top of Pile to Mud Line} = \text{Embedment}$$

These calculated pile lengths and embedment lengths are shown below in Table 1, and the table and inspection plan showing the pile length results are shown in Appendix 1.

Table 1: Physical measurements, sonic reflection depths, and calculated embedment lengths

Pile ID	Dist. Top of Pile to Mudline (feet)	Dist. To Top of Pile to Sensors (feet)	Reflector Length (feet)		Pile Length (from top of pile) (feet)		Calculated Embedment (feet)		Intermediate Reflector Length (feet)	Comment			
F1	10.0	0.5	16	-	17	16.5	-	17.5	6.5	-	7.5		
J1	11.3	0.5	20	-	21	20.5	-	21.5	9.2	-	10.2		
O1	15.2	1.0	27	-	28	28.0	-	29.0	12.8	-	13.8		
O5F	20.9	5.2	29	-	30	34.2	-	35.2	13.3	-	14.3		
O5	14.0	0.5	22	-	23	22.5	-	23.5	8.5	-	9.5		
O10F	21.7	5.5	26	-	27	31.5	-	32.5	9.8	-	10.8		
O10	15.0	0.5	24	-	25	24.5	-	25.5	9.5	-	10.5	14-15	Potential Break at mudline
O15F	24.2	5.9	23	-	24	28.9	-	29.9	4.7	-	5.7		< 5 foot embedment
O15	18.1	0.5	24	-	25	24.5	-	25.5	6.4	-	7.4		
M15	15.7	0.5	32	-	33	32.5	-	33.5	16.8	-	17.8		
J15F	21.5	5.9	29	-	30	34.9	-	35.9	13.4	-	14.4		
J15	15.6	1.0	24	-	25	25.0	-	26.0	9.4	-	10.4		
J10	13.2	1.0	13	-	14	14.0	-	15.0	0.8	-	1.8		Potential Break at mudline
J5	12.9	0.5	25	-	26	25.5	-	26.5	12.6	-	13.6	14-15	Potential Break at mudline
F5	11.0	1.0	19	-	20	20.0	-	21.0	9.0	-	10.0		
M9	14.2	0.5	18	-	19	18.5	-	19.5	4.3	-	5.3		< 5 foot embedment
C1	6.0	1.0	21	-	22	22.0	-	23.0	16.0	-	17.0		
M5	13.0	0.5	19	-	20	19.5	-	20.5	6.5	-	7.5		

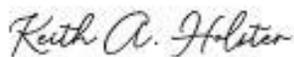
For the 14 piles tested the average pile length is 22.9 (4.8 standard deviation) feet with an average embedment of 9.4 (4.4 standard deviation) feet.

For the 4 fender piles tested the average pile length is 32.9 (2.7 standard deviation) feet with an average embedment of 10.8 (4.1 standard deviation) feet.

- The measured length of J10 is within 1-2 feet of the measured mud line, this is a strong indication that the pile is potentially broken.
- Piles O15F and M9 have embedment length less than 5 feet this is an indication that these piles are potentially broken.
- Piles O10 and J5 have strong intermediate reflectors which are within 1-2 feet of the measured mudline and pile lengths which could be a 2nd reflector from this level.

Thank you for the opportunity to work with you on this project, and if you have any questions, please don't hesitate to contact me directly.

Sincerely,



Keith Holster
Operations Manager
VCS-NDT Division
kholster@vcs-ndtdivision.com
Office (978) 563-1327
Mobile (508)-314-3413

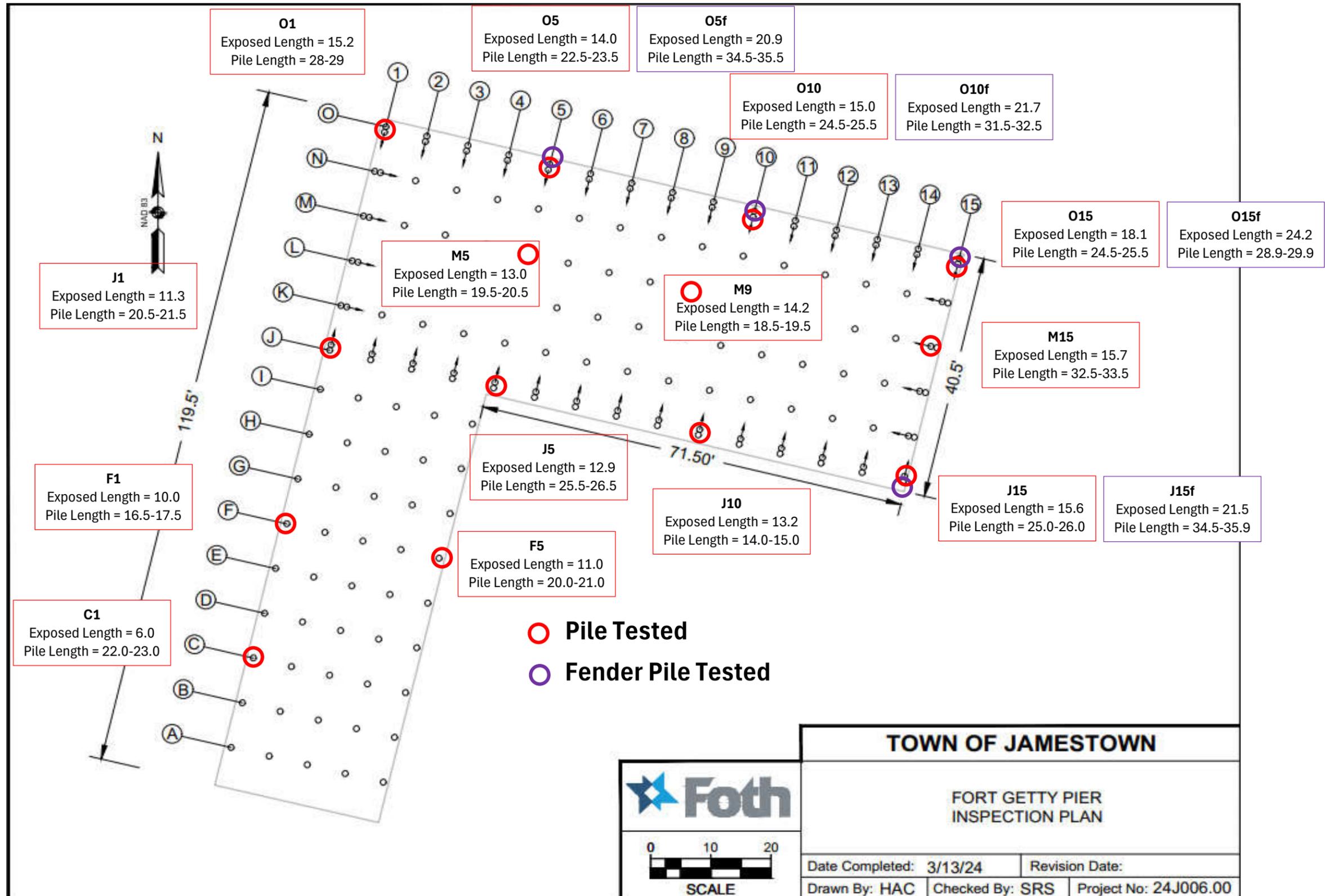
APPENDIX 1 – Table and Plan with Results

Pile ID	Dist. Top of Pile to Mudline (feet)	Dist. To Top of Pile to Sensors (feet)	Reflector Length (feet)			Pile Length (from top of pile) (feet)			Calculated Embedment (feet)			Intermediate Reflector Length (feet)	Comment
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O5F	20.9	5.2	29	-	30	34.2	-	35.2	13.3	-	14.3		
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O15	18.1	0.5	24	-	25	24.5	-	25.5	6.4	-	7.4		
M15	15.7	0.5	32	-	33	32.5	-	33.5	16.8	-	17.8		
J15F	21.5	5.9	29	-	30	34.9	-	35.9	13.4	-	14.4		
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C1	6.0	1.0	21	-	22	22.0	-	23.0	16.0	-	17.0		
M5	13.0	0.5	19	-	20	19.5	-	20.5	6.5	-	7.5		

	AVG	STDEV	AVG	STDEV
Fender	32.9	2.7	10.8	4.1
Pile	22.9	4.8	9.4	4.4

WE SAVE STRUCTURES

NDT



Appendix F
Foth Structural Analysis & Recommendations



Memorandum

TO: Carlos G. Peña, P.E.

CC: Alex I. Mora, P.E.

FR: Kristi Mehrman, P.E.

DATE: April 19, 2024

SUBJECT: Town of Jamestown Fort Getty Pier Structural Analysis and Recommendations – Revision 1

Foth Infrastructure & Environment, LLC. (Foth) performed a structural analysis of the timber pier at Fort Getty located in Jamestown, Rhode Island. Foth performed an inspection of the pier on March 1, 2024. The results of the inspection were utilized for the structural analysis. The following outlines the assumptions of the structural analysis, the results of the analysis, and the recommendations for the structure.

Analysis Assumptions

Codes and Standards

- RISBC-1 Rhode Island Building Code
- 2018 International Building Code (IBC)
- Minimum Design Loads and Associated Criteria for Buildings and Other Structures, ASCE/SEI 7-16
- United Facilities Criteria (UFC) Design: Piers and Wharves, UFC 4-152-01, 24 January 2017
- American Wood Council National Design Specification (NDS) for Wood Construction & Supplement 2018

Timber Members

- All timber members assumed to be Southern Pine No. 1 under wet service conditions.
- Piles were originally 12" diameter, analysis assumed a 15% loss of diameter.
- Pile caps were originally 12"x12", analysis assumed a 25% cross section loss.
- Exterior stringers were originally 12"x12", analysis assumed there was no section loss.
- Interior stringers were originally 6"x12", analysis assumed there was no section loss.
- Decking was originally 2"x10", analysis assumed there was no section loss.

Pile Fixity

- Pile fixity was assumed to be 5D below the recorded mudline, where D is the diameter of the pile.
- The mudline elevation was based on conditions at the time of inspection on March 1, 2024.

Load Definition

- Load combinations in accordance with Unified Facilities Criteria (UFC) Design: Piers and Wharves, UFC 4-152-01.



Memorandum

- Dead load = self-weight of construction materials and other structural components.
- Uniform Live Load = 100 pounds per square foot (PSF) on the pier (Pedestrian Loading).
- Buoyancy load = uplift force applied at a rate of 64 pounds per cubic foot (PFC) for normal seawater.
- Wind and Wave loads calculated in accordance with ASCE 7-16. The structure was assumed to be risk category II.
- Berthing and Mooring loads calculated for a generic 35' fishing vessel. Loads applied perpendicular to the face of the pier.
- Mooring loads in accordance with wind and current loading from Unified Facilities Criteria (UFC), Moorings, dated 12 March 2020. A Type IIB standard storm mooring type was assumed.
- Seismic load is not a controlling factor per engineering judgement.
- The pier was analyzed during normal operating conditions with water level at Mean Low Water (MLW) and during storm conditions when the pier is completely submerged.

Analysis Methodology

- RISA-3D by RISA Tech, Inc. was used for the analysis. RISA-3D is a structural analysis software that analyzes timber members in accordance with international design codes.
- Analysis followed Allowable Stress Design (ASD) methodology with service load combinations.

Results

Wave Loads

- Wave loading in accordance with ASCE 7 assumes that the net force resulting from a breaking wave act at the still water elevation and that 70% of the wave height lies above the local still water elevation. Based on the still water elevation of 10.5' NAVD88 for 1% Annual Chance Flood from the Flood Insurance Study 44005CV000C for Newport County, Rhode Island, the breaking wave will be above the existing pier and will not exert force on the pier.
- Further analysis of wave loading through coastal modeling is required to more accurately calculate the wave force exerted on the existing pier. Based on the historical performance of the pier, it is assumed that the existing structure has adequate capacity to resist the environmental wave forces.

Mooring Loads

- Mooring loads were calculated for a generic 35' fishing vessel in accordance with Unified Facilities Criteria (UFC), Moorings, dated 12 March 2020. A Type IIB storm mooring type with a 64-knot wind and a 2.0-knot current was assumed. The resulting mooring load transverse to the vessel was 2.5 kips and the resulting mooring load longitudinal to the vessel was 1.65 kips.
- Eight (8) vessels were assumed to be moored to the pier at once; two on the west side, two on the north side, one on the east side, two on the south side, and one on the east side closest to shore. Each vessel is assumed to be moored to two (2) cleats.
- Any other vessels moored nearby, are assumed to not induce load on the pier, but moor to nearby piling.
- The pier was analyzed for mooring of the eight vessels with wind from the north, south, east, and west.



Memorandum

- It is assumed that if winds above 64 knots are expected, vessels will not moor to the pier.

3D Analysis

- The 3D analysis of the structure indicates that for the assumptions and load cases outlined above, the existing structure has adequate capacity to support pedestrian loading, mooring, and berthing from a 35' generic fishing vessel, and submersion during storms if the recommended repairs are completed.
- The maximum expected structural utilization for the piles is 77% of capacity, assuming the piles are 10.2" in diameter, a 15% reduction from the original 12" diameter piles.
- The analysis is limited to the items outlined herein, if additional loading of the pier is anticipated, further analysis is required.

Recommendations

Foth recommends the following repairs and improvements to the pier based on the inspection and the structural analysis to restore operations to support pedestrian loads.

- Timber Decking
 - Timber decking that is lifting, splitting, or deteriorated shall be removed and replaced in kind.
 - Existing decking that is in acceptable condition shall be detached from stringers. Nails shall be removed and replaced with timber decking screws.
 - All timber decking shall be installed with stainless steel timber decking screws.
- Stringers
 - Stringers shall be inspected during timber deck removal. Stringers that are decayed and deteriorated shall be removed and replaced in kind.
- Safety ladders shall be repaired and/or replaced.
- Bollards/Cleats
 - Existing bollards shall be removed as the connections to the pier are deteriorated and the capacity of the bollards is unknown and may overstress and not be acceptable for the existing pier condition. Timber members used for bollard attachment that are deteriorated shall be removed and replaced.
 - New cleats may be installed. Cleats shall be 18" to 24" two bolts steel cleats, MacElroy CSC-45 or equal.
 - Further analysis and detailing of cleat connections is required to ensure adequate load transfer to the structure and that no members are overstressed.
- Install new timber rail in kind, where missing, to form continuous rail around pier.
- Remove failed timber fender piles.
- Piles
 - Where section loss of the piles is noted, it shall be documented at the time of repairs.
 - Replace top of timber piles (posting) with section loss of more than 40%.

The existing pier is approximately 100 years old. The remaining life of the structure is unknown. The recommended repairs are intended to restore the pier to safe operating conditions to support pedestrian loads for a short-term solution. These repairs are not intended to be a long-term solution.



Memorandum

Foth recommends the Town begin planning for the replacement of the pier. During the planning process, the existing pier shall continue to be monitored and inspected on a regular basis, at an interval not to exceed two (2) years and following any significant coastal storm event or other reported impactful event. If any further deterioration of the pier is observed, the Town shall notify Foth, so an inspection may occur to confirm if the pier is still safe for pedestrian access and commercial fishing operations.

From: [Steven Saracino](#)
To: [Edward Mello](#)
Cc: [Michael Gray](#)
Subject: Steamboat Avenue ROW Tree Assessment
Date: Tuesday, April 30, 2024 6:04:52 PM

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Good afternoon Ed,

Per your request, please see my following comments that resulted from an inspection performed on the tree located on the Steamboat Avenue ROW on April 26, 2024. This recent assessment was completed approximately 6 months after a previously requested inspection that included the present condition of the tree at that time, and all potential risk factors identified.

The following observations were noted:

There appeared to have some existing deadwood in the upper canopy.

There were branches/limbs - (deadwood) from the tree canopy littered on the ground below the tree.

The large cavity at the ground level (base) of the two remaining limbs that originally showed existing decay and rot was rechecked. A measuring rod was utilized inside the cavity to remeasure the depth of rot in this cavity, and the results showed areas of decay worsened.

Other open cavities in these two remaining large stems moving up the main trunk from ground level were also rechecked. Results from this recheck showed some of the decay areas remained slightly unchanged while some other areas worsened.

In summary, the overall lower structural condition of the tree continues to slowly decline with open cavities becoming deeper/larger. These deficiencies continue to provide a high risk of failure in these areas even with some cabling completed between some upper canopy branching. The foundation in the lower trunk area continues to weaken.

My recommendation at this time, due to the noted areas of deficiencies worsening, is for the removal of the tree. This decision is unchanged from my previous one that raised concerns of the health of the tree back then.

Please contact me with any additional questions you may have regarding this matter,

Thanks,
Steven Saracino
Tree Warden
Jamestown RI 02835



TOWN OF JAMESTOWN

SECTION	EFFECTIVE DATE	PAGES
500-Harbor Division	10/27/2023	4
SUBSECTION	PREVIOUSLY ISSUED DATES	
50- Rights of Way		
TITLE	POSTING	
550.10 Adoption Program		
AUTHORITY	REFERENCE	
	Town Council Approved DTBD	

I. PURPOSE

The Adopt-A-ROW program's purpose is to protect and maintain the shoreline resources and preserve natural esthetic areas within Jamestown. The intent of the Town of Jamestown's Adopt-A-ROW program is to establish a clear understanding of what the expectations are between the entity adopting the ROW and the Town of Jamestown. The program has three main areas of focus, the application process, the maintenance responsibilities of adopting a ROW, and the termination process.

II. POLICY

The Town of Jamestown is responsible for creating and maintaining all public ROWs within its jurisdiction. The Town of Jamestown has the authority to establish policies procedures or programs that best ensure the public access and maintenance of its ROWs. Although the CRMC has an Adopt-An-Access program, since the Town of Jamestown serves as the ROW Proprietor for that program, all requests for adoption of a ROW within Jamestown, either for a CRMC-designated ROW or a Town-designated ROW shall go through Jamestown's Adopt-A-ROW program.

The Role of the CRMC

According to Rhode Island General Law, The CRMC has the authority to designate public ROWs to the tidal waters of the state (R.I.G.L. 46- 23.6). The CRMC does not create "new" public ROWs, they must already exist. The CRMC merely recognizes and places an official designation on previously existing ROWs. It is the landowner and/or a city or town that creates a public ROW; the CRMC merely identifies these sites.

III. DEFINITIONS

Right-of-Way (ROW)-A public ROW to the shore is a parcel of land over which the public has the right to pass on foot or, if appropriate, by vehicle, in order to access the tidal waters of Rhode Island. This right of passage is consistent with the use and condition of each particular site. Accordingly, public ROWs can be used for a variety of activities such as scenic overlooks, providing access to fishing, access to mooring sites, or if appropriate launching a boat.

IV. PROCEDURE

A. The Application Process

For an entity to adopt a ROW in Jamestown, they shall fill out and submit an application to the Jamestown Conservation Commission. The application form to apply to the Adopt-A-ROW program is contained in Appendix 1. The Conservation Commission shall review the application and make a recommendation to the Town Council as to whether to approve the application. The Town Council will discuss the application and will have the final say in the approval or denial of the application.

Conservation Commission Guidelines for the Application Process

The Conservation Commission shall consider all applications for the Adopt-A-ROW program on an individual basis using the following guidelines:

1. **Evaluation of the ROW being adopted.** The ROW being adopted shall be evaluated as to its suitability to be included in the program. Factors such as the current condition of the ROW, the benefit to the public in placing the ROW under adoption, and the benefit to the town of placing the ROW under adoption shall be considered.
2. **Evaluation of the adopting entity.** Each adopting entity shall be evaluated as to their suitability to be included in the program. Entities adopting a ROW can be an organization, company, group, or individual. Preference shall be given to organizations whose missions are in line with the preservation of public access to the shoreline. The Conservation Commission shall also consider the motivation of the entity in applying to the program. Factors such as any benefit that the entity may derive from maintaining the ROW that is not in line with the public access to the ROW shall be considered.
3. **Ability to perform the maintenance.** Each adopting entity shall be evaluated as to its ability to perform the maintenance on the ROW being adopted. Factors such as physical distance from the ROW of the entity performing the work, access to proper tools, and the amount of work required to maintain the ROW shall be considered.
4. **Alignment with program purpose.** Each application shall be evaluated in its entirety as to its fit with the program's purpose of protecting and maintaining the shoreline resources and preserving the natural esthetic areas within Jamestown

Upon the successful completion of the application process, the entity adopting the ROW shall complete and sign the release from liability form and the appropriate Memorandum of Understanding (MOU) depending on the type of ROW being adopted.

CRMC Designated ROWs. For CRMC designated ROWs, the entity adopting the ROW and the Town of Jamestown, serving as ROW Proprietor, shall use the CRMC Adopt-an-Access Program MOU. The template for the CRMC MOU is contained in Appendix 2.

Town Designated ROWs. For Town designated ROWs, the entity adopting the ROW and the Town of Jamestown shall use the Town of Jamestown MOU. The template for the Town of Jamestown MOU is contained in Appendix 3.

B. Maintenance Responsibilities

The intent of Adopt-A-ROW program is to maintain the ROW being adopted at its current condition when adopted. Any improvements or other activity that is not consistent with the maintenance responsibilities defined in this section are considered out of scope of this program and shall not be performed unless given permission by the CRMC and the Town of Jamestown.

The Town of Jamestown defines the maintenance responsibilities for the entity adopting the ROW as follows:

- Clean up and removal of trash.
- Clean up and removal of small natural debris such as fallen tree limbs and leaves.
- Clean up and removal of storm damage that does not require anything beyond hand tools.
- Mowing of grass in already established lawn areas.
- Trimming of bushes, shrubs, and trees that does not require anything beyond hand tools.

All maintenance work performed at the ROW being adopted shall be in compliance with CRMC regulations. If an activity outside the defined maintenance responsibilities for the ROW is proposed, it is normally done so through the submission of an assent application request to the CRMC.

Generally, a CRMC assent permit is required for any construction or alteration on a [coastal feature](#) (e.g., coastal beach, barrier, dune, coastal wetlands, headlands, bluffs and cliffs, rocky shores, and manmade shorelines,) or within 200 feet of a coastal feature or tidal waters, including salt ponds, of Rhode Island. Also, permits are required for work that has a reasonable probability of conflicting with CRMC goals, management plans or programs; and have the potential to change the environment of the coastal region due to those inland activities described in [Section 1.3.3 of the Red Book](#) (650-RICR-20-00-1).

C. The Termination Process

Once an entity has adopted a ROW in Jamestown, the expectation is that the entity will maintain the ROW until such a time that either the Town of Jamestown or the entity deems that it is no longer appropriate. Either the entity adopting the ROW or the Town of Jamestown may terminate the agreement at any time. Any entity that has been terminated from the Adopt-A-ROW program may not re-apply for the program for a period of 1 year from the date of termination. In order to terminate the agreement, the party requesting the Termination shall notify the other party in writing of the desire to terminate the agreement.

Appendix 1 Town of Jamestown Adopt-A-ROW program Application Form

Town of Jamestown Right of Way (ROW) Adoption Application Form

APPLICANT OR ENTITY NAME _____

STREET ADDRESS _____ CITY _____ STATE _____

EMAIL ADDRESS _____

CONTACT PHONE NO. _____

ROW NAME & NO BEING ADOPTED (SEE CURRENT ROW MAP) _____

(NOTE: ROWS INDICATED AS A POTENTIAL SITE ARE NOT ELIGIBLE TO BE ADOPTED)

As the Conservation Commission and the Town council considers you application, understanding the "why" you want to adopt this ROW will help us make an informed decision. Please be as thorough as possible describing your reason for wanting to adopt this ROW and attach it to this application.

As the above-named applicant, I hereby state that I have read and fully understand the responsibilities of the Town of Jamestown Adopt-A-ROW program and apply to adopt the ROW stated above. I also agree that if accepted, I am agreeing to perform the ROW maintenance as stated in the Town of Jamestown Adopt-A-ROW policy until such a time that the agreement is terminated.

I also hereby state that I fully understand the CRMC regulations as they apply to the maintenance of this ROW and that I will perform no improvements or other work outside the scope of the Town of Jamestown Adopt-A-ROW program.

I have attached my reason for wanting to adopt this ROW to this application

(Signature)

(Date)

(Printed Name of Adopting Entity)

Please Submit this completed form, an attachment documenting your reason for wanting to adopt this ROW and the completed release of liability form to the Jamestown Conservation Commission. Although not required, it is encouraged that the applicant schedule a time to meet with the Conservation Commission to discuss this application.

Appendix 2 CRMC Memorandum of Understanding Template



REGARDING THE COASTAL RESOURCES MANGEMENT COUNCIL ADOPT-AN- ACCESS PROGRAM

A MEMORANDUM OF UNDERSTANDING BETWEEN THE COASTAL RESOURCES MANAGEMENT COUNCIL AND (*INSERT NAME OF ROW PROPRIETOR*) AND (*INSERT NAME OF ADOPTING ENTITY*)

SECTION I

The Rhode Island Coastal Resources Management Council (CRMC), the (*insert name of ROW proprietor*), and the (*insert name of Adopting Entity*) (“the “Parties” or “a Party” as applicable) agree to cooperate in the implementation of the CRMC Adopt-An-Access Program (“Program”). The Program shall be implemented in accordance with RI General Law Chapter 46-23 and the Rhode Island Coastal Resources Management Program (RICRMP). The Parties agree to fulfill their responsibilities under this Memorandum of Understanding (MOU) to the Adopt-An-Access site(s) (“Site(s)”) indicated herein:

<u>CRMC ROW Designation Number</u>	<u>Street Location</u>
------------------------------------	------------------------

SECTION II

The CRMC agrees to assume primary responsibility for the implementation and operation of the Program, including but not limited to serving as the Program Administrator. As per RIGL Chapter 46-23-7.4 the CRMC shall assume primary responsibility to prosecute violations related to blocking or posting at CRMC designated rights-of-way. The (*insert name of ROW proprietor*) Town of Westerly agrees to assume primary responsibility for the Sites’ maintenance, including designating tasks necessary to ensure continuous and safe public access to the shore to the (*insert name of adopting entity*), according to each Site’s conditions. The (*insert name of ROW proprietor*) shall assume the primary

responsibility for installing signage as specified under the CRMC Letter of Permission associated with this MOU. In the case of replacing damaged or lost signage, a Party shall only be responsible to replace signage as specified in the Letter of Permission associated with this MOU. The *(insert name of ROW proprietor)* shall be covered by the limited liability protections of RIGL Chapter 32-6-5(b) regarding public use of private lands. The *(insert name of adopting entity)* agrees to conduct the following task(s): *(insert description of task(s) the adopting entity commits to conducting)*.

SECTION III

It is the understanding of all Parties that this Memorandum of Understanding may be amended or modified at any time if mutually agreed to in writing by the Parties. Such written amendments or modifications shall be deemed to be incorporated in this Memorandum of Understanding and shall be executed by the Parties in the same manner as set forth below. Notwithstanding anything herein to the contrary, this Agreement may be terminated by any Party upon six months notice to the other Parties hereto. Notwithstanding anything herein to the contrary, this Memorandum of Understanding may be terminated by any Party upon six months notice to the other Parties hereto.

(insert name), CRMC Executive Director
Coastal Resources Management Council

Date

(insert name and title of signatory)
(insert name of ROW proprietor)

Date

(insert name and title of signatory)
(insert name of adopting entity)

Date

Appendix 3 Town of Jamestown Memorandum of Understanding Template



REGARDING THE TOWN OF JAMESTOWN ADOPT-A-ROW PROGRAM

A MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF JAMESTOWN AND
(*INSERT NAME OF ADOPTING ENTITY*)

SECTION I

The town of Jamestown RI and the (*insert name of Adopting Entity*) (“the “Parties” or “a Party” as applicable) agree to cooperate in the implementation of the Town of Jamestown Adopt-A-ROW Program (“Program”). The Program shall be implemented in accordance with RI General Law Chapter 46-23 and the Rhode Island Coastal Resources Management Program (RICRMP). The Parties agree to fulfill their responsibilities under this Memorandum of Understanding (MOU) to the Adopt-A-ROW site(s) (“Site(s)”) indicated herein:

ROW Designation Number	Street Location
------------------------	-----------------

SECTION II

The Town of Jamestown agrees to assume primary responsibility for the implementation and operation of the Program, including but not limited to serving as the Program Administrator. The Town of Jamestown agrees to delegate the primary responsibility for the maintenance tasks listed in the program to (*insert name of adopting entity*), according to each Site’s conditions. (*insert name of adopting entity*) agrees to perform the tasks necessary to ensure continuous and safe public access to the shore. The Town of Jamestown shall be covered by the limited liability protections of RIGL Chapter 32-6-5(b) regarding public use of private lands and by the Waiver and Release from Liability for Public Property ROW Maintenance form.

SECTION III

It is the understanding of all Parties that this Memorandum of Understanding may be amended or modified at any time if mutually agreed to in writing by the Parties. Such written amendments or modifications shall be deemed to be incorporated in this Memorandum of Understanding and shall be executed by the Parties in the same manner as set forth below. Notwithstanding anything herein to the contrary, this Agreement may be terminated by any Party upon notice to the other Parties hereto. Notwithstanding anything herein to the contrary, this Memorandum of Understanding may be terminated by any Party upon notice to the other Parties hereto.

(Signature of Town of Jamestown Administrator)

(Date)

(Signature of Adopting Entity)

(Date)

(Printed Name of Adopting Entity)

WAIVER AND RELEASE FROM LIABILITY FOR PUBLIC PROPERTY ROW MAINTENANCE

I, _____, HEREBY WAIVE AND RELEASE, indemnify, hold harmless and forever discharge THE TOWN OF JAMESTOWN, RHODE ISLAND, and its agents, employees, officers, directors, affiliates, successors, managers and assigns, of and from any and all claims, demands, debts, contracts, expenses, causes of action, lawsuits, damages and liabilities, of every kind and nature, whether known or unknown, in law or equity, that I ever had or may have, arising from or in any way related to my participation in any of the events or activities, conducted by, on the premises described as _____, provided that this waiver of liability does not apply to any acts of gross negligence, or intentional, willful or wanton misconduct.

I have inspected the premises and believe them to be satisfactory for the purpose of this activity. I understand that the activities or function in which I participate may be inherently dangerous and can cause serious or grievous injuries, including bodily injury, damage to personal property and/or death. On behalf of myself, my heirs, assigns, and next of kin, I waive all claims for damages, injuries and death sustained to me or my property that I may have against the aforementioned released party to such activity.

By this Waiver, I assume any risk, and take full responsibility and waive any claims of personal injury, death or damage to personal property associated with Individual or Entity Named, _____ including but not limited to using the facility in any manner, form or fashion, and practicing and/or engaging in maintenance activities or other related activities on and off the premises.

This WAIVER AND RELEASE contains the entire agreement between the parties, and supersedes any prior written or oral agreements between them concerning the subject matter of this WAIVER AND RELEASE. The provisions of this WAIVER AND RELEASE may be waived, altered, amended or repealed, in whole or in part, only upon the prior written consent of all parties.

The provision of this WAIVER AND RELEASE will continue in full force and effect even after the termination of the activities conducted by, on the premises of, or for the benefit of Individual or Entity Named _____, whether by agreement, by operation of law, or otherwise.

I have read, understand and fully agree to the terms of this WAIVER AND RELEASE. I understand and confirm that by signing this WAIVER AND RELEASE I have given up considerable future legal rights. I have signed this Agreement freely, voluntarily, under no duress or threat of duress, without inducement, promise, or guarantee being communicated to me. My signature is proof of my intention to execute a complete and unconditional WAIVER AND RELEASE of all liability to the full extent of the law. I am 18 year of age or older and mentally competent to enter into this waiver.

(Signature)

(Date)

(Printed Name)



Beavertail Lighthouse Museum Association

Dedicated to Preservation and Education

P.O. Box 83 Jamestown, RI 02835

Town of Jamestown
Clerk's Office
93 Narragansett Ave.
Jamestown, RI 02835

April 22, 2024

Re: Application to Town Council for fee waiver for the use of the Jamestown golf course clubhouse

Dear Town Council:

This is a request by the Beavertail Lighthouse Museum Association (BLMA) to waive the \$75.00 usage fee for the upstairs portion of the Jamestown Golf Course Clubhouse.

The BLMA has reserved the upstairs facility for their annual meeting on Thursday, September 19th of this year. As you know, the BLMA is a non-profit 501-3c association serving the community through maintaining and overseeing the operation of the Beavertail Lighthouse and Museum.

Please provide your approval for this fee waiver. Thank you so much.

Sincerely,

A handwritten signature in black ink, appearing to read "Leo N. Orsi, Jr.", written in a cursive style.

Leo N. Orsi, Jr.
BLMA Board Member

Jamestown
Harbor Management
Rule Book
~~2023~~
2024



**APPROVED BY THE JAMESTOWN HARBOR COMMISSION AND THE
JAMESTOWN TOWN COUNCIL**

May 6, 2024

Wayne Banks
Chairman

~~**Dan Wurzbacher**~~

Vice-Chairman

Tom Alexander

Jessica McCarthy

Susan Romano

Mark Campbell

Jim Archibald

Steven G. Bois
Executive Director

Bart Totten
Harbor Master

Larry Goss
Assistant Harbormaster

Joan Rich
Harbor Clerk

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Section 1. Introduction:

Article 78-21 of the Jamestown Harbor Ordinance charges the Harbor Commission with broad authority to regulate, protect, and maintain town property and many forms of coastal activity within Jamestown waters. This document is intended to supplement the Harbor Ordinance, and to provide additional details, clarification, and guidance where needed.

Section 2. Severability:

These Rules shall become effective on the date of issuance and shall remain in full force and effect until amended or rescinded. If any part of these rules is rendered inoperable or declared illegal by any court or tribunal of competent jurisdiction, the balance of the rules will remain in full force and effect.

Section 3. Guidance:

In order to protect the coastal environment, minimize user conflicts, and provide public access to and from the waters of the town, these rules are adopted as amplifying information to supplement the Harbor Ordinance, and to provide guidance for the administration of the various Harbor Department programs.

3.A. Beach Permits:

Article 78-22 of the Jamestown Harbor Ordinance defines a Beach Permit as: “a license authorized by the Town of Jamestown granting the permittee the privilege of storing a specified vessel at a designated beach for a specified season of April 1 until October 31 of each year.”

3.A.1. Season, Vessel Types, Security:

The beach permit is valid from the date of issue, no earlier than April 1, to October 31 of each year. Due to island weather conditions and safety, vessels may not be placed on town rack facilities or in town areas prior to or remain after this date range. If permit holders want extra time after the season ends, they must request that in writing from the Harbor Master so an entry can be made in the online record.

Vessel Types:

Beach permits are intended for use by watercraft that are too small or unsuitable for a regular boat mooring or outhaul. This includes kayaks, canoes, stand-up paddleboards (SUP), rowboats, dinghies, Lasers, Sunfish, Hobie-Cats, and sailboards. The maximum length allowed is 18 feet; the maximum beam is 9 feet. No motors are permitted to be stored on town racks or in town areas.

Security of Vessels:

Permit owners are responsible for the safety and security of their vessel. Use of the storage area is at the owner's risk. Cables and locks are allowed to secure vessels, but only within the footprint of the designated rack/storage area provided.

3.A.2. Eligibility:

Only Jamestown Residents are authorized to use Jamestown Racks and locations for vessel storage with the exception of those non-residents who currently have moorings located nearby and need dinghy storage. After the wait list is exhausted for Jamestown residents, open spots may be offered to non-residents.

3.A.3. Application Procedure:

The Harbor Clerk will establish and maintain a beach permit wait list for each area, based on the priority list above in paragraph 3.A.3. That wait list will be fully visible to all applicants via the town's website and Online Mooring database. Applicants should periodically check their status on the wait list.

In order to apply for a beach permit, the following procedure should be followed:

All applicants must use the Jamestown Online Mooring system to apply for a beach permit. The website is available via a link on the Town of Jamestown website, <http://www.jamestownri.gov>, on the landing page of the Harbor Department. Due to staffing limitations, no phone reservations, emails or paper forms will be accepted by Harbor Department personnel. Applicants needing guidance or additional information not found here are welcome to call the Harbor Clerk or Harbormaster. Applicants will be required to provide the following information:

- Full Name
- Home Address
- Home/Cell/Business Phone numbers
- Email
- Vessel type (kayak/dinghy/sailboard, etc.)
- Vessel description (make/model/color)
- Vessel size (length and beam)
- Location desired, and whether the vessel is needed to access an adjacent mooring.

Your application will not be processed if any of the above information is missing.

Beach Permits applications will be governed by the following restrictions:

1. No more than two permits per household will be issued. Permit holders with more than 2 permits as of 2023 will be grandfathered but no more than 2 permits per household will be issued for the 2024 season and beyond until the wait list is fully exhausted. After the

wait list is exhausted, families requesting more than 2 permits may be awarded additional open spots but only for the current season. Those additional spots will not be awarded the following season until the next season wait list is exhausted.

2. Due to limited staffing, Harbor personnel will not make phone calls to wait list members individually and will not accept incoming registration calls.
3. The Harbor Clerk will contact the applicant by email only. Within 72 hours, the applicant must contact the Harbor Clerk by email to accept the permit. Within 7 days of accepting the permit, the applicant must make arrangements with the Harbor Clerk to pick up the permit. Payment in full is required prior to the issuance of the permit. Failure to meet these timelines will result in cancellation of the permit offer.
4. Applicants may request up to 2 specific areas (from the 5 available) for their vessels. A separate application must be completed for each area.
5. Applicants must exercise the permit by placing a kayak on the rack by June 1. Failure to occupy the kayak rack or notify the HM by June 1 will result in the permit being cancelled and offered to the next person on the wait list. Permit holders who place Kayaks on the rack after June 1 will have those kayaks confiscated. No refunds will be offered.
6. Applicants who receive a spot on the wait list must renew that spot by paying an annual wait list fee.
7. Applicants must remove their vessels from the rack by October 31 or they will be confiscated by the Harbormaster.
8. **Renewals:** Beach permits must be renewed by January 31. If the permit has not been renewed by January 31, it will be forfeited and will be issued to the next person on the wait list.

3.A.4. Beach Permit Order of Precedence:

Upon review by the Harbor Clerk and Harbormaster, permits will be issued as space allows based on the following order of precedence:

1. First priority to Jamestown residents with adjacent moorings who use the vessel to reach their moored boat;
2. Second priority to Jamestown residents with prior year permits who have renewed;
3. Third priority to Jamestown Residents with permit applicants on the current wait list with a limit of 2 per household;

4. Fourth priority to Jamestown Resident families on the wait list who have requested more than 2 permits per household.

3.A.5. Specific Rules:

All permittees shall be governed by the Harbor Ordinance and the following rules:

Permit Sticker:

The sticker for the current year must be attached to the vessel in a manner that it can be readily seen when the vessel is on the rack or in the designated storage area. Stickers may not be transferred to anyone not on the application and may only be used for the location and vessel for which it was issued. Lost or stolen permit stickers must be reported to the Harbor Clerk immediately.

Use of racks:

Racks at the five locations may differ in design. Where posted, kayaks only are allowed on the rack, and other types of vessels must be stored in the designated area – usually on a platform at ground level. Some racks are designed with slots to store SUPs on their side. Signage will provide direction for storage. It is important to store the vessel in the designated spot to maximize space for the number of permits issued. Vessels stored improperly will be tagged by the Harbormaster and may be confiscated.

Enforcement:

Vessels not in compliance with the ordinance or these rules will be tagged with a red warning card and given 5 days to rectify the problem. If the problem is not resolved within the allotted time, the cable/lock will be cut and the vessel will be confiscated. Residents missing vessels should contact the Police Department to pay the storage fee and fine.

Town Ordinance Enforcement Fees:

There will be a \$100 storage fee and fine to return a confiscated vessel, payable upon pickup at the Police Station. Payments are only accepted by check. If the vessel is not claimed within 30 days, the vessel will be considered abandoned and disposed of by the Harbormaster.

Trailers on Town Beach and adjacent to storage racks:

Trailers capable of being towed on roadways are not permitted in town owned kayak/dinghy rack areas and along the East Ferry town beach. The East Ferry town beach, Maple Avenue, Fort Getty and Heads Beach areas can only accommodate smaller dolly type trailers that are not allowed on town roadways.

3.A.6. Locations:

There are five CRMC approved beach permit areas allowed on town property:

Head's Beach

Maple Avenue/Sheffield Cove

Fort Getty

Park Dock

East Ferry

The number of permits for each location is determined by the Harbor Commission and will be periodically reviewed and updated as needed.

Storage Areas: To comply with CRMC requirements, vessels may only be stored on designated racks or in designated storage areas. Consequently, there are a limited number of permits that may be issued at each location to ensure that environmental impact is minimized. Any vessel outside the rack or designated storage area may be confiscated by the Harbormaster or Harbor Department representative. Owners of confiscated vessels will be required to pay the storage and violation fee at the Jamestown Police Station.

3.A.7. Beach Permit Timeline:

December 1 - Harbor Clerk sends renewal notification by email to those with current permits.

January 31 – Last day for current permit holders to renew permit.

February 1 – Harbor Clerk sends certified letter if permit holders have not renewed or notified the Harbor Clerk that they are relinquishing their permit or spot on wait list. If a permit holder wants to appeal, they must notify the Harbor Clerk by February 15 so the appeal can be heard at the March Harbor Committee meeting.

February 15 - Current permit holders not responding to email or certified letter, or not appealing to the Harbor Commission, will have their permit cancelled.

Mid-March – Harbor Clerk mails permit stickers out to all who renewed and who have paid for new season.

Mid-March – Harbor Clerk emails wait listed persons offering them open spots. If no response is received within 72 hours, the person will be removed from the wait list.

April 1- Harbormaster emails permit holders announcing season opening; Permit holders will be informed that they must exercise the permit by placing vessels on racks by June 1.

June 1- Harbormaster verifies all sticker numbers currently placed on the racks. Permit holders with no vessels on the racks will be notified that their permit is revoked. No refunds will be provided.

June 2 – Harbor Clerk sends emails to wait list members offering open spots. Wait listed members must respond within 72 hours with intent to accept, pay, and place a vessel on the rack or in the area within 7 days.

June 2 - Harbormaster places town stamp on each vessel on racks to certify the vessel was on the rack prior to the deadline. Permits for vessels being loaded on racks after June 2 will differ in appearance/color.

June, July, August - Harbormaster monitors rack occupancy and offers empty spots to wait list members.

October 1- Harbormaster emails all permit holders notifying them to remove vessels by October 31.

October 31- Racks and locations are closed, all vessels must be removed.

November 1 - Harbormaster confiscates any remaining vessels.

3.B. Mooring & Outhaul Permit Wait List Process:

or outhaul space becomes available:

Any assigned mooring or outhaul space given up by a permit holder reverts to the harbor commission for assignment, by the Harbor Clerk, to the next person on the relocation or waiting list whose vessel fits the mooring or outhaul space, the appropriate mooring or outhaul class involved, and the relevant shoreside requirements.

3.B.1. Order of Precedence for Mooring/Outhaul Assignments:

1. Relocation Requests in the order received;
2. Next on the wait list with a vessel that will fit;
3. Boat size change requests;

3.B.2. Mooring Wait List Limitations:

When a wait list member is offered a mooring permit, they may decline the offer and maintain their position on the wait list only two times. After the second offer is refused, the individual will be removed from the wait list.

3.B.3. Wait list offer timing:

1. Offer is provided by email only; Harbor Clerk maintains communication records;

2. Permit wait list individual responds within 72 hours by email only. If no response is received, the offer to that permit wait list person will be cancelled and offered to the next person on the wait list.
3. Permit wait list individual pays fees, collects permit within 72 hours after responding;
4. Permit wait list individual commissions mooring or outhaul within 7 days after payment;
5. Permit wait list individual places vessel on the location within 15 days after commissioning; After 1 August, new mooring permit holders may delay vessel placement until the following season but must pay the pro-rated permit rate for the current season and must occupy the mooring for at least 20 days during the following season.
6. Failure to meet any of the above timing requirements will result in cancellation of the permit and the return of the space to Harbor Clerk for reassignment to the next person on the wait list;
7. These timelines are according to seasonal availability and may be adjusted with Harbor Director or Harbor Commission agreement. Mooring commissioning and vessel placement may be delayed if mooring offers occur during the offseason, Nov 1- March 30.

3.B.4. Vessels allowed on Moorings:

The Jamestown Ordinance states vessels less than 16 feet, or that displace less than 150 pounds do not normally require moorings. Kayaks and Dinghies do not normally require moorings. Permit holders or permit applicants wishing to use smaller vessels may request permission from the Harbor Director in writing. Mooring permit holders who place vessels less than 150 pounds displacement on the mooring will be warned and given 5 days to rectify. Violators may have the mooring permit cancelled and vessels removed at permit holder's expense.

3.B.5. Mooring and Outhaul Permit Timeline:

December 1 - Harbor Clerk sends renewal notification by email to those with current permits.

January 31 – Last day for current permit holders to renew permit.

February 1 – Harbor Clerk sends certified letter if permit holders have not renewed or notified the Harbor Clerk they are relinquishing their permit or spot on wait list. If a permit holder wants to appeal, they must notify the Harbor Clerk by February 15 so the appeal can be heard at the March Harbor Committee meeting.

February 15 - Current permit holders not responding to email or certified letter, or not appealing to the Harbor Commission, will have their permit cancelled.

Mid-March – Harbor Clerk mails permit stickers out to all who renewed and who have paid for new season.

Mid-March – Harbor Clerk emails wait listed persons offering them open spots. If no response is received within 72 hours, the person will be removed from the wait list.

April 1- Harbormaster emails permit holders announcing season opening; Permit holders will be informed that they must exercise the permit by placing vessels on the moorings for at least 20 days of the season 1 April-31 October.

June 15- Moorings are fully commissioned by permit holders and mooring service providers.

June – October - Harbormasters monitor mooring use to ensure boats are on the mooring for at least 20 days. Mooring permit holders with no boat will receive emails or phone calls from the Harbor Masters.

3.C. Disposition of Tackle for Relinquished Moorings:

Section 78-26 of the Harbor Ordinance specifies the requirements for the disposition of mooring tackle, including permit holder responsibilities.

3.C.1. Procedures:

The permit holder is the owner of the mooring tackle associated with that permit. When a permit is relinquished, for any reason, it is the permit holder's responsibility to remove their property – in this case the mooring tackle - from town waters, as follows:

1. Tackle must be removed within 15 days following the cancellation of the permit.
2. Tackle must be removed by a certified Mooring Service Provider and proof of removal will be provided by the service provider to the Harbor Office.
3. If tackle is not removed within 15 days, the Harbor Office will make arrangements for the tackle to be removed at the owner's expense. The owner may also be charged a fine per day for not removing the mooring equipment.
4. Only in rare circumstances, and with the Harbormaster's permission, may the tackle be dropped to the ocean floor. Any tackle improperly disposed of will be subject to additional penalties.
5. The owner of mooring equipment may choose to sell that equipment to the person who is applying for that mooring permit/location and shall manage the sale under their own private agreement. Jamestown Harbor personnel will not get involved in the sale of mooring tackle. The Jamestown approved commercial mooring provider may be able to provide a value estimate based on current condition, prior inspections conducted, and market value. The person assuming the mooring location is not obligated to purchase the equipment from the previous mooring permit holder and may choose to purchase new equipment. If the owner of the mooring equipment does not sell to the new permit

holder, the owner must contact their mooring provider and remove all equipment within 15 days of permit cancellation.

3.D. Outhauls

3.D. 1. General;

Jamestown owns two (2) sets of outhauls and permits those in a similar manner as moorings. The Harbor Division maintains a wait list and informs members when an opening becomes available. Wait list members must keep their contact information updated in Online Mooring. Outhaul offer timelines shown in the Mooring permit section are the same. Failure to respond to an offer by email within 72 hours will result in cancellation of the offer and drop from the wait list.

3.D.2. Locations:

Outhauls available to the public are currently located at Forty Getty and West Ferry.

Several private outhauls are located around the island and are permitted by the Harbor Division and Harbormaster. Riparian property owners interested in using an outhaul system must comply with CRMC Redbook requirements and apply for a riparian outhaul permit with the Harbor Division.

3.D.3. Specific Rules:

Vessels using outhauls must measure ~~136~~-20 feet in length. Small dinghies less than ~~136~~ feet, kayaks and other small vessels will not be allowed to occupy an outhaul. Dinghies will be allowed to use the Dutch Harbor dinghy docks with a permit application. Dinghy owners who use the dinghy to reach their moorings, will be continue to be prioritized for a dinghy dock permit. Other outhaul use restrictions include:

1. Outhaul permit holders must provide their own tackle;
2. Outhaul permit holders must provide vessel registration; The vessel must be registered under the outhaul permit holder's name only.
3. Outhauls may be transferred to wait list members only for 1 season as approved by the Harbor Director. Longer transfer periods may only be approved by the Harbor Commission.
4. Outhauls may be transferred to family members in the same manner as moorings;
5. Outhauls may not be used by marina vessels or commercial vessels with the exception of fishermen or aquaculture farmers.

6. Outhauls must have all equipment attached no later than June 15 and must be occupied for 20 days during the season in the same manner as moorings;

Outhaul permit holders may request exceptions to this and all policies in this rule book from the Harbor Director in writing.

3.D.4. Order of Precedence

7. Upon review by the Harbor Clerk and Harbormaster, outhaul permits will be issued as space allows, based on the following order of precedence:
 - a. priority to Jamestown residents with prior year permits who have renewed according to the timeline established.
 - b. second priority to Jamestown Residents with current applications on the wait list.

3.E. Use of Town Owned Docks:

There are multiple public docks owned and maintained by the Town: a wooden pier at Fort Getty for commercial fishing vessels and recreational fishing; two touch and go floating docks in West Ferry; and ~~two three~~ touch and go floating docks and one concrete ferry dock in East Ferry. There is also a wooden pier owned by the town at East Ferry. The floating docks in East and West Ferry provide vessel pump out stations.

3.E.1. General:

The Town docks are provided in support of the Harbor Commission's stated goal to "maintain and improve public access to and from the waters of the town for the benefit of all user groups, including residents and nonresidents with or without boats, who seek to use town waters for passive and active recreation."

The Town docks are provided as a convenience to visitors to Jamestown, but are limited in space. Consequently, priority must be given to vessels requiring use of the pumpout stations.

All docks include sufficient signage regarding use and time limits. Users of the docks are required to comply with the rules below.

3.E.2 Specific Rules:

1. Time Limits:

Because of limited space, the docks are necessarily "touch and go", intended for use as a pickup/drop off location. Signage on the docks clearly indicate the time allowed which is currently 30 minutes only. The Harbormaster may adjust time limits seasonally upon

review with the Harbor Executive Director. Violators will be ticketed by the Harbormaster or by Police Department personnel.

2. Dinghies:

There are a limited number of spaces in West Ferry for dinghy use. In West Ferry, dinghy permits are available. There is a fee for the permit. A permit allows overnight/seasonal use of the designated dinghy dock. All other use by non-permitted dinghies is limited to 30 minutes. The Harbormaster may adjust time limits seasonally upon review with the Executive Director. Defined time limits shall be posted. As of the date of this edition, there are no public dinghy spots available at East Ferry. Vessels needing dingy space at East Ferry may coordinate with the Commercial Marina Manager.

Vessels using Town anchorage areas in West Ferry are allowed to use the dinghy dock closest to the Harbormaster's boat for overnight short times only. Vessels using anchorage areas may not occupy a spot that shows a sign stating "permit required." Vessels using commercial marina moorings at West Ferry should use the commercial marina dinghy area and not the public dinghy areas.

The Harbormaster may attach a red warning or violation sticker to any dinghies that are tied up to the touch and go docks or dinghy docks and may assign a fine in accordance with the Harbor Ordinance Appendix A.

3. Fishing:

Fishing is permitted from the Town docks, but fishermen must give way to vessels approaching, remove their lines, and not impede the use of the dock by vessels. Fishermen are prohibited from cleaning fish on town docks and must use the established fish cleaning stations where they are provided.

4. Swimming:

For safety concerns and by Town ordinance, swimming from any of the town docks is prohibited.

5. Commercial Use Prohibited:

Ferries, marina launches and charter vessels with more than six (6) passenger capacity are prohibited from using designated town owned touch and go docks. Charter/tour boats may not use town owned docks on a regularly scheduled basis but may touch and go for limited events. The loading and unloading of passengers is prohibited from the south side of the wood pile pier without express approval from the Harbor Master. Charter boats should contact the Harbormaster on Ch 16 to notify arrival and planned departure times.

3.E.2 Concrete Ferry Dock

Located in East Ferry at the northwest end of the wood pile pier. This dock is intended to serve primarily commercial vessels i.e. charter vessels with greater than charter vessels with more than six (6) passenger capacity and public utility scheduled ferries.

1. No vessel shall use the ferry without first obtaining a seasonal permit from the Harbor Office.

Permits are not transferable too other vessels.

2. No commercial vessels may declare Jamestown as a port of origin with express approval.

Point of origin is defined as the point at which the trip originates for any passenger(s).

Advertising and directing passengers to embark at East Ferry is prohibited.

3. No vessel with a port of origin outside of Narragansett Bay may use the ferry without express approval.
4. Commercial vessels shall not use the ferry dock in a manner that interrupts the regularly scheduled PUC ferry trips.
5. No equipment, signage or other materials may be on the dock.
6. No water storage tanks may be filled at the dock.
7. Vessel captains must always remain with the vessel while at the dock.
8. All vessels are encouraged to contact the Harbor Master and to deconflict arrival and departure via channel 16 and/or 71.

3.F Swim Floats

3.F.1. General:

Swim floats must be constructed and used in accordance with Coastal Resource Management Council Red Book requirements (section 300.4) and must be permitted by CRMC themselves via an application on their website. The Town of Jamestown also requires a permit application and requires that the swim float bottom be moored in lieu of the guest mooring which is only assigned to Riparian property owners. Swim floats must be registered in the town Online Mooring database the same way a guest mooring would be.

3.F.2. Specific Rules:

1. Swim floats may not be larger than 150 square feet (example: 10 x 15);
2. They may not have lighting, water slides or signage;
3. They may not have boats, jet skis, or other vessels attached at any time;
4. They must have locations approved by Harbormaster;
5. They must have tackle inspected every 3 years by a qualified mooring inspector, in the same manner as moorings.

3.G.1 Use of Harbor Masters and Harbor Vessels for external support

During special events, Jamestown Municipal authorities, DEM, Homeland Security, USCG or other agencies may request Harbor Master and boat support for security purposes. A letter request should be provided to the Harbor Office and will be subject to agreement by the Town Administrator and Chief of Police.

PERMIT TYPE	RATE*
Mooring - Resident	\$5.06/foot
Mooring - Non-Resident	\$10.12/foot
Mooring-Commercial	\$10.12/foot
Mooring - Yacht Club	\$1,501.50 (flat rate)
Outhaul - Recreational - West Ferry	\$660.00 (flat rate)
Outhaul - Recreational - Fort Getty	\$605.00 (flat rate)
Outhaul- Commercial - West Ferry	\$660.00 (flat rate)
Outhaul- Commercial - Fort Getty	\$605.00 (flat rate)
Pier- Recreation	\$88.00/foot of length
Pier-Commercial	\$44.00/foot of length
Concrete Ferry Dock-East Ferry-RIPUC Ferry	\$0
Concrete Ferry Dock-East Ferry-Charter Non profit	\$50.00
Concrete Ferry Dock-East Ferry-Charter 50 Pax or less	\$750.00
Concrete Ferry Dock-East Ferry-Charter 51 Pax or more	\$1,000.00
Beach - 12' and under	\$69.30
Beach - Over 12' (per foot of beam)	\$27.50/foot of beam
West Ferry Dinghy Dock	\$495.00
Late Fee	\$110.00 (per month)
Wait List Fee	\$12.10 (flat rate)

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Edward A. Mello

DATE: May 1, 2024

SUBJECT: CMS Agreement Status

Within your agenda there are two separate action items for your consideration. The first being the draft set of rules as recommended by the Harbor Division regarding the use of the three touch and go docks located at East Ferry.

In brief, the outer touch and go docks would be restricted to use by the recreational boaters. Commercial activity would be prohibited. The inner touch and go (ferry dock) would be open for RIPUC scheduled ferry trips with a permit at no cost. This dock would also be open for charter vessels (those which are not RIPUC scheduled trips) after receiving a permit from the Harbor Office. The proposal includes a revised fee schedule. Charter vessels shall not declare Jamestown as a point of origin without further agreement with the Town. Point of origin would be defined as the point at which the trip originates for any passenger(s).

Those vessels in violation of these rules may be subject violation under Jamestown Ordinance 78-27 and/or RI DEM regulation: "Docking without Consent – No motorboat, vessel, or seaplane shall be docked or made fast to any pier, wharf, or other shore structure without the consent of the owner, except in an emergency."

Secondly, is the pending agreement with CMS/Jamestown Ferry. As the Town Council directed, staff has met in person and via email throughout the past months in attempt to develop an agreement to allow for CMS vessels to dock at East Ferry and for their charter vessels to operate from that location. There is a distinction between the RIPUC scheduled ferry service as described above and the charter services. Regardless of an agreement being reached or not, the rules as described above would allow for the RIPUC ferry to use the ferry dock.

To date, we have not reached a complete agreement. Below is a summary of what the Town has offered which is similar to the 2023 agreement but allows for more dock space at the wood pile pier.

- 1) Unlimited use of 60' of dockage at the wood pile pier (WPP)-with any vessel from the fleet-not limited to one vessel
 - A typical dockage agreement is for a designated vessel
- 2) Overnight dockage of 40' at the ferry dock-not limited one vessel
 - A typical dockage agreement is for a designated vessel
 - This dock is not restricted by the commercial rate for the WPP as set by the JHC and TC annually as described in the current TPG lease

- 3) As many as nine (9) trips during festivals docking the Islander at the eastern end of the WPP
 - 90-foot vessel with a passenger capacity of 300 people
 - Although this may be a PUC scheduled trip-the vessel is beyond the size capacity for the ferry dock
 - The PUC has indicated that the Town has no obligation to provide for ferry dockage
 - The PUC has indicated that CMS/Jamestown Ferry has no obligation to increase passenger capacity at any time as it not a lifeline ferry service
- 4) The use of the space and declare it as the point of origin for charter services.
 - This also allows for alcohol service at the dock-30minutes prior to departure
 - This is not currently available to other charter vessels
- 5) Allows for an 8 by 8 tent
 - This is not offered to other vessels
- 6) Allows for a sandwich board sign on Town property
 - This is not offered to other vessels/businesses
- 7) Allows for the arch sign to remain which advertises both the Jamestown Ferry (RIPUC service) and the Coastal Queen (charter business)
 - This is not offered to other vessels/businesses

The annual fee offered by the Town:

\$8500/year

3-year term

10% escalator

This agreement has been rejected by CMS, more specifically:

CMS does not agree with:

- Proposed annual fee
- Proposed term of 3 year
- Proposed escalator
- Restriction on vessels traveling outside of Narragansett Bay

They also ask for:

- A cap on any JHC rate changes related to permit for use of the ferry dock by charter vessels
- Language to address location of dumpster which was put in place on Town property without agreement by CMS as the former tenant

CMS has suggested that the ferry and charter vessels which are proposed to be docked at the WPP are the equivalent of other commercial vessels such as the small fishing charter which is limited to six passengers. And as such, should be charged at the Town designed commercial dockage rate of \$44/ foot. The agreement and the terms as offered by the Town are beyond a simple dock permit.

For reference the 2023 agreement fee was \$12,015.

Total estimated cost as proposed by the Town including permits fees for charter vessels: \$11,000.

RECEIVED
MAY 01 2024 09:08 AM
Robert J. Rosen
TOWN OF JAMESTOWN TOWN CLERK

MURPHY PRIOR & INFANTOLINO
ATTORNEYS AT LAW

77 NARRAGANSETT AVENUE
JAMESTOWN, RI 02835-1149
(401) 423-0400 TELEPHONE
(401) 423-7059 FACSIMILE

EMILY J. MURPHY PRIOR*
CHRISTIAN S. INFANTOLINO**

*ALSO ADMITTED IN CONNECTICUT
**ALSO ADMITTED IN MASSACHUSETTS

JOHN AUSTIN MURPHY, of counsel
NEALE D. MURPHY
1904-2003

May 1, 2024

Town of Jamestown Town Councilors
93 Narragansett Avenue
Jamestown, RI 02835

Re: Ferry Landing Area Agreement

Dear Town Councilors,

Thank you for the opportunity to discuss this matter. In an effort to help you understand where we are I have attached the trail of correspondence on this matter. Also included are 2 redlined versions of the original agreement, the last redlined version was produced by me and sent April 12, 2024. There was no response to this last draft other than an acknowledgment that the matter would be put on the agenda for the Town Administrator to update the Council. As such, please accept this correspondence as to where we believe the matter stands and any outstanding matters. Please note that although I provided the trail supporting documents, supporting documents I will discuss are the April 12, 2024 redlined version of the agreement and the April 5, 2024 email from Ed Mello (which email marked up in yellow a prior email chain).

Working off of the April 5th email revisions were made to come up with the April 12, 2024 redlined agreement. The following is a summary of the revisions:

1. Section 1, hours were adjusted to the agreed times.
2. Section 2: CMS provided a second round of language for this section (unsure if it is accepted by the Town).
3. Section 3: CMS accepts 3-year term.
4. Section 4: CMS proposal for this agreement is based off the established Jamestown Harbor Management Commission Commercial rates and any increases in rates should be consistent with the approved commercial rates. It is important to note that the price paid last year was established off the same commercial rates for the ENTIRE length of the

wood pile pier. CMS proposal is based off the commercial rate, plus a little, plus the inclusion of the cost of 2 permits (additional permits may be applied for separately).

5. Section 5: This relates to possible Permit fees that have not been set by the Town. To negotiate the agreement in good faith we are negotiating off of the value of the permits as provided through discussions.
6. Section 7: CMS provided a second round of language for this section (unsure if it is accepted by the Town).
7. Section 9: CMS provided a second round of language for this section (unsure if it is accepted by the Town).
8. Section 13: CMS accepts that the Town will manage the removal of the dumpster.
9. Section 17: CMS needs a right to cure without an automatic termination provision.

Thank you for your time and consideration with this matter. We look forward to a productive discussion on the same.

Best,



Christian S. Infantolino

//Enclosures

Friday, April 12, 2024 at 15:36:37 Eastern Daylight Time

Subject: Re: CMS Agreement
Date: Friday, April 12, 2024 at 3:36:02 PM Eastern Daylight Time
From: Christian Infantolino
To: Edward Mello
CC: Peter Ruggiero, Steven G. Bois, Bill Munger, Donna Wood
Attachments: 2024.CMS-JTN-user agreement.csiredline.4.12.24.docx

All,

I have spoken with my client regarding Ed's last comments. Although Ed has not countered any language that he was objected to, I have taken another crack at language that should satisfy both parties. It does appear that there are still items outstanding that are not agreed upon. I am not certain that another meeting will cure these issues and we are now in April with the season upon us.

As such, I am requesting that the remainder of this discussion/negotiation be put on the Town Council Agenda so that we can resolve the outstanding items and move this forward. Unfortunately the Harbor commission did not agree on any set fee at the last meeting and has scheduled their approval for the May meeting. The issue with this is that the ferry season starts May 18th and even after Harbor approves (assuming they will) it still needs to go before the Council.

Please let me know when this will be put on the agenda.

Thanks
Christian

Christian S. Infantolino
Attorney at Law
Murphy Prior & Infantolino
77 Narragansett Ave.
Jamestown RI, 02835
Tel: (401)423-0400 ext. 14
Fax: (401) 423-7059
cinfantolino@jamestownlawyer.com
www.Murphys-law.net

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From: Edward Mello <emello@jamestownri.net>
Date: Friday, April 5, 2024 at 10:16 AM
To: Christian Infantolino <cinfantolino@jamestownlawyer.com>
Cc: Peter Ruggiero <peter@rubroc.com>, Steven G. Bois <sbois@jamestownri.net>
Subject: RE: CMS Agreement

Good morning Christian;

After reviewing with Steven, please see the comments highlighted.

Steven plans to present the ferry dock use policy and fee structure to the JHC and then the TC in April.

For that reason, I have not replied to the fee issue or overall "cost" of the agreement. I suggest the policy and fee structure be finalized before a true value can be evaluated.

Thank you.

From: Christian Infantolino <cinfantolino@jamestownlawyer.com>
Sent: Wednesday, March 27, 2024 2:13 PM
To: Edward Mello <emello@jamestownri.net>
Cc: Steven G. Bois <sbois@jamestownri.net>; Peter Ruggiero <peter@rubroc.com>; Bill Munger <BM@cruiseri.com>; Donna Wood <Donna@cruiseri.com>
Subject: Re: CMS Agreement

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All,

I have spoken with Bill and we have reviewed the below comments. Please see responses in Red.

Staff approves:

No concern with preamble

Section 1. Overnight dockage should have an end time -suggest 10 AM-CMS proposes 10:30 am for summer and 12:00 pm (noon) for spring/fall (shoulder season) as it coincides with the schedule Steven agreed

Section 2. 60 feet of WPP would be available exclusively to CMS-without time limits-no need for overnight dockage language-Need to add exclusive language with no restrictions. Do you have language you propose? The only restriction of not allowing passenger to load/unload directly onto the WPP-passengers must load through the ferry dock

Section 11. OK on the sign language

Not recommend by staff:

Section 5. CMS proposes "lock" on fees-this would not be recommend by staff- This is an incorrect interpretation of Section 5. Section 5 was put in place in order to negotiate the value of this contract in good faith. CMS was provided with "Proposed" permit fees and because there has not been any approved permit fees by the Harbor Commission, it is only fair to negotiate this contract based on the fees as "Proposed" to CMS. Steven plans to present the fee structure the JHC and then TC in April

Section 7. Any change to the schedule would require a review and approval process-as proposed-too open ended for expansion of services without Town input-This is an incorrect interpretation of this provision. This provision does not call out an "open ended expansion of services." Rather, this provision was put into the contract because this is a multi-year contract and the Exhibit A (schedule) will change on a yearly basis. This provision is so that the new schedule is provided to the Town in a timely manner to update the Exhibit A and also so that both parties are on notice that the Exhibit A WILL change yearly. I believe this is an important part of the contract for both parties. Do you have language you propose? Language that requires approval of any scheduled change other than what is originally presented would be fine

Deleted section 7. Same as above Position remains unchanged

Section 9. Only the Islander would be allowed load/unload passengers directly to the WPP when "ramping up" during 3 festivals-limited to 60 feet-no additional space on WPP offered. The language in Section 9 was intended to acknowledge that for the festival the Islander has permission to dock on the Eastern end of the WPP. This permission would be on top of the 60 feet already in the agreement and only for the festival times. Do you have language that you propose? Steven agreed that this would be allowed-need clear language about time limits and frequency-this is not a PUC scheduled trip-only the Islander during these defined trips would be allowed to load/offload passengers directly to the WPP

Section 13. This is Town issue for us to deal with-not within the agreement. This is a Town issue that impacts the businesses in that area as well as the waterfront entrance to our Town. It is only appropriate that this dumpster is re-located. Value added to the contract. Position remains unchanged

Section 17. Do not agree to revision of last line. This agreement cannot be one that is terminated on one side only without cause or an opportunity to cure. Do you have cure language that you propose.

Position remains unchanged

Council Action Item:

Section 3. The proposal(original from Town) suggested 3 years for the term-CMS is asking for 5 years-5 years is commercially reasonable and consistent with other town contracts.

Section 4. The proposal (Original from Town) suggest \$8,500 per year with a 3% escalator-CMS is asking

for \$6,500 per year-no escalator-includes \$2,000 value in permits. Town's original asking price of \$8,500 has no basis. CMS offer is based on the existing and approved Commercial Rates as established by the Harbor Commission and approved by the Town Council. There is no escalator in the Commercial mooring rates.

The draft permitting process would likely result in CMS fees as follows: These fees have not been established and/or approved. CMS has relied on the proposed numbers in negotiating the value of the contract in good faith.

- Katherine \$750
- Jamestown \$750
- Coastal Queen \$1000

The proposal from the Town at \$8,500/year plus anticipated permit fees of \$2,500 equals \$11,000/year. Question why the value of the permits is \$2,500 in this example and \$1,500 in the below proposed? CMS proposal of \$6,500/year (\$2,000 permit credit) plus anticipated fees of \$1,500 equals \$8,000/year. (Also allows to add a second permit for the Coastal Princess at no additional cost). Please clarify statement "allows to add a second permit for the Coastal Princess at no additional cost."? CMS offer is simple- \$6,500 per year (amounts to \$21 per foot over the commercial rate). This fee would include 2 permits, if and only if the Town puts in place a permit fee structure, and then CMS would need to pay for additional permits per vessels that meet the criteria of necessitating a permit.

I do believe we are getting closer on terms. Please let me know how you would like to proceed. I believe that we should be shooting, at the latest, to be on the agenda for April 15th so that Ferry operations can begin.

Let me know if you want to have another meeting or just schedule for Town Council.

Thanks
Christian

Christian S. Infantolino
 Attorney at Law
 Murphy Prior & Infantolino
 77 Narragansett Ave.
 Jamestown RI, 02835
 Tel: (401)423-0400 ext. 14
 Fax: (401) 423-7059
cinfantolino@jamestownlawyer.com
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From: Edward Mello <emello@jamestownri.net>

Date: Friday, March 22, 2024 at 2:57 PM

To: Christian Infantolino <cinfantolino@jamestownlawyer.com>

Cc: Steven G. Bois <sbois@jamestownri.net>, Peter Ruggiero <peter@rubroc.com>

Subject: CMS Agreement

Good afternoon Christian;

Steven and I have reviewed the redline agreement as attached. We did not make any changes directly to the document. I have categorized our comments into three areas as shown below. Those which we would be comfortable revising as indicated; those which we would not recommend to the TC; and those which more financial in nature and can be left for the TC to discuss when presented.

Steven does plan to present the permitting fees for the use of the ferry dock to the JHC at the April meeting for consideration. If recommended as presented, this would require TC approval for the permit fees.

I have also included a total cost summary at the bottom for information purposes only.

Please review and let me know your thoughts.

Thank you

Ed

Staff approves:

No concern with preamble

Section 1. Overnight dockage should have an end time -suggest 10 AM

Section 2. 60 feet of WPP would be available exclusively to CMS-without time limits-no need for overnight dockage language

Section 11. OK on the sign language

Not recommend by staff:

Section 5. CMS proposes "lock" on fees-this would not be recommend by staff

Section 7. Any change to the schedule would require a review and approval process-as proposed-too open ended for expansion of services without Town input

Deleted section 7. Same as above

Section 9. Only the Islander would be allowed load/unload passengers directly to the WPP when "ramping up" during 3 festivals-limited to 60 feet-no additional space on WPP offered

Section 13. This is Town issue for us to deal with-not within the agreement

Section 17. Do not agree to revision of last line

Council Action Item:

Section 3. The proposal suggested 3 years for the term-CMS is asking for 5 years-

Section 4. The proposal suggest \$8,500 per year with a 3% escalator-CMS is asking for \$6,500 per year-no escalator-includes \$2,00 value in permits

The draft permitting process would likely result in CMS fees as follows:

Katherine \$750

Jamestown \$750

Coastal Queen \$1000

The proposal from the Town at \$8,500/year plus anticipated permit fees of \$2,500 equals \$11,000/year. CMS proposal of \$6,500/year (\$2,000 permit credit) plus anticipated fees of \$1,500 equals \$8,000/year. (Also allows to add a second permit for the Coastal Princess at no additional cost)

Edward A. Mello
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown RI 02835
(401) 423-9805

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April Revision
1st DRAFT Feb

4/12/24

AGREEMENT

This AGREEMENT is entered into on this ____ day of _____, 2024, by and between the TOWN OF JAMESTOWN, the "TOWN", and CONANICUT MARINE SERVICES, INC., D/B/A JAMESTOWN NEWPORT FERRY a Rhode Island corporation, hereinafter called "the Ferry" and CONANICUT MARINE SERVICES, INC. ("CMS").

Deleted: CMS

WHEREAS: The Ferry is a licensed Rhode Island Public Utility Carrier (RIPUC) water ferry carrier providing ferry services within Narragansett Bay; and

WHEREAS: CMS runs and operates a commercial cruise and charter business;

WHEREAS: the parties are desirous of entering into a use agreement for the Ferry Docking Area and portions of the TOWN Wood Pile Pier as depicted in exhibit B attached hereto and incorporated herein.

Commented [C11]: Need exhibit B

NOW THEREFORE, the Town and CMS hereby agree as follows:

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Formatted: Indent: First line: 0", No widow/orphan control
Deleted: CMS

1. The TOWN hereby grants to the Ferry, a license for dockage, including overnight dockage, on that portion of the south side of the concrete float, approximately forty (40) feet in length, located within East Ferry, Jamestown, Rhode Island. Said dockage shall be for any vessel owned, operated, or chartered by the Ferry. The ferry shall have unrestricted access to said dockage area for the times as shown in Exhibit A, attached hereto as well as any other times approved by the Harbor Master. Overnight dockage shall begin at 8:30 pm EST and run until 10:30 am EST during the summer and 12:00 pm EST for the spring and fall (the "Shoulder Season"). At such time the dock shall be cleared and unencumbered for The Ferry. The Ferry may utilize the Ferry area as its Port of Origin.

2. The TOWN hereby grants to CMS, the exclusive use of sixty (60) feet of dockage on the south side of the wood pile pier, so-called, at such location on the western end of the wood pile pier, for the vessels owned, operated, or chartered by CMS. At no time shall CMS have less than sixty (60) feet of dockage space available to it for its exclusive use. The sole restriction on this use is that

Deleted: , and no more than

Deleted:

Commented [C13]: Lets discuss. This has practical issues with locating and relocating the vessel and employee management.

Deleted: deemed appropriate by the Harbormaster for the Town of Jamestown

Deleted: only

Deleted: named "Katherine", "Jamestown", "Princess" and "Coastal Queen",

Deleted: and

Deleted: ,

~~passengers may not load or unload onto the wood pile pier. CMS may utilize this area as its Port of Origin,~~

Deleted:

3. ~~Said license for both the Ferry and CMS shall commence on the date this Agreement is fully executed and run through December 31, 2028.~~

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7. ~~CMS and the Ferry shall provide the Town with updated yearly schedules for both ferry services and CMS services for the following season on or before May 1st. Notwithstanding any other provision in this agreement, these updates and modifications to the Exhibit A shall be reviewed and approved by the TOWN in writing and such approval shall not unreasonably be withheld.~~

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8. CMS agrees to pay for any damage to the Town facilities and property above general wear and tear ~~caused by~~ CMS operations. However, CMS shall not be ~~obligated~~ to repair any damage caused by agents or servants of the TOWN ~~or by Acts of God or Nature.~~

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9. The parties agree that during the festival schedule, as provided to the Harbor Master, CMS shall be permitted to utilize any vessel in their fleet or in the alternative any chartered vessel necessary to fulfill the needs of the public including but not limited to the Mistress and Nymph. ~~During said festivals, the Islander (or similar vessel) shall be permitted to load and unload passengers from the southeast end of the wood pile pier, limited to three (3) runs between approximately 7:00 pm EST and 9:30 pm EST.~~

Deleted: . And may load/unload passengers directly to the wood pile pier within the assigned sixty (60) feet of dockage.

10. ~~CMS~~ shall keep the facilities used by CMS and CMS's staff, crew, and passengers in connection with this AGREEMENT, clean and free of refuse during the continuance of this AGREEMENT.

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15. WAIVER: The failure of the TOWN to insist in any one or more instances upon the strict and literal performances of any of the provisions, terms, or conditions of this AGREEMENT will not be construed as a waiver for the future.
16. LIABILITY INSURANCE: CMS at its sole expense shall provide certificates of liability insurance running to the benefit of both itself and the TOWN for bodily injuries, including death, on a primary and non-contributory basis in the sum of THREE MILLION AND 00/100 DOLLARS (\$3,000,000.00) for one person, and FIVE MILLION AND 00/100 DOLLARS (\$5,000,000.00) for any one accident and ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) for property damage for any one accident; and shall furnish certificates of said insurance to the TOWN at the commencement of this AGREEMENT, and upon any renewal thereof and as the TOWN may otherwise require. Said certificate shall name TOWN as an additional insured on the policy. Such insurance shall cover personal injuries or property damage to any and all employees of CMS and any and all members, agents, patrons, guests, servants, invitees, visitors, or passengers of CMS. Such insurance shall be written with a company or companies of recognized responsibility authorized to engage in the business of general liability insurance in Rhode Island.

17. If CMS shall fail to comply with any provisions of this AGREEMENT the TOWN, or any duly constituted agent or servant of the TOWN shall give notice to CMS in writing, directed to the principal office of CMS, at 20 Narragansett Avenue, Jamestown, Rhode Island, 02835 ~~and to its attorney, Murphy, Prior & Infantolino, 77 Narragansett Ave., Jamestown, RI 02835~~ for service of process, of such failure or if life or property are in immediate jeopardy, by telephone to CMS. Notwithstanding the above, where an imminent threat to life exists, the Jamestown Harbormaster may require CMS to perform such acts to eliminate the threat. If CMS shall fail to ~~begin to~~ correct such failure within ~~five (5)~~ business days, or in the case of imminent jeopardy to life or property immediately, then the TOWN shall be entitled to ~~make any necessary repairs and charge CMS for said repairs.~~

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18. All notices required to be given by CMS to the TOWN shall be addressed to Town Administrator, 93 Narragansett Avenue, Jamestown, Rhode Island 02835, and any notices from the TOWN to CMS shall be addressed to CONANICUT MARINE SERVICES, INC., 20 Narragansett Avenue, Jamestown, Rhode Island 02835 or to such other addresses as the parties hereto may provide previous notice of.

19. By signing this agreement, CMS understands and acknowledges that this agreement is not transferrable ~~to any other entity.~~

20. The parties acknowledge that there is an ongoing dispute with respect to rights relative to the subject premises and each party to this Agreement reserves any and all rights with respect to that dispute concerning any and all rights to the area subject to this Agreement, including but not limited to issues regarding the right to use the Ferry Terminal, as well as the parties' respective interests therein.

WITNESS:

CONANICUT MARINE SERVICES, INC.

By: _____

William S. Munger, President

TOWN OF JAMESTOWN

By: _____
Edward A. Mello, Town Administrator
(Duly Authorized by Jamestown Town Council)

Exhibit A

Jamestown Newport Ferry – Schedule for 2023 - DEPARTURES FROM JAMESTOWN NEWPORT FERRY TERMINAL AS OF APRIL 3, 2023

- **Spring:** May 17 – June 23, 2023 Daily service with overnight docking at ADA dock (Spring hours/schedule)
- **Summer:** June 24 – September 3, 2023 Daily service with overnight docking at ADA dock (Summer hours/schedule)
- **Summer Altered:** July 28, 29, 30, 2023 & August 4, 5, 6, 2023 Daily service with overnight docking at ADA dock Summer hours/schedule)
- **Folk Festival Express: July 28 – 30, 2023 All CMS/JNF vessels are in use for continuous runs. (Also utilizing “MANITOU”/”ISLANDER” as in previous years for Express evening return trips) – CQ overnight, Thursday July 27, Friday July 28, Saturday July 29 and Sunday July 30 in Jamestown.**
- **Jazz Festival Express: August 4-6, 2023 All CMS/JNF vessels are in use for continuous runs. (Also utilizing “MANITOU”/”ISLANDER” as in previous years for Express evening return trips) – CQ overnight, Thursday August 3, Friday Aug. 4, Saturday Aug. 5 and Sunday August 6 in Jamestown.**
- **Fall:** September 4 – October 9, 2023 (Service with overnight docking at ADA dock)
- **Newport International Boat Show: Additional Ferries in Use:** September 14, 15, 16, 17, 2023
- **Newport Seafood Festival Express:** October 14 & 15, 2023
- **Jamestown Newport Ferry Seal Tours –**
 - Saturdays and Sundays from October 21 – December 31, 2023
 - Dates based on tide considerations -
 - October 28
 - October 29
 - November 11
 - November 12
 - November 24
 - November 25
 - November 26
 - December – 12/2, 12/3, 12/9, 12/10, 12/16, 12/17 depending on tides and weather conditions.
- **NOTE: FOLK AND JAZZ FESTIVALS - Continuous departures utilizing all CMS/JNF vessels (“Jamestown”, “Katherine”, “Coastal Queen”, “Mistress” and “Nymph”) from 8 a.m. – 2 p.m., then departures every hour. There are 2 Express evening departures from Ft. Adams to Jamestown utilizing the vessel “Manitou” or “Islander”, as we have done in previous years, using approx. 100’ on the southeast end of the Wood Pile Pier.**

“Coastal Queen” Events - Overnight Dockage may be necessary:

- April 1 - Canceled due to deaths in our JNF family
- April 8
- April 15

- April 22
- April 29
- May 6
- May 13 – Ocean Race departures
- May 14 – Mother’s Day Event
- May 20 – Ocean Race departures
- May 27
- June 3
- June 10
- June 17
- June 20
- June 27
- July 4 – Event and Fireworks Cruise
- July 11
- July 18
- July 25
- July 28, 29, 30 (FOLK FEST – overnight 7/27, 7/28, 7/29 & 7/30)
- August 1
- August 4, 5, 6 (JAZZ FEST – overnight 8/3, 8/4, 8/5 & 8/6)
- August 8
- August 15
- August 22
- August 29
- September 3 (CYC Around the island Race)
- September 5
- September 12
- September 19
- September 26
- October 3
- October 8 (Wedding CHARTER transportation Regatta Place – Jamestown)
- October 10
- October 17
- October 24
- October 29: Children’s Halloween Cruises
- October 31
- NOVEMBER 24: Newport Illuminated Night Parade
- November 26: Candy Cane Express Cruises
- December 2: Candy Cane Express; Santa Arrival aboard “Coastal Queen”
- December 3, December 9, December 10, December 16, December 17 - RAIN DATES FOR SANTA’S ARRIVAL ABOARD “COASTAL QUEEN”

“Jamestown” Cruises from Jamestown

Wednesday – Monday aboard the “Jamestown” from June 24 – September 4, 2023

NOTES: While this list is very comprehensive and covers the schedules we have in place at this time weather, unexpected mechanical issues and additional customer charter needs, which are

beyond our control, make rescheduling departures necessary. We will notify the Harbormaster of any new reschedule changes as soon as we become aware.

Jamestown Newport Ferry - SPRING / FALL SCHEDULE							
DAILY SERVICE SPRING: MAY 17 - JUNE 23, 2023, FALL: SEPTEMBER 4 - OCTOBER 9, 2023							
Depart Jamestown	Depart Rose Island	Depart Fort Adams	Depart Ann Street Pier	Depart Perrotti Park	Depart Fort Adams	Depart Rose Island	Arrive Jamestown
#1	#2	#3	#4	#5	#3	#2	#1
12:00 PM	12:15 PM	12:25 PM	12:35 PM	12:50 PM	1:00 PM	1:10 PM	1:20 PM
1:30 PM	1:45 PM	1:55 PM	2:05 PM	2:20 PM	2:30 PM	2:40 PM	2:50 PM
3:00 PM	3:15 PM	3:25 PM	3:35 PM	3:50 PM	4:00 PM	4:10 PM	4:20 PM
5:00 PM		5:15 PM	5:20 PM	5:30 PM			5:50 PM
6:00 PM			6:20 PM	6:30 PM			6:50 PM
7:00 PM			7:20 PM	7:30 PM			7:50 PM
8:00 PM			8:20 PM	8:30 PM			8:50 PM

NOTE: THESE ARE THE MINIMUM JAMESTOWN NEWPORT FERRY DEPARTURES AND DO NOT INCLUDE THE "RAMP UP'S", AS DISCUSSED AT THE 3/29/2023 TOWN COUNCIL MEETING, WHICH ARE TO BE DETERMINED AS NEEDED.

Continued on Next Page

Jamestown Newport Ferry - SUMMER 2023 SCHEDULE

DAILY SERVICE - JUNE 24 - SEPTEMBER 3, 2023

Depart Jamestown #1	Depart Rose Island #2	Depart Fort Adams #3	Depart Ann Street Pier #4	Depart Perrotti Park #5	Depart Fort Adams #3	Depart Rose Island #2	Arrive Jamestown #1
10:30 AM	10:45 AM	10:55 AM	11:05 AM	11:20 AM	11:30 AM	11:40 AM	11:50 AM
12:00 PM	12:15 PM	12:25 PM	12:35 PM	12:50 PM	1:00 PM	1:10 PM	1:20 PM
1:30 PM	1:45 PM	1:55 PM	2:05 PM	2:20 PM	2:30 PM	2:40 PM	2:50 PM
3:00 PM	3:15 PM	3:25 PM	3:35 PM	3:50 PM	4:00 PM	4:10 PM	4:20 PM
5:00 PM		5:15 PM	5:20 PM	5:30 PM			5:50 PM
6:00 PM			6:20 PM	6:30 PM			6:50 PM
7:00 PM			7:20 PM	7:30 PM			7:50 PM
8:00 PM			8:20 PM	8:30 PM			8:50 PM
9:00 PM			9:20 PM	9:30 PM			9:50 PM
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CORPORATE CERTIFICATE OF AUTHORITY

I, Marilyn A. Munger certify that I am the Secretary of CONANICUT MARINE SERVICES, INC. the corporation described in and which executed the foregoing instrument with the City of Newport : that the said corporation is organized under the laws of the State of Rhode Island that William S. Munger who executed said instrument as the President of said corporation was then President of said corporation and was duly authorized to execute said instrument on behalf of said corporation: that I know the signature of said William S. Munger and that the signature affixed to such instrument is genuine.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said corporation the day of _____, 2024.

SIGNED

Marilyn A. Munger
(Duly Authorized)

Friday, April 12, 2024 at 15:39:56 Eastern Daylight Time

Subject: Re: Charter Use Agreement for Ferry anding Dock
Date: Tuesday, February 27, 2024 at 10:13:44 AM Eastern Standard Time
From: Christian Infantolino
To: Edward Mello, Peter D. Ruggiero Esq., Steven G. Bois
CC: Bill Munger, Donna Wood, Monica Martins
Attachments: 2024.CMS-JTN-user agreement.csiredline.2.26.24.docx

Peter, Ed and Steven,
 Attached please find a redlined version of the proposed agreement. Please let me know if you would like to discuss further.

Thanks
 Christian

Christian S. Infantolino
 Attorney at Law
 Murphy Prior & Infantolino
 77 Narragansett Ave.
 Jamestown RI, 02835
 Tel: (401)423-0400 ext. 14
 Fax: (401) 423-7059
cinfantolino@jamestownlawyer.com
www.Murphys-law.net

To comply with IRS regulations, we advise that any discussion of Federal tax issues in this e-mail is not intended or written to be used, and cannot be used, (i) to avoid any penalties imposed under the Internal Revenue Code or (ii) to promote, market or recommend to another party any transaction or matter addressed herein.

The preceding email message (including any attachments) contains information that may be confidential, be protected by the attorney-client or other applicable privileges, or constitute non-public information. The information transmitted is intended only for the person or entity to which it is addressed. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is not authorized and may be unlawful. If you received this in error, please contact the sender and delete the material from any computer. Although this email and any attachments are believed to be free of any VIRUS or other defect that might affect any computer system into which it is received and opened, it is the responsibility of the recipient to ensure that it is virus free and Morneau & Murphy accepts no responsibility for any loss or damage.

****Wire Fraud:** Due to the increase in wire fraud, effective immediately, our office will NO LONGER be wiring out funds. All funds, INCLUDING SELLER PROCEEDS , will be in the form of a check that can either be picked up or overnighted.

ALWAYS VERIFY wire instructions, specifically the ABA routing number and account number, by calling the party who sent the instructions to you.

This email may contain information which is private, legally privileged and intended only for the use of the addressee. If you are not the intended recipient, this statement notifies you that any dissemination or copying of the email, or taking of any action in reliance on the contents of the emailed information, is strictly prohibited. If you receive this email in error, please contact the sender and delete all copies.

From: Edward Mello <emello@jamestownri.net>

Date: Wednesday, January 31, 2024 at 8:13 AM

To: Christian Infantolino <cinfantolino@jamestownlawyer.com>, Peter D. Ruggiero Esq. <peter@rubroc.com>, Steven G. Bois <sbois@jamestownri.net>

Subject: RE: Charter Use Agreement for Ferry anding Dock

Good morning Christian

Please see the attached. I look forward to your comments and moving forward.

Thank you Ed

From: Christian Infantolino <cinfantolino@jamestownlawyer.com>

Sent: Tuesday, January 30, 2024 12:24 PM

To: Peter D. Ruggiero Esq. <peter@rubroc.com>; Edward Mello <emello@jamestownri.net>; Steven G. Bois <sbois@jamestownri.net>

Subject: Charter Use Agreement for Ferry anding Dock

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

All,

Thank you for the meeting today. Although we continue to disagree with what is a reasonable fee, I do appreciate your efforts. I have reported back to my client with a summary of the meeting and provided him a copy of the agreement. Please send over a word document when you have a minute. Once reviewed we will respond with any comments.

Thanks
Christian

2/27/24
CMA

Final SENT TO
Town.

AGREEMENT

This AGREEMENT is entered into on this ____ day of _____, 2024, by and between the TOWN OF JAMESTOWN, the "TOWN", and CONANICUT MARINE SERVICES, INC., D/B/A JAMESTOWN NEWPORT FERRY a Rhode Island corporation, hereinafter called "the Ferry," and CONANICUT MARINE SERVICES, INC. ("CMS").

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WHEREAS: The Ferry is a licensed Rhode Island Public Utility Carrier (RIPUC) water ferry carrier providing ferry services within Narragansett Bay; and

WHEREAS: CMS runs and operates a commercial cruise and charter business;

WHEREAS: the parties are desirous of entering into a use agreement for the Ferry Docking Area and portions of the TOWN Wood Pile Pier as depicted in exhibit B attached hereto and incorporated herein.

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NOW THEREFORE, the Town and CMS hereby agree as follows:

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1. The TOWN hereby grants to the Ferry, a license for dockage, including overnight dockage, on that portion of the south side of the concrete float, approximately forty (40) feet in length, located within East Ferry, Jamestown, Rhode Island. Said dockage shall be for any vessel owned, operated, or chartered by the Ferry. The ferry shall have unrestricted access to said dockage area for the times as shown in Exhibit A, attached hereto as well as any other times approved by the Harbor Master. Overnight dockage shall begin at 8:30 pm EST. At such time the dock shall be cleared and unencumbered for The Ferry. The Ferry may utilize the area as its Port of Origin.

2. The TOWN hereby grants to CMS, sixty (60) feet of dockage, including overnight dockage, on the south side of the wood pile pier, so-called, at such location on the western end of the wood pile pier, for the vessels owned, operated, or chartered by CMS. At no time shall CMS have less than sixty (60) feet of dockage space available to it for use. Overnight dockage shall begin at 8:30 pm EST and at such time the dock shall be cleared and unencumbered for CMS use. Said dockage shall be for any vessel owned, operated, or chartered by CMS. CMS may utilize this area as its

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Port of Origin.

3. Said license for both the Ferry and CMS shall commence on the date this Agreement is fully executed and run through December 31, 2028.

4. CMS and the Ferry agree to pay an annual license fee to the TOWN in the amount of Six Thousand Five Hundred Dollars (\$6,500.00) for the use of the dockage, including overnight dockage as described above. Said fee shall include 2 permits, valued at One thousand Dollars (\$1,000) per permit. if the Town puts in place a permit regulation for the area. CMS shall make all such payments to the TOWN and mail such payment to the Town of Jamestown, 93 Narragansett Avenue, Jamestown RI 02835. All payments shall be made in 3 equal payments of \$2,166.66. Such installment payments made during the term of this Agreement shall be on or before May 1st, July 1st, and August 1st of each year this Agreement remains in effect.

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9. The parties agree that during the festival schedule, as provided to the Harbor Master, CMS shall be permitted to utilize any vessel in their fleet or in the alternative any chartered vessel necessary to fulfill the needs of the public including but not limited to the Mistress and Nymph, and may load/unload passengers directly to the wood pile pier within the assigned sixty (60) feet of dockage, ~~the forty (40) feet of concrete floating dock, and the southeastern end of the wood pile pier (to land the vessel the Islander or similar).~~

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10. ~~CMS~~ shall keep the facilities used by CMS and CMS's staff, crew, and passengers in connection with this AGREEMENT, clean and free of refuse during the continuance of this AGREEMENT.

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indemnify the TOWN, their agents, servants and employees against and from: (1) any penalty, damages or charges, including attorney's fees for any violation of any law or ordinance whether occasioned by negligence of CMS, or of CMS's members, agents, employees, servants, invitees, visitors, patrons or crew; (2) all claims, including bodily injury and death, loss, costs, damages or expenses including attorney's fees arising out of or from any act or negligence of CMS, or of its members, agents, employees, servants, invitees, visitors, passengers, patrons or crew; and (3) all claims, including bodily injury and death, loss, costs, damage or expenses including attorney's fees arising out of or from any failure of CMS in any respect to comply with and perform all the requirements and provisions of this AGREEMENT.

15. WAIVER: The failure of the TOWN to insist in any one or more instances upon the strict and literal performances of any of the provisions, terms, or conditions of this AGREEMENT will not be construed as a waiver for the future.
16. LIABILITY INSURANCE: CMS at its sole expense shall provide certificates of liability insurance running to the benefit of both itself and the TOWN for bodily injuries, including death, on a primary and non-contributory basis in the sum of THREE MILLION AND 00/100 DOLLARS (\$3,000,000.00) for one person, and FIVE MILLION AND 00/100 DOLLARS (\$5,000,000.00) for any one accident and ONE MILLION AND 00/100 DOLLARS (\$1,000,000.00) for property damage for any one accident; and shall furnish certificates of said insurance to the TOWN at the commencement of this AGREEMENT, and upon any renewal thereof and as the TOWN may otherwise require. Said certificate shall name TOWN as an additional insured on the policy. Such insurance shall cover personal injuries or property damage to any and all employees of CMS and any and all members, agents, patrons, guests, servants, invitees, visitors, or passengers of CMS. Such insurance shall be written with a company or companies of recognized responsibility authorized to engage in the business of general liability insurance in Rhode Island.
17. If CMS shall fail to comply with any provisions of this AGREEMENT the TOWN, or any duly

constituted agent or servant of the TOWN shall give notice to CMS in writing, directed to the principal office of CMS, at 20 Narragansett Avenue, Jamestown, Rhode Island, 02835 ~~and~~ to its attorney, ~~Murphy, Prior & Infantolino, 77 Narragansett Ave., Jamestown, RI 02835~~, for service of process, of such failure or, if life or property are in immediate jeopardy, by telephone to CMS. Notwithstanding the above, where an imminent threat to life exists, the Jamestown Harbormaster may require CMS to perform such acts to eliminate the threat. If CMS shall fail to ~~begin to~~ correct such failure within ~~live (5)~~ business days, or in the case of imminent jeopardy to life or property immediately, then the TOWN shall be entitled to ~~make any necessary repairs and charge CMS for said repairs.~~

Deleted: or

Deleted: two

Deleted: declare this AGREEMENT terminated

18. All notices required to be given by CMS to the TOWN shall be addressed to Town Administrator, 93 Narragansett Avenue, Jamestown, Rhode Island 02835, and any notices from the TOWN to CMS shall be addressed to CONANICUT MARINE SERVICES, INC., 20 Narragansett Avenue, Jamestown, Rhode Island 02835 or to such other addresses as the parties hereto may provide previous notice of.

19. By signing this agreement, CMS understands and acknowledges that this agreement is not transferrable ~~to any other entity.~~

20. The parties acknowledge that there is an ongoing dispute with respect to rights relative to the subject premises and each party to this Agreement reserves any and all rights with respect to that dispute concerning any and all rights to the area subject to this Agreement, including but not limited to issues regarding the right to use the Ferry Terminal, as well as the parties' respective interests therein.

WITNESS:

CONANICUT MARINE SERVICES, INC.

By: _____
William S. Munger, President

TOWN OF JAMESTOWN

By: _____
Edward A. Mello, Town Administrator
(Duly Authorized by Jamestown Town Council)

Exhibit A

Jamestown Newport Ferry – Schedule for 2023 - DEPARTURES FROM JAMESTOWN NEWPORT FERRY TERMINAL AS OF APRIL 3, 2023

- **Spring:** May 17 – June 23, 2023 Daily service with overnight docking at ADA dock (Spring hours/schedule)
- **Summer:** June 24 – September 3, 2023 Daily service with overnight docking at ADA dock (Summer hours/schedule)
- **Summer Altered:** July 28, 29, 30, 2023 & August 4, 5, 6, 2023 Daily service with overnight docking at ADA dock Summer hours/schedule)
- **Folk Festival Express:** July 28 – 30, 2023 All CMS/JNF vessels are in use for continuous runs. (Also utilizing “MANITOU”/”ISLANDER” as in previous years for Express evening return trips) – CQ overnight, Thursday July 27, Friday July 28, Saturday July 29 and Sunday July 30 in Jamestown.
- **Jazz Festival Express:** August 4-6, 2023 All CMS/JNF vessels are in use for continuous runs. (Also utilizing “MANITOU”/”ISLANDER” as in previous years for Express evening return trips) – CQ overnight, Thursday August 3, Friday Aug. 4, Saturday Aug. 5 and Sunday August 6 in Jamestown.
- **Fall:** September 4 – October 9, 2023 (Service with overnight docking at ADA dock)
- **Newport International Boat Show: Additional Ferries in Use:** September 14, 15, 16, 17, 2023
- **Newport Seafood Festival Express:** October 14 & 15, 2023
- **Jamestown Newport Ferry Seal Tours –**
 - Saturdays and Sundays from October 21 – December 31, 2023
 - Dates based on tide considerations -
 - October 28
 - October 29
 - November 11
 - November 12
 - November 24
 - November 25
 - November 26
 - December – 12/2, 12/3, 12/9, 12/10, 12/16, 12/17 depending on tides and weather conditions.
- **NOTE: FOLK AND JAZZ FESTIVALS - Continuous departures utilizing all CMS/JNF vessels (“Jamestown”, “Katherine”, “Coastal Queen”, “Mistress” and “Nymph”) from 8 a.m. – 2 p.m., then departures every hour. There are 2 Express evening departures from Ft. Adams to Jamestown utilizing the vessel “Manitou” or “Islander”, as we have done in previous years, using approx. 100’ on the southeast end of the Wood Pile Pier.**

“Coastal Queen” Events - Overnight Dockage may be necessary:

- April 1 - Canceled due to deaths in our JNF family
- April 8
- April 15

- April 22
- April 29
- May 6
- May 13 – Ocean Race departures
- May 14 – Mother’s Day Event
- May 20 – Ocean Race departures
- May 27
- June 3
- June 10
- June 17
- June 20
- June 27
- July 4 – Event and Fireworks Cruise
- July 11
- July 18
- July 25
- July 28, 29, 30 (FOLK FEST – overnight 7/27, 7/28, 7/29 & 7/30)
- August 1
- August 4, 5, 6 (JAZZ FEST – overnight 8/3, 8/4, 8/5 & 8/6)
- August 8
- August 15
- August 22
- August 29
- September 3 (CYC Around the island Race)
- September 5
- September 12
- September 19
- September 26
- October 3
- October 8 (Wedding CHARTER transportation Regatta Place – Jamestown)
- October 10
- October 17
- October 24
- October 29: Children’s Halloween Cruises
- October 31
- NOVEMBER 24: Newport Illuminated Night Parade
- November 26: Candy Cane Express Cruises
- December 2: Candy Cane Express; Santa Arrival aboard “Coastal Queen”
- December 3, December 9, December 10, December 16, December 17 - RAIN DATES FOR SANTA’S ARRIVAL ABOARD “COASTAL QUEEN”

“Jamestown” Cruises from Jamestown

Wednesday – Monday aboard the “Jamestown” from June 24 – September 4, 2023

NOTES: While this list is very comprehensive and covers the schedules we have in place at this time weather, unexpected mechanical issues and additional customer charter needs, which are

beyond our control, make rescheduling departures necessary. We will notify the Harbormaster of any new reschedule changes as soon as we become aware.

Jamestown Newport Ferry - SPRING / FALL SCHEDULE							
DAILY SERVICE SPRING: MAY 17 - JUNE 23, 2023, FALL: SEPTEMBER 4 - OCTOBER 9, 2023							
Depart Jamestown	Depart Rose Island	Depart Fort Adams	Depart Ann Street Pier	Depart Perrotti Park	Depart Fort Adams	Depart Rose Island	Arrive Jamestown
#1	#2	#3	#4	#5	#3	#2	#1
12:00 PM	12:15 PM	12:25 PM	12:35 PM	12:50 PM	1:00 PM	1:10 PM	1:20 PM
1:30 PM	1:45 PM	1:55 PM	2:05 PM	2:20 PM	2:30 PM	2:40 PM	2:50 PM
3:00 PM	3:15 PM	3:25 PM	3:35 PM	3:50 PM	4:00 PM	4:10 PM	4:20 PM
5:00 PM		5:15 PM	5:20 PM	5:30 PM			5:50 PM
6:00 PM			6:20 PM	6:30 PM			6:50 PM
7:00 PM			7:20 PM	7:30 PM			7:50 PM
8:00 PM			8:20 PM	8:30 PM			8:50 PM

NOTE: THESE ARE THE MINIMUM JAMESTOWN NEWPORT FERRY DEPARTURES AND DO NOT INCLUDE THE "RAMP UP'S", AS DISCUSSED AT THE 3/29/2023 TOWN COUNCIL MEETING, WHICH ARE TO BE DETERMINED AS NEEDED.

Continued on Next Page

Jamestown Newport Ferry - SUMMER 2023 SCHEDULE

DAILY SERVICE - JUNE 24 - SEPTEMBER 3, 2023

Depart Jamestown	Depart Rose Island	Depart Fort Adams	Depart Ann Street Pier	Depart Perrotti Park	Depart Fort Adams	Depart Rose Island	Arrive Jamestown
#1	#2	#3	#4	#5	#3	#2	#1
10:30 AM	10:45 AM	10:55 AM	11:05 AM	11:20 AM	11:30 AM	11:40 AM	11:50 AM
12:00 PM	12:15 PM	12:25 PM	12:35 PM	12:50 PM	1:00 PM	1:10 PM	1:20 PM
1:30 PM	1:45 PM	1:55 PM	2:05 PM	2:20 PM	2:30 PM	2:40 PM	2:50 PM
3:00 PM	3:15 PM	3:25 PM	3:35 PM	3:50 PM	4:00 PM	4:10 PM	4:20 PM
5:00 PM		5:15 PM	5:20 PM	5:30 PM			5:50 PM
6:00 PM			6:20 PM	6:30 PM			6:50 PM
7:00 PM			7:20 PM	7:30 PM			7:50 PM
8:00 PM			8:20 PM	8:30 PM			8:50 PM
9:00 PM			9:20 PM	9:30 PM			9:50 PM
10:00 PM			10:20 PM	10:30 PM			10:50 PM

NOTE: THESE ARE THE MINIMUM JAMESTOWN NEWPORT FERRY DEPARTURES AND DO NOT INCLUDE THE "RAMP UPS", AS DISCUSSED AT THE 3/29/2023 TOWN COUNCIL MEETING, WHICH ARE TO BE DETERMINED AS NEEDED.

CORPORATE CERTIFICATE OF AUTHORITY

I, Marilyn A. Munger certify that I am the Secretary of CONANICUT MARINE SERVICES, INC. the corporation described in and which executed the foregoing instrument with the City of Newport : that the said corporation is organized under the laws of the State of Rhode Island that William S. Munger who executed said instrument as the President of said corporation was then President of said corporation and was duly authorized to execute said instrument on behalf of said corporation: that I know the signature of said William S. Munger and that the signature affixed to such instrument is genuine.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said corporation the _____ day of _____, 2024.

SIGNED

Marilyn A. Munger
(Duly Authorized)

Town Administrator
93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199
401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: May 1, 2024
SUBJECT: Reallocation of ARPA Funds

As you recall, the Town was awarded ARPA funds in the amount of \$1,643,390. The Town Council previously authorized three projects:

- 1) purchase of a new rescue ambulance
- 2) renovation and purchase of public safety dispatch center equipment and
- 3) fund a portion of the water main replacement project on Narragansett Avenue between North Road and West Ferry.

The first two projects are completed. The water line project has moved through the majority of design work. Staff has become increasingly concerned about the probability of continuing the water main project due to expected significant delays involving the historical review process.

Based on those growing concerns, I am recommending approval that the balance of \$1,063,344.12 be reallocated as:

<u>Senior Center Project:</u>		\$125,000
Architectural fees to Union Studio as spent to date:	\$60,000	
Continue to the 30% design work	\$65,000	
<u>Water Infrastructure:</u>		\$858,344
Water meter replacement program		
<u>Radio Project Water Tower:</u>		\$80,000
Complete the relocation of the SCADA equipment		
Install stand-alone public safety back up radio system		
Install standby generator for emergency equipment		

TOWN COUNCIL BUDGET WORK SESSION AND SPECIAL MEETING
Monday, March 11, 2024
5:00 P.M.

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 11, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:04 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. TOWN COUNCIL BUDGET WORK SESSION for FY 2024/ 2025 (July 1, 2024 to June 30, 2025)

- A) Town Council Budget Work Session for FY 2024/ 2025; review and discussion:
- 1) Operating Budget
 - 2) Capital Improvement Program

Town Administrator Mello expressed gratitude to Aileen Flath, Finance Director Tina Collins, and Town staff for their efforts during the budget process. An overview of the FY2024-25 Proposed Annual Town Budget Memorandum (attached) was given. He stated the proposed budget is a maintenance of effort budget. The proposed combined Town Operating and School Budget for FY2024-25 is \$29,610,711 (Town operating \$13,108,257, School \$16,502,454) which equates to a 3.10% increase over the current fiscal year.

Discussion ensued. The Town Council had a few questions regarding the Recreation Department Budget, the Rhode Island Turnpike & Bridge Authority (RITBA), and expenses related to road paving projects.

President Beye thanked Town Administrator Mello and staff for all their efforts in preparing the proposed FY2024-25 budget.

The Town Council took a brief recess at 6:12 p.m.

The Town Council reconvened the meeting and opened the Public Hearing at 6:35 p.m.

IV. OPEN FORUM

- A) Scheduled request to address
- B) Non-scheduled request to address

V. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) Public Hearing continued from February 12, 2024: Review, Discussion, and/or Action and/or Vote: Proposed Amendments to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance, duly advertised in the December 28th (booklet insert), January 25th, February 1st, and February 8th, February 29th and March 7th editions of the Jamestown Press. This amendment includes a repeal of the existing Chapter 82 – Zoning Ordinance; and replacement by the proposed ordinance being considered for adoption, Chapter 82 – Zoning Ordinance.
 - 1) Memorandum from Town Planner Lisa Bryer regarding Zoning Ordinance Amendments related to the February 12, 2024 Public Hearing – Comments and Responses/Recommendations

Town Planner Lisa Bryer went through the Proposed Amendments to the Code of Ordinances.

Memorandum from Town Planner Lisa Bryer to the Town Council dated March 4th and March 8th attached for reference.

Jane Bentley, Mount Hope Avenue, questioned whether there was a fee for demolition and made a recommendation to require a waiting period for demolishing houses, especially for historic structures.

Vice President Meagher agreed that a historic district should be explored again. She confirmed that there is a fee for a demolition permit.

Rosemary Enright, stated a house 75 years or older to qualify for a listing on the National Register.

Alma Davenport, 99 Clinton Avenue, suggested modification to the Sec. 82-1207 Keeping of chicken hens, specifically the number and location of the coop in relation to property lines. She stated chicken and chicken feed attract rats. Ms. Davenport has asked her neighbors to move their chicken coop but it remains at the property line, approximately 50 feet from her home. The rooster chicken has caused a noise nuisance in the neighborhood. She suggested a distance provision, requiring a coop to be 500-1000 feet from a neighboring property line.

Councilor Brine commented the amendment to Sec. 82-1207 will prohibit rooster chickens.

Darcy McGratten, 100 Clinton Avenue, has had chickens for 12 years. She has made an effort to mitigate the sound of the rooster chicken. Additionally, the chickens are fed within the coop by an automated feeder. She has not seen evidence of rats in or around the chicken coop.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Zoning Ordinance as advertised with the following changes consistent with the comprehensive plan and comments received during the Public Hearing:

Sec. 82-104 – Definitions: approved as advertised, with recommended changes:

Marina. A waterfront facility providing mooring and/or dockage space for recreational pleasure boats; which may also provide other services such as launching ramps, fuel, repairs, sales of boats, off season boat storage and accessories, boat haul-out facilities and personal services.

Recreational equipment, major. Equipment which includes but is not limited to travel trailers, pickup campers or coaches, motorized dwellings, recreational vehicles (RVs), tent trailers, power and sail boats larger than 15 feet in length, and boat trailers. Major recreational equipment does not include dinghies, prams, kayaks, canoes, rowboats or the like, nor does it include mobile homes in residential districts See Sec 82-706.

Sec. 82-203 – Procedures for Appeals, Special Use Permit and Variances: approved as advertised with suggested change to letter A.:

A. The zoning board shall fix a reasonable time for the hearing of the application; shall publish notice thereof in a newspaper of general circulation in the Town of Jamestown at least once each week for three successive weeks prior to the date of such hearing; shall give due notice to the applicant and the owners of property surrounding the property in question by first class, registered or certified mail at least seven days prior to the date set for the hearing. The cost of any notice required for the hearing shall be borne by the appellant.

Sec. 82-303 – Expiration and Extension of Special Use Permits: approved as advertised with the additional language as follows:

A special use permit shall expire one year from the date of granting by the zoning board unless the applicant exercises the permission granted or receives a building permit to do [so], and commences construction, and diligently pursues the construction until completed, or within one year of approval, the applicant applies for and receives an extension from the Zoning Board of Review.

Sec. 82-402 – Zoning Certificates: approved as advertised, with no changes.

Sec. 82-600 – Regulations of Structures and Land – approved as advertised, with no changes.

Sec. 82-701- Change “site” distance to “sight” distance.

Sec. 82-800 – High Groundwater Table and Impervious Layer Overlay District – approved as advertised, no changes.

Table 6.1 Permitted Uses: approved as advertised, with no changes.

Sec. 602.2 Authorized Departures from Yard Regulations. Approved as advertised with recommended changes to remove letter D, and make it its own number since it is not an authorized departure from a yard regulation:

The space in a required front, side or rear yard shall be open and unobstructed with the following exceptions:

A. Ordinary projections of windowsills, cornices and other structural features may extend not more than 12 inches into the space above a required yard.

B. Landscape features such as trees, fences, shrubs and patio may be placed in any yard area.

C. In C districts only, an outdoor telephone booth may be located in a front yard area provided it is adjacent to a permitted curb parking area or an off-street parking facility.

D. ~~Fences and walls not exceeding six feet in height in any district may be constructed in any yard.~~

Sec. 82-607 Fences and Walls

Fences and walls not exceeding six feet in height in any district may be constructed in any yard.

Sec. 82-702 – Lighting: approved as advertised, with no changes.

Sec. 82-1200 – Multi-Family Dwellings: Approved as advertised with recommended changes as follows:

A. Density regulations--Multifamily dwelling projects. The maximum density of residential dwelling units that may be developed within any multifamily dwelling project shall be determined by Table 12-1. Developable land area is calculated as the gross land area on a lot minus any land unsuitable for development as defined in Sec. 82-104.

Table 12-1 Density Regulations – Multifamily Dwelling Project

Zoning District	Services	Minimum Developable Land Area ¹ Square foot Per Unit (square feet) added to <u>the Zoning District minimum lot size (ie: 20,000 square feet for R-20 Zoning District)</u>
CD	Water and sewer ^{2,1} required	N/A
CL	Water and sewer required	N/A
R-8	Water and sewer required	1,500
R-20	Water and sewer required	2,000
R-40	Water or sewer required (at least one of the two public utility services)	3,300

~~1. Developable land area is calculated as the gross land area on a lot minus any land unsuitable for development as defined in Sec. 82-104.~~

^{2,1} “Water” and “sewer” refer to public water service or public sewer service as provided by the Town of Jamestown.

Sec. 82-1201- Accessory Dwelling Units: Approved as advertised with no changes.

Sec. 82-1203- Compact Cottage Development (DDC): Approved as advertised with no changes.

Sec. 82-1206- Communications Towers: Approved as advertised with no changes.

Sec. 82-1206.1 Development Standards for Communications Towers: Approved as advertised with no changes.

Sec. 82-1207- Keeping of chicken hens: Approved as advertised with no changes.

Sec. 82-1209- Underground storage tanks: Approved as advertised with no changes.

Sec. 82-1408- Illumination- Approved as advertised with no changes.

Sec. 82-1504- Affordable housing in conservation developments: Approved as advertised with no changes.

Back to the vote on the motion. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Councilor M. White thanked Town staff and the Planning Commission for their multi-year due diligence on the Zoning Ordinance Amendments.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

VI. CONSENT

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) February 12, 2024 (Special meeting)

Communications were acknowledged.

VII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of the email to: Town Council
 - From: David Sisson
 - Dated: January 19, 2024
 - Re: Proposed Zoning Change Sec 82-1201.2 Standard which is for Accessory Dwelling Units (ADUs).
 - 2) Copy of the letter to: Town Council
 - From: Jamestown Conservation Commission (JCC)
 - Dated: January 22, 2024
 - Re: JCC Advisory Review and Objection to Proposed Ordinance Section 82-1206- Communication Towers and Open Space
 - 3) Copy of the letter to: Town Council
 - From: Richard Boren
 - Dated: January 22, 2024
 - Re: Proposed Zoning Ordinance
 - 4) Copy of the letter to: Town Council
 - From: Chris Powell
 - Dated: February 3, 2024
 - Re: Proposed zoning ordinance – OS-I, OS-II Communication Towers.

- 5) Copy of the letter to: Town Council
From: Alma Davenport
Dated: March 1, 2024, January 26, 2024, October 26, 2023
Re: Proposed zoning ordinance Section 82-1207.
Keeping of Chicken Hens; Grandfathering question

- 6) Copy of the letter to: Town Council
From: Joan Marie Caley
Dated: January 26, 2024
Re: Zoning Regulation Section 82-1207. Keeping of
Chicken Hens

- 7) Copy of the letter to: Town Council
From: Michael Dupre, Don Ocasso
Dated: November 20, 2023
Re: Proposed zoning amendment Section 82-1207.

- 8) Copy of the letter to: Town Council
From: Dennis Webster
Dated: February 12, 2024
Re: Comments on Proposed Zoning Ordinance

VIII. ADJOURNMENT

A motion was made by Councilor M. White with a second by Councilor Brine to adjourn at 7:57 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk



TOWN OF JAMESTOWN
 93 NARRAGANSETT AVENUE
 P.O. Box 377
 JAMESTOWN, RHODE ISLAND 02835

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Edward A. Mello *EM*

DATE: March 1, 2024

SUBJECT: FY 2024-25 Proposed Annual Town Budget

In accordance with the Jamestown Town Charter, the Administration has prepared the FY2024-25 Proposed Town Budget for the Town Council's consideration. The budget represents the Town Administrations recommended plan for the continuation of municipal services and support for public facilities and infrastructure to Jamestown residents. With few exceptions, the budget is an effort to maintain the current levels of quality services which is provided to our residents.

This Town Administrators recommended budget results in a four (4) percent increase on the levy from taxes and conforms to Rhode Island General Law 44-5-2, "4 % maximum allowed levy". This recommended budget funds the School Departments budget request from a General Fund contribution of \$14,390,303 which would be a 3.83% increase over the FY24 General Fund appropriation of \$13,859,769 and a 3.83% increase on the total levy from taxes. This will be an increase in FY25 General Fund appropriation to the school budget by \$530,534.

RIGL 44-5-2

Certified Levy FY24	\$23,630,993.00	FY24 School Appropriation	\$13,859,769.00
4% Maximum Levy	<u>\$945,239.88</u>	Per RIGL 16-2-21, 4% School	
Total Levy Limit FY25	\$24,576,232.88	from prior year appropriation	\$554,390.72
		Levy increase for Town	\$390,849.16

Budget Overview

Expenditures

Under the proposed spending plan for FY2024-25 the total cost of Town and School services is \$29,610,711 an increase of \$891,555 (3.10%) over the current year. Town operating expenditures will increase by \$390,409 (3.8%), proposed Capital spending will increase by \$60,060 (7.63%) and Debt service will increase by \$55,891 (3.61%). Education program costs are projected to increase by \$446,339 (3.00%), school capital costs are proposed to increase to \$445,000 (196.67%), Grants decrease \$348,494 (-59.34%) and School Nutrition remains the same and School Debt has a slight decrease.

Towns Budget Components:

	<u>Budget</u> <u>FY2023/2024</u>	<u>Admin Proposed</u> <u>FY2024/2025</u>	<u>Difference</u>
General Government	\$2,532,698	\$2,714,506	\$181,808
Finance/IT Department	\$480,854	\$497,614	\$16,760
Police/EMA	\$2,137,446	\$2,166,333	\$28,887
Fire/EMS	\$1,088,857	\$1,135,663	\$46,806
Building/Zoning	\$353,489	\$353,531	\$42
Public Works	\$2,285,257	\$2,325,677	\$40,420
Senior Services	\$148,994	\$182,889	\$33,895
Library	\$490,059	\$511,097	\$21,038
Recreation	\$649,975	\$670,728	\$20,753
Debt Service - General Fund	\$1,546,568	\$1,602,459	\$55,891
Debt Service - School	\$396,838	\$389,188	(\$7,650)
All others	\$100,700	\$100,700	\$0
Capital	<u>\$787,000</u>	<u>\$847,060</u>	<u>\$60,060</u>
Total	\$12,998,735	\$13,497,445	\$498,710

Employee Compensation

The Town has three (3) unions, NAGE 68 (Clerks and Dispatch), NAGE 69 (Public Works) and IBPO (Police). All three (3) have contractual salary increases of 3% for FY25. The current NAGE 68 and NAGE 69 three-year agreements will end in June 2025. The IBPO's contract expires in June of 2026. The contracts do not set compensation for Department Heads or for non-union personnel. The proposed budget allows for a 3% increase to Department Heads and non-union personnel.

Health Benefits

The Town has been advised by The Rhode Island Interlocal Trust, that there will be an increase of approximately 10% for the health/dental premium. The Town will receive its actual rate in late-March and any adjustments will be made accordingly. Additional anticipated increases include those employees joining/enrolling into the Town healthcare coverage program.

Employee Retirement

The Town is enrolled in the Municipal Employees Retirement System (MERS), a contributory defined-benefit plan for general municipal employees. This plan is administered by the State for all enrolled municipalities. Employees contribute 7% to 9.25% of their salary depending on years of service. The town's actuarial contributions are set annually by the State Retirement Board. In the current year, the actuarial funding requirement is 11.78% of payroll. In FY2024-25, State Retirement Board has set the Town's actuarial required contribution at 11.50% which is a slight decrease from the previous year.

The Town Police Pension Plan is a private plan administrated at the local level by a Board consisting of the Town Administrator, Finance Director, a police union representative and an appointee of the Town Council. The police officers contribute 9% of salary through payroll deductions and the Town appropriates funding through the annual budget. The proposed budget

provides a contribution of \$288,397, which meets the actuarially determined contribution (ADC) as of the last valuation, June 30, 2023.

Debt Service

The current debt service for FY 2023-2024 is \$1,546,568. The proposed FY25 budget includes additional debt service for previously approved bonds for the purchase of DPW equipment, upgrades to the police station HVAC system and the final numbers for the Library Bond. The total Town debt service is \$1,602,459, an increase of 3.61%.

The Administration recognizes the Town Council's intent to consider various bonds and potentially submitting to the taxpayers for approval. These include affordable housing at \$3 million, senior center renovation project at \$2.5 million and potentially \$4-5 million for solar investment as well as the likelihood of the bonding of a ladder truck in FY27 at anticipated cost of \$2.5 million. However, this current budget proposal does not include such anticipated debt service nor any potential future school bond debt. It is suggested that any future bond obligation be carefully planned and forecasted into future fiscal years as legacy bond obligations reach maturity. Included in your budget package is the current schedule of debt service and the respective maturity dates.

Capital Budget

The adopted FY2023-24 capital budget appropriated \$787,000 for expenditures. In developing the FY 25 budget, municipal departments have requested capital asset maintenance, replacement and improvements that exceed \$1.8 million. After review with all the departments, we propose the capital budget at \$847,060. Projects, maintenance and equipment needs were discussed as to the priority and the needs of the departments and municipal facilities along with the capability of the staff completing these improvements was given consideration. This results in deferring \$1 million of projects from this fiscal year alone.

The budget package also includes a six (6) year capital improvement plan which summarizes all predictable capital projects according to each department. The six (6) year total cost exceeds \$11.5 million or approximately \$1.9 million per year.

Revenues

The Town of Jamestown relies primarily on the local property tax to meet revenue requirements necessary to support the operating and capital budget plans for the Town and the School. In FY25 we project a total of \$5,270,945 in Local, State and pass-through revenue to offset the \$29,610,711 proposed Town and School budget. This represents local and non-local revenue of 17.8% of the proposed budget.

Property Taxation

The balance of revenue necessary to support the \$29,610,711 Town and School budget is derived from local property tax. The FY2024-25 tax levy is \$24,339,766 on real and tangible property as proposed. The 4% levy increase is within State property tax cap statute. Note: Currently, we are continuing to review the real property as of 12/31/2023. We will have more precise assessments in the next month.

This proposed budget represents an increase of .28 cents per thousand of current assessed property value. This may change as the December 31, 2023 property records are finalized. Prior to December 31st, 2022 the value of a median home in Jamestown is \$718,600 at that value this increase would result in a tax increase of \$201.21 (\$5,015.83 ↑ \$5,217.04). Included in your budget package is a summary report which compares the tax rates and the median tax bill for other communities through Rhode Island.

Budget Initiative

Planning Department: The current administrative assistant position is proposed to increase from (4) days/week to five (5)/week. This results in a 20% increase to salary and benefits costs.

The budget allocates \$25,000 for consultant fees as the Town pursues its' initiatives to advance Jamestown's sustainability objectives.

Senior Services: The budget includes an additional part-time position as a program assistant within the Senior Services Department.

Ft. Getty: The capital budget includes \$100,000 to the completion of the "lower" bathroom located at Ft. Getty. The anticipated total cost of the project is approximately \$250,000 to include the building and septic system.

Road Paving: Included in the capital budget is \$325,000 for road paving. An increase of \$50,000 from FY 24. These funds combined with previous years funding and State grant funding will allow for approximately four (4) miles of road paving at a total cost of \$1 million.

Fire/EMS Staffing: There is a moderate increase to the EMS division budget which includes additional staffing costs related to the per-diem ALS program. This model continues to meet the needs of the community while balancing declining numbers of volunteers in this di.

E-Permitting: The State has mandated that all municipalities offer e-permitting for building permits. The Town has taken advantage of previous incentives which has allowed for e-permitting to be eventually offered for the majority of permits obtained to the various Town departments. This annual cost to the Town is approximately \$12,000.

Tax Abatements: As the Town continues to formalize the increase in tax abatements offered the members of the fire/EMS department as an effort the maintain the volunteer rolls, the impact to the budget on a forecasted prorated amount is approximately \$35,000 for FY25. This will convert to the full impact of approximately \$70,000 for FY26.

Acknowledgements

As previously indicated, this budget is largely a maintenance of effort for all departments to continue to provide the same level of quality services to our community members. The largest impact to our budget revolves around personnel costs including salaries and benefits including health care costs.

I greatly appreciate the work of the department heads and their respective staff in preparing the budget. Their respective efforts combined with the overall leadership and guidance provided by Tina Collins has been extremely helpful to me in this significant undertaking.



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Zoning Ordinance Amendments related to the
February 12, 2024 Public Hearing – Comments and
Responses/Recommendations

DATE: March 4, 2024

This Memo reviews comments made at the February 12 Zoning Ordinance Public Hearing as well as proposed changes based on those comments. Other written and oral comments were also received and are addressed below. As noted at the public hearing, the Planning Commission is working on a second round of amendments based on the 2023 legislative changes. It is anticipated the Planning Commission will be transmitting these amendments by the end of April.

The amendments are in order as they appear in the Zoning Ordinance. Some comments will require making the ordinance more restrictive, which will require re-advertising for an additional public hearing. Given that more amendments are on the way, the recommendation may be to wait till the next round of amendments on certain topics.

Sec. 82-104. Definitions

Recreational equipment, major. Equipment which includes but is not limited to travel trailers, pickup campers or coaches, motorized dwellings, recreational vehicles (RVs), tent trailers, power and sail boats larger than 15 feet in length, and boat trailers. Major recreational equipment does not include dinghies, prams, kayaks, canoes, rowboats or the like, nor does it include mobile homes in residential districts [See Sec 82-706](#).

Sec. 82-203. Procedures for Appeals, Special Use Permit and Variances

D. The Zoning Board shall render a decision within 15 days after the close of a public hearing.

Comment:

This time period is unreasonable.

Response/Recommendation:

This has been on the books since the state law changed in 2017. The recommendation is to keep the public hearing open until a decision is ready to be made.

Sec. 82-303. Expiration and Extension of Special Use Permits

Comment:

There have been no changes suggested in the new draft however, the comment is made questioning whether the language of 82-603 (current ordinance) permits the Zoning Board to vote and grant an additional one-year extension.

Response/Recommendation:

A special use permit shall expire one year from the date of granting by the zoning board unless the applicant exercises the permission granted or receives a building permit to do [so], and commences construction, and diligently pursues the construction until completed, or within one year of approval, the applicant applies for and receives an extension from the Zoning Board of Review.

A special use permit granted by the zoning board may not be extended or enlarged beyond the limits authorized by the zoning board, except by the granting of a further special use permit by the zoning board.

Sec. 82-402. Zoning Certificates

Comment:

This section confuses the terms zoning certificate and building permit.

Response/Recommendation:

I recommend this be amended in the next round of amendments as it has not been discussed by the Planning Commission.

Sec. 82-600. Regulations of Structures and Land

Comment:

The commenter proposes that the old language in this section be re-inserted as follows: “any use which is not specifically included in the use provisions of this section is prohibited unless the zoning officer rules that such use is included in an of the general classifications set forth herein”

Response/Recommendation:

I would like to get the response of our consultant/Solicitors to see if this language was removed due to it not being permissible under the new state laws.

Sec. 82-800. High Groundwater Table and Impervious Layer Overlay District

Comment:

There is a duplication of efforts, having these applications sent to both the Planning Commission and the Zoning Board. They recommend that it should only be sent to the Zoning Board if there is an appeal or the application is also seeking dimensional relief.

Response/Recommendation:

This topic has been discussed in the past and not put forward due to resident opposition as well as the strength of the decision being a special use permit. The Planning Commission and the Zoning Board have very different roles in the current process so I would like time to review this in detail with our Solicitors and the Planning Commission.

Table 6-1 Permitted Uses

Comment:

Accessory Solar Energy Systems is no longer needed as an A in OS-I since there are no uses which could utilize it.

Response/Recommendation:

Agreed: Recommend the following change.

Use	District												
	P	OS-I	OS-II	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
20. Accessory Solar Energy System – See 1204	A	AN	A	A	A	A	A	A	A	A	A	A	A

Sec. 82-602.2. Authorized Departures from Yard Regulations

Comment:

Take D. Fences and walls not exceeding six feet in height and make it its own number as noted below since it is not an authorized departure from a yard regulation.

Response/Recommendation:

This makes sense and I would recommend the following change:

Sec. 82-602.2 Authorized departures from yard regulations.

The space in a required front, side or rear yard shall be open and unobstructed with the following exceptions:

- A. Ordinary projections of windowsills, cornices and other structural features may extend not more than 12 inches into the space above a required yard.
- B. Landscape features such as trees, fences, shrubs and patio may be placed in any yard area.
- C. In C districts only, an outdoor telephone booth may be located in a front yard area provided

it is adjacent to a permitted curb parking area or an off-street parking facility.

~~D. Fences and walls not exceeding six feet in height in any district may be constructed in any yard.~~

Sec. 82-607 Fences and Walls

Fences and walls not exceeding six feet in height in any district may be constructed in any yard.

Sec. 82-702. Lighting.

Comment:

Residences should meet the new lighting codes when they need repair, replacement, etc.

Define Light Trespass.

Response/Recommendation:

Add new definition Light trespass: light emitted by a luminaire that shines beyond the boundaries of the property on which the luminaire is located.

See additional recommendation below.

A. Applicability.

- 1) New Installations. All exterior lighting installed after the effective date of this ordinance shall conform to the standards set forth herein.

- 2) Existing Installations. All exterior lighting installed prior to the effective date of this ordinance shall be exempt from the provisions of this ordinance until a light and/or light fixture must be repaired, modified, refurbished and/or replaced. At the occurrence of any of these several events, any light and/or light fixture, ~~with the exception of lighting and/or light fixtures installed on a structure and/or property devoted exclusively to single family residential use,~~ shall conform to the standards set forth herein.

Sec. 82-1200. Multi Family Dwellings

Comment:

That this section is too permissive.

Response/Recommendation:

The intent of the amendments in this section was to make them reasonable. They are currently so restrictive that this section is rarely used and requires multiple variances when utilized. For this reason, it has been amended.

Sec. 82-1201. Accessory Dwelling Units

Sec. 82-1201.2. Standards.

Comment:

82-1201 (K) does not make sense:

The ADU will comply with all applicable state and local regulations.

Response/Recommendation:

This requirement was intentional and no change is recommended.

Sec. 82-1203. Compact Cottage Development (CCD)

Comment:

CCD should not be permitted in the dense R-8 Zoning District.

Response/Recommendation:

This use is dense by design and is appropriate in the R-8 Zoning District. The number of units are dictated by the space requirements listed in the ordinance. For example, a minimum of 6 units are required. A minimum of 3,000 square feet of open space are required per unit. This is a minimum of 18,000 square feet required for 6 units. In addition, space for the units, setbacks and parking must be calculated. In other words, it is permitted in the R-8 district, but an appropriately large lot must be used for a CCD.

Sec. 82-1206. Communications Towers

Comments:

There was a comment of support for cellular communication tower in the north end of Jamestown but they wondered if the recent law suit would impact this ordinance. The Solicitor did not comment due to the pending law suit. Another commenter noted that it was difficult to screen a Cell Tower as noted in 82-1206.

A comment about not allowing Cellular Communication Towers in OS-I and OS-II. Discussion about an example of a communication tower in OSII? Fort Getty would be an example. The commenter quoted from the Comprehensive Plan important to note "preservation of open space is not enough; the land must be appropriately managed."

A comment about regulating height instead of minimum separation between communication towers was made.

Response/Recommendation:

There is no harm in requiring screening of the tower infrastructure so no change is recommended in that section (6) shown below. When reviewing the tower on Carr Lane, the developer provided

graphics showing what the tower would like at different distances from far away to close up. And existing trees and screening do make a difference from street level when driving along the adjacent streets and even from homes in the area. It is understood that at some point in distance, screening is ineffective due to the overall height of the structure.

The use table 6-1 now reflects a “N” for OS-I and OS-II.

The height of the structure is prescribed by the location, topography, locality serviced and location of adjacent towers. The need for such height is part of the review process where they must prove the need for such height. See proposed changes below.

Sec. 82-1206.1 Development Standards for Communications Towers.

C. The following standards shall apply to all applications:

- 6) Communications towers shall be constructed and situated in such a manner as to fit in with the topography and features of the surrounding environment. Communications towers, where possible, and their ground equipment shall be completely screened from all adjacent properties and streets and appropriately camouflaged if required. Plantings shall be of such a height and density to ensure complete screening. Screening shall consist of plant and/or tree material accepted by the town's subdivision regulations or as accepted by the Zoning Officer. Screening shall comprise ten percent of the minimum established setback requirement but shall not be less than five feet in width unless located in or abutting a residential district or historic district which will require that it not be less than ten feet in width. Screenings may be waived by the zoning board of review on those sides or sections which are adjacent to undevelopable lands or lands not in public view. Existing vegetation shall be preserved to the maximum extent possible and may be used as a substitute for or supplement towards meeting the landscaped screening requirement. The owner of the property shall be responsible for all maintenance and shall replace any dead plantings within 30 days.

12) The height of any communication tower shall be justified by a communication tower professional, considering location, topography, population serviced, location of adjacent towers and any other relevant information.

D. Abandonment or Decommissioning.

- 1) Removal Requirements. Any communications tower that has reached the end of its useful life or has been abandoned shall be removed by the owner/operator. The owner/operator shall physically remove the system no more than 150 days after the date of discontinued operations. The applicant shall notify the Zoning Officer by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:
 - a) Physical removal of all communications towers, supports, structures, and related equipment from the site.
 - b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
 - c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Zoning Officer may allow the owner to leave landscaping or designated below-grade foundations in order to

minimize erosion and disruption to vegetation.

- 2) Abandonment. Absent notice of a proposed date of decommissioning or written note of extenuating circumstances, the communications tower shall be considered abandoned when it fails to operate for more than one year without the written consent of the Zoning Officer. When the Zoning Officer determines that abandonment has occurred, the Zoning Officer will send notice of this determination to the owner/operator. If the applicant fails to remove the communications tower in accordance with the requirements of this section within 150 days of this notice of abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove it.

Use	District												
	P	OS-I	OS-II	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
19. Heliport/Helistop++	N	N	N	N	N	N	N	N	N	N	N	N	N
20. Accessory Solar Energy System – See 1204	A	A	A	A	A	A	A	A	A	A	A	A	A
21. Major Solar Energy System – See 1204	S	N	N	N	N	N	N	N	N	N	N	N	N
22. Communications Towers – See 1206	S	<u>SN</u>	<u>SN</u>	S	S	N	N	N	N	N	N	N	N

Sec. 82-1207. Keeping of chicken hens.

Comments:

- Whether a permit should be required to keep chicken hens in densely populated areas.
- Complaint about the rats. “If you have chickens, you have rats”. How to deal with rats: Traps, rat poison; both unsafe for dense neighborhoods.
- Roosters. They are not permitted per the new ordinance, are existing roosters grandfathered?

Response/Recommendation:

After talking with residents who have chickens, roosters and who have had chickens, and understanding there are significant nuisance issues related to keeping of chicken hens I would recommend permitting this use only on lots greater than 1 acre by right and by special use permit on lots between ½ acre and 1 acre. In addition, prohibiting the keeping of chicken hens in the R-8 district. The proposed changes to the proposed Zoning Ordinance is as follows in strike-through and underline.

- A. General. The owner of any house lot containing at least one dwelling may keep or permit to be kept on the house lot within permitted zoning districts, no more than six chicken hens on lots ~~less than~~ between ½ and one acre (by special use permit), and 12 chicken hens on lots

between one acre and two acres and 20 on lots larger than two acres. Lots qualifying as farms have no restrictions on the number of chicken hens.

- B. Roosters. Subsection A of this section shall be construed to prohibit the raising and/or keeping of roosters.
- C. Structures and Enclosures. All chicken hens must be provided with both a hen house (coop) and a fenced outdoor enclosure, subject to the following provisions:
 - 1) The hen house must be covered, predator-resistant and well-ventilated. It shall be no more than eight feet in height and a maximum of 64 square feet in area;
 - 2) The fence made of chicken wire or a stronger substance shall be no more than six feet in height;
 - 3) The hen house must provide a minimum of two square feet per chicken hen;
 - 4) The hen house must be kept clean, dry, and sanitary at all times;
 - 5) The hen house must be located upon a permeable surface that prevents waste run-off;
 - 6) The fenced enclosure must adequately contain the chicken hens at all times;
 - 7) The fenced enclosure must be kept clean and sanitary at all times;
 - 8) The hen house must provide the chicken hens with adequate protection from the elements and inclement weather and provide for the chicken hens good health and prevent any unnecessary or unjustified suffering;
 - 9) The hen house shall not be built onto any shared fence;
 - 10) The setbacks for the hen house and enclosed area shall be those for the principal dwelling located on the house lot.
- D. No chicken hens may be kept or raised within the dwelling.
- E. The owner of the hen(s) must be a resident of the dwelling located on the house lot.
- F. The raising of chicken hens shall be restricted to back yards or side yards; chicken hens shall not be permitted, at any time, on the part of the property directly abutting a road.
- G. The keeping of chicken hens pursuant to this section shall be primarily for the purpose of raising chicken hens and collecting the eggs produced thereof; this section shall not be construed to allow for the commercial slaughter and sale of any chicken hens for any purpose.
- H. Necessary euthanasia of chicken hens shall be performed by a veterinarian licensed to practice in the State of Rhode Island.

	P	OS-I	OS-II	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
3. Keeping and raising of chicken hens accessory to permitted use – See 1207	Y	N	S	Y	Y	Y	Y	Y N	N	N	N	N	N

Sec. 82-1208. Storage of fishery equipment.

Comments:

Concern with not allowing fishery equipment in front yard. Commenter keeps Lobster pots in the yard on Clarkes Village Road in R-40 zoning district. He keeps 5 lobster pots in the front yard. Lisa agrees that it should be looked at. Michael Swistak – Planning Commission. This use is under the “industrial” category. Does it apply to residential?

A comment was also made that the Town should do more to support the fisheries/aquaculture industry.

Response/Recommendation:

It seems that the conditions developed below and included in the proposed zoning update are adequate and reasonable to prevent nuisance to neighborhoods and neighbors. This use is, and has always been under the “industrial, non-manufacturing” category. The Use Table has been reviewed in this vein and amended accordingly for your consideration. The uses that have been changed to “Y” are due to the new conditions, which must be adhered to. The comment regarding storage in the front yard, would be addressed as an existing non-conforming use and as long as it is not increased in intensity, would continue to be permitted.

- A. Conditions. Conditions apply in all zoning districts where this use is permitted, per Table 6-1.
- 1) Setbacks: Unless in active use in or adjacent to the water, all fishery equipment, must be located inside a building or enclosed structure or be set back within the accessory building setback from the nearest property line and not located within the “front yard.”
 - 2) Odors: No fishery equipment shall cause or permit the emission of any substance or combination of substances which creates or contributes to an odor, in the ambient air, that constitutes a nuisance, so as to significantly impair the reasonable use of any other property.

Existing

	P	OS-I	OS-II	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
11. Storage or transfer of fishery equipment (fishing industry, limited to storage and transfer) – See 1208	S	N	S	Y	Y	Y	S	S	Y	Y	Y	Y	N

Proposed

	P	OS-I	OS-II	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
11. Storage or transfer of fishery equipment (fishing industry, limited to storage and transfer) – See 1208	S	N	S>	Y	S Y	N Y	N	S N	Y	Y S	Y	Y	N

Sec. 82-1209. Underground storage tanks.

Comment:

Comment made that propane and underground storage tanks not be permitted in the property setback.

Response/Recommendation:

See below

All above ground and underground fuel storage tanks must meet the accessory structure setback for a single family dwelling. Underground Storage Tanks (USTs) are only allowed in the zoning districts specified in Table 6-1 Permitted Uses, with the following conditions:

- A. Propane Tank: Propane tanks are encouraged to be located above ground, ~~but~~ Propane tanks are allowed to be placed underground in any zoning district with the following conditions:
- 1) Underground propane tanks must be designed for underground use and be installed and maintained according to manufacturer specifications.
 - 2) Underground propane tanks must be designed with cathodic protection or another method to help prevent tank corrosion.
 - 3) The outer surface of the underground propane tank must have a protective coating and be covered with a material that will not be harmful to the shell of the tank.
 - 4) Underground propane tanks must not be larger than 1,100 gallons.
- B. Design Standards: All new USTs other than propane tanks that meet the requirements of Sec. 82-1209.A above must receive a special use permit and meet the following design standards:
- 1) The facility must have an appropriate method of leak detection.
 - 2) Fill-pipes on tanks must have means to collect spills from delivery hoses.
 - 3) The tanks must have overfill protection, such as automatic shutoff devices which activate at 90% UST capacity and restrict flow during deliveries.
 - 4) Tanks and/or piping installed must be double-walled with continuous interstitial monitoring.
 - 5) These requirements for USTs are intended to supplement and not to supersede any other applicable requirements of the State of Rhode Island.

Sec. 82-1408. Illumination.

Comment:

The prohibition of interior lighted signs as noted should be clear.

Response/Recommendation:

I believe it is clear. The definition and prohibition section is listed below.

Sign, interior-lighted. Signs illuminated by an interior lighting source that projects through a translucent sign material; provided that neon signs which do not fall within the definition of

interior-lighted signs are permitted in accordance with Sec. 82-1408.

Sec. 82-1403. General prohibitions.

The following signs are prohibited in all zoning districts, unless otherwise conditioned below:

- A. Animated signs. Temporary signs erected for the purposes of protecting public health and safety pursuant to Sec. 82-1402.E may be animated where conducive to those purposes.
- B. Billboards.
- C. Interior-lighted signs.
- D. Posted signs.
- E. Roof signs.
- F. Trailer signs.

Additional Comments:

Comment:

There were several comments about the ordinance being re-organized and not being able to have a “red-lined” version of the ordinance for before and after comparison sake. Additionally, it was noted that more meetings should be provided to review these changes.

Response/Recommendation:

It was noted that this process has been going on for 7 years and the Planning Commission held 24 meetings, 2 advertised public workshops, an advertised joint workshop between the Planning Commission and the Town Council and this advertised Public Hearing. It was also noted that the ordinance, in many instances, was the same, but was reorganized for ease of the user. The consultant provided a user guide that was provided for the joint workshop. Note, the presentation for each workshop and public hearing noted the changes to each section and were discussed. No changes are recommended in this regard.

Comment:

Demolition. Complaint that it is too easy to get a demolition permit (generally for a historic structure): “You just need to get a permit and demolish. There is no waiting period.” Commenter thinks there should be a 6-month waiting period for demolition. 3 Houses have come down on Ocean Avenue, another one on Clinton Avenue. Once these houses come down, mega houses are built, in very small areas. We need an Architectural Board of Review to review these demolition permits – have to show what the new house looks like.

Response/Recommendation:

This issue has been raised before by the Planning Commission, during the discussion on historic districts in 2014. The issue of historic districts, particularly in Shoreby Hill did not have enough traction to go forward at the time. It may be time for another discussion of this topic. No recommended changes to the proposed Zoning Ordinance at this time.



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Edward A. Mello, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Zoning Ordinance Amendments related to the
February 12, 2024 Public Hearing – **ADDITIONAL**
Comments and Responses/Recommendations

DATE: March 8, 2024

This Memo serves as an adjunct to the March 4, 2024 Memo, listing several additional changes to the proposed Zoning Ordinance, by Section, based on additional public comments received since the last Memorandum:

Section 82-104 – Definitions:

Marina. A waterfront facility providing mooring and/or dockage space for recreational pleasure boats; which may also provide other services such as launching ramps, fuel, repairs, sales of boats, off season boat storage and accessories, boat haul-out facilities and personal services.

Sec. 82-203. Procedure[s] for appeals, special use permits and variances.

Procedures for appeals, special use permits and variances are as follows:

- A. The zoning board shall fix a reasonable time for the hearing of the application; shall publish notice thereof in a newspaper of general circulation in the Town of Jamestown at least once each week for three successive weeks prior to the date of such hearing; shall give due notice to the applicant and the owners of property surrounding the property in question by first class, registered or certified mail at least seven days prior to the date set for the hearing. The cost of any notice required for the hearing shall be borne by the appellant.
 - 1) In all zoning districts, a list of the owners of property within 200 feet of the property in question shall be determined from public record and submitted by the applicant. The board shall hear and decide the appeal, special use permit, or variance within 65 days of the date of the filing of the application or appeal. Any party may appear at the hearing in person, by agent or by attorney.

Table 6-1

Permitted Uses	Table 6-1												
	District												
Use	P	OS-I	OS-II	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
IX. INDUSTRIAL, MANUFACTURING													

1.	Manufacturing industries except those specifically regulated herein	N	N	N	N	N	N	N	N	N	N	N	N	N
2.	Fisheries/marine product packing or processing	N	N	N	N	N	N	N	N	N	N	S/A	S/A	N

Article 6. Application of District Regulations

Comment:

The new state law allows reduction of setbacks in proportion to the percentage of non-conformity of the lot in addition to increase in building lot coverage.

Recommendation:

For this reason, these provisions below, that allow a reduction of setback for undersized lots, are no longer needed due to the very generous changes made to the state law regarding undersized non-conforming lots.

~~Sec. 82-605. Specific to R-40 zoning district lots.~~

~~All lots located in an R-40 zoning district which at the time of adoption of this chapter were 20,000 square feet or less in area shall be governed by the district dimensional requirements set forth in Table 6-2 for the R-20 zoning district; provided, nevertheless, that the minimum lot size set forth in such Table 6-2 for the R-20 zoning district shall not apply to such lots.~~

~~Sec. 82-606. Specific to RR-80 zoning district lots.~~

~~All lots located in an RR-80 zoning district which at the time of adoption of this provision were 40,000 square feet or less in area shall be governed by the district dimensional requirements set forth in Table 6-2 for the R-40 zoning district; provided, nevertheless, that the minimum lot size set forth in such Table 6-2 for the R-40 zoning district shall not apply to such lots.~~

Section 82-701: Change “site” distance to “sight” distance.

Sec. 82-1200. Multifamily Dwellings

A. Density regulations--Multifamily dwelling projects. The maximum density of residential dwelling units that may be developed within any multifamily dwelling project shall be determined by Table 12-1. Developable land area is calculated as the gross land area on a lot minus any land unsuitable for development as defined in Sec. 82-104. *All units over 1.*

Table 12-1 Density Regulations – Multifamily Dwelling Project

Zoning District	Services	Minimum Developable Land Area [±] Square foot Per Unit (square feet)-added to the Zoning District minimum lot size (ie: 20,000 square feet for R-20 Zoning District)
CD	Water and sewer [±] required	N/A

CL	Water and sewer required	N/A
R-8	Water and sewer required	1,500
R-20	Water and sewer required	2,000
R-40	Water or sewer required (at least one of the two public utility services)	3,300

~~1. Developable land area is calculated as the gross land area on a lot minus any land unsuitable for development as defined in Sec. 82-104.~~

21. "Water" and "sewer" refer to public water service or public sewer service as provided by the Town of Jamestown.

Sec. 82-1504. Affordable housing in conservation developments.

Comment/Recommendation:

The change below is to be consistent with Article 16, Low and Moderate Income Housing

The maximum number of dwelling units permitted in a conservation development shall be increased for the development of Low and Moderate Income housing as provided in Article 16. Where a conservation development of 4 or more dwelling units is submitted to the Planning Commission for review and approval, the Commission shall require at least twenty-five percent (205%) of the units to qualify as Affordable Housing, as defined in this Ordinance. All the provisions of Sec. 82-1605 entitled Inclusionary Zoning shall apply, including density bonus provisions. Lot dimensional requirements and the minimum amount of required open space shall be modified by the Planning Commission in order to accommodate the increased number of total housing units. Provided, however that any reduction in the minimum amount of required open space shall be the least amount required to accommodate the increase in density.

TOWN COUNCIL SPECIAL MEETING MINUTES
Tuesday, March 12, 2024
6:00 P.M.

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 12, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Finance Director Christina Collins, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:02 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. TOWN COUNCIL BUDGET WORK SESSION for FY 2024/ 2025 (July 1, 2024 to June 30, 2025)

- A) Town Council Budget Work Session for FY 2024/ 2025; review and discussion:
 - 1) Operating Budget
 - 2) Capital Improvement Program

Town Administrator Mello gave a summary of the proposed FY2024/2025 Annual Town Budget, referencing comments received at the March 11, 2024 Budget meeting.

Vice President Meagher questioned the permissible 4% tax levy figure. She thanked Finance Director Tina Collins and Christine Brochu for preparing the comparable tax rates by municipality which is a very valuable tool.

Councilor Brine, commented Town Administrator Mello and staff have done a phenomenal job with the budget, given it is a "maintenance of effort budget". He continued, future budgets are going to require the Town to take big steps and plan on ways to address issues related to sea-level rise at Great Creek, the pier at Fort Getty, and East Ferry structural issues. Councilor Brine would like to increase investment in IT, cyber security, and updates to the Town website.

Vice President Meagher stated the 4% tax levy cap does not factor in inflation which for the past two years has been approximately 8%.

Finance Director Tina Collins clarified the FY2024-25 tax levy figure on page three in the amount of \$24,339,766 is the cap on what can be raised on real and tangible property. The Total Levy Limit FY25 figure on page one in the amount of \$24,576,232.88 includes revenues.

IV. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 6:31 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk



TOWN OF JAMESTOWN
 93 NARRAGANSETT AVENUE
 P.O. BOX 377
 JAMESTOWN, RHODE ISLAND 02835

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Edward A. Mello

EEM

DATE: March 1, 2024

SUBJECT: FY 2024-25 Proposed Annual Town Budget

In accordance with the Jamestown Town Charter, the Administration has prepared the FY2024-25 Proposed Town Budget for the Town Council's consideration. The budget represents the Town Administrations recommended plan for the continuation of municipal services and support for public facilities and infrastructure to Jamestown residents. With few exceptions, the budget is an effort to maintain the current levels of quality services which is provided to our residents.

This Town Administrators recommended budget results in a four (4) percent increase on the levy from taxes and conforms to Rhode Island General Law 44-5-2, "4 % maximum allowed levy". This recommended budget funds the School Departments budget request from a General Fund contribution of \$14,390,303 which would be a 3.83% increase over the FY24 General Fund appropriation of \$13,859,769 and a 3.83% increase on the total levy from taxes. This will be an increase in FY25 General Fund appropriation to the school budget by \$530,534.

RIGL 44-5-2

Certified Levy FY24	\$23,630,993.00	FY24 School Appropriation	\$13,859,769.00
4% Maximum Levy	<u>\$945,239.88</u>	Per RIGL 16-2-21, 4% School	
Total Levy Limit FY25	\$24,576,232.88	from prior year appropriation	\$554,390.72
		Levy increase for Town	\$390,849.16

Budget Overview

Expenditures

Under the proposed spending plan for FY2024-25 the total cost of Town and School services is \$29,610,711 an increase of \$891,555 (3.10%) over the current year. Town operating expenditures will increase by \$390,409 (3.8%), proposed Capital spending will increase by \$60,060 (7.63%) and Debt service will increase by \$55,891 (3.61%). Education program costs are projected to increase by \$446,339 (3.00%), school capital costs are proposed to increase to \$445,000 (196.67%), Grants decrease \$348,494 (-59.34%) and School Nutrition remains the same and School Debt has a slight decrease.

Towns Budget Components:

	<u>Budget</u> FY2023/2024	<u>Admin Proposed</u> FY2024/2025	<u>Difference</u>
General Government	\$2,532,698	\$2,714,506	\$181,808
Finance/IT Department	\$480,854	\$497,614	\$16,760
Police/EMA	\$2,137,446	\$2,166,333	\$28,887
Fire/EMS	\$1,088,857	\$1,135,663	\$46,806
Building/Zoning	\$353,489	\$353,531	\$42
Public Works	\$2,285,257	\$2,325,677	\$40,420
Senior Services	\$148,994	\$182,889	\$33,895
Library	\$490,059	\$511,097	\$21,038
Recreation	\$649,975	\$670,728	\$20,753
Debt Service - General Fund	\$1,546,568	\$1,602,459	\$55,891
Debt Service - School	\$396,838	\$389,188	(\$7,650)
All others	\$100,700	\$100,700	\$0
Capital	<u>\$787,000</u>	<u>\$847,060</u>	<u>\$60,060</u>
Total	\$12,998,735	\$13,497,445	\$498,710

Employee Compensation

The Town has three (3) unions, NAGE 68 (Clerks and Dispatch), NAGE 69 (Public Works) and IBPO (Police). All three (3) have contractual salary increases of 3% for FY25. The current NAGE 68 and NAGE 69 three-year agreements will end in June 2025. The IBPO's contract expires in June of 2026. The contracts do not set compensation for Department Heads or for non-union personnel. The proposed budget allows for a 3% increase to Department Heads and non-union personnel.

Health Benefits

The Town has been advised by The Rhode Island Interlocal Trust, that there will be an increase of approximately 10% for the health/dental premium. The Town will receive its actual rate in late-March and any adjustments will be made accordingly. Additional anticipated increases include those employees joining/enrolling into the Town healthcare coverage program.

Employee Retirement

The Town is enrolled in the Municipal Employees Retirement System (MERS), a contributory defined-benefit plan for general municipal employees. This plan is administered by the State for all enrolled municipalities. Employees contribute 7% to 9.25% of their salary depending on years of service. The town's actuarial contributions are set annually by the State Retirement Board. In the current year, the actuarial funding requirement is 11.78% of payroll. In FY2024-25, State Retirement Board has set the Town's actuarial required contribution at 11.50% which is a slight decrease from the previous year.

The Town Police Pension Plan is a private plan administrated at the local level by a Board consisting of the Town Administrator, Finance Director, a police union representative and an appointee of the Town Council. The police officers contribute 9% of salary through payroll deductions and the Town appropriates funding through the annual budget. The proposed budget

provides a contribution of \$288,397, which meets the actuarially determined contribution (ADC) as of the last valuation, June 30, 2023.

Debt Service

The current debt service for FY 2023-2024 is \$1,546,568. The proposed FY25 budget includes additional debt service for previously approved bonds for the purchase of DPW equipment, upgrades to the police station HVAC system and the final numbers for the Library Bond. The total Town debt service is \$1,602,459, an increase of 3.61%.

The Administration recognizes the Town Council's intent to consider various bonds and potentially submitting to the taxpayers for approval. These include affordable housing at \$3 million, senior center renovation project at \$2.5 million and potentially \$4-5 million for solar investment as well as the likelihood of the bonding of a ladder truck in FY27 at anticipated cost of \$2.5 million. However, this current budget proposal does not include such anticipated debt service nor any potential future school bond debt. It is suggested that any future bond obligation be carefully planned and forecasted into future fiscal years as legacy bond obligations reach maturity. Included in your budget package is the current schedule of debt service and the respective maturity dates.

Capital Budget

The adopted FY2023-24 capital budget appropriated \$787,000 for expenditures. In developing the FY 25 budget, municipal departments have requested capital asset maintenance, replacement and improvements that exceed \$1.8 million. After review with all the departments, we propose the capital budget at \$847,060. Projects, maintenance and equipment needs were discussed as to the priority and the needs of the departments and municipal facilities along with the capability of the staff completing these improvements was given consideration. This results in deferring \$1 million of projects from this fiscal year alone.

The budget package also includes a six (6) year capital improvement plan which summarizes all predictable capital projects according to each department. The six (6) year total cost exceeds \$11.5 million or approximately \$1.9 million per year.

Revenues

The Town of Jamestown relies primarily on the local property tax to meet revenue requirements necessary to support the operating and capital budget plans for the Town and the School. In FY25 we project a total of \$5,270,945 in Local, State and pass-through revenue to offset the \$29,610,711 proposed Town and School budget. This represents local and non-local revenue of 17.8% of the proposed budget.

Property Taxation

The balance of revenue necessary to support the \$29,610,711 Town and School budget is derived from local property tax. The FY2024-25 tax levy is \$24,339,766 on real and tangible property as proposed. The 4% levy increase is within State property tax cap statute. Note: Currently, we are continuing to review the real property as of 12/31/2023. We will have more precise assessments in the next month.

This proposed budget represents an increase of .28 cents per thousand of current assessed property value. This may change as the December 31, 2023 property records are finalized. Prior to December 31st, 2022 the value of a median home in Jamestown is \$718,600 at that value this increase would result in a tax increase of \$201.21 (\$5,015.83 ↑ \$5,217.04). Included in your budget package is a summary report which compares the tax rates and the median tax bill for other communities through Rhode Island.

Budget Initiative

Planning Department: The current administrative assistant position is proposed to increase from (4) days/week to five (5)/week. This results in a 20% increase to salary and benefits costs.

The budget allocates \$25,000 for consultant fees as the Town pursues its' initiatives to advance Jamestown's sustainability objectives.

Senior Services: The budget includes an additional part-time position as a program assistant within the Senior Services Department.

Ft. Getty: The capital budget includes \$100,000 to the completion of the "lower" bathroom located at Ft. Getty. The anticipated total cost of the project is approximately \$250,000 to include the building and septic system.

Road Paving: Included in the capital budget is \$325,000 for road paving. An increase of \$50,000 from FY 24. These funds combined with previous years funding and State grant funding will allow for approximately four (4) miles of road paving at a total cost of \$1 million.

Fire/EMS Staffing: There is a moderate increase to the EMS division budget which includes additional staffing costs related to the per-diem ALS program. This model continues to meet the needs of the community while balancing declining numbers of volunteers in this di.

E-Permitting: The State has mandated that all municipalities offer e-permitting for building permits. The Town has taken advantage of previous incentives which has allowed for e-permitting to be eventually offered for the majority of permits obtained to the various Town departments. This annual cost to the Town is approximately \$12,000.

Tax Abatements: As the Town continues to formalize the increase in tax abatements offered the members of the fire/EMS department as an effort the maintain the volunteer rolls, the impact to the budget on a forecasted prorated amount is approximately \$35,000 for FY25. This will convert to the full impact of approximately \$70,000 for FY26.

Acknowledgements

As previously indicated, this budget is largely a maintenance of effort for all departments to continue to provide the same level of quality services to our community members. The largest impact to our budget revolves around personnel costs including salaries and benefits including health care costs.

I greatly appreciate the work of the department heads and their respective staff in preparing the budget. Their respective efforts combined with the overall leadership and guidance provided by Tina Collins has been extremely helpful to me in this significant undertaking.

TOWN OF JAMESTOWN
CAPITAL IMPROVEMENT FUND FY2024-2025

	Previous Funding	Department Head Request	Town Administrator Proposed
TAX ASSESSOR			
Revaluation Set Aside (\$40,000/6 years)	\$31,927.00	\$18,460.00	\$18,460.00
PLANNING DEPARTMENT			
Planning & Development Documents	\$161,082.00	\$26,500.00	\$0.00
Affordable Housing/Community Trust	\$773,361.63	\$225,000.00	\$100,000.00
ROWs- Property Surveys		\$10,000.00	\$0.00
INFORMATION TECHNOLOGY			
Windows Security Upgrade		\$33,600.00	\$33,600.00
Annual Program-IT		\$31,500.00	\$31,500.00
POLICE PROTECTION			
Vehicle Replacement/Police Cruiser		\$73,500.00	\$73,500.00
Portable Radios (10)		\$38,000.00	\$0.00
FIRE DEPARTMENT			
Station Repairs		\$75,000.00	\$0.00
Dispatch Renovations		\$50,000.00	\$0.00
FF Turn-Out Gear		\$25,000.00	\$0.00
SCBA/PPE/Turn-Out Gear/Hose	\$82,000*	\$190,600.00	\$110,000.00
Hose replacement		\$6,800.00	\$0.00
Utility Truck replacement		\$75,000.00	\$0.00
FIRE DEPARTMENT - EMS DIVISION			
12 lead monitor		\$16,000.00	\$0.00
PUBLIC WORKS			
Road Paving	\$272,369.00	\$325,000.00	\$325,000.00
Miscellaneous Road Drainage		\$80,000.00	\$0.00
Highway Garage		\$10,000.00	\$10,000.00
Pickup Truck		\$45,000.00	\$35,000.00
GIS Program		\$15,000.00	\$0.00
Town Hall		\$20,000.00	\$0.00
GOLF COURSE			
Golf Course Improvements	\$20,976.00	\$10,000.00	\$10,000.00
PARKS AND RECREATION			
Gym Floor Stage Repair/Refinishing		\$35,000.00	\$0.00
Utility Task Vehicle (UTV) w/Plow attachment	\$11,000.00	\$20,000.00	\$0.00
DEM Grant Match		\$50,100.00	\$0.00
Recreation Center Doors (6)		\$35,000.00	\$0.00
Compact Tractor		\$35,000.00	\$0.00
Recreation Center Exterior		\$100,000.00	\$0.00
Fort Getty Bathroom/Septic	\$168,970.00	\$150,000.00	\$100,000.00
PAL-Eldred Avenue Study		\$10,000.00	\$0.00
TOTAL CAPITAL IMPROVEMENT PROGRAM		\$1,835,060.00	\$847,060.00
* Funds from 2021 Bond			

Town of Jamestown
 6YR Capital Program FY25-FY30

General Fund Department Head Requests	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030	6-Year Total
TAX ASSESSOR							
Reval set aside	\$ 18,460	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 168,460
TOWN CLERK							
Codification	\$	\$ 10,000		\$ 10,000		\$ 10,000	\$ 30,000
PLANNING DEPARTMENT							
Affordable Housing	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 1,350,000
Plan/Development Documents	\$ 26,500	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 176,500
ROWs-Property Surveys	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
INFORMATION TECHNOLOGY							
Website	\$ 31,500	\$ 32,800	\$ 34,100	\$ 35,500	\$ 37,000	\$ 38,400	\$ 209,300
Camera upgrade		\$ 12,000					\$ 12,000
Windows update	\$ 33,600		\$ 15,000				\$ 15,000
Equipment/Phone	\$ 12,600	\$ 13,800	\$ 11,500		\$ 18,500	\$ 26,000	\$ 33,600
POLICE DEPARTMENT							
police cruiser	\$ 73,500	\$ 65,000	\$ 65,000	\$ 66,000	\$ 68,000	\$ 70,000	\$ 407,500
portable radios (10)	\$ 38,000		\$ 19,000				\$ 57,000

Town of Jamestown
6YR Capital Program FY25-FY30

General Fund Department Head Requests	Fiscal Year 2024-2025	Fiscal Year 2025-2026	Fiscal Year 2026-2027	Fiscal Year 2027-2028	Fiscal Year 2028-2029	Fiscal Year 2029-2030	6-Year Total
EMA							
Backup radio system		\$ 45,000	\$ 45,000				\$ 90,000
Generator/radio			\$ 45,000				\$ 45,000
LIBRARY							
Exterior door replacement		\$ 18,000					\$ 18,000
Copy/printer			\$ 10,000				\$ 10,000
PARKS AND RECREATION							
Gym Floor / Stage Repair	\$ 35,000						\$ 35,000
Utility Task Vehicle (UTV)/ Plow	\$ 20,000						\$ 20,000
DEM Grant Match	\$ 50,100						\$ 50,100
Recreation Center Doors (6)	\$ 35,000						\$ 35,000
Compact Tractor	\$ 35,000						\$ 35,000
Ft Getty Bathroom/Septic	\$ 150,000						\$ 150,000
PAL-Eldred Avenue Study	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000
REC Center Exterior	\$ 100,000	\$ 100,000	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 360,000
Truck Replacement	\$ 65,000	\$ 65,000					\$ 65,000
Mower Replacement	\$ 15,000	\$ 15,000					\$ 30,000
Tractor Replacement					\$ 65,000		\$ 65,000
Lower Tennis Courts					\$ 80,000		\$ 80,000
Upper Tennis Courts						\$ 25,000	\$ 25,000
Basketball Court Resurfacing							\$ 90,000
Lawn Avenue Fencing	\$ 90,000						\$ 90,000
Rec center Masonary Repairs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000			\$ 150,000
Maintenance Building			\$ 200,000	\$ 25,000			\$ 25,000
Ft Getty Bathroom/Septic	\$ 125,000				\$ 200,000		\$ 400,000
Ft Getty Water Line/CISF	\$ 45,000				\$ 75,000	\$ 75,000	\$ 275,000
TOTALS	\$ 1,802,560	\$ 1,755,700	\$ 4,054,600	\$ 1,081,500	\$ 1,328,500	\$ 1,527,400	\$ 11,550,260

TOWN OF JAI OWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
GENERAL GOVERNMENT								
1100-7001	COUNCIL							
70101	13,800.00	13,800.00	13,800.00	0.00%	13,800.00	0.00%	0.00	6,900.00
70302	309.95	500.00	500.00	0.00%	500.00	0.00%	0.00	203.92
70305	5,397.58	750.00	750.00	0.00%	750.00	0.00%	0.00	1,250.00
	Sub Total:	19,507.53	15,050.00	0.00%	15,050.00	0.00%	0.00	8,353.92
1100-7002	TOWN ADMINISTRATOR							
70101	105,535.10	134,183.00	134,183.00	0.00%	134,183.00	0.00%	0.00	80,029.40
70102	64,597.50	70,700.00	72,820.00	3.00%	72,820.00	3.00%	0.00	39,428.42
70302	5,794.84	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	3,033.13
70303	2,800.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,800.00
	Sub Total:	178,727.44	214,503.00	1.00%	214,503.00	1.00%	0.00	125,290.95
1100-7003	PROBATE COURT							
70101	5,635.24	5,636.00	5,636.00	0.00%	5,636.00	0.00%	0.00	3,251.10
70302	1,405.31	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	-189.38
	Sub Total	7,040.55	6,836.00	0.00%	6,836.00	0.00%	0.00	3,061.72
1100-7004	ELECTION & TOWN MEETINGS							
70101	5,236.00	5,234.00	5,758.00	10.01%	5,234.00	0.00%	0.00	2,434.25
70102	0.00	1,878.00	5,878.00	0.00%	1,878.00	0.00%	0.00	0.00
70103	1,419.32	1,450.00	1,450.00	0.00%	1,450.00	0.00%	0.00	647.36
70104	5,725.00	7,922.00	9,508.00	20.02%	9,508.00	20.02%	0.00	5,650.50
70112	0.00	1,326.00	1,440.00	0.00%	1,440.00	0.00%	0.00	295.62
70302	3,101.34	3,250.00	3,800.00	16.92%	3,800.00	16.92%	0.00	3,172.84
70305	810.00	700.00	1,140.00	62.86%	1,140.00	62.86%	0.00	607.50
	Sub Total	16,291.66	28,974.00	33.15%	24,450.00	12.36%	0.00	12,808.07
1100-7005	LEGAL							
70201	114,092.30	125,000.00	175,000.00	40.00%	175,000.00	40.00%	0.00	68,098.00
	Sub Total:	114,092.30	175,000.00	40.00%	175,000.00	40.00%	0.00	68,098.00

TOWN OF ESTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD		DEPT. HEAD		ADMIN		EXPENDITURES YEAR TO DATE 2/28/2024
			PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE	
1100-7006	CLERK & RECORDS								
70101	Salary, Town Clerk (1)	76,011.00	76,011.00	0.00%	78,291.00	3.00%	0.00	43,823.25	
70102	Salary, Clerical (2) w/longevity	114,173.00	116,014.82	1.61%	116,015.00	1.61%	0.00	94,024.26	
70104	Salary, Clerk OT	540.00	556.00	0.00%	550.00	0.00%	0.00	707.22	
70302	Fees, Supplies & Dues	29,000.00	29,435.00	1.50%	37,000.00	27.59%	0.00	23,427.99	
70305	Advertising & Printing	785.05	3,857.00	1.50%	3,800.00	0.00%	0.00	4,629.50	
	Sub Total:	229,293.56	225,873.82	1.05%	235,656.00	5.43%	0.00	166,612.22	
1100-7007	PLANNING								
70101	Salary, Town Planner (1) w/longevity	96,694.00	96,694.00	0.00%	99,350.00	2.75%	0.00	59,239.69	
70102	Salary, Clerical (.8) to (1) FTE	36,637.50	55,167.00	37.33%	51,714.00	28.74%	0.00	22,402.55	
70201	Planning Commission	7,000.00	7,000.00	0.00%	7,000.00	0.00%	0.00	0.00	
70302	Fees, Supplies & Dues	5,288.07	4,500.00	0.00%	4,500.00	0.00%	0.00	1,638.21	
703XXX	Sustainability Consultant	0.00	0.00	0.00%	25,000.00	0.00%	0.00	0.00	
	Sub Total	143,371.98	163,361.00	10.11%	187,564.00	26.42%	0.00	83,280.45	
1100-7008	ZONING								
70101	Salaries (10)	7,924.81	8,000.00	0.00%	8,000.00	0.00%	0.00	1,300.00	
70302	Supplies	3,878.02	2,500.00	0.00%	2,500.00	0.00%	0.00	1,475.34	
	Sub Total	11,802.83	10,500.00	0.00%	10,500.00	0.00%	0.00	2,775.34	
1100-7009	PERSONNEL								
70900	Social Security Tax	348,099.48	372,500.00	3.03%	372,500.00	3.03%	0.00	197,141.57	
70901	Health Insurance	637,903.30	743,715.00	5.83%	743,715.00	5.83%	0.00	375,703.23	
70902	Workers' Compensation	70,147.00	85,000.00	0.00%	85,000.00	0.00%	0.00	4,977.00	
70903	Retirement	342,766.82	350,000.00	0.00%	350,000.00	0.00%	0.00	166,126.06	
70904	Year End - Contractual	60,122.96	0.00	-100.00%	0.00	-100.00%	0.00	0.00	
70906	Life Insurance	12,599.00	13,000.00	5.52%	13,000.00	5.52%	0.00	7,657.24	
70907	General Liability Insurance	116,238.20	120,000.00	9.09%	120,000.00	9.09%	0.00	3,702.69	
70910	Salary Study Adjustment	0.00	0.00	-100.00%	31,227.00	9.00%	0.00	0.00	
	OPEB - Other Post Employment Benefit	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	0.00	
70920	Blue Cross - Police Retiree	112,335.25	115,005.00	10.00%	115,005.00	10.00%	0.00	76,986.60	
	Sub Total	1,725,212.01	1,824,220.00	2.50%	1,855,447.00	4.25%	0.00	832,294.39	
	TOTAL GENERAL GOVT:	2,445,339.86	2,664,317.82	4.76%	2,725,006.00	7.15%	0.00	1,302,575.06	

TOWN OF JAM. JWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
FINANCE								
FINANCE OFFICE								
1100-7010								
70100	117,021.39	119,566.00	119,566.00	0.00%	123,153.00	3.00%	0.00	73,369.29
70101	81,799.55	83,181.00	85,677.02	3.00%	85,677.00	3.00%	0.00	42,129.77
70201	17,607.49	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	14,566.71
70302	21,039.89	22,000.00	22,000.00	0.00%	22,000.00	0.00%	0.00	7,251.11
	Sub Total:	237,468.32	248,243.02	1.02%	251,830.00	2.48%	0.00	137,316.88
TAX ASSESSOR								
1100-7011								
70101	83,991.16	85,327.00	85,327.00	0.00%	88,808.00	4.08%	0.00	50,062.88
70302	8,649.00	13,880.00	13,501.00	-2.73%	13,501.00	-2.73%	0.00	9,279.98
70305	566.05	900.00	900.00	0.00%	900.00	0.00%	0.00	225.00
	Sub Total	93,206.21	99,728.00	-0.38%	103,209.00	3.10%	0.00	59,587.86
AUDIT OF ACCOUNTS								
1100-7012								
70201	22,550.00	25,000.00	25,000.00	0.00%	25,000.00	0.00%	0.00	27,300.00
	Sub Total:	22,550.00	25,000.00	0.00%	25,000.00	0.00%	0.00	27,300.00
INFORMATION TECHNOLOGY								
1100-7013								
70201	65,897.50	60,000.00	65,000.00	8.33%	65,000.00	8.33%	0.00	48,975.00
70303	51,787.13	50,000.00	52,575.00	5.15%	52,575.00	5.15%	0.00	50,792.29
	Sub Total:	117,684.63	117,575.00	6.89%	117,575.00	6.89%	0.00	99,767.29
TOTAL FINANCE DEPT:								
	470,909.16	480,854.00	490,546.02	2.02%	497,614.00	3.49%	0.00	323,972.03

TOWN OF WESTTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
PUBLIC SAFETY								
1100-7031 POLICE PROTECTION								
70100	114,982.63	116,402.00	104,000.00	-10.65%	107,120.00	-7.97%	0.00	36,000.00
70101	908,427.20	952,157.00	1,003,336.00	5.38%	1,003,336.00	5.38%	0.00	634,525.58
70102	68,679.81	68,680.00	71,988.00	4.82%	71,988.00	4.82%	0.00	31,908.75
70103	56,751.21	57,396.00	62,761.00	9.35%	62,761.00	9.35%	0.00	43,945.29
70104	190,572.77	185,000.00	185,000.00	0.00%	185,000.00	0.00%	0.00	124,606.72
70105	212,726.00	300,000.00	288,397.00	-3.87%	288,397.00	-3.87%	0.00	0.00
70111	222,535.94	228,364.00	224,718.00	-1.60%	224,718.00	-1.60%	0.00	111,695.22
70112	12,069.88	12,432.00	8,764.00	-29.50%	8,764.00	-29.50%	0.00	5,083.52
70113	14,588.24	13,148.00	12,132.00	-7.73%	12,132.00	-7.73%	0.00	8,039.87
70114	43,111.36	25,000.00	27,500.00	10.00%	27,500.00	10.00%	0.00	34,760.56
70302	13,466.88	21,000.00	21,000.00	0.00%	21,000.00	0.00%	0.00	10,022.69
70303	21,550.97	24,200.00	24,200.00	0.00%	24,200.00	0.00%	0.00	26,435.68
70307	5,987.03	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	4,287.71
70308	11,517.00	9,017.00	9,017.00	0.00%	9,017.00	0.00%	0.00	0.00
70309	11,750.17	12,500.00	12,500.00	0.00%	12,500.00	0.00%	0.00	6,462.42
70310	1,929.85	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	5,113.45
70311	30,910.32	30,150.00	30,150.00	0.00%	29,400.00	-2.49%	0.00	1,958.51
70312	2,289.35	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	1,589.21
70313	3,610.27	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	2,256.00
70314	14,263.39	15,000.00	15,000.00	0.00%	15,000.00	0.00%	0.00	9,324.69
70315	24,694.54	23,000.00	23,000.00	0.00%	23,000.00	0.00%	0.00	17,211.41
70317	14,469.09	15,000.00	15,000.00	0.00%	15,000.00	0.00%	0.00	5,688.39
70318	3,998.33	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	2,020.48
70318	7,668.89	5,000.00	5,000.00	0.00%	1,500.00	-70.00%	0.00	1,141.16
	2,012,551.12	2,129,946.00	2,159,963.00	1.41%	2,158,833.00	1.36%	0.00	1,124,077.31
EMERGENCY MANAGEMENT AGENCY								
70302	5,480.46	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	1,225.00
	5,480.46	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	1,225.00
FIRE PROTECTION								
70100	70,297.25	72,004.00	84,760.00	17.72%	74,165.00	3.00%	0.00	41,541.00
	6,640.00	7,149.00	8,476.00	18.56%	7,416.00	3.73%	0.00	0.00
	9,276.93	11,277.00	12,876.00	14.18%	12,632.00	12.02%	0.00	0.00
	3,000.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	0.00
	20,367.36	31,200.00	38,563.00	23.60%	38,563.00	23.60%	0.00	24,443.81
	0.00	18,720.00	12,854.00	0.00%	12,854.00	0.00%	0.00	0.00
	77,950.38	75,000.00	75,000.00	0.00%	75,000.00	0.00%	0.00	37,072.45
	0.00	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	0.00
	30,733.15	26,000.00	32,136.00	23.60%	32,126.00	23.56%	0.00	19,143.80

TOWN OF JAM. JWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
70201	Cleaning Contract	6,720.00	0.00	-100.00%	0.00	-100.00%	0.00	4,472.00
70302	Fees, Supplies & Dues	9,807.30	8,250.00	44.74%	8,250.00	44.74%	0.00	14,489.94
70308	Insurance	70,135.90	37,500.00	-44.85%	37,500.00	-44.85%	0.00	13,547.30
70309	Telephone	10,202.70	8,180.00	-18.20%	8,180.00	-18.20%	0.00	5,675.57
70313	Apparatus & Truck Repair	55,081.15	40,000.00	14.29%	40,000.00	14.29%	0.00	33,152.19
70314	Gas, Tires & Oil	27,522.07	21,000.00	61.54%	21,000.00	61.54%	0.00	7,415.53
70315	Training	4,002.97	8,000.00	14.29%	8,000.00	14.29%	0.00	2,369.39
70321	Electricity	20,353.75	21,000.00	16.67%	21,000.00	16.67%	0.00	13,297.18
70322	Alarm & Radio	6,317.62	5,500.00	0.00%	5,500.00	0.00%	0.00	2,697.10
70323	Oxygen & Air Pack	8,620.64	7,000.00	55.56%	7,000.00	55.56%	0.00	3,690.27
70324	Water	1,313.27	1,600.00	0.00%	1,600.00	0.00%	0.00	700.04
70325	Fire Equipment	19,662.35	18,000.00	5.88%	18,000.00	5.88%	0.00	16,326.98
70326	Fire Extinguishing Agents	1,689.38	5,250.00	110.00%	5,250.00	110.00%	0.00	142.92
70343	Fuel Oil	14,856.76	15,000.00	7.14%	15,000.00	7.14%	0.00	8,228.89
70344	Maintenance	16,512.14	15,000.00	11.11%	15,000.00	11.11%	0.00	11,985.76
703XXX	Software	0.00	425.00	1264.71%	5,800.00	1264.71%	0.00	175.00
	Sub Total:	491,051.07	491,245.00	3.79%	479,336.00	1.28%	0.00	260,567.11
1100-7033	EMERGENCY MEDICAL SERVICES							
70102	Stipend, EMS Director	31,693.44	0.00	0.00%	0.00	0.00%	0.00	4,620.00
70103	Medical Director - Stipend	4,166.60	12,000.00	0.00%	12,000.00	0.00%	0.00	8,000.00
70104	ALS Per Diem	309,506.00	411,177.00	3.52%	411,177.00	3.52%	0.00	203,123.00
70105	EMS Incentive Program	79,227.71	78,500.00	0.90%	78,500.00	0.90%	0.00	28,000.00
70106	EMT Instructors	0.00	0.00	0.00%	0.00	0.00%	0.00	-15,363.18
70302	Fees and Supplies	6,884.70	29,995.00	341.10%	29,995.00	341.10%	0.00	9,126.34
70308	Vehicle Insurance	35,610.47	37,500.00	19.20%	37,500.00	19.20%	0.00	0.00
70309	Telephone	0.00	1,200.00	100.00%	1,200.00	100.00%	0.00	0.00
70311	Maintenance of Uniforms	6,138.32	0.00	-100.00%	0.00	-100.00%	0.00	656.00
70313	Maintenance of Vehicles	14,666.09	16,500.00	83.33%	16,500.00	83.33%	0.00	4,175.91
70315	Training of Members	20,359.40	16,000.00	10.34%	16,000.00	10.34%	0.00	13,212.45
70330	EMS Building	3,350.94	0.00	-100.00%	0.00	-100.00%	0.00	2,130.99
70333	Ambulance Medical	26,964.72	22,000.00	10.00%	22,000.00	10.00%	0.00	16,183.81
70900	FICA	26,403.10	31,455.00	-4.11%	31,455.00	-4.11%	0.00	22,592.14
	Sub Total:	564,971.49	656,327.00	6.62%	656,327.00	6.62%	0.00	296,437.46
1100-7034	PROTECTIVE SERVICE							
70101	Salary, Building Inspector (1) w/longevi	82,619.84	88,580.00	0.00%	91,237.00	3.00%	0.00	51,383.80
70102	Salary, Clerical (.5) w/longevity	33,446.32	32,093.69	3.00%	32,094.00	3.00%	0.00	19,090.18
70117	Stipend, Electrical Inspector	12,259.96	11,500.00	0.00%	11,500.00	0.00%	0.00	7,866.64
70118	Stipend, Plumbing Inspector	7,221.62	5,750.00	0.00%	5,750.00	0.00%	0.00	4,083.70
70119	Stipend, Mechanical Inspector	6,954.94	5,750.00	0.00%	5,750.00	0.00%	0.00	3,593.70
70302	Fees, Supplies & Dues	4,261.77	5,250.00	0.00%	5,250.00	0.00%	0.00	1,674.07
70328	Hydrant Rental	170,000.00	170,000.00	0.00%	170,000.00	0.00%	0.00	0.00
	Zoning Enforcement	0.00	30,000.00	0.00%	15,450.00	0.00%	0.00	840.00
	E-permitting	0.00	10,000.00	0.00%	6,000.00	0.00%	0.00	0.00
	Sub Total:	316,764.45	342,989.00	4.65%	343,031.00	0.01%	0.00	88,532.09
	TOTAL PUBLIC SAFETY	3,390,818.59	3,569,292.00	2.93%	3,645,027.00	2.12%	0.00	1,770,838.97

TOWN OF WEST TOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
PUBLIC WORKS DEPARTMENT								
ADMINISTRATION								
1100-7041								
70101	54,738.15	69,395.00	69,395.00	0.00%	71,477.00	3.00%	0.00	34,051.71
70302	50.00	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	98.32
	Sub Total:	70,395.00	70,395.00	0.00%	72,477.00	2.96%	0.00	34,150.03
ENGINEERING								
70101	50,893.72	49,861.00	49,861.00	0.00%	51,904.00	4.10%	0.00	26,893.44
70103	1,093.75	15,000.00	15,000.00	0.00%	3,200.00	-78.67%	0.00	2,881.00
70302	709.25	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	381.86
	Sub Total:	66,061.00	66,061.00	0.00%	56,304.00	-14.77%	0.00	30,156.30
HIGHWAY								
70100	83,754.43	82,820.00	82,820.00	0.00%	85,100.00	2.75%	0.00	45,132.75
70101	651,564.24	754,559.00	774,291.00	2.62%	774,291.00	2.62%	0.00	382,828.03
70102	10,935.26	45,000.00	45,000.00	0.00%	45,000.00	0.00%	0.00	15,198.13
70308	17,570.00	19,300.00	19,300.00	0.00%	19,300.00	0.00%	0.00	0.00
70313	103,859.32	100,000.00	100,000.00	0.00%	100,000.00	0.00%	0.00	63,385.85
70314	63,860.13	75,000.00	75,000.00	0.00%	75,000.00	0.00%	0.00	35,942.84
70330	28,052.65	17,000.00	17,000.00	0.00%	17,000.00	0.00%	0.00	5,704.70
70331	10,869.24	13,500.00	13,500.00	0.00%	13,500.00	0.00%	0.00	4,131.20
70333	12,944.58	14,000.00	14,000.00	0.00%	14,000.00	0.00%	0.00	5,149.10
70334	221.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	3,272.66
70335	6,300.00	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	6,000.00
70336	5,084.50	6,000.00	6,000.00	0.00%	6,000.00	0.00%	0.00	0.00
70399	4,354.35	5,500.00	5,500.00	0.00%	5,500.00	0.00%	0.00	3,237.15
	Sub Total:	1,141,179.00	1,160,911.00	1.73%	1,163,191.00	1.93%	0.00	569,982.41
SNOW REMOVAL								
70336	3,668.72	34,000.00	34,000.00	0.00%	34,000.00	0.00%	0.00	12,345.83
70337	52,760.71	54,000.00	54,000.00	0.00%	54,000.00	0.00%	0.00	34,122.91
	Sub Total:	88,000.00	88,000.00	0.00%	88,000.00	0.00%	0.00	46,468.74
WASTE REMOVAL								
70101	79,316.16	69,589.00	71,677.00	3.00%	71,677.00	3.00%	0.00	40,983.66
70309	0.00	7,983.00	8,228.00	3.07%	8,228.00	3.07%	0.00	0.00
70321	400.37	800.00	800.00	0.00%	800.00	0.00%	0.00	413.63
70340	1,248.38	1,400.00	1,400.00	0.00%	1,400.00	0.00%	0.00	1,511.30
70341	36,856.24	44,000.00	44,000.00	0.00%	44,000.00	0.00%	0.00	34,382.18
70350	435,079.96	410,000.00	420,000.00	2.44%	420,000.00	2.44%	0.00	244,202.57
	Sub Total:	534,072.00	546,405.00	2.31%	546,405.00	2.31%	0.00	321,493.58

TOWN OF JAM. JWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
1100-7046 STREET LIGHTING								
70321 Electricity	62,834.86	64,000.00	64,000.00	0.00%	64,000.00	0.00%	0.00	7,354.09
Sub Total:	62,834.86	64,000.00	64,000.00	0.00%	64,000.00	0.00%	0.00	7,354.09
1100-7048 OTHER PUBLIC WORKS								
70342 Town Cemetery & Parade	2,751.99	2,500.00	2,500.00	0.00%	3,500.00	40.00%	0.00	1,336.68
Sub Total:	2,751.99	2,500.00	2,500.00	0.00%	3,500.00	40.00%	0.00	1,336.68
1100-7049 PUBLIC BUILDINGS								
70101 Service Contracts	47,114.43	60,000.00	60,000.00	0.00%	60,000.00	0.00%	0.00	29,261.90
70302 Building/Cleaning Supplies	5,658.84	8,000.00	8,000.00	0.00%	8,000.00	0.00%	0.00	2,888.75
70309 Telephones & Alarms	14,362.11	16,000.00	16,000.00	0.00%	16,000.00	0.00%	0.00	3,962.22
70321 Electricity	67,718.94	65,000.00	65,000.00	0.00%	70,000.00	7.69%	0.00	47,792.38
70324 Water	8,606.43	11,000.00	11,000.00	0.00%	11,000.00	0.00%	0.00	4,051.67
70343 Heat	45,762.97	50,000.00	50,000.00	0.00%	50,000.00	0.00%	0.00	23,450.26
70344 Repairs & Maintenance	78,604.98	65,000.00	65,000.00	0.00%	70,000.00	7.69%	0.00	45,304.84
70375 Landscape	17,601.29	9,000.00	9,000.00	0.00%	12,000.00	33.33%	0.00	5,124.75
Sub Total:	285,429.99	284,000.00	284,000.00	0.00%	297,000.00	4.58%	0.00	161,836.77
1100-7047 TREE MANAGEMENT PROGRAM								
70101 Consultant	7,575.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	5,075.00
70302 Materials & Supplies	2,436.19	1,800.00	1,800.00	0.00%	1,800.00	0.00%	0.00	765.51
70360 Tree Pruning	15,879.98	18,250.00	18,000.00	-1.37%	18,000.00	-1.37%	0.00	12,230.96
70370 Purchase of Trees	4,670.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,743.50
Sub Total:	30,561.17	35,050.00	34,800.00	-0.71%	34,800.00	-0.71%	0.00	20,814.97
TOTAL PUBLIC WORKS	2,097,763.12	2,285,257.00	2,317,072.00	1.39%	2,325,677.00	1.77%	0.00	1,193,593.57
PUBLIC HEALTH								
1100-7060 GENERAL								
70456 Social Service Agencies	33,000.00	35,000.00	35,000.00	0.00%	35,000.00	0.00%	0.00	22,000.00
TOTAL PUBLIC HEALTH	33,000.00	35,000.00	35,000.00	0.00%	35,000.00	0.00%	0.00	22,000.00
1100-7061 ANIMAL CONTROL								
70302 Fees, Supplies & Dues	225.60	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	0.00
70306 Tick Task Force	0.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00
TOTAL ANIMAL CONTROL:	225.60	7,500.00	7,500.00	0.00%	7,500.00	0.00%	0.00	0.00

TOWN OF WEST TOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD		DEPT. HEAD		ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
			PROPOSED	PERCENT INCREASE	PROPOSED	PERCENT INCREASE				
SENIOR CENTER OPERATIONS										
70101	64,275.56	66,867.00	80,000.00	19.64%	70,210.00	5.00%	0.00	40,051.91		
	30,557.27	0.00	53,387.00	100.00%	22,724.00	100.00%	0.00	0.00		
	0.00	28,000.00	20,748.00	-25.90%	20,748.00	-25.90%	0.00	0.00		
	0.00	0.00	12,064.00	100.00%	12,064.00	100.00%	0.00	16,867.97		
	0.00	0.00	3,016.00	100.00%	3,016.00	100.00%	0.00	0.00		
	9,096.00	9,096.00	10,916.00	20.01%	9,096.00	0.00%	0.00	6,204.00		
70201	11,800.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	8,525.00		
70202	5,369.06	4,000.00	4,000.00	0.00%	4,000.00	0.00%	0.00	3,387.74		
70302	4,042.50	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	1,916.00		
70305	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00		
70308	141.22	500.00	500.00	0.00%	500.00	0.00%	0.00	64.06		
70309	0.00	4,500.00	4,500.00	0.00%	4,500.00	0.00%	0.00	0.00		
70321	1,070.77	1,345.00	1,345.00	0.00%	1,345.00	0.00%	0.00	633.72		
70324	462.00	466.00	466.00	0.00%	466.00	0.00%	0.00	409.00		
70341	5,104.89	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	2,593.87		
70343	5,478.05	6,720.00	6,720.00	0.00%	6,720.00	0.00%	0.00	3,709.72		
70344	11,503.83	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	2,686.12		
70380										
	148,901.15	148,994.00	225,162.00	51.12%	182,889.00	22.75%	0.00	87,049.11		
TOTAL SENIOR CENTER OPERATIO										
LIBRARY										
1100-7070										
70100	85,100.21	87,182.00	87,182.00	0.00%	90,802.00	4.15%	0.00	47,311.95		
70101	179,514.24	186,552.00	171,083.00	-8.29%	171,083.00	-8.29%	0.00	105,226.48		
70104	47.12	600.00	600.00	0.00%	600.00	0.00%	0.00	114.84		
70302	8,998.23	8,500.00	8,500.00	0.00%	8,500.00	0.00%	0.00	6,196.33		
70308	25,694.00	20,694.00	20,694.00	0.00%	20,694.00	0.00%	0.00	0.00		
70309	365.89	750.00	1,356.00	80.80%	1,356.00	80.80%	0.00	340.62		
70310	421.09	1,000.00	1,000.00	0.00%	1,000.00	0.00%	0.00	579.00		
70311	14,194.11	10,500.00	23,520.00	124.00%	23,520.00	124.00%	0.00	9,029.75		
70343	7,076.31	7,000.00	24,500.00	250.00%	24,500.00	250.00%	0.00	7,351.93		
70344	11,404.39	15,000.00	20,000.00	33.33%	20,000.00	33.33%	0.00	6,875.38		
70345	6,739.15	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	13,570.38		
70351	19,165.36	19,000.00	19,000.00	0.00%	19,000.00	0.00%	0.00	10,475.19		
70375	0.00	2,500.00	2,500.00	0.00%	2,500.00	0.00%	0.00	0.00		
70376	11,909.21	0.00	0.00	0.00%	0.00	0.00%	0.00	2,409.06		
70374	20,580.25	0.00	0.00	0.00%	0.00	0.00%	0.00	776.96		
70356	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	-7,157.06		
70355	391,209.56	369,278.00	389,935.00	5.59%	393,555.00	6.57%	0.00	0.00		
	129,659.15	120,781.00	117,542.00	-2.68%	117,542.00	-2.68%	0.00	66,382.06		
70352										
	520,868.71	490,059.00	507,477.00	3.55%	511,097.00	4.29%	0.00	269,482.84		
TOTAL LIBRARY with State Aid:										

TOWN OF JAM. JWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
PARKS, BEACHES & RECREATION								
PARKS, BEACHES & RECREATION								
1100-7080								
70101	76,306.22	78,294.00	78,294.00	0.00%	80,643.00	3.00%	0.00	45,169.80
70102	251,384.54	255,447.00	255,447.00	0.00%	256,254.00	0.32%	0.00	131,057.76
70112	2,201.28	3,000.00	3,000.00	0.00%	3,000.00	0.00%	0.00	1,922.80
70104	14,055.25	16,720.00	16,720.00	0.00%	16,720.00	0.00%	0.00	8,128.13
70105	147,325.06	134,103.00	150,000.00	11.85%	150,000.00	11.85%	0.00	107,900.62
70302	9,502.73	6,200.00	6,200.00	0.00%	6,200.00	0.00%	0.00	1,654.04
70305	2,862.51	3,000.00	3,000.00	0.00%	3,000.00	0.00%	0.00	3,870.00
70308	10,000.00	10,000.00	10,000.00	0.00%	10,000.00	0.00%	0.00	0.00
70309	2,125.65	1,900.00	1,900.00	0.00%	1,900.00	0.00%	0.00	1,057.30
70310	5,102.47	4,500.00	4,500.00	0.00%	4,500.00	0.00%	0.00	2,264.02
70314	11,375.48	11,000.00	11,200.00	1.82%	11,200.00	1.82%	0.00	6,643.43
70321	32,939.74	31,000.00	31,000.00	0.00%	31,000.00	0.00%	0.00	23,430.63
70322	9,180.00	10,500.00	10,500.00	0.00%	10,500.00	0.00%	0.00	9,525.00
70323	5,000.00	5,000.00	5,000.00	0.00%	5,000.00	0.00%	0.00	5,000.00
70324	13,568.02	13,000.00	13,500.00	3.85%	13,500.00	3.85%	0.00	16,157.65
70341	13,044.00	12,000.00	13,000.00	8.33%	13,000.00	8.33%	0.00	7,666.00
70344	35,831.01	24,000.00	24,000.00	0.00%	24,000.00	0.00%	0.00	18,173.45
70382	3,500.00	3,500.00	3,500.00	0.00%	3,500.00	0.00%	0.00	4,350.00
70383	0.00	1,200.00	1,200.00	0.00%	1,200.00	0.00%	0.00	402.59
	13,455.50	25,611.00	25,611.00	0.00%	25,611.00	0.00%	0.00	13,753.00
TOTAL PARKS, BEACHES AND RECREATION:								
	658,759.46	649,975.00	667,572.00	2.71%	670,728.00	3.19%	0.00	408,126.22
DEBT SERVICE								
DEBT SERVICE								
1100-7090								
70504	1,170,569.02	1,107,206.00	1,012,206.00	-8.58%	1,012,206.00	-8.58%	0.00	725,000.00
70505	218,076.23	188,032.00	163,153.00	-13.23%	163,153.00	-13.23%	0.00	183,829.70
	0.00	226,311.00	218,400.00	-3.50%	218,400.00	-3.50%	0.00	0.00
79000	0.00	5,439.00	46,600.00	756.78%	46,600.00	756.78%	0.00	0.00
79500	0.00	19,580.00	162,100.00	727.89%	162,100.00	727.89%	0.00	0.00
TOTAL DEBT SERVICE:								
	1,388,645.25	1,546,568.00	1,602,459.00	3.61%	1,602,459.00	3.61%	0.00	908,829.70
MISCELLANEOUS								
1100-7092								
70527	73,005.12	50,000.00	50,000.00	0.00%	50,000.00	0.00%	0.00	2,690.00
70530	6,853.20	2,200.00	2,200.00	0.00%	2,200.00	0.00%	0.00	6,155.00
70550	4,000.00	4,000.00	4,000.00	0.00%	4,000.00	0.00%	0.00	4,138.89
70570	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
	2,000.00	2,000.00	2,000.00	0.00%	2,000.00	0.00%	0.00	2,000.00
	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00	0.00
TOTAL MISCELLANEOUS:								
	85,858.32	58,200.00	58,200.00	0.00%	58,200.00	0.00%	0.00	14,983.89

TOWN OF WESTTOWN
TOWN ADMINISTRATOR RECOMMENDED BUDGET 2024/2025

ACCOUNT	EXPENDITURES 2022/2023	BUDGET 2023/2024	DEPT HEAD PROPOSED	DEPT. HEAD PERCENT INCREASE	ADMIN PROPOSED	ADMIN PERCENT INCREASE	COUNCIL RECOMMENDED	EXPENDITURES YEAR TO DATE 2/28/2024
CAPITAL IMPROVEMENT FUND	904,300.00	787,000.00	1,835,060.00	133.17%	847,060.00	7.63%	0.00	571,620.74
TOTAL CAPITAL IMPROVEMENT:	904,300.00	787,000.00	1,835,060.00	133.17%	847,060.00	7.63%	0.00	571,620.74
TOTAL GENERAL BUDGET	12,145,389.22	12,601,897.00	14,084,324.53	11.76%	13,108,257.00	4.02%	0.00	6,873,072.13 0.00
PUBLIC SCHOOLS								
70690.000 PUBLIC SCHOOLS								
Operating Budget	14,238,990.00	14,870,825.00	15,317,164.00	3.00%	15,317,164.00	3.00%	0.00	0.00
Capital Budget	64,033.00	150,000.00	445,000.00	196.67%	445,000.00	196.67%	0.00	0.00
Grant Funds	841,762.00	587,246.00	238,752.00	-59.34%	238,752.00	-59.34%	0.00	0.00
Nutrition	126,488.00	112,350.00	112,350.00	0.00%	112,350.00	0.00%	0.00	0.00
Debt Service - Principal	255,000.00	255,000.00	255,000.00	0.00%	255,000.00	0.00%	0.00	68,394.29
Debt Service - Interest	149,185.28	141,838.00	134,188.00	0.00%	134,188.00	0.00%	0.00	0.00
TOTAL PUBLIC SCHOOLS:	15,675,458.28	16,117,259.00	16,502,454.00	2.39%	16,502,454.00	2.39%	0.00	68,394.29
TOTAL TOWN AND SCHOOL	27,820,847.50	28,719,156.00	30,586,778.53	14.15%	29,610,711.00	3.10%	0.00	6,941,466.42

JAMESTOWN SCHOOL DEPARTMENT

PROPOSED BUDGET

JULY 1, 2024 TO JUNE 30, 2025

Jamestown School Committee
Presented February 1, 2024
Adopted February 15, 2024

**JAMESTOWN SCHOOL DEPARTMENT
PROPOSED BUDGET
JULY 1, 2024 TO JUNE 30, 2025**

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SCHOOL FUND BY LOCATION	2
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**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Central Office - 00000								
10000000.00000.000.00.0000.52501.00000.00	Unemployment Compensation	0	4,100	3,000	0	3,000	0	
10000000.00000.000.00.0000.52710.00000.00	Workers' Compensation	50,449	47,903	65,000	47,667	50,000	(15,000)	
10000000.00000.000.00.0000.52902.00000.00	Employee Assistance Program - District	2,800	2,800	2,800	2,800	2,800	0	
10000000.00000.000.00.0000.55401.00000.00	Advertising	4,146	3,731	4,000	1,938	4,000	0	
10000000.00000.000.00.0000.58206.00000.00	Settlements	0	0	0	0	0	0	
10000000.00000.00000.0000.59999.00000.00	Transfer Out to Capital	209,098	209,395	150,000	0	325,000	175,000	
10000000.00000.000.00.0000.59999.97000.00	Contingency	0	0	172,539	0	163,300	(9,239)	
SUBTOTAL: Central Office - 00000		266,493	267,929	397,339	52,405	548,100	150,761	37.94%
Location: Superintendents Office - 01100								
10000000.01100.531.10.2500.51110.2100.00	Salary - Superintendent (1.0 to .6 FTE)	143,392	153,090	150,648	63,496	90,000	(60,648)	
10000000.01100.531.10.2500.51110.4100.00	Salary - Admin Asst To Supt (1)	64,597	66,315	68,275	39,812	70,293	2,018	
10000000.01100.531.10.2500.52102.2100.00	Life Insurance	468	468	468	190	468	0	
10000000.01100.531.10.2500.52121.4100.00	Health Insurance	31,468	32,392	37,150	9,907	37,778	628	
10000000.01100.531.10.2500.52124.2100.00	Dental Insurance	1,289	1,134	1,240	155	1,107	(133)	
10000000.01100.531.10.2500.52203.2100.00	Certified Retirement	22,253	23,307	24,005	0	13,540	(10,465)	
10000000.01100.531.10.2500.52208.4100.00	Non-Certified Retirement	7,463	7,148	7,408	4,320	7,627	219	
10000000.01100.531.10.2500.52301.2100.00	Fica	12,225	12,861	13,665	6,249	9,938	(3,727)	
10000000.01100.531.10.2500.52302.2100.00	Medicare	2,859	3,008	3,196	1,462	2,324	(872)	
10000000.01100.531.10.2500.53705.00000.00	Administration-Postage	176	854	1,000	720	1,000	0	
10000000.01100.531.10.2500.53706.00000.00	Food Service -Professional Development	1,094	1,286	1,200	854	1,700	500	
10000000.01100.531.10.2500.54602.00000.00	Rental of Equipment-Central Office	3,101	873	5,990	436	5,990	0	
10000000.01100.531.10.2500.55803.00000.00	Travel - Supt	0	1,309	3,000	0	3,000	0	
10000000.01100.531.10.2500.56101.00000.00	Supplies & Materials - Central Office	550	1,319	1,000	176	1,000	0	
10000000.01100.531.10.2500.57306.00000.00	Equipment/Furniture - Central Office	310	0	0	0	500	500	
10000000.01100.531.10.2500.58101.00000.00	Professional Org Fees	2,625	4,158	4,210	3,740	4,210	0	
SUBTOTAL: Superintendents Office - 01100		293,870	309,522	322,455	131,517	250,475	(71,980)	-22.32%
Location: School Committee - 01101								
10000000.01101.531.10.2500.51110.2100.00	Salary - School Committee (5 Stipend)	6,300	6,300	6,300	2,100	6,300	0	
10000000.01101.531.10.2500.51110.4100.00	Salary - School Committee Clerk (1 PT)	2,200	2,000	2,000	0	3,000	1,000	
10000000.01101.531.10.2500.52301.2100.00	Fica	513	507	514	130	576	62	
10000000.01101.531.10.2500.52302.2100.00	Medicare	120	118	120	30	135	15	
10000000.01101.531.10.2500.53301.00000.00	School Committee Strategic Planning	0	0	0	0	0	0	
10000000.01101.531.10.2500.56101.00000.00	School Committee Supplies	454	171	500	0	500	0	
10000000.01101.531.10.2500.58101.00000.00	Professional Org Fees	3,111	3,436	3,500	3,036	3,500	0	
SUBTOTAL: School Committee - 01101		12,698	12,532	12,934	5,296	14,011	1,077	8.33%

Jamestown School Department FY25 Proposed Budget - Expenditures February 15, 2024

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Legal Services - 01109								
10000000.01109.532.00.2500.53402.0000.00	Legal Services - District	19,010	43,542	15,000	2,182	20,000	5,000	
10000000.01109.532.20.2130.53402.0000.00	Legal Services -Special Education	4,060	20,045	10,000	528	15,000	5,000	
SUBTOTAL: Legal Services - 01109		23,070	63,587	25,000	2,710	35,000	10,000	40.00%
Location: Student Support Services - 01400								
10000000.01400.231.20.2101.51110.2100.00	Salary - Dir of Pupil Services (1)	122,761	126,444	128,974	75,137	134,144	5,170	
10000000.01400.231.20.2101.51110.4100.00	Salary - Admin Asst Spec Ed (1)	86,961	50,919	54,460	30,188	56,603	2,143	
10000000.01400.231.20.2101.52102.2100.00	Life Insurance	525	468	468	187	468	0	
10000000.01400.231.20.2101.52121.2100.00	Health Insurance	26,141	20,131	25,945	13,838	26,384	439	
10000000.01400.231.20.2101.52124.2100.00	Dental Insurance	1,777	932	1,200	592	1,026	(174)	
10000000.01400.231.20.2101.52203.2100.00	Certified Retirement	19,052	19,953	20,551	11,857	20,376	(175)	
10000000.01400.231.20.2101.52218.2100.00	Non-Certified Retirement	9,715	5,475	5,931	3,275	6,142	211	
10000000.01400.231.20.2101.52301.2100.00	Fica	12,558	10,686	11,588	6,278	11,951	363	
10000000.01400.231.20.2101.52302.2100.00	Medicare	2,937	2,501	2,710	1,468	2,795	85	
10000000.01400.216.10.2500.53411.0000.00	School Doctor	750	750	750	0	750	0	
10000000.01400.216.10.2500.53412.0000.00	School Dentist	250	0	250	0	250	0	
10000000.01400.231.20.2131.53414.0000.00	Medicaid Fees	9,724	9,391	8,000	2,736	9,000	1,000	
10000000.01400.231.20.2101.53705.0000.00	Postage - Spec Ed	55	758	1,000	625	1,000	0	
10000000.01400.231.20.2500.55803.0000.00	Travel - Special Ed Office	2,000	4,342	2,000	1,000	2,500	500	
10000000.01400.231.20.2101.56101.0000.00	Supplies	292	312	900	415	900	0	
10000000.01400.241.20.2101.56101.0000.00	Testing Supplies	1,156	1,246	1,500	1,481	2,500	1,000	
10000000.01400.231.20.2126.56101.0000.00	Local Advisory Committee-Supplies	0	0	150	0	150	0	
10000000.01400.231.20.2101.57305.0000.00	Equipment/Furniture	0	0	0	0	1,000	1,000	
10000000.01400.231.20.2101.58101.0000.00	Professional Org Fees	300	2,326	1,500	600	2,525	1,025	
SUBTOTAL: Student Support Services - 01400		296,954	256,634	267,877	149,677	280,464	12,587	4.70%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Business Services - Financial - 02100								
10000000.02100.332.10.2500.51110.2200.00	Salary - Director Of Finance (1)	103,675	103,709	105,784	61,627	110,025	4,241	
10000000.02300.332.10.2500.51110.4200.00	Salary - Asst To Director Of Finance (1)	63,969	65,900	67,950	40,375	71,298	3,348	
10000000.02100.332.10.2500.52102.2200.00	Life Insurance	468	468	468	193	468	0	
10000000.02100.332.10.2500.52121.2200.00	Health Insurance	31,468	32,392	37,150	19,814	37,778	628	
10000000.02100.332.10.2500.52124.2200.00	Dental Insurance	1,899	1,635	1,800	920	1,594	(206)	
10000000.02100.332.10.2500.52208.2200.00	Non-Certified Retirement	18,120	17,244	17,894	10,451	18,573	679	
10000000.02100.332.10.2500.52301.2200.00	Fica	9,457	9,738	10,861	5,837	11,266	405	
10000000.02100.332.10.2500.52302.2200.00	Medicare	2,212	2,278	2,540	1,365	2,634	94	
10000000.02100.332.10.2500.52910.2200.00	Travel-Business Office	400	400	400	200	400	0	
10000000.02100.332.10.2500.53401.0000.00	Annual Audits	25,250	25,800	28,000	22,300	29,050	1,050	
10000000.02300.331.10.2500.53501.0000.00	Payroll Processing Fees	22,268	22,693	23,000	9,028	24,500	1,500	
10000000.02100.332.10.2500.56101.0000.00	Support Fees-Purchase Service	15,376	11,863	17,600	16,341	19,600	2,000	
10000000.02100.332.10.2500.56101.0000.00	Supplies	122	1,319	1,000	114	1,500	500	
10000000.02100.331.10.2501.53705.0000.00	Postage - Business Office	0	0	0	0	1,000	1,000	
10000000.02100.331.10.2500.57305.0000.00	Equipment/Furniture	0	0	0	0	1,000	1,000	
10000000.02100.332.10.2500.58101.0000.00	Professional Org Fees	805	850	800	1,200	1,475	675	
SUBTOTAL: Business Services - Financial - 02100		293,489	296,289	315,247	189,765	332,161	16,914	5.37%
Location: Technology - 02400								
10000000.02400.331.10.2500.51110.3200.00	Salary - Director of Technology (1)	87,990	89,750	91,545	53,333	95,216	3,671	
10000000.02400.331.10.2500.51110.4200.00	Salary - Technician (1 PT)	25,695	26,337	27,130	15,651	27,942	812	
10000000.02400.331.10.2500.51110.4229.00	Salary - Data Specialist (1 PT)	10,000	10,000	10,000	5,769	10,000	0	
10000000.02400.331.10.2500.52102.3200.00	Life Insurance	234	234	234	96	234	0	
10000000.02400.331.10.2500.52109.3200.00	Health Insurance	2,000	2,000	2,000	0	2,000	0	
10000000.02400.331.10.2500.52208.3200.00	Non-Certified Retirement	10,166	9,674	10,030	5,787	10,331	301	
10000000.02400.331.10.2500.52301.3200.00	Fica	7,685	7,829	8,158	4,573	8,379	221	
10000000.02400.331.10.2500.52302.3200.00	Medicare	1,797	1,831	1,908	1,069	1,960	52	
10000000.02400.331.10.2500.54407.0000.00	Internet Connectivity	7,627	7,424	7,000	8,324	8,500	1,500	
10000000.02400.331.10.2500.58101.0000.00	Professional Org Fees	115	25	400	25	400	0	
SUBTOTAL: Technology - 02400		153,309	155,104	158,405	94,627	164,962	6,557	4.14%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Transportation - 02600								
10000000.02600.311.10.2500.51110.4503.00	Salary - Transportation Manager	4,750	0	4,750	0	0	(4,750)	
10000000.02600.313.10.2500.51110.4532.00	Salary - Crossing Guards (3 PT)	13,122	10,362	16,020	5,897	16,500	480	
10000000.02600.311.10.2500.52301.4503.00	Fica-Transportation Mgr	1,108	642	1,288	366	1,025	(263)	
10000000.02600.311.10.2500.52302.4503.00	Medicare-Transportation Mgr	259	150	301	86	240	(61)	
SUBTOTAL: Transportation - 02600		19,239	11,154	22,359	6,349	17,765	(4,594)	-20.55%
Location: Building and Maintenance - 02900								
10000000.02900.321.10.2500.51110.2260.00	Salary - Director of Bldgs & Maint (1)	83,279	84,945	83,435	54,954	98,112	14,677	
10000000.02900.321.10.2500.52102.2260.00	Life Insurance	234	234	234	94	234	0	
10000000.02900.321.10.2500.52121.2260.00	Health Insurance	15,734	16,196	18,575	9,907	18,889	314	
10000000.02900.321.10.2500.52124.2260.00	Dental Insurance	975	858	940	483	837	(103)	
10000000.02900.321.10.2500.52208.2260.00	Non-Certified Retirement	9,265	8,817	9,141	5,963	10,645	1,504	
10000000.02900.321.10.2500.52301.2260.00	Fica	5,060	5,157	5,379	3,324	6,238	859	
10000000.02900.321.10.2500.52302.2260.00	Medicare	1,183	1,206	1,258	777	1,459	201	
10000000.02900.321.10.2500.52910.2260.00	Auto Allowance	2,500	2,500	2,500	1,250	2,500	0	
10000000.02900.321.10.2500.53301.0000.00	Professional Development	300	0	500	0	500	0	
10000000.02900.321.10.2500.54313.0000.00	Vehicle Maintenance	352	7	1,000	3,217	2,500	1,500	
10000000.02900.321.10.2500.54901.0000.00	Asbestos Management	4,125	5,000	4,300	3,075	5,000	700	
10000000.02900.313.10.2500.54902.0000.00	Fire Alarm Testing	2,400	2,600	2,400	1,400	2,600	200	
10000000.02800.321.10.2500.56215.0000.00	Electricity Safety	1,664	0	0	0	0	0	
10000000.02900.321.10.2500.58101.0000.00	Professional Org Fees	0	0	50	0	50	0	
SUBTOTAL: Building and Maintenance - 02900		127,071	127,520	129,712	84,444	149,564	19,852	15.30%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Melrose School - 03102								
10000000.03102.511.10.0000.51110.2500.00	Salary - Principal Melrose (1)	107,481	117,300	119,646	69,702	124,444	4,798	
10000000.03102.512.10.0000.51110.4300.00	Salary - Secretary Melrose (1)	59,300	61,945	61,760	35,151	66,021	4,261	
10000000.03102.121.10.0000.51110.4200.00	Salary - Tech Integration Specialist (.5 FTE)	30,554	34,140	29,825	14,912	30,720	895	
10000000.03102.111.10.0000.51110.1200.00	Salary - Teachers Melrose (17.7 to 18.25 FTE)	1,819,762	1,607,861	1,505,612	633,690	1,602,415	96,803	
10000000.03102.216.10.2500.51110.1700.00	Salary - Nurse Melrose (.5 to .75 FTE)	17,896	17,844	25,418	10,257	40,642	15,224	
10000000.03102.222.10.0000.51110.1900.00	Salary - Instructional Coach Mel (.5 FTE)	0	0	0	0	47,517	47,517	
10000000.03102.232.20.2120.51110.1700.00	Salary - Social Worker (.4 FTE)	27,715	29,425	31,533	14,667	37,814	6,281	
10000000.03102.232.20.2121.51110.1700.00	Salary - Psychologist (.2 to .4 FTE)	17,624	17,967	18,366	9,415	37,814	19,448	
10000000.03102.232.20.2122.51110.1700.00	Salary - Speech Therapist (1.12 FTE)	98,460	100,985	102,851	44,386	105,878	3,027	
10000000.03102.232.20.2124.51110.1700.00	Salary - Physical Therapist (1 PT)	16,350	16,116	12,178	8,231	16,500	4,322	
10000000.03102.232.20.2125.51110.1700.00	Salary - Occupational Therapist (.64 FTE)	59,274	49,285	46,922	20,043	48,285	1,363	
10000000.03102.232.20.2134.51110.1200.00	Salary - Child Find Coordinator (1 PT)	10,755	20,608	15,000	7,078	20,000	5,000	
10000000.03102.232.20.2143.51110.1700.00	Salary - Speech Therapist ESY	2,838	1,652	2,000	2,115	2,500	500	
10000000.03102.232.20.2144.51110.1700.00	Salary - Physical Therapist ESY	1,500	1,020	1,000	1,023	1,000	0	
10000000.03102.232.20.2145.51110.1700.00	Salary - Occupational Therapist ESY	0	860	300	754	800	500	
10000000.03102.113.10.0000.51110.4600.00	Salary - Instr Aides Melrose (10 to 12 FTE)	323,583	280,623	290,501	157,247	360,246	69,745	
10000000.03102.311.10.2500.51110.4500.00	Salary - Bus Monitor (3 PT)	8,726	5,279	10,600	2,867	10,600	0	
10000000.03102.311.20.2142.51110.4500.00	Salary - Bus Assistant (1 PT)	11,728	12,000	5,550	5,000	5,550	0	
10000000.03102.321.10.2500.51110.4700.00	Salary - Custodian Salaries Melrose (2.5 FTE)	114,075	126,232	130,485	74,749	131,794	1,309	
10000000.03102.222.10.0000.51113.1200.00	Salary - Professional Dev Teachers	45,229	40,077	2,000	0	2,000	0	
10000000.03102.221.10.0000.51311.1200.00	Salary - Curriculum Dev Teachers	0	0	2,000	0	7,000	5,000	
10000000.03102.213.90.2300.51404.1800.00	Salary - Extracurricular Stipends	1,350	1,225	2,800	725	3,000	200	
10000000.03102.222.10.0000.51407.1900.00	Salary - Mentor Stipends Mel	3,125	1,890	1,420	420	1,420	0	
10000000.03102.112.10.0000.51115.1294.00	Salary - Long Term Subs Melrose	13,000	0	12,500	0	12,500	0	
10000000.03102.112.10.0000.51115.1295.00	Salary - Substitute Teachers Melrose	37,785	32,265	37,500	13,495	37,500	0	
10000000.03102.113.10.0000.51115.4600.00	Salary - Sub Instr Aides Melrose	11,794	10,203	12,500	4,340	12,500	0	
10000000.03102.222.10.0000.51115.1295.00	Salary - Sub Prof Dev Teachers	10,250	2,187	12,500	3,313	12,500	0	
10000000.03102.321.10.2500.51115.4712.00	Salary - Substitute Custodian	2,538	0	2,500	0	2,500	0	
10000000.03102.321.10.2500.51201.4700.00	Salary - Custodian Overtime	9,744	9,703	10,000	10,395	10,000	0	

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Melrose School - 03102 Continued								
10000000.03102.111.10.0000.52102.1200.00	Life Insurance	10,034	8,786	8,442	3,451	9,438	996	
10000000.03102.111.10.0000.52109.1200.00	Medical Waiver	21,120	30,956	25,556	13,876	24,180	(1,376)	
10000000.03102.111.10.0000.52121.1200.00	Health Insurance	429,954	325,368	366,930	159,755	421,181	54,251	
10000000.03102.111.10.0000.52124.1200.00	Dental Insurance	25,529	16,758	19,230	9,872	19,905	675	
10000000.03102.111.10.0000.52203.1200.00	Certified Retirement	324,411	301,580	284,165	122,352	302,285	18,120	
10000000.03102.113.10.0000.52208.4600.00	Non-Certified Retirement	65,093	57,550	60,229	31,883	67,981	7,752	
10000000.03102.111.10.0000.52301.1200.00	Fica	169,713	156,255	156,459	68,519	172,552	16,093	
10000000.03102.111.10.0000.52302.1200.00	Medicare	39,704	36,544	36,546	16,025	40,323	3,777	
10000000.03102.111.10.0000.52901.1200.00	Cafeteria Plan 125 Fees Melrose	2,162	2,031	2,000	1,434	2,000	0	
10000000.03102.232.20.2122.53202.0000.00	Speech Therapy Purch Services Melrose	70	0	500	0	500	0	
10000000.03102.232.20.2101.53204.0000.00	Behavior Therapist Services Melrose	111,347	59,944	0	0	0	0	
10000000.03102.232.20.2132.53206.0000.00	Audiology Purchase Services Melrose	300	678	300	0	300	0	
10000000.03102.232.20.2101.53213.0000.00	Evaluations - Melrose	0	5,215	2,500	0	2,500	0	
10000000.03102.222.10.0000.53301.0000.00	Prof Dev Training - Melrose	24,534	21,203	31,175	23,583	29,400	(1,775)	
10000000.03102.222.10.0000.53303.0000.00	Conference & Workshops	3,910	1,123	3,000	295	3,000	0	
10000000.03102.222.20.2101.53303.0000.00	Spec Ed Conference/Workshop Mel	188	294	1,925	125	1,925	0	
10000000.03102.121.10.0000.53502.0000.00	Technology-Professional Services	6,086	10,478	22,946	14,656	20,402	(2,544)	
10000000.03102.214.10.0000.53502.0000.00	Student Information System Melrose	2,772	2,950	3,200	2,890	3,200	0	
10000000.03102.311.10.2500.53209.0000.00	Contracted Bus Monitors - Melrose	0	0	0	8,221	27,000	27,000	
10000000.03102.311.10.2500.53502.0000.00	Transportation Support Fees Melrose	1,704	1,763	2,000	1,834	2,000	0	
10000000.03102.212.10.2600.53502.0000.00	Library RLINK Support	1,756	2,785	3,000	2,720	3,000	0	
10000000.03102.512.10.0000.53705.0000.00	Postage Melrose Office	21	901	500	658	500	0	
10000000.03102.321.10.2500.54201.0000.00	Rubbish Removal	4,021	4,276	4,500	2,891	6,120	1,620	
10000000.03102.321.10.2500.54312.0000.00	Repair & Maint Agreements/HVAC/Elec etc	28,247	28,837	36,500	14,006	36,500	0	
10000000.03102.321.10.2500.54402.0000.00	Water Melrose	12,013	5,351	12,000	390	12,000	0	
10000000.03102.321.10.2500.54403.0000.00	Telephone Melrose	7,757	6,185	7,800	4,295	7,800	0	
10000000.03102.122.10.0000.54602.0000.00	Rental of Equipment	4,931	6,916	4,590	0	4,590	0	
10000000.03102.321.10.2500.54608.0000.00	Uniforms	0	1,322	1,500	1,891	1,500	0	

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22	FY23	FY24	FY24	FY24	FY25	Amount	Percent
		Actual	Actual	Budget	YTD 12/2023	Proposed	Diff	Diff	
Location: Melrose School - 03102 Continued									
10000000.03102.122.10.0000.55111.0000.00	Instructional Field Trips-Melrose	3,057	4,346	4,200	0	7,000	2,800		
10000000.03102.311.10.2500.55111.0000.00	Trans-In District	148,670	93,767	136,183	37,650	175,210	39,027		
10000000.03102.321.10.2500.55201.0000.00	Property Insurance - Melrose	29,922	32,260	35,000	35,671	35,000	0		
10000000.03102.512.10.2500.55803.0000.00	Travel - School Office	0	0	400	0	400	0		
10000000.03102.222.10.0000.56101.0000.00	Prof Dev Materials	25	0	300	188	300	0		
10000000.03102.241.10.0000.56101.0000.00	Testing Supplies/Materials	999	276	1,311	282	500	(811)		
10000000.03102.512.10.0000.56101.0000.00	Office Supplies	1,818	5,702	3,000	3,129	5,000	2,000		
10000000.03102.122.10.0001.56101.0000.00	Instr Supplies/Materials-Grade K	2,465	4,715	7,172	7,924	2,765	(4,407)		
10000000.03102.122.10.0003.56101.0000.00	Instr Supplies/Materials Grade 1	3,426	7,454	9,439	6,617	3,606	(5,833)		
10000000.03102.122.10.0004.56101.0000.00	Instr Supplies/Materials Grade 2	2,912	5,211	8,732	8,103	1,703	(7,029)		
10000000.03102.122.10.0005.56101.0000.00	Instr Supplies/Materials Grade 3	3,245	5,782	8,884	6,523	1,588	(7,296)		
10000000.03102.122.10.0006.56101.0000.00	Instr Supplies/Materials Grade 4	3,941	6,686	9,071	5,897	2,062	(7,009)		
10000000.03102.122.10.0010.56101.0000.00	Instr Supplies/Materials - World Language	106	0	400	329	600	200		
10000000.03102.122.10.0200.56101.0000.00	Instr Supplies/Materials-Art	45	1,546	3,000	527	3,000	0		
10000000.03102.122.10.1200.56101.0000.00	Instr Supplies/Materials-PE/Health	1,167	2,456	1,965	1,160	2,845	880		
10000000.03102.122.10.1600.56101.0000.00	Instr Supplies/Materials-Music	952	1,386	2,200	1,695	3,708	1,508		
10000000.03102.122.10.2400.56101.0000.00	Instr Supplies/Materials-Reading	1,217	1,387	1,115	618	1,300	185		
10000000.03102.215.10.0011.56101.0000.00	Instr Supplies /Materials Math Intervention	192	360	400	298	600	200		
10000000.03102.211.10.0000.56101.0000.00	Curriculum Supplies - Melrose	0	0	0	0	23,157	23,157		
10000000.03102.321.10.2500.56101.0000.00	Playground/groundskeeping Supplies	2,935	4,656	4,000	9,096	8,000	4,000		
10000000.03102.212.10.2600.56101.0000.00	Library Supplies/Materials	713	2,126	1,350	351	2,375	1,025		
10000000.03102.122.20.2101.56101.0000.00	Instr Supplies/Materials-Special Educ	496	1,271	1,775	1,108	2,000	225		
10000000.03102.122.20.2110.56101.0000.00	Instr Supplies /Materials-Pre-K	287	856	1,500	740	1,500	0		
10000000.03102.122.40.0600.56101.0000.00	Instr Supplies/Materials - MLL	0	0	0	320	500	500		
10000000.03102.232.20.2120.56101.0000.00	Instr Supplies/Materials-Social Worker	359	170	200	330	350	150		
10000000.03102.122.20.2121.56101.0000.00	Instr Supplies/Materials-Psychologist	215	397	695	141	760	65		
10000000.03102.122.20.2122.56101.0000.00	Instr Supplies/Materials - Speech	388	0	400	0	700	300		
10000000.03102.216.10.2500.56115.0000.00	Nurse Supplies	1,693	751	1,000	131	1,000	0		

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Melrose School - 03102 Continued								
10000000.03102.311.10.2500.56202.0000.00	Trans-Fuel Reg In District	19,978	19,250	18,000	8,475	18,000	0	0
10000000.03102.311.20.2500.56202.0000.00	Trans Fuel Sp Ed Fuel In District	1,309	0	5,000	0	5,000	0	0
10000000.03102.321.10.2500.56209.0000.00	Heating Fuel	27,607	23,201	39,355	8,179	35,785	(3,570)	
10000000.03102.321.10.2500.56215.0000.00	Electricity	41,983	36,109	9,000	1,798	0	(9,000)	
10000000.03102.321.10.2500.56219.0000.00	Custodial Supplies	19,915	19,420	20,000	17,733	25,000	5,000	
10000000.03102.212.10.2600.56402.0000.00	Library Books	1,295	797	3,000	1,874	5,500	2,500	
10000000.03102.212.10.2600.56404.0000.00	Library Subscriptions/Periodicals	0	239	0	0	0	0	
10000000.03102.212.10.2600.56407.0000.00	Library-Web Subscriptions	100	0	4,315	0	4,315	0	
10000000.03102.121.10.0000.56501.0000.00	Technology-Computer Supplies	866	889	900	573	900	0	
10000000.03102.122.10.1600.57305.0000.00	Instr Equipment/Furniture & Fixtures	4,678	2,858	5,000	5,457	63,150	58,150	
10000000.03102.216.10.2500.57305.0000.00	Nurse Equipment	0	0	500	100	2,000	1,500	
10000000.03102.321.10.2500.57305.0000.00	Repair & Maintenance Equipment	957	1,991	3,000	2,064	3,000	0	
10000000.03102.512.10.0000.57305.0000.00	Office Equip/Furniture/Fixtures	418	190	500	0	1,000	500	
10000000.03102.121.10.0000.57309.0000.00	Technology-Computer Equipment	9,054	12,177	39,518	37,706	23,800	(15,718)	
10000000.03102.121.10.0000.57311.0000.00	Technology Software Melrose	5,443	1,257	1,305	2,329	1,605	300	
10000000.03102.512.10.0000.58101.0000.00	Professional Org Fees	725	595	2,565	620	2,565	0	
SUBTOTAL: Melrose School - 03102		4,505,386	3,997,275	3,998,410	1,865,333	4,492,691	494,281	12.36%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Lawn School - 04101								
10000000.04101.511.10.0000.511110.2500.00	Salary - Principal Lawn (1)	119,943	122,342	124,789	72,699	129,792	5,003	
10000000.04101.512.10.0000.511110.4300.00	Salary - Secretary Lawn (1)	58,208	49,426	55,917	29,136	57,845	1,928	
10000000.04101.121.10.0000.511110.4200.00	Salary - Tech Integration Specialist (.5 FTE)	30,554	34,140	29,825	14,912	30,720	895	
10000000.04101.111.10.0000.511110.1200.00	Salary - Teacher Lawn (22.55 to 22.1 FTE)	1,734,733	1,890,017	1,990,519	827,785	1,985,225	4,706	
10000000.04101.216.10.2500.511110.1700.00	Salary - Nurse Lawn (.5 to .75 FTE)	21,704	22,073	25,418	10,257	39,468	14,050	
10000000.04101.222.10.0000.511110.1900.00	Salary - Instructional Coach Mel (.5 FTE)	0	0	0	0	47,517	47,517	
10000000.04101.232.20.2120.51110.1700.00	Salary - Social Worker Lawn (.4 FTE)	27,715	29,564	31,533	14,667	37,814	6,281	
10000000.04101.232.20.2120.51110.1700.00	Salary - Psychologist Lawn (.2 to .4 FTE)	17,624	17,967	18,366	9,415	37,814	19,448	
10000000.04101.232.20.2121.51110.1700.00	Salary - Speech Therapist Lawn (.48 FTE)	42,258	43,121	44,079	18,830	45,376	1,297	
10000000.04101.232.20.2124.51110.1700.00	Salary - Physical Therapist Lawn (1 PT)	3,540	4,972	4,544	3,084	5,000	456	
10000000.04101.232.20.2125.51110.1700.00	Salary - Occupational Therapist Lawn (.16 FTE)	25,437	26,357	26,942	11,511	27,742	800	
10000000.04101.232.20.2143.51110.1700.00	Salary - Speech Therapist ESY Lawn	1,513	896	400	743	800	400	
10000000.04101.232.20.2124.51110.1700.00	Salary - Physical Therapist ESY Lawn	840	828	1,000	605	1,000	0	
10000000.04101.232.20.2145.51110.1700.00	Salary - Occupational Therapist ESY Lawn	0	560	400	754	800	400	
10000000.04101.113.10.0000.511110.4600.00	Salary - Instructional Aides Lawn (7.25 FTE)	155,088	221,982	215,183	93,687	219,477	4,294	
10000000.04101.311.10.2500.511110.4500.00	Salary - Bus Monitor - Lawn (4 PT)	8,726	5,279	10,600	2,546	10,600	0	
10000000.04101.321.10.2500.511110.4700.00	Salary - Custodian Lawn (2.5 FTE)	97,791	123,353	127,263	69,315	127,275	12	
10000000.04101.222.10.0000.51113.1200.00	Salary - Professional Dev Teachers	41,927	45,785	2,000	1,496	2,000	0	
10000000.04101.221.10.1500.51311.1200.00	Salary - Curriculum Dev - Lawn	0	0	2,000	0	7,000	5,000	
10000000.04101.112.10.0000.51115.1294.00	Salary - Long Term Substitute	22,000	0	6,250	0	6,250	0	
10000000.04101.112.10.0000.51115.1295.00	Salary - Substitute Teachers	28,165	26,712	35,000	15,348	35,000	0	
10000000.04101.222.10.0000.51115.1295.00	Salary - Sub Prof Dev Teachers	4,200	3,187	8,250	3,250	8,250	0	
10000000.04101.113.10.0000.51115.4600.00	Salary - Sub Instr Aide	5,314	13,647	12,500	2,993	12,500	0	
10000000.04101.321.10.2500.51115.4712.00	Salary - Substitute Custodian	2,538	0	2,500	0	2,500	0	
10000000.04101.321.10.2500.51201.4700.00	Salary - Custodian Overtime	10,519	5,819	10,000	10,792	10,000	0	
10000000.04101.213.90.2200.51403.4806.00	Stipend - Athletic Director	4,000	4,000	4,000	1,500	6,000	2,000	
10000000.04101.213.90.2200.51404.1800.00	Salary - Coaching Stipends	12,950	12,400	16,800	4,350	18,000	1,200	
10000000.04101.213.90.2300.51404.1800.00	Salary - Extracurricular Stipends	4,400	8,425	7,400	2,400	8,000	600	
10000000.04101.222.10.0000.51407.1900.00	Salary - Mentor Stipends Lawn44	4,105	350	620	1,145	620	0	

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Lawn School - 04101 Continued								
10000000.04101.111.10.0000.52102.1200.00	Life Insurance	8,968	8,518	8,862	3,582	9,049	187	
10000000.04101.111.10.0000.52109.1200.00	Medical Waiver	17,580	22,484	16,684	12,164	19,220	2,536	
10000000.04101.111.10.0000.52121.1200.00	Health Insurance	305,905	295,209	420,858	153,024	416,588	(4,270)	
10000000.04101.111.10.0000.52124.1200.00	Dental Insurance	18,038	15,976	20,387	7,774	19,522	(865)	
10000000.04101.111.10.0000.52203.1200.00	Certified Retirement	306,309	338,151	350,014	149,564	344,742	(5,272)	
10000000.04101.113.20.2103.52218.4600.00	Non - Certified Retirement	39,550	47,398	48,815	22,882	49,647	832	
10000000.04101.111.10.0000.52301.1200.00	Fica	147,972	163,066	173,205	73,132	179,322	6,117	
10000000.04101.111.10.0000.52302.1200.00	Medicare	34,608	38,015	40,512	17,073	41,921	1,409	
10000000.04101.111.10.0000.52901.1200.00	Cafeteria Plan 125 Fees Lawn	2,162	2,031	2,000	1,434	2,000	0	
10000000.04101.232.20.2123.53204.0000.00	Visual Therapy Purch Service	894	5,737	0	0	0	0	
10000000.04101.232.20.2132.53206.0000.00	Audiology Purchase Services	0	0	400	637	400	0	
10000000.04101.232.20.2101.53204.0000.00	Behavior Therapist Services	44,675	71,625	65,000	23,117	72,000	7,000	
10000000.04101.232.20.2101.53213.0000.00	Evaluations - Lawn	0	1,542	2,500	0	2,500	0	
10000000.04101.214.10.0000.53218.0000.00	Student Assistance Counselor	28,061	28,061	28,061	28,061	28,061	0	
10000000.04101.121.10.1500.53221.0000.00	Virtual Classroom	2,550	0	1,000	0	1,500	500	
10000000.04101.111.20.2101.51309.0000.00	Tutoring	753	0	0	520	0	0	
10000000.04101.222.10.0000.53301.0000.00	Professional Dev Training	4,877	11,750	19,515	7,917	14,580	(4,935)	
10000000.04101.222.10.0000.53303.0000.00	Conference & Workshops	1,444	1,373	2,325	750	2,325	0	
10000000.04101.222.20.2101.53303.0000.00	Spec Ed Conference/Workshop	187	475	1,000	125	1,000	0	
10000000.04101.213.90.2200.53416.0000.00	Athletic Referees/Officials	2,155	2,705	4,500	785	4,500	0	
10000000.04101.121.10.0000.53502.0000.00	Technology-Professional Services	8,607	14,917	23,429	8,883	20,058	(3,371)	
10000000.04101.214.10.0000.53502.0000.00	Student Information System	2,772	2,950	3,200	2,890	3,200	0	
10000000.04101.311.10.2500.53209.0000.00	Contracted Bus Monitors - Melrose	0	0	0	8,221	27,000	27,000	
10000000.04101.311.10.2500.53502.0000.00	Transportation Support Fees	1,704	1,763	2,000	1,834	2,000	0	
10000000.04101.212.10.2600.53502.0000.00	Library RILINK Support	1,756	2,785	3,000	2,720	3,000	0	
10000000.04101.512.10.0000.53705.0000.00	Office Postage	0	901	500	625	500	0	
10000000.04101.321.10.2500.54201.0000.00	Rubbish Removal	4,021	4,729	4,500	2,142	6,120	1,620	
10000000.04101.321.10.2500.54312.0000.00	Repair & Maint Agreements/HVAC/Elec etc	25,653	41,717	32,100	28,924	36,100	4,000	
10000000.04101.321.10.2500.54402.0000.00	Water	7,957	5,961	5,800	1,104	5,800	0	
10000000.04101.321.10.2500.54403.0000.00	Telephone	8,267	5,638	7,800	4,295	7,800	0	
10000000.04101.122.10.0000.54602.0000.00	Rental of Equipment	7,781	7,292	8,039	3,509	8,039	0	
10000000.04101.321.10.2500.54608.0000.00	Uniforms	255	1,322	1,500	155	1,500	0	

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22		FY23		FY24		FY24		FY25		Amount		Percent		
		Actual		Actual	Budget	YTD 12/2023	Proposed	Diff	Diff	Diff	Diff	Diff	Diff			
Location: Lawn School - 04101 Continued																
10000000.04101.122.10.0000.55111.0000.00	Instructional Field Trips	3,867	2,429	5,100	150	7,900	2,800									
10000000.04101.311.10.2500.55111.0000.00	Transportation-In-District	137,713	86,127	115,540	31,839	127,071	11,531									
10000000.04101.213.90.2200.55111.0000.00	Athletic Transportation	6,317	8,293	10,000	0	10,000	0									
10000000.04101.321.10.2500.55201.0000.00	Property Insurance	29,922	32,260	35,000	35,671	35,000	0									
10000000.04101.512.10.2500.55803.0000.00	Travel - School Office	0	0	1,000	0	1,000	0									
10000000.04101.222.10.0000.56101.0000.00	Prof Dev Materials	43	0	0	188	300	300									
10000000.04101.241.10.0000.56101.0000.00	Testing Supplies/Materials	204	276	1,243	282	1,250	7									
10000000.04101.512.10.0000.56101.0000.00	Office Supplies	1,828	4,371	3,000	2,469	5,000	2,000									
10000000.04101.122.10.0007.56101.0000.00	Instr Supplies/Materials Grade 5	3,461	3,589	9,520	7,269	2,605	(6,915)									
10000000.04101.122.10.0008.56101.0000.00	Instr Supplies/Materials Grade 6	3,181	8,253	17,812	9,697	6,925	(10,887)									
10000000.04101.122.10.0200.56101.0000.00	Instr Supplies/Materials-Art	4,070	4,256	4,000	4,913	4,000	0									
10000000.04101.122.10.0500.56101.0000.00	Instr Supplies/Materials-ELA	1,676	941	8,019	3,312	2,190	(5,829)									
10000000.04101.122.10.0700.56101.0000.00	Instr Supplies/Materials-Foreign Lang	871	583	625	255	625	0									
10000000.04101.122.10.1200.56101.0000.00	Instr Supplies/Materials-PE/Health	470	449	600	0	600	0									
10000000.04101.122.10.1500.56101.0000.00	Instr Supplies/Materials-Math	5,488	8,266	12,130	7,067	5,125	(7,005)									
10000000.04101.122.10.1600.56101.0000.00	Instr Supplies/Materials-Music	2,151	1,704	3,313	1,973	2,939	(374)									
10000000.04101.122.10.1700.56101.0000.00	Instr Supplies/Materials-Science	1,055	1,677	1,360	1,221	7,685	6,325									
10000000.04101.122.10.1900.56101.0000.00	Instr Supplies/Materials-SS	125	0	6,545	5,843	1,505	(5,040)									
10000000.04101.122.10.2400.56101.0000.00	Instr Supplies/Materials-Reading	151	107	565	325	565	0									
10000000.04101.321.10.2500.56101.0000.00	Playground Supplies	0	2,052	2,000	311	2,000	0									

Jamestown School Department FY25 Proposed Budget - Expenditures February 15, 2024

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Lawn School - 04101 Continued								
10000000.04101.122.20.2101.56101.0000.00	Instr Supplies/Materials-Special Educ	1,820	2,745	3,285	2,123	3,510	225	
10000000.04101.122.20.2120.56101.0000.00	Instr Supplies/Materials-Social Worker	35	53	150	31	350	200	
10000000.04101.122.20.2121.56101.0000.00	Instr Supplies/Materials-Psychologist	150	200	550	141	750	200	
10000000.04101.122.20.2122.56101.0000.00	Instr Supplies/Materials-Speech	0	0	300	0	350	50	
10000000.04101.122.40.0600.56101.0000.00	Instr Supplies/Materials - MLL	0	0	0	151	300	300	
10000000.04101.211.10.0800.56101.0000.00	Supplies/Materials-Guidance Counselor	1,561	1,000	1,780	1,000	1,780	0	
10000000.04101.213.90.2300.56101.0000.00	Extracurricular Activity Supplies	1,452	1,836	3,000	7	3,800	800	
10000000.04101.216.10.2500.56115.0000.00	Nurse Supplies	1,509	627	1,000	261	1,000	0	
10000000.04101.213.90.2200.56115.0000.00	Athletic Medical Supplies	113	0	125	0	125	0	
10000000.04101.213.90.2200.56116.0000.00	Athletic Uniforms and Supplies	1,929	2,319	3,000	831	3,000	0	
10000000.04101.211.10.0000.56101.0000.00	Library Supplies/Materials	913	713	310	445	560	250	
10000000.04101.212.10.2600.56101.0000.00	Curriculum Supplies - Lawn	0	0	0	0	19,573	19,573	
10000000.04101.311.10.2500.56202.0000.00	Transportation-Fuel Reg In District	19,978	19,250	18,000	8,475	18,000	0	
10000000.04101.321.10.2500.56209.0000.00	Heating Fuel	44,986	41,740	69,450	13,037	63,150	(6,300)	
10000000.04101.321.10.2500.56215.0000.00	Electricity	28,424	28,062	6,400	5,318	5,000	(1,400)	
10000000.04101.321.10.2500.56219.0000.00	Custodial Supplies	24,073	25,287	20,000	16,986	25,000	5,000	
10000000.04101.212.10.2600.56402.0000.00	Library Books	995	2,133	3,906	4,545	4,000	94	
10000000.04101.212.10.2600.56404.0000.00	Library Subscriptions/Periodicals	0	250	1,925	0	1,925	0	
10000000.04101.212.10.2600.56407.0000.00	Library-Web Subscriptions	320	654	1,750	0	1,750	0	
10000000.04101.121.10.0000.56501.0000.00	Technology-Computer Supplies	194	1,061	2,300	78	2,500	200	
10000000.04101.512.10.0000.57305.0000.00	Equipment Office	0	0	0	160	0	0	
10000000.04101.122.10.1600.57305.0000.00	Instr Equipment-Music	4,458	0	10,767	303	10,243	(524)	
10000000.04101.216.10.2500.57305.0000.00	Nurse Equipment	0	0	500	0	2,000	1,500	
10000000.04101.216.10.2500.57305.0000.00	Equipment Maintenance	957	4,660	3,000	2,608	3,000	0	
10000000.04101.122.20.2101.57305.0000.00	Instr Equipment-Special Educ	0	431	0	68	0	0	
10000000.04101.213.90.2200.57305.0000.00	Athletic Equipment	1,566	525	1,000	0	1,000	0	
10000000.04101.122.10.0000.57306.0000.00	Furniture & Fixtures	4,236	3,149	940	3,517	17,750	16,810	
10000000.04101.121.10.0000.57309.0000.00	Technology-Computer Equipment	3,627	10,269	7,100	3,455	12,800	5,700	
10000000.04101.121.10.0000.57311.0000.00	Technology Software	5,443	1,386	1,605	2,737	1,605	0	
10000000.04101.512.10.0000.58101.0000.00	Professional Org Fees	1,774	1,725	2,884	1,435	2,884	0	
10000000.04101.213.90.2300.58101.0000.00	Extracurricular Activity Fees	216	0	1,450	385	600	(850)	
10000000.04101.213.90.2200.58102.0000.00	Athletic Dues & Fees	1,804	3,744	2,225	1,929	2,470	245	
SUBTOTAL: Lawn School - 04101		3,876,379	4,166,745	4,507,678	1,973,874	4,685,439	177,761	3.94%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Public High School - 07000								
10000000.07200.431.10.0000.55610.0000.00	Tuition - Narragansett High School	382,638	382,688	258,215	113,126	353,000	94,785	
10000000.07200.431.20.2101.55610.0000.00	Tuition - Narragansett Special Educ	76,624	126,035	144,720	40,769	120,500	(24,220)	
10000000.07230.431.10.0000.55610.0000.00	Tuition-North Kingstown High School	1,351,608	1,226,670	1,440,000	572,952	1,335,000	(105,000)	
10000000.07230.431.20.2101.55610.0000.00	Tuition-NKHS Special Educ	452,955	351,194	425,000	113,972	315,000	(110,000)	
10000000.07200.431.20.2101.53204.0000.00	Behavior Specialist - High School	0	39,332	49,000	16,790	52,000	3,000	
10000000.07200.431.10.2500.55111.0000.00	Transportation High School	101,429	89,993	109,965	36,794	118,645	8,680	
10000000.07230.431.20.2101.51110.4614.00	Salary - Tutor High School Students	120	0	1,000	0	1,000	0	
10000000.07230.431.10.1900.52301.4614.00	FICA/Medicare	9	0	77	0	77	0	
10000000.07230.431.20.2101.53213.0000.00	Evaluations - High School	0	1,625	2,000	3,500	3,500	1,500	
10000000.07230.431.20.2101.53216.0000.00	Tutor Purchase Services HS	1,591	2,183	0	0	0	0	
SUBTOTAL: Public High School - 07000		2,366,974	2,219,720	2,429,977	897,903	2,298,722	(131,255)	-5.40%
Location: Career and Tech School								
10000000.07210.431.30.1400.55610.0000.00	Tuition - Coventry Career Tech	17,240	8,585	17,500	0	0	(17,500)	
10000000.07210.431.30.1400.55610.0000.00	Tuition - Newport Career Tech	15,125	15,000	15,810	3,875	0	(15,810)	
10000000.07980.431.30.1400.55610.0000.00	Tuition - Charho Career Tech	34,786	30,245	37,000	8,575	17,150	(19,850)	
10000000.07230.431.30.1400.55610.0000.00	Tuition - NKHS Career and Tech Prgm	542,565	650,218	665,000	309,608	578,000	(87,000)	
10000000.07420.431.30.1400.55610.0000.00	Tuition - The Met Regional Career/Tech	105,025	167,750	170,000	91,350	128,000	(42,000)	
10000000.07420.431.10.2500.55111.0000.00	Transportation / Fuel	922	19,384	0	7,070	25,926	25,926	
SUBTOTAL: Career and Tech School		715,663	891,182	905,310	420,478	749,076	(156,234)	-17.26%
Location: Tuition - 180 Day Program								
10000000.11803.431.20.2103.55640.0000.00	Tuition - 180 Day Program	12,000	47,900	50,000	26,770	65,160	15,160	
SUBTOTAL: Tuition - 180 Day Program		12,000	47,900	50,000	26,770	65,160	15,160	0.00%
Location: Tuition - 230 Day Program								
10000000.08119.431.20.2105.55630.0000.00	Tuition - 230 Day Program	752,807	757,037	778,955	329,621	697,067	(81,888)	
10000000.08236.431.20.2105.51110.4600.00	Professional Services	8,676	11,365	10,000	5,253	12,000	2,000	
10000000.08119.431.20.2105.55111.0000.00	Transportation	22,896	0	23,575	0	0	(23,575)	
SUBTOTAL: Tuition - 230 Day Program		784,379	768,402	812,530	334,874	709,067	(103,463)	-12.73%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
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Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Private School								
10000000.08235.431.10.2500.51110.4500.00	Salary - Bus Monitor Private School	62	4,060	4,000	4,080	4,000	0	
10000000.08235.431.20.2114.52301.4614.00	FICA/Medicare	5	869	306	695	306	0	
10000000.08235.431.10.2500.55111.0000.00	Transportation - Private School	67,144	129,574	70,725	39,311	52,500	(18,225)	
10000000.08235.431.10.2500.56202.0000.00	Trans Fuel - Private School	0	0	0	0	0	0	
10000000.08902.431.50.0500.56406.0000.00	Non-Public Textbook	122	266	600	850	600	0	
SUBTOTAL: Private School		67,333	134,769	75,631	44,936	57,406	(18,225)	-24.10%
Location: Charter School								
10000000.10550.431.50.0000.55660.0000.00	Tuition - The Compass School	0	33,550	17,000	7,944	16,000	(1,000)	
SUBTOTAL: Charter School		0	33,550	17,000	7,944	16,000	(1,000)	0.00%
Location: Out of District Transportation - 15902								
10000000.15902.431.20.2142.55111.0000.00	Transportation - SP Ed Out of District	173,975	252,873	200,000	98,529	212,000	12,000	
Location: Out of District Transportation - 15902		173,975	252,873	200,000	98,529	212,000	12,000	6.00%
Location: Retirees - 18000								
10000000.18000.432.00.2500.51332.5100.00	Retirement - Sick Leave Payout	0	8,972	0	0	0	0	
10000000.18000.432.00.2500.52122.5100.00	Retiree Health Insurance	177,380	172,209	174,589	77,050	179,740	5,151	
10000000.18000.432.00.2500.52125.5100.00	Retiree Dental Insurance	17,122	15,612	17,900	7,531	17,175	(725)	
10000000.18000.432.00.2500.52102.5100.00	Retiree Life Insurance	1,816	1,584	1,728	0	1,600	(128)	
SUBTOTAL: Retirees - 18000		196,318	198,377	194,217	84,581	198,515	4,298	2.21%

**Jamestown School Department
 FY25 Proposed Budget - Expenditures
 February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Summer School-Elementary - 23907								
10000000.23907.111.62.2702.51338.1200.00	Salary - Extended School Year (ESY) Teacher	0	4,680	10,000	6,818	10,000	0	
10000000.23907.113.62.2702.51338.4600.00	Salary - ESY Instructional Aide	0	4,436	2,500	6,308	6,500	4,000	
10000000.23907.111.62.2702.52301.1200.00	Fica	0	565	775	814	1,023	248	
10000000.23907.111.62.2702.52302.1200.00	Medicare	0	133	181	190	239	58	
SUBTOTAL: Summer School-Elementary - 23907		0	9,814	13,456	14,130	17,762	4,306	32.00%
Location: Summer School-Middle School - 24907								
10000000.24907.111.62.2702.51338.1200.00	Salary - Extended School Year (ESY) Teacher	0	3,410	5,000	2,686	5,000	0	
10000000.24907.113.62.2702.51338.4600.00	Salary - ESY Instructional Aide	0	1,849	2,000	452	2,000	0	
10000000.24907.111.62.2702.52301.1200.00	Fica	0	326	434	194	434	0	
10000000.24907.111.62.2702.52302.1200.00	Medicare	0	76	102	46	102	0	
SUBTOTAL: Summer School-Middle School - 24907		0	5,661	7,536	3,378	7,536	0	0.00%
Location: After-school - Elementary - 33903								
10000000.33903.111.63.2703.51308.1200.00	Salary - After-School Instruction Mel	0	0	1,200	495	1,200	0	
10000000.33903.213.63.2703.51308.1200.00	Salary - Extracurricular After-School	0	4,942	0	1,258	5,000	5,000	
10000000.33903.111.63.2703.52301.1200.00	Fica	0	290	75	107	385	310	
10000000.33903.111.63.2703.52302.1200.00	Medicare	0	68	18	25	91	73	
10000000.33903.213.63.2703.53406.0000.00	After-School Purchase Services Mel	0	0	0	0	0	0	
SUBTOTAL: After-school - Elementary - 33903		0	5,300	1,293	1,885	6,676	5,383	100.00%
Location: After-school - Middle School - 34903								
10000000.34903.111.63.2703.51308.1200.00	Salary - After-School Instruction Lawn	0	5,120	6,000	1,289	6,000	0	
10000000.34903.213.63.2703.51308.1200.00	Salary - Extracurricular After-School	0	1,544	0	0	2,000	2,000	
10000000.34903.111.63.2703.52301.1200.00	Fica	0	395	372	74	496	124	
10000000.34903.111.63.2703.52302.1200.00	Medicare	0	92	87	17	116	29	
10000000.34903.213.63.2703.53406.0000.00	After School Purchase Services Lawn	0	0	0	0	0	0	
SUBTOTAL: After-school - Middle School - 34903		0	7,151	6,459	1,380	8,612	2,153	100.00%
GRAND TOTAL: General Fund - 10000000		14,184,600	14,238,990	14,870,825	6,492,785	15,317,164	446,339	3.00%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Grant: Idea Part B - 21011100								
21011100.04101.232.20.2121.51110.1700.00	Salary - IDEA Psychologist (.4 to GF)	36,031	36,732	36,732	12,554	0	(36,732)	
21011100.03102.111.20.2101.51110.1200.00	Salary - IDEA Spec Educ Teacher (.1 to 1.2 FTE)	97,762	80,116	89,819	30,788	111,091	21,272	
21011100.03102.111.14.2400.52102.1200.00	Life Insurance	234	359	234	112	234	(59)	
21011100.03102.111.14.2400.52121.1200.00	Health Insurance	15,607	19,834	13,931	7,265	18,890	4,959	
21011100.03102.111.20.2101.52124.1200.00	Dental Insurance	907	986	665	310	795	130	
21011100.03102.111.14.2400.52203.1200.00	Certified Retirement	35,895	31,874	37,104	11,823	29,064	(8,040)	
21011100.03102.111.14.2400.52301.1200.00	Fica/Medicare	9,432	8,325	9,685	3,066	8,498	(1,187)	
21011100.01400.231.20.2101.53404.0000.00	Professional Services	15,281	4,500	4,500	4,500	4,500	0	
21011100.03102.122.20.2103.56101.0000.00	Instructional Supplies/Materials	2,060	1,281	0	2,475	3,000	3,000	
TOTAL: Idea Part B - 21011100		213,209	184,007	192,729	72,893	176,072	(16,657)	-8.64%
Grant: Idea Preschool - 21011200								
21011200.09102.113.20.2110.51110.4600.00	Salary - IDEA PreK Instr Aide-Pre-K (.25 FTE)	6,678	6,447	7,086	2,900	5,900	(1,186)	
21011200.09102.113.20.2110.52301.4600.00	Fica/Medicare/Retirement	954	1,220	1,314	549	1,090	(224)	
21011200.09102.113.20.2110.56101.4600.00	Preschool Supplies/Materials	0	0	0	0	900	900	
Total: Idea Preschool - 21011200		7,632	7,667	8,400	3,449	7,890	(510)	-6.07%
Grant: ARP IDEA - 21251815								
21251815.09102.113.20.2110.51000.4600.00	ARP - IDEA Salary Prek	0	3,360	0	0	0	0	
21251820.09102.113.20.2110.52000.4600.00	ARP - Salary - Nurse	20,625	4,749	0	0	0	0	
21251815.08119.431.20.2105.55630.0000.00	ARP - IDEA Tuition	11,692	25,568	0	0	0	0	
Total: ARP IDEA - 21251815		32,317	33,677	0	0	0	0	0.00%
Grant: Title I - 21021100								
21021100.03102.111.10.2400.51110.1200.00	Salary - Reading Teacher (.75 to .25 FTE)	75,199	78,833	68,873	7,954	19,709	(49,164)	
21021100.03102.215.10.0011.52102.1200.00	Life Insurance	234	234	176	23	0	(176)	
21021100.03102.215.10.0011.52109.1200.00	Health Insurance	6,193	6,487	0	0	0	0	
21021100.03102.215.10.0011.52203.1200.00	Certified Retirement	20,093	21,411	21,336	2,191	5,148	(16,188)	
21021100.03102.111.10.2400.52301.1200.00	Fica/Medicare	5,511	5,745	5,083	608	1,508	(3,575)	
21021100.03102.122.10.2400.56101.0000.00	Instructional Supplies/Materials	40	0	0	0	1,000	1,000	
Total: Title I - 21021100		107,270	112,710	95,468	10,776	27,365	(68,103)	-71.34%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22	FY23	FY24	FY24	FY24	FY25	Amount	Percent
		Actual	Actual	Budget	YTD 12/2023	Proposed	Diff	Diff	
Grant: Title II - 21031100									
21031100.03102.222.10.0000.511110.1200.00	Salary-Title II Math Interventionist (.25 to 0 FTE)	22,519	24,186	22,958	5,916	0	0	(22,958)	
21021100.03102.222.10.0000.52203.1200.00	Life/Medical/Retirement	7,665	7,372	8,207	2,070	0	0	(8,207)	
21031100.03102.222.10.0000.52301.1200.00	Fica/Medicare	1,693	1,820	1,756	444	0	0	(1,756)	
21031100.03102.222.10.0000.56101.0000.00	PD Materials Melrose	0	190	0	0	17,000	17,000	17,000	
Total: Title II - 21031100		31,877	33,568	32,921	8,430	17,000	17,000	(15,921)	-48.36%
Grant: Title IV - 21051101									
21051101.04101.000.00.0000.511110.0000.00	Salary - Afterschool	1,750	1,470	2,000	0	2,250	250		
21051101.04101.000.00.0000.52000.0000.00	Fica/Medicare	0	0	155	0	175	20		
21051101.03102.222.10.0000.53301.0000.00	Professional Dev Training	1,750	4,625	5,000	3,666	4,200	(800)		
21051101.03102.122.10.0000.56101.0000.00	Instructional Supplies/Materials	3,177	3,722	4,000	1,761	2,600	(1,400)		
21051101.04101.213.90.2300.58101.0000.00	Extracurricular Fees	966	1,156	1,200	944	1,200	0		
Total: Title IV - 21051101		7,643	10,973	12,355	6,371	10,425	(1,930)	-15.62%	

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Grant: CARES Act ESSER II - 21251700								
21251700.04101.216.10.2500.51110.1700.00	Salary - Nurse (1)	49,688	2,090	0	0	0	0	0
21251701.04101.111.10.1500.51110.1200.00	Salary - Math Teacher Lawn (.3 FTE)	16,257	0	0	0	0	0	0
21251702.23907.111.62.2702.51338.1200.00	Salary - Summer School Teachers	30,938	0	0	0	0	0	0
21251702.23907.113.62.2702.51338.4600.00	Salary - Summer School TA's	8,217	0	0	0	0	0	0
21251700.33000.111.10.0000.51110.1200.00	Salary - Afterschool Intervention Services	9,070	0	0	0	0	0	0
21251706.03102.222.10.0000.51110.1900.00	Salary - Instructional Coach (.75 FTE)	70,494	0	0	0	0	0	0
21251700.03102.215.10.0000.51110.1200.00	Salary - Math Interventionist (.5 FTE)	45,038	0	0	0	0	0	0
21251700.03102.111.20.2000.51110.1200.00	Salary - Early Childhood Coordinator PT	6,660	0	0	0	0	0	0
21251700.00000.000.00.0000.52000.0000.00	Benefits	57,085	0	0	0	0	0	0
21251700.24907.000.00.0000.53000.0000.00	Summer School Program Fees	4,800	0	0	0	0	0	0
21251700.00000.000.00.0000.53000.0000.00	Science of Reading Training	21,250	0	0	0	0	0	0
21251700.00000.122.10.0000.56000.0000.00	Curriculum Supplies	19,768	0	0	0	0	0	0
Total: CARES Act ESSER II - 21251700		339,265	2,090	0	0	0	0	100.00%
Grant: CARES Act ESSER III - 21251801								
21251801.04101.216.10.2500.51110.1700.00	Salary - Nurse	0	23,396	10,000	10,257	0	(10,000)	
21251801.04101.111.10.1500.51110.1200.00	Salary - Math Teacher Lawn (.3 FTE to GF)	0	15,250	18,248	8,128	0	(18,248)	
21251802.23907.111.62.2702.51338.1200.00	Salary - Summer School Teachers	0	14,680	14,400	13,511	0	(14,400)	
21251800.33000.111.10.0000.51110.1200.00	Salary - Afterschool Intervention Services	0	3,820	26,880	0	0	(26,880)	
21251806.03102.222.10.0000.51110.1900.00	Salary - Instructional Coach (.75 to 0 FTE)	0	70,639	68,872	38,592	0	(68,872)	
21251800.03102.215.10.0000.51110.1200.00	Salary - Math Interventionist (.5 to 0 FTE)	0	45,916	45,915	19,615	0	(45,915)	
21251800.03102.215.10.2400.51110.1200.00	Salary - Reading Interventionist (.5 to 0 FTE)	0	0	0	19,721	0	0	
21251800.03102.232.20.2101.51110.1200.00	Salary - SEL Coach	0	44,409	0	0	0	0	
21251800.03102.113.20.2101.51110.4600.00	Salary - Teacher Assistants	0	56,643	0	0	0	0	
21251800.00000.000.00.0000.52000.0000.00	Benefits	0	108,165	61,058	37,898	0	(61,058)	
21251800.00000.000.00.0000.53000.0000.00	ELA Curriculum	0	38,431	0	0	0	0	
Total: CARES Act ESSER III - 21251801		0	421,349	245,373	147,722	0	(245,373)	100.00%
Grant: State Grants - 23000000								
23000000.03102.111.10.0000.51110.1200.00	Salary - Arts Initiative Teacher	0	8,853	0	0	0	0	
23000000.03102.221.10.0000.51110.1200.00	Salary - Curriculum Development	1,440	540	0	0	0	0	
23000000.03102.111.10.0000.52000.1200.00	Benefits - Art Teacher	0	0	0	0	0	0	
23000000.03102.111.10.0000.53000.1200.00	Professional Dev Training	9,450	0	0	0	0	0	
23000000.03102.111.10.0000.54000.1200.00	Outdoor Classroom Groundskeeping	0	0	0	1,500	0	0	
23000000.03102.111.10.0000.56000.1200.00	Instructional Materials	5,614	5,321	0	0	0	0	
23000000.03102.111.10.0000.57000.1200.00	Instructional Equipment	5,400	21,007	0	14,100	0	0	
Total: State Grants - 23000000		21,904	35,721	0	15,600	0	0	0.00%
Grand Total Grants: 20000000		761,117	841,762	587,246	265,241	238,752	(348,494)	-59.34%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 15, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Capital Reserve-School Improvements - 300000002								
30000002.00000.422.10.2500.57202.0000.00	Building Improvements	63,515	4,420	100,000	0	11,000	(89,000)	
30000002.00000.422.10.2500.57305.0000.00	Equipment/Fixture Replacement	37,804	0	0	2,000	0	0	
30000002.03102.422.10.2500.53406.0000.00	Professional Services	0	0	50,000	0	0	(50,000)	
Total:Capital Reserve-School Improvements - 300000002		101,319	4,420	150,000	2,000	11,000	(139,000)	-92.67%
Capital Reserve-Vehicle Replacement - 300000003								
30000003.02900.321.10.2500.57301.0000.00	Professional Services	0	0	0	0	25,000	25,000	100.00%
Total:Capital Reserve-Vehicle Replacement - 300000003		0	0	0	0	25,000	25,000	100.00%
Capital Housing Aid-School Improvements - 31020000								
31020000.03102.422.10.2500.57202.0000.00	Building Improvements	167,054	56,653	0	48,762	330,000	330,000	
31020000.03102.422.10.2500.54310.0000.00	Repair & Maintenance	0	0	0	0	79,000	79,000	
31020000.03102.422.10.2500.53406.0000.00	Professional Services	48,761	2,960	0	24,500	0	0	
Total:Capital Housing Aid-School Improvements - 31020000		215,815	59,613	0	73,262	409,000	409,000	100.00%
Capital Reserve-Technology Equipment - 300000004								
30000004.03102.422.10.2500.53502.0000.00	Technology Prof Service	2,018	0	0	0	0	0	
30000004.03102.422.10.2500.57309.0000.00	Equipment - Tech Hardware Melrose	18,237	0	0	0	0	0	
Total: Capital Reserve-Technology Equipment - 300000004		20,255	0	0	0	0	0	0.00%
Grand Total Capital: 300000000		337,389	64,033	150,000	75,262	445,000	295,000	196.67%
Fund: Nutrition Funds - 60010000								
60010000.03102.312.10.2500.53406.0000.00	Purchase Service-Inspections Melrose	935	118	775	0	775	0	
60010000.03102.312.10.2500.54311.0000.00	Equipment Repairs - Melrose	5,688	4,188	2,000	0	2,000	0	
60010000.03102.312.10.2500.54320.0000.00	Tech Service Contract Melrose	510	622	650	637	650	0	
60010000.03102.312.10.2500.56101.0000.00	Supplies - Melrose	103	0	250	0	250	0	
60010000.03102.312.10.2500.57306.0000.00	Equipment - Melrose	3,556	0	1,250	0	1,250	0	
60010000.04101.312.10.2500.53406.0000.00	Purchase Service-Inspections-Lawn	1,499	1,067	775	0	775	0	
60010000.04101.312.10.2500.54311.0000.00	Equipment Repairs - Lawn	6,646	2,677	2,000	1,874	2,000	0	
60010000.04101.312.10.2500.54320.0000.00	Tech Service Contract Lawn	510	622	650	637	650	0	
60010000.04101.312.10.2500.56101.0000.00	Supplies - Lawn	0	0	250	0	250	0	
60010000.04101.312.10.2500.56204.0000.00	Propane- Lawn	2,197	2,410	2,500	770	2,500	0	
60010000.04101.312.10.2500.57306.0000.00	Equipment - Lawn	20,996	0	1,250	0	1,250	0	
60010000.03102.312.10.2500.55701.0000.00	Management Contract	148,540	114,784	100,000	44,390	100,000	0	
Total: Nutrition Funds - 60010000		191,180	126,488	112,350	48,308	112,350	0	0.00%
GRAND TOTAL - EXPENDITURES ALL FUNDS		15,474,286	15,271,273	15,720,421	6,881,596	16,113,266	392,845	2.50%

**Jamestown School Department
FY25 Proposed Budget - Revenue
February 15, 2024**

Account	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY24 Proposed	Amount Diff	Percent Diff
Fund: General Fund - 100000000							
1000000.99998.998.98.9800.41210.9800.00	12,637,108	13,486,166	13,859,769	6,929,885	14,390,303	530,534	3.83%
1000000.99998.998.98.9800.41250.9800.00	123,526	0	0	0	0	0	0.00%
1000000.99998.998.98.9800.41310.9800.00	42,575	48,295	48,240	29,055	48,240	0	0.00%
1000000.99998.998.98.9800.41901.9800.00	339,210	391,662	752,816	372,230	668,621	(84,195)	-11.18%
1000000.99998.998.98.9800.43101.9800.00	87,598	106,322	80,000	56,719	80,000	0	0.00%
1000000.99998.998.98.9800.44101.9800.00	151,768	162,501	130,000	50,883	130,000	0	0.00%
Fund: General Fund - 100000000	13,381,785	14,194,946	14,870,825	7,438,772	15,317,164	446,339	3.00%
Fund: Grants - 200000000							
2101100.99998.998.98.9800.44501.9800.00	213,209	184,007	192,729	0	176,072	(16,657)	-8.64%
2101120.99998.998.98.9800.44501.9800.00	7,586	7,788	8,400	0	7,890	(510)	-6.07%
21251815.99998.998.98.9800.44501.9800.00	11,692	29,253	0	0	0	0	0.00%
21021100.99998.998.98.9800.44501.9800.00	107,270	92,710	95,468	0	27,365	(68,103)	-71.34%
21031100.99998.998.98.9800.44501.9800.00	31,877	30,068	32,921	0	17,000	(15,921)	-48.36%
21051101.99998.998.98.9800.44501.9800.00	7,777	34,584	12,355	0	10,425	(1,930)	0.00%
21251700.99998.998.98.9800.44501.9800.00	340,032	2,249	0	0	0	0	0.00%
21251800.99998.998.98.9800.44501.9800.00	22,202	441,422	245,373	44,202	0	(245,373)	0.00%
23911000.99998.998.98.9800.44501.9800.00	8,132	41,161	0	0	0	0	0.00%
Fund: Grants - 200000000	741,645	822,081	587,246	44,202	238,752	(348,494)	-59.34%
Fund: Capital Projects - 300000000							
30000002.00000.000.00.0000.45201.0000.00	65,600	98,215	150,000	0	11,000	(139,000)	-92.67%
30000003.00000.000.00.0000.45201.0000.00	0	0	0	0	25,000	25,000	100.00%
30000004.00000.000.00.0000.45201.0000.00	24,386	16,680	0	0	0	0	0.00%
31020000.00000.000.00.0000.45201.0000.00	119,112	94,500	0	0	289,000	289,000	100.00%
31020000.00000.000.00.0000.45202.0000.00	0	33,086	0	47,104	120,000	120,000	100.00%
Fund: Capital Projects - 300000000	209,098	242,481	150,000	47,104	445,000	295,000	196.67%
Fund: Nutrition Funds - 600100000							
60010000.99998.998.98.9800.41611.9800.00	2,525	67,420	50,000	36,332	60,000	10,000	20.00%
60010000.99998.998.98.9800.41655.9800.00	1,813	0	1,000	0	1,000	0	0.00%
60010000.99998.998.98.9800.43402.9800.00	2,673	1,859	1,350	1,298	1,350	0	0.00%
60010000.99998.998.98.9800.44601.9800.00	184,672	49,123	60,000	20,287	50,000	(10,000)	-16.67%
Fund: Nutrition Funds - 600100000	191,683	118,402	112,350	57,917	112,350	0	0.00%
GRAND TOTAL - REVENUE ALL SOURCES	14,524,211	15,377,910	15,720,421	7,587,995	16,113,266	392,845	2.50%

**JAMESTOWN SCHOOL DEPARTMENT
5 YEAR CAPITAL BUILDING IMPROVEMENT PLAN
February 15, 2024**

FISCAL YEAR		Estimated Cost	Total Cost Per Year
July 2024- June 2025			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Classroom unit ventilator replacement Part 1 (6 units)	180,000	
	4 Flooring - 6 classrooms (Gr 1, Gr 2 and Resource)	54,000	
Lawn School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Window replacement northwest wing (south side)	150,000	
TOTALS:			420,000

**JAMESTOWN SCHOOL DEPARTMENT
5 YEAR CAPITAL BUILDING IMPROVEMENT PLAN
February 15, 2024**

FISCAL YEAR		Estimated Cost	Total Cost Per Year
July 2025- June 2026			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Classroom unit ventilator replacement Part 2 (6 units)	180,000	
	4 Flooring - 3 classrooms (Gr 4 and Resource)	27,000	
	Lawn School		
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Window replacement northwest wing (north side)	150,000	
	4 Flooring - 2 classrooms and hallway (5th Grade)	27,000	
	TOTALS:		<u>420,000</u>
July 2026- June 2027			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Classroom unit ventilator replacement Part 3 (6 units)	180,000	
	4 Flooring - 3 classrooms (Gr 3 and Resource)	27,000	
	5 Exterior door replacement Part 1 of 2	60,000	
	Lawn School		
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	TOTALS:		<u>303,000</u>

**JAMESTOWN SCHOOL DEPARTMENT
5 YEAR CAPITAL BUILDING IMPROVEMENT PLAN
February 15, 2024**

FISCAL YEAR		Estimated Cost	Total Cost Per Year
July 2027- June 2028			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Classroom Unit Ventilator replacement Part 4 (6 units)	180,000	
	4 Flooring - 3 classrooms (Preschool & Kindergarten)	27,000	
	5 Exterior door replacement Part 2 of 2	60,000	
	Lawn School		
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	TOTALS:		303,000
July 2028- June 2029			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Flooring - Art room & Music room	20,000	
	4 Flooring - Main Office & Admin Office	16,000	
	5 Window replacement Part 1 of 4	200,000	
	Lawn School		
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	TOTALS:		272,000
	FIVE YEAR TOTAL (FY25 - FY29)		1,718,000
	Building Improvement Plan		

**JAMESTOWN SCHOOL DEPARTMENT
FOUR YEAR FURNITURE/EQUIPMENT IMPROVEMENT PLAN
February 15, 2024**

FISCAL YEAR	Estimated Cost	Total Cost Per Account	Total Cost Per Year
July 2024-June 2025			
Melrose: Grade 1 teacher desks, student tables, 1 U table and chairs	\$ 16,050		
Grade 2 teacher desks, student tables, 1 U table and chairs	16,050		
Resource rooms (2) - student tables and chairs	9,550		
Cafeteria tables - 6	16,000		
Outdoor classroom furniture	5,000		
Account Number: 10000000.03102.122.10.0000.57306.0000.00		\$ 62,650	
Lawn: Grade 5 chairs (45)	6,750		
Athletic shed	8,000		
Picnic tables (3)	3,000		
Account Number: 10000000.04101.122.10.0000.57306.0000.00		\$ 17,750	
Facilities:			
Replace 2001 Ford Ranger with Ford F150 2WD	25,000		
Account Number: 30000004.02900.321.10.2500.57301.0000.00		\$ 25,000	
TOTALS:			\$ 105,400

**JAMESTOWN SCHOOL DEPARTMENT
FOUR YEAR FURNITURE/EQUIPMENT IMPROVEMENT PLAN
February 15, 2024**

FISCAL YEAR		Estimated Cost	Total Cost Per Account	Total Cost Per Year
July 2025-June 2026				
	Melrose:			
	Grade 4 teacher desks, U table and student chairs	\$ 8,100		
	Resource rooms (1) - student tables and chairs	5,000		
	Replace Melrose basketball backboards	7,500		
	Account Number: 10000000.03102.122.10.0000.57306.0000.00		\$ 20,600	
	Lawn:			
	Grade 6 chairs (45)	6,750		
	Account Number: 10000000.04101.122.10.0000.57306.0000.00		6,750	
	Facilities:			
	Replace maintenance sheds	15,000		
	Replace auto scrubbers (2) - Melrose	15,000		
	Account Number: 30000002.00000.422.00.2500.57305.0000.00		30,000	
	TOTALS:		\$ 57,350	
July 2026-June 2027				
	Melrose:			
	Grade 3 teacher desks, U table and student chairs	\$ 8,100		
	Resource rooms (1) - student tables and chairs	5,000		
	Account Number: 10000000.03102.122.10.0000.57306.0000.00		\$ 13,100	
	Lawn:			
	Grade 7 Chairs (45)	6,750		
	Replace teacher desks (10) and chairs (10)	16,000		
	Account Number: 10000000.04101.122.10.0000.57306.0000.00		22,750	
	Facilities:			
	Replace auto scrubbers (2) - Lawn	15,000		
	Account Number: 30000002.00000.422.00.2500.57305.0000.00		15,000	
	TOTALS:		\$ 50,850	

**JAMESTOWN SCHOOL DEPARTMENT
FOUR YEAR FURNITURE/EQUIPMENT IMPROVEMENT PLAN
February 15, 2024**

FISCAL YEAR		Estimated Cost	Total Cost Per Account	Total Cost Per Year
July 2027-June 2028				
	Melrose:			
	Kindergarten teacher desks, student tables and chairs Account Number: 10000000.03102.122.10.0000.57306.00000.00	\$ 16,050	\$ 16,050	
	Lawn:			
	Grade 8 chairs (45)	6,750		
	Replace teacher desks (10) and chairs (10) Account Number: 10000000.04101.122.10.0000.57306.00000.00	\$ 16,000	22,750	
	TOTALS:		\$ 38,800	
FOUR YEAR TOTAL				\$ 252,400

TOWN COUNCIL MEETING MINUTES
Monday, March 18, 2024
5:00 P.M.

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on March 18, 2024. Town Council Members present were as follows: Nancy A. Beye, Michael G. White, Randy White, and Erik Brine. Mary Meagher arrived at 5:30 p.m.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director DeFalco, Water & Sewer Clerk Denise Jennings, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 5:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Councilor M. White to move into Executive Session with a second by Councilor R. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

III. EXECUTIVE SESSION

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation Carey v Town of Jamestown C.A. No.: NC-2020-0375.

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Councilor R. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that 1 vote was taken.

A motion was made by Councilor M. White with a second by Councilor R. White to direct Solicitor Peter Ruggiero to undertake discussions with the Plaintiff. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Town Council reconvened the regular meeting at 5:35 p.m.

IV. JOINT TOWN COUNCIL AND JAMESTOWN TAX RELIEF AD HOC COMMITTEE WORK SESSION

- A) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Tax Relief Ad Hoc Committee report and implementation recommendations
- 1) Town of Jamestown Tax Relief Ad Hoc Committee Report to the Town

- 2) Copy of legislation introduced regarding Homestead Exemptions: 2024 -- S 2369 Relating to Taxation -- Levy and Assessment of Local Taxes 44-5-89. Homestead exemption.

Councilor Brine reviewed the goal and priorities of the Tax Relief Ad Hoc Working Group:

1. Make Jamestown more affordable for primary residents
2. Create opportunities to meet town budgetary objectives while minimizing impact on Jamestown residents
3. Protect and/or support Jamestown businesses
4. Keep taxes low for elderly and need-based populations on fixed budgets
5. Make Jamestown more affordable for town employees whose salaries have not risen commensurate with property values and who the community depends on
6. Incentivize long-term rentals

The following recommendations are excerpts from the Tax Relief Ad Hoc Committee final report:

An update to current exemptions was discussed:

- Current Veteran exemptions (credits) do not update year to year. Alternatively tying to the Consumer Price Index or a multiple of the current amount, with a maximum cap. The committee made the recommendation to raise these credits dramatically to represent the tremendous sacrifice by those eligible. This change will have extremely low to no budget impact, but the Committee suggested these increases would fall more in line with Jamestown values.

Tax Relief Ad Hoc Committee member Edward (Eddie) Ross, 20 Ocean Avenue commented on an increase could be a multiple of the current amount, with a maximum cap.

Solicitor Peter Ruggiero stated the steps would entail the introduction of an agenda item, deciding on an actual amount to go to from the current level, and selecting the correct metric so it adjusts as intended. Integration into the budget cycle would need to be considered.

Senior Exemptions- The income-based senior exemptions are tied to published poverty income rates, which is helpful because it allows for those income requirements to change year to year. The qualifying incomes are capped at 220% of the poverty level. The committee recommends that the Council consider shifting each of the categories to a higher percentage of the poverty level to commensurately increase the income level caps.

- Disability Based Exemption – The Disability Based exemption currently is not tied to age or any index and therefore is not updated regularly. The committee made the recommendation to change the Disability exemption to match the Senior exemption and tie it to the same income-based exemption.
- Firefighters Exemption – The recent firefighter tax exemption amendments were acknowledged by the Committee. Jamestown has a superb group of volunteer firefighters, that ensure the safety of the town, and concurrently keep the tax burden significantly lower than they would be if Jamestown had to fund a full-time firefighting organization.

Town Administrator Mello stated Town staff would need to analyze the fiscal impacts of the proposed recommendations.

Adding new exemptions were discussed:

- Town Employee Exemption – The Committee recognized that there are a diminishing number of Jamestown employees, including police officers, public works, and teachers who also live in our community due to the rapidly rising costs of housing in Jamestown and pay increases not keeping pace with inflation. There are real benefits to people who work in our community being able to live in our community. The Committee made the recommendation to consider an exemption in the form of a credit, similar to the firefighter exemption, for all full-time Jamestown employees. This could help the town recruit and retain talent, show town employees that they are appreciated, and make them more accessible to the community they serve.
- Homestead Exemption – Homestead exemptions have become very popular, especially in vacation destination communities that have a large non-resident population. An estimate created by cross-referencing property tax rolls and voter registration rolls shows that of the approximately 2,700 residences in Jamestown, nearly 50% of them are owned by non-residents. Exemptions in other communities provide an opportunity to keep taxes low for residents while leveraging the popularity of their communities for vacation goers and multiple-home owners to provide the necessary funding to maintain the infrastructure and management of the municipality. The Committee made the recommendation to consider the adoption of a homestead exemption as 12 other Rhode Island Communities have adopted. (RI municipalities that offer a homestead exemption are Central Falls, East Providence, Johnston, Lincoln, Middletown, Narragansett, Newport, North Kingstown, North Providence, Providence, West Greenwich, and Woonsocket) Homestead exemptions can be instituted in a variety of ways and can become both complicated to understand and onerous for the town to oversee. With that in mind, the Committee made the following recommendation to the Council for two possible options:
 - Provide a flat percentage of home value as an exemption for all residents. *Example – If a home is assessed at \$500,000 and the exemption rate is 20%, the resident homeowner would have the first \$100,000 of their home value exempted from their property tax bill therefore resetting their property assessed value at \$400,000. If a resident's home is worth \$1,200,000 the property assessed value would be decreased by \$240,000 to \$960,000. This could be capped at a certain level (for example the median home value) to ensure the amount of tax savings is not dramatically skewed by outliers with extremely high-valued homes.*
 - Provide all residents a flat exempted amount off the value of their homes. *Example - If a home is assessed at \$500,000 and the exemption amount is \$200,000 the resident homeowner would have the first \$200,000 of their home value exempted from their assessed value at \$300,000. If a resident's home is worth \$1,200,000 the property tax value would be decreased by \$200,000 to \$1,000,000. If this option is chosen, the Committee recommends that the Council tie the amount of the exemption to the change in median home valuation made during every revaluation assessment.*
 - In order to incentivize long-term rentals and increase the availability of full-time housing options in Jamestown, the Committee recommends that the Council offer the

Homestead Exemption to non-residents who provide a current 12-month lease on an annual basis.

- Tax Stabilization Program
 - The Committee recommends the Council consider a Tax Stabilization Program to allow residents on fixed income to defer taxes that are more than 5% of their income. Taxes deferred are held, as a receivable, by the town until a triggering event occurs (sale of property, deceased etc.) which requires a full payment of deferred taxes. Amounts deferred can be charged interest and are accounted for in the Tax Collection Office. Applicants file on a yearly basis as this deferral is based on household income that can fluctuate year to year. North Smithfield has such a program that has benefited many older low-income property owners.
- Reverse Mortgage Options
 - The Committee considered town-sponsored reverse mortgage options to allow aging residents on a fixed income to stay in their homes as tax rates rise. Since a similar program is being pursued through affordable housing policy, the Committee did not want to interrupt that progress and commended the Council for supporting such efforts.
- Ensure Exemptions are Stackable
 - The Committee recommends that eligibility for any exemption should not eliminate the eligibility for another, especially for those that are need-based. For Example, residents may be eligible for a Homestead Exemption, a Firefighter credit and an age-based senior exemption.
- The Committee recommends that the Council does not make any changes to commercial properties or businesses in Jamestown. Commercial property tax makes up a fairly small part of tax revenue in Jamestown and the Committee believes it is more important for Jamestown to keep the businesses that are here, especially those that stay open year-round, in town, rather than chase them off with higher taxes.
- Seek greater revenue from fees and leasing of town properties and facilities.

While the committee recognizes that revenue generation from fees and leases may fall outside the charge of this committee, we did discuss it as it directly relates to the need for the town to primarily rely on property taxes for funding. The Committee therefore makes the following recommendations that pertain revenue creation that can offset or supplement revenue from taxes

 - Property leases – Avoid long leases with one-sided renewal options that prevent the town from receiving competitive rent for high-value properties. *For Example -golf course, harbors, pier/dock access to commercial operations.*
 - Facility Use – The Committee commends the Council’s recent increase in rates at Fort Getty at a rate higher than in years past but urges it to continue to look at raising rates especially for non-residents to those similar in surrounding similar communities.

- Parking – The Committee recommends that the Council consider instituting online/ap-based paid parking throughout commercial and recreational areas in town both to limit parking congestion by non-residents and bring in revenue for the town. Rather than selling summer beach parking passes to residents the Committee recommends selling annual town parking passes that allow residents to park without additional cost in all commercial and recreational areas in town, all year round. Additionally, the town should increase the cost of beach parking for non-passholders to be commensurate to beach parking prices in Narragansett and Newport.
- The Committee recommends that the Council publish the balances of all other funds outside the general fund, which only appear in the town’s audit report, in the annual budget documents for greater transparency and public education of the town’s financial position. (Example – Golf Course Fund, Harbor Management Fund, etc.)

Councilor R. White asked if the Homestead Exemption in other municipalities were analyzed. Councilor Brine and Eddie Ross responded more analysis needs to take place. The Homestead Exemption is calculated either as a percentage of home value or flat rate exemption.

Linda Jamison, 7 Ocean Avenue, asked if an analysis was done. Did you look at 2 tax rates? Is any minimum year residence required? Do businesses pay a different rate? For non-residents who are generating revenue by renting their properties for 12 months, Ms. Jamison believes there should be no reduction in taxes.

Representing the Tax Payers Association Linda Jamison questioned why the Tax Relief Ad Hoc Committee had not filed meeting minutes. She stated an Open Meeting Act (OMA) violation had been filed by the group.

Town Administrator Mello stated due to the unresolved OMA file, the Town is in the process of responding to those questions.

Sav Rebecchi, Sail Street, stated he researched Homestead Exemptions in 12 other municipalities. Jamestown should cross reference before enacting a Homestead Exemption. There could be unintended tax burden consequences.

Christian Infantolino, Reservoir Circle, commented the proposed tax relief concepts are intended to incentivize year-round residency. He made a request to give consideration of properties in a trust. Incentivize on a percentage basis would be more equitable.

Eddie Ross concluded any tax policy should consider local attributes, reflecting on the community.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- B) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address - None
 - 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Letters and Communication: No items at this time.

- E) Unfinished Business:
 - 1) Review, Discussion and/or Action and/or Vote on the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from February 20, 2024.
 - 2) Review, Discussion and/or Action and/or Vote: Update of the Rules and Regulations of the Board of Water and Sewer Commissioners, prepared by PARE Corporation, continued from March 6, 2024.
 - 3) Review, Discussion and/or Action and/or Vote: Update on legislation introduced (S2414, H7345) Relating to Waters and Navigation- Water Resources Management, Chapter 46-15-24. Public water system's obligations- Jamestown.

- F) New Business:
 - 1) Review, Discussion, and/or Action and/or Vote: Permission to Authorize Town Administrator Mello to sign an extension of the Interim Operations Assistance Agreement for an additional sixty (60) days between the Town of Jamestown and Veolia Water North America-Northeast LLC.
 - 2) Review, Discussion, and/or Action and/or Vote: Regarding the current staffing conditions at the Water Treatment Plant.

- G) Consent Agenda
 - 1) Adoption of Minutes:
 - a) February 20, 2024 (regular meeting)
 - 2) Finance Director's Report: Comparison Budget to Actuals as of February 29, 2024.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VI. OPEN FORUM

- A) Scheduled request to address: None.
- B) Non-scheduled request to address: None.

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Presentations

- 1) Review, Discussion and/or Action and/or Vote: At the request of Jamestown resident and North Kingstown High School student Bowdyn Mooney permission to create a mural at the Jamestown Skatepark.

Jamestown resident and North Kingstown High School student Bowdyn Mooney asked for permission to create a mural at the Jamestown Skatepark.

Vice President Meagher expressed concern regarding the location and potential “tagging” of the art. There may be objections to the location and it may be problematic.

Councilor Brine asked for clarification. Would Bowdyn select the final image or would the Town Council make the selection? What would the next steps be?

Town Administrator Mello will look into what rules were established in the past by the Ad-Hoc Committee for Public Art and report back to the Town Council.

B) Resolutions and Proclamations

- 1) Review, Discussion and/or Action and/or Vote: Resolution 2024-10, A Resolution Establishing A Temporary Moratorium On The Acceptance of Applications and the Issuance Of Building Permits For Multi-Family Dwelling Units In The R-8, R-20, R-40, CL, And CD Zoning Districts

Town Planner Lisa Bryer addressed the Town Council and explained the necessity for a temporary moratorium on the acceptance of applications and issuance of building permits for multi-family dwelling units in the the R-8, R-20, R-40, CL, And CD Zoning Districts. Calculating the density of multi-family dwelling units needs further study.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve Resolution 2024-10, A Resolution Establishing A Temporary Moratorium On The Acceptance of Applications and the Issuance Of Building Permits For Multi-Family Dwelling Units In The R-8, R-20, R-40, CL, And CD Zoning Districts. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Town Council took a brief recess at 7:37 p.m.

A motion was made by Vice President Meagher with a second by Councilor M. White to open the Public Hearing. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

- A) Public Hearings: Review, Discussion, and/or Action and/or Vote: Proposed Amendment(s) to the Town of Jamestown Charter, duly advertised in the March 7, 2024 edition of the Jamestown Press. The proposed Charter amendments are as follows:
- 1) Preamble
 - 2) Article II. The Town Council - Sec. 201- Number, selection, term; Sec. 212 -Vacancies; 216 - Procedure for adopting ordinance.
 - 3) Article III. The Town Administrator - Sec. 301 - Appointment and qualifications.
 - 4) Article IV. Administrative Departments - Sec. 406- Town Moderator; Sec. 409. – Building Official
 - 5) Article V. Schools – Sec. 501 – School committee membership; Sec. 503 Vacancies
 - 6) Article XI. Financial Provisions – Section 1104 Public Notice.
 - 7) Article XII. Amendment of Charter, Sec. 1201 Charter Revision Committee

Jamestown Charter Review Chair Jim Rugh gave a summary of the Charter Review Committee recommendations.

A motion was made by Councilor R. White with a second by Councilor Brine to approve placing the question on the November ballot to amend the Preamble to conform to the current official state name. “The people of the Town of Jamestown, in order to secure the right of self-government in all local matters, pursuant to the provisions of the constitution of the State of Rhode Island ~~and Providence Plantations~~, do adopt and establish this Charter.” Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve placing the question on the November ballot to amend Article XI. Financial Provisions – Section 1104 Public Notice, would allow a “digest or description which substantially expresses the purpose or identifies the subject matter” of a proposed ordinance or amendment to be published in a general circulation newspaper rather than the full text, and making the full text available on the Town website and at the Town Clerk’s Office for public inspection. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor M. White with a second by Councilor Brine to approve placing the question on the November ballot to amend Sec. 301. – Appointment and qualifications. “The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must become and remain a qualified elector and resident of the state within ~~six~~ twelve months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.” Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve placing the question on the November ballot to amend Sec. 1104. Public notice,” The recommended budget (section ~~223~~ 1102) and capital budget as provided in section ~~224~~ 1103 shall be printed and available to the public at least 14 days preceding the annual financial town meeting.” Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve placing the question on the November ballot to amend Sec. 409. – Building, “There shall be a building official who shall be nominated by the town administrator with the approval of the town council and shall be responsible for the supervision and enforcement of ordinances relating to buildings, ~~zoning~~, trailer parks and other matters assigned to the building official pursuant to law. The building official may also serve as the zoning enforcement officer and the minimum housing inspector. In the absence of a town engineer, the building official shall be responsible for the custody and proper maintenance of engineering records including surveys, plans, maps and the like, pertaining to town property and projects.” Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor R. White with a second by Vice President Meagher to approve placing the question on the November ballot to amend Sec. 1201.- Charter revision committee, “~~The town council shall appoint a charter review committee to review this Charter whenever it is deemed necessary but not longer than six years from the previous review. The town council shall appoint a special charter review committee whenever it is deemed necessary. The council shall appoint a full charter review committee beginning September 1, 2029, and every six years from that date. The Town Clerk shall inform the Council no less than six months before the next Full Review to begin the process of review committee selection.~~ Said full review committee shall within nine months of its appointment submit to the town council a report with its recommendations for amendments, additions or deletions.” Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor R. White with a second by Vice President Meagher to approve placing the question on the November ballot to amend Sec.212. Vacancies. “~~Vacancies shall be said to exist when any member ceases to meet the qualifications established in section 202. If such a vacancy occurs in the membership of the town council, the remaining members of the town council shall appoint the next highest vote getter to fill the vacancy until the next regularly scheduled biennial election.~~

If a vacancy occurs in the membership of the council, for whatever reason, the remaining members of the council shall select a qualified person to fill the vacancy until the next regularly scheduled state or town election, at which time the electors shall elect a qualified person to complete any unexpired portion of the term.”

Paul Sprague, 11 Mast Street, expressed concern that if the next highest vote-getter is not a legitimate candidate and the Town Council selects a candidate, the selection could be biased.

Back to the vote. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor M. White with a second by Vice President Meagher to approve placing the question on the November ballot to amend Sec. 503.- Vacancies, "~~Any vacaney in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.~~

If a vacancy occurs in the membership of the school committee, for other than the expiration of the member's term, the town council shall select a qualified person to fill the vacancy to serve until the next regularly scheduled state or town election, at which time the electors shall select a qualified person to complete the unexpired portion of the term".

Sarah Baines, Intrepid Lane, recommended input from the School Committee in the selection if a vacancy occurs.

Back to the vote. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Town Council had a lengthy discussion regarding the recommendations related to a non-partisan ballot.

John Murphy, 65 Hamilton Avenue, commended the Charter Review Committee. Mr. Murphy stated a Hatch Act violation could still occur with a non-partisan ballot. Also, he would be opposed to the recommendation requiring the \$1 million threshold paper ballot requirement at the Financial Town Meeting (FTM). The FTMs have operated successfully, and there has been no problem with the current process.

Carol Nelson-Lee, 23 Buoy Street, Board of Canvass Chair, as a point of information, at an FTM, with two voting machines operating, it would take a minimum of 45 minutes to process paper ballots.

Dennis Webster, Mount Hope Avenue, expressed the importance of party designation. Would a candidate still be able to receive a party endorsement?

A motion was made by Councilor R. White with a second by Councilor M. White to reject the recommendation to move to a non-partisan ballot in Sec. 201 Number, selection term.

Paul Sprague, Mast Street, questioned why the Town Council would not put the non-partisan ballot question on the November ballot for the voters to decide.

Vice President Meagher explained that more research and vetting needs to take place to avoid any unintended consequences of a non-partisan ballot.

Carol Nelson-Lee, stated the November ballot will be multiple pages with the addition of the Charter amendment questions and it will slow down the election process.

Sav Rebecchi stated there were several motivating factors for the non-partisan ballot recommendation which included permitting federal employees to run for office, encouraging more residents to run for office, as well as protecting a voter's rights.

Back to the vote. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor R. White with a second by Councilor M. White to reject the recommendation to move to a non-partisan ballot in Sec. 501- School committee membership. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor R. White with a second by Councilor M. White to reject the recommendation to move to a non-partisan ballot in Sec. 406- Town moderator. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor R. White with a second by Councilor M. White to reject the recommendation of the requirement in Sec. 406 – Town moderator, ” Whenever any question involves an expenditure of money, or the incurring of liability in excess of \$1 million by the Town, or the disposition of Town property in excess of \$1 million, that vote shall be taken by ballot.” Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

B) Town Council Sitting as the Alcohol Beverage Licensing Board

- 1) Request for a motion that the application listed below will be in order for hearing at a meeting of the Town Council sitting as the Alcohol Beverage Licensing Board on Monday, April 15, 2024, at 6:30 p.m. and advertised in the Jamestown Press, as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, for a NEW BV-VICTUALER under said Act, for the period April 15, 2024, to November 30, 2024:

FROM: CLASS B Victualer Limited Liquor License
 VHBC, LLC
 dba: Village Hearth Bakery & Cafe
 2 Watson Avenue
 Jamestown, RI 02835

TO: CLASS B Victualer Liquor License
 VHBC, LLC

dba: Village Hearth Bakery & Cafe
 2 Watson Avenue
 Jamestown, RI 02835

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing to take place on April 15, 2024, 6:30 p.m. by the Town Council, with advertisements in the March 21st and March 28th editions of the *Jamestown Press*.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the request to proceed to advertise for a Public Hearing to take place on April 15, 2024, 6:30 p.m. by the Town Council, with advertisements in the March 21st and March 28th editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended: Pursuant to RIGL§ 3-7-15(b), that the following request for consent under said Act, Class G. Liquor License (State License) by Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2024 season no more than 30 minutes prior to scheduled departure for the following marine vessels:
- a) The Jamestown, MV Katherine, The Coastal Queen
- b) Review, Discussion and/or Action and/or Vote to grant Town Council consent to the request of the CLASS G LIQUOR LICENSE.

A motion was made by Vice President Meagher with a second by Councilor M. White to grant consent to the request of the CLASS G LIQUOR to Conanicut Marine Services, Inc. for the following marine vessels: The Jamestown, MV Katherine, and The Coastal Queen. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

C) Licenses and Permits

- 1) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
- a) Applicant: Quononoquott Garden Club
 Event: Quononoquott Garden Club Summer Party
 Date: September 9, 2024
 Location: Fort Getty Pavilion

- i) Letter from Quononoquott Garden Club Vice President and Program Chair Jan Gilgun requesting a waiver of the Fort Getty Pavilion rental fee.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Quononoquott Garden Club Summer Party One-Day Event/Entertainment License and the request to waive the Fort Getty Pavilion fee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello

- 1) Safety Enhancement Grant awarded to the Jamestown Police Department.

The Rhode Island Interlocal Trust has awarded the police department a \$1,000 grant for the purchase of Guardian lighting equipment. The devices will be issued to every officer and will allow more visibility while out of their vehicles and in the path of traffic.

- 2) Ft. Getty Pier storm damage assessment and repair update. (New Business)

Foth Engineering was on-site for several days conducting an inspection of the condition of the Ft. Getty Pier. They are preparing a damage assessment and repair report. (new business)

- 3) Union Studios Architectural Services Agreement for the work at 6 West Street. (Consent Agenda)

This item will be placed on the Wednesday, March 20th agenda.

X. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No additional items.

XI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher discussion of R.I. Gen. Laws § 44-5-2 (b) Levy and Assessment of Local Taxes, which restricts a city or town from levying a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year. Discussion and or Potential Action seeking exemption for certain expenditures from the 4% levy cap.

Vice President Meagher read a draft letter to the Rhode Island General Assembly regarding the 4% levy cap and possible exemption. The original intent of the tax levy did not consider inflation and does not enable any flexibility as it is currently written.

No vote or action was taken.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco permission to extend the Mackerel Cove Vendor Contracts for the 2024 season to Splash Dogz LLC. and Dels Lemonade & Refreshments.

The 2023 Memorandum of Understanding between the Town of Jamestown and vendors Splash Dogz LLC and Dels Lemonade & Refreshments permitted renewal. Parks and Recreation Director

DeFalco recommended approval of the vendor renewals for the 2024 season. The vendors, Splash Dogz LLC and Dels Lemonade & Refreshments have been positively received.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve to extend the Mackerel Cove Vendor Contracts for the 2024 season to Splash Dogz LLC. and Dels Lemonade & Refreshments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- C) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco approval of the T2's Mobile Pay Parking Pilot Program at Mackerel Cove Beach for the 2024 season.

Parks and Recreation Director DeFalco gave a presentation on the proposed T2's Mobile Pay Parking Pilot Program at Mackerel Cove Beach for the 2024 season. This program would be for the one-day beach sticker, and will not be used for the residential beach pass sales. This would eliminate cash sales at the beach.

Bob Bowen, Capstan Street, questioned whether other municipalities have used the T2's Mobile Pay?

Town Administrator Mello confirmed that other municipalities are using the program. There were no similar programs that allowed for cash sales.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the T2's Mobile Pay Parking Pilot Program at Mackerel Cove Beach for the 2024 season. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- D) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello review and approval of the Ft. Getty Pier assessment and repair cost proposal submitted by Foth Engineering Firm; and permission to utilize available funds from the Harbor Management and Waterfront Reserve Fund account(s) for the proposed repairs.

Town Administrator Mello gave a status report on the Ft. Getty Pier assessment. There are significant concerns about the sub-structure (piles, cross members, battered piles, stringers and decking). It has been determined that the age and condition of the pier deem it unsafe. A temporary repair of the existing pier has been estimated at a minimum of \$150,000. The final report from Foth Engineering should be available in the coming weeks.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on April 1, 2024, at 6:30 p.m. for Proposed Amendments to Chapter 66- Taxation and Finance.

A motion was made by Vice President Meagher with a second by to Councilor M. White Order to Advertise. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- B) Review, Discussion, and/or Action and/or Vote: Appointment of Councilor Michael G. White as the Town of Jamestown liaison to the Local Hazard Mitigation Committee.

A motion was made by Vice President Meagher with a second by Councilor Brine to approve the appointment of Councilor Michael G. White as the Town of Jamestown liaison to the Local Hazard Mitigation Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

- C) Permission to proceed to advertise Committee, Board, and Commission Vacancies and Expiring Terms in the March 28th and April 4th editions of the Jamestown Press. The application deadline will be set for April 10, 2024, for current vacancies and expiring terms.

A motion was made by Vice President Meagher with a second by Councilor M. White to proceed to advertise Committee, Board, and Commission Vacancies and Expiring Terms in the March 28th and April 4th editions of the Jamestown Press. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XIII. CONSENT AGENDA

- A) Adoption of Town Council Meeting Minutes
- 1) February 20, 2023 (Regular meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Board of Canvassers (January 19, 2024)
 - 2) Board of Canvassers (February 8, 2024)
 - 3) Board of Canvassers (February 26, 2024)
 - 4) Planning Commission (February 21, 2024)
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on March 26, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of DISH Wireless L.L.C. and property owner of Town of Jamestown whose property is located at 96 Howland Ave, and further identified as Tax Assessor's Plat 9, Lot 152 for a Variance/Special Use Permit from Article 82, Section 601, & Section 82.301 Table 3-1 V-17 to add a new wireless carrier, DISH Wireless, to the water tank on Howland Ave. DISH has proposed to install 3 antennas, 6 radios, and accompanying wireless equipment to the water tank and will require a 5x7 lease area for ground equipment. Said property is located in a Public zone and contains 0.5234 acres.
- D) Finance Director's Report: Comparison Budget to Actuals as of February 29, 2024.

- E) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Lisa Stokes, STR-113, 231 Beavertail Road
 - 2) Loretta Robin, STR-114, 951 Fort Getty Road
 - 3) Joanne Calore, STR-72, 87 Spindrift Street
 - 4) William Hutchinson, STR-116, 4 Fort Wetherill Road
 - 5) Anne Livingston, STR-39, 51 Howland Avenue
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Save the Bay
Event: Annual Save the Bay Swim
Date: Saturday, July 13, 2024
Location: RITBA Lawn
 - 2) Applicant: Jamestown Senior Services Department
Event: Jamestown Senior Center's "Senior" Prom
Date: April 26, 2024
Location: 6 West Street
 - 3) Applicant: Arnold-Zweir Post 22, American Legion
Event: Vietnam War Veterans Day Commemoration
Date: March 29, 2024
Location: 6 West Street
b) Request to waive insurance requirements as historically granted.
 - 4) Public Notice of CRMC and RIDEM of application for Assent filed by Michael Piper & Mercedes Climaco Piper, to construct and maintain: a new 1500lb boat lift, the as-built replacement of a ramp and terminal float with a 4'x18' fixed pier, and new sister piles and tie off piles. No variances required. Written comments/objections are due by April 4, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor R. White, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White, Aye; and Councilor Brine, Aye.

Communications were acknowledged.

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
From: Tyrone C. Sutton
Dated: February 20, 2024
Re: Village Hearth Letter of Endorsement
- 2) Copy of letter to: Town Council
From: Doriana Carella and Andrea Colognese
Dated: March 7, 2024
Re: 35 Gondola Avenue Short-Term Rental Application

B) Communications and Resolutions from other Rhode Island Cities and Towns:

- 1) Letter from the Town of Burrillville regarding a coalition of communities to work with the General Assembly and Governor to overhaul the funding mechanisms and/or other factors contributing to inconsistent funding and appropriate support for public schools.
- 2) Town of Charlestown, RI, A Resolution in Opposition to Any Revival of the Old Saybrook to Kenyon Bypass

XV. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 9:09 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

Town of Jamestown
2022-2023 Jamestown Charter Review Committee

Final Report to the Town Council

The 2022-2023 Town Charter Review Committee consisting of seven (7) voting member: James Rugh, Chairman; Sav Rebecchi, Vice Chairman; Job Toll, Secretary; Lucia Marshall; Mary E. Meagher; James (Jay) Sisson; and George Souza was charged with reviewing the Charter to determine if there are any changes needed. The Committee met bi-weekly and researched and discussed various possible Charter changes. Our eleven recommended changes are presented to the Council for consideration.

In this report recommended text changes are highlighted, additions are underlined, and deletions are struck through. Identical changes to multiple sections are presented together.

RECOMMENDATION 1

In November 2020 voters in Rhode Island passed a ballot measure to drop the words "Providence Plantations" from the official state name. We recommend that the preamble be changed to conform to the current official state name.

PREAMBLE

The people of the Town of Jamestown, in order to secure the right of self-government in all local matters, pursuant to the provisions of the constitution of the State of Rhode Island ~~and Providence Plantations~~, do adopt and establish this Charter.

RECOMMENDATION 2

After considerable research and discussion, the committee recommends the Town move to non-partisan elections for the Town Council, School Committee and Town Moderator. Several other Rhode Island cities and towns have moved to non-partisan local elections (the Town has no control over state and Federal elections) including Newport and Middletown, to name just two.

Sec. 201. - Number, selection, term

The town council shall consist of five members elected from the town at large, each to serve for a term of two years or until a successor is elected and qualified. The regular election of council members shall be held on the first Monday of November

in even-numbered years, beginning November 2012. The names of all candidates for town council who shall have qualified to appear on the ballot shall be listed ~~under their respective~~ without party designations (in the order determined by the board of canvassers by the drawing of lots). Each elector shall vote for no more than five candidates for town council, and the five receiving the greatest number of votes shall be declared elected.

PLEASE NOTE: Under the Jamestown Town Charter, sections 601 and 602, primary, general, and special elections and the authority granted the canvassing authority are governed by Rhode Island General Law 1956, §§ 17-1-1 et seq, 17-8-1 et seq., and 45-4-1et seq. The Committee suggests that the Town Solicitor be consulted to determine if further additions to the Charter may be needed to move to local non-partisan elections. For this reason, we suggest the 2022-2023 Town Charter Review Committee not be discharged until the Town Solicitor makes his report, in case additional changes to the Charter are needed.

RECOMMENDATION 3

This recommendation mirrors recommendation 2 and would make local school board elections non-partisan.

Sec. 501 – School committee membership.

There shall be a school committee of five members, each of whom shall be elected at large from the town by the electors of the town of Jamestown at the regular town election to serve for a term of four years and until the successor is elected and qualified. The names of all candidates for the school committee who shall have qualified to appear on the ballot shall be listed ~~under their respective~~ without party designation (in the order determined by the board of canvassers by the drawing of lots). Those persons receiving the greatest number of votes for an office, not exceeding the number of persons to be chosen for the office, shall be declared elected to office. All members of the school committee in office at the time this Charter is adopted shall continue to hold office until their normal terms have expired.

RECOMMENDATION 4

We are recommending two changes to section. 406. The change in the first paragraph would mirror recommendations 2 and 3 and would make the Town Moderator election non-partisan.

Currently, at the Town Financial Meeting the Town Moderator can call for a ballot vote on any issue. Voters at the meeting can make a motion from the floor to vote by ballot. We believe many voters are reluctant to take a public position or to speak publicly at this meeting. Our recommendation is to require a ballot vote on the expenditure of money or the incurring of liability in excess of \$1 million. This limit would exempt most bond issues. Had this been in effect at the 2023 Town Financial Meeting it would only have required a ballot on the Town and School budgets. Other cities and towns have a similar provision and we believe many registered voters will support this change.

Sec. 406. - Town moderator.

There shall be a town moderator, who shall be elected at the regular town election without party designation and shall have those powers and perform those duties prescribed now or in the future by the constitution and laws of the state not inconsistent with this Charter. In the event that the office of the town moderator becomes vacant during the term of office, the town council will appoint a replacement until the next regularly scheduled election.

The moderator of the Town Financial Meeting shall upon a motion being made and seconded, relative to any business before such meeting, after having heard all the registered voters thereon who shall be desirous of being heard, cause the votes of the registered voters present to be taken thereon. Whenever any question involves an expenditure of money, or the incurring of liability in excess of \$1 million by the Town, or the disposition of Town property in excess of \$1 million, that vote shall be taken by ballot.

RECOMMENDATION 5

Under section 212, when a member of the Town Council leaves the council because they cease "to meet the qualifications established in section 202" (must be a qualified elector, a residents of the Town, and hold no other public office or employment in the service of the town) the Council appoints the next higher vote getter. However, there may be no next higher vote getter or that person could have only received a few votes. In addition, section 212 does not address when a Council members resigns for other reasons. We recommend eliminating the current wording and replacing with wording allowing the Town Council to fill an open position with a "qualified person."

Sec. 212. - Vacancies.

~~Vacancies shall be said to exist when any member ceases to meet the qualifications established in section 202. If such a vacancy occurs in the membership of the town~~

~~council, the remaining members of the town council shall appoint the next highest vote getter to fill the vacancy until the next regularly scheduled biennial election.~~

If a vacancy occurs in the membership of the council, for whatever reason, the remaining members of the council shall select a qualified person to fill the vacancy until the next regularly scheduled state or town election, at which time the electors shall elect a qualified person to complete any unexpired portion of the term.

RECOMMENDATION 6

Section 503 outlines the process to follow when a member of the School Board leaves the Board. The process is similar to that now followed when a vacancy occurs on the Town Council. The same concerns apply and we recommend mirroring changes recommended to section 212.

Sec 503 – Vacancies.

~~Any vacancy in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.~~

If a vacancy occurs in the membership of the school committee, for other than the expiration of the member's term, the town council shall select a qualified person to fill the vacancy to serve until the next regularly scheduled state or town election, at which time the electors shall select a qualified person to complete the unexpired portion of the term.

RECOMMENDATION 7

We are recommending changes to section 216 that would allow a "digest or description which substantially expresses the purpose or identifies the subject matter" of a proposed ordinance or amendment to be published in a general circulation newspaper rather than the full text. This is permitted by state law and would result in significant savings to the Town. Many of today's ordinances/amendments are complex, for example the short-term rental ordinance. These can run multiple newspaper pages and cost thousands of dollars per insertion. If this recommendation is adopted a more concise digest of the ordinance or amendment could be published. So that Jamestown voters can read and understand the ordinance/amendment we recommend making it

clear that the full text must be posted on the Town web site and available for public inspection at the Town Clerk's Office.

Sec. 216. - Procedure for adopting ordinance.

An ordinance or amendment to an existing ordinance may be introduced by any member at any regular or special meetings of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator; shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance or amendment. It shall not be necessary for the full text of an ordinance or amendment to an ordinance to be published. The Council may approve a digest or description which substantially expresses the purpose or identifies the subject matter. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance or amendment available at the town hall.

As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town. The full ordinance or amendment shall be posted and to post on the town's website: (1) the complete ordinance or amendment and (2) the places where copies of it have been filed and the times when they are and shall be made available at the Town Clerk's office for public inspection.

RECOMMENDATION 8

Section 301 deals with the appointment of the town administrator. Candidates are permitted six months to become a resident of the state of Rhode Island. Finding suitable housing in Rhode Island is becoming more challenging. In light of current housing conditions, we recommend expanding this time to twelve months.

Sec. 301. - Appointment and qualifications.

The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must

become and remain a qualified elector and resident of the state within ~~six~~ twelve months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.

RECOMMENDATION 9

Currently the building official may serve as the minimum housing inspector, a position mandated by state law. The building official is also responsible for supervision and enforcement of ordinances relating to buildings, zoning, trailer parks and other matters. We feel that zoning enforcement is a critical function and should be more prominent. We recommend that "zoning" be deleted from the list of supervision and enforcement duties and that wording be added that states he may also serve as the zoning enforcement official.

Sec. 409. - Building.

There shall be a building official who shall be nominated by the town administrator with the approval of the town council and shall be responsible for the supervision and enforcement of ordinances relating to buildings, ~~zoning~~, trailer parks and other matters assigned to the building official pursuant to law. The building official may also serve as the zoning enforcement officer and the minimum housing inspector. In the absence of a town engineer, the building official shall be responsible for the custody and proper maintenance of engineering records including surveys, plans, maps and the like, pertaining to town property and projects.

RECOMMENDATION 10

We are recommending two housekeeping changes to section 1104 which requires that the Town budget and capital budget be printed and available 14 days in advance of the financial town meeting. In 2002 sections 223 and 224 were deleted and replaced with section 1102 and 1103. At the time section 1104 was not corrected to indicate the proper sections. For the sake of accuracy, we recommend these changes be made to section 1104.

Sec. 1104. Public notice.

The recommended budget (section ~~223~~ 1102) and capital budget as provided in section ~~224~~ 1103 shall be printed and available to the public at least 14 days preceding the annual financial town meeting-

RECOMMENDATION 11

Our final recommendation is to clarify in section 1201 that there are two types of charter reviews. A full review which by the current charter occurs every six years, and a special review that can take place as needed (the most recent special review took place in 2020 to update section 219 – Initiative Petition). The committee felt that there could be confusion regarding the date of full review since it could be a year or more from the call for a committee to the submission of a final report. To eliminate any question, our recommendation is to make the appointment of the next full charter review committee September 1, 2029 and full reviews every six years from that date. (September 1 was selected as it would allow the committee to meet during the fall/winter/spring and avoid the summer with it can be a challenging getting a quorum).

Sec. 1201. - Charter revision committee.

~~The town council shall appoint a charter review committee to review this Charter whenever it is deemed necessary but not longer than six years from the previous review.~~ The town council shall appoint a special charter review committee whenever it is deemed necessary. The council shall appoint a full charter review committee beginning September 1, 2029, and every six years from that date. The Town Clerk shall inform the Council no less than six months before the next Full Review to begin the process of review committee selection. Said full review committee shall within nine months of its appointment submit to the town council a report with its recommendations for amendments, additions or deletions.

Submitted by the 2022-2023 Jamestown Charter Review Committee:

James Rugh, Chairman
 Sav Rebecchi, Vice Chairman
 Job Toll, Secretary
 Lucia Marshall
 Mary E. Meagher
 James (Jay) Sisson
 George Souza

July 11, 2023

**TOWN COUNCIL and SCHOOL COMMITTEE
SPECIAL MEETING MINUTES
Wednesday, March 20, 2024
6:00 P.M.**

I. ROLL CALL TOWN COUNCIL MEMBERS

A special meeting of the Jamestown Town Council was held on March 20, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. ROLL CALL SCHOOL COMMITTEE MEMBERS

School Committee Members present were as follows: Kristine LaPierre, Christian Cowan, and Agnes Filkins. Sally Schott and Andrew Allsopp were absent.

Also in attendance: Superintendent Katherine Sipala, Lawn Avenue School Principle Nate Edmunds, Melrose Avenue School Principle Beth Roman and Peter Anderson.

III. CALL TO ORDER

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:07 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue.

School Committee Chair Kristine LaPierre called the meeting of the School Committee to order at 6:07 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue.

Jamestown resident and Jamestown School student Hannah Sadler led the Pledge of Allegiance.

IV. Joint Town Council and School Department Budget Work Session and Hearing for Fiscal Year (FY) 2024-2025 (July 1, 2024- June 30 2025).

- A) School Operating Budget
- B) Capital Improvement Program
- C) Review and Discussion

Superintendent Katherine Sipala gave a presentation on the proposed Jamestown School Department Operating Budget and Capital Improvement Budget (attached).

The following Executive Summary School Budget Fiscal 2025 was provided to the Town Council:

At their February 15, 2024 meeting, the Jamestown School Committee voted to approve the Fiscal 2025 school budget in the amount of \$16,113,266. This represents All Funds: our General Fund, Federal Grants, Capital and Food Service. The General Fund is the area of most interest to the Council, as it represents the Operating Budget of the school which is funded primarily by the Town Appropriation and supplemented by State Aid, Impact Aid and Medicaid Reimbursement. This General Fund has increased by 3% over our current 2024 budget, but our request is a 3.83%

increase in town appropriation. This increase is mainly driven by a decrease in State Aid (-\$84,195) and significant decreases to our Federal Grants (-\$348,494).

The Goals of the Jamestown School Department during our budget development included an analysis and review of our educational programming and staffing to ensure the continuation of the high academic performance that our students have historically demonstrated. We anticipate a total enrollment decrease of 14 across the K-12 student body and are recommending the reduction of a 1.0 Gr. 5 teacher at the Lawn School. In addition, this budget brings back a recommendation which I first introduced in 2006 of a part-time Superintendent. This revised model of a 140-day position saves the district \$75,000. Student needs, however, require the addition of 2 Teacher Assistants at the Melrose School and a part-time Multi-Lingual Learning teacher to our district staff, bringing our total staff increase to .8 for the coming school year.

The most challenging part of our budget analysis was a review of our ESSER funds (Elementary and Secondary School Emergency Relief) and evaluation of which positions and programs should be continued. We can envision changes in our previous Summer School programming and the Before and After School sessions that were added right after Covid. In both of these cases, the added academic intervention to help students "catch up" due to the Covid learning loss is not needed in the same way as it was a few years ago when ESSER funds initially came to us. Now, the need is support for students as they work within the curriculum, as new concepts are introduced or when more practice is needed. Those supports are best scheduled during the school day and the positions of Math Interventionists and Reading/Writing Interventionist are ESSER positions that we value and want to keep in our schools. These are more like the traditional "Reading Specialist" or the newer "Math Specialist", positions which many elementary and middle schools include in their regular staffing. Here in Jamestown, we have used federal Title I funds to fund Reading support in the past. As federal funds shrink for us in Jamestown, it is important to find a way to fund this as much as possible in the regular budget. So many students are helped by these Interventionists and the results show in our yearly standardized RICAS scores. Additionally, our budget also recommends the continuation of a .5 school nurse teacher at Lawn School started during Covid as well as the position of Instructional Coach. Instructional Coaching is part of our Strategic Plan as we support teachers to provide a rigorous curriculum and training so that student success is the outcome. The duties tied to that position also allows the Superintendent position to reduce to part-time.

The above positions were able to be included in the budget because of savings from Out-of-district tuitions, the hiring of staff in 23/24 at lower steps than those they are replacing, and benefits from solar and electrical improvements in our facilities. When we identified these savings, we returned to our Budgetary Goals for Fiscal 25 and our Jamestown School Department District Strategic Plan for 2023-2026. As mentioned earlier, our priority as a school system is to define the tools and conditions to lead to student success, and to provide the Curriculum and Professional Training needed for the staff to implement High-Quality programming. As a department in this town, we understand and appreciate our dependency on the taxpayers for that support and we take that very seriously. Our Budget goals also included balancing our commitment to our students with our awareness of our fiscal responsibilities. We hope you see evidence of that in our recent contract negotiations with the custodial staff (2.5% salary increase); our desire to improve our school facilities with modest renovations (\$445,000 worth of capital expenditures in Fiscal 25 with a net cost of \$325,000 due to the application of Housing Aid); our decision to not use our Fund Balance to supplement our operating budget; the willingness of the School Committee to consider changes

to the administrative structure; and our continuing reduction of the teaching staff according to grade level enrollment, a trend that began at Melrose School a few years ago and starts this year with the reduction in Gr. 5 at Lawn.

Given the continued student enrollment trend at the Jamestown Schools, has the School Board considered utilizing the space for other purposes, Vice President Meagher asked.

Superintendent Sipala responded the new superintendent could investigate the possible multi-use of the facilities.

School Committee member Christian Cowan stated this could be part of developing a long-term care plan for the school's assets, i.e. facilities. He also thanked Superintendent Sipala for her tremendous dedication and work to develop the proposed school budget.

Improved facilities could impact enrollment, Councilor Brine stated. He commended the School Committee on their budget efforts given inflation, and reduced State/Federal funding. Councilor Brine would like to reimagine the use of the space and consider "dramatic changes" to improve the appearance of the schools (facilities/infrastructure) in future budget deliberations to ensure the district does not lose students or potential students. He asked for clarification on a few budget line items: the transportation manager budget reduction, and computer equipment/technology budget reduction; and stated support for the furniture budget line item.

Superintendent Sipala clarified Peter Anderson has taken on the role/responsibilities of the transportation manager; last year the budget invested in the following that do not require additional funding for 2024/25: Chrome Books, charging racks last year, the new Melrose server, and tech staff workstations.

Vice President Meagher commented that decreased enrollment correlates to the lack of affordable housing and limited long-term rental housing stock.

Councilor M. White, stated he has enjoyed his time as the Town Council liaison to the School Committee. He thanked Superintendent Sipala, the School Committee, the educators, and the school staff for their thoroughness, dedication, and professionalism; and for providing a positive learning environment for all Jamestown students.

In closing, President Beye also thanked and commended Superintendent Sipala and the School Committee.

V. OPEN FORUM

- A) Scheduled request to address – none.
- B) Non-scheduled request to address- none.

VI. ADJOURNMENT SCHOOL COMMITTEE

A motion was made by School Committee Member Cowan with a second by Committee Member Filkins to adjourn. Vote: Chair LaPierre, Aye; Committee Member Filkins, Aye; and Committee Member Cowan, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

VII. CONSENT

- A) At the recommendation of Town Administrator Mello on behalf of the Town of Jamestown permission to accept the Union Studios Architectural Services Agreement for the work at 6 West Street in the amount of \$31,500.

VIII. ADJOURNMENT TOWN COUNCIL

A motion was made by Councilor Brine with a second by Vice President Meagher to adjourn at 7:05 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk



**Jamestown School
Department
Operating Budget & Capital
Improvement**

**FY 2025 Budget Presentation
Jamestown Town Council**

3.20.24

1

In attendance this evening:

Jamestown School Committee:

Kristine Lapierre, Chair

Sally Schott

Agnes Filkins, Clerk

Jamestown School Department Administrators

2

“Recap”

December 18 Workshop-

Drivers -

- Contractual Obligations
- Insurance Costs/Benefits
- Transportation

Challenges -

- Loss of Revenue
 - ESSER
 - Federal Funding
 - State Aid



3

“Recap” (continued)

Offsets-

- Tuitions
- Superintendent’s salary
- Hiring - lower steps
- Electrical savings

Resources-

- Fund Balance
- Housing Aid



4

Goals

- Provide adequate staffing to provide quality educational programming which will continue to support high student achievement and the Jamestown Strategic Plan.
 - Examine enrollment changes
 - Evaluate positions/programs funded by ESSER to determine their need
 - Support the plan for a part time Superintendent
- Support Curriculum Development and Professional Training needed for implementation of high quality programming.



5

Goals (continued)

- Continue a program of Capital Improvement to support the learning environments at both schools
 - Consider 21st century learning spaces
- Address Fiscal Challenges and contractual obligations without the use of Fund Balance
- Provide clear rationale for Town Appropriation Request



6

Overview of District 2023/2024

593	Total Enrollment as of January 2024 405 - Preschool through 8th grade 180 - Secondary: 9th through 12th grade 8 - Out of District Placements
16%	Percentage of Military Students (preschool-8th grade)
7%	Percentage of Free and Reduced (preschool-8th grade)
16%	Percentage of Differently Abled Learners
1%	Percentage of Multilingual Learners

Enrollment Projection 2024-2025

579	Total Projected Enrollment for 2024-2025 396 - Preschool through 8th grade 175 - Secondary: 9th through 12th grade 8 - Out of District Placements
-----	---

Enrollment and Staffing FY25

Projected Class Sizes - Melrose		
Grade	# of Students in Grade	# of Classrooms
Pre-K	25	2
K	35	2
1	33	2
2	32	2
3	45	2 (TBD)
4	36	2

Enrollment and Staffing FY25

Projected Class Sizes - Lawn		
Grade	# of Students in Grade	# of Classrooms
5	39	2 (Reduction)
6	51	3
7	51	3
8	49	3
1.0 Teacher Reduction		

Enrollment and Staffing FY25

- 2 Teacher Assistants added
 - 1:1 at Melrose School
 - An additional Kindergarten TA in order to have a TA in each Kindergarten
- .2 MLL Teacher added



Total Staffing Changes

Increase	Decrease
2.0 TAs Melrose	.4 Superintendent
<u>.2 MLL Teacher</u>	<u>1.0 Grade 5 Teacher</u>
+2.2	-1.4
+.8 FTE	

ESSER
Elementary and Secondary School Emergency Relief Funds III
9/30/24 end date

.5 Nurse	Lawn
.75 Math Interventionist	Melrose
.3 Math Interventionist	Lawn
1.0 Instructional Coach	District
.5 Reading/Writing Interventionist	Lawn/Melrose
.2 Resource Teacher	Melrose

Capital Budget

\$445,000	FY25
420,000	Building Improvements
25,000	Vehicle Replacement
-120,000	Housing Aid
\$325,000	Total Impact on Budget
<ul style="list-style-type: none"> ● Maintenance of Effort Requirement ● 21st Century Learning Spaces and Continued Infrastructure Improvements ● Funded in Operating Budget, not Fund Balance 	

Contingency



\$163,000 for

- Full Time Superintendent
- Additional Teacher (or TAs)
- JFSPA Negotiations
- Unanticipated Tuitions

Fund Balance

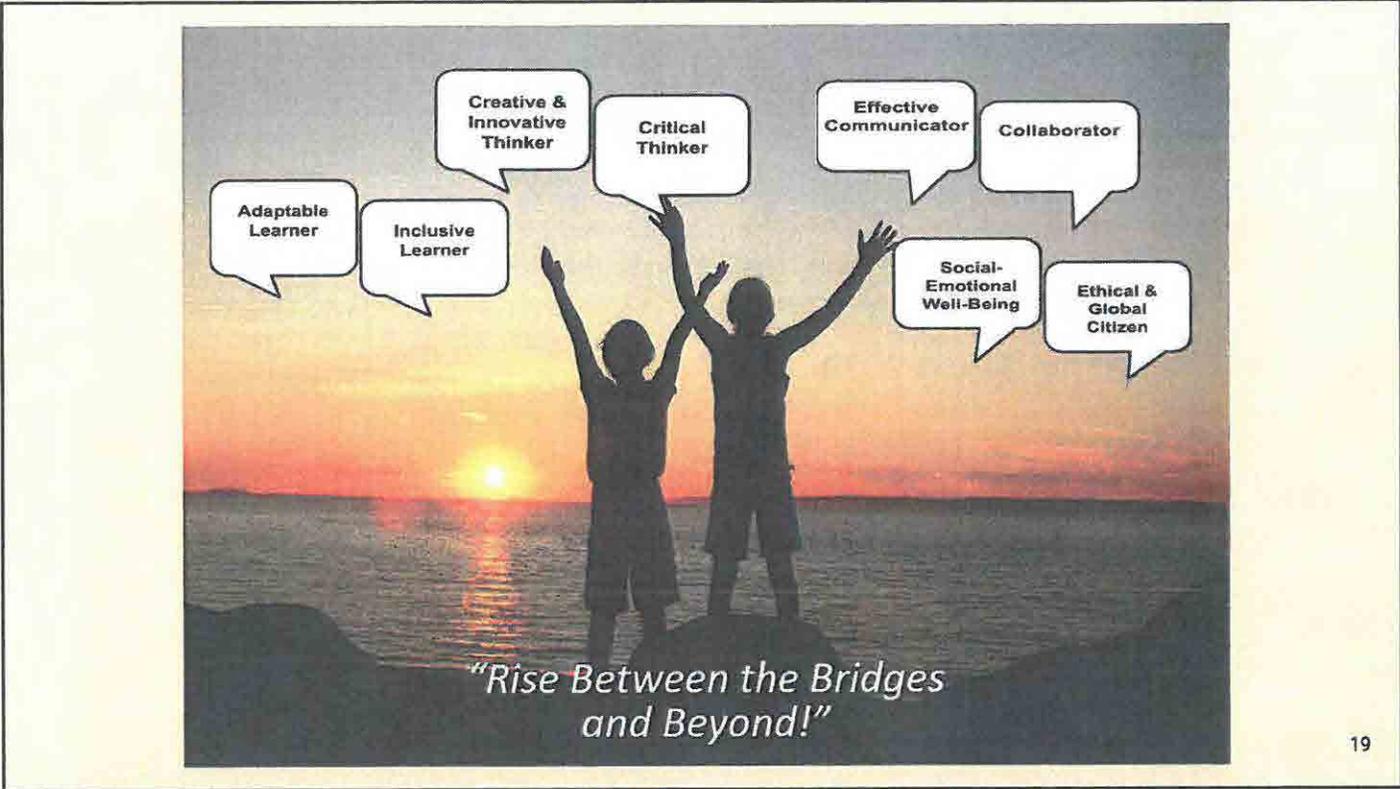
Fund Balance - 6/30/2023	\$412,385
Reserved for Budgeted Operations FY24	\$0
Reserved for FY24 Transfer to Capital	\$0
Balance 6/30/2024	\$412,385
Reserved for Budget Operations FY25	\$0
Reserved for FY25 Transfer to Capital	\$0
Available 6/30/2024	\$412,385

Total Budget

Fiscal 2025	\$15,317,164
Fiscal 2024	14,870,825
Difference/Increase	446,339
Percent Increase	3%

Funding/Appropriations

Total Budget	\$15,317,164
⇒ Revenue - Preschool	48,240
↓ Revenue - State Aid	668,621
⇒ Revenue- Impact Aid	80,000
⇒ Revenue - Medicaid	130,000
↑ Requested Town Appropriation	530,534
3.83% Increase	



JAMESTOWN SCHOOL DEPARTMENT

PROPOSED BUDGET

JULY 1, 2024 TO JUNE 30, 2025

Jamestown School Committee
Presented February 1, 2024

**Jamestown School Department
FY25 Proposed Budget by Object Code
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
10000000.00000.000.00.0000.51000.0000.00	Personnel Services-Compensation	6,165,060	6,136,338	6,158,336	2,838,920	6,543,978	385,642	6.26%
10000000.00000.000.00.0000.52000.0000.00	Personnel Services-Benefits	2,494,025	2,380,217	2,600,556	1,138,500	2,682,759	82,203	3.16%
10000000.00000.000.00.0000.53000.0000.00	Professional Services (Legal/support contracts/PD etc)	361,700	445,403	394,776	223,224	467,701	72,925	18.47%
10000000.00000.000.00.0000.54000.0000.00	Purchased Property Services (Maint srvs/equip rental/water/internet etc)	128,506	135,449	147,319	60,052	158,459	11,140	7.56%
10000000.00000.000.00.0000.55000.0000.00	Other Purchased Services (Tuition/Travel/Property Ins, etc)	4,473,353	4,553,532	4,771,888	1,942,885	4,437,029	(334,859)	-7.02%
10000000.00000.000.00.0000.56000.0000.00	Consumable Supplies/Materials (Includes heat, fuel and electricity)	300,235	322,902	381,092	195,731	372,806	(8,286)	-2.17%
10000000.00000.000.00.0000.57000.0000.00	Furniture/Equipment	41,147	38,895	74,735	60,503	145,453	70,718	94.63%
10000000.00000.000.00.0000.58000.0000.00	Dues and Fees	11,476	16,859	19,584	12,970	20,679	1,095	5.59%
10000000.00000.000.00.0000.59000.0000.00	Contingency/Transfers	209,098	209,395	322,539	0	488,300	165,761	51.39%
Fund: General Fund - 100000000		14,184,600	14,238,990	14,870,825	6,472,785	15,317,164	446,339	3.00%

**Jamesstown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Legal Services - 01109								
10000000.01109.532.00.2500.53402.0000.00	Legal Services - District	19,010	43,542	15,000	2,182	20,000	5,000	
10000000.01109.532.20.2130.53402.0000.00	Legal Services -Special Education	4,060	20,045	10,000	528	15,000	5,000	
SUBTOTAL: Legal Services - 01109		23,070	63,587	25,000	2,710	35,000	10,000	40.00%
Location: Student Support Services - 01400								
10000000.01400.231.20.2101.51110.2100.00	Salary - Dir of Pupil Services (1)	122,761	126,444	128,974	75,137	134,144	5,170	
10000000.01400.231.20.2101.51110.4100.00	Salary - Admin Asst Spec Ed (1)	86,961	50,919	54,460	30,188	56,603	2,143	
10000000.01400.231.20.2101.52102.2100.00	Life Insurance	525	468	468	187	468	0	
10000000.01400.231.20.2101.52121.2100.00	Health Insurance	26,141	20,131	25,945	13,838	26,384	439	
10000000.01400.231.20.2101.52124.2100.00	Dental Insurance	1,777	932	1,200	592	1,026	(174)	
10000000.01400.231.20.2101.52203.2100.00	Cerified Retirement	19,052	19,953	20,551	11,857	20,376	(175)	
10000000.01400.231.20.2101.52218.2100.00	Non-Certified Retirement	9,715	5,475	5,931	3,275	6,142	211	
10000000.01400.231.20.2101.52301.2100.00	Fica	12,558	10,686	11,588	6,278	11,951	363	
10000000.01400.231.20.2101.52302.2100.00	Medicare	2,937	2,501	2,710	1,468	2,795	85	
10000000.01400.216.10.2500.53411.0000.00	School Doctor	750	750	750	0	750	0	
10000000.01400.216.10.2500.53412.0000.00	School Dentist	250	0	250	0	250	0	
10000000.01400.231.20.2131.53414.0000.00	Medicaid Fees	9,724	9,391	8,000	2,736	9,000	1,000	
10000000.01400.231.20.2101.53705.0000.00	Postage - Spec Ed	55	758	1,000	625	1,000	0	
10000000.01400.231.20.2500.55603.0000.00	Travel - Special Ed Office	2,000	4,342	2,000	1,000	2,500	500	
10000000.01400.231.20.2101.56101.0000.00	Supplies	292	312	900	415	900	0	
10000000.01400.241.20.2101.56101.0000.00	Testing Supplies	1,156	1,246	1,500	1,481	2,500	1,000	
10000000.01400.231.20.2126.56101.0000.00	Local Advisory Committee-Supplies	0	0	150	0	150	0	
10000000.01400.231.20.2101.57305.0000.00	Equipment/Furniture	0	0	0	0	1,000	1,000	
10000000.01400.231.20.2101.58101.0000.00	Professional Org Fees	300	2,326	1,500	600	2,525	1,025	
SUBTOTAL: Student Support Services - 01400		296,954	256,634	267,877	149,677	280,464	12,587	4.70%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Transportation - 02600								
10000000.02600.311.10.2500.51110.4503.00	Salary - Transportation Manager	4,750	0	4,750	0	0	(4,750)	
10000000.02600.313.10.2500.51110.4532.00	Salary - Crossing Guards (3 PT)	13,122	10,362	16,020	5,897	16,500	480	
10000000.02600.311.10.2500.52301.4503.00	Fica-Transportation Mgr	1,108	642	1,288	366	1,025	(263)	
10000000.02600.311.10.2500.52302.4503.00	Medicare-Transportation Mgr	259	150	301	86	240	(61)	
SUBTOTAL: Transportation - 02600		19,239	11,154	22,359	6,349	17,765	(4,594)	-20.55%
Location: Building and Maintenance - 02900								
10000000.02900.321.10.2500.51110.2260.00	Salary - Director of Bldgs & Maint (1)	83,279	84,945	83,435	54,954	98,112	14,677	
10000000.02900.321.10.2500.52102.2260.00	Life Insurance	234	234	234	94	234	0	
10000000.02900.321.10.2500.52121.2260.00	Health Insurance	15,734	16,196	18,575	9,907	18,889	314	
10000000.02900.321.10.2500.52124.2260.00	Dental Insurance	975	858	940	483	837	(103)	
10000000.02900.321.10.2500.52208.2260.00	Non-Certified Retirement	9,265	8,817	9,141	5,963	10,645	1,504	
10000000.02900.321.10.2500.52301.2260.00	Fica	5,060	5,157	5,379	3,324	6,238	859	
10000000.02900.321.10.2500.52302.2260.00	Medicare	1,183	1,206	1,258	777	1,459	201	
10000000.02900.321.10.2500.52910.2260.00	Auto Allowance	2,500	2,500	2,500	1,250	2,500	0	
10000000.02900.321.10.2500.53301.0000.00	Professional Development	300	0	500	0	500	0	
10000000.02900.321.10.2500.54313.0000.00	Vehicle Maintenance	352	7	1,000	3,217	2,500	1,500	
10000000.02900.321.10.2500.54901.0000.00	Asbestos Management	4,125	5,000	4,300	3,075	5,000	700	
10000000.02900.313.10.2500.54902.0000.00	Fire Alarm Testing	2,400	2,600	2,400	1,400	2,600	200	
10000000.02800.321.10.2500.56215.0000.00	Electricity Safety	1,664	0	0	0	0	0	
10000000.02900.321.10.2500.58101.0000.00	Professional Org Fees	0	0	50	0	50	0	
SUBTOTAL: Building and Maintenance - 02900		127,071	127,520	129,712	84,444	149,564	19,852	15.30%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Melrose School - 03102 Continued								
10000000.03102.111.10.0000.52102.1200.00	Life Insurance	10,034	8,786	8,442	3,451	9,438	996	
10000000.03102.111.10.0000.52109.1200.00	Medical Waiver	21,120	30,956	25,556	13,876	24,180	(1,376)	
10000000.03102.111.10.0000.52121.1200.00	Health Insurance	429,954	325,368	366,930	159,755	421,181	54,251	
10000000.03102.111.10.0000.52124.1200.00	Dental Insurance	25,529	16,758	19,230	9,872	19,905	675	
10000000.03102.111.10.0000.52203.1200.00	Certified Retirement	324,411	301,580	284,165	122,352	302,285	18,120	
10000000.03102.113.10.0000.52208.4600.00	Non-Certified Retirement	65,093	57,550	60,229	31,883	67,981	7,752	
10000000.03102.111.10.0000.52301.1200.00	Fica	169,713	156,255	156,459	68,519	172,552	16,093	
10000000.03102.111.10.0000.52302.1200.00	Medicare	39,704	36,544	36,546	16,025	40,323	3,777	
10000000.03102.111.10.0000.52901.1200.00	Cafeteria Plan 125 Fees Melrose	2,162	2,031	2,000	1,434	2,000	0	
10000000.03102.232.20.2122.53202.0000.00	Speech Therapy Purch Services Melrose	70	0	500	0	500	0	
10000000.03102.232.20.2101.53204.0000.00	Behavior Therapist Services Melrose	111,347	59,944	0	0	0	0	
10000000.03102.232.20.2132.53206.0000.00	Audiology Purchase Services Melrose	300	678	300	0	300	0	
10000000.03102.232.20.2101.53213.0000.00	Evaluations - Melrose	0	5,215	2,500	0	2,500	0	
10000000.03102.222.10.0000.53301.0000.00	Prof Dev Training - Melrose	24,534	21,203	31,175	23,583	29,400	(1,775)	
10000000.03102.222.10.0000.53303.0000.00	Conference & Workshops	3,910	1,123	3,000	295	3,000	0	
10000000.03102.222.20.2101.53303.0000.00	Spec Ed Conference/Workshop Mel	188	294	1,925	125	1,925	0	
10000000.03102.421.10.0000.53502.0000.00	Technology-Professional Services	6,086	10,478	22,946	14,656	20,402	(2,544)	
10000000.03102.214.10.0000.53502.0000.00	Student Information System Melrose	2,772	2,950	3,200	2,890	3,200	0	
10000000.03102.311.10.2500.53209.0000.00	Contracted Bus Monitors - Melrose	0	0	0	8,221	27,000	27,000	
10000000.03102.311.10.2500.53502.0000.00	Transportation Support Fees Melrose	1,704	1,763	2,000	1,834	2,000	0	
10000000.03102.212.10.2600.53502.0000.00	Library RILINK Support	1,756	2,785	3,000	2,720	3,000	0	
10000000.03102.512.10.0000.53705.0000.00	Postage Melrose Office	21	901	500	658	500	0	
10000000.03102.321.10.2500.54201.0000.00	Rubbish Removal	4,021	4,276	4,500	2,891	6,120	1,620	
10000000.03102.321.10.2500.54312.0000.00	Repair & Maint Agreements/HVAC/Elec etc	28,247	28,837	36,500	14,006	36,500	0	
10000000.03102.321.10.2500.54402.0000.00	Water Melrose	12,013	5,351	12,000	390	12,000	0	
10000000.03102.321.10.2500.54403.0000.00	Telephone Melrose	7,757	6,185	7,800	4,295	7,800	0	
10000000.03102.122.10.0000.54602.0000.00	Rental of Equipment	4,931	6,916	4,590	0	4,590	0	
10000000.03102.321.10.2500.54608.0000.00	Uniforms	0	1,322	1,500	1,891	1,500	0	

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Melrose School - 03102 Continued								
10000000.03102.311.10.2500.56202.0000.00	Trans-Fuel Reg In District	19,978	19,250	18,000	8,475	18,000	0	
10000000.03102.311.20.2500.56202.0000.00	Trans Fuel Sp Ed Fuel In District	1,309	0	5,000	0	5,000	0	
10000000.03102.321.10.2500.56209.0000.00	Heating Fuel	27,607	23,201	39,355	8,179	35,785	(3,570)	
10000000.03102.321.10.2500.56215.0000.00	Electricity	41,983	36,109	9,000	1,798	0	(9,000)	
10000000.03102.321.10.2500.56219.0000.00	Custodial Supplies	19,915	19,420	20,000	17,733	25,000	5,000	
10000000.03102.212.10.2600.56402.0000.00	Library Books	1,295	797	3,000	1,874	5,500	2,500	
10000000.03102.212.10.2600.56404.0000.00	Library Subscriptions/Periodicals	0	239	0	0	0	0	
10000000.03102.212.10.2600.56407.0000.00	Library-Web Subscriptions	100	0	4,315	0	4,315	0	
10000000.03102.121.10.0000.56501.0000.00	Technology-Computer Supplies	866	889	900	573	900	0	
10000000.03102.122.10.1600.57305.0000.00	Instr Equipment/Furniture & Fixtures	4,678	2,858	5,000	5,457	63,150	58,150	
10000000.03102.216.10.2500.57305.0000.00	Nurse Equipment	0	0	500	100	2,000	1,500	
10000000.03102.321.10.2500.57305.0000.00	Repair & Maintenance Equipment	957	1,991	3,000	2,064	3,000	0	
10000000.03102.512.10.0000.57305.0000.00	Office Equip/Furniture/Fixtures	418	190	500	0	1,000	500	
10000000.03102.121.10.0000.57309.0000.00	Technology-Computer Equipment	9,054	12,177	39,518	37,706	23,800	(15,718)	
10000000.03102.121.10.0000.57311.0000.00	Technology Software Melrose	5,443	1,257	1,305	2,329	1,605	300	
10000000.03102.512.10.0000.58101.0000.00	Professional Org Fees	725	595	2,565	620	2,565	0	
SUBTOTAL: Melrose School - 03102		4,505,386	3,997,275	3,998,410	1,865,333	4,492,691	494,281	12.36%

Jamestown School Department FY25 Proposed Budget - Expenditures February 1, 2024

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Lawn School - 04101 Continued								
10000000.04101.111.10.0000.52102.1200.00	Life Insurance	8,968	8,518	8,862	3,582	9,049	187	
10000000.04101.111.10.0000.52109.1200.00	Medical Waiver	17,580	22,484	16,684	12,164	19,220	2,536	
10000000.04101.111.10.0000.52121.1200.00	Health Insurance	305,905	295,209	420,858	153,024	416,588	(4,270)	
10000000.04101.111.10.0000.52124.1200.00	Dental Insurance	18,038	15,976	20,387	7,774	19,522	(865)	
10000000.04101.111.10.0000.52203.1200.00	Certified Retirement	306,309	338,151	350,014	149,564	344,742	(5,272)	
10000000.04101.113.20.2103.52218.4600.00	Non - Certified Retirement	39,550	47,398	48,815	22,882	49,647	832	
10000000.04101.111.10.0000.52301.1200.00	Fica	147,972	163,066	173,205	73,132	179,322	6,117	
10000000.04101.111.10.0000.52302.1200.00	Medicare	34,608	38,015	40,512	17,073	41,921	1,409	
10000000.04101.111.10.0000.52901.1200.00	Cafeteria Plan 125 Fees Lawn	2,162	2,031	2,000	1,434	2,000	0	
10000000.04101.232.20.2123.53204.0000.00	Visual Therapy Purch Service	894	5,737	0	0	0	0	
10000000.04101.232.20.2132.53206.0000.00	Audiology Purchase Services	0	0	400	637	400	0	
10000000.04101.232.20.2101.53204.0000.00	Behavior Therapist Services	44,675	71,625	65,000	23,117	72,000	7,000	
10000000.04101.232.20.2101.53204.0000.00	Evaluations - Lawn	0	1,542	2,500	0	2,500	0	
10000000.04101.232.20.2101.53213.0000.00	Student Assistance Counselor	28,061	28,061	28,061	28,061	28,061	0	
10000000.04101.121.10.1500.53221.0000.00	Virtual Classroom	2,550	0	1,000	0	1,500	500	
10000000.04101.111.20.2101.51309.0000.00	Tutoring	753	0	0	520	0	0	
10000000.04101.222.10.0000.53301.0000.00	Professional Dev Training	4,877	11,750	19,515	7,917	14,580	(4,935)	
10000000.04101.222.10.0000.53303.0000.00	Conference & Workshops	1,444	1,373	2,325	750	2,325	0	
10000000.04101.222.20.2101.53303.0000.00	Spec Ed Conference/Workshop	187	475	1,000	125	1,000	0	
10000000.04101.213.90.2200.53416.0000.00	Athletic Referees/Officials	2,155	2,705	4,500	785	4,500	0	
10000000.04101.121.10.0000.53502.0000.00	Technology-Professional Services	8,607	14,917	23,429	8,883	20,058	(3,371)	
10000000.04101.214.10.0000.53502.0000.00	Student Information System	2,772	2,950	3,200	2,890	3,200	0	
10000000.04101.311.10.2500.53209.0000.00	Contracted Bus Monitors - Melrose	0	0	0	8,221	27,000	27,000	
10000000.04101.311.10.2500.53502.0000.00	Transportation Support Fees	1,704	1,763	2,000	1,834	2,000	0	
10000000.04101.212.10.2600.53502.0000.00	Library RILINK Support	1,756	2,785	3,000	2,720	3,000	0	
10000000.04101.512.10.0000.53705.0000.00	Office Postage	0	901	500	625	500	0	
10000000.04101.321.10.2500.54201.0000.00	Rubbish Removal	4,021	4,729	4,500	2,142	6,120	1,620	
10000000.04101.321.10.2500.54312.0000.00	Repair & Maint Agreements/HVAC/Elec etc	25,653	41,717	32,100	28,924	36,100	4,000	
10000000.04101.321.10.2500.54402.0000.00	Water	7,957	5,961	5,800	1,104	5,800	0	
10000000.04101.321.10.2500.54403.0000.00	Telephone	8,267	5,638	7,800	4,295	7,800	0	
10000000.04101.122.10.0000.54602.0000.00	Rental of Equipment	7,781	7,292	8,039	3,509	8,039	0	
10000000.04101.321.10.2500.54608.0000.00	Uniforms	255	1,322	1,500	155	1,500	0	

Jamestown School Department FY25 Proposed Budget - Expenditures February 1, 2024

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Lawn School - 04101 Continued								
10000000.04101.122.20.2101.56101.0000.00	Instr Supplies/Materials-Special Educ	1,820	2,745	3,285	2,123	3,510	225	
10000000.04101.122.20.2120.56101.0000.00	Instr Supplies/Materials-Social Worker	35	53	150	31	350	200	
10000000.04101.122.20.2121.56101.0000.00	Instr Supplies/Materials-Psychologist	150	200	550	141	750	200	
10000000.04101.122.20.2122.56101.0000.00	Instr Supplies/Materials-Speech	0	0	300	0	350	50	
10000000.04101.122.40.0600.56101.0000.00	Instr Supplies/Materials - MILL	0	0	0	151	300	300	
10000000.04101.211.10.0800.56101.0000.00	Supplies/Materials-Guidance Counselor	1,561	1,000	1,780	1,000	1,780	0	
10000000.04101.213.90.2300.56101.0000.00	Extracurricular Activity Supplies	1,452	1,836	3,000	7	3,800	800	
10000000.04101.216.10.2500.56115.0000.00	Nurse Supplies	1,509	627	1,000	261	1,000	0	
10000000.04101.213.90.2200.56115.0000.00	Athletic Medical Supplies	113	0	125	0	125	0	
10000000.04101.213.90.2200.56116.0000.00	Athletic Uniforms and Supplies	1,929	2,319	3,000	831	3,000	0	
10000000.04101.212.10.2600.56101.0000.00	Library Supplies/Materials	913	713	310	445	560	250	
10000000.04101.211.10.0000.56101.0000.00	Curriculum Supplies - Lawn	0	0	0	0	19,573	19,573	
10000000.04101.311.10.2500.56202.0000.00	Transportation-Fuel Reg In District	19,978	19,250	18,000	8,475	18,000	0	
10000000.04101.321.10.2500.56209.0000.00	Heating Fuel	44,986	41,740	69,450	13,037	63,150	(6,300)	
10000000.04101.321.10.2500.56215.0000.00	Electricity	28,424	28,062	6,400	5,318	5,000	(1,400)	
10000000.04101.321.10.2500.56219.0000.00	Custodial Supplies	24,073	25,287	20,000	16,986	25,000	5,000	
10000000.04101.212.10.2600.56402.0000.00	Library Books	995	2,133	3,906	4,545	4,000	94	
10000000.04101.212.10.2600.56404.0000.00	Library Subscriptions/Periodicals	0	250	1,925	0	1,925	0	
10000000.04101.212.10.2600.56407.0000.00	Library-Web Subscriptions	320	654	1,750	0	1,750	0	
10000000.04101.121.10.0000.56501.0000.00	Technology-Computer Supplies	194	1,061	2,300	78	2,500	200	
10000000.04101.512.10.0000.57305.0000.00	Equipment Office	0	0	0	160	0	0	
10000000.04101.122.10.1600.57305.0000.00	Instr Equipment-Music	4,458	0	10,767	303	10,243	(524)	
10000000.04101.216.10.2500.57305.0000.00	Nurse Equipment	0	0	500	0	2,000	1,500	
10000000.04101.321.10.2500.57305.0000.00	Equipment Maintenance	957	4,660	3,000	2,608	3,000	0	
10000000.04101.122.20.2101.57305.0000.00	Instr Equipment-Special Educ	0	431	0	68	0	0	
10000000.04101.213.90.2200.57305.0000.00	Athletic Equipment	1,566	525	1,000	0	1,000	0	
10000000.04101.122.10.0000.57306.0000.00	Furniture & Fixtures	4,236	3,149	940	3,517	17,750	16,810	
10000000.04101.121.10.0000.57309.0000.00	Technology-Computer Equipment	3,627	10,269	7,100	3,455	12,800	5,700	
10000000.04101.121.10.0000.57311.0000.00	Technology Software	5,443	1,386	1,605	2,737	1,605	0	
10000000.04101.512.10.0000.58101.0000.00	Professional Org Fees	1,774	1,725	2,884	1,435	2,884	0	
10000000.04101.213.90.2300.58101.0000.00	Extracurricular Activity Fees	216	0	1,450	385	600	(850)	
10000000.04101.213.90.2200.58102.0000.00	Athletic Dues & Fees	1,804	3,744	2,225	1,929	2,470	245	
SUBTOTAL: Lawn School - 04101		3,876,379	4,166,745	4,507,678	1,973,874	4,685,439	177,761	3.94%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Location: Private School								
10000000.08235.431.10.2500.51110.4500.00	Salary - Bus Monitor Private School	62	4,060	4,000	4,080	4,000	0	
10000000.08235.431.20.2114.52301.4614.00	FICA/Medicare	5	869	306	695	306	0	
10000000.08235.431.10.2500.55111.00000.00	Transportation - Private School	67,144	129,574	70,725	39,311	52,500	(18,225)	
10000000.08235.431.10.2500.56202.00000.00	Trans Fuel - Private School	0	0	0	0	0	0	
10000000.08902.431.50.0500.56406.00000.00	Non-Public Textbook	122	266	600	850	600	0	
SUBTOTAL: Private School		67,333	134,769	75,631	44,936	57,406	(18,225)	-24.10%
Location: Charter School								
10000000.10550.431.50.0000.55660.00000.00	Tuition - The Compass School	0	33,550	17,000	7,944	16,000	(1,000)	
SUBTOTAL: Charter School		0	33,550	17,000	7,944	16,000	(1,000)	0.00%
Location: Out of District Transportation - 15902								
10000000.15902.431.20.2142.55111.00000.00	Transportation - SP Ed Out of District	173,975	252,873	200,000	98,529	212,000	12,000	
Location: Out of District Transportation - 15902		173,975	252,873	200,000	98,529	212,000	12,000	6.00%
Location: Retirees - 18000								
10000000.18000.432.00.2500.51332.5100.00	Retirement - Sick Leave Payout	0	8,972	0	0	0	0	
10000000.18000.432.00.2500.52122.5100.00	Retiree Health Insurance	177,380	172,209	174,589	77,050	179,740	5,151	
10000000.18000.432.00.2500.52125.5100.00	Retiree Dental Insurance	17,122	15,612	17,900	7,531	17,175	(725)	
10000000.18000.432.00.2500.52102.5100.00	Retiree Life Insurance	1,816	1,584	1,728	0	1,600	(128)	
SUBTOTAL: Retirees - 18000		196,318	198,377	194,217	84,581	198,515	4,298	2.21%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Grant: Idea Part B - 21011100								
21011100.04101.232.20.2121.51110.1700.00	Salary - IDEA Psychologist (.4 to GF)	36,031	36,732	36,732	12,554	0	(36,732)	
21011100.03102.111.20.2101.51110.1200.00	Salary - IDEA Spec Educ Teacher (1 to 1.2 FTE)	97,762	80,116	89,819	30,788	111,091	21,272	
21011100.03102.111.14.2400.52102.1200.00	Life Insurance	234	359	293	112	234	(59)	
21011100.03102.111.14.2400.52121.1200.00	Health Insurance	15,607	19,834	13,931	7,265	18,990	4,959	
21011100.03102.111.14.2400.52124.1200.00	Dental Insurance	907	986	665	310	795	130	
21011100.03102.111.14.2400.52203.1200.00	Certified Retirement	35,895	31,874	37,104	11,823	29,064	(8,040)	
21011100.03102.111.14.2400.52301.1200.00	Fica/Medicare	9,432	8,325	9,685	3,066	8,498	(1,187)	
21011100.01400.231.20.2101.53404.0000.00	Professional Services	15,281	4,500	4,500	4,500	4,500	0	
21011100.03102.122.20.2103.56101.0000.00	Instructional Supplies/Materials	2,060	1,281	0	2,475	3,000	3,000	
TOTAL: Idea Part B - 21011100		213,209	184,007	192,729	72,893	176,072	(16,657)	-8.64%
Grant: Idea Preschool - 21011200								
21011200.09102.113.20.2110.51110.4600.00	Salary - IDEA PreK Instr Aide-Pre-K (.25 FTE)	6,678	6,447	7,086	2,900	5,900	(1,186)	
21011200.09102.113.20.2110.52301.4600.00	Fica/Medicare/Retirement	954	1,220	1,314	549	1,090	(224)	
21011200.09102.113.20.2110.56101.4600.00	Preschool Supplies/Materials	0	0	0	0	900	900	
Total: Idea Preschool - 21011200		7,632	7,667	8,400	3,449	7,890	(510)	-6.07%
Grant: ARP IDEA - 21251815								
21251815.09102.113.20.2110.51000.4600.00	ARP - IDEA Salary PreK	0	3,360	0	0	0	0	
21251820.09102.113.20.2110.52000.4600.00	ARP - Salary - Nurse	20,625	4,749	0	0	0	0	
21251815.08119.431.20.2105.55630.0000.00	ARP - IDEA Tuition	11,692	25,568	0	0	0	0	
Total: ARP IDEA - 21251815		32,317	33,677	0	0	0	0	0.00%
Grant: Title I - 21021100								
21021100.03102.111.10.2400.51110.1200.00	Salary - Reading Teacher (.75 to .25 FTE)	75,199	78,833	68,873	7,954	19,709	(49,164)	
21021100.03102.215.10.0011.52102.1200.00	Life Insurance	234	234	176	23	0	(176)	
21021100.03102.215.10.0011.52109.1200.00	Health Insurance	6,193	6,487	0	0	0	0	
21021100.03102.215.10.0011.52203.1200.00	Certified Retirement	20,093	21,411	21,336	2,191	5,148	(16,188)	
21021100.03102.111.10.2400.52301.1200.00	Fica/Medicare	5,511	5,745	5,083	608	1,508	(3,575)	
21021100.03102.122.10.2400.56101.0000.00	Instructional Supplies/Materials	40	0	0	0	1,000	1,000	
Total: Title I - 21021100		107,270	112,710	95,468	10,776	27,365	(68,103)	-71.34%

**Jamestown School Department
FY25 Proposed Budget - Expenditures
February 1, 2024**

Account	Description	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Grant: CARES Act ESSER II - 21251700								
21251701.04101.216.10.2500.51110.1700.00	Salary - Nurse (1)	49,688	2,090	0	0	0	0	0
21251701.04101.111.10.1500.51110.1200.00	Salary - Math Teacher Lawn (.3 FTE)	16,257	0	0	0	0	0	0
21251702.23907.111.62.2702.51338.1200.00	Salary - Summer School Teachers	30,938	0	0	0	0	0	0
21251702.23907.113.62.2702.51338.4600.00	Salary - Summer School TA's	8,217	0	0	0	0	0	0
21251700.33000.111.10.0000.51110.1200.00	Salary - Afterschool Intervention Services	9,070	0	0	0	0	0	0
21251706.03102.222.10.0000.51110.1900.00	Salary - Instructional Coach (.75 FTE)	70,494	0	0	0	0	0	0
21251700.03102.215.10.0000.51110.1200.00	Salary - Math Interventionist (.5 FTE)	45,038	0	0	0	0	0	0
21251700.03102.111.20.2000.51110.1200.00	Salary - Early Childhood Coordinator PT	6,660	0	0	0	0	0	0
21251700.00000.000.00.0000.52000.0000.00	Benefits	57,085	0	0	0	0	0	0
21251700.24907.000.00.0000.53000.0000.00	Summer School Program Fees	4,800	0	0	0	0	0	0
21251700.00000.000.00.0000.53000.0000.00	Science of Reading Training	21,250	0	0	0	0	0	0
21251700.00000.122.10.0000.56000.0000.00	Curriculum Supplies	19,768	0	0	0	0	0	0
Total: CARES Act ESSER II - 21251700		339,265	2,090	0	0	0	0	100.00%
Grant: CARES Act ESSER III - 21251801								
21251801.04101.216.10.2500.51110.1700.00	Salary - Nurse	0	23,396	10,000	10,257	0	(10,000)	
21251801.04101.111.10.1500.51110.1200.00	Salary - Math Teacher Lawn (.3 FTE to GF)	0	15,250	18,248	8,128	0	(18,248)	
21251802.23907.111.62.2702.51338.1200.00	Salary - Summer School Teachers	0	14,680	14,400	13,511	0	(14,400)	
21251800.33000.111.10.0000.51110.1200.00	Salary - Afterschool Intervention Services	0	3,820	26,880	0	0	(26,880)	
21251806.03102.222.10.0000.51110.1900.00	Salary - Instructional Coach (.75 to 0 FTE)	0	70,639	68,872	38,592	0	(68,872)	
21251800.03102.215.10.0000.51110.1200.00	Salary - Math Interventionist (.5 to 0 FTE)	0	45,916	45,915	19,615	0	(45,915)	
21251800.03102.215.10.2400.51110.1200.00	Salary - Reading Interventionist (.5 to 0 FTE)	0	0	0	19,721	0	0	
21251800.03102.232.20.2101.51110.1200.00	Salary - SEL Coach	0	44,409	0	0	0	0	
21251800.03102.113.20.2101.51110.4600.00	Salary - Teacher Assistants	0	56,643	0	0	0	0	
21251800.00000.000.00.0000.52000.0000.00	Benefits	0	108,165	61,058	37,898	0	(61,058)	
21251800.00000.000.00.0000.53000.0000.00	ELA Curriculum	0	38,431	0	0	0	0	
Total: CARES Act ESSER III - 21251801		0	421,349	245,373	147,722	0	(245,373)	100.00%
Grant: State Grants - 230000000								
23000000.03102.111.10.0000.51110.1200.00	Salary - Arts Initiative Teacher	0	8,853	0	0	0	0	
23000000.03102.221.10.0000.51110.1200.00	Salary - Curriculum Development	1,440	540	0	0	0	0	
23000000.03102.111.10.0000.52000.1200.00	Benefits - Art Teacher	0	0	0	0	0	0	
23000000.03102.111.10.0000.53000.1200.00	Professional Dev Training	9,450	0	0	0	0	0	
23000000.03102.111.10.0000.54000.1200.00	Outdoor Classroom Groundskeeping	0	0	0	1,500	0	0	
23000000.03102.111.10.0000.56000.1200.00	Instructional Materials	5,614	5,321	0	0	0	0	
23000000.03102.111.10.0000.57000.1200.00	Instructional Equipment	5,400	21,007	0	14,100	0	0	
Total: State Grants - 230000000		21,904	35,721	0	15,600	0	0	0.00%
Grand Total Grants: 200000000		761,117	841,762	587,246	265,241	238,752	(348,494)	-59.34%

**Jamestown School Department
FY25 Proposed Budget - Revenue
February 1, 2024**

Account	FY22 Actual	FY23 Actual	FY24 Budget	FY24 YTD 12/2023	FY25 Proposed	Amount Diff	Percent Diff
Fund: General Fund - 10000000							
1000000.99998.998.98.9800.41210.9800.00	12,637,108	13,486,166	13,859,769	6,929,885	14,390,303	530,534	3.83%
1000000.99998.998.98.9800.41250.9800.00	123,526	0	0	0	0	0	0.00%
1000000.99998.998.98.9800.41310.9800.00	42,575	48,295	48,240	29,055	48,240	0	0.00%
1000000.99998.998.98.9800.41901.9800.00	339,210	391,662	752,816	372,230	668,621	(84,195)	-11.18%
1000000.99998.998.98.9800.43101.9800.00	87,598	106,322	80,000	56,719	80,000	0	0.00%
1000000.99998.998.98.9800.44101.9800.00	151,768	162,501	130,000	50,883	130,000	0	0.00%
Fund: General Fund - 10000000	13,381,785	14,194,946	14,870,825	7,438,772	15,317,164	446,339	3.00%
Fund: Grants - 20000000							
2101100.99998.998.98.9800.44501.9800.00	213,209	184,007	192,729	0	176,072	(16,657)	-8.64%
21011200.99998.998.98.9800.44501.9800.00	7,586	7,788	8,400	0	7,890	(510)	-6.07%
21251815.99998.998.98.9800.44501.9800.00	11,692	29,253	0	0	0	0	0.00%
21021100.99998.998.98.9800.44501.9800.00	107,270	92,710	95,468	0	27,365	(68,103)	-71.34%
21031100.99998.998.98.9800.44501.9800.00	31,877	30,068	32,921	0	17,000	(15,921)	-48.36%
21051101.99998.998.98.9800.44501.9800.00	7,777	34,584	12,355	0	10,425	(1,930)	0.00%
21251700.99998.998.98.9800.44501.9800.00	340,032	2,249	0	0	0	0	0.00%
21251800.99998.998.98.9800.44501.9800.00	22,202	441,422	245,373	44,202	0	(245,373)	0.00%
23911000.99998.998.98.9800.44501.9800.00	8,132	41,161	0	0	0	0	0.00%
Fund: Grants - 20000000	741,645	822,081	587,246	44,202	238,752	(348,494)	-59.34%
Fund: Capital Projects - 30000000							
30000002.00000.000.00.0000.45201.0000.00	65,600	98,215	150,000	0	11,000	(139,000)	-92.67%
30000003.00000.000.00.0000.45201.0000.00	0	0	0	0	25,000	25,000	100.00%
30000004.00000.000.00.0000.45201.0000.00	24,386	16,680	0	0	0	0	0.00%
31020000.00000.000.00.0000.45201.0000.00	119,112	94,500	0	0	289,000	289,000	100.00%
31020000.00000.000.00.0000.45202.0000.00	0	33,086	0	47,104	120,000	120,000	100.00%
Fund: Capital Projects - 30000000	209,098	242,481	150,000	47,104	445,000	295,000	196.67%
Fund: Nutrition Funds - 60010000							
60010000.99998.998.98.9800.41611.9800.00	2,525	67,420	50,000	36,332	60,000	10,000	20.00%
60010000.99998.998.98.9800.41655.9800.00	1,813	0	1,000	0	1,000	0	0.00%
60010000.99998.998.98.9800.43402.9800.00	2,673	1,859	1,350	1,298	1,350	0	0.00%
60010000.99998.998.98.9800.44601.9800.00	184,672	49,123	60,000	20,287	50,000	(10,000)	-16.67%
Fund: Nutrition Funds - 60010000	191,683	118,402	112,350	57,917	112,350	0	0.00%
GRAND TOTAL - REVENUE ALL SOURCES	14,524,211	15,377,910	15,720,421	7,587,995	16,113,266	392,845	2.50%

**JAMESTOWN SCHOOL DEPARTMENT
5 YEAR CAPITAL BUILDING IMPROVEMENT PLAN
February 1, 2024**

FISCAL YEAR		Estimated Cost	Total Cost Per Year
July 2025- June 2026			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Classroom unit ventilator replacement Part 2 (6 units)	180,000	
	4 Flooring - 3 classrooms (Gr 4 and Resource)	27,000	
Lawn School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Window replacement northwest wing (north side)	150,000	
	4 Flooring - 2 classrooms and hallway (5th Grade)	27,000	
	TOTALS:		<u>420,000</u>
July 2026- June 2027			
Melrose School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	3 Classroom unit ventilator replacement Part 3 (6 units)	180,000	
	4 Flooring - 3 classrooms (Gr 3 and Resource)	27,000	
	5 Exterior door replacement Part 1 of 2	60,000	
Lawn School			
	1 Interior refurbishing & painting	12,500	
	2 Exterior renovations	5,500	
	TOTALS:		<u>303,000</u>

**JAMESTOWN SCHOOL DEPARTMENT
FOUR YEAR FURNITURE/EQUIPMENT IMPROVEMENT PLAN
February 1, 2024**

FISCAL YEAR

July 2024-June 2025	Estimated Cost	Total Cost Per Account	Total Cost Per Year
Melrose: Grade 1 teacher desks, student tables, 1 U table and chairs	\$ 16,050		
Grade 2 teacher desks, student tables, 1 U table and chairs	16,050		
Resource rooms (2) - student tables and chairs	9,550		
Cafeteria tables - 6	16,000		
Outdoor classroom furniture	5,000	\$ 62,650	
Account Number: 10000000.03102.122.10.0000.57306.0000.00			
Lawn: Grade 5 chairs (45)	6,750		
Athletic shed	8,000		
Picnic tables (3)	3,000	\$ 17,750	
Account Number: 10000000.04101.122.10.0000.57306.0000.00			
Facilities:			
Replace 2001 Ford Ranger with Ford F150 2WD	25,000		
Account Number: 30000004.02900.321.10.2500.57301.0000.00		\$ 25,000	
TOTALS:			\$ 105,400

**JAMESTOWN SCHOOL DEPARTMENT
FOUR YEAR FURNITURE/EQUIPMENT IMPROVEMENT PLAN
February 1, 2024**

FISCAL YEAR	Estimated Cost	Total Cost Per Account	Total Cost Per Year
July 2027-June 2028			
Melrose:			
Kindergarten teacher desks, student tables and chairs <i>Account Number: 10000000.03102.122.10.0000.57306.0000.00</i>	\$ 16,050	\$ 16,050	
Lawn:			
Grade 8 chairs (45) Replace teacher desks (10) and chairs (10) <i>Account Number: 10000000.04101.122.10.0000.57306.0000.00</i>	6,750 16,000	22,750	
TOTALS:		\$ 38,800	
FOUR YEAR TOTAL			\$ 252,400

TOWN COUNCIL SPECIAL MEETING
Jamestown Philomenian Library
Library Community Room
Wednesday, March 27, 2024
3:30 P.M.

I. ROLL CALL TOWN COUNCIL MEMBERS

A special meeting of the Jamestown Town Council was held on Wednesday, March 27, 2024. Town Council Members present were as follows: Mary Meagher, Randy White, and Erik Brine. Nancy A. Beye and Michael G. White were absent.

Also, in attendance: Town Administrator Edward A. Mello, Town Planner Lisa Bryer Jamestown, Town Clerk Roberta Fagan, Housing Authority Executive Director Nikki Vazquez, and the following members of the Jamestown Housing Authority Committee: Susan Romano, Joseph Cannon, Jr., and Bob Plain.

II. CALL TO ORDER

Vice President Meagher called the special meeting of the Jamestown Town Council to order at 3:41 p.m. in the Jamestown Philomenian Library, Library Community Room, 26 North Road, and led the Pledge of Allegiance.

III. Town Council Presentation/Discussion with Dr. Kimberly McClain, Assistant Secretary for Congressional and Intergovernmental Relations of Housing and Urban Development regarding the functions and services available to the Town through their office.

Councilor Brine welcomed and introduced Dr. Kimberly McClain, Assistant Secretary for Congressional and Intergovernmental Relations of Housing and Urban Development (HUD), New England HUD Regional Administrator Juana Matias, Rhode Island HUD Field Office Director Peter Asen, and Biden-Harris Administration Appointee | Congressional Relations at U.S. Department of Housing and Urban Development Emily Nunez.

A lengthy discussion ensued regarding the Jamestown Housing Authority infrastructure needs, limited Federal, State and Local financial resources, and ways to resource additional support.

HUD representatives offered guidance on potential grants and to connect with Executive Director Vazquez to provide additional support in identifying potential resources.

IV. ADJOURNMENT TOWN COUNCIL

A motion was made by Councilor Brine with a second by Vice President Meagher to adjourn at 5:09 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

TOWN COUNCIL SPECIAL MEETING MINUTES
Wednesday, April 10, 2024
10:00 A.M.

I. ROLL CALL

A Special meeting of the Jamestown Town Council Sitting as the Board of Water and Sewer Commissioners was held on March 10, 2024. Commission members present were as follows: Nancy A. Beye, Mary Meagher, and Michael G. White. Randy White, and Erik Brine were absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Water and Sewer Clerk Denise Jennings and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 10:02 a.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Unfinished Business:

- 1) Review, Discussion and/or Action and/or Vote on the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from February 20th, March 6th, March 18th, and April 1st:
 - a) Review of the draft Water District Build-out Analysis prepared by Pare Corporation.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor M. White, Aye.

IV. ADJOURNMENT

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn at 10:36 a.m.

Attest:

Roberta J. Fagan, Town Clerk



JAMESTOWN CONSERVATION COMMISSION

Tuesday, April 9, 2024, 6:30 p.m.

Meeting Minutes

In attendance: Bob Laman, Susan Shim Gorelick, Barbara Lundy

- i. **Roll Call:** Not enough members in attendance. Meeting cancelled due to lack of quorum.

Respectfully submitted by Bob Laman

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Approved: 4/10/24

A meeting of the Jamestown Harbor Commission (JHC) was held on Wednesday, March 13, 2024 at 5:00 p.m. in the Town Council Chambers of the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. Call to Order and Roll Call

Chairman Wayne Banks called the meeting to order at 5:02 p.m.

Present:

Wayne Banks, Chairman
Jessica McCarthy, Commissioner
Sue Romano, Commissioner
Mark Campbell, Commissioner

Absent:

Dan Wurzbacher, Vice-Chairman
Tom Alexander, Commissioner
Jim Archibald, Commissioner

Also in Attendance:

Steven Bois, Executive Director
Joan Rich, Harbor Clerk
Bob Laman, Conservation Commission Liaison

II. Approval of Meeting Minutes – Review, discussion, and/or action and/or vote;

A. February 14, 2024

Commissioner Romano moved to approve the minutes of the meeting held on February 14, 2024, and Commissioner McCarthy seconded. There was no discussion. So voted: 4 aye, 0 nay.

III. Open Forum

A. Scheduled Requests to Address

There were no scheduled requests to address.

B. Non-Scheduled Requests to Address

There were no non-scheduled requests to address.

IV. Executive Director's Report

A. Executive Director Bois stated the Ft. Getty pier analysis was not ready yet, but Foth Engineering, the company performing the analysis, has concerns about the structure of the pier and needs more time to complete their study.

B. Negotiations are ongoing between the Town and the operators of the Jamestown/Newport Ferry.

C. The Freedom 21 was sold to Regan Marine Services for \$60,200.00.

D. The new Ribcraft vessel has been ordered. The price is \$116,300.00 so the net price, after the sale of the Freedom, is \$56,100.00.

E. The kayak permit wait list has been reduced by about 50%. Last summer there were approximately 200 people on the wait list and there are now 98.

F. Harbor staff are going to concentrate this year on enforcing the ordinance that every vessel that has a mooring or outhaul permit also has a current copy of the DEM registration uploaded to the Online Mooring account. About 50% of vessels do not have a current registration.

G. Executive Director Bois explained the difference between the Harbor Management Plan and the Harbor Ordinance, and he is planning workshops later in the spring to explain the changes to the Ordinance.

H. Executive Director Bois is planning on hiring a summer intern, and will interview the three candidates later in the week. He is also going to interview candidates for the Harbormaster position. Commissioner Romano asked how many applicants there were and who was going to do the interviewing. There were 31 candidates, of which about 6-8 will be interviewed, and Executive Director Bois will conduct the interviews along with Commissioner Mark Campbell and Assistant Harbormaster Larry Goss.

I. Mooring permits will be offered in April. Approximately 10 people have offered their moorings for the temporary use permits because they are seeking a grace period this year, and there are other moorings available in mooring fields that are not fully occupied. Other permit holders have relinquished their moorings and those are available.

Commissioner Campbell asked a question about the "votes needed" section of Executive Director Bois' report and the mooring wait list time reduction. Executive Director Bois stated he has several ideas to implement that will reduce the amount of time someone is on the wait list for a mooring, and he will discuss those later in the meeting. Commissioner Romano asked if Executive Director Bois can take the wait list as it stands now and model what it would look like if the changes are implemented, because she believes it would be helpful to understand why the changes would be made.

V. Year-to-Date Financial Report

Commissioner Romano had nothing to report.

VI. Sub-Committee Reports

A. Budget – S. Romano – Review, discussion, and/or action and/or vote;

Commissioner Romano had nothing to report.

B. Facilities – W. Banks and J. McCarthy – Review, discussion, and/or action and/or vote;

There was nothing to report that would not be discussed later on in the meeting.

C. Mooring Implementation – D. Wurzbacher and M. Campbell – Review, discussion, and/or action and/or vote;

Commissioner Campbell had nothing to report.

D. Gould Island Restoration – W. Banks and M. Campbell – Review, discussion, and/or action and/or vote;

On May 16, 2024, the Army Corps of Engineers will present their risk and mitigation plan, plus costs for said mitigation, for Gould Island. A meeting was also held with representative from the Shake-A-Leg Foundation, who are interested in having a handicapped-accessible sailing program on Gould Island.

VII. Liaison Reports

A. Conservation Commission – B. Laman – Review, discussion, and/or action and/or vote;

Commissioner Laman had nothing to report.

B. Town Council – R. White – Review, discussion, and/or action and/or vote;
Councillor White was not in attendance.

VIII. Old Business

A. Public Meeting: For Proposed Amendments to the Comprehensive Harbor Management Plan – Review, discussion, and/or action and/or vote;

Chairman Banks asked the audience to limit their questions/comments to 3 minutes. Executive Director Bois summarized the changes to the Comprehensive Harbor Management Plan by section and appendices, and opened the floor to questions after each section.

Deb Lawlor of Stanchion Street asked if a red-line version of the draft was available because she was unable to track the changes without it, and Executive Director Bois stated that a red-line copy would be uploaded to the Town website.

Kevin Lathan of North Road questioned when Sheffield Cove is open for shellfishing, because what he has been told by DEM last year is different than what is in the draft Plan.

Dianne Churchill Nieboer of East Shore Road also had questions about the designations for shellfishing by DEM for Potter's Cove, and if the changes to the Plan have been approved yet. Executive Director Bois explained that the proposed changes have been approved by the Harbor Commission but they still need to be approved by the Town Council.

Walter Bopp of Highland Drive had stated that with the word "Draft" written on each page, some of the text was difficult or impossible to read. He had questions about the Class 1a and 1b mooring designations, and if a property would lose its Class 1a designation if it is sold. Executive Director Bois explained the process a new riparian property owner has to go through in order to apply for a mooring.

There was a question regarding the procedure for approval, and if tonight was the only time to voice an objection. The updated Harbor Management Plan has been approved by the Harbor Commission, and then must be approved by the Town Council, Dept. of Environmental

Management, and Coastal Resources Management Council. If there are a lot of objections to the changes to the Plan, additional workshops can be scheduled. It was also pointed out that tonight's Public Meeting was about the updated Comprehensive Management Plan, and that updates to the Harbor Management Ordinance have been ongoing, but that a Public Hearing would be scheduled at a later date, because it must be coordinated with the Town Administrator, Town Clerk, and Town Solicitor.

Alec Knowles of Southwest Avenue stated that he thought the new Temporary Use Permit program was a good idea. The program would allow a mooring holder, if they are not going to use their mooring for the year or a portion of the year, to transfer the use of that mooring to someone on the wait list on a temporary basis. It would give people on the wait list a chance to use a mooring, and ensure the moorings in Jamestown are all being utilized. There was some discussion of the potential liability of a boat breaking free when the boat owner does not own/is not responsible for the tackle, and how that should be handled.

Angus Taylor of Marine Avenue stated he has used Dockwa when he takes his boat to Nantucket and Edgartown, and has sometimes used private moorings. All of the documentation is taken care of through Dockwa, and suggested that could be one way to manage the temporary use program.

Marian Falla of Green Lane questioned why the draft Plan stated that boat insurance is optional and the draft Ordinance states it is required in certain cases. There was some discussion, and the Plan and the Ordinance will be worded so that they are consistent.

Steve Santoro of Sloop Street questioned the logistics of the temporary use program as far as who would pay and how the Harbor Office will track usage. The program will be for boaters on the wait list, it is not for transient boaters looking for a mooring for a few days.

Joseph Pinheiro of Beacon Avenue asked for improvements to the boat ramp at Ft. Getty. He would like to see the conservation area in Sheffield Cove changed to allow for improvements to the ramp. There was some discussion, with Tony Pinheiro and Kevin Lathan adding suggestions.

Commissioner Romano asked about the Right of Way adoption process. Commissioner Laman of the Conservation Commission stated the Town would like more control over that process. There was some discussion.

Susan Gregoire of Watson Avenue would like to see changes in how the moorings are managed and was informed that would be a discussion when the Ordinance changes are discussed, and there will be several opportunities for public comment.

Mary Brennan of Wakefield, formerly of Jamestown, has an outhaul permit and stated she was unaware of the new insurance requirement for outhauls. There was some discussion.

B. Proposed Amendments to the Harbor Management Ordinance – Review, discussion, and/or action and/or vote;

Executive Director Bois listed additional changes he would like to add the Harbor Management Ordinance in his report, and they will be discussed and voted on individually.

1. All vessels must have proof of DEM registration, including riparian vessels; Chairman Banks moved to approve and Commissioner McCarthy seconded. There was no discussion. So voted: 4 aye, 0 nay.

Commissioner Campbell stated the first item under “votes needed” in the Executive Director report regarding the ratio of private to commercial moorings in East Ferry and Dutch Harbor, which should be 60% private, had been skipped over. There was some discussion.

2. Persons on the wait list must show evidence of boat ownership/registration when they are in the top 3 spots on the wait list; There was some discussion whether the Harbor Commission should use the top 3 or top 5, or some other number. Tony Pinheiro from Beacon Avenue stated he was on the wait list for 13 years, and once he was in the top 3, it still took 8 years before he got a mooring, so he feels it is restrictive to require someone to own a boat before they get a mooring. There was some discussion with Executive Director Bois stating the person on the wait list must show registration or evidence they are attempting to purchase a boat.

Ian Walsh of Bow Street questioned why the Harbor Commission was voting on Harbor Management Ordinance issues when he was under the impression tonight’s meeting was a Public Meeting to discuss the proposed changes to the Harbor Management Ordinance. Some discussion ensued.

Commissioner McCarthy had to leave, meaning there would no longer be a quorum. Chairman Banks made a motion to adjourn and it was seconded by Commissioner Romano. So voted: 4 aye, 0 nay, and the meeting adjourned at 6:33 p.m.

Attest,


Joan Rich, Harbor Clerk

Approved as written
PLANNING COMMISSION MINUTES
March 20, 2024
6:00 PM
Meeting Hall
Jamestown Philomenian Library
26 North Road
Jamestown, RI 02835

I. Call to Order and Roll Call

The meeting was called to order at 6:05pm and the following members were present:

Michael Swistak – Chair
Mick Cochran
Bernie Pfeiffer
Duncan Pendlebury – Vice Chair
Rosemary Enright - Secretary

Not present: Diane Harrison and Dana Prestigiacomio

Also present:

Lisa Bryer, AICP - Town Planner
Carrie Kolb – Planning Assistant
Wyatt Brochu, Esq. – Ruggiero, Brochu & Petrarca
Jeff Davis, Horsley Witten

II. Citizen's Non-Agenda Item - none

III. Correspondence

1. No items at this time.

IV. New Business

1. Amendments related to the 2023 Legislative changes for Subdivision and Land Development Regulations, presentation by Jeff Davis of Horsley Witten - Review, Discussion and/or Action and/or Vote

Jeff Davis with Horsely Witten congratulated the Planning Commission on working so diligently on the Zoning Ordinance.

Davis gave a presentation entitled "Jamestown Subdivision Regulations Update" (see attached presentation)

Procedures for Review and approval (slide 11)
Minor Land development and minor subdivision

Planning Commission Meeting
 March 20, 2024
 Page 2 of 3

Administrative Officer can grant waivers of “design standards” *but these need to be listed in the Regulations*

Commissioner Swistak asked if waivers could be granted by TRC? Davis will check on that. Commissioner Swistak said that there should not be a sole decider on waivers. Bryer said the Town should err on side of caution.

Discussion ensued regarding the presentation.

Commissioner Swistak asked the Subdivision Regulations have the same approval process with Zoning Ordinance? Bryer said no, the Planning Commission writes, approves and enforces the subdivision regulations.

The biggest change is that the Planning Commission can now grant variances and special use permits in any plan that comes before them that needs a variance or special use permit: DPR, minor and major subdivision under unified development review (UDR). Solicitor Brochu raised the question on the changes of procedures that will be needed when hearing a UDR project like will a stenographer be needed or the swearing in of witnesses. Bryer said that we will know about the projects in advance and can schedule as needed. Commissioner Swistak asked who pays for the stenographer? Bryer said she will find out from Zoning Department. Davis said this is why the Town would charge a fee for a UDR application. Bryer said the Town will come up with a fee schedule or list within the ordinance that fees are paid by the applicant.

Byer will bring back to the Planning Commission.

V. Old Business

1. No items at this time

VI. Reports

1. Planner’s Report
 - A. Future meetings – topics and applications

The meeting on April 3, 2024 is cancelled. For the meeting on April 17, there is a High Groundwater application and CISF on the agenda. The first meeting in May will be regularly scheduled. The second meeting in May will be scheduled/or not depending on the agenda.

VII. Approval of Minutes – review, discussion and/or action and/or vote

1. March 6, 2024

A motion was moved by Commissioner Pendlebury and seconded by Commissioner Cochran to approve the minutes of the March 6, 2024 meeting as amended. All in favor.

Page 4: Reports: Paragraph 2: Second Sentence: remove second “with” to read “with the School Committee.”

Planning Commission Meeting

March 20, 2024

Page 3 of 3

VIII. Adjournment

A motion to adjourn at 7:10pm was moved by Commissioner Pendlebury and seconded by Commissioner Cochran. All in favor.

Attest

Carrie Kolb

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the March 26, 2024 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:03 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
Jane Bentley, Member
James Sison, 2nd Alternate
Robert Maccini, 3rd Alternate

Also present:

Wyatt Brochu, Counsel
Brenda Hanna, Stenographer
Pat Westall, Clerk

MINUTES

Minutes of February 27, 2024

A motion was made by Jane Bentley and seconded by Robert Maccini to accept the minutes of the February 27, 2024 meeting as presented.

The motion carried by a vote of 4 – 0.

Richard Boren, Jane Bentley, James Sisson, and Robert Maccini voted in favor of the motion.

Dean Wagner, Terence Livingston, James King, and John Shekarchi were absent.

CORRESPONDENCE

All correspondence was in reference to items on the agenda.

NEW BUSINESS

Difante

A motion was made by Jane Bentley and seconded by James Sisson to grant the request of THE DIFANTE FAMILY LIVING TRUST which owns property located at 15 High Street and further identified as Assessor's Plat 9, Lot 295 for a Special Use Permit under Article 6, Section 82-601, and under Article 7, Section 82-703 and 82-704 governing alteration of a nonconforming use. Applicant is seeking permission to increase the size of his home from 1,685 SF by adding an addition of 1092 SF for a total square footage of 2,777 SF. The addition is conforming as to setbacks and lot coverage.

This Board has determined that this application does satisfy the requirements of Article 6, Sections 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. The application was submitted on December 13th.
2. On March 11th the State changed the law to allow an addition as long as it stays within the zoning code.
3. The plans must proceed according to the plans submitted to the Board on March 26, 2024.
4. The addition to the zoning ordinance was passed in March allowing the addition to proceed without the need for zoning approval.
5. The addition is on the south side of the house.

The motion carried by a vote of 4 – 0.

Richard Boren, Jane Bentley, James Sisson, and Robert Maccini voted in favor of the motion.

Dean Wagner, Terence Livingston, James King, and John Shekarchi were absent.

Dish Wireless

Richard Boren questioned if Meagan Beausoleil was a legal representative of the applicant.

A motion was made by Jane Bentley and seconded by James Sisson to continue the request of DISH Wireless L.L.C. to the April 23, 2024 meeting.

The motion carried by a vote of 4 – 0.

Richard Boren, Jane Bentley, James Sisson, and Robert Maccini voted in favor of the motion.

Dean Wagner, Terence Livingston, James King, and John Shekarchi were absent.

Mitchell

Richard Boren stated that the Board would take the matter under advisement and that he would prepare and draft a motion to be read and voted on at the next meeting.

A motion was made by Jane Bentley and seconded by James Sisson to continue the request of Glenn and Numi Mitchell to the April 23, 2024 meeting.

The motion carried by a vote of 4 – 0.

Richard Boren, Jane Bentley, James Sisson, and Robert Maccini voted in favor of the motion.

Dean Wagner, Terence Livingston, James King, and John Shekarchi were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:35 p.m.
The motion carried unanimously.



TOWN OF JAMESTOWN
P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office (401) 423-7210

**TOWN OF JAMESTOWN
JAMESTOWN PLANNING COMMISSION
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN PLANNING COMMISSION UNDER UNIFIED DEVELOPMENT REVIEW PER RIGL: § 45-23-50.1. WILL HOLD A PUBLIC HEARING MAY 15, 2024, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, RHODE ISLAND AT 6:30PM UPON THE FOLLOWING:

Application of The Town of Jamestown, whose property located at 245 Conanicus Avenue (Jamestown Golf Course), and further identified as Tax Assessor's Plat 8, Lot 283, for a Development Plan Review under Zoning Ordinance Section 82-1004.1 A and a Special Use Permit from Zoning Ordinance Section 82-300 B for Off-street parking and loading areas where required. The proposed plan would include allowing 20 vehicles to park diagonally on the south side of the lot, in a defined grass area contained by a split rail fence. The area would not be asphalt and would only be used when the Town rents out the second floor during times when it is expected that the parking lot would be in use by the golfers. The Town will staff the parking lot in order to manage the use of this area during these times. Parking in this area would otherwise be prohibited by signage. Said property is located in an OS-II zone and contains 74.36 acres.

**BY THE ORDER OF THE PLANNING COMMISSION MICHAEL SWISTAK, CHAIR
AND LISA BRYER, TOWN PLANNER**

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

The public is invited to observe and participate in the deliberations of this meeting, in person at Town hall.

TO VIEW THIS MEETING LIVE STREAM WITH NO INTERACTION; PLEASE VISIT THE FOLLOWING LINK: <https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

PLEASE NOTE: All correspondence you with the Planning Commission to consider on any of the above matters must be received by the Planning Department no later than May 8, 2024. Email to ckolb@jamestownri.net or via drop box located on the West Street side entrance of Town Hall or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835. The meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



1341 Elmwood Avenue
Cranston, Rhode Island 02910

Unit Price Maintenance (monthly, year 3)		
Unit each	Qty	Monthly Cost
\$ 0.89	337	\$ 299.93

TOWN OF JAMESTOWN - UNIT PRICING - MAINTENANCE AGREEMENT (YEAR 3)

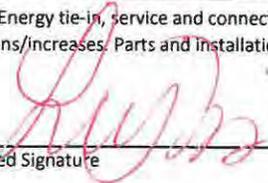
New Arm and Fixture Installation				
Product	Description	Part No	Size (in ft)	TOTAL INSTALLED COST
Aluminum Arm	4' ALUMINUM ARM - CANTILEVER	AMAWT20US4SA	4	\$ 605.00
Aluminum Arm	6' ALUMINUM ARM - CANTILEVER	AMAWT20US6SA	6	\$ 668.00
Aluminum Arm	8' ALUMINUM ARM - CANTILEVER	FAMAWT20US8SA	8	\$ 792.00

Arm-and-fixture Re-attach/Relocation (no materials)	
Size (in ft)	Cost each
2.5-3'	\$ 350.00
4-6'	\$ 400.00
8-12'	\$ 450.00
Flood w/Trunion	\$ 300.00
Attach/Change Fixture Only	\$ 250.00

Misc Services	
Burndy Repair	\$ 100.00
Re-wiring (per LFT of conductor)	\$ 6.00
Angel Guard (Mat & Labor)	\$ 40.00
Arm w/Fixture removal	\$ 350.00
Fuse Link (Mat & Labor)	\$ 85.00
Light Trespass Shield (Mat & Labor)	\$ 100.00

Material Pricing (No Labor Included)			
Equivalent Wattage	Model and Wattage	Fixture Type	Price each
PHOTOCELL	DLL127F 1.5 JU	N/A	\$ 35.00

Rhode Island Energy tie-in, service and connection charges are not included. Above pricing subject to change based on revised Prevailing Wage schedules and manufacturer price reductions/increases. Parts and installation labor are warranted for a period of one year from installation.

RISE Authorized Signature  Date 5/6/2024

Town of Jamestown Authorized Signature _____ Date _____

**STREETLIGHT MAINTENANCE CONTRACT
YEAR-THREE**

This street lighting maintenance contract ("Agreement") is made this 1st day of June, 2024 between:

RISE Group, Inc. ("RISE")
1341 Elmwood Avenue
Cranston RI 02910

and

Town of Jamestown, Rhode Island ("Customer")
Office of the Finance Director
93 Narragansett Avenue
Jamestown RI 02835

Section 1.01: RECITALS

WHEREAS, Customer currently owns 337 street lights (the "**Street Lights**") and is responsible for maintenance and emergency repair services for street lighting in and for the Town of Jamestown, including estimated 88 street lights that will be transferred to the State of Rhode Island Department of Transportation. See Attachment 3: ALL Jamestown Lighting Inventory_2024-0501.

WHEREAS, conversion of the Street Lights was completed on 5/31/2022.

WHEREAS, Customer desires to retain RISE to perform the maintenance of the Street Lights.

WHEREAS, Customer is authorized and empowered under applicable Laws (as defined below), and specifically R.I. Gen. Laws §45-55 *et. seq.*, and Jamestown RI Code of Ordinances, Part 1, Subpart A, Article IV, Sec. 419 - Finance, to enter into this Agreement, and has taken all necessary action under applicable Laws to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the parties agree as follows:

Section 1.02: STREETLIGHT MAINTENANCE SERVICES (YEAR 2)

RISE shall continue to provide an orderly and efficient maintenance program where routine maintenance, outages reporting and emergency services are performed for the Street Lights.

- (i) RISE will provide 24-hour phone monitoring service for outage reporting, document all calls, proceed with work orders for service calls and complete an Online Outage/Emergency form (the "**Trouble Ticket**").
- (ii) RISE will receive alerts that a Trouble Ticket has been submitted, triage as needed and schedule for repair/replacement

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

- (iii) Routine repair/replacement of fixtures or equipment covered by existing manufacturer product warranties to be performed within fifteen (15) working days of the reported outage.
- (iv) Police details, if required, shall be coordinated with Jamestown Police and be paid directly by Customer.
- (v) RISE will provide Customer with monthly reports of services requested and/or completed.
- (vi) Exclusions:
 - 1) Wood pole replacement/repair
 - 2) Extreme foliage overgrowth removal (will be reported to Customer)
 - 3) Wiring repairs beyond fused disconnect service separator
 - 4) Repairs to any fixture not included in Customer inventory
 - 5) Repair/Replacement of fixtures or equipment not covered by existing manufacturer product warranties
 - 6) Purchase of or labor to install any material not included in the Street Lights, including but not limited to: fixtures, arms, mounting hardware, photocells, smart controllers and fused disconnect devices or fuses. (See *Section 1.03 Electrical Services* for info related to T&M cost of services and materials)

Section 1.03: ELECTRICAL SERVICES

The following electrical labor services are included in the cost per unit of streetlight maintenance:

- Triage of outage(s)
- Fixture outage-bad photocell/bad smart controller
- Fixture outage-blown fuse

The following services will be billed monthly based on a Time and Materials (T&M) and shall be assessed on a case-by-case basis:

- Re-attachment of arm/fixture to new/replaced pole
- Fiber pole replacement (upgrade to black aluminum)
- New metal pole replacement (to match existing type, size and style)
- New arm/bracket installation
- Fixture outage-wire/burndy secondary connector
- Fixture outage-knock down damage/replacement
- Damage from Acts of God
- Underground service interruption
- Vandalism/Theft

Standardized T&M cost of services and materials is included as Attachment 1: Unit Pricing. All material and labor pricing subject to change based on market costs and adjustments in prevailing wage rates.

The services covered under Section 1.02 and Section 1.03 shall be referred to collectively as the "**Work**".

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

Section 1.04: PRICE AND PAYMENT TERMS

Charges noted below are for services covered under Section 1.02 and Section 1.03 (exclusion of services noted as being charged on a T&M basis) and are based on the existing streetlight quantity of 337. Fixtures discovered in excess of this quantity will be assessed at the Per Fixture Monthly Maintenance Cost indicated below. Conversely, any fixture removed from streetlight inventory will be excluded from the monthly maintenance cost. Once the transfer of fixtures to the State of Rhode Island is complete, those items will be removed from the Jamestown inventory and charges will cease for an estimated 88 fixtures.

Per Fixture Monthly Maintenance Cost (year 3)*	\$0.89
3rd Year Monthly Maintenance Total	\$ 299.93
3rd Year TOTAL Maintenance Cost	\$ 3,599.16

**Updated Unit Price based on increases in prevailing wage labor rates and equipment costs*

Following the end of each billing period (at or near end of month), RISE shall provide to Customer an invoice for the preceding month's Work (inclusive of T&M services, if any, completed during such period). The amount stated in such invoice shall be paid by Customer in full within thirty (30) days of the date of Customer's receipt of the invoice.

Section 1.05: FEDERAL DAVIS BACON WAGES

RISE shall pay Federal Davis Bacon wages as established by the U.S. Dept. of Labor for all Work performed under this Agreement. Payroll records capable of certification must be maintained by Contractor for at least three (3) years after completion of Work under this Agreement. For purposes of this Agreement, General Decision Number RI20240001 04/05/2024 (Attachment 2) is to be used and posted in an area available to employees of this project.

Section 1.06: NOTICE TO PROCEED; TERM

This Agreement shall become effective June 1, 2024, and shall continue through May 31, 2025 (the "**Term**"). Customer will have the opportunity to enter into subsequent years of Maintenance Agreement under separate contract 30 days prior to expiration of the Term. RISE shall commence maintenance service within fifteen (15) business days of reported issue.

(a) Delays and Impacts

- If RISE is delayed in the commencement, performance, or completion of the Work by causes beyond its control and without its fault, including but not limited to inability to access property; material orders pending; concealed or unknown conditions encountered at the project, differing from the conditions represented by Customer or otherwise disclosed by Customer to RISE prior to the commencement of the Work; a Force Majeure (as defined below) condition; failure by Customer to perform its obligations under this Agreement; or failure by Customer to cooperate with RISE in the timely completion of the Work, RISE shall provide written notice to Customer of the existence, extent of, and reason for such delays and impacts.

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

(b) Access

- Customer shall provide RISE, its subcontractors, and its agents reasonable and safe access to all areas in Customer's control that are subject to the Work. Customer further agrees to assist RISE, its subcontractors, and its agents to gain access to areas that are not controlled by Customer but are necessary for RISE to complete the Work. An equitable adjustment in the time for performance, price and payment terms shall be made as a result of any failure to grant such access.

Section 1.07: PERMITS, TAXES, AND FEES.

Unless otherwise specified, RISE shall be responsible for providing all contractor registration required for it to perform the Work. Customer shall be responsible for obtaining all permits, licenses, approvals, permissions and certifications, including but not limited to, all zoning and land use changes or exceptions required for the provision of the Work. Without limiting the foregoing, RISE's obligations with respect to the Work is not intended to encompass any changes or improvements that relate to any compliance matters (whether known or unknown) that are not directly related to the installation of the Improvement Measures or which have been imposed or enforced because of the occasion or opportunity of review by any governmental authority. Customer is tax exempt.

Section 1.08: CLEANUP

RISE shall keep the surrounding area free from accumulation of waste materials or rubbish caused by the Work and, upon completion of the Work, RISE shall remove all waste materials, rubbish, tools, construction equipment, machinery, and surplus materials. Tree trimmings that will not fit in the electrician's truck will be reported to Customer for removal.

Section 1.09: SAFETY; COMPLIANCE WITH LAWS

RISE shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Work. RISE and Customer shall comply with all applicable laws, ordinances, rules, regulations, and lawful orders of public authorities (collectively, "Laws") in connection with its performance hereunder.

Section 1.10: HAZARDOUS MATERIALS

RISE shall be responsible for removing, disposing, or recycling of any Hazardous Materials (as defined below) that it uses in providing Work ("RISE Hazardous Materials") and for the remediation of any areas impacted by the release of RISE Hazardous Materials. For other Hazardous Materials that may be otherwise present at Customer's facilities ("Non-RISE Hazardous Materials"), Customer shall supply RISE with any information in its possession relating to the presence of such materials if their presence may affect RISE's performance of the Work. If either Customer or RISE becomes aware of or suspects the presence of Non-RISE Hazardous Materials that may interfere with RISE's Work, it shall promptly stop the Work in the affected area and notify the other. As between Customer

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

and RISE, Customer shall be responsible at its sole expense for removing and disposing of Non-RISE Hazardous Materials from its facilities and the remediation of any areas impacted by the release of Non-RISE Hazardous Materials, unless RISE had actual knowledge that Non-RISE Hazardous Materials were present and acted with intentional disregard of that knowledge, in which case (i) RISE shall be responsible at its sole expense for the remediation of any areas impacted by its release of such Non-RISE Hazardous Materials, and (ii) Customer shall remain responsible at its sole expense for the removal of Non-RISE Hazardous Materials that have not been released and for releases not resulting from RISE's performance of the Work.

(a) For purposes of this Agreement:

- (i) "Hazardous Materials" means any material or substance that, whether by its nature or use, is now or hereafter defined or regulated as a hazardous waste, hazardous substance, pollutant or contaminant under applicable Law relating to or addressing public or employee health and safety and protection of the environment, or which is toxic, explosive, corrosive, flammable, radioactive, carcinogenic, mutagenic or otherwise hazardous or which is or contains petroleum, gasoline, diesel, fuel, another petroleum hydrocarbon product, or polychlorinated biphenyls.

(b) Environmental Indemnity:

- (i) To the fullest extent permitted by Law, Customer shall indemnify and hold harmless RISE and RISE's subcontractors, and their respective directors, officers, employees, agents, representatives, shareholders, affiliates, and assigns and successors, from and against any and all losses, costs, damages, expenses (including reasonable legal fees and defense costs), claims, causes of action or liability, directly or indirectly, relating to or arising from the Customer's use, or the storage, release, discharge, handling or presence of Non-RISE Hazardous Materials.

Section 1.11: CHANGE ORDERS

The parties, without invalidating this Agreement, may request changes in the Work to be performed under this Agreement, consisting of additions, deletions, or other revisions to the Work ("Change Orders"). The price and payment terms, time for performance shall be equitably adjusted in accordance with the Change Order. Such adjustments shall be determined by mutual agreement of the parties. RISE may delay performance of Work affected by the Change Order until adjustments arising out of the Change Order are clarified and agreed upon. Any Change Order must be signed by an authorized representative of each party. If concealed or unknown conditions or conditions differing from the conditions represented by Customer in the bid documents or otherwise disclosed by Customer to RISE prior to the commencement of the Work are encountered, price, payment terms and time for performance shall be equitably adjusted. Claims for equitable adjustment may be asserted in writing within a reasonable time from the date a party becomes aware of a change to the Work by written notification. Failure to promptly assert a request for equitable adjustment, however, shall not constitute a waiver of any rights to seek any equitable adjustment with respect to such change.

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

Section 1.12: CUSTOMER FINANCING; TREATMENT; TAXES

The parties acknowledge and agree that RISE is not making any representation or warranty to Customer with respect to matters not expressly addressed in this Agreement, including, but not limited to:

- 1) Customer's ability to obtain or make payments on any financing associated with paying for the Maintenance Services, related services, or otherwise;
- 2) Customer's proper legal, tax, accounting, or credit rating agency treatment relating to this Agreement; and
- 3) The necessity of Customer to raise taxes or seek additional funding for any purpose.

Customer is solely responsible for its obligations and determinations with respect to the foregoing matters. In addition, the parties acknowledge and agree that Customer shall be responsible to comply, at its cost and expense, with all Laws that may be applicable to it relating to contracting, including, without limitation, any requirements relating to the procurement of goods and/or services and any legal, accounting, or engineering opinions or reviews required or obtained in connection with this Agreement.

Section 1.13: INSURANCE.

RISE shall maintain insurance in amounts no less than those set forth below in full force and effect at all times until the Work has been completed and shall provide a certificate evidencing such coverage promptly following Customer's request therefor.

COVERAGES	LIMITS OF LIABILITY
• Workers Compensation Insurance or self-insurance, including Employer's Liability	Statutory
• Commercial General Liability Insurance	\$1,000,000 Each Occurrence \$2,000,000 General Aggregate
• Comprehensive Automobile Liability Insurance	\$2,000,000 Combined Single Limit
Umbrella Liability	\$10,000,000 Each Occurrence \$10,000,000 Aggregate

The above limits may be obtained through primary and excess policies and may be subject to self-insured retentions.

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

Section 1.14: INDEMNIFICATION

To the fullest extent permitted by applicable Law, each party shall indemnify the other with respect to any third-party claim alleging bodily injury, including death, or property damage to the extent such injury or damage is caused by the negligence or willful misconduct of the indemnifying party. A condition precedent to any obligation of a party to indemnify the other pursuant to this Section 1.14 shall be for the indemnified party to promptly advise the indemnifying party of the claim pursuant to the notice provision of this Agreement.

Section 1.15: LIMITATION OF LIABILITY

Neither RISE nor Customer will be responsible to the other for any special, indirect, consequential, remote, punitive, exemplary, loss of profits or revenue, loss of use, or similar damages, regardless of how characterized and regardless of a party having been advised of the possibility of such potential losses or relief, arising in any manner from this agreement, the work, the improvement measures, or otherwise. RISE'S LIABILITY UNDER THIS AGREEMENT, REGARDLESS OF THE FORM OF ACTION, SHALL IN NO EVENT EXCEED THREE (3) TIMES THE CONTRACT PRICE SET FORTH UNDER SECTION 1.04 ABOVE. This limitation of liability shall not apply to claims by third parties. If this Agreement covers fire safety or security equipment, Customer understands that RISE is not an insurer regarding those services, and that RISE shall not be responsible for any damage or loss that may result from fire safety or security equipment that fails to prevent a casualty loss. The foregoing waivers and limitations are fundamental elements of the basis for this Agreement between RISE and Customer, and each party acknowledges that RISE would not be able to provide the work and services contemplated by this Agreement on an economic basis in the absence of such waivers and limitations and would not have entered into this Agreement without such waivers and limitations.

Section 1.16: FORCE MAJEURE

Neither party will be responsible to the other for damages, loss, injury, or delay caused by conditions that are beyond reasonable control, and without the intentional misconduct or negligence of that party. Such conditions (each, a "Force Majeure") include, but are not limited to: acts of God; acts of government agencies; strikes; labor disputes; fires; explosions or other casualties; thefts; vandalism; riots or war; acts of terrorism; electrical power outages; interruptions or degradations in telecommunications, computer, or electronic communications systems; pandemics, changes in Laws; or unavailability of parts, materials or supplies.

Section 1.17: RISE'S PROPERTY

All materials furnished or used by RISE personnel and/or RISE subcontractors or agents at the installation site, including documentation, schematics, test equipment, software and associated media remain the exclusive property of RISE or such other third party. Customer agrees not to use such materials for any purpose at any time without the express authorization of RISE. Customer

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

agrees to allow RISE personnel and/or RISE subcontractors or agents to retrieve and to remove all such materials remaining after installation operations have been completed. Customer acknowledges that any software furnished in connection with the Work is proprietary and subject to the provisions of any software license agreement associated with such software.

Section 1.18: DISPUTES

RISE and Customer will attempt to settle any controversy, dispute, difference, or claim between them concerning the performance, enforcement, or interpretation of this Agreement (collectively, "Dispute") through direct discussion in good faith, but if unsuccessful, will submit any Dispute to non-binding mediation in the nearest major metropolitan area of the state where the project is performed. Such mediator shall be knowledgeable, to each party's reasonable satisfaction, with respect to matters concerning construction law. If mediation is unsuccessful the parties shall submit such Dispute to arbitration in accordance with Rhode Island law. Neither RISE nor Customer will file a lawsuit against the other until not less than sixty (60) days after the mediation referred to herein has occurred, unless one or both parties is genuinely and reasonably concerned that any applicable statute of limitations is on the verge of expiring.

Section 1.19: GOVERNING LAW

This Agreement and the construction and enforceability thereof shall be interpreted in accordance with the laws of the state of Rhode Island.

Section 1.20: CONSENTS; APPROVALS; COOPERATION

Whenever Customer's consent, approval, satisfaction or determination shall be required or permitted under this Agreement, and this Agreement does not expressly state that Customer may act in its sole discretion, such consent, approval, satisfaction or determination shall not be unreasonably withheld, qualified, conditioned or delayed, whether or not such a "reasonableness" standard is expressly stated in this Agreement. Whenever one party's cooperation is required by the other in order to carry out the obligations of the other pursuant to this Agreement, the parties agree they shall act in good faith and reasonably in so cooperating with the other and/or the other's designated representatives or assignees or subcontractors. Customer shall furnish decisions, information, and approvals required by this Agreement in a timely manner so as not to delay the performance of the Work.

Section 1.21: FURTHER ASSURANCES

The parties shall execute and deliver all documents and perform all further acts that may be reasonably necessary to effectuate the provisions of this Agreement.

STREETLIGHT MAINTENANCE CONTRACT YEAR-THREE

Section 1.22: INDEPENDENT CONTRACTOR

The relationship of the parties hereunder shall be that of independent contractors. Nothing in this Agreement shall be deemed to create a partnership, joint venture, fiduciary, or similar relationship between the parties.

Section 1.23: POWER AND AUTHORITY

Each party represents and warrants to the other that:

- 1) it has all requisite power and authority to execute and deliver this Agreement and perform its obligations hereunder;
- 2) all corporate, board, body politic, or other approvals necessary for its execution, delivery, and performance of this Agreement have been or will be obtained; and
- 3) this Agreement constitutes its legal, valid, and binding obligation.

Section 1.24: SEVERABILITY

In the event that any clause, provision, or portion of this Agreement or any part thereof shall be declared invalid, void, or unenforceable by any court having jurisdiction, such invalidity shall not affect the validity or enforceability of the remaining portions of this Agreement unless the result would be manifestly inequitable or materially impair the benefits intended to inure to either party under this Agreement.

Section 1.25: COMPLETE AGREEMENT

It is understood and agreed that this Agreement contains the entire agreement between the parties relating to all issues involving the subject matter of this Agreement. No binding understandings, statements, promises or inducements contrary to this Agreement exist. This Agreement supersedes and cancels all previous agreements, negotiations, communications, commitments and understandings with respect to the subject matter hereof, whether made orally or in writing. Each of the parties to this Agreement expressly warrants and represents to the other that no promise or agreement which is not herein expressed has been made to the other, and that neither party is relying upon any statement or representation of the other that is not expressly set forth in this Agreement. Each party hereto is relying exclusively on the terms of this Agreement, its own judgment, and the advice of its own legal counsel and/or other advisors in entering into this Agreement. Customer acknowledges and agrees that any purchase order issued by Customer associated with this Agreement is intended only to establish payment authority for Customer's internal accounting purposes. No purchase order shall be considered a counteroffer, amendment, modification, or other revision to the terms of this Agreement.

**STREETLIGHT MAINTENANCE CONTRACT
YEAR-THREE**

Section 1.26: NOTICES

All notices or communications related to this Agreement shall be in writing and shall be deemed served if and when sent by e-mail or mailed by certified or registered mail as follows:

RISE Group, Inc.
ATTN: Mike Daigneault, VP Business Services
1341 Elmwood Ave
Cranston RI 02910
MDaigneault@RISEngineering.com

Town of Jamestown RI
ATTN: Michael Gray
Department of Public Works
93 Narragansett Ave
Jamestown RI 02835
mgray@jamestownri.net

Section 1.27: COUNTERPARTS

This Agreement may be executed in any number of counterparts, all of which when taken together shall constitute one single agreement between the parties.

EXECUTED the day and year set forth above.

RISE

TOWN OF JAMESTOWN, RI

Authorized Signature

Authorized Signature

Michael J Daigneault
Printed Name

Edward A Mello
Printed Name

Vice President
Title

Town Administrator
Title

Attachments:

Attachment 1: Unit Pricing

Attachment 2: General Decision Number RI20240001 04/05/2024

Attachment 3: ALL Jamestown Lighting Inventory_2024-0501

Name	Street Name (pre-fill PoleNo-Suf-Seq)	Replacement Fixture	Proposed Issue	AUDIT ISSUE	AUDIT install conceal INDICATE PROBLEM IN ALL Problem
JL-361	AMERICA WAY	PT1	PTLED40		
JL-362	AMERICA WAY	PT1	PTLED40		
JL-363	ANTHAM ST	R2	CHLED41	False	True
JL-364	BALDWIN CT	R4	CHLED60		
JL-365	BAY ST	R2	CHLED41	False	False
JL-366	BAY ST	R4	CHLED60		
JL-367	BAYVIEW DR	R2+NEW ARM	CHLED41 (ARM)		
JL-368	BAYVIEW DR	R2+NEW ARM	CHLED41 (ARM)		
JL-369	BAYVIEW DR	R2+NEW ARM	CHLED41 (ARM)		
JL-370	BAYVIEW DR	R2+NEW ARM	CHLED41 (ARM)		
JL-371	BAYVIEW NORTH DR	R2	CHLED41	False	False
JL-372	BEACH AVE	4 R2+NEW ARM	CHLED41 (ARM)		
JL-373	BEACH AVE	R4	CHLED60		
JL-374	BEACH AVE	R4	CHLED60		
JL-375	BEACON AVE	R4	CHLED60		
JL-376	BEACON AVE	R4	CHLED60		
JL-377	BEACON AVE	R2	CHLED41		
JL-378	BEACON AVE	R4+NEW ARM	CHLED60 (ARM)	False	False
JL-379	BEACON AVE	R4	CHLED60		
JL-380	BEAVERTAIL RD	R4	CHLED60		
JL-381	BEAVERTAIL RD	R3 40K (STATE)	CHLEDST51-40K		
JL-382	BEAVERTAIL RD	R5 40K (STATE)	CHLEDST18-40K		
JL-383	BEAVERTAIL RD	R1 40K (STATE)	CHLEDST28-40K		
JL-384	BEAVERTAIL RD	R3 40K (STATE)	CHLEDST51-40K		
JL-385	BROOK ST	R2	CHLED41	False	False
JL-386	BRYER AVE	R2+NEW ARM	CHLED41 (ARM)		
JL-387	BRYER AVE	R2+NEW ARM	CHLED41 (ARM)		
JL-388	BRYER AVE	R2+NEW ARM	CHLED41 (ARM)		
JL-389	CALVERT PL	R2+NEW ARM	CHLED41 (ARM)		
JL-390	CALVERT PL	R2	CHLED41	False	False
JL-391	CAPSTAN ST	R2	CHLED41	False	False
JL-392	CARR LN	R2	CHLED41	False	False
JL-393	CARR LN	R2	CHLED41	False	False
JL-394	CEDAR HILL DR	PT2	PTLED21		
JL-395	CEDAR HILL DR	PT2	PTLED21		
JL-396	CEDAR HILL DR	PT2	PTLED21		
JL-397	CEDAR HILL DR	PT2	PTLED21		
JL-398	CEDAR HILL DR	PT2	PTLED21		
JL-399	CLARKE ST	R2	CHLED41		
JL-400	CLARKE ST	R2	CHLED41	False	False
JL-401	CLARKE ST	R2	CHLED41		
JL-402	CLARKE ST	R2	CHLED41		
JL-403	CLARKES VLG RD	R2	CHLED41		
JL-404	CLINTON AVE	R2	CHLED41		
JL-405	CLINTON AVE	R2	CHLED41		
JL-406	CLINTON AVE	R2+NEW ARM	CHLED41 (ARM)		
JL-407	CLINTON AVE	R2+NEW ARM	CHLED41 (ARM)		
JL-408	CLINTON AVE	R2	CHLED41	False	False
JL-409	COLE ST	R2+NEW ARM	CHLED41 (ARM)		
JL-410	COLE ST	R2	CHLED41	False	False

JL-411
JL-416
JL-417
JL-412
JL-413
JL-414

COLE ST
COLUMBIA AVE
COLUMBIA AVE
COLUMBIA LN
COLUMBIA LN
COLUMBIA LN

0018-000-1
0009-000-1
0016-000-1
0001-000-1
0002-000-1
0003-000-1

R2
R2
R2+NEW ARM
PT2
PT2
PT2

CHLED41
CHLED41
CHLED41 (ARM)
PTLED21
PTLED21
PTLED21

False
False

False
False

JL-418	CONANICUS AVE	0001-000-1	R3 40K (STATE)	CHLEDSTF JK	False
JL-420	CONANICUS AVE	0013-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-421	CONANICUS AVE	0016-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-422	CONANICUS AVE	0019-000-1	R3 40K+NEW ARM (:	CHLEDST51-40K (ARM)	False
JL-423	CONANICUS AVE	0022-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-424	CONANICUS AVE	0024-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-425	CONANICUS AVE	0026-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-426	CONANICUS AVE	0029-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-428	CONANICUS AVE	0034-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-429	CONANICUS AVE	0038-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-430	CONANICUS AVE	0041-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-431	CONANICUS AVE	0043-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-432	CORONADO AVE	0001-000-1	R4	CHLED60	False
JL-433	CORONADO AVE	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-434	CORONADO AVE	0008-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-436	COURAGEOUS CT	0001-000-1	PT1	PTLED40	False
JL-437	DOUGLAS ST	0005-000-1	R2	CHLED41	False
JL-438	DUMPLING DR	0005-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-729	EAST SHORE RD	0086-000-1	227 R1 40K (STATE)	CHLEDST28-40K	False
JL-441	EAST SHORE RD	0089-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-442	EAST SHORE RD	0089-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-443	EAST SHORE RD	0094-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-444	EAST SHORE RD	0099-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-445	EAST SHORE RD	0103-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-446	EAST SHORE RD	0105-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-447	EAST SHORE RD	0114-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-448	EAST SHORE RD	0148-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-449	EAST SHORE RD	0174-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-450	EAST SHORE RD	0179-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-451	EAST SHORE RD	0185-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-452	EAST SHORE RD	0191-000-1	F2 (STATE)	FLEDST154-40K	False
JL-453	EAST SHORE RD	0194-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-454	EAST SHORE RD	0199-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-455	EAST SHORE RD	0203-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-456	EAST SHORE RD	0213-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-457	EAST SHORE RD	0216-000-1	R3 40K+NEW ARM (:	CHLEDST51-40K (ARM)	False
JL-458	EAST SHORE RD	0219-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-460	EAST SHORE RD	0230-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-461	EAST SHORE RD	0235-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-462	EAST SHORE RD	0240-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-463	EAST SHORE RD	0244-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-464	EAST SHORE RD	0247-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-465	EAST SHORE RD	0251-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-466	EAST SHORE RD	0256-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)	False
JL-467	EAST SHORE RD	0263-000-2	R1 40K (STATE)	CHLEDST28-40K	False
JL-468	ELDRED AVE	0002-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-470	EMERSON RD	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-472	FORE ROYAL CT	0001-000-1	PT2	PTLED21	False
JL-473	FORT GETTY RD	0019-000-1	F1	FLED123-40K	False
JL-474	FORT GETTY RD	0022-000-1	R4	CHLED60	False
JL-475	FORT GETTY RD	0028-000-1	R4	CHLED60	False
JL-476	FORT GETTY RD	0032-090-2	R2	CHLED41	False

JL-477	CURT GETTY RD	0035-000-1	F2	FLED154-4	False
JL-484	CURT WETHERIL RI	0022-000-1	R2	CHLED41	False
JL-485	FOWLER ST	0001-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-486	FOWLER ST	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-487	FOWLER ST	0005-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-488	FRIENDSHIP ST	0001-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-489	FRIENDSHIP ST	0006-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-490	FRIGATE ST	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-491	FRIGATE ST	0004-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-492	FRIGATE ST	0006-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-493	FRIGATE ST	0009-000-1	R2	CHLED41	False
JL-494	FRIGATE ST	0014-000-1	R2	CHLED41	False
JL-496	GARBOARD ST	0014-000-1	R2	CHLED41	False
JL-497	GREEN LN	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-498	GREEN LN	0005-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-499	GREEN LN	0008-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-500	GREEN LN	0010-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-501	GREEN LN	0013-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-502	GRINNELL ST	0001-000-1	R2	CHLED41	True
JL-503	GRINNELL ST	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-504	GRINNELL ST	0005-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-505	GRINNELL ST	0008-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-506	GRINNELL ST	0010-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-507	GRINNELL ST	0014-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-508	HAMILTON AVE	0004-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-509	HAMILTON AVE	0009-000-1	R1 40K+NEW ARM	CHLEDST28-40K (ARM)	False
JL-510	HAMILTON AVE	0012-000-1	R1 40K+NEW ARM	CHLEDST28-40K (ARM)	False
JL-511	HAMILTON AVE	0016-000-1	R1 40K+NEW ARM	CHLEDST28-40K (ARM)	False
JL-512	HAMILTON AVE	0020-000-1	R3 40K (STATE)	CHLEDST51-40K	False
JL-513	HAMMETT CT	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-514	HARBOR ST	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-515	HAWTHORNE RD	0001-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-517	HELM ST	0004-000-1	R2	CHLED41	False
JL-518	HELM ST	0007-000-1	R4	CHLED60	False
JL-519	HELM ST	0009-000-1	R2	CHLED41	False
JL-520	HIGH ST	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-521	HIGH ST	0008-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-522	HIGH ST	0011-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-523	HIGH ST	0014-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-524	HIGH ST	0019-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-525	HIGH ST	0021-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-526	HIGH ST	0024-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-527	HIGH ST	0026-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-528	HIGH ST	0029-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-529	HIGH ST	0031-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-530	HIGHLAND DR	0002-000-2	R2	CHLED41	False
JL-532	HIGHLAND DR	0019-000-2	R2	CHLED41	False
JL-533	HIGHLAND DR	0030-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-534	HIGHLAND DR	0040-000-1	R2+NEW ARM	CHLED41 (ARM)	False

JL-535	CLIMES CT	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-536	HOWLAND AVE	0001-000-1	R4	CHLED60	False
JL-537	HOWLAND AVE	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-538	HOWLAND AVE	0006-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-539	HOWLAND AVE	0010-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-540	HOWLAND AVE	0021-000-1	R2	CHLED41	False
JL-541	HOWLAND AVE	0024-000-1	R2	CHLED41	False
JL-728	INTREPID LN		1 PT2	PTLED21	False
JL-543	KNOWLES CT	0002-084-1	R6	CHLED204	False
JL-545	KNOWLES CT	0005-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-547	LAWN AVE	0004-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-548	LAWN AVE	0007-000-1	R4	CHLED60	False
JL-549	LAWN AVE	0010-000-1	R4	CHLED60	False
JL-550	LAWN AVE	0010-030-1	F1	FLED123-40K	False
JL-551	LAWN AVE	0012-000-1	R4	CHLED60	False
JL-552	LAWN AVE	0012-030-1	R4	CHLED60	False
JL-553	LAWN AVE	0012-061-1	F1	FLED123-40K	False
JL-554	LAWN AVE	0012-061-2	F1	FLED123-40K	False
JL-555	LAWN AVE	0012-092-1	F1	FLED123-40K	False
JL-556	LAWN AVE	0012-092-2	R5	CHLED118	False
JL-557	LAWN AVE	0016-000-1	R4	CHLED60	False
JL-558	LINCOLN ST	0001-000-1	R4	CHLED60	False
JL-559	LINCOLN ST	0003-000-1	R2+NEW ARM	CHLED41	False
JL-560	LONGFELLOW RD	0003-000-1	R4	CHLED60	False
JL-561	LONGFELLOW RD	0007-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-562	LONGFELLOW RD	0016-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-563	LUGGER ST	0002-000-1	R4	CHLED60	False
JL-564	LUTHER ST	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-565	LUTHER ST	0005-000-2	R2	CHLED41	False
JL-566	MAPLE AVE	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-567	MAPLE AVE	0007-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-568	MAPLE AVE	0009-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-569	MARINE AVE	0001-090-1	R6	CHLED204	False
JL-570	MARINE AVE	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-571	MARINE AVE	0006-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-572	MAST ST	0005-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-573	MAST ST	0017-000-1	R2	CHLED41	True
JL-574	MELROSE AVE	0004-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-575	MELROSE AVE	0006-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-576	MELROSE AVE	0008-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-577	MELROSE AVE	0011-000-1	R2	CHLED41	False
JL-578	MELROSE AVE	0013-000-1	R4	CHLED60	False
JL-579	MELROSE AVE	0020-000-1	R2	CHLED41	False
JL-580	MOUNT HOPE AVE	0003-000-1	R4	CHLED60	False
JL-581	MOUNT HOPE AVE	0006-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-582	NARRAGANSETT A1	0001-000-1	R3 40K (STATE)	CHLEDST51-40K	False
JL-583	NARRAGANSETT A1	0003-000-1	R3 40K (STATE)	CHLEDST51-40K	False
JL-586	NARRAGANSETT A1	0007-000-1	R3 40K (STATE)-DEN LEAVE 41W INSTALLED	CHLEDST51-40K	False
JL-587	NARRAGANSETT A1	0009-000-1	R3 40K (STATE)	CHLEDST51-40K	False
JL-588	NARRAGANSETT A1	0011-000-1	R3 40K (STATE)-DEN LEAVE 60W INSTALLED	CHLEDST51-40K	False
JL-589	NARRAGANSETT A1	0012-090-1	R3 40K (STATE)	CHLEDST51-40K	False
JL-590	NARRAGANSETT A1	0016-000-1	R3 40K (STATE)	CHLEDST51-40K	False
JL-591	NARRAGANSETT A1	0019-000-1	R3 40K (STATE)	CHLEDST51-40K	True

JL-592	NARRAGANSETT A1 0021-000-1	R1 40K (STATE)	CHLEDST2	K	False
JL-593	NARRAGANSETT A1 0023-000-1	R1 40K+NEW ARM (:	CHLEDST2	-JK (ARM)	False
JL-594	NARRAGANSETT A1 0027-000-1	R3 40K+NEW ARM (:	CHLEDST51-40K (ARM)		False
JL-595	NARRAGANSETT A1 0031-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-596	NARRAGANSETT A1 0035-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-597	NARRAGANSETT A1 0038-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-598	NARRAGANSETT A1 0042-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-599	NARRAGANSETT A1 0044-000-1	R5 40K (STATE)	CHLEDST118-40K		False
JL-600	NARRAGANSETT A1 0045-000-2	R5 40K (STATE)	CHLEDST118-40K		False
JL-601	NARRAGANSETT A1 0046-000-1	R3 40K (STATE)	CHLEDST51-40K		False
JL-603	NEW WALCOTT AVE 0001-000-2	R2	CHLED41		True
JL-604	NEW WALCOTT AVE 0004-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-605	NEWPORT ST 0005-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-606	NORTH MAIN RD 0004-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-607	NORTH MAIN RD 0007-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-608	NORTH MAIN RD 0011-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-609	NORTH MAIN RD 0016-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-610	NORTH MAIN RD 0018-000-1	F1 (STATE)	FLEDST123-40K	OTHER--describe in t	False
JL-611	NORTH MAIN RD 0019-000-1	R1 40K (STATE)	CHLEDST28-40K		False
JL-614	NORTH MAIN RD 0029-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-615	NORTH MAIN RD 0034-030-1	F1	FLED123-40K		True
JL-616	NORTH MAIN RD 0048-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-617	NORTH MAIN RD 0066-000-1	R1 40K+NEW ARM (:	CHLEDST28-40K (ARM)		False
JL-618	NORTH MAIN RD 0085-000-1	R1 40K (STATE)	CHLEDST28-40K		False
JL-619	NORTH MAIN RD 0086-000-1	R4	CHLED60		True
JL-620	NORTH MAIN RD 0117-090-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-621	NORTH MAIN RD 0119-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-622	NORTH MAIN RD 0127-000-1	R4	CHLED60		True
JL-624	NORTH MAIN RD 0136-000-1	R4	CHLED60		False
JL-625	NORTH MAIN RD 0144-000-1	R4	CHLED60		False
JL-626	NORTH MAIN RD 0150-084-1	F1	FLED123-40K		False
JL-627	NORTH MAIN RD 0177-000-2	R2	CHLED41		False
JL-628	NORTH MAIN RD 0190-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-630	NORTH MAIN RD 0198-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-631	NUN AVE 0003-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-632	OCEAN AVE 0005-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-633	OCEAN AVE 0007-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-634	OCEAN AVE 0011-000-1	R2	CHLED41		False
JL-635	OCEAN AVE 0012-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-636	PARK ST 0003-000-1	R2	CHLED41		False
JL-637	PEMBERTON AVE 0003-000-1	R4	CHLED60		False
JL-638	PEMBERTON AVE 0009-000-1	R4	CHLED60		False
JL-639	PEMBERTON AVE 0013-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-640	PENNY RD 0001-000-1	R4+NEW ARM	CHLED60 (ARM)		False
JL-641	PIERCE AVE 0004-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-642	PIERCE AVE 0008-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-643	PLEASANT VIEW ST 0004-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-644	PLYMOUTH RD 0001-000-1	R2	CHLED41		False
JL-645	PLYMOUTH RD 0010-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-646	PLYMOUTH RD 0013-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-647	PLYMOUTH RD 0015-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-648	PRISCILLA RD 0001-000-1	R2+NEW ARM	CHLED41 (ARM)		False
JL-649	PRISCILLA RD 0004-000-1	R2+NEW ARM	CHLED41 (ARM)		False

JL-650	ROVIDENCE AVE	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-651	RUDENCE RD	0001-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-652	RACQUET RD	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-653	RACQUET RD	0010-000-1	R2	CHLED41	False
JL-654	RACQUET RD	0016-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-655	REISE RD	0002-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-656	RESERVOIR CIR	0003-000-1	R2	CHLED41	False
JL-657	RESERVOIR CIR	0006-000-1	R2	CHLED41	False
JL-658	SAMPAN AVE	0030-000-1	R4	CHLED60	False
JL-659	SCHOONER AVE	0025-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-660	SEASIDE DR	0005-000-1	R2	CHLED41	False
JL-661	SEASIDE DR	0007-000-1	R2	CHLED41	False
JL-662	SEASIDE DR	0011-000-1	R4	CHLED60	False
JL-663	SEASIDE DR	0030-000-2	R2	CHLED41	False
JL-664	SEASIDE DR	0032-000-1	R4	CHLED60	False
JL-666	SEASIDE DR	0042-000-1	R4	CHLED60	False
JL-667	SEASIDE DR	0043-000-1	F2	FLED154-40K	False
JL-668	SEASIDE DR	0049-000-1	R4	CHLED60	False
JL-669	SEASIDE DR	0057-000-1	R4	CHLED60	False
JL-670	SEASIDE DR	0064-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-671	SEASIDE DR	0070-000-1	R4	CHLED60	False
JL-672	SEVERANCE LN	0005-000-1	R4	CHLED60	True
JL-673	SLOOP ST	0016-000-1	R2	CHLED41	False
JL-674	SOUTHWEST AVE	0006-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False
JL-678	SOUTHWEST AVE	0013-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False
JL-679	SOUTHWEST AVE	0021-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False
JL-680	SOUTHWEST AVE	0026-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False
JL-681	SPANKER ST	0012-000-1	R4	CHLED60	False
JL-682	SPANKER ST	0013-000-1	R4	CHLED60	False
JL-683	SPIRKETING ST	0008-000-1	R4	CHLED60	False
JL-684	STANDISH RD	0007-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-685	STANDISH RD	0013-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-370	STARBOARD AVE	0004-000-1	R2	CHLED41	False
JL-686	STARBOARD AVE	0005-000-1	R4	CHLED60	False
JL-687	STERN ST	0002-000-1	R4	CHLED60	False
JL-688	STERN ST	0014-000-1	R4	CHLED60	False
JL-690	SUMMIT AVE	0004-000-1	R2	CHLED41	False
JL-691	SUMMIT AVE	0011-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-692	SUMMIT AVE	0025-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-693	SWINBURNE ST	0001-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-694	SWINBURNE ST	0002-000-1	R4	CHLED60	False
JL-695	SWINBURNE ST	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-696	TOP MAST CT	0001-000-1	PT2	PTLED21	False
JL-697	UMIAK AVE	0001-000-1	R4	CHLED60	False
JL-698	UNION ST	0004-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-699	VALLEY ST	0001-000-1	F2	FLED154-40K	False
JL-700	WALCOTT AVE	0003-000-1	R2+NEW ARM	CHLED41 (ARM)	False
JL-701	WALCOTT AVE	0006-000-1	R3 40K (STATE)	CHLED41 (ARM)	False
JL-702	WALCOTT AVE	0011-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False
JL-703	WALCOTT AVE	0016-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-704	WALCOTT AVE	0022-000-1	R1 40K (STATE)	CHLEDST28-40K	False
JL-705	WALCOTT AVE	0028-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False
JL-706	WALCOTT AVE	0033-000-1	R1 40K+NEW ARM (:)	CHLEDST28-40K (ARM)	False

JL-707	ALCOTT AVE	0037-000-1	R1 40K (STATE)	CHLEDST: 0 JK
JL-708	WASHINGTON ST	0004-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-709	WASHINGTON ST	0006-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-710	WATSON AVE	0004-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-711	WATSON AVE	0010-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-715	WEST REACH DR	0001-000-1	PT2	PTLED21
JL-716	WEST REACH DR	0002-000-1	PT2	PTLED21
JL-717	WEST REACH DR	0003-000-1	PT2	PTLED21
JL-718	WEST REACH DR	0004-000-1	PT2	PTLED21
JL-719	WEST REACH DR	0005-000-1	PT2	PTLED21
JL-720	WEST REACH DR	0006-000-1	PT2	PTLED21
JL-721	WEST REACH DR	0007-000-1	PT2	PTLED21
JL-722	WEST REACH DR	0021-000-1	PT2	PTLED21
JL-723	WEST REACH DR	0025-000-1	PT2	PTLED21
JL-724	WEST REACH DR	0026-000-1	PT2	PTLED21
JL-713	WEST ST	0003-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-714	WEST ST	0005-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-725	WHITTER RD	0011-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-726	WINDSOR ST	0002-000-1	R2+NEW ARM	CHLED41 (ARM)
JL-727	WINDSOR ST	0004-000-1	R2+NEW ARM	CHLED41 (ARM)



April 10, 2024

Edward A. Mello
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown RI 02835

Via Email: emello@jamestownri.net

RE: Proposal for Design Development Architectural Services: Jamestown Senior Center

Dear Ed,

We are excited about the opportunity to continue our work with you on the Jamestown Senior Center project and look forward to working with you to achieve your goals and see this project through to fruition.

For the purposes of the proposal the parties to this Agreement are Town of Jamestown Rhode Island, hereinafter called the "Owner", and Union Studio Architecture & Community Design, Inc. hereinafter called the "Architect", for the architectural services stipulated below.

PROJECT UNDERSTANDING

Based on discussions to date, we understand this Project to consist of the following major components:

- Town of Jamestown would like to engage the Architect to provide Design Development Architectural services associated with renovations to and rehabilitation of the existing Jamestown Senior Center located in the Grange Hall at 6 West Street in Jamestown, RI.
- The proposed design will be in accordance with the April 01, 2024 Union Studio schematic design package that was delivered to the Town and presented to the Town Council on Monday April 01, 2024.
- The proposed project will entail a complete interior gut renovation and rehabilitation of the existing facility which will entail complete reconfiguration of all interior spaces, a new building entrance lobby addition, new exterior building finishes, windows, and roof system, as well as new mechanical, electrical and plumbing systems and the structural rehabilitation and reinforcing of the existing building structure along with miscellaneous exterior improvements.



UNION STUDIO
ARCHITECTURE & COMMUNITY DEVELOPMENT

- Based on the feedback received from the April 01, 2024 Town Council meeting, the Town would like to further develop the proposed Union Studio design and bring it to an approximate 30% complete design development level for the purpose of securing a more precise professional construction cost estimate.

SCOPE OF SERVICES

TASK 1: DESIGN DEVELOPMENT

1. Prepare design development level documents that execute the schematic design and further refine the details that were initially established. The aforementioned April 01, 2024 schematic design package will be used as the basis-of-design.
2. Work will include approximate 30% complete refined architectural, structural, mechanical, electrical, and plumbing design drawings and specifications that define the parameters of the project. Specifications will be provided for the sole purpose of developing a precise construction cost estimate, but neither full CSI formatted specifications, or a project manual will be provided at this time.
3. The Architect will collaborate with the Town as required to further develop and refine the proposed program.
4. The Architect will present the proposed design in Town public forum for the purpose of gaining public input to be used in further refining the proposed design.
5. The Architect will contract with and will work with a professional third-party construction cost estimator to develop and deliver a detailed construction cost estimate for the proposed design.

Deliverables:

- Design Development package, including approximate 30% complete architectural, structural, mechanical, electrical, and plumbing designs and specifications as required, suitable for development of a professional construction cost estimate. Deliverable will be issued as a fully formatted electronic Portable Document Format (PDF) file.
- Detailed construction cost estimate.

Meetings:

- A maximum of two (2) Town collaboration and coordination meetings.
- A maximum of two (2) Town public forum meetings.



UNION STUDIO
ARCHITECT & COMMUNITY DESIGN

EXCLUSIONS

1. Construction documents, construction administration, procurement and permitting services.
2. Site specific engineering, including but not limited to surveying, geotechnical, civil, landscape, septic & onsite wastewater treatment system design, drainage design and detailed grading.

BASE FEE STRUCTURE

The total fee shall not exceed \$65,000, plus Reimbursable Expenses as described in the Standard Terms & Conditions. The not-to-exceed amount is subject to modification if Additional Services are authorized as described below.

Additional Services: If the Owner requires Additional Services by the Architect, or the Architect's employees or consultants are required by you or by circumstances beyond our control, the Architect will undertake such services in accordance with a written agreement signed by the parties setting forth a mutual understanding as to the change. In the absence of a mutual agreement in writing, the Architect will notify the Owner prior to providing Additional Services.

Unless otherwise agreed in writing, Additional Services will be compensated on the basis of the time reasonably required by our personnel to perform such Additional Services, at the rates in the Billing Rate Schedule in the Standard Terms & Conditions.

PAYMENT

Payments on account of the Architect's invoices shall be made within 15 days after the Owner receives the invoice. Data, accounts and receipts reasonably substantiating the amounts invoiced will be provided at your request.

We hope that you will find this proposal to be acceptable and look forward to working with you on this Project. If the scope of Services and terms of this proposal as outlined herein are agreeable, please acknowledge and accept them with your signature below and return a signed copy to our office as your authorization for us to proceed. As discussed, we are ready to begin work on Phase I of this Project immediately. Preparation of a more formal contract can follow at your convenience.



UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN, INC.

If you have any questions or require further information, please feel free to contact us at (401) 272-4724.

Very truly yours,

Craig Anderson
Senior Associate

UNION STUDIO ARCHITECTURE & COMMUNITY DESIGN, INC.

Acknowledged and accepted: _____

Name: _____

Title: _____

Date: _____



UNION STANDARD TERMS & CONDITIONS

GENERAL PROVISIONS

The services to be performed by Union Studio Architecture & Community Design (the "Architect") shall include any and all activities, services, efforts and actions required under this agreement, including those that are reasonably necessary to produce the deliverables required herein (the "Services"). The Services shall be completed in accordance with the requirements of this agreement. In addition, the Architect agrees to use its professional skill and judgment at all times to provide the Services in furtherance of your goals for the Project in terms of program, design, budget, time and quality. The Architect shall perform the Services expeditiously in accordance with the expertise, care and skill exercised by similarly credentialed professionals for projects of comparable size and complexity.

OWNER RESPONSIBILITIES

The Owner will furnish such surveys and reports that are known by the Owner to be in its possession, are directly relevant to the Services and are readily available to the Owner describing the existing conditions of the Project. The Owner makes no representations or warranties as to the accuracy of information that such surveys and reports may provide. The Architect may rely on such surveys and reports to the extent that it would be prudent to do so in the exercise of its professional judgment.

REIMBURSABLE EXPENSES

Reimbursable Expenses shall consist of the costs reasonably and necessarily incurred by the Architect and its employees in the proper performance of the Services, including but not limited to project-related travel; postage or messenger service; expense of reproduction of drawings, specifications and other documents for Owner's use; and Owner requested reproduction, photographic reproduction, and expense of contracted renderings and models. For Reimbursable Expenses as described above, a multiple of 1.10 times the expenses incurred by the Architect, the Architect's employees and consultants in the interest of the Project shall be applied.

UNION BILLING RATE SCHEDULE (effective 07/01/2023)

Unless otherwise agreed in writing, Hourly Services and Additional Services will be compensated on the basis of the time reasonably required by our personnel to perform such services, at the following hourly rates:

Partner	\$240 / hr	Associate	\$155 / hr	Designer 2	\$100 / hr
Principal / Director	\$200 / hr	Professional 3	\$150 / hr	Designer 1	\$90 / hr
Associate Principal	\$180 / hr	Professional 2	\$130 / hr	Administrative	\$60 / hr
Senior Associate	\$180 / hr	Professional 1	\$115 / hr	Intern	\$50 / hr

The foregoing hourly rates may be reasonably adjusted on a yearly basis in the ordinary course of business.

INSURANCE

The Architect shall maintain all forms of insurance required by law. The Architect shall also maintain insurance coverage for commercial general liability, errors and omissions, automobile liability and workers' compensation by a carrier that is satisfactory to the Owner and licensed in the State of Rhode Island. The Architect shall ensure that any and all subconsultants engaged or employed by the Architect will carry and maintain similar insurance, unless otherwise authorized in writing by the Owner. Upon request by the Owner, the Architect and its subconsultants shall submit proof of such insurance, naming the Owner as an additional insured (with the exception of workers' compensation and errors and omissions), before submittal of the first invoice and shall maintain such insurance in full force and effect until three (3) years past completion of the Project. The insurance policies shall incorporate a provision under which the carrier(s) will endeavor to give written notice to the Owner at least thirty (30) days prior to any cancellation, nonrenewal, or material modification of the policy(ies). The Owner and Architect waive



all rights against each other and those for whom the other is responsible for any damage covered by insurance, and to the extent of actual recovery of insurance proceeds, excluding any applicable deductible amount(s).

TERMINATION AND SUSPENSION

Suspension: Either party may suspend or interrupt the Services in whole or in part for its convenience and without cause for such period as either party may require, upon not less than seven (7) days written notice, specifying the extent of the suspension, the effective date and, if known, the duration of the suspension.

Termination for Convenience: Either party may terminate this agreement in whole or in part for its convenience and without cause upon not less than seven (7) days written notice, specifying the extent of termination and the effective date. If the Owner terminates some or all of the Services for its convenience, the Architect shall receive compensation for Services performed as of the effective date of termination together with all Reimbursable Expenses properly incurred by the Architect as of the effective date of termination.

Termination for Cause: The Architect may terminate this agreement upon seven (7) days written notice in the event of a material breach of the terms of this agreement by the Owner, through no fault of the Architect, and provided such material breach is not corrected within said notice period. If the Architect terminates some or all of the Services for cause, the Architect shall receive, compensation for Services performed as of the effective date of termination together with all Reimbursable Expenses properly incurred by the Architect as of the effective date of termination. In addition, the Architect is entitled to all lost profits.

CLAIMS AND DISPUTE RESOLUTION

Claims: If a controversy or claim arises between the parties arising out of this agreement, prior to mediation or arbitration, the parties agree to convene a meeting of persons with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) days, the parties have not resolved the dispute, they agree to submit the dispute to mediation with a mutually acceptable dispute resolution administrator in accordance with the Construction Industry Mediation Rules of the American Arbitration Association then in effect.

Dispute Resolution: If mediation proves unsuccessful, all claims, disputes or other matters in question shall be decided by arbitration administered by a mutually acceptable dispute resolution administrator in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen, but in no event after the date when institution of legal proceedings would be barred by the applicable statute of limitation.

Limitation on Damages. The Owner expressly waives all rights, interest and claims against the Architect for indirect, incidental, special, punitive or consequential damages arising out of or relating to the Project.

MISCELLANEOUS PROVISIONS

Ownership of Deliverables. All documents including Drawings and Specifications furnished by the Architect pursuant to this agreement are instruments of the Services in respect to the Project. They are not intended or represented to be suitable for reuse by the Owner or others on extensions of the Project or on any other project. Use of any interim documents on such other projects or extension of this Project without a specific written verification or adoption by the Architect will be at the Owner's sole risk and without liability or legal exposure to the Architect. Any verification or adaptation by the Architect will entitle the Architect to further compensation at rates to be agreed upon by the Owner and Architect.



State of Rhode Island
State House
Providence, Rhode Island 02903-1196
401-222-2080

Daniel J. McKee
Governor

April 11, 2024

The Honorable Nancy Beye
Council President, Town of Jamestown
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island, 02835

RE: Municipal Support for Litter-Free Rhode Island

Dear Council President Beye:

On behalf of the people of Rhode Island, I write to thank you for passing the Litter-Free Rhode Island resolution and publicly pledging to support this important initiative. With your collective support, we can continue to emphasize the need to reduce waste in an effort to keep Rhode Island beautiful.

As Governor, I can tell you firsthand, that community support is necessary to maintain the cleanliness of the beaches, hiking trails, and parks that we all enjoy. I will continue to urge public bodies, individuals, businesses, communities, schools, and youth groups to join in the effort to eliminate litter in Rhode Island.

With Earth Day approaching, I want to remind all municipalities to plan and widely advertise local cleanup events. The effects of Litter-Free Rhode Island will be vast; litter is costly to clean up, it impacts economic development, and eventually it ends up in the bodies of water of our beloved state. A collective commitment to eliminating litter will allow Rhode Island to continue to attract tourists who travel to marvel at the beauty of the Ocean State.

**TOWN OF PORTSMOUTH, RI
RESOLUTION #2024-04-08-A**

A Resolution Endorsing the 2023 Ride Island Bike Plan as a guiding document in the planning of transportation related infrastructure for Portsmouth

WHEREAS, "Ride Island" is an initiative with the goal of creating an island-wide network of connected bicycle and pedestrian infrastructure on Aquidneck Island; and

WHEREAS, the Ride Island initiative is working collaboratively with the Aquidneck Island municipal administrators and planners, elected officials, and resident advocates in Newport, Middletown and Portsmouth, and Naval Station Newport; and

WHEREAS, Ride Island is using industry best practices and evidence-based research to identify solutions to Aquidneck Island's infrastructure needs and the desires of the communities; and

WHEREAS, Ride Island is a collaborative initiative, serving the interests of the Aquidneck Island community and providing assistance to municipal planning departments by identifying funding opportunities, providing relevant resources and research on best practices, and facilitating collaboration among the municipalities and the Naval Station; and

WHEREAS, the Ride Island Bike Plan of 2023 is based on recommendations in existing studies including the Aquidneck Island West Side Master Plan (2005); Aquidneck Island Transportation Study (2011); the Rhode Island Bicycle Mobility Plan (2020); Keep Newport Moving (2022); RIDOT State Transportation Improvement Program (2022-2031); the municipal Comprehensive Land Use Plans of Newport (2017), Middletown (2014) and Portsmouth (2021); and more; and

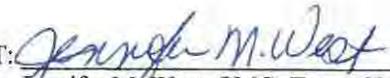
WHEREAS, the Ride Island Bike Plan of 2023 addresses gaps in these previous works by incorporating additional transportation data and engagement of previously underrepresented stakeholders and a gathering of representative advisors.

NOW THEREFORE BE IT RESOLVED that the Town Council does hereby indicate our endorsement of and commitment to the use of the "Ride Island Bike Plan" as an advisory resource for guidance in the planning and redevelopment of transportation related to infrastructure improvements in the Town of Portsmouth where consistent with the Comprehensive Community Plan and Town Ordinances.

BE IT FURTHER RESOLVED that the Town Clerk submit a copy of this Resolution to the Town of Portsmouth's State Senator and Representatives, the Speaker of the House of Representatives and the President of the Senate and every Rhode Island municipality.

Adopted this 8th day of April 2024.


Leonard B. Katzman, Vice-President
Portsmouth Town Council

ATTEST: 
Jennifer M. West, CMC, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email: townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

**Burrillville Town Council Resolution
In Support of Senate Bill 2024 – S 2016
An act relating to Towns and Cities - Low and Moderate Income Housing**

WHEREAS, the Town of Burrillville joins other municipalities in their support of Senate Bill 2024 – S 2016, an act which allows municipalities without public transportation extending to urban service boundaries to reduce the low- or moderate-income housing requirements from 10% to 6%.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville supports Senate Bill 2024 – S 2016.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Burrillville respectfully requests Burrillville legislators, the Senate Housing and Municipal Government Committee, and the Rhode Island cities and towns to support Senate Bill 2024 – S 2016.

Adopted this 10th day of April 2024.

Donald A. Fox / *DFox*
Donald A. Fox, President
Burrillville Town Council

ATTEST: *Vicki J. Martin*
Vicki Martin, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email: townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

Burrillville Town Council Resolution Opposing House Bill 2024 – H 7978 Legislation Relating to Subdivision of Land

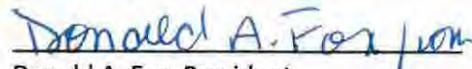
WHEREAS, the Town of Burrillville joins other municipalities in their concern relative to House Bill 2024 – H 7978, an act which requires that electronic permitting for all zoning and planning applications be established by all municipalities by October 1, 2025; and

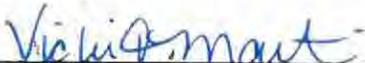
WHEREAS, H 7978 causes a concern with what the cost of this module will be, if any, and who will be responsible for any associated costs.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville opposes House Bill 2024 – H 7978.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Burrillville respectfully requests Burrillville legislators, the House Municipal Government and Housing Committee, and the Rhode Island cities and towns to oppose House Bill 2024 – H 7978.

Adopted this 10th day of April 2024.


Donald A. Fox, President
Burrillville Town Council

ATTEST: 
Vicki Martin, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email:
townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

Burrillville Town Council Resolution In Opposition to Legislation Regarding Housing and Land Use

WHEREAS, the Town of Burrillville understands that there is a critical shortage of affordable housing in the State; and

WHEREAS, the Town of Burrillville joins other municipalities in their concerns relative to legislation that seemingly targets that shortage, but increasingly overrides local regulations and management rights. Each municipality has unique needs, priorities and visions for land use planning and zoning; and

WHEREAS, while the shortage of affordable housing may be an issue statewide, the solutions proposed that work in one community do not necessarily work in smaller, less densely populated communities; and

WHEREAS, city and town councils, supported by their professional planning and zoning departments, and local planning and economic development boards, are the ones best equipped to determine what works in their own communities; and

WHEREAS, the Town of Burrillville has identified a few bills that may have great impact on our community, they are as follows:

Senate Bill 2632 and House Bill 7958 would require higher density development in residentially zoned areas of towns who meet the population threshold. This bill impacts local control. This type of change is only acceptable if they are optional and not mandatory; and

House Bill 7951 places an arbitrary time limit on a community's ability to temporarily stop development to correct a problem. This bill proposes a limit of 60 days on any moratorium a municipality would like to put in place. Our own experience with developing new ordinances show that would not be enough time for every possible situation. By way of example, if a sewer or water treatment plant is out of compliance (code) or needs upgrades, 60 days would not be enough time to complete the needs analysis, never mind the improvements. No arbitrary time limit should be placed on a community. This takes away local control and decision making; and

House Bill 7980 would allow mobile homes on any lot that is buildable in a community. This bill diminishes local control a community has on the siting of mobile homes. Many years ago, towns in Rhode Island decided to limit where mobile homes are allowed. This decision had to do with maintaining property values and quality of life. This bill would erode local control and diminish property values; and

House Bill 7981 would allow the establishment of residential uses within existing commercial and industrial zones. Since most towns have a limited amount of commercial and industrial zoned land, this is not a benefit to a community. This bill runs counterintuitive to the reason to separate uses. Truck traffic, noise, odors and dust are many times associated with heavy industrial uses and some commercial uses. By allowing residential uses in these zones, public health, safety and welfare could be in jeopardy. We do not support this bill in any form; and

House Bill 7986 involves providing the state with a list of abandoned properties, and gives priority sale for low- and moderate-income units in areas of the municipality where they are not consistent with a comprehensive plan or affordable housing plan. This bill will further erode local control. Communities currently can work with property owners and developers to bring properties back to use. We feel this is a local community's responsibility and should remain so.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville does hereby oppose the aforementioned legislation.

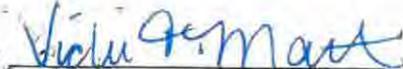
BE IT FURTHER RESOLVED that the Town Council of the Town of Burrillville respectfully requests Burrillville legislators, the Rhode Island General Assembly, and the Rhode Island cities and towns to oppose this legislation.

Passed as a resolution of the Burrillville Town Council this 10th day of April 2024.



Donald A. Fox, President
Burrillville Town Council

ATTEST:



Vicki Martin, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email: townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

TOWN OF BURRILLVILLE

**Burrillville Town Council Resolution
Opposing House Bill 2024 – H 7382
Legislation Relating to Towns and Cities-Zoning Ordinances**

WHEREAS, the Town of Burrillville joins other municipalities in their concern relative to House Bill 2024 – H 7382, an act which amends the definition of household to change the number of unrelated individuals that may reside together from three to one person per bedroom, not to exceed five per dwelling; and

WHEREAS, it is unclear what the purpose of this bill is and there is general concern that this will make homes more desirable for short term or seasonal rentals, removing housing stock from year round habitation for those existing residents of the state that are in need of permanent housing; and

WHEREAS, making such a change could contribute to the purchase and rental of homes by real estate investors, as opposed to making homes available for homeownership.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville opposes House Bill 2024 – H 7382.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Burrillville respectfully requests Burrillville legislators, the House Municipal Government and Housing Committee, and the Rhode Island cities and towns to oppose House Bill 2024 – H 7382.

Adopted this 10th day of April 2024.

Donald A. Fox
Donald A. Fox, President
Burrillville Town Council

ATTEST: Vicki Martin
Vicki Martin, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email: townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

**Burrillville Town Council Resolution
Opposing House Bill 2024 – H 7324
Legislation Relating to Towns and Cities - Zoning Ordinances**

WHEREAS, the Town of Burrillville joins other municipalities in their concern relative to House Bill 2024 – H 7324, an act which removes the reference to floor area ratio (FAR) within the list of issues that are allowed to be regulated within each zoning district; and

WHEREAS, H 7324 essentially removes the floor area ratio as a tool for managing growth and development without an explanation as to why that is beneficial. FAR is a tool that should be available to municipalities for inclusions in their zoning ordinance as they determine appropriate; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville opposes House Bill 2024 – H 7324.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Burrillville respectfully requests Burrillville legislators, the House Municipal Government and Housing Committee, and the Rhode Island cities and towns to oppose House Bill 2024 – H 7324.

Adopted this 10th day of April 2024.

Donald A. Fox
Donald A. Fox, President
Burrillville Town Council

ATTEST: *Vicki Martin*
Vicki Martin, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email:
townclerk@burrillville.org



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RI Relay 1-800-745-5555 (TTY)

TOWN BUILDING
HARRISVILLE, RI

Burrillville Town Council Resolution in support of Senate Bill 2024 – S 2008 Relating to Education – The Education Equity and Property Tax Relief Act

- WHEREAS, The Education Equity and Property Tax Relief Act states “The general assembly recognizes the need for an equitable distribution of resources among the state’s school districts, property tax relief and a predictable method of distributing education aid.”; and
- WHEREAS, the State education aid funding formula is anything but predictable, as it is inconsistently applied; and
- WHEREAS, this inconsistency creates a financial hardship for school districts and by default cities and towns who are faced with a great difficulty in finding ways to make up for shortfalls; and local taxpayers who ultimately bear the burden of inconsistent funding; and
- WHEREAS, Senate Bill 2024 – S 2008 would amend The Education Equity and Property Tax Relief Act by prohibiting total education aid paid to any local education agency from being reduced by more than one percent (1%) of the municipal education appropriation in the previous fiscal year; and
- WHEREAS, this will not solve all the problems associated with the funding formula, it is a good stopgap measure; and
- WHEREAS, this amendment would benefit all cities and towns by making aid to the state’s school districts more predictable; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville supports Senate Bill 2024 – S 2008.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Burrillville respectfully requests members of the Senate Finance Committee, Burrillville legislators and each of the the Rhode Island cities and towns to support Senate Bill 2024 – S 2008 and any House companion that may be introduced.

Adopted this 14th day of February 2024.

Donald A. Fox, President
Burrillville Town Council

ATTEST:
Vicki Martin, Town Clerk



24-099**Burrillville School Department**

OFFICE OF SUPERINTENDENT
2300 BRONCOS HIGHWAY
HARRISVILLE, RI 02830



TELEPHONE: 401-568-1301
FAX: 401-568-4111
TTY: 1-800-745-5555
VOICE: 1-800-745-6575

Approved by School Committee March 12, 2024

SCHOOL COMMITTEE RESOLUTION**Funding Formula****SECTION I**

WHEREAS: In 2011, Rhode Island implemented a Foundation-based Funding Formula. The new Formula followed years of arbitrary education funding. A key element of the Formula is the Core Instructional Amount (CIA). The CIA funds essential education costs required by Rhode Island's Basic Education Program. The CIA is calculated using average expenditure and enrollment data from Rhode Island, Massachusetts, Connecticut, and New Hampshire. Under current law, the CIA will, in FY 2025, increase to \$12,617, a 6.2% increase. The Governor's proposed FY 2025 budget would index CIA funding to the Consumer Price Index and cap it to a 3.7% increase, or \$12,335. As a result, Local Education Agencies would realize a \$26 million reduction in formula aid, and Rhode Island's per pupil expenditure average would fall further behind the other New England states.

NOW THEREFORE BE IT RESOLVED: That the Burrillville school committee urges the members of the General Assembly to maintain CIA funding at the existing level for FY 2025 and beyond.

SECTION II

WHEREAS: In FY2024, the Rhode Island General Assembly increased the categorical funding for Multi Language Learners (MLL) from 10% of the CIA to 15%, increasing funding to \$20 million, and also directed the Rhode Island Department of Education (RIDE) to develop objective benchmarks consistent with the WIDA consortium for determining student English proficiency by October 1, 2023, and

WHEREAS: Heretofore, RIDE has yet to develop WIDA-compliant benchmarks.

NOW THEREFORE BE IT RESOLVED: That the Burrillville school committee urges the Council on Elementary and Secondary Education to direct RIDE staff to develop English proficiency benchmarks as soon as possible

SECTION III

WHEREAS: The Rhode Island General Assembly increased the High-Cost Special Education categorical fund to \$15 million by lowering the reimbursement threshold from five times the CIA plus the student success factor to four times. And reduce it to 3 times the CIA would provide an additional \$25 million to LEAs to meet this critical need.

NOW THEREFORE BE IT RESOLVED: That the Burrillville school committee urges the members of the General Assembly to lower the High-Cost Special Education categorical fund to 3% and provide full funding in the future.

BE IT FURTHER RESOLVED: That a copy of this Resolution be forward to the Honorable Daniel J. McKee, Governor of the State of Rhode Island, the Honorable K. Joseph Shekarchi, Speaker of the Rhode Island House of Representatives, the Honorable Dominick J. Ruggerio, President of the Rhode Island Senate, and the Council on Elementary and Secondary Education.

WHERE TO: The following bear witness:

Silvia St. Pierre

Silvia St. Pierre, School Committee Chair

Michael Stott

Witness

Victor Benilagan

Jean Began

Ferri G. Lacey

[Signature]

[Signature]

David Lacey (M)

TOWN OF BURRILLVILLE

Office of Town Clerk
Email:
townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

**Burrillville Town Council Resolution
Funding Formula**

SECTION I

WHEREAS, In 2011, Rhode Island implemented a Foundation-based Funding Formula. The new Formula followed years of arbitrary education funding. A key element of the Formula is the Core Instructional Amount (CIA). The CIA funds essential education costs required by Rhode Island's Basic Education Program. The CIA is calculated using average expenditure and enrollment data from Rhode Island, Massachusetts, Connecticut and New Hampshire. Under current law, the CIA will, in FY 2025, increase to \$12,617, a 6.2% increase. The Governor's proposed FY 2025 budget would index CIA funding to the Consumer Price Index and cap it to a 3.7% increase, or \$12,335. As a result, local education agencies would realize a \$26 million reduction in formula aid, and Rhode Island's per pupil expenditure average would fall further behind the other New England states.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville urges the members of the General Assembly to maintain CIA funding at the existing level for FY 2025 and beyond.

SECTION II

WHEREAS, In FY2024, the Rhode Island General Assembly increased the categorical funding for Multi Language Learners (MLL) from 10% of the CIA to 15%, increasing funding to \$20 million, and also directed the Rhode Island Department of Education (RIDE) to develop objective benchmarks consistent with the WIDA consortium for determining student English proficiency by October 1, 2023; and

WHEREAS, Heretofore, RIDE has yet to develop WIDA-compliant benchmarks.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville urges the Council on Elementary and Secondary Education to direct RIDE staff to develop English proficiency benchmarks as soon as possible.

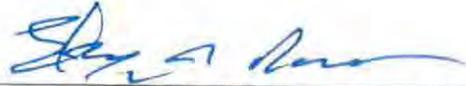
SECTION III

WHEREAS, The Rhode Island General Assembly increased the High-Cost Special Education categorical fund to \$15 million by lowering the reimbursement threshold from five times the CIA plus the student success factor to four times. And reduce it to three times the CIA would provide an additional \$25 million to LEAs to meet this critical need.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville urges the members of the General Assembly to lower the High-Cost Special Education categorical fund to 3% and provide full funding in the future.

BE IT FURTHER RESOLVED, that a copy of this resolution be forward to the Honorable Daniel J. McKee, Governor of the State of Rhode Island; the Honorable K. Joseph Shekarchi, Speaker of the Rhode Island House of Representatives; the Honorable Dominick J. Ruggerio, President of the Rhode Island Senate; and the Council on Elementary and Secondary Education.

Adopted this 27th day of March 2024.



Stephen N. Rawson, Vice President
Burrillville Town Council

ATTEST:


Vicki Martin, Town Clerk

23/24-70

RESOLUTION URGING THE RI STATE LEGISLATURE TO SUPPORT
ALLOCATING FUNDING FOR PERMANENT SAFETY BARRIERS
ON RHODE ISLAND'S BRIDGES OVER NARRAGANSETT BAY

WHEREAS, the Town of Westerly recognizes that any and all suicides are devastating and extend our sympathies to our loved ones, family, friends, neighbors, co-workers and communities affected by the loss; and

WHEREAS, we thank all our first responders for their heroic efforts to save lives including from the bridges over Narragansett Bay; and

WHEREAS, suicides from our state's bridges over Narragansett Bay have affected our State since the time the bridges were built; and

WHEREAS, we seek ways to make our bridges safe from potential suicides; and

WHEREAS, the barriers erected by the Army Corps of Engineers on the Bourne and Sagamore Bridges have been shown to greatly reduce access to the bridge railings as a means for suicide; and

WHEREAS, most recently safety netting installed on Florida's Skyway Bridge is showing great promise for reducing suicides from said bridge; and

WHEREAS, we recognize the railings on the bridges over Narragansett Bay, including the Jamestown, Pell, Sakonnet and Mount Hope Bridges do not exceed approximately 42 inches and are not tall enough or designed to keep the public from going over the bridge railing as a means to suicide; and

WHEREAS, according to statistics from the RI Department of Health, from 2012 – 2021 there were 1,199 suicides in Rhode Island of which 54 were bridge related suicides and of those 51+/- were bridge related suicides from bridges located in Bristol, Kent, Newport, and Washington Counties; and

WHEREAS, in recent years the RI General Assembly appropriated funding to the RI Turnpike and Bridge Authority for engineering studies for the Jamestown, Mount Hope, Pell, and Sakonnet Bridges, but we now need to make the installation of safety barriers a reality on all four bridges.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Westerly, Rhode Island urges the Rhode Island Senate and House Finance Committees and the Rhode Island General Assembly to support the legislative efforts to immediately and once and for all install suicide prevention safety barriers on several Rhode Island's bridges, especially those over Narragansett Bay.

BE IT FURTHER RESOLVED, that the Town Clerk shall digitally transmit copies of this resolution to members of the legislative delegation representing the Town of Westerly, as well as the Governor, and to all Rhode Island cities and towns.

ADOPTED: April 15, 2024