



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, March 18, 2024
5:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for Review, Discussion and/or Potential Action and/or Vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation *Carey v Town of Jamestown C.A. No.: NC-2020-0375.*

The Town Council Open Meeting will begin at 5:30 p.m.

IV. JOINT TOWN COUNCIL AND JAMESTOWN TAX RELIEF AD HOC COMMITTEE WORK SESSION

- A) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Tax Relief Ad Hoc Committee report and implementation recommendations
- 1) Town of Jamestown Tax Relief Ad Hoc Committee Report to the Town
 - 2) Copy of legislation introduced regarding Homestead Exemptions: 2024 -- S 2369 Relating to Taxation -- Levy and Assessment of Local Taxes 44-5-89. Homestead exemption.

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address - None
 - 2) Non-scheduled request to address
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- D) Letters and Communication: No items at this time.
- E) Unfinished Business:
- 1) Review, Discussion and/or Action and/or Vote on the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from February 20, 2024.
 - 2) Review, Discussion and/or Action and/or Vote: Update of the Rules and Regulations of the Board of Water and Sewer Commissioners, prepared by PARE Corporation, continued from March 6, 2024.
 - 3) Review, Discussion and/or Action and/or Vote: Update on legislation introduced (S2414, H7345) Relating to Waters and Navigation- Water Resources Management, Chapter 46-15-24. Public water system's obligations- Jamestown.
- F) New Business:
- 1) Review, Discussion, and/or Action and/or Vote: Permission to Authorize Town Administrator Mello to sign an extension of the Interim Operations Assistance Agreement for an additional sixty (60) days between the Town of Jamestown and Veolia Water North America-Northeast LLC.
 - 2) Review, Discussion, and/or Action and/or Vote: Regarding the current staffing conditions at the Water Treatment Plant.

- G) Consent Agenda
 - An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*
 - 1) Adoption of Minutes:
 - a) February 20, 2024 (regular meeting)
 - 2) Finance Director’s Report: Comparison Budget to Actuals as of February 29, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: none
- B) Non-scheduled request to address

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations
 - 1) Review, Discussion and/or Action and/or Vote: At the request of Jamestown resident and North Kingstown High School student Bowdyn Mooney permission to create a mural at the Jamestown Skatepark.
- B) Resolutions and Proclamations
 - 1) Review, Discussion and/or Action and/or Vote: Resolution 2024-10, A Resolution Establishing A Temporary Moratorium On The Acceptance of Applications and the Issuance Of Building Permits For Multi-Family Dwelling Units In The R-8, R-20, R-40, CL, And CD Zoning Districts

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Public Hearings: Review, Discussion, and/or Action and/or Vote: Proposed Amendment(s) to the Town of Jamestown Charter, duly advertised in the March 7, 2024 edition of the Jamestown Press. The proposed Charter amendments are as follows:

- 1) Preamble
- 2) Article II. The Town Council - Sec. 201- Number, selection, term; Sec. 212 -Vacancies; 216 - Procedure for adopting ordinance.
- 3) Article III. The Town Administrator - Sec. 301 - Appointment and qualifications.
- 4) Article IV. Administrative Departments - Sec. 406- Town Moderator; Sec. 409. – Building Official
- 5) Article V. Schools – Sec. 501 – School committee membership; Sec. 503 Vacancies
- 6) Article XI. Financial Provisions – Section 1104 Public Notice.
- 7) Article XII. Amendment of Charter, Sec. 1201 Charter Revision Committee

B) Town Council Sitting as the Alcohol Beverage Licensing Board

1) Request for a motion that the application listed below will be in order for hearing at a meeting of the Town Council sitting as the Alcohol Beverage Licensing Board on Monday, April 15, 2024, at 6:30 p.m. and advertised in the Jamestown Press, as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, for a NEW BV-VICTUALER under said Act, for the period April 15, 2024, to November 30, 2024:

FROM: CLASS B Victualer Limited Liquor License
 VHBC, LLC
 dba: Village Hearth Bakery & Cafe
 2 Watson Avenue
 Jamestown, RI 02835

TO: CLASS B Victualer Liquor License
 VHBC, LLC
 dba: Village Hearth Bakery & Cafe
 2 Watson Avenue
 Jamestown, RI 02835

a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing to take place on April 15, 2024, 6:30 p.m. by the Town Council, with advertisements in the March 21st and March 28th editions of the *Jamestown Press*.

- 2) Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended: Pursuant to RIGL§ 3-7-15(b), that the following request for consent under said Act, Class G. Liquor License (State License) by Conanicut Marine Services, Inc., for service of liquor while at dockside at East Ferry for the 2024 season no more than 30 minutes prior to scheduled departure for the following marine vessels:
 - a) The Jamestown, MV Katherine, The Coastal Queen
 - b) Review, Discussion and/or Action and/or Vote to grant Town Council consent to the request of the CLASS G LIQUOR LICENSE.

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

- C) Licenses and Permits
 - 1) One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
 - a) Applicant: Quononoquott Garden Club
 Event: Quononoquott Garden Club Summer Party
 Date: September 9, 2024
 Location: Fort Getty Pavilion
 - i) Letter from Quononoquott Garden Club Vice President and Program Chair Jan Gilgun requesting a waiver of the Fort Getty Pavilion rental fee.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator’s Report: Edward A. Mello
 - 1) Safety Enhancement Grant awarded to the Jamestown Police Department.
 - 2) Ft. Getty Pier storm damage assessment and repair update. (New Business)
 - 3) Union Studios Architectural Services Agreement for the work at 6 West Street. (Consent Agenda)

X. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No additional items.

XI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Vice President Meagher discussion of R.I. Gen. Laws § 44-5-2 (b) Levy and Assessment of Local Taxes, which restricts a city or town from levying a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year. Discussion and or Potential Action seeking exemption for certain expenditures from the 4% levy cap.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco permission to extend the Mackerel Cove Vendor Contracts for the 2024 season to Splash Dogz LLC. and Dels Lemonade & Refreshments.
- C) Review, Discussion, and/or Action and/or Vote: At the request of Parks and Recreation Director DeFalco approval of the T2's Mobile Pay Parking Pilot Program at Mackerel Cove Beach for the 2024 season.
- D) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello review and approval of the Ft. Getty Pier assessment and repair cost proposal submitted by Foth Engineering Firm; and permission to utilize available funds from the Harbor Management and Waterfront Reserve Fund account(s) for the proposed repairs.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances: Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on April 1, 2024, at 6:30 p.m. for Proposed Amendments to Chapter 66- Taxation and Finance.
- B) Review, Discussion, and/or Action and/or Vote: Appointment of Council Michael G. White as the Town of Jamestown liaison to the Local Hazard Mitigation Committee.
- C) Permission to proceed to advertise Committee, Board, and Commission Vacancies and Expiring Terms in the March 28th and April 4th editions of the Jamestown Press. The application deadline will be set for April 10, 2024, for current vacancies and expiring terms.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) February 20, 2023 (Regular meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (January 19, 2024)
 - 2) Board of Canvassers (February 8, 2024)
 - 3) Board of Canvassers (February 26, 2024)
 - 4) Planning Commission (February 21, 2024)

- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on March 26, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of DISH Wireless L.L.C. and property owner of Town of Jamestown whose property is located at 96 Howland Ave, and further identified as Tax Assessor's Plat 9, Lot 152 for a Variance/Special Use Permit from Article 82, Section 601, & Section 82.301 Table 3-1 V-17 to add a new wireless carrier, DISH Wireless, to the water tank on Howland Ave. DISH has proposed to install 3 antennas, 6 radios, and accompanying wireless equipment to the water tank and will require a 5x7 lease area for ground equipment. Said property is located in a Public zone and contains 0.5234 acres.
- D) Finance Director's Report: Comparison Budget to Actuals as of February 29, 2024.
- E) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Lisa Stokes, STR-113, 231 Beavertail Road
 - 2) Loretta Robin, STR-114, 951 Fort Getty Road
 - 3) Joanne Calore, STR-72, 87 Spindrift Street
 - 4) William Hutchinson, STR-116, 4 Fort Wetherill Road
 - 5) Anne Livingston, STR-39, 51 Howland Avenue
- F) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Save the Bay
Event: Annual Save the Bay Swim
Date: Saturday, July 13, 2024
Location: RITBA Lawn
 - 2) Applicant: Jamestown Senior Services Department
Event: Jamestown Senior Center's "Senior" Prom
Date: April 26, 2024
Location: 6 West Street
 - 3) Applicant: Arnold-Zweir Post 22, American Legion
Event: Vietnam War Veterans Day Commemoration
Date: March 29, 2024
Location: 6 West Street
- b) Request to waive insurance requirements as historically granted.

- 4) Public Notice of CRMC and RIDEM of application for Assent filed by Michael Piper & Mercedes Climaco Piper, to construct and maintain: a new 1500lb boat lift, the as-built replacement of a ramp and terminal float with a 4'x18' fixed pier, and new sister piles and tie off piles. No variances required. Written comments/objections are due by April 4, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of letter to: Town Council
From: Tyrone C. Sutton
Dated: February 20, 2024
Re: Village Hearth Letter of Endorsement
- 2) Copy of letter to: Town Council
From: Doriana Carella and Andrea Colognese
Dated: March 7, 2024
Re: 35 Gondola Avenue Short-Term Rental Application

B) Communications and Resolutions from other Rhode Island Cities and Towns:

- 1) Letter from the Town of Burrillville regarding a coalition of communities to work with the General Assembly and Governor to overhaul the funding mechanisms and/or other factors contributing to inconsistent funding and appropriate support for public schools.
- 2) Town of Charlestown, RI, A Resolution in Opposition to Any Revival of the Old Saybrook to Kenyon Bypass

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on March 15, 2024.

January 30, 2024

Town of Jamestown Tax Relief Ad Hoc Committee Report to the Town Council

The Tax Relief Ad Hoc Committee consisting of seven (7) voting members: Erik Brine, JD Coleman, David Dolce, Michelle Estephan-Owen, Robert Raymond, Edward Ross, Beth Smith; and one (1) non-voting ex-officio member: Christine Brochu was charged by the Council with seeking opportunities to encourage year-round residency and make Jamestown more affordable for both property owners and renters alike. The committee was directed to review current commercial and residential property taxes, including owner-occupied, short-term and long-term rental properties and identify strategies employed by other local governments to incentivize year-round residency and affordability such as tax exemptions and incentives. Upon completion, the committee should present recommendations to the Town Council which may include new or amended ordinances; qualifying exemptions and incentives; tax relief tiers; defined qualification requirements; and/or suggested public education and outreach strategies.

The committee met ten times between September 20th 2023 and January 30th 2024 in order to develop recommendations that could be acted upon by the Council and the Rhode Island State Legislature in the 2024 legislative cycle. This report intends to outline those recommendations agreed upon by the committee.

From the onset of discussions, the members of the Tax Committee agreed that it was important to first agree on the goals and priorities of the committee in order to develop a framework in which tax strategies and policy recommendations could be made.

Goals and Priorities of the Tax Committee

- 1 – Make Jamestown more affordable for primary residents
- 2 – Create opportunities to meet town budgetary objectives while minimizing impact on Jamestown residents
- 3 – Protect and/or support Jamestown businesses
- 4 – Keep taxes low for elderly and need-based populations on fixed budgets
- 5 – Make Jamestown more affordable for town employees whose salaries have not risen commensurate with property values and who the community depends on
- 6 – Incentivize long-term rentals

To that end, the committee has developed a list of recommendations for the Jamestown Council that we believe support these goals and priorities. We recognize that some of these recommendations could have significant impact on revenue generation and some may not have significant fiscal implications but are policy positions that we believe represent the values of our town.

Recommendations

- 1- Update Current Exemptions

- a. **Veterans Exemptions (table below)** – The current veteran’s exemptions are credits and not currently tied to any index, so they are static and in reality, worth less every year due inflation, until specifically voted on, and in most case sent to the State Legislature to change. The committee recommends instead tying these exemptions to an index, such as the Consumer Price Index (CPI) to ensure that these credits increase annually commensurate with the general rise in costs. The committee believes that most current credits are in-line with other Rhode Island cities and towns however, the value of the Gold Star Parent and Prisoner of War credit seem low compared to the other veteran exemptions. The committee recommends that these credits should be raised dramatically to represent the tremendous sacrifice by those eligible. This change will have extremely low to no budget impact, but we feel will fall more in line with Jamestown values.

	Real Estate	Motor Vehicle
Regular Exemption	\$250 Credit	N/A
Unmarried Widow/Widower	\$250 Credit	N/A
Totally Disabled/Service Connected	\$500 Credit	N/A
Partially Disabled Service Connected	None	N/A
Gold Star Parent	\$300 Credit	N/A
Prisoner of War	\$500 Credit	N/A
Specially Adapted Housing	\$500 Credit	N/A

- b. **Senior Exemptions (table below)** – The income based senior exemptions are tied to published poverty income rates, which is helpful because it allows for those income requirements to change year to year. The qualifying incomes are capped at 220% of the poverty level which means that at income levels above \$29,898 for an individual or \$40,282 a family of more than one individual (in 2022 dollars as shown in the table) exemptions are fully phased out. The committee recommends that the Council consider shifting each of the categories to a higher percentage of poverty level to commensurately increase the income level caps.

Type of Program	Amount of Exemption or Tax Credit	Household Income Requirements	Age	Residency/ Occupancy Requirement	Length of Ownership Requirement
Income Based Exemption	61% to 100% of assessed value	1 resident-\$13,590 or less	65+	5 Years	5 Years
		More than 1 resident-\$18,310 or less			
Income Based Exemption	60% of assessed value	1 resident-\$13,591 to \$19,026	65+	5 Years	5 Years
		1+ residents-\$18,311 to \$25,634			
Income Based Exemption	50% of assessed value	1 resident-\$19,027 to \$21,744	65+	5 Years	5 Years
		1+ residents-\$25,635 to \$29,296			
Income Based Exemption	40% of assessed value	1 resident-\$21,745 to \$24,462	65+	5 Years	5 Years
		1+ residents-\$29,297 to \$32,958			
Income Based Exemption	30% of assessed value	1 resident-\$24,463 to \$27,180	65+	5 Years	5 Years
		1+ residents-\$32,959 to \$36,620			
Income Based Exemption	20% of assessed value	1 resident-\$27,181 to \$29,898	65+	5 Years	5 Years
		1+ residents-\$36,621 to \$40,282			
Disability Based Exemption	\$10,000 to \$25,000	Less than \$25,000	No Age	2 Years	2 Years

- c. Disability Based Exemption (table above) – The Disability Based exemption correctly is not tied to an age but is also not tied to any index and therefore is not updated regularly. The committee recommends changing the Disability exemption to match the Senior exemption and tie it to the same income-based exemption. This entire table would then apply to those who are 65+ and/or disabled.
- d. Firefighters Exemption – The Committee recognizes that the town just updated the tax exemption for firefighter and commends the Council for doing so. Jamestown is very lucky to have a superb group of volunteer firefighters, and which not only helps keep the town safe but also keeps our taxes significantly lower than they would be if Jamestown had to fund a full-time firefighting organization.

2- Add New Exemptions

- a. **Town Employee Exemption** – The Committee recognized that there are a diminishing number of Jamestown employees, including police officers, public works, and teachers who also live in our community due to the rapidly rising costs of housing in Jamestown and pay increases not keeping pace with inflation. We also believe there are real benefits to people who work in our community being able to live in our community. The Committee recommends considering an exemption in the form of a credit, similar to the firefighter exemption, for all full-time Jamestown employees. We believe this will help the town recruit and retain talent, show our town employees that they are appreciated, and make them more accessible to the community they serve.

- b. **Homestead Exemption** – Homestead exemptions have become very popular especially in communities that are vacation destinations and have a large non-resident population. An estimate created by cross referencing property tax rolls with voter registration rolls show that of the approximately 2,700 residences in Jamestown, nearly 50% of them are owned by non-residents. These exemptions provide an opportunity to keep taxes low for residents while leveraging the popularity of their communities for vacation goers and multiple-home owners to provide the necessary funding to maintain the infrastructure and management of the town. The Committee recommends that the Council adopt a homestead exemption as 12 other Rhode Island Communities have. (RI municipalities that offer a homestead exemption are Central Falls, East Providence, Johnston, Lincoln, Middletown, Narragansett, Newport, North Kingstown, North Providence, Providence, West Greenwich, and Woonsocket) Homestead exemptions can be instituted in a variety of way and can become both complicated to understand and onerous for the town to oversee. With that in mind the Committee recommends the Council consider two possible options.
 - (1) Provide a flat percentage of home value as an exemption for all residents. *Example – If a home is assessed at \$500,000 and the exemption rate is 20%, the resident homeowner would have the first \$100,000 of their home value exempted from their property tax bill therefore resetting their property assessed value at \$400,000. If a resident's home is worth \$1,200,000 the property assessed value would be decreased by \$240,000 to \$960,000. This could be capped at a certain level (for example the median home value) to ensure the amount of tax savings is not dramatically skewed by outliers with extremely high-valued homes.*

 - or

 - (2) Provide all residents a flat exempted amount off the value of their homes. *Example - If a home is assessed at \$500,000 and the exemption amount is \$200,000 the resident homeowner would have the first \$200,000 of their home value exempted from their*

property tax bill therefore resetting their property assessed value at \$300,000. If a resident's home is worth \$1,200,000 the property tax value would be decreased by \$200,000 to \$1,000,000. If this option is chosen, the Committee recommends that the Council ties the amount of the exemption to the change in median home valuation made during every revaluation assessment.

And

- (3) In order to incentivize long-term rentals and increase the availability of full-time housing options in Jamestown, the Committee recommends that the Council offer the Homestead Exemption to non-residents who provide a current 12-month lease on an annual basis.

3- Tax Stabilization Program

The Committee recommends the Council consider a Tax Stabilization Program to allow residents on fixed income to defer taxes that are more than 5% of their income. Taxes deferred are held, as a receivable, by the town until a triggering event occurs (sale of property, deceased etc.) which requires a full payment of deferred taxes. Amounts deferred can be charged interest and are accounted for in the Tax Collection Office. Applicants file on a yearly basis as this deferral is based on household income that can fluctuate year to year. North Smithfield has such a program that has benefited many older low-income property owners.

4- Reverse Mortgage Options

The Committee considered town-sponsored reverse mortgage options to allow aging residents on a fixed income to stay in their homes as tax rates rise. Since a similar program is being pursued through affordable housing policy, the Committee did not want to interrupt that progress and commends the Council for supporting such efforts.

5- Ensure Exemptions are Stackable

The Committee recommends that eligibility for any exemption should not eliminate the eligibility for another, especially for those that are need-based. *For Example, residents may be eligible for a Homestead Exemption, a Firefighter credit and an age-based senior exemption.*

- 6- The Committee recommends that the Council does not make any changes to commercial properties or businesses in Jamestown. Commercial property tax makes up a fairly small part of tax revenue in Jamestown and the Committee believes it is more important for Jamestown to keep the businesses that are here, especially those that stay open year-round, in town, rather than chase them off with higher taxes.

- 7- Seek greater revenue from fees and leasing of town properties and facilities.

While the committee recognizes that revenue generation from fees and leases may fall outside the charge of this committee, we did discuss it as it directly relates to the need for the town to primarily rely on property taxes for funding. The Committee therefore makes the following recommendations that pertain revenue creation that can offset or supplement revenue from taxes.

- a. Property leases – Avoid long leases with one-sided renewal options that prevent the town from receiving competitive rent for high-value properties. *For Example - golf course, harbors, pier/dock access to commercial operations.*
- b. Facility Use – The Committee commends the Council’s recent increase in rates at Fort Getty at a rate higher than in years past but urges it to continue to look at raising rates especially for non-residents to those similar in surrounding similar communities.
- c. Parking – The Committee recommends that the Council consider instituting online/ap-based paid parking throughout commercial and recreational areas in town both to limit parking congestion by non-residents and bring in revenue for the town. Rather than selling summer beach parking passes to residents the Committee recommends selling annual town parking passes that allow residents to park without additional cost in all commercial and recreational areas in town, all year round. Additionally, the town should increase the cost of beach parking for non-passholders to be commensurate to beach parking prices in Narragansett and Newport.
- d. The Committee recommends that the Council publish the balances of all other funds outside the general fund, which only appear in the town’s audit report, in the annual budget documents for greater transparency and public education of the town’s financial position. *(Example – Golf Course Fund, Harbor Management Fund, etc.)*

The Tax Relief Ad Hoc Committee strongly believes that Jamestown’s tax policies and exemptions are not only a necessary tool to provide resources to maintain and manage the town, but also a means to incentivize or influence desired behavior or outcomes in the community. We believe that the slate of recommendations provided does just that while meeting the goals and priorities for our community laid out at the beginning of this report. While the charge of the Committee is complete, we stand ready to answer your questions and support you as you move to the next phase of implementation of any or all of these recommendations.

The Jamestown Ad Hoc Tax Relief Committee - Erik Brine, JD Coleman, David Dolce, Michelle Estephan-Owen, Robert Raymond, Edward Ross, Beth Smith

2024 -- S 2369

=====
LC004253
=====

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2024

—————
A N A C T

RELATING TO TAXATION -- LEVY AND ASSESSMENT OF LOCAL TAXES

Introduced By: Senators Pearson, Gallo, DiPalma, Euer, Cano, Kallman, McKenney,
LaMountain, Tikoian, and Felag

Date Introduced: February 12, 2024

Referred To: Senate Finance

It is enacted by the General Assembly as follows:

1 SECTION 1. Chapter 44-5 of the General Laws entitled "Levy and Assessment of Local
2 Taxes" is hereby amended by adding thereto the following section:

3 **44-5-89. Homestead exemption.**

4 (a) Notwithstanding any other provision in this chapter to the contrary, any municipality,
5 by ordinance, duly enacted, is authorized to annually fix the amount, if any, of a homestead
6 exemption with respect to assessed value from local taxation on taxable real property used for
7 residential purposes and to grant homestead exemptions to the owner or owners of residential real
8 estate in an amount not to exceed twenty percent (20%) of the assessed value. The exemption only
9 applies to property used exclusively for residential purposes, and improved with a dwelling
10 containing less than four (4) units. In order to determine compliance with the homestead exemption
11 as outlined in this section, the municipality shall provide, by ordinance, rules and regulations
12 governing eligibility for the exemption established by this section.

13 (b) In the event property granted an exemption under this section is sold or transferred
14 during the year for which the exemption is claimed, the municipality, upon approval of its city or
15 town council, may provide for a proration of the homestead exemption in cases where title to
16 property passes from those not entitled to claim an exemption to those who are entitled to claim an
17 exemption.

18 (c) Notwithstanding subsection (a) of this section, any municipality that, prior to the
19 enactment of this section, has granted its residents a homestead exemption at a different or higher

1 [rate, shall be exempt from the limitations imposed in that subsection.](#)

2 SECTION 2. This act shall take effect upon passage.

=====
LC004253
=====

EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO TAXATION -- LEVY AND ASSESSMENT OF LOCAL TAXES

1 This act would permit every municipality in the state to offer a homestead tax exemption
2 of up to twenty percent (20%) of assessed value on residential properties, and would also provide
3 that municipalities that grant greater exemptions would not be limited by this section.

4 This act would take effect upon passage.

=====
LC004253
=====

Project Update March 2024

WELLS

JR-1, JR-3

- JR-1 is in service

TREATMENT PLANT

- A licensed operator from Veolia has been assisting the staff at the water treatment plant two days a week.
- Staff from Pare Corporation are working on finalizing the Build-out Analysis and the Water System Supply Management Plan update (WSSMP). This WSSMP is due in April to the RI Water Resources Board.
- I have attached a notice to be mailed with our quarterly billing for your review and approval. This notice provides information regarding the PFAS sampling that was conducted for RI Department of Health and the EPA in 2023. In May 2023 the water department collected samples from the reservoir and the treatment facility for four specific PFAS compounds. The results were below the health advisories for the PFAS compounds. EPA required four quarters of sampling in 2023 for 29 specific PFAS compounds. Only one compound was detected in the first quarter with all other compounds non-detect. Currently there is no health advisory for the PFBA compound detected at 12 parts per trillion (ppt)

TRANSFER PUMPING/RESERVOIR

- The water department is not transferring water from south pond to north pond.
- Staff from the water department worked with a diver to complete repairs to the intake pipe at North Reservoir.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

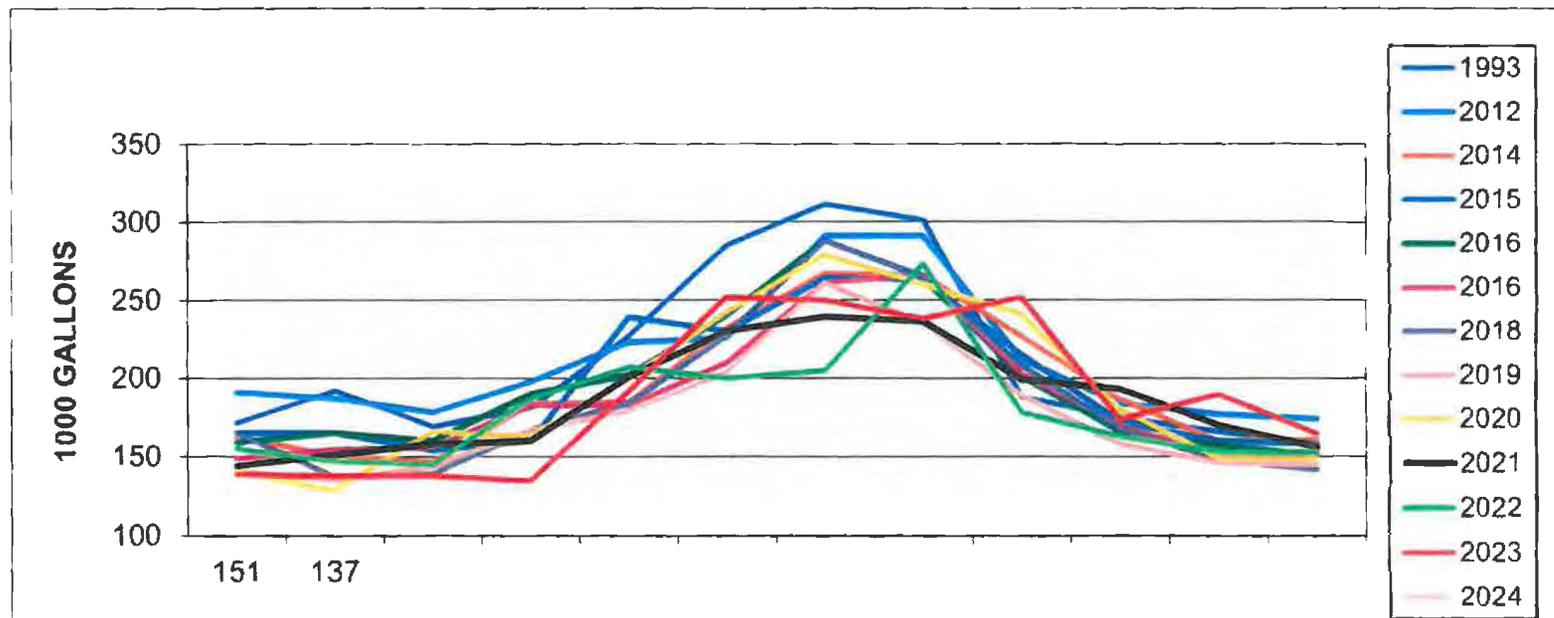
- Water department staff are preparing to start the annual hydrant flushing

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for February was 0.39 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.72 million gallons.
- A second group from Weston and Sampson met with the Wastewater staff to conduct reviews of the water treatment facility buildings and pump station buildings. The purpose of this meeting was to review the conditions of each structure to determine what is needed for building improvements, mechanical systems, electrical systems, roofing, and code compliance. On March 15th the staff and I will be meeting with a third group to begin a review of the sewer collection system.

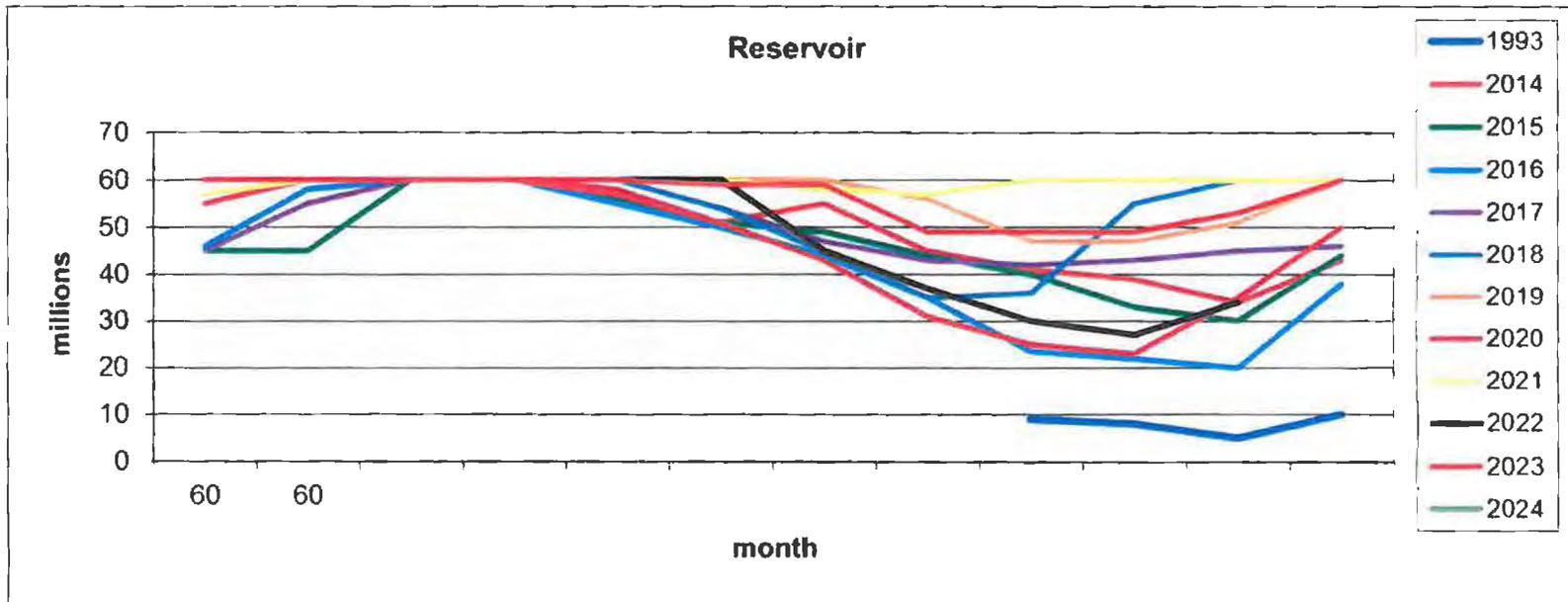
	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	171	172	155	191	163	165	159	149	165	141	141	144	155	139	151
Feb	192	158	156	187	151	165	165	155	137	135	129	151	147	138	137
Mar	169	157	155	178	147	154	160	156	139	144	166	158	145	138	
Apr	181	180	170	198	184	160	190	183	167	167	163	160	187	135	
May	227	212	190	223	185	239	202	183	184	179	200	201	207	192	
Jun	285	226	221	226	232	230	240	210	227	204	242	230	200	252	
Jul	311	279	278	291	267	264	288	261	288	261	279	239	205	250	
Aug	301	254	242	291	266	263	264	266	265	235	260	236	273	238	
Sep	188	205	210	212	227	215	201	203	208	189	241	199	178	252	
Oct	175	175	175	184	187	172	166	170	168	158	180	193	163	174	
Nov	166	164	167	177	160	160	157	151	148	146	149	170	153	190	
Dec	158	158	180	174	161	158	151	151	142	145	149	156	153	165	

PUMPING REPORT



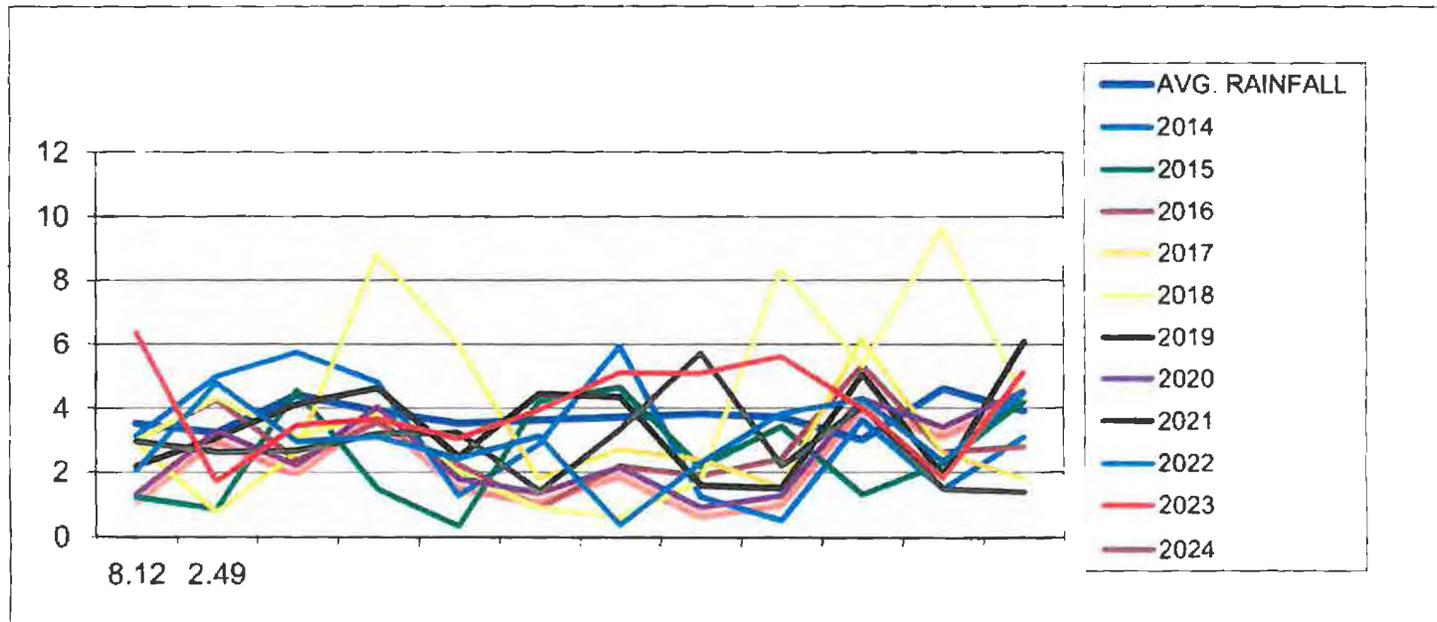
RESERVOIR LEVEL

	1993	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan		55	45	46	45	60	60	60	57	60	60	60
Feb		60	45	58	55	60	60	60	60	60	60	60
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		58	56	55	60	60	60	57	60	60	60	60
Jun		51	51	50	54	54	60	51	60	60	59	59
Jul		55	49	44	47	45	60	43	58	45	59	59
Aug		45	44	35	43	35	56	31	57	37	49	49
Sep	9	41	40	23.5	42	36	47	25	60	30	49	49
Oct	8	39	33	22	43	55	47	23	60	27	49	49
Nov	5	34	30	20	45	60	51	35	60	34	53	53
Dec	10	43	44	38	46	60	60	50	60	48	60	60

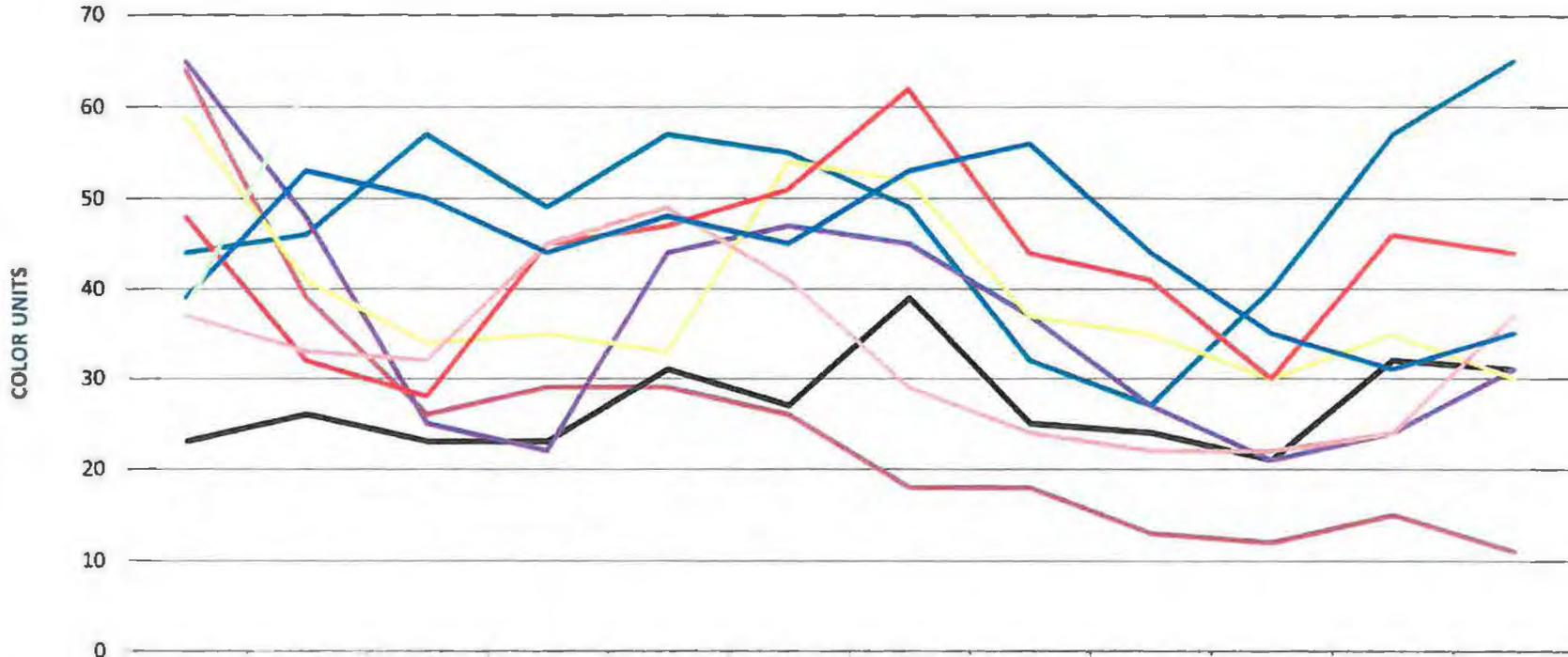


	AVG. RAINFALL	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	3.5	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12
Feb	3.2	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	2.49
Mar	4.4	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	
Apr	3.9	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	
May	3.5	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	
Jun	3.6	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	
Jul	3.7	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	
Aug	3.8	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	
Sep	3.7	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	
Oct	3	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	
Nov	4.6	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	
Dec	3.9	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	
Total	44.8	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86	

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35
2024	38	62										

CONSUMER DRINKING WATER NOTICE

The Jamestown Water Department (JWD) has found per- and polyfluoroalkyl substances (PFAS) in the drinking water they supply to you.

What are PFAS?

PFAS are a group of man-made chemicals that have been in use since the 1940s. PFAS are (or have been) found in a wide variety of consumer products and as an ingredient in firefighting foam. PFAS manufacturing and processing facilities, airports, and military installations are some of the contributors of PFAS releases into the air, soil, and water. Because of their widespread use, most people have been exposed to PFAS and there is evidence that exposure to certain PFAS may lead to adverse health effects.

How is Jamestown Water Department responding?

- In 2023, JWD coordinated with the Rhode Island Department of Health (RIDOH) and the Environmental Protection Agency (EPA) to conduct PFAS sampling. RIDOH required one sampling event for four specific PFAS compounds: PFOA, PFOS, PFBS and GenX chemicals¹. EPA required four sampling events; each EPA sampling event tested for twenty-nine specific PFAS compounds
- RIDOH sampling indicated the presence three PFAS substances: PFOA, PFOS and GenX. The results are shown in Table 1.
- EPA sampling indicated the presence of only one PFAS substance: PFBA. The result is shown in Table 1.
- EPA has issued Minimum Reporting and Health Advisories Levels for four of the 29 PFAS substances: PFOA, PFOS, PFBS and GenX Chemicals (see Table 2). All the samples were below the EPA Minimum Reporting and Health Advisory Levels.
- The remaining PFAS substances, including PFBA, currently do not have an EPA Minimum Reporting Level or Health Advisory Level.
- Jamestown Water Department will continue monitoring for PFAS in as required by EPA and the RI Department of Health.

Table 1 – JWD PFAS Sampling Results

Sampling Location	Date	PFOA parts per trillion (ppt)	PFOS (ppt)	PFBS (ppt)	GenX Chemicals (ppt)	PFBA (ppt)
North Pond	RIDOH 5/31/2023	1.46	1.62	Not detected (ND)	1.77	ND
JWD – Plant Spigot	RIDOH 5/31/2023	1.49	1.57	ND	1.49	ND
JWD – Plant Lab Sink	RIDOH 5/31/2023	1.29	ND	ND	ND	ND
JWD – Plant Lab Sink	EPA 4/18/2023	ND	ND	ND	ND	12.00
JWD – Plant Lab Sink	EPA 7/26/2023	ND	ND	ND	ND	ND
JWD – Plant Lab Sink	EPA 8/23/2023	ND	ND	ND	ND	ND
JWD – Plant Lab Sink	EPA 10/17/2023	ND	ND	ND	ND	ND

Table 2 – EPA Health Advisory Data

Chemical	Minimum Reporting Level (ppt) ²	Lifetime Health Advisory Level (ppt)
PFOA	4	0.004 (Interim)
PFOS	4	0.02 (Interim)
PFBS	3	2,000 (Final)
GenX Chemicals	5	10 (Final)

What should I do?

- Consider actions that may reduce your exposure including installing a home or point of use filter, if possible, while steps are being taken to further understand levels of concern and potentially regulate PFAS at the national level.
- Boiling, freezing, or letting water stand does not reduce PFAS levels.
- Review EPA's [Meaningful and Achievable Steps You Can Take to Reduce Your Risk](#).
- Visit the JWD webpage for additional information and links to the complete sampling results: <https://www.jamestownri.gov/town-departments/public-works/water-sewer-division/pfas-per-and-polyfluoroalkyl-substances>
- Review basic information, EPA actions to address PFAS, and links to informational resources: www.epa.gov/pfas
- See health information, exposure, and links to additional resources for PFAS in drinking water: www.epa.gov/ground-water-and-drinking-water/drinking-water-health-advisories-pfoa-and-pfos
- Frequently asked questions: <https://health.ri.gov/water/about/pfas/>

¹ Perfluorooctanoic acid (PFOA), perfluorooctane sulfonic acid (PFOS), perfluorobutane sulfonic acid and its potassium salt (PFBS) and hexafluoropropylene oxide (HFPO) dimer acid and its ammonium salt ("GenX" chemicals)

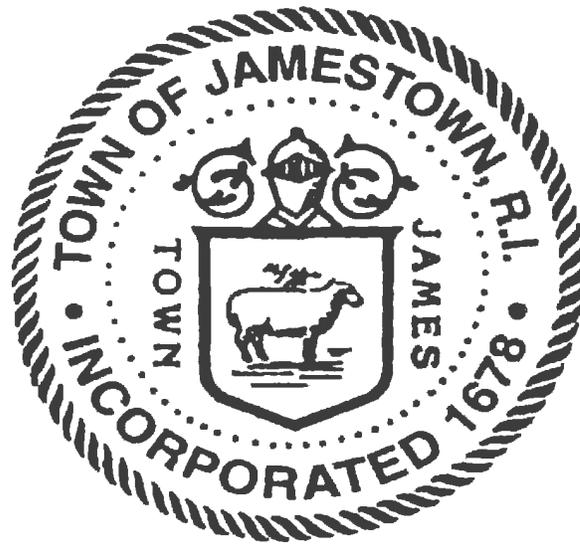
² The MRL is the minimum quantitation level that, with 95 percent confidence, can be achieved by capable analysts at 75 percent or more of the laboratories using a specified analytical method

JAMESTOWN WATER TREATMENT FACILITY

1 Freebody Drive, Jamestown RI 02835

Phone: 401-423-7295 Fax: 401-423-7195 Email: douellette@jamestownri.net

Superintendent: Douglas Ouellette



**OPERATIONS & MAINTENANCE MONTHLY REPORT
FEBRUARY 2024**

Environmental Compliance (Violations)

There were no violations for the month of February

Complaints

There is one complaint to report for February. 9 Coronado St reported trouble. Facility staff responded and determined that the problem was in the house service but still jetted the town line as a precaution.

Alarms

There were no alarms to report for the month of February, .

Septage

The facility received no septage for the month.

Sludge Production

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated in February.

Maintenance Management

The Crew completed 61 work orders for February. Sent out RAS Pump #1 to be rebuilt by IPS. Replaced chlorine probe.

Wastewater Plant

Influent Totals Lbs.

TSS	
Total	5,817.24
High	900.72
Low	34.83
Average	447.48

BOD	
Total	4,271.68
High	418.93
Low	284.28
Average	355.97

Effluent Totals

LOADING Lbs

TSS		Permit Limits
Daily Max	167.84	304
Low	1.04	
Average	33.03	183

BOD		Permit Limits
Daily Max	10.58	304
Low	0.48	
Average	6.83	183

CONCENTRATION

Percent TSS Removal		Permit Limits
Percent Removed	94%	85%
Percent BOD Removal		
Percent Removed	100%	85%

BOD Concentration mg/L		Permit Limits
Monthly Average	0	30 mg/L
Weekly Average	0	45 mg/L
Daily Max	0	50 mg/L

TSS Concentration mg/L		Permit Limits
Monthly Average	8.6	30 mg/L
Weekly Average	12	45 mg/L
Daily Max	32.2	50 mg/L

Collection System

29 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

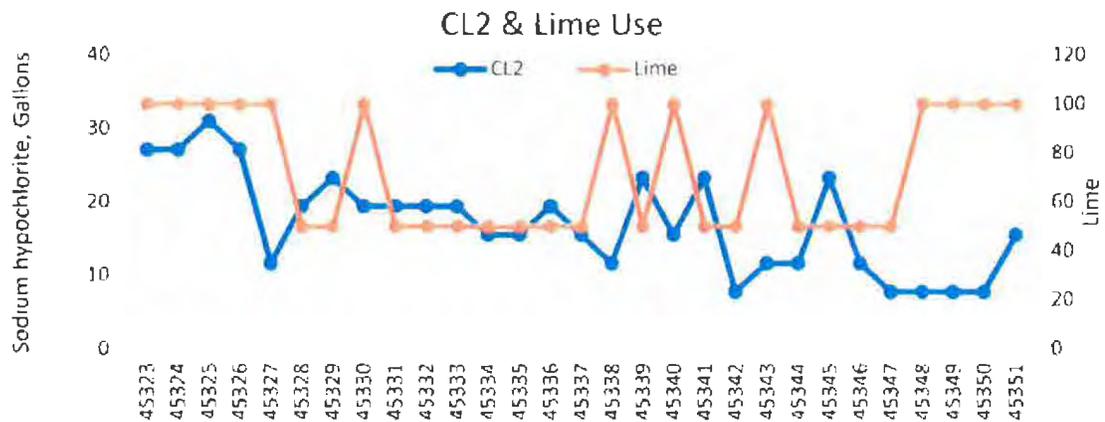
Energy use at the plant for the month was: 20453 KWH

Precipitation

Precipitation measured in at 2.49"

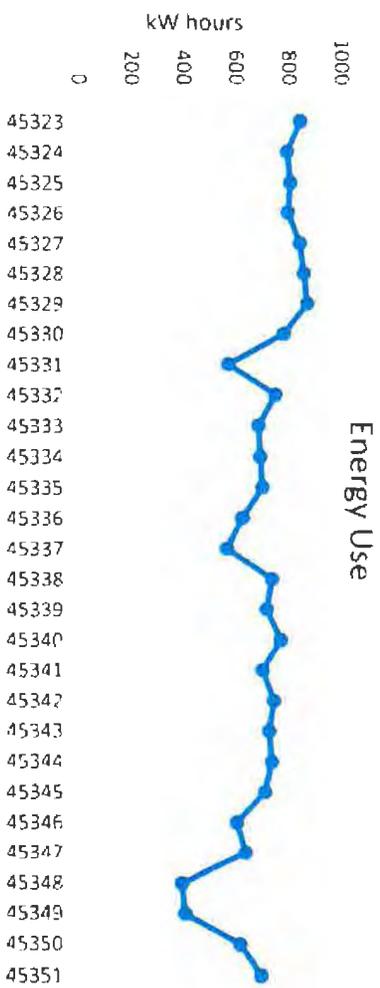
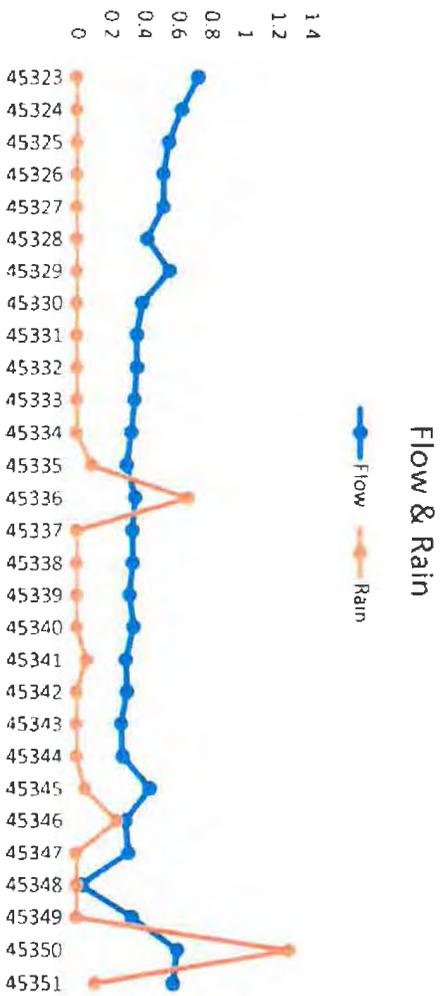
Chemical Use

The facility used 496 gallons of Sodium hypochlorite and 1700 pounds of lime.



FLOW

FLOW MGD		Permit Limits
Maximum	0.724	
Minium	0.029	
Monthly Average	0.3916	0.73
Total	11.36	



Notable Events:

2024 -- S 2414

LC004483

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2024

A N A C T

RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

Introduced By: Senator Dawn M. Euer

Date Introduced: February 12, 2024

Referred To: Senate Housing & Municipal Government

It is enacted by the General Assembly as follows:

1 SECTION 1. Chapter 46-15 of the General Laws entitled "Water Resources Management"

2 is hereby amended by adding thereto the following section:

3 **46-15-24. Public water system's obligations -- Jamestown.**

4 The commissioners of the water and sewer commission for the town of Jamestown may
5 specifically limit its public water system's obligation to supply water only to those applicants who
6 reside within its designated and described service area as opposed to the entire land area of the
7 town.

8 SECTION 2. This act shall take effect upon passage.

LC004483

EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

1 This act would allow the commissioners of the water and sewer commission for the town
2 of Jamestown to limit its public water system's obligation to supply water only within designated
3 and described area as opposed to the entire land area of the town.

4 This act would take effect upon passage.

=====
LC004483
=====

2024 -- H 7345

LC004309

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2024

A N A C T

RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

Introduced By: Representative Alex S. Finkelman

Date Introduced: January 26, 2024

Referred To: House Municipal Government & Housing

It is enacted by the General Assembly as follows:

1 SECTION 1. Chapter 46-15 of the General Laws entitled "Water Resources Management"

2 is hereby amended by adding thereto the following section:

3 **46-15-24. Public water system's obligations – Jamestown.**

4 The commissioners of the water and sewer commission for the town of Jamestown may
5 specifically limit its public water system's obligation to supply water only to those applicants who
6 reside within its designated and described service area as opposed to the entire land area of the
7 town.

8 SECTION 2. This act shall take effect upon passage.

LC004309

EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF

A N A C T
RELATING TO WATERS AND NAVIGATION -- WATER RESOURCES MANAGEMENT

1 This act would allow the commissioners of the water and sewer commission for the town
2 of Jamestown to limit its public water system's obligation to supply water only within designated
3 and described area as opposed to the entire land area of the town.

4 This act would take effect upon passage.

=====
LC004309
=====

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Tuesday, February 20, 2024

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Michael G. White
Randall White

Also present were:

Edward Mello, Town Administrator
Roberta J. Fagan, Town Clerk
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

Absent were:

Erik G. Brine, Commissioner

Motion was made by Commissioner Randall White, seconded by Commissioner Vice-President Meagher to move and discuss item numbers 1-5 under **NEW BUSINESS** as follows:

- 1) Review, Discussion, and/or Action and/or Vote: Memorandum from Public Works Director Michael Gray regarding the Water Extension Application(s) of the 8" water main within East Shore Road in the Rural Water District.
- 2) Review, Discussion and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water)
- 3) Review, Discussion and/or Action and/or Vote on a letter from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension (water)
- 4) Review, Discussion and/or Action and/or Vote on the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water)
- 5) Review, Discussion and/or Action and/or Vote on the application of Stephen Zimniski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for utility service connection (water)

Vote: President Beye, Aye: Commission Vice-President Meagher, Aye: Commissioner Michael White, Aye: Commissioner Randall White, Aye.

Commissioner Randall White stated that 3 additional documents pertaining to the applications for water line extensions have been submitted to the Board this evening for the Board's review. Commissioner Randall White stated that the Board does not have a staff and time to comprehend or digest additional documents that were received just prior to the meeting. Motion was made by Commissioner Randall White, seconded by Commission Vice-President Meagher to continue review, discussion, and/or Action and/or vote on item numbers 1-5 under **NEW BUSINESS** specifically.

- 1) Memorandum from Public Works Director Michael Gray regarding the Water Extension Application(s) of the 8" water main within East Shore Road in the Rural Water District.
- 2) Application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water)
- 3) A letter from Attorney Jocle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension (water)
- 4) Application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water)
- 5) Application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for utility service connection (water)

to the next Water and Sewer meeting on March 18, 2024 and if the applicants wish to submit additional documents to the Board, that all documents are to be submitted to the Public Works Director no later than 7 days prior to the scheduled meeting.

Attorney Rocha stated that she would not be available on March 18th and that she would be out of the country. Commissioner Randall White stated that the Board would like to review, discuss and vote on all applications for water line extension at the same meeting. The Town Administrator reminded the Council/Board that on March 4th the Council will also be scheduling budget meetings and that the Board should schedule the continuation of the applications for the water line extension at that time.

Attorney Christian Infantolino stated that he was present for the application of Berry and also the application of Saletin and that he also has representatives that are present this evening.

Commissioner Randall White and Commission Vice-President Meagher stated that they can't be expected to comprehend/or digest documents submitted last minute.

The motion made by Commissioner Randall White, seconded by Commission Vice-President Meagher was amended as follows: to continue review, discussion, and/or Action and/or vote on item numbers 1-5 under **NEW BUSINESS** to a later date, as recommended by Town Administrator and if the applicants wish to submit additional documents to the Board, that all documents are to be submitted to the Public Works Director no later than 7 days prior to the scheduled meeting. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye. Commission President Beye stated that all applicants/or their representatives will be notified when the date of the meeting has been scheduled.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:
(None)

- 2) Non-scheduled request to address:
(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 well is in service.
- Transfer pumping remains inactive.
- Pumping was down for the month of January.
- Rainfall was up for the month of January.
- North Reservoir is @ capacity, usable storage-60 MG.
- South Pond is @ capacity, usable storage-6 MG

2) Town project reports: (See attached Project Update Report dated February 2024)

Treatment Plant-

The Public Works Director reported the following:

- He has recently advertised for an assistant to the supervisor at the Water Treatment Facility and stated that it will be difficult to find a licensed operator to fill the position.
- The Town Planner has worked with PARE Corporation to review the water district build-out analysis and he recommended that a workshop be rescheduled (was cancelled due to snow storm) with the Board to review the build-out analysis prepared by PARE Corporation and also to discuss the update/rewrite of the Rules and Regulations of the Board of Water and Sewer Commissioners.
- He has met with staff at the RIDOH and URI to discuss participation in the Rhode Island Coastal Hazards Analysis Modeling and Predictions program.
- He has provided to the Board a notice received from the RIDOH regarding updates to state legislation and federal regulations to reduce lead in drinking water. The Public Works Director briefly outlined the program.

Following clarification on a few items, it was the consensus of the Commission, to accept the Public Works Director's report, as submitted.

LETTERS AND COMMUNICATIONS

None

UNFINISHED BUSINESS

- 1) **Water Supply System Management Plan-5 Year Update** prepared by PARE Corporation, continued from January 16, 2024.

No action taken.

- 2) Schedule a Special Meeting to review the Status update of the **Rules and Regulations of the Board of Water and Sewer Commissioners**, prepared by PARE Corporation, continued from January 16, 2024.

It was the consensus of the Commission to schedule a Special Meeting at a later date.

NEW BUSINESS

- 1) Review, Discussion, and/or Action and/or Vote: Memorandum from Public Works Director Michael Gray regarding the Water Extension Application(s) of the 8" water main within East Shore Road in the Rural Water District.
- 2) Review, Discussion and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water)
- 3) Review, Discussion and/or Action and/or Vote on a letter from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension (water)
- 4) Review, Discussion and/or Action and/or Vote on the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water)
- 5) Review, Discussion and/or Action and/or Vote on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for utility service connection (water)

Item numbers 1-5 under **NEW BUSINESS** were previously discussed.

- 6) Review, Discussion and/or Action and/or Vote on the application of Julie T. Berry (Plat 12 Lot 68, Bayberry Road, for utility service connection, no extension (water only). Attorney Infantolino stated that this application is a connection and is not a water line extension and also that he had recently found out that Ms. Berry's father is the one who extended the water line down Bayberry Road.

The Public Works Director confirmed that this application is for a water connection and is not a water line extension. The Public Works Director reported that the water line exists in front of Plat 12 Lot 68 on Bayberry Road and that the property has the right to hook up, upon the Boards approval

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to approve the application of Julie T. Berry (Plat 12 Lot 68, Bayberry Road, for utility service connection, no extension (water only), as presented. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye.

CONSENT AGENDA

- 1) Adoption of Minutes:
 - a) January 16, 2023 (regular meeting)
- 2) Finance Director's Report:
 - a) Comparison Water Budget to Actuals as of January 31, 2024
 - b) Comparison Sewer Budget to Actuals as of January 31, 2024
- 3) Authorization to execute a multi-year lease with Dish Wireless to install equipment on the Town-owned water towers, subject to Zoning Board of Review approval.
- 4) Approval of the Legal Service Agreement between the Jamestown Water & Sewer Commission ("Client") and Marin, Barrett, and Murphy Law Firm, Inc; Law Office of Keven Madonna, PLLC; SL Environmental Law Group PD; Douglas & London, P.C.; Levin, Papantonio, Rafferty, Proctor, Buchanan, O'Brien, Barr, Mougey, P.A. (collectively the "Firms") for the purpose of investigating and assessing potential claim arising out of the presence of contaminants in water supply wells affecting Client's water systems and/or Client's other property, including wastewater; and (ii) to provide for the terms and conditions for the representation of Client in any civil action that may be filed in the appropriate court and any proceeding by writ or appeal related to that action filed on behalf of Client by the Firms ("Legal Action").

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to accept the Consent Agenda, as presented. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye.

ADJOURNMENT

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Michael White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 7:02 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye.

Attest:


Denise Jennings
Water and Sewer Clerk

Project Update February 2024

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- A licensed operator from Veolia continues to train with our staff at the water treatment plant.
- I have provided a copy of the Draft Water District Build-out Analysis prepared by Pare Corporation. This report is an update to the study performed in 2010 for planning and includes projected future population growth within the service area, projected numbers of units, and total potential connections to the Towns water system. This report will be included as part of the Water System Supply Management Plan update that must be completed by April for submission to the Water Resources Board. I would like to schedule a workshop meeting for Pare to attend to present the information to the Commission. At that meeting we can discuss the update to our Rules and Regulations.
- I met with staff from the RI Department of Health and URI to participate in the Rhode Island Coastal Hazards Analysis Modeling and Predictions (RI_CHAMP) program. They will be modeling the water treatment property to determine the impacts from coastal storms and flooding.
- I have provided a notice received from the RIDOH regarding updates to state legislation and federal regulations to reduce lead in drinking water. We are required to conduct and submit a service line inventory to the RIDOH by October 16, 2024. Based upon records and existing watermain pipe information there are approximately 88 properties with services that may have lead connections or piping.

TRANSFER PUMPING/RESERVOIR

- The water department is not transferring water from south pond to north pond
- Staff from the water department and highway department repaired a leak in the transmission main that feeds water to the treatment plant. The leak was found in the pipe between South Pond and the treatment facility

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- A leak was discovered on a water service on Maple Avenue. The homeowner repaired the pipe on the property.
- Water service leaks were repaired by the water department on Conanicus Avenue and Walcott Avenue.
- Two separate leaks were found from water main piping on Knowles Court and Hamilton Avenue and repaired by the water department.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for January was 0.71 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 1.58 million gallons.
- Doug Ouellette, the wastewater superintendent, and I met with the staff from RIDEM to review the draft Discharge Permit for the wastewater facility. The Draft permit has been posted by the RIDEM for public notice to receive comments by March 21, 2024.
- Staff from Weston and Sampson met with the Wastewater staff to review the wastewater treatment facility and pump stations. The purpose of this meeting was to perform visual inspections and conditions assessment of existing equipment, piping, instruments, pumps, process controls, electrical service, etc.



Department of Health
 Center for Drinking Water Quality
 Three Capitol Hill Rm 209
 Providence, RI 02908-5097
 401-222-6667
 TTY 711
www.health.ri.gov

January 18, 2024

PWS# RI1858419

MICHAEL GRAY
 JAMESTOWN WATER DEPARTMENT
 93 NARRAGANSETT AVENUE
 PO BOX 377
 JAMESTOWN, RI 02835

Re: Regulatory Update: Rhode Island Service Line Inventory and Lead Service Line Replacement Requirements

Dear Public Water System Official,

Recent updates to state legislation and federal regulations intended to reduce lead in drinking water have resulted in new service line inventory and lead service line replacement requirements. All non-transient, non-community and community public water systems (collectively referred to herein as "PWSs") are required to conduct and submit a service line inventory to the Rhode Island Department of Health (RIDOH) by **October 16, 2024**. Please find additional information about the requirements, available technical assistance, and funding opportunities in this letter.

Lead is toxic. Exposure to even small amounts of lead during childhood can have lifelong impacts. Creating a service line inventory is an important step toward eliminating lead in drinking water. By meeting the requirements of the National Primary Drinking Water Regulations, including the Lead and Copper Rule, Rhode Island public water systems have made significant contributions to public health and safe drinking water for decades. Updates to the Lead and Copper Rule as well as to Rhode Island law will improve upon those contributions by better protecting communities from the risks of lead exposure and getting the lead out of our state's drinking water.

Relevant Laws, Regulations, and Guidance

The new service line requirements were established by recent amendments to the *Rhode Island Lead Poisoning Prevention Act* (LPPA), R.I. Gen. Laws § 23-24.6-1 *et seq.* (<http://webserver.rilin.state.ri.us/Statutes/TITLE23/23-24.6/INDEX.HTM>) and amendments to the federal Lead and Copper Rule, known as the Lead and Copper Rule Revisions (LCRR).

Please note that on December 6, 2023, the Environmental Protection Agency (EPA) proposed a new rule—the Lead and Copper Rule Improvements (LCRI)—that, when finalized, may change certain requirements and deadlines in the LCRR. EPA has said it expects to publish the final LCRI before October 16, 2024. More information about the LCRI can be found on EPA's LCRI

webpage (<https://www.epa.gov/ground-water-and-drinking-water/proposed-lead-and-copper-rule-improvements>).

RIDOH is developing guidance for PWSs on how the LPPA and the LCRR will be implemented. RIDOH is awaiting further guidance information from EPA on the final LCRJ, which may impact RIDOH's regulatory implementation plan. Please look out for additional guidance from RIDOH in the form of emails and updates to RIDOH's website (health.ri.gov/water/about/RevisedLeadCopperRule) in the coming months. Please contact the RIDOH Center for Drinking Water Quality if you have any questions.

Service Line Inventory and Replacement Requirements

Key Definitions

The following terms are necessary to understand how to designate service lines in compliance with the service line inventory and replacement requirements in Rhode Island:

- *Lead service lines* are broadly defined as any part of a public or private service line that is made of, lined with, or contains materials consisting of lead, and **importantly, includes service lines with galvanized steel or iron.**
- *Galvanized* refers to iron or steel piping that has been dipped in zinc to prevent corrosion or rusting.
- *Galvanized requiring replacement* refers to galvanized service lines that are or were at any time downstream of a lead service line or are currently downstream of a lead status unknown service line. This term may be applicable when a system is classifying a service line as "non-lead" or "lead status unknown." See the *Service Line Inventory* section below for more on galvanized requiring replacement service lines.
- *Non-lead* refers to service lines that are determined through an evidence-based record, method, or technique not to be lead or galvanized requiring replacement.
- *Lead status unknown* refers to the designation given to service lines where the service line material is not known to be lead, galvanized requiring replacement, or a non-lead service line. A service line must be classified as lead status unknown if there is no documented evidence supporting material classification or if a non-lead determination cannot be made. Under the LPPA, service lines that are "lead status unknown" will be considered lead service lines.

Initial Service Line Inventory – due by October 16, 2024

In Rhode Island, PWSs must develop an inventory of **all public- and private-side service lines** connected to the public water distribution system that classifies the lines as lead service lines, non-lead service lines, or lead status unknown service lines.

PWS are also strongly encouraged to identify the specific material (e.g., copper, plastic, galvanized iron, etc.) of all components of the service lines. This information will be needed for determining whether replacement of certain service lines and components is eligible for funding under certain Drinking Water State Revolving Fund (DWSRF) sources.

PWSs must submit their initial inventories to RIDOH by October 16, 2024. Please see our website for current acceptable methods for identifying service line materials, including an

inventory template modified to meet both EPA and Rhode Island requirements:
health.ri.gov/water/about/RevisedLeadCopperRule

About classifying galvanized service lines. It is important to note that Rhode Island and EPA differ on how galvanized service lines should be classified. Rhode Island's LPPA is stricter than EPA's LCRR in how it classifies galvanized service lines as lead lines and omits the "galvanized requiring replacement" classification. RIDOH encourages systems to classify its service lines according to both the LCRR and LPPA requirements and to identify the specific material (e.g., copper, plastic, galvanized iron, etc.) of all components of the service lines. Doing so will help the PWS if and when seeking DWSRF funding for replacement of its service lines.

Because the Rhode Island LPPA's classification requirements are stricter than EPA's LCRR requirements, PWSs are required to classify service lines according to Rhode Island's classification standards. If a PWS seeks funding from certain federal pots of money, the PWS will also need to classify its service lines following EPA's specific classification requirements as further detailed below. RIDOH has created an inventory template that includes two columns for classifying service lines: (1) a "RI Service Line Material Classification" column, and (2) an "EPA Service Line Classification" column. RIDOH encourages PWSs to use this template

Under the LPPA, PWSs must classify their service lines into one of three categories: lead, non-lead, or lead status unknown. In Rhode Island all galvanized service lines must be classified as lead service lines, with two exceptions. The PWS can classify a galvanized service line as "non-lead" if it can demonstrate that any part of the line is not and was never downstream of a lead service line and is not currently downstream of an unknown service line (i.e., that the galvanized line is not "galvanized requiring replacement"); or it can classify a galvanized service line as "lead status unknown" if applicable.

In contrast, under the LCRR, systems must classify their service lines into one of four categories: lead, galvanized requiring replacement, non-lead, or lead status unknown. Though "galvanized requiring replacement" is not a required classification in Rhode Island, knowing whether a service line is "galvanized requiring replacement" is necessary if a system seeks funding for the replacement of galvanized service lines or components under certain DWSRF sources. Under the LCRR, a galvanized service line must be classified as "galvanized requiring replacement" if it is or was at any time downstream of a lead service line or is currently downstream of a lead status unknown service line. By contrast, under Rhode Island's LPPA, such a line would be classified as "lead."

Lead Service Line Discovery, Consumer Notice, and Filters

PWSs must send written notification to property owners and the tenants of a building within 30 days of identifying a public or private lead service line or lead status unknown service line that supplies drinking water to their building or dwelling. To reach both the property owner and any tenants of the building, the PWS must send the notification to the billing address (to inform the property owner) of the building, as well as all mailing addresses at the building (to reach every unit within the affected address). The PWS must also send a copy of each notification to RIDOH within the same 30-day deadline.

PWSs are strongly encouraged to use the template notification RIDOH developed, which includes all of the elements required by LPPA. It is available in English and Spanish on the webpage: health.ri.gov/water/about/RevisedLeadCopperRule. If the PWS's community speaks a language other than English or Spanish, the PWS should seek translation services to provide the notice in the appropriate languages.

At this time, RIDOH is not requiring systems that previously detected lead service lines or lead status unknown service lines prior to the LPPA's effective date of June 24, 2023, to send consumer notifications. However, the LCRR requires a similar notification to consumers within 30 days of completion of the required inventory and a repeat notice every year thereafter. Assuming the LCRI does not change that requirement, PWSs must be prepared to comply with it. Additional guidance will be made available in the coming months.

PWSs that have identified a public or private lead service line or lead status unknown service line must provide to the consumer, upon request, a filter pitcher or point-of-use device certified by an American National Standards Institute accredited certifier to reduce lead, instructions to use the filter, and six months of filter replacement cartridges. Filters that are certified to comply with NSF Standard 53 for the removal of lead will meet the certification requirement. Before distributing any filters to consumers, PWSs must get approval from RIDOH for the type of filter the PWS intends to provide. PWSs may send an email attaching the filter's specifications, including the appropriate certification, to RIDOH at DOH.RIDWQ@health.ri.gov with "Service Line Inventory" in the subject line.

Private Side Service Line Inspection, Replacement, and Consumer Notice

PWSs that have detected a public side lead service line or a public or private side lead status unknown service line, must inspect the private side service lines, at no cost to the property owner, to determine if lead, galvanized iron, or galvanized steel is present. If lead is detected in any service line, the lead service line must be replaced. Contingent on available funding, all lead service lines must be replaced over the next 10 years.

PWSs must notify RIDOH if a property owner refuses to allow an inspection or replacement of private side service lines. The form notification is available on the following webpage: health.ri.gov/water/about/RevisedLeadCopperRule. RIDOH also prepared template notifications to send the property occupants, available in English and Spanish, for an inspection refusal and for a replacement refusal. PWS are strongly encouraged to use these templates which include all required elements of the LPPA. If the PWS's community speaks a language other than English or Spanish, the PWS should seek translation services to provide the notice in the appropriate language(s). The templates are available on the webpage: health.ri.gov/water/about/RevisedLeadCopperRule.

After inventories are completed, PWSs that have identified lead or lead status unknown service lines must develop lead service line replacement plans. These plans will need to be submitted to RIDOH. RIDOH will have more guidance on the required deadline and contents of the replacement plans after EPA promulgates the LCRI.

Under the LCRR, after any disturbance to a lead service line or lead status unknown service line or after any partial or full replacement of such service lines, PWSs must notify affected consumers. RIDOH will follow up with additional guidance on notification requirements and with template notifications when available. PWSs must also provide consumers with a filter pitcher or point-of-use device certified by an American National Standards Institute accredited certifier to reduce lead, instructions to use the filter, and six months of filter replacement cartridges before the affected service line is returned to service. As noted above in the “Lead Service Line Discovery, Consumer Notice, and Filters” section, PWSs must get advance approval from RIDOH for the type of filter the PWS intends to provide consumers by emailing RIDOH the filter’s specifications.

Annual Reporting

PWSs must submit an annual report with information about their service line inventories and replacement statuses to the Governor, the President of the Rhode Island State Senate, the Speaker of the Rhode Island House of Representatives, the Director of Health, and the Executive Director of the Rhode Island Infrastructure Bank within 90 days of the end of each fiscal year. The State of Rhode Island’s fiscal year ends on June 30 of each year. PWSs that have not begun inventory and replacement work can voluntarily submit a report for the year 2023 indicating that they are in the process of planning for future work. PWS whose initial inventories contain only non-lead service lines are not required to provide subsequent annual reports.

Technical Assistance

RIDOH has created a webpage for public water systems with information about inventory and replacement plans: health.ri.gov/water/about/RevisedLeadCopperRule. The webpage includes submission requirements, links to EPA’s inventory template and guidance for PWSs (by size), instructions for getting started on the inventory and verifying service line materials, notification templates, and more.

Additionally, RIDOH will be hiring a contractor with expertise in LCRR compliance and specialized experience in service line inventory and lead service line replacement plan development. The contractor will be available to PWSs that need assistance with developing their inventories, reporting, and creating their lead service line replacement plan. Assistance will be available at no cost to the PWSs. Watch for additional communications from RIDOH as more information about the technical assistance opportunity becomes available.

Funding Opportunities

Eligible systems will be able to apply for funding through the DWSRF for service line inventory development. Funding is also available for lead service line replacement through the DWSRF.

In order to receive funding through the DWSRF for a project, PWSs must apply to have the project added to the RIDOH Project Priority List (PPL) by March 2024. Every year, RIDOH sends a letter to PWSs eligible for the PPL. For PPL applications and more information about DWSRF, you can visit the webpage health.ri.gov/DWSRF or contact the Center for Drinking Water Quality using the information below.

PWSs that serve a population of less than 10,000 people should consider the DWSRF as a funding source even for relatively small projects. If it is determined that the PWS is economically disadvantaged, then subsidies such as lower interest rates, zero interest rates, and/or additional forgiveness may be available.

Another possible source of funding is the *Water Infrastructure Improvements for the Nation (WIIN) Act's* Small, Underserved, and Disadvantaged Communities grant. To express interest, contact Anna Coelho Cortes at the Rhode Island Infrastructure Bank by emailing acoelho@riib.org with a project description and cost estimate by February 29, 2024. For grant details, please visit www.epa.gov/dwcapacity/wiin-grant-small-underserved-and-disadvantaged-communities-grant-program-0.

This letter will also be sent by email. If you have any questions regarding this letter, you may contact the RIDOH Center for Drinking Water Quality by emailing DOH.RIDWQ@health.ri.gov with "Service Line Inventory" in the subject line or by calling 401-222-6867.

Thank you for your cooperation and ongoing work to ensure access to safe drinking water for all Rhode Islanders

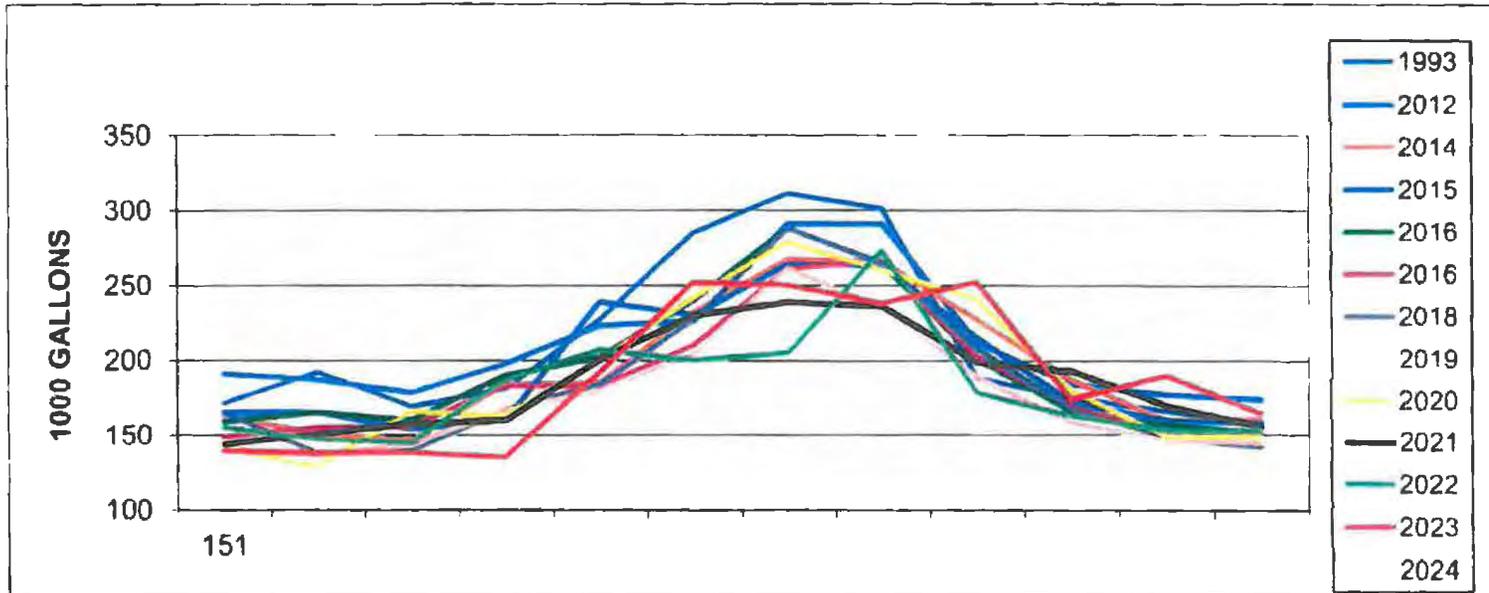
Sincerely,



Amy Parmenter
Chief Administrator
Center for Drinking Water Quality

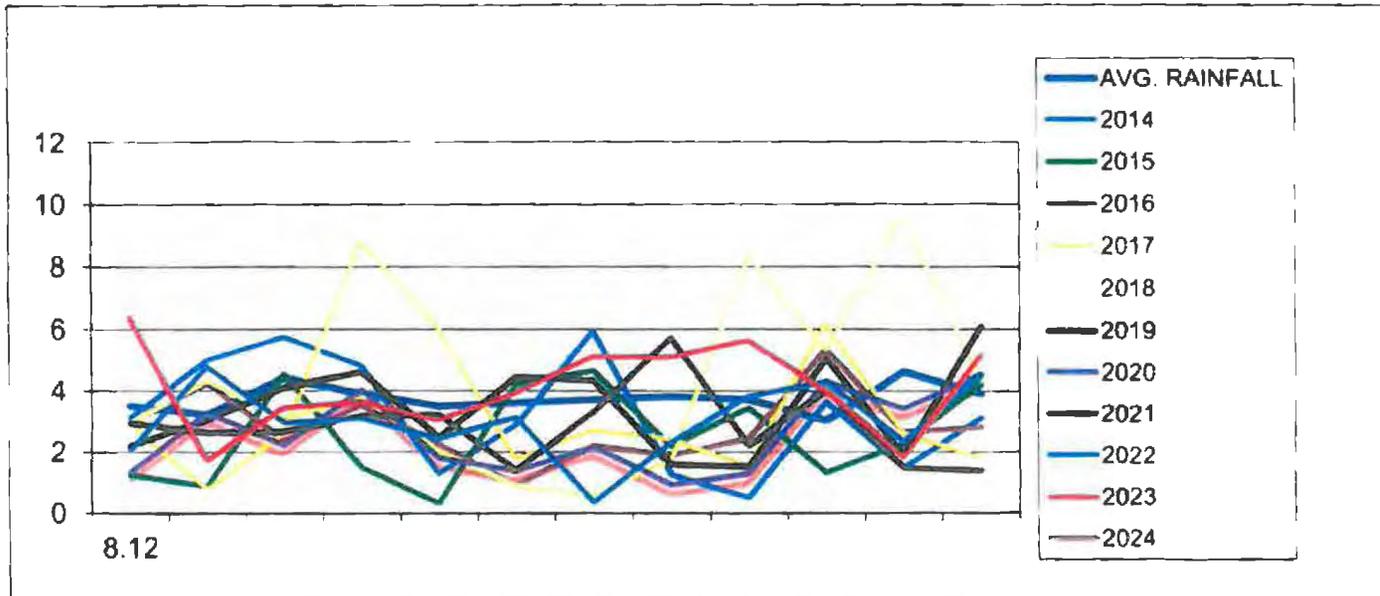
	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	171	172	155	191	163	165	159	149	165	141	141	144	155	139	151
Feb	192	158	156	187	151	165	165	155	137	135	129	151	147	138	
Mar	169	157	155	178	147	154	160	156	139	144	166	158	145	138	
Apr	181	180	170	198	184	160	190	183	167	167	163	160	187	135	
May	227	212	190	223	185	239	202	183	184	179	200	201	207	192	
Jun	285	226	221	226	232	230	240	210	227	204	242	230	200	252	
Jul	311	279	278	291	267	264	288	261	288	261	279	239	205	250	
Aug	301	254	242	291	266	263	264	266	265	235	260	236	273	238	
Sep	188	205	210	212	227	215	201	203	208	189	241	199	178	252	
Oct	175	175	175	184	187	172	166	170	168	158	180	193	163	174	
Nov	166	164	167	177	160	160	157	151	148	146	149	170	153	190	
Dec	158	158	180	174	161	158	151	151	142	145	149	156	153	165	

PUMPING REPORT



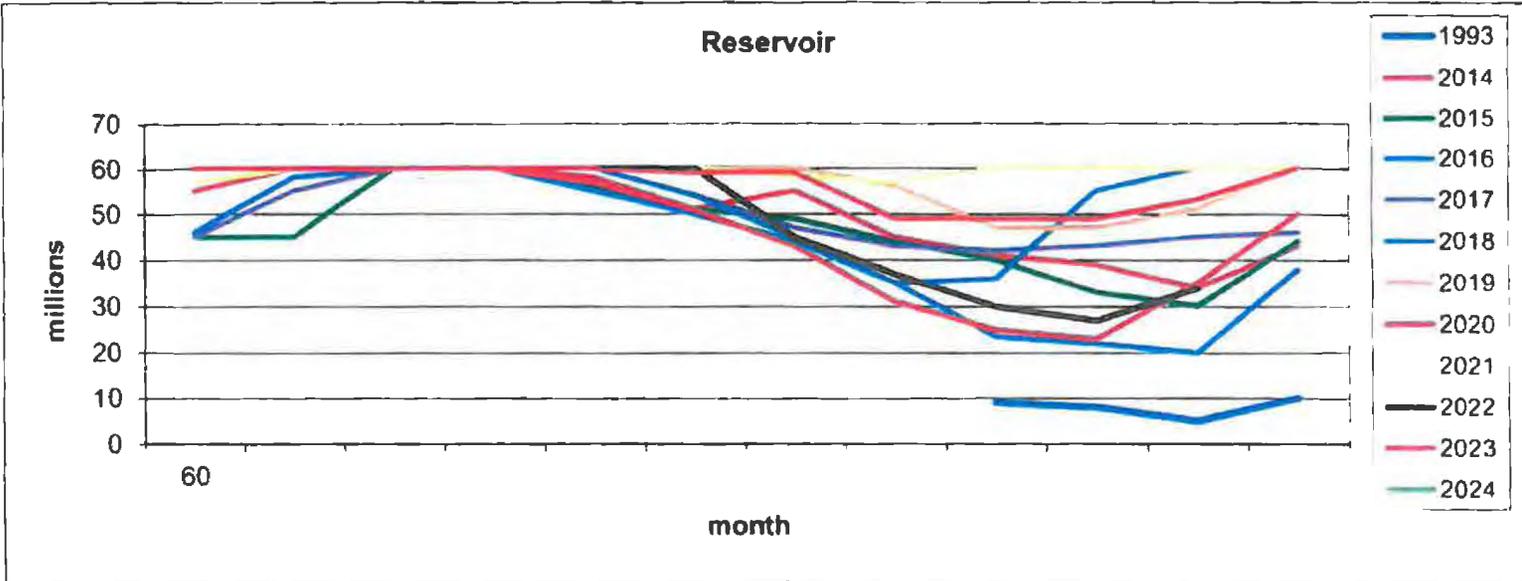
	AVG. RAINFALL	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	3.5	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04	6.36	8.12
Feb	3.2	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77	1.7	
Mar	4.4	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94	3.44	
Apr	3.9	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08	3.65	
May	3.5	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43	3.03	
Jun	3.6	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11	3.93	
Jul	3.7	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35	5.1	
Aug	3.8	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29	5.08	
Sep	3.7	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81	5.62	
Oct	3	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	4.28	4	
Nov	4.6	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	2.33	1.83	
Dec	3.9	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	4.48	5.12	
Total	44.8	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	35.91	48.86	

RAINFALL

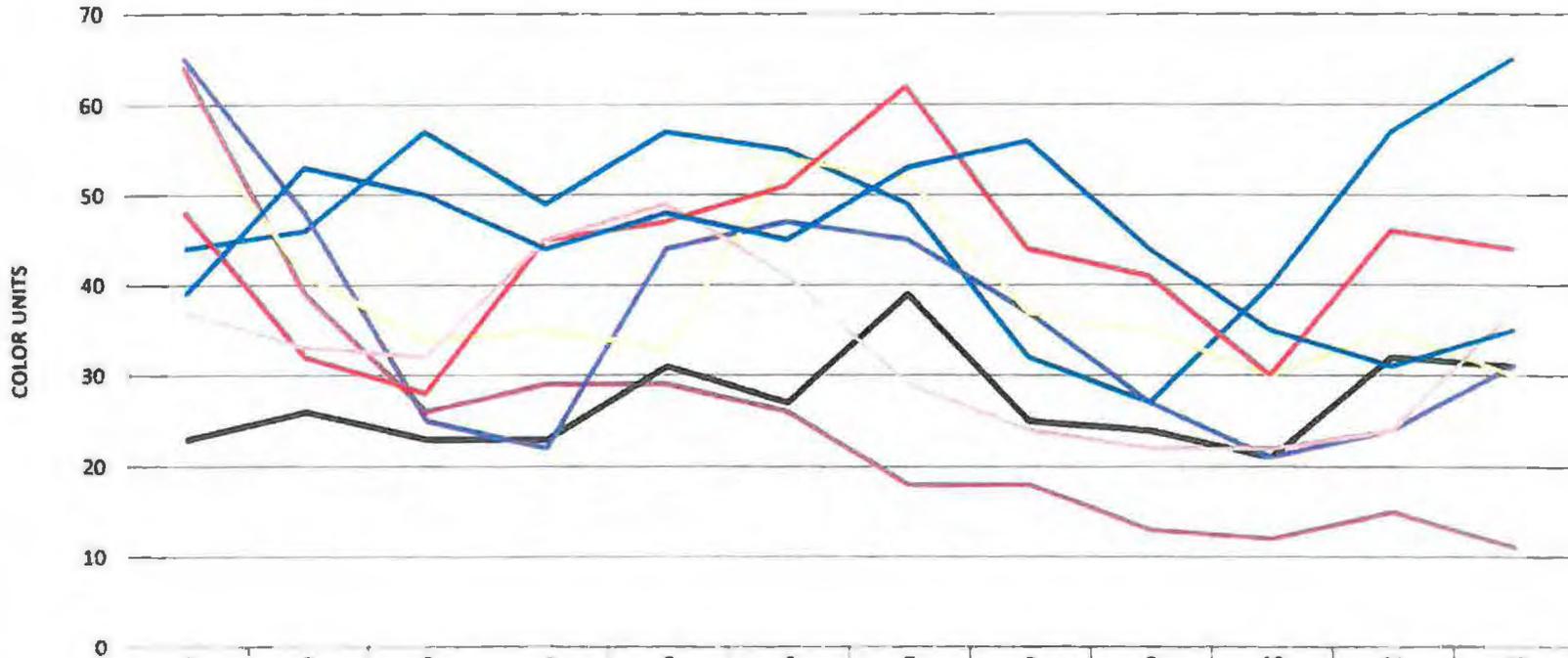


RESERVOIR LEVEL

	1993	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan		55	45	46	45	60	60	60	57	60	60	60
Feb		60	45	58	55	60	60	60	60	60	60	60
Mar		60	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		58	56	55	60	60	60	57	60	60	60	60
Jun		51	51	50	54	54	60	51	60	60	59	59
Jul		55	49	44	47	45	60	43	58	45	59	59
Aug		45	44	35	43	35	56	31	57	37	49	49
Sep	9	41	40	23.5	42	36	47	25	60	30	49	49
Oct	8	39	33	22	43	55	47	23	60	27	49	49
Nov	5	34	30	20	45	60	51	35	60	34	53	53
Dec	10	43	44	38	46	60	60	50	60	48	60	60



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22	22	24	37
2023	39	53	50	44	48	45	53	56	44	35	31	35
2024	38											



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
January 2024

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.7104 MGD	.73 MGD	
Daily Max	1.5790 MGD		
BOD Removal	98.8%	85%	% Removed
TSS Removal	90.4%	85%	% Removed
Fecal Coliform	1.10	No limit, report only	
Enterococci	2.11	(<35 cfu/100ml Monthly)	(<276 cfu/100ml Daily)

Environmental Compliance (Violations)

There were no violations for the month of January

Complaints

There is one complaint to report for the month of January. 9 Coronado St reported trouble. Facility staff responded and determined that the problem was in the house service but still jetted the town line as a precaution.

Alarms

There are no alarms to report for the month of January.

Septage

The facility received no septage for the month.

Sludge Production

The facility did not need to process any sludge in January.

Maintenance Management

The Crew completed 69 work orders for the month of January. Inland Waters removed the scum blanket measuring between one to two feet from the top of wetwells of pump stations #1 and #2. This scum layer consists of flushable wipes and (F.O.G) fats oils and grease that come together in the wetwells to form a mat. This mat can interfere with level controls and also contributes to odors at the stations.

Chemical Use

The facility used 791 gallons of Sodium hypochlorite and 6,200 pounds of lime for process control.

Collection System

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

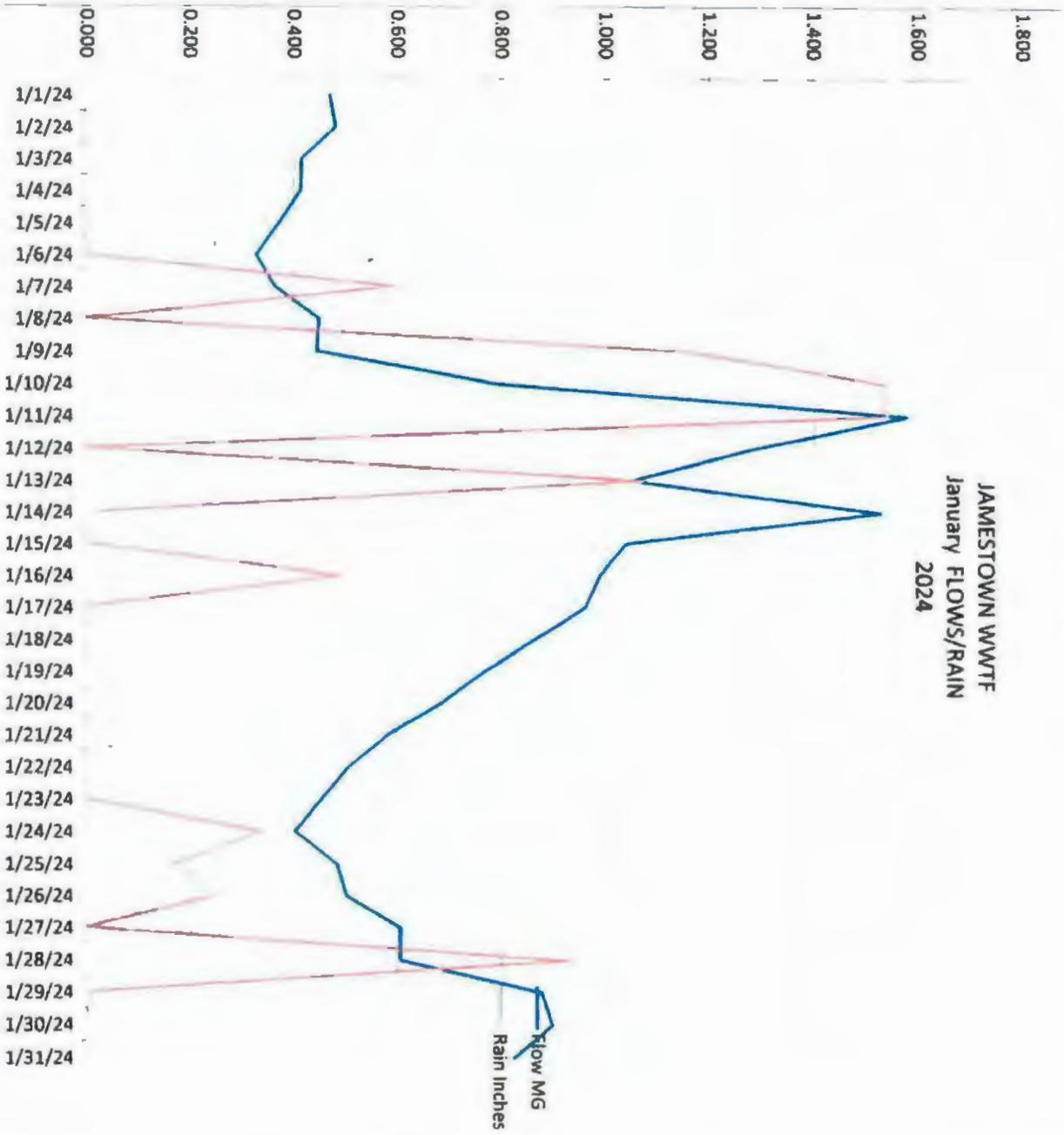
Energy Use

Energy use at the plant for the month was: 24,248 KWH

Precipitation

Precipitation measured in at 8.12"

Graphs



Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: March 15, 2024

SUBJECT: Budget to Actual- Water & Sewer Budget

A handwritten signature in black ink, appearing to be "C. Collins", is written over the end of the subject line.

Attached is the Budget to Actual report for the Fiscal Year 2024. The report contains the expenses that have been paid through February 29, 2024.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 2/29/2024

Run: 3/15/2024 at 10:14 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	29,158.00	2,242.90	19,268.76	9,889.24	66.08
2102 7000 70102 00 Salary- Accounting	49,750.00	3,316.50	33,463.65	16,286.35	67.26
2102 7000 70103 00 Salary - Treatment Plant Operator	87,537.00	0.00	26,853.78	60,683.22	30.68
2102 7000 70104 00 Ass't Plant Operator w/longevity	80,243.00	6,412.80	60,550.09	19,692.91	75.46
2102 7000 70105 00 Salary - Plant Operator	69,742.00	5,108.80	43,959.52	25,782.48	63.03
2102 7000 70339 00 License Yrly	1,800.00	0.00	0.00	1,800.00	0.00
2102 7000 70513 00 Treatment Plant Operator - OT	15,000.00	0.00	0.00	15,000.00	0.00
2102 7000 70514 00 Ass't Treatment Plant Operator OT	15,000.00	3,107.06	30,542.33	(15,542.33)	203.62
2102 7000 70515 00 Plant Operator- OT	10,000.00	251.45	4,577.30	5,422.70	45.77
7000 Salaries	358,230.00	20,439.51	219,215.43	139,014.57	61.19
2102 7001 70900 00 SOCIAL SECURITY TAX	27,405.00	1,591.41	11,929.64	15,475.36	43.53
2102 7001 70901 00 Blue Cross/Delta Dental	50,340.00	1,407.05	14,386.97	35,953.03	28.58
2102 7001 70902 00 Worker's Compensation	20,000.00	0.00	0.00	20,000.00	0.00
2102 7001 70903 00 Retirement System	40,793.00	1,461.54	13,583.52	27,209.48	33.30
2102 7001 70906 00 Life Insurance	670.00	(190.78)	120.08	549.92	17.92
2102 7001 70910 00 Clothing	1,500.00	0.00	1,682.60	(182.60)	112.17
7001 Benefits	140,708.00	4,269.22	41,702.81	99,005.19	29.64
7000/7001 Salaries & Benefits	498,938.00	24,708.73	260,918.24	238,019.76	52.29
2102 7005 70601 00 Maintenance	6,000.00	0.00	0.00	6,000.00	0.00
2102 7005 70606 00 ALARM LINES	4,000.00	459.44	3,066.14	933.86	76.65
7005 Reservoirs/Rights of Way	10,000.00	459.44	3,066.14	6,933.86	30.66
2102 7006 70601 00 Maintenance	1,000.00	0.00	900.00	100.00	90.00
2102 7006 70636 00 Wells- Electricity	12,000.00	396.83	6,594.92	5,405.08	54.96
7006 Wells	13,000.00	396.83	7,494.92	5,505.08	57.65
2102 7010 70008 00 Lab Supplies - Water	15,000.00	1,049.79	9,905.16	5,094.84	66.03
2102 7010 70201 00 Consultant	100,000.00	47,925.00	47,925.00	52,075.00	47.93
2102 7010 70631 00 Chemicals	65,000.00	4,362.43	36,764.53	28,235.47	56.56
2102 7010 70632 00 Heat	18,000.00	2,031.32	9,049.87	8,950.13	50.28
2102 7010 70633 00 Equip. Maintenance	45,000.00	2,984.81	39,511.90	5,488.10	87.80
2102 7010 70634 00 Professional Services	5,000.00	135.00	32,370.66	(27,370.66)	647.41
2102 7010 70635 00 Telephone	3,500.00	68.50	867.30	2,632.70	24.78
2102 7010 70636 00 Pumpout- Electricity	55,000.00	4,082.48	30,779.26	24,220.74	55.96
2102 7010 70637 00 Bldg Maint	8,000.00	180.75	4,931.29	3,068.71	61.64
2102 7010 70638 00 State Testing	12,000.00	905.95	3,833.90	8,166.10	31.95
2102 7010 70639 00 License Fees	6,000.00	0.00	600.00	5,400.00	10.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,500.00	0.00	1,500.00	2,000.00	42.86
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,500.00	5,621.22	16,501.22	(1.22)	100.01
7010 Pump Station & Treatment Plant	352,500.00	69,347.25	234,540.09	117,959.91	66.54
2102 7011 70636 00 South Pond- Electricity	5,000.00	591.28	4,756.81	243.19	95.14
2102 7011 70637 00 South Pond Transfer Pump	4,000.00	0.00	0.00	4,000.00	0.00
7011 South Pond Pre-Treatment Bldg	9,000.00	591.28	4,756.81	4,243.19	52.85
2102 7012 70636 00 Water Tower- Electricity	3,000.00	248.87	920.47	2,079.53	30.68
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	248.87	920.47	2,579.53	26.30
2102 7013 70644 00 Vehicles Gas & Oil	2,000.00	110.48	1,206.24	793.76	60.31
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	905.89	3,094.11	22.65
7013 Vehicles	6,000.00	110.48	2,112.13	3,887.87	35.20
2102 7020 70651 00 Clamps	2,000.00	516.69	516.69	1,483.31	25.83
2102 7020 70652 00 Pipe	6,000.00	0.00	779.86	5,220.14	13.00
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	10,000.00	516.69	1,296.55	8,703.45	12.97
2102 7030 70661 00 Service Repairs	10,000.00	0.00	1,745.36	8,254.64	17.45
2102 7030 70663 00 New Services	6,000.00	0.00	0.00	6,000.00	0.00
7030 Water Division Services	16,000.00	0.00	1,745.36	14,254.64	10.91
2102 7040 70672 00 Supplies/Expenses	16,000.00	1,164.96	14,686.43	1,313.57	91.79
7040 Meters	16,000.00	1,164.96	14,686.43	1,313.57	91.79
2102 7050 70681 00 Hydrants- Maintenance	8,500.00	0.00	0.00	8,500.00	0.00
7050 Hydrants	8,500.00	0.00	0.00	8,500.00	0.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 2/29/2024

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70923 00 Billing	6,500.00	21.64	2,877.70	3,622.30	44.27
2102 7060 70924 00 Insurance	9,000.00	0.00	0.00	9,000.00	0.00
2102 7060 70925 00 Audit	3,000.00	0.00	0.00	3,000.00	0.00
2102 7060 70926 00 Supplies	7,000.00	1,123.60	3,917.43	3,082.57	55.96
7060 Administration	25,500.00	1,145.24	6,795.13	18,704.87	26.65
2102 7070 70300 00 Water Debt	367,000.00	0.00	0.00	367,000.00	0.00
2102 7070 70940 00 Interest	122,773.00	29,704.30	101,204.48	21,568.52	82.43
7070 Debt Service	489,773.00	29,704.30	101,204.48	388,568.52	20.66
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	3,011.67	22,975.75	(22,975.75)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	12,563.77	(12,563.77)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	9,115.00	23,226.00	(23,226.00)	0.00
Total Expenses	0.00	12,126.67	58,765.52	(58,765.52)	0.00
 Total Expenses	 1,558,711.00	 140,520.74	 698,302.27	 860,408.73	 44.80

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 2/29/2024

Run: 3/15/2024 at 10:14 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary. Public Works Director	29,158.00	2,242.88	19,268.60	9,889.40	66.08
2103 7000 70101 00 Salary- Superintendent	90,038.00	6,412.80	54,462.00	35,576.00	60.49
2103 7000 70102 00 Salary. Clerical	49,750.00	3,316.50	33,463.64	16,286.36	67.26
2103 7000 70103 00 Salaries, Ass't Superintendent	80,243.00	5,715.20	59,614.13	20,628.87	74.29
2103 7000 70104 00 Salaries- Plant Operator	70,738.00	5,108.81	47,721.52	23,016.48	67.46
2103 7000 70335 00 License- Contractual	1,800.00	0.00	1,800.00	0.00	100.00
2103 7000 70336 00 Clothing	1,500.00	0.00	380.00	1,120.00	25.33
2103 7000 70511 00 Wastewater Superintendent - OT	13,000.00	519.48	7,629.86	5,370.14	58.69
2103 7000 70513 00 Ass't Superintendent - OT	13,000.00	694.44	6,944.40	6,055.60	53.42
2103 7000 70514 00 Plant Operator - OT	13,000.00	612.18	6,121.80	6,878.20	47.09
2103 7000 70900 00 Social Security Tax	27,462.00	1,649.52	13,720.31	13,741.69	49.96
2103 7000 70901 00 Blue Cross/Delta Dental	51,602.00	3,319.07	26,629.33	24,972.67	51.61
2103 7000 70902 00 Worker'S Compensation	8,000.00	0.00	0.00	8,000.00	0.00
2103 7000 70903 00 Retirement System	42,180.00	2,024.50	18,401.09	23,778.91	43.63
2103 7000 70906 00 Life Insurance	695.00	59.94	468.18	226.82	67.36
7000 Salaries	492,166.00	31,675.32	296,624.86	195,541.14	60.27
7000/7001Salaries & Benefits	492,166.00	31,675.32	296,624.86	195,541.14	60.27
2103 7002 70001 00 Power- Electricity	55,000.00	5,150.31	28,934.75	26,065.25	52.61
2103 7002 70002 00 Chemicals	3,000.00	3,422.08	5,697.22	(2,697.22)	189.91
2103 7002 70003 00 Heat	15,000.00	2,312.44	5,558.53	9,441.47	37.06
2103 7002 70004 00 Water	2,000.00	0.00	2,640.94	(640.94)	132.05
2103 7002 70005 00 Chlorine	10,000.00	0.00	2,195.63	7,804.37	21.96
2103 7002 70006 00 Equipment Maintenance	35,000.00	367.04	31,462.91	3,537.09	89.89
2103 7002 70007 00 Misc. Supplies, Office, Cleani	10,000.00	547.31	4,126.01	5,873.99	41.26
2103 7002 70008 00 Lab Supplies	4,000.00	0.00	22.64	3,977.36	0.57
2103 7002 70009 00 Telephone	1,000.00	30.91	245.54	754.46	24.55
2103 7002 70010 00 Alarm Line- N.E.T.	7,500.00	603.34	4,457.64	3,042.36	59.44
2103 7002 70011 00 Sludge Composting	50,000.00	5,063.13	26,508.99	23,491.01	53.02
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	0.00	2,000.00	0.00
2103 7002 70013 00 Gas- Truck	3,500.00	137.66	1,485.74	2,014.26	42.45
2103 7002 70014 00 State Mandated Testing	30,000.00	2,199.00	21,208.24	8,791.76	70.69
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	215.00	785.00	21.50
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	233,500.00	19,833.22	134,759.78	98,740.22	57.71
2103 7003 70017 00 Pumping Station #3	6,000.00	0.00	0.00	6,000.00	0.00
2103 7003 70018 00 Pumping Station #1	30,000.00	4,353.72	20,734.75	9,265.25	69.12
2103 7003 70019 00 Pumping Station #2	12,000.00	1,965.38	8,861.42	3,138.58	73.85
2103 7003 70020 00 Pumping Station #4	1,000.00	92.33	523.04	476.96	52.30
7003 Pumping Stations	49,000.00	6,411.43	30,119.21	18,880.79	61.47
2103 7004 70598 00 Equipment Insurance	7,000.00	0.00	0.00	7,000.00	0.00
7004 Insurance	7,000.00	0.00	0.00	7,000.00	0.00
2103 7005 70021 00 Maintenance Sewer Mains	12,000.00	(495.00)	390.50	11,609.50	3.25
2103 7005 70504 00 Payment Of Principal - Town	8,110.00	0.00	0.00	8,110.00	0.00
2103 7005 70505 00 Payment Of Interest - Town	0.00	0.00	157.83	(157.83)	0.00
2103 7005 70605 00 Interest Payments	38,625.00	756.85	37,204.89	1,420.11	96.32
7005 Sanitary Sewers, Laterials & Mains	58,735.00	261.85	37,753.22	20,981.78	64.28
2103 7081 70801 00 Sewer Capital	80,000.00	0.00	43,630.32	36,369.68	54.54
7081 Capital Improvements	80,000.00	0.00	43,630.32	36,369.68	54.54
Total Expenses	920,401.00	58,181.82	542,887.39	377,513.61	58.98



<h1>WHAT?</h1> 	<p>Propose, design & paint a mural for JTN skatepark</p>
--	--

REASONS

- Senior project at NK High
- Make the skatepark more appealing and make our recreation space more welcoming
 - Another step on my journey as an artist
- Wanting to leave an impact my community before college
- Jamestownner since 2012



3/15/2024

FINANCIALS

- Public Works Permit
- Estimated budget: \$200-300 small
 - Montana Colors Spraypaint
 - \$7 per can (400ml)
 - ~6 colors, 2 cans per color
 - ROCKSOLID Sealant ~\$80 per gal
 - Rollers, brushes, primer, cleaning supplies provided by artist



MTN 94 Spray
Paint - Black, ...
\$6.99
Blick Art Mat
★★★★★ 58

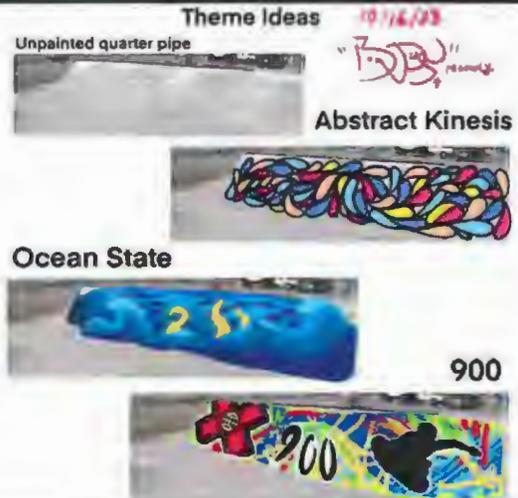
LOGISTICS

- Skatepark will be sectioned off for duration of mural completion
 - ~5-7 days depending on size/scale
 - Cones, tape, signs
- Decided ramp/surface
 - Height and length will impact time and budget

3/15/2024

CONCEPTS

- Rough digital renderings of various quarter pipe designs
- Open to painting any surface and creating new designs
- 40' long x 8' vert. curve



SKETCHES



3/15/2024

PLACEMENT



THANK YOU!



QUESTIONS?



Town of Jamestown Resolution of the Town Council

No. 2024-10

A RESOLUTION ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE OF APPLICATIONS AND THE ISSUANCE OF BUILDING PERMITS FOR MULTI-FAMILY DWELLING UNITS IN THE R-8, R-20, R-40, CL, AND CD ZONING DISTRICTS

The Town Council of the Town of Jamestown hereby resolves as follows:

WHEREAS an ambitious effort was undertaken over the past few years to update the Jamestown Zoning Ordinance to establish a vibrant Village District and Town; and

WHEREAS during the course of the zoning ordinance amendment process, several public meetings, workshops, and hearings were held to solicit public input; and

WHEREAS revisions to the draft of the zoning ordinance were made as a result of public input; and

WHEREAS during the revisions process, an editing oversight occurred that would allow inappropriate density to occur in the Town by allowing the establishment of multi-family dwelling structures or projects within the R-8, R-20, R-40, CL, and CD zoning districts that will most likely compromise the health, safety, and welfare of the citizens of the Town resulting from overly dense development.

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Jamestown hereby declares the imposition of a temporary moratorium on the application for and issuance building permits for multi-family dwelling structures or projects in the R-8, R-20, R-40, CL, and CD zoning districts in the Town.

1. This temporary moratorium is to remain in effect for six (6) months from the date of passage by the Town Council or upon the passage of a Zoning Ordinance amendment, whichever comes first, unless affirmative action is taken by the Town Council and for good cause shown to extend the moratorium period.
2. The Building-Zoning Official and Town Planner are hereby requested to provide a draft Zoning Ordinance amendment to address and remedy the issues raised in this moratorium as soon as possible for consideration and possible action by the Town Council.
3. The Building-Zoning Official is hereby instructed not to accept any applications for any type of permit to allow for the use or establishment of a multi-family dwelling structure or project in the R-8, R-20, R-40, CL or CD zoning districts for the length of this moratorium.
4. The Town Administrator is authorized to do and to take any and all actions to implement and effect this action of the Town Council of the Town of Jamestown.

This resolution shall take effect immediately upon passage.

Attested To By:

Passed By Town Council On:

Roberta J. Fagan, Town Clerk

Town of Jamestown 2022-2023 Jamestown Charter Review Committee

Final Report to the Town Council

The 2022-2023 Town Charter Review Committee consisting of seven (7) voting member: James Rugh, Chairman; Sav Rebecchi, Vice Chairman; Job Toll, Secretary; Lucia Marshall; Mary E. Meagher; James (Jay) Sisson; and George Souza was charged with reviewing the Charter to determine if there are any changes needed. The Committee met bi-weekly and researched and discussed various possible Charter changes. Our eleven recommended changes are presented to the Council for consideration.

In this report recommended text changes are highlighted, additions are underlined, and deletions are struck through. Identical changes to multiple sections are presented together.

RECOMMENDATION 1

In November 2020 voters in Rhode Island passed a ballot measure to drop the words “Providence Plantations” from the official state name. We recommend that the preamble be changed to conform to the current official state name.

PREAMBLE

The people of the Town of Jamestown, in order to secure the right of self-government in all local *matters, pursuant to the provisions* of the constitution of the State of Rhode Island ~~and Providence Plantations~~, do adopt and establish this Charter.

RECOMMENDATION 2

After considerable research and discussion, the committee recommends the Town move to non-partisan elections for the Town Council, School Committee and Town Moderator. Several other Rhode Island cities and towns have moved to non-partisan local elections (the Town has no control over state and Federal elections) including Newport and Middletown, to name just two.

Sec. 201. - Number, selection, term

The town council shall consist of five members elected from the town at large, each to serve for a term of two years or until a successor is elected and qualified. The regular election of council members shall be held on the first Monday of November

in even-numbered years, beginning November 2012. The names of all candidates for town council who shall have qualified to appear on the ballot shall be listed ~~under their respective~~ without party designations (in the order determined by the board of canvassers by the drawing of lots). Each elector shall vote for no more than five candidates for town council, and the five receiving the greatest number of votes shall be declared elected.

PLEASE NOTE: Under the Jamestown Town Charter, sections 601 and 602, primary, general, and special elections and the authority granted the canvassing authority are governed by Rhode Island General Law 1956, §§ 17-1-1 et seq, 17-8-1 et seq., and 45-4-1et seq. The Committee suggests that the Town Solicitor be consulted to determine if further additions to the Charter may be needed to move to local non-partisan elections. For this reason, we suggest the 2022-2023 Town Charter Review Committee not be discharged until the Town Solicitor makes his report, in case additional changes to the Charter are needed.

RECOMMENDATION 3

This recommendation mirrors recommendation 2 and would make local school board elections non-partisan.

Sec. 501 – School committee membership.

There shall be a school committee of five members, each of whom shall be elected at large from the town by the electors of the town of Jamestown at the regular town election to serve for a term of four years and until the successor is elected and qualified. The names of all candidates for the school committee who shall have qualified to appear on the ballot shall be listed ~~under their respective~~ without party designation (in the order determined by the board of canvassers by the drawing of lots). Those persons receiving the greatest number of votes for an office, not exceeding the number of persons to be chosen for the office, shall be declared elected to office. All members of the school committee in office at the time this Charter is adopted shall continue to hold office until their normal terms have expired.

RECOMMENDATION 4

We are recommending two changes to section. 406. The change in the first paragraph would mirror recommendations 2 and 3 and would make the Town Moderator election non-partisan.

Currently, at the Town Financial Meeting the Town Moderator can call for a ballot vote on any issue. Voters at the meeting can make a motion from the floor to vote by ballot. We believe many voters are reluctant to take a public position or to speak publicly at this meeting. Our recommendation is to require a ballot vote on the expenditure of money or the incurring of liability in excess of \$1 million. This limit would exempt most bond issues. Had this been in effect at the 2023 Town Financial Meeting it would only have required a ballot on the Town and School budgets. Other cities and towns have a similar provision and we believe many registered voters will support this change.

Sec. 406. - Town moderator.

There shall be a town moderator, who shall be elected at the regular town election without party designation and shall have those powers and perform those duties prescribed now or in the future by the constitution and laws of the state not inconsistent with this Charter. In the event that the office of the town moderator becomes vacant during the term of office, the town council will appoint a replacement until the next regularly scheduled election.

The moderator of the Town Financial Meeting shall upon a motion being made and seconded, relative to any business before such meeting, after having heard all the registered voters thereon who shall be desirous of being heard, cause the votes of the registered voters present to be taken thereon. Whenever any question involves an expenditure of money, or the incurring of liability in excess of \$1 million by the Town, or the disposition of Town property in excess of \$1 million, that vote shall be taken by ballot.

RECOMMENDATION 5

Under section 212, when a member of the Town Council leaves the council because they cease "to meet the qualifications established in section 202" (must be a qualified elector, a residents of the Town, and hold no other public office or employment in the service of the town) the Council appoints the next higher vote getter. However, there may be no next higher vote getter or that person could have only received a few votes. In addition, section 212 does not address when a Council members resigns for other reasons. We recommend eliminating the current wording and replacing with wording allowing the Town Council to fill an open position with a "qualified person."

Sec. 212. - Vacancies.

Vacancies shall be said to exist when any member ceases to meet the qualifications established in section 202. If such a vacancy occurs in the membership of the town

~~council, the remaining members of the town council shall appoint the next highest vote getter to fill the vacancy until the next regularly scheduled biennial election.~~

If a vacancy occurs in the membership of the council, for whatever reason, the remaining members of the council shall select a qualified person to fill the vacancy until the next regularly scheduled state or town election, at which time the electors shall elect a qualified person to complete any unexpired portion of the term.

RECOMMENDATION 6

Section 503 outlines the process to follow when a member of the School Board leaves the Board. The process is similar to that now followed when a vacancy occurs on the Town Council. The same concerns apply and we recommend mirroring changes recommended to section 212.

Sec 503 – Vacancies.

~~Any vacancy in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should there be no next higher vote getter or if none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.~~

If a vacancy occurs in the membership of the school committee, for other than the expiration of the member's term, the town council shall select a qualified person to fill the vacancy to serve until the next regularly scheduled state or town election, at which time the electors shall select a qualified person to complete the unexpired portion of the term.

RECOMMENDATION 7

We are recommending changes to section 216 that would allow a “digest or description which substantially expresses the purpose or identifies the subject matter” of a proposed ordinance or amendment to be published in a general circulation newspaper rather than the full text. This is permitted by state law and would result in significant savings to the Town. Many of today's ordinances/amendments are complex, for example the short-term rental ordinance. These can run multiple newspaper pages and cost thousands of dollars per insertion. If this recommendation is adopted a more concise digest of the ordinance or amendment could be published. So that Jamestown voters can read and understand the ordinance/amendment we recommend making it

clear that the full text must be posted on the Town web site and available for public inspection at the Town Clerk's Office.

Sec. 216. - Procedure for adopting ordinance.

An ordinance or amendment to an existing ordinance may be introduced by any member at any regular or special meetings of the town council. Upon introduction of any ordinance or amendment to an existing ordinance, the town clerk shall distribute a copy to each town council member and to the town administrator, shall file a reasonable number of copies in the office of the town clerk and shall publish the ordinance or amendment. It shall not be necessary for the full text of an ordinance or amendment to an ordinance to be published. The Council may approve a digest or description which substantially expresses the purpose or identifies the subject matter. Following the publication by at least seven days, the town council may adopt the ordinance with or without amendment or reject it, but if it is amended as to any matter of substance, the town council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the town clerk shall have sufficient printed copies of the ordinance or amendment available at the town hall.

As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the town. The full ordinance or amendment shall be posted and to post on the town's website: (1) the complete ordinance or amendment and (2) the places where copies of it have been filed and the times when they are and shall be made available at the Town Clerk's office for public inspection.

RECOMMENDATION 8

Section 301 deals with the appointment of the town administrator. Candidates are permitted six months to become a resident of the state of Rhode Island. Finding suitable housing in Rhode Island is becoming more challenging. In light of current housing conditions, we recommend expanding this time to twelve months.

Sec. 301. - Appointment and qualifications.

The town council shall appoint a town administrator for an indefinite period of time, based solely upon the executive and administrative qualifications of the applicant, as outlined by generally accepted professional standards. The town administrator need not be a resident of the town or state at the time of appointment, but must

become and remain a qualified elector and resident of the state within ~~six~~ twelve months after appointment, unless an extension is approved by town council. The relationship between the town and the town administrator shall be contractual and not that between a municipality and a civil officer.

RECOMMENDATION 9

Currently the building official may serve as the minimum housing inspector, a position mandated by state law. The building official is also responsible for supervision and enforcement of ordinances relating to buildings, zoning, trailer parks and other matters. We feel that zoning enforcement is a critical function and should be more prominent. We recommend that "zoning" be deleted from the list of supervision and enforcement duties and that wording be added that states he may also serve as the zoning enforcement official.

Sec. 409. - Building.

There shall be a building official who shall be nominated by the town administrator with the approval of the town council and shall be responsible for the supervision and enforcement of ordinances relating to buildings, ~~zoning~~, trailer parks and other matters assigned to the building official pursuant to law. The building official may also serve as the zoning enforcement officer and the minimum housing inspector. In the absence of a town engineer, the building official shall be responsible for the custody and proper maintenance of engineering records including surveys, plans, maps and the like, pertaining to town property and projects.

RECOMMENDATION 10

We are recommending two housekeeping changes to section 1104 which requires that the Town budget and capital budget be printed and available 14 days in advance of the financial town meeting. In 2002 sections 223 and 224 we deleted and replace with section 1102 and 1103. At the time section 1104 was not corrected to indicate the proper sections. For the sake of accuracy, we recommend these changes be made to section 1104.

Sec. 1104. Public notice.

The recommended budget (section ~~223~~ 1102) and capital budget as provided in section ~~224~~ 1103 shall be printed and available to the public at least 14 days preceding the annual financial town meeting-

RECOMMENDATION 11

Our final recommendation is to clarify in section 1201 that there are two types of charter reviews. A full review which by the current charter occurs every six years, and a special review that can take place as needed (the most recent special review took place in 2020 to update section 219 – Initiative Petition). The committee felt that there could be confusion regarding the date of full review since it could be a year or more from the call for a committee to the submission of a final report. To eliminate any question, our recommendation is to make the appointment of the next full charter review committee September 1, 2029 and full reviews every six years from that date. (September 1 was selected as it would allow the committee to meet during the fall/winter/spring and avoid the summer with it can be a challenging getting a quorum).

Sec. 1201. - Charter revision committee.

~~The town council shall appoint a charter review committee to review this Charter whenever it is deemed necessary but not longer than six years from the previous review.~~ The town council shall appoint a special charter review committee whenever it is deemed necessary. The council shall appoint a full charter review committee beginning September 1, 2029, and every six years from that date. The Town Clerk shall inform the Council no less than six months before the next Full Review to begin the process of review committee selection. Said full review committee shall within nine months of its appointment submit to the town council a report with its recommendations for amendments, additions or deletions.

Submitted by the 2022-2023 Jamestown Charter Review Committee:

James Rugh, Chairman
 Sav Rebecchi, Vice Chairman
 Job Toll, Secretary
 Lucia Marshall
 Mary E. Meagher
 James (Jay) Sisson
 George Souza

July 11, 2023

James Rugh

[REDACTED], Jamestown, RI 02835

March 4, 2024

To the Town Council
Jamestown, Rhode Island

In advance of the March 18th Public Hearing on Amendment to the Town Charter, I would like to draw your attend to this item that appeared in "Island History" that appeared on page 14 of the February 29th *Jamestown Press*:

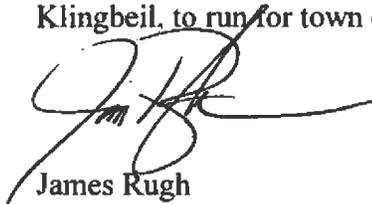
25 years ago — March 4, 1999

One of the Democratic candidates for town council was forced to withdraw from the race because federal law does not allow government employees to run for public office.

According to Gary Cournoyer, chairman of the local Democratic committee, Delia Klingbeil is not eligible to run in a partisan election due to the Hatch Act. She is employed by the Naval Underseas Warfare Center in Newport. Nadine Mendelsohn is expected to run instead.

Changing Section. 201. - Number, selection, term, Section 406. - Town moderator, and Section 501 – School committee membership as recommended by the Charter Review Committee would create a non-partisan ballot for local elections. These recommendations would make no other changes to the local election process. Candidates would be free to identify with a political party, however the actual ballot would only show their name.

If approved, it is our understanding that these changes would allow federal workers, like Ms. Klingbeil, to run for town offices.



James Rugh

MURPHY PRIOR & INFANTOLINO
ATTORNEYS AT LAW

RECEIVED:
FEB 29, 2024 11:21 AM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

77 NARRAGANSETT AVENUE
JAMESTOWN, RI 02835-1149
(401) 423-0400 TELEPHONE
(401) 423-7059 FACSIMILE

EMILY J. MURPHY PRIOR*
CHRISTIAN S. INFANTOLINO**

*ALSO ADMITTED IN CONNECTICUT
**ALSO ADMITTED IN MASSACHUSETTS

JOHN AUSTIN MURPHY, of counsel
NEALE D. MURPHY
1904-2003

February 27, 2024

Alcoholic Beverage Licensing Commission
Roberta Fagan
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

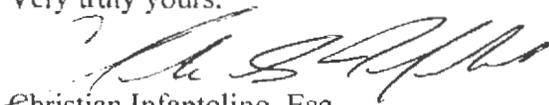
RE: Conanicut Marine Services, Inc./ Class G. Liquor License

Dear Commissioners:

This letter constitutes our formal request that pursuant to RIGL § 3-7-15, the Town of Jamestown grants us permission to serve alcoholic beverages to our patrons aboard our ferries, The Jamestown, the MV Katherine and The Coastal Queen, while at dockside at East Ferry in Jamestown for the 2024 season.

Should the Commission wish to discuss any aspect of this request, we would be pleased to appear at its convenience. Please let us know if this will be required.

Very truly yours,


Christian Infantolino, Esq.
Murphy Prior & Infantolino

Enclosures: Class G Liquor Licenses
Copy of RIGL § 3-7-15

Cc: William S. Munger

MAR 07 2024

**Quononoquott Garden Club
Jamestown, RI, USA**

Clerk's Office
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, RI, USA 02835

To the Town Clerk:

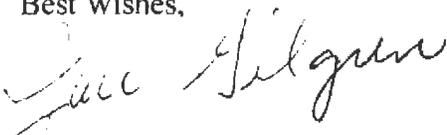
On behalf of the Quononoquott Garden Club, I am applying for a waiver of fees for the use of the Fort Getty Pavilion on September 9, 2024. The club is holding its summer party to celebrate the 75th anniversary of the work we do for the beautification of Jamestown. I understand that the Town Council will make the decision on the waiver of fees. I respectfully request to appear at the next Council meeting to make the case.

We request the waiver on the basis of our contributions to civic life in Jamestown. The club maintains the gardens at the Town Hall, along the stone wall of the cemetery, the gardens in front of the Bucky Caswell Museum at the fire station, the planters at East Ferry Memorial Square, and the welcome sign at the entrance to Jamestown off of the Pell Bridge.

Starting in the spring, we will do a complete replacement of the shrubs at the Town Hall and create butterfly garden at Beavertail, and a garden at the bike path that runs along the stone wall at the reservoir.

The members of the garden club are hopeful that the Council will grant our request on the basis of our contributions to civic life in Jamestown. The event is particularly important to us because of our wish to celebrate 75 years of service to Jamestown, and the Pavilion is a most fitting venue in which to celebrate.

Best Wishes,



Jane Gilgun
Vice President and Program Chair
Quononoquott Garden Club

JFG/

Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805



Edward A. Mello
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Edward A. Mello
DATE: March 14, 2024
SUBJECT: Report for Town Council Meeting March 18, 2024

Safety Enhancement Grant- The Rhode Island Interlocal Trust has awarded the police department a \$1,000 grant for the purchase of Guardian lighting equipment. The devices to be issued to every officer allows for the officers to be more visible while out of their vehicles and in the path of traffic.

Ft Getty Pier-Foth engineering firm was on-site for several days conducting an inspection of the condition of the Pier. They are preparing a damage assessment and repair report. (new business)

Union Studios Services-Seeking ratification and consent for the execution of the Architectural Services agreement with Union Studios for the work at 6 West Street. (consent agenda)



501 WAMPANOAG TRAIL, SUITE 301
EAST PROVIDENCE, RI 02915
PH: (401) 438-6511
FAX: (401) 438-6990
CLAIMS FAX: (401) 434-6094
www.ritrust.com

February 29, 2024

Karen Catlow
Lieutenant
Jamestown Police Department
250 Conanicus Avenue
Jamestown, RI 02835

Dear Lieutenant :

Congratulations! On behalf of the Rhode Island Interlocal Risk Management Trust, I am pleased to share with you that your application for The Trust's Safety Enhancement Grant Program has been selected for Policy Year 2023-2024. The Town of Jamestown has been awarded a Grant of \$1,000 to purchase fifteen (15) Guardian Angel Law Enforcement Safety Lights for the officers of the Jamestown Police Department.

The Trust's Safety Enhancement Grant Program is designed to provide assistance to Members for the purchase of safety equipment or services that would help to promote a positive safety culture, a safer working environment, and reduce the frequency or severity of claims.

We will be formally awarding the Safety Enhancement Grants to all our winners at our upcoming Loss Prevention Luncheon to be held at noon on Tuesday, March 19th, 2024, at the Crowne Plaza at the Crossings, 801 Greenwich Avenue, Warwick, Rhode Island. A formal invitation to the luncheon will be sent to you as we get closer to the event. We hope that you will be able to join us to celebrate.

The Grant is paid as a reimbursement, therefore in order to receive the Grant funding, The Trust requires that you submit a copy of the invoice for the equipment/services on or before **June 7, 2024**, to Mark Freeborn, Public Safety Loss Prevention Specialist, via email at mfreeborn@ritrust.com.

Thank you for your commitment to safety, and your continued partnership and membership with The Trust.

Sincerely,

Aimee Reiner
Director of Health, Safety and Risk Management

CC: Edward Mello, Town Administrator, Town of Jamestown
James Campbell, Chief of Police, Jamestown Police Department
Mark Freeborn, Public Safety Loss Prevention Specialist, The Trust

Title 44

Taxation

Chapter 5

Levy and Assessment of Local Taxes

R.I. Gen. Laws § 44-5-2

§ 44-5-2. Maximum levy.

(a) Through and including its fiscal year 2007, a city or town may levy a tax in an amount not more than five and one-half percent (5.5%) in excess of the amount levied and certified by that city or town for the prior year. Through and including its fiscal year 2007, but in no fiscal year thereafter, the amount levied by a city or town is deemed to be consistent with the five and one-half percent (5.5%) levy growth cap if the tax rate is not more than one hundred and five and one-half percent (105.5%) of the prior year's tax rate and the budget resolution or ordinance, as applicable, specifies that the tax rate is not increasing by more than five and one-half percent (5.5%) except as specified in subsection (c) of this section. In all years when a revaluation or update is not being implemented, a tax rate is deemed to be one hundred five and one-half percent (105.5%) or less of the prior year's tax rate if the tax on a parcel of real property, the value of which is unchanged for purpose of taxation, is no more than one hundred five and one-half percent (105.5%) of the prior year's tax on the same parcel of real property. In any year through and including fiscal year 2007 when a revaluation or update is being implemented, the tax rate is deemed to be one hundred five and one-half percent (105.5%) of the prior year's tax rate as certified by the division of property valuation and municipal finance in the department of revenue.

(b) In its fiscal year 2008, a city or town may levy a tax in an amount not more than five and one-quarter percent (5.25%) in excess of the total amount levied and certified by that city or town for its fiscal year 2007. In its fiscal year 2009, a city or town may levy a tax in an amount not more than five percent (5%) in excess of the total amount levied and certified by that city or town for its fiscal year 2008. In its fiscal year 2010, a city or town may levy a tax in an amount not more than four and three-quarters percent (4.75%) in excess of the total amount levied and certified by that city or town in its fiscal year 2009. In its fiscal year 2011, a city or town may levy a tax in an amount not more than four and one-half percent (4.5%) in excess of the total amount levied and certified by that city or town in its fiscal year 2010. In its fiscal year 2012, a city or town may levy a tax in an amount not more than four and one-quarter percent (4.25%) in excess of the total amount levied and certified by that city or town in its fiscal year 2011. In its fiscal year 2013 and in each fiscal year thereafter, a city or town may levy a tax in an amount not more than four percent (4%) in excess of the total amount levied and certified by that city or town for its previous fiscal year. For purposes of this levy calculation, taxes levied pursuant to chapters 34 and 34.1 of this title shall not be included. For FY 2018, in the event that a city or town, solely as a result of the exclusion of the motor vehicle tax in the new levy calculation, exceeds the property tax cap when compared to FY 2017 after taking into account that there was a motor vehicle tax in FY 2017, said city or town shall be permitted to exceed the property tax cap for the FY 2018 transition year, but in no event shall it exceed the four percent (4%) levy cap growth with the car tax portion included; provided, however, nothing herein shall prohibit a city or town from exceeding the property tax cap if otherwise permitted pursuant to subsection (d) of this section.

(c) The division of property valuation in the department of revenue shall monitor city and town compliance with this levy cap, issue periodic reports to the general assembly on compliance, and make recommendations on the continuation or modification of the levy cap on or before December 31, 1987, December 31, 1990, and December 31, every third year thereafter. The chief elected official in each city and town shall provide to the division of property and municipal finance within thirty (30) days of final action, in the form required, the adopted tax levy and rate and other pertinent information.

(d) The amount levied by a city or town may exceed the percentage increase as specified in subsection (a) or (b) of this section if the city or town qualifies under one or more of the following provisions:

(1) The city or town forecasts or experiences a loss in total non-property tax revenues and the loss is certified by the department of revenue.

(2) The city or town experiences or anticipates an emergency situation, which causes or will cause the levy to exceed the percentage increase as specified in subsection (a) or (b) of this section. In the event of an emergency or an anticipated emergency, the city or town shall notify the auditor general who shall certify the existence or anticipated existence of the emergency. Without limiting the generality of the foregoing, an emergency shall be deemed to exist when the city or town experiences or anticipates health insurance costs, retirement contributions, or utility expenditures that exceed the prior fiscal year's health insurance costs, retirement contributions, or utility expenditures by a percentage greater than three (3) times the percentage increase as specified in subsection (a) or (b) of this section.

(3) A city or town forecasts or experiences debt services expenditures that exceed the prior year's debt service expenditures by an amount greater than the percentage increase as specified in subsection (a) or (b) of this section and that are the result of bonded debt issued in a manner consistent with general law or a special act. In the event of the debt service increase, the city or town shall notify the department of revenue which shall certify the debt service increase above the percentage increase as specified in subsection (a) or (b) of this section the prior year's debt service. No action approving or disapproving exceeding a levy cap under the provisions of this section affects the requirement to pay obligations as described in subsection (d) of this section.

(4) The city or town experiences substantial growth in its tax base as the result of major new construction that necessitates either significant infrastructure or school housing expenditures by the city or town or a significant increase in the need for essential municipal services and such increase in expenditures or demand for services is certified by the department of revenue.

(e) Any levy pursuant to subsection (d) of this section in excess of the percentage increase specified in subsection (a) or (b) of this section shall be approved by the affirmative vote of at least four-fifths ($\frac{4}{5}$) of the full membership of the governing body of the city or town, or in the case of a city or town having a financial town meeting, the majority of the electors present and voting at the town financial meeting shall also approve the excess levy.

(f) Nothing contained in this section constrains the payment of present or future obligations as prescribed by § 45-12-1, and all taxable property in each city or town is subject to taxation without limitation as to rate or amount to pay general obligation bonds or notes of the city or town except as otherwise specifically provided by law or charter.

History of Section.

P.L. 1985, ch. 182, § 8; P.L. 1986, ch. 5, § 1; P.L. 1986, ch. 13, § 1; P.L. 1987, ch. 118, art. 7, § 6; P.L. 1989, ch. 126, art. 46, § 1; P.L. 2001, ch. 159, § 1; P.L. 2006, ch. 246, art. 38, § 12; P.L. 2006, ch. 253, § 1; P.L. 2008, ch. 98, § 37; P.L. 2008, ch. 145, § 37; P.L. 2010, ch. 239, § 35; P.L. 2017, ch. 302, art. 11, § 1.

Memo

To: Town Council

From: Ray DeFalco; Parks and Recreation Director

cc: Ed Mello; Town Administrator

Date: 3/6/2024

Re: Extension of Mackerel Cove Vendor Contracts for 2024

As we approach the upcoming 2024 beach season, I write to request the extension of contracts for two of our beach vendors, Splash Dogz and Dels Lemonade and Refreshments. These vendors have become integral parts of Mackerel Cove, offering services that have enhanced the beach-going experience for our patrons.

For the 2023 season, both Splash Dogz and Dels Lemonade and Refreshments were awarded the bid for vendor services. These terms included provisions for renewal for the 2024 season.

Given their positive impact on the beach experience and their adherence to the terms of their respective contracts, I recommend renewing their contracts for the 2024 season under the same terms and conditions. Renewing these contracts will provide continuity and stability for our beach services, contributing to another successful and enjoyable season for all.

Memo

To: Town Council

From: Ray DeFalco; Parks and Recreation Director

cc: Ed Mello; Town Administrator

Date: 3/12/2024

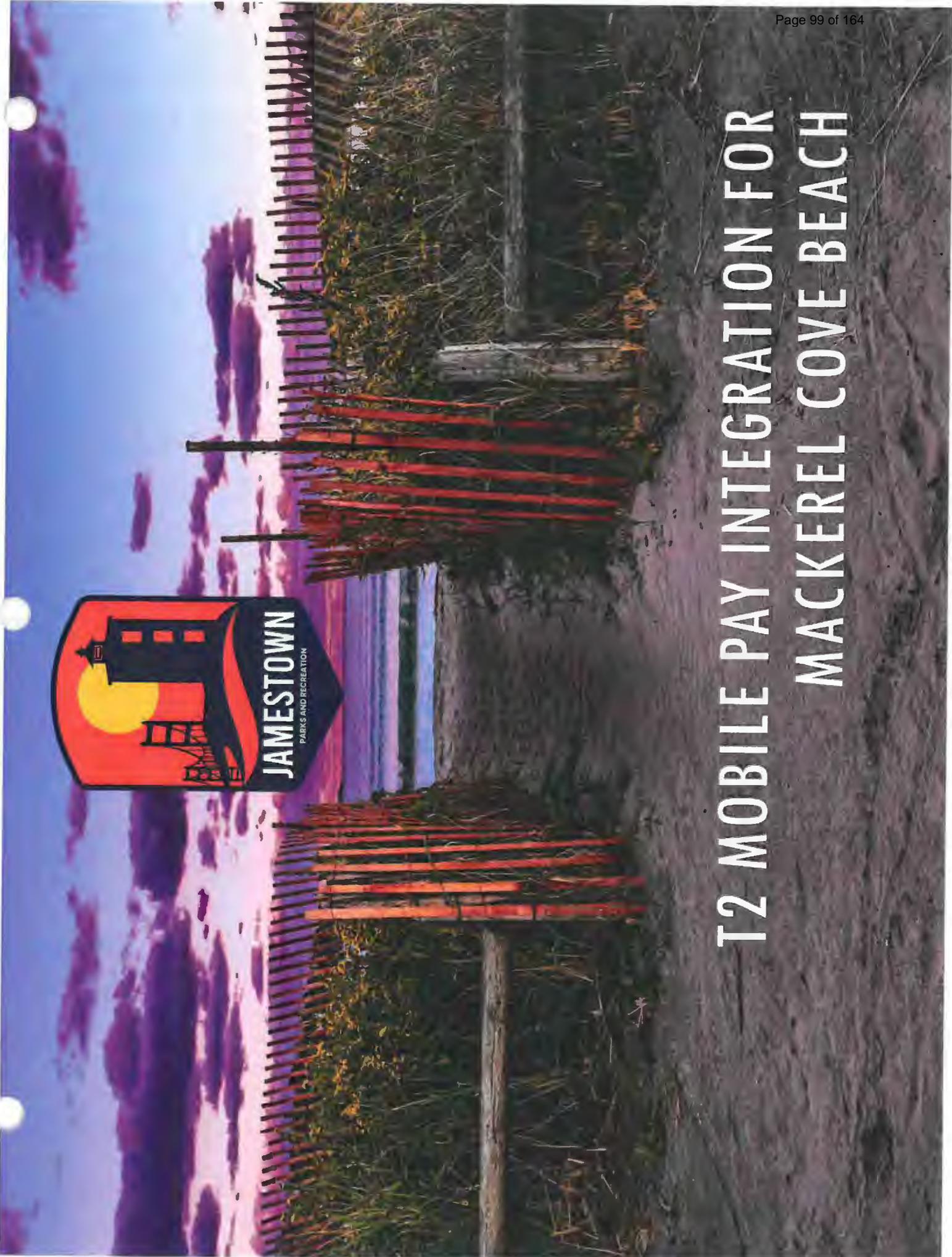
Re: T2 Mobile Pay at Mackerel Cove Beach

The Recreation Department is proposing a pilot program at Mackerel Cove Beach which would transition operations from cash only day pass sales to T2's Mobile Pay system for the 2024 season.

T2 Mobile Pay System is a service allowing patrons to purchase day passes for beach parking directly from their mobile devices. Patrons locate signage with a QR code and text line. Through the website patrons can purchase a day pass. During purchase, patrons enter their name, contact email, and license plate number. Payment is processed via credit or debit card. The system integrates with the Community Service Officers parking violation software. It alerts CSOs when a scanned license plate has an active beach parking pass. Custom sign with beach open dates, times & parking rates will replace current signage in the day pass parking area.

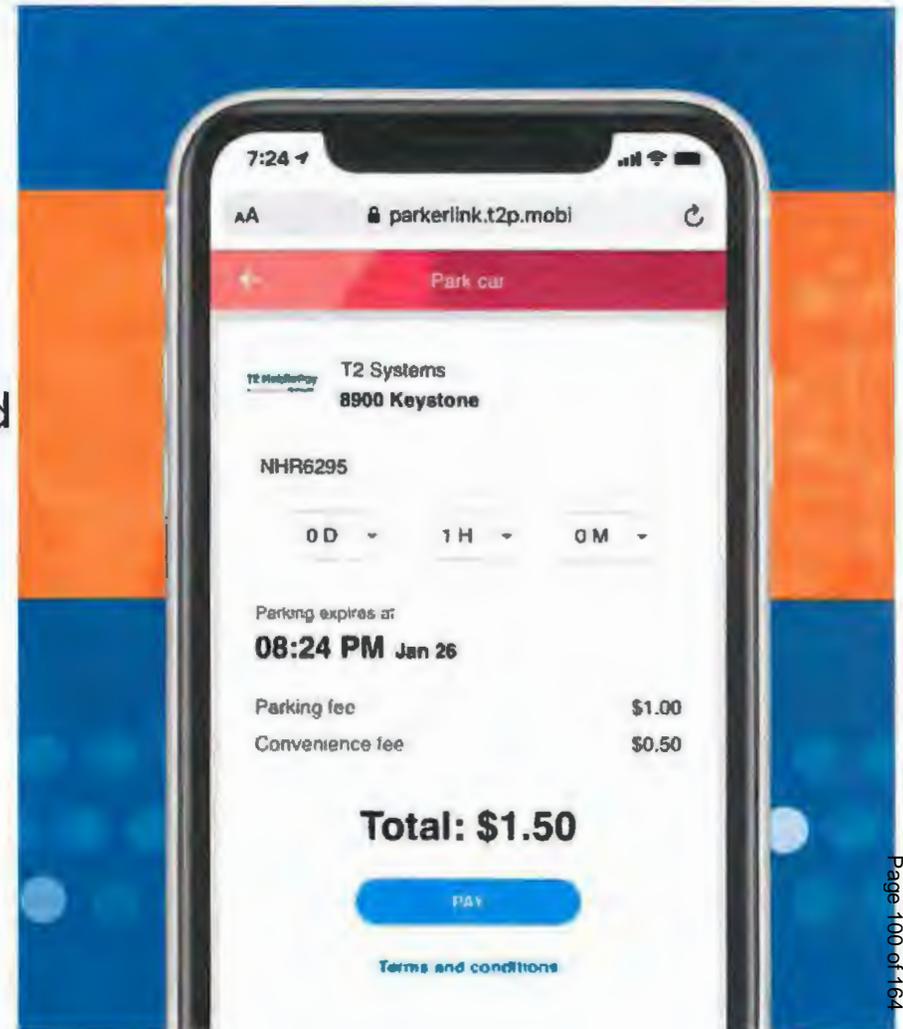


T2 MOBILE PAY INTEGRATION FOR MACKEREL COVE BEACH



INTRODUCTION TO MOBILEPAY

MobilePay is a service allowing patrons to purchase day passes for beach parking directly from their mobile devices. By integrating this system, we aim to streamline parking operations and improve patron experience.



HOW IT WORKS

1. Patrons locate signage with a QR code and text line.
2. Through the website patrons can purchase a day pass.
3. During purchase, patrons enter their name, contact email, and license plate number.
4. Payment is processed via credit card.



INTEGRATION WITH POLICE

The system integrates with the Police Community Service Officers and their parking violation software. It alerts CSOs when a scanned license plate has an active beach parking pass, enhancing enforcement efficiency.

Jamestown Police Handheld Parking Ticket Machine (Live Cellular Connection)



DETAILS

- T2 Mobile creates custom signs with beach open dates, times & parking rates.
- In the rare occurrence that the system goes down, staff will notify police and tickets will not be issued until resolved.
- Patron issue resolution flow: Patrons > Beach staff > T2 Mobile Pay help desk.
- Questions?

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **the 1st** day of April, 2024, 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 66 – Taxation and Finance**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at www.Jamestownri.gov.

Section 1. The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code of Ordinances, **Chapter 66 – Taxation and Finance**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strike through~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): March 14, 2024
Publication Source: Jamestown Press
Hearing Date: April 1, 2024
Action: _____
Certified: _____

EXHIBIT A

Sec. 66-46. Gold Star parents' tax credit exemption.

- (a) The property of every person whose son or daughter has served with the Armed Forces of the United States of America and has lost his life as a result of his service with the Armed Forces of the United States of America, providing the death was determined to be in the line of duty, as designated in RIGL 44-3-5, shall be ~~exempted from taxation~~ eligible for a tax credit in the amount of ~~\$5,000.00~~ as prescribed in section 66-90 of this chapter; provided, however, that there shall be but one exemption granted where both parents of the deceased son or daughter are living.
- (b) The tax credit exemption shall be applied in accordance with the provisions of applicable state law

Sec. 66-47. Veterans' tax credit exemption.

- (a) The property of each person who served in the military or naval service of the United States regardless of their qualified service dates, designated in G.L. 1956, § 44-3-4(a)1 or G.L. 1956, § 44-3-4 (a)2, and who was honorably discharged from the service, or who was discharged under conditions other than dishonorable, or who, if not discharged, served honorably, or of the unmarried widow or widower of that person, shall be eligible for a tax credit in the amount as prescribed in section 66-90 of this chapter ~~is exempted from taxation in the amount of \$5,000.00.~~
- (b) Any veteran of the United States armed services regardless of their qualified service dates, who is considered one hundred percent (100%) totally disabled through a service-connected disability and who was honorably discharged or who was discharged under conditions other than dishonorable, or to the unmarried widow or widower of that person, as designated in RIGL 44-3-4 (a)3, shall be eligible for an additional tax credit in the amount as prescribed in section 66-90 of this chapter.
- (c) An additional tax credit of \$500 may be applied to the real property of any veteran and the unmarried widow or widower of a deceased veteran of the military or naval service of the United States who is determined, under applicable federal law by the Veterans Administration of the United States, to be totally disable through service-connected disability and who, by reason of the disability, has received assistance in acquiring "specially adopted housing" under laws administered by the veterans' administration; provided, that the real estate is occupied as his or her domicile by the person; and, provided, that if the property is designed for occupancy by more than one family then only that value of so much of the house as is occupied by the person as his or her domicile is credited; and, provided, that satisfactory evidence of receipt of the assistance is furnished to the assessor. As designated in RIGL 44-3-4 (b)(10), shall be eligible for a tax credit in the amount as prescribed in section 66-90 of this chapter

- (d) Any veteran of military or naval service of the United States or the unmarried widow or widower of the person who has been or shall be classified as, or determined to be, a prisoner of war by the Veterans' Administration of the United States, as designated in RIGL 44-3-4 (e)(5), shall be eligible for an additional tax credit in the amount as prescribed in section 66-90 of this chapter.
- (e) The ~~tax credit exemption~~ shall be applied to the property in accordance with the provisions of applicable state law.

Sec. 66-48. - Exemption of persons visually impaired.

- (a) The property of every person who has permanent impairment of both eyes of the following status: central visual acuity of 20/200 or less in the better eye, with corrective glasses, or central visual acuity of more than 20/200 if there is a field defect in which the peripheral field has contracted to the extent that the widest diameter of visual field subtends an angular distance no greater than 20 degrees in the better eye, ~~shall be exempted from taxation to the amount of \$15,000.00~~ shall be eligible for a tax credit in the amount as prescribed in section 66-90 of this chapter.
- (b) The exemption shall be applied in accordance with the provisions of applicable state law.

Sec. 66-86. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Due evidence means no ~~abatement from taxation of property tax credit~~, as provided in this division, shall be allowed, except upon written application therefore, which application shall be on a form prescribed by the assessor and received by the tax assessor prior to March 15 of each tax year. The assessor may, at any time, inquire into the right of the claimant to an ~~abatement tax credit~~ tax credit under this division or any continuance of the ~~abatement~~ tax credit and, for that purpose, he/she may require the filing of a new application or the submission of such proof as he/she shall deem necessary to determine the right of the claimant to an ~~abatement~~ tax credit in the original instance or any continuance of the ~~abatement~~ tax credit.

Life member means a member of the town fire department who has achieved life membership status, ~~as such status is defined in the rules and regulations of the fire department by completing twenty-five (25) years of service in good standing~~ and who has reached the age of 55 years. ~~Should a member die before reaching their 55th birth date, and is otherwise qualified as a life member, their spouse shall commence receipt of the tax abatement in the year the life member would have attained the age of 55 years.~~

Sec. 66-87. Abatement Tax Credit.

The town council grants to every fire and/or EMS member of the Jamestown fire department, and to the surviving spouse of any deceased life member of the same who satisfies the eligibility

qualifications stipulated in the incentive policies adopted by the town and the fire department, which said policies shall be reviewed and approved by the town council annually, a tax ~~abatement credit~~, on proper claim being made thereof, commencing in the year of adoption hereof, in accordance with Section 66-90 of this division ~~the amount of \$700.00~~. Such ~~abatement tax credit~~ shall be in addition to any other abatement or pay incentive to which said person shall be entitled. Provided, however, that such ~~abatement tax credit~~ shall not be allowed in favor of any person unless he or she shall have been certified by the fire department, in accordance with, established policies, rules and regulations of said organization for the year for which the ~~abatement tax credit~~ is claimed, together with due evidence that he or she is so entitled to such ~~abatement tax credit~~. In the event that a person does not own property within the town of Jamestown or is unable to take advantage of said tax ~~abatement credit~~ for any reason, the cash equivalent shall be paid up to the amount earned.

Sec. 66-88. Eligibility.

- (a) ~~To qualify for a tax abatement the member or spouse of a deceased member must own one or more taxable real estate or other property within the town as of the date of assessment for the year for which the abatement is claimed. In the event that a person does not own property within the town of Jamestown or is unable to take advantage of said tax abatement for any reason, the cash equivalent shall be paid up to the amount earned.~~
- (a) ~~(b)~~ For a member to qualify for an ~~abatement tax credit~~ under this division, he or she must be certified to be a member in good standing, as defined in the policies, rules and regulations of the fire department.
- (b) ~~(c)~~ The spouse of any qualified member who has not yet reached life member status and who became deceased is qualified to receive the tax credit for that qualifying year only.
- (c) A life member as defined in this section as having served twenty-five (25) of service in good standing and after reaching the age of 55. A life member shall be entitled to an abatement tax credit under this division if he or she has been entitled to an abatement tax credit under this division for 13 years or he receives an abatement tax credit under this division for not less than one-half of the years remaining between the date life membership status is acquired and the effective date of the ordinance from which this division is derived, or he has achieved life membership status as of the effective date of the ordinance from which this division is derived.
- (d) The spouse of a member who has died before reaching their 55th birth date, and had previously completed twenty-five (25) years of service in good standing shall commence receipt of the tax credit in the year in which the member would have attained the age of 55 years. This spousal tax credit shall terminate upon re-marriage or death.
- (e) ~~(d)~~ Notwithstanding any language to the contrary, any retired life member who retired on or prior to June 30, 2023, currently receiving a tax abatement credit or cash equivalent in the amount of \$700 shall continue to be eligible.

Sec. 66-89. Administration.

- (a) The town council shall appoint a compensation committee for the fire department. The committee shall consist of five persons, three of whom shall be members of the fire

department and two persons who are not members. Each member shall serve for a three-year term.

- (b) Members shall be appointed for overlapping three-year terms so that no more than two membership terms will expire each year. In the event of resignation during a term, the town council shall appoint a new member to fill the unexpired portion of the term. It shall be the duty of such committees to make annual recommendations to the tax assessor regarding the eligibility for an ~~abatement~~ tax credit under this division of each member. Pursuant thereto, such committees shall promulgate rules and regulations for the maintenance and safekeeping of such attendance records as are reasonably calculated to provide suitable evidence of eligibility under this division.
- (c) The town council may review and approve the rules, regulations and policies of the fire department annually for compliance with the terms and provisions of these sections.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23

Sec 66-90 TAX EXEMPT SCHEDULE

The following tax exemption shall be available as defined in this chapter:

Gold Star Parent (s)	Section 66-46	\$300
Veteran	Section 66-47	\$250
Widow/widower of Veteran	Section 66-47	\$250
100% Disabled Veteran	Section 66-47	\$500
Widow/widower 100% Disabled Veteran	Section 66-47	\$500
Veteran specially adopted housing	Section 66-47	\$500
Prisoner of War	Section 66-47	\$500
Visually Impaired	Section 66-48	\$125
Fire Department Members	Section 66-88	
1-9 years of completed service		\$1000
10-19 years of completed service		\$1500
20 years or more of completed service		\$2000
Life Member (July 1, 2023 or later)		\$2000
Life Member (June 30, 2023 or earlier)		\$700

COMMITTEE TERMS ENDING 5/31/2024

AFFORDABLE HOUSING COMMITTEE

- Bob Plain
- Wayne Moore
- David Pritchard

FIRE DEPARTMENT COMPENSATION COMMITTEE

- Patricia Perry
- John Preece

SENIOR SERVICES COMMITTEE

- Emilie Tamboe

TAX ASSESSMENT BOARD OF REVIEW

- Bill Dawson

TOWN COUNCIL MEETING MINUTES
Tuesday, February 20, 2024
6:15 P.M.

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council conducted interviews with the following applicant(s):

TIME	NAME	COMMITTEE
6:15	Cynthia Leonard	Tick Task Force Ad Hoc Committee

II. ROLL CALL

A regular meeting of the Jamestown Town Council was held on February 20, 2024. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, and Randy White. Erik Brine was absent.

Also, in attendance: Town Administrator Edward A. Mello, Solicitor Peter Ruggiero, Finance Director Christina Collins, Chief Jamie Campbell, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director DeFalco, Senior Services Director Molly Rose, Water & Sewer Clerk Denise Jennings and Town Clerk Roberta Fagan.

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

Vice President Meagher paid tribute to former Town Council member Ken Littman, who recently passed away. A moment of silence was observed in his honor.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) New Business

- 1) Review, Discussion, and/or Action and/or Vote: Memorandum from Public Works Director Michael Gray regarding the Water Extension Application(s) of the 8" water main within East Short Road in the Rural Water District.
- 2) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin. (Plat 7 Lot 135, 14 Seaview Avenue, for utility service connection (water).

- 3) Review, Discussion, and/or Action and/or Vote on the letter dated 01/02/2024 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue, for utility service connection (water).
 - 4) Review, Discussion, and/or Action and/or Vote on the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue, for utility service connection (water).
 - 5) Review, Discussion, and/or Action and/or Vote on the application of Stephen Zimniski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue, for utility service connection (water).
- B) Open Forum – Water & Sewer Matters
- 1) Scheduled request to address – none
 - 2) Non-scheduled request to address
- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- D) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
- 1) None.
- E) Unfinished Business
- 1) Review, Discussion, and/or Action and/or Vote and/or Schedule a Special Meeting to review the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from January 16, 2024.
 - 2) Review, Discussion, and/or Action and/or Vote, and/or Schedule a Special Meeting to review the Status update of the Rules and Regulations of the Board of Water and Sewer Commissioners, prepared by PARE Corporation, continued from January 16, 2024.
- F) New Business
- 1) Review, Discussion, and/or Action and/or Vote: Memorandum from Public Works Director Michael Gray regarding the Water Extension Application(s) of the 8” water main within East Short Road in the Rural Water District.
 - 2) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin. (Plat 7 Lot 135, 14 Seaview Avenue, for utility service connection (water).

- 3) Review, Discussion, and/or Action and/or Vote on the letter dated 01/02/2024 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue, for utility service connection (water).
 - 4) Review, Discussion, and/or Action and/or Vote on the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue, for utility service connection (water).
 - 5) Review, Discussion, and/or Action and/or Vote on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue, for utility service connection (water).
 - 6) Review, Discussion, and/or Action and/or Vote on the application of Julie T. Berry, (Plat 12 Lot 68, Bayberry Road, for utility service connection, no extension (water only).
- G) Consent Agenda
- 1) Adoption of Minutes:
 - a) January 16, 2024 (regular meeting).
 - 2) Finance Director's Report:
 - a) Comparison of the Water Budget to Actuals as of January 31, 2024.
 - b) Comparison of the Sewer Budget to Actuals as of January 31, 2024.
 - 3) Authorization to execute a multi-year lease with Dish Wireless to install equipment on the Town-owned water towers, subject to Zoning Board of Review approval.
 - 4) Approval of the Legal Service Agreement between the Jamestown Water & Sewer Commission ("Client") and Marin, Barrett, and Murphy Law Firm, Inc; Law Office of Kevin Madonna, PLLC; SL Environmental Law Group PC; Douglas & London, P.C.; Levin, Papantonio, Rafferty, Proctor, Buchanan, O'Brien, Barr, Mougey, P.A. (collectively the "Firms") for the purpose of investigating and assessing potential claims arising out of the presence of contaminants in water supply wells affecting Client's water systems and/or Client's other property, including wastewater; and (ii) to provide for the terms and conditions for the representation of Client in any civil action that may be filed in the appropriate court and any proceeding by writ or appeal related to that action filed on behalf of Client by the Firms ("Legal Action").

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: none.
- B) Non-scheduled request to address.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations
 - 1) Review, Discussion, and/or Action and/or Vote: No items at this time.

A motion was made by Vice President Meagher with a second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) Town Council Sitting as the Alcohol Beverage Licensing Board.
 - 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on March 8, 2024:
 - CLASS F (NON-PROFIT)
 - Out of the Box Gallery & Studio
 - 11 Clinton Avenue
 - Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Out of the Box Gallery & Studio One-Day he CLASS F (NON-PROFIT) Liquor License for March 8, 2024. located at 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- 2) Pursuant to RIGL §3-7-14, the following license application(s) have been received under said Act for a one-day license(s) on March 6, March 8, March 16, and March 22, 2024:
 - CLASS F (NON-PROFIT)
 - Jamestown Arts Center
 - 18 Valley Street
 - Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE(S).

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Arts Center One-Day CLASS F (NON-PROFIT) Liquor License(s) for March 6, 8, 16 and 22, 2024. located at 18 Valley Street. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

A) Town Administrator's Report: Edward A. Mello

- 1) Tax Abatement (Credits) Proposed Ordinance Amendment (revised) and Public Hearing (Unfinished Business).

A request for the Town Council to consider a revised ordinance to support the increase of the tax abatement currently offered to members of the fire department. This would also include a transition plan. The memo and draft ordinance attached. (Unfinished Business)

- 2) Ft. Getty Seasonal RV vacant sites (New Business).

The deadline to renew sites as a seasonal camper was February 1. There are 11 vacant sites. A request to the Town Council for permission to fill these sites for the 2024 season with no commitment beyond this season. Memo from Director DeFalco (New business)

- 3) Ft. Getty Pier storm damage assessment and repair.

Town staff have contracted with an engineer to assess the damage to the Ft. Getty Pier related to the three recent storm events. A meeting will be scheduled with a contractor to develop a cost proposal to make the repairs. A proposal will be presented to the Harbor Management Commission and the Town Council in early March.

- 4) 6 West Street Property update. (Unfinished Business)

An update on the status of the 6 West Street property acquisition was reviewed. Town Administrator Mello detailed the steps to ratify the acquisition of the property; and termination of the previous lease with the Friends of the Jamestown Seniors, the local Grange, and the Town. A request for the Town Council to consider the recommendation to renovate 6 West Street and authorize \$2.5 million bond referendum for Financial Town meeting by warrant

- 5) Jamestown Art Center art display request (New Business).

The JAC has requested permission to display an art piece at East Ferry in the same location as the Christmas tree. The request and art display have historically been approved. The art work selection process will involve Town Staff. Letter attached. (New business)

- 6) Tax Appeal 129 Walcott Avenue Settlement Agreement (Consent).

A request to the Town Council for authorization to execute a settlement agreement on the tax appeal of Carlisle and Kirk at 129 Walcott Avenue. (Consent agenda)

- 7) Report on the recent meeting with Secretary of Housing Stephan Pryor.

Town Planner Lisa Bryer and Town Administrator Mello met with the Secretary of Housing, Stephan Pryor, and staff. A variety of housing challenges were discussed. It was emphasized that

Jamestown would like to take part in future affordable and workforce housing funding considerations.

8) Multi-year Water Tower Lease (Water & Sewer Consent Agenda).

A request to the Town Council for approval to execute a multi-year lease with Dish Wireless to install equipment on the two water towers. The multi-year lease would be subject to final zoning approval. The annual lease payment for the first five (5) years would be \$45,000 with an escalator for five (5) year terms following. An additional one-time payment of \$35,000 would be due upon execution of the lease. (water and sewer consent agenda)

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Town Administrator Mello authorization to prepare a warrant for the Financial Town Meeting (FTM) for a bond in the amount of \$2.5 million for the plan development and renovation of the Senior Center located at 6 West Street
- 1) Memorandum from Town Administrator Mello to the Town Council regarding the Senior Center Project and request to prepare a warrant for the 2024 FTM for a bond in the amount of \$2.5 million.

Discussion ensued. Town Administrator Mello gave a summary of the collaboration between Town staff, the Senior Service Committee, Friends of Jamestown Senior representatives, and Union Studios. The Union Studio Senior Service Center study considered the Town-owned properties on Knowles Court and 6 West Street. It was concluded that 6 West Street would be the best option for the Senior Service Center and future programming. A request to the Town Council for permission to move forward with plans to renovate the current Senior Service Center at 6 West Street and prepare a warrant for the 2024 FTM for a bond in the amount of \$2.5 million.

A motion was made by Vice President Meagher with a second by Councilor R. White to move forward with Union Studios to develop plans for the 6 West Street Senior Service Center Project to be presented at a future Town Council meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

President Beye recused herself from Unfinished Business, item B) and left the dais.

- B) Review, Discussion, and/or Action and/or Vote: At the request of Town Administrator Mello Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on March 18, 2024, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances (revised) regarding Chapter 66 – Taxation and Finance:
- 1) Memorandum from Town Administrator Mello to the Town Council regarding the proposed amendment to the Code of Ordinances regarding Chapter 66-Taxation and Finance (revised).

- 2) Consideration of the Town of Jamestown Tax Relief Ad Hoc Committee Report to the Town Council.

Discussion ensued. Town Administrator Mello recommended advertising the current proposed amendments and scheduling work sessions to consider the Jamestown Tax Relief Ad Hoc Committee recommendations.

A motion was made by Vice President Meagher with a second by Councilor R. White to order to advertise Proposed Amendments to the Code of Ordinances as revised regarding Chapter 66 – Taxation and Finance. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

President Beye returned to the meeting and the dais.

- C) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Affordable Housing Committee (JAH) recommendations:
 - 1) At the request and recommendation of the Jamestown Affordable Housing Committee, Town Council support of the Jamestown Affordable Housing Preservation Program and permission to develop an enabling ordinance by the Town staff with final review by the Town Solicitor.

A motion was made by Vice President Meagher with a second by Councilor M. White to continue agenda item C) regarding the Jamestown Affordable Housing Committee (JAH) recommendations. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review of the proposed budget for the Fireworks Event to take place on Sunday, July 7, 2024 (rain date July 8, 2024):
 - 1) Memorandum to the Town Council from Parks and Recreation Director Ray DeFalco.

The associated costs related to the Independence Day Fireworks Event were reviewed. Town Administrator Mello stated thanks to the efforts of Bob Bailey, the Chamber of Commerce, and the Parks & Recreation department, fundraising covers a majority of the fireworks expense, with minimal cost to the Town.

- B) Review, Discussion, and/or Action and/or Vote: At the recommendation of Parks and Recreation Director DeFalco approval of a temporary allocation plan for the current vacant RV sites at Fort Getty Park:
 - 1) Memorandum to the Town Council from Parks and Recreation Director Ray DeFalco.

Discussion ensued. There are currently 83 campsites. Complaints are infrequent. Parks and Recreation Director DeFalco stated there have been infrequent complaints and have been related to boat ramp access, noise after 10 p.m., and electricity issues.

Fort Getty has become congested, and Vice President Meagher would recommend reducing the number of campsites, rather than filling the vacancies. The cost and impact on the town utilities, i.e. water and electricity, are of concern.

The lost revenue from the reduced number of sites would be unfortunate. President Beye stated.

Reducing the number of sites by eight coupled with the 2024 increased seasonal rates will be a “break-even” with the 2023 seasonal income.

A motion was made by Vice President Meagher with a second by Councilor M. White to reduce the number of RV sites at Fort Getty Park by eight. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- C) Review, Discussion and/or Action and/or Vote regarding the Jamestown Arts Center request for permission to exhibit one (1) temporary artwork outside on Town property, June-October 2024:

- 1) Letter to the Town Council requesting permission to use Town property to host the artwork.

Newly appointed Jamestown Arts Center Executive Director Christine Cocca addressed the Town Council regarding the request for permission to exhibit artwork at East Ferry as historically approved and would be in line with previous exhibits.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Arts Center request for permission to exhibit one (1) temporary artwork outside on Town property at East Ferry, June-October 2024. President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion and/or Action and/or Vote:

- 1) Tick Task Force Ad Hoc Committee. Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the December 14th, 21st, January 11th, 18th, and February 15th editions of the Jamestown Press:

- a) Interested Applicant(s):

- i) Cynthia Leonard

- Application received January 2, 2024.
- Interviewed on February 20, 2024.

A motion was made by Vice President Meagher with a second by Councilor M. White to appoint Cynthia Leonard to the Tick Task Force Ad Hoc Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes:

- 1) February 5, 2024 (Regular meeting).

- B) Minutes of Boards/Commissions/Committees

- 1) Board of Canvassers Attendance Report- 2023.
- 2) Tree Preservation and Protection Committee: Final Report to the RIDEM Forest Management Division.

- C) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2024.
- D) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Michael Abbood, STR-35, 391 Sampan Avenue
 - 2) Vishal Sharma, STR-51, 11 Bryer Avenue
 - 3) Susan Maffei Plowden, STR-33, 45 Calvert Place
 - 4) Lise Santamour, STR-95, 20 Union Street
 - 5) Amy Barclay, STR-106, 85 Westwind Drive
 - 6) Vladimir Vezikov, STR-101, 25 Lincoln Street
- E) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on February 27, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of VHBC, LLC (Lindsay & Stephanie Haigh) whose property is located at 2 Watson Ave. and further identified as Assessor's Plat 8, Lot 774 for a special use permit from Article 6, Section 82-601(Special Use Permits) and Article 3, VI. Commercial Retail C. Eating & Drinking Places, 3. LUNCHROOM or restaurant (alcoholic beverages), to obtain the right to sell alcoholic beverages (currently limited to beer and wine), with amendment requested as follows: Monday through Sunday, 7am-10pm, with alcohol served during that time, with no other changes in already permitted operation. Said property is located in a CL zone and contains 7000 sq. ft.
 - 2) Application of DISH Wireless L.L.C. and property owner of Town of Jamestown whose property is located at 96 Howland Ave, and further identified as Tax Assessor's Plat 9, Lot 152 for a Variance/Special Use Permit from Article 82, Section 601, to add a new wireless carrier, DISH Wireless, to the water tank on Howland Ave. DISH has proposed to install 3 antennas, 6 radios and accompanying wireless equipment to the water tank and will require a 5x7 lease area for ground equipment. Said property is located in a R-8 zone and contains 0.5234 acres.
- F) Consent to release interest and lease of 6 West Street on behalf of the Town of Jamestown.
- G) Approval of the Settlement Agreement regarding a tax assessment for a certain property identified at 129 Walcott Avenue, Plat 9, Lot 651, between the Town of Jamestown and Mary C. Kirk, and Jonathan D. Carlisle("Owners") in their capacities as Trustees of the "Marital Trust Under Article Sixth of the Will of Rufus Bullock".

H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:

- 1) Applicant: Out of the Box Gallery & Studio
Event: Rhodeo Poets 2024
Date: (See attached)
Location: 11 Clinton Avenue
- 2) Applicant: Out of the Box
Event: Community in Bloom: connecting Through Art & Vision
Date: March 8, 2024
Location: 11 Clinton Avenue
- 3) Applicant: Jamestown Arts Center
Event: Back to Bucha (film screening)
Date: February 25, 2024
Location: 18 Valley Street
- 4) Applicant: Jamestown Arts Center
Event: Newport Film: Frida
Date: March 6, 2024
Location: 18 Valley Street
- 5) Applicant: Jamestown Arts Center
Event: Motion State Dance Film Series
Date: March 8, 2024
Location: 18 Valley Street
- 6) Applicant: Jamestown Arts Center
Event: Newport Live Presents: Jax Hollow
Date: March 16, 2024
Location: 18 Valley Street
- 7) Applicant: Jamestown Arts Center
Event: Opening Reception: "Second Time Around"
Date: March 22, 2024
Location: 18 Valley Street
- 8) Applicant: Central Baptist Church
Event: Indoor Yard Sale
Date: April 20, 2024
Location: 99 Narragansett Avenue
- 9) Applicant: Town of Jamestown
Event: Jamestown 4th of July Fireworks
Date: July 7, 2024 (July 8, 2024 rain date)
Location: East Ferry

- 10) Applicant: Jamestown Ukraine Relief Project (JURP)
 Event: Sunflower Family Festival
 Date: August 24, 2024
 Location: Lawn School Field

- I) Approval of the Jamestown Community Group Application for use of the Jamestown Clubhouse building:
 1) Jamestown Yacht Club.
- J) Approval of the Peddler and Holiday 2024 Renewal License Application:
 1) A.B. Munroe Dairy Inc., 151 Brow Street, East Providence, RI 02914.

Vice President Meagher read aloud each Short-Term Rental host application name and address, asking those in attendance for any objections or comments to be known.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Short-Term Rental applications for licensing as listed on the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor R. White, Aye; and Councilor M. White, Aye.

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Communications were acknowledged.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of letter to: Town Council and Town Administrator
 From: William and Mary Brennan
 Dated: February 6, 2024
 Re: Proposed Changes by the Harbor Management Commission to the West Ferry outfalls.
 - 2) Copy of article to: Town Council and STR stakeholders
 From: Marian Falla
 Dated: February 8, 2024
 Re: Short-Term Rentals Reduce School Funding.
- B) Resolutions from other Rhode Island Cities and Towns:
- 1) Resolution of the Town Council, Town of Charlestown, in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL§16-7.2-6.

- 2) Resolution of the Town of Hopkinton, in Support of Rhode Island League of Cities and Towns 2024 Legislative Priorities.
- 3) Resolution # 2024-2, Town of Richmond, in Opposition of Option A, Chariho Regional School District, New School Initiative & Stage II Application.

XIV. ADJOURNMENT

A motion was made Vice President Meagher with a second by Councilor M. White to adjourn at 7:45 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

**BOARD OF CANVASSERS
JAMESTOWN, RHODE ISLAND
January 19, 2024**

An advertised meeting of the Board of Canvassers was called to order at 9:35 AM by Carol Nelson- Lee at 93 Narragansett Ave. The following member(s) was present.

Ken Newman – Member
Hugh Murphy – Member

Absent: Kitty Wineberg – Alternate
 Jennifer Thran – Alternate

Also present was: Keith Ford, Deputy Town Clerk / Clerk to the Board of Canvassers
 Roberta Fagan, Town Clerk

NEW BUSINESS

Ms. Nelson-Lee opened with the approval of minutes from November 7, 2023. All members reviewed the minutes. Mr. Murphy made a motion to approve the November 7, 2023 with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed unanimously. All members then reviewed the minutes from November 8, 2023. Mr. Murphy made a motion to approve the November 8, 2023 with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Abstained; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the Certification of Nomination papers for Presidential Candidates. All members reviewed each nomination paper. Mr. Murphy made a motion to certify the nomination papers with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the Notary Public Signature Affirmation Certifications. Mr. Ford commented that we had 21 total petition papers that were had notary affirmation certifications from one specific notary. Out of the 21, 16 had one signature and handwriting. 5 had completely different signatures and handwriting. Mr. Ford commented he invited the notary in question to appear at the meeting, but they were unable. Ms. Nelson-Lee commented we can file an official complaint with the Secretary of States' Office regarding the issue. A discussion ensued. Mr. Murphy made a motion to authorize Mr. Ford to complete the complaint form questioning the notary's signature, with a second from Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the Certification of Petition Papers for 'No Labels Rhode Island' political party. Mr. Murphy questioned how many signatures total received, accepted and invalid. Mr. Ford commented that a total of 123 signatures were collected, 46 of those were invalid due to various reasons, 77 total were accepted as valid signatures. Mr. Newman

questioned if the ratio of invalid to valid signatures seemed high. Mr. Ford commented that with regards to invalid signatures it did seem on the high side. This led Mr. Ford to contact a couple of the voters on the list with invalid signatures who stated that they did not sign these forms. Mr. Murphy made a motion to certify the petition papers with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the referral of suspected invalid signature on petition papers to the local police for investigation. Ms. Nelson-Lee commented that both the Board of Elections and the Jamestown Police want the original petition papers. Mr. Murphy made a motion to submit the originals to the Board of Elections and a certified copy, made by the Town Clerk, to the Jamestown Police Department with a second from Mr. Newman. Mr. Ford commented with the form numbers 742, 1080, 1084, 1342, and 1391 specifically to be referred to police as those petitions have confirmed fraudulent signatures. Mr. Murphy asked to amend the motion to include these form numbers, seconded by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the Polling Place location and/or the combination of Polling Place locations for the Presidential Preference Primary (PPP). Ms. Nelson-Lee commented that we usually have two different polling places, District 1 and District 2. We should combine them into one for the PPP as we expect a modest turnout. The districts would be combined and we would use the Lawn Ave School, as the school has planned for this and will have no classes in session that day. Ms. Nelson-Lee commented that there is legislation now that during any Primary or Elections schools are to be closed to free up polling locations. Mr. Newman commented that a single polling place for the PPP will be adequate since we have mail ballots and early voting. Mr. Ford commented that the Board of Elections does like the Lawn Ave School better due to the accessibility, parking and ease of use of the school. Mr. Murphy made a motion to combine District 1 and District 2 polling places and have it located at the Lawn Ave School. Vote: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

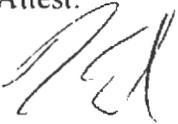
Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the updates concerning the Elections Training and Advisory Committee progress. Mr. Ford commented that we have three interested people in the committee. Linda Jamison, former Board member, is interested, the Town Council did not see a need in conducting an interview with her due to her past experience being on the Board. Laura Goldstein and Daphne Meredith on Tuesday, January 16, 2024 Town Council meeting. Both interviews went very well. They have readvertised for the committee with the deadline for applications being January 31, 2024. Mr. Newman questioned if the Board of Canvasser member has been appointed. Mr. Ford commented that they have not but can I have placed on the next agenda. Ms. Nelson-Lee commented she would like to back Mr. Newman as the Board member on the committee and would like to remove her name. No Action/Vote Taken.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the Board of Elections mandatory signature training on December 11, 2023. Ms. Nelson-Lee commented that Mr. Newman and herself attended the training via zoom on December 11, Mr. Murphy took the training later online as, but is concerned as the two alternate Board members have yet to take the training. Mr. Ford commented he did speak with both the alternates yesterday and they both plan on taking the training. No Action/Vote Taken.

Ms. Nelson-Lee commented that she would like to make note that the next agenda will include poll workers scheduling for the PPP, the use of the library meeting room as a polling place, and climate change and voting. Mr. Murphy commented that he will be out of town February 3-17, 2024. Mr. Newman commented he would like to speak on the newly formed the State Board of Canvassers ad hoc working committee to talk about issues with 2024 Elections and beyond. No Action/Vote Taken.

Mr. Murphy made a motion to adjourn with a second by Mr. Newman. Voted: Ms. Nelson-Lee, Aye; Mr. Murphy, Aye; and Newman, Aye. Vote Passed unanimously. Meeting was adjourned at 11:05 AM.

Attest:

A handwritten signature in black ink, appearing to read 'KF', is written over the word 'Attest:'.

Keith Ford
Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (4)
Roberta Fagan, Town Clerk

**BOARD OF CANVASSERS
JAMESTOWN, RHODE ISLAND
February 8, 2024**

An advertised meeting of the Board of Canvassers was called to order at 9:38 AM by Carol Nelson- Lee at 93 Narragansett Ave. The following member(s) was present.

Ken Newman – Member
Kitty Wineberg – Alternate Member
Jennifer Thran – Alternate Member

Absent: Hugh Murphy – Member

Also present was: Keith Ford, Deputy Town Clerk / Clerk to the Board of Canvassers

NEW BUSINESS

Ms. Nelson-Lee opened with the approval of minutes from January 19, 2024. All members reviewed the minutes. Ms. Thran made a motion to approve the January 19, 2024 with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the Certification of Nomination Papers for Delegate Candidates. Mr. Newman commented that due to him being a Candidate for Delegate himself he will be recusing himself from this process. He submitted a Statement of Conflict-of-Interest form to Mr. Ford and left the room while the Delegate Nomination Papers were reviewed, discussed and voted on. Ms. Wineberg became a voting member with Mr. Newman's recusal. All members reviewed each nomination paper. Ms. Thran made a motion to certify the nomination papers with a second by Ms. Wineberg. Vote: Ms. Nelson-Lee, Aye; Ms. Thran, Aye; and Ms. Wineberg, Aye. Vote Passed Unanimously.

Ms. Nelson-Lee called for a 5-minute recess at 10:27AM to collect Mr. Newman. The meeting will reconvene at 10:32AM

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on the updates concerning the Presidential Preference Primary (PPP) and Early Voting. Ms. Nelson-Lee commented that there is a Board of Elections Seminar that will be held on Friday, February 16 at 9:00AM on zoom, that will be valuable to attend. Mr. Ford commented that the scheduling for the Early Voting will be out shortly as its almost complete, he shared a preliminary schedule with the Board. No Action/Vote Taken.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote on the 2024-2025 Budget. Mr. Newman made a motion to move this agenda item to the end of the meeting with a second by Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed Unanimously.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote on the updates on the Elections Training and Advisory Committee progress. Mr. Ford commented that on Monday, February 5, 2024 the Town Council appointed Kenneth Newman, Laura Goldstein, Daphne Meredith, Linda Jamison, and Marlene Murphy. Mr. Ford commented it is bi-partisan as Mr. Newman is a democrat and Ms. Jamison is a Republican. The other 3 members are all unaffiliated. The committee is now able to schedule a meeting as long as they follow Open Meetings Act requirements with regards to agendas and minutes; and the committee can elect a chair. Mr. Newman commented that all the individuals are interested and experienced in terms of elections. These members have all worked in elections and are dedicated to the issues that this committee will be looking at. This committee will discuss and vote on recommendation that will go to the larger Board of Canvassers statewide committee which will include legislative changes and election regulations. No Action/Vote Taken.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote concerning the use of the library as a possible polling location as the library has not opened yet, construction is still underway. This will be revisited once the building is open. No Action/Vote Taken

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote concerning climate change and the affects it has on Jamestown Voters. Ms. Nelson-Lee commented in the four-week period from mid-December to mid-January three large storms struck and the island was cut into thirds. Beavertail Road flooded over at Mackerel Cove and was closed for around 4 hours. There was massive traffic backups and North Road was closed by police at Zeek's Creek as well as part of Conanicus Ave being closed. This brings up how can people vote if a storm struck on election day. Ms. Nelson-Lee asked for a motion to change to have three voting districts. We currently have two districts split right down the center of Jamestown following North Road. Mr. Newman made a motion to look at having three voting districts with a second by Ms. Thran. A discussion ensued. Mr. Newman commented that he sees an increase of storms and washouts on Beavertail Road and constituents with concerns about safety issues as well as voting. Ms. Nelson-Lee clarified that the three districts would be Beavertail, North End (anything north of Zeek's Creek), and the Town area. Ms. Nelson-Lee commented that in the works is a bridge on North Rd near Zeek's Creek but nothing for Mackerel Cove area. Ms. Thran commented that there are other projects included in the State's bridge plan for North Road, including East Shore Rd and Conanicus Avenue. She also mentioned that we have mail ballots and other ways to vote. Ms. Nelson-Lee commented that one potential polling locations is the Beavertail Museum. She also mentioned that if the town were to build a police/fire substation on Beavertail that could be a polling location. She also mentioned that the next step should be reaching out the Board of Elections (BoE). She asked Mr. Ford what it would entail to start looking into the re-districting. Mr. Ford advised this will be an in-depth project. There is no way to run a report in CVRS for certain areas so one must take the walking list, decide what streets are in what district then counting each voter to determine a total for the BoE. This will take many man hours and as the clerk he would not have the bandwidth to do such as he has other duties in the Town Clerk's Office. He did comment he could print out the walking list and provide the Board with any other items needed for this project to the Board and they could proceed. Ms. Nelson-Lee that the Board does not do clerical work and we could look into adding to the 2024-2025 Budget to hire someone to do that work. Ms. Nelson-Lee called for a vote on the motion on the floor by Mr. Newman to look into having three voting districts. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Nay. Vote Passed.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning the statewide Board of Canvassers ad hoc committee. Mr. Newman commented he has no further comment to make as he

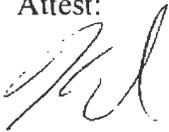
touched on this topic when he spoke on the Elections Training and Advisory Committee. He did comment that he is gratified that this ad hoc committee is formed and going to provide input to the state. No Action/Vote Taken.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning the 2024-2025 Budget. Mr. Ford provided the budget form as well as a breakout of the budget by line item to each Board member. A Discussion ensued. Ms. Nelson-Lee asked for a motion to accept the budget with the exception of adding more money to 70102 Salary, Clerical to cover re-districting. Mr. Ford commented that funding would have to be at least \$14 an hour for a paid employee or we could look into an intern through the Rhode Island State Government Internship Program. However, this program is through colleges and we may have to pay a stipend over the summer. But they are currently budgeting for the 2025-2026 fiscal year. A discussion ensued. Mr. Newman made a motion to table the 2024-2025 Budget until the next meeting and have Mr. Ford research interns with a second from Ms. Thran. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed Unanimously.

Ms. Nelson-Lee commented that she would like to make note that the next meeting will be held March 11, 2024 at 9:30am and asked if anyone has anything they would like to be placed on the agenda. And commented that she would like the 2024-2025 Budget, updates to the PPP, updates to the Elections Training and Advisory Committee, as well as Climate Change (Redistricting). Mr. Ford commented that he will be speaking on the library as a potential polling place.

Ms. Thran made a motion to adjourn with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Ms. Thran, Aye. Vote Passed Unanimously. Meeting was adjourned at 11:13 AM.

Attest:



Keith Ford
Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (4)
Roberta Fagan, Town Clerk

**BOARD OF CANVASSERS
JAMESTOWN, RHODE ISLAND
February 26, 2024**

An advertised meeting of the Board of Canvassers was called to order at 9:33 AM by Carol Nelson- Lee at 93 Narragansett Ave. The following member(s) was present.

Ken Newman – Member
Hugh Murphy – Member
Kitty Wineberg – Alternate Member

Absent: Jennifer Thran – Alternate Member

Also present was: Keith Ford, Deputy Town Clerk / Clerk to the Board of Canvassers, Roberta Fagan, Town Clerk

NEW BUSINESS

Ms. Nelson-Lee opened with the approval of minutes from February 8, 2024. All members reviewed the minutes. Ms. Nelson-Lee commented of a grammatical error. Mr. Ford will correct. Mr. Murphy made a motion to approve the February 19, 2024 as amended with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote on updates concerning the Elections Training and Advisory Committee. Mr. Newman commented that he is ready to call a meeting of the committee. He asked Mr. Ford to reach out to the members to find a date/time that works. He also commented that other towns are in the process of creating similar committees. Mr. Murphy commented that the committee should be run as a regular committee meeting following Roberts Rules and Open Meetings Act (OMA). Mr. Newman commented they will be following Roberts Rules and OMA. Ms. Nelson-Lee commented that a committee member, Laura Goldstein has already created a pamphlet of information for voters for distribution if that's what the committee recommends. No Action/Vote Taken.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote concerning the use of the library as a possible polling location. Mr. Ford commented he has spoken with the Librarian and will be setting up a date to go in and speak with her regarding the issue. No date set at this time. No Action/Vote Taken.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote on the 2024-2025 Budget. Ms. Nelson-Lee commented that this agenda item goes hand and hand with the agenda item 're-districting' under new business. She commented that Mr. Ford has drawn up some facts in figures for voter turnout, how many voters in the Beavertail District (191), and a potential budget for re-districting. Ms. Nelson-Lee commented that we have had two elections in 2023 and one in 2024 all within the 2023-2024 budget year. The Board works one shift a day for early voting which has saved the town \$2,352. The 2024-2025 we will have two elections with Board members working early voting which saves the town \$1,568. It was also mentioned during the vacancy of a board member from the time Ms. Jamison resigned from the

board and Ms. Thran joined saved the town a total of \$350. Thus, would ask for \$4,000 towards re-districting. Mr. Murphy commented that he would like to see a 10% increase in the Board of Canvassers Salary due to the Board having to work early voting. Mr. Murphy made a motion to increase the budget for 2024-2025 for early voting, poll worker number increase, and an increase to the salary of the Board of Canvassers with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously. A discussion ensued regarding the increase in salary which would increase the line item \$523 total split between the 5 members. A discussion ensued. Mr. Newman commented that there are issues we need to resolve prior to budgeting such as regulations like minimum and maximum number of voters. Mr. Murphy made a motion to table the budget to the end of the agenda with a second by Mr. Newman. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning updates on the “No Labels, Rhode Island” petition papers. Mr. Ford commented that he has spoken with Detective Petrarca with the Jamestown Police. During his investigation he was able to contact just one of the signature collectors who’s petition paper contained two signatures, one of which was flagged as fraudulent. That individual stated they collected signatures in front of a store and did not ask people for identification. Detective Petrarca has decided not to pursue charges on that individual. The other suspected fraudulent signatures have been referred to the Public Integrity Unit within the Attorney General’s Office. Ms. Nelson-Lee asked about the Notary Complaint with the Petition Papers having notary have two distinct signatures. Mr. Ford commented that the Department of Administration has investigated and the notary has claimed due to her hand hurting from signing so many she used her non-dominant hand to sign. The Department of Administration has issued a warning to the notary to always use her signature on file. A discussion ensued. Mr. Newman made a motion to have Mr. Ford compose a letter asking the status of the fraudulent signatures from the Matos Campaign in the CD1 race with a second from Mr. Murphy. Vote: Ms. Nelson-Lee, Aye; Mr. Newman, Aye; and Mr. Murphy, Aye. Vote Passed unanimously.

Ms. Nelson-Lee opened the review, discussion, and/or action and/or vote concerning the statewide Coalition of Board of Canvassers ad hoc committee. Mr. Newman commented that the committee has had it second meeting. They are still working out how to structure the group. The Attorney General’s Office did have a rendering as to how many board members from each town can be on the committee, which was only one member as to not violate Open Meeting Act. No Action/Vote Taken.

Ms. Nelson-Lee then opened the review, discussion, and/or action and/or vote concerning Re-Districting the voting districts from 2 to 3. Ms. Nelson-Lee shared an e-mail she received from Mr. Nunez, Executive Director of the Board of Elections. Ms. Nelson-Lee commented that the Beavertail District has 191 voters according to Mr. Ford’s findings which corresponds to Prudence/Hog Islands voting district numbers. Mr. Ford referred the Board to Rhode Island General Law Title 17 Chapter 11 Section 1 that has the requirements for voting districts listing no more than 3,000 and no less than 500 total eligible voters. Mr. Newman commented that this is a big issue, as Prudence/Hog Island have a ferry system which is different that Jamestown and that has a lot to do with voter turnout. A lengthy discussion ensued. Mr. Newman asked how polling places equipment and supplies are delivered to their respected locations. Mr. Ford commented that a few days prior to any election the Board of Elections delivers the supplies and voting equipment off to each site. Ms. Wineberg commented there must be an established polling location for each election storm or not. Mr. Ford commented that the polling location must all have a bi-partisan pair of supervisors, as well as a moderator and clerk. Currently there is only one poll worker in that district.

Ms. Nelson-Lee commented that a potential polling location may be the Country Club (Golf Course) which is north of the Great Creek. Ms. Wineberg pointed out that the Country Club is south of the Great Creek. Mr. Ford commented he believed that the Board of Elections failed the Country Club due to the small area at the top of the stairs near the elevator. Mr. Newman commented that he still does not understand where the sites will be. Ms. Nelson-Lee commented on the possible need for a Beavertail Fire Station as well as using the Beavertail Lighthouse as a polling place. Mr. Ford commented that the Lighthouse may not pass the inspection due to ADA compliance and parking lot issues. Mr. Wineberg commented that the lighthouse would not be allowed by the Board of Elections to be used during a storm as it's in a storm surge area, the worst area in town to be during a storm and the park is closed off during storms. A lengthy discussion ensued. Ms. Wineberg commented that it may come to the Town hiring someone to write a report outlining these issues and present them to the Board of Elections. Ms. Wineberg also commented we need a statement from the Board of Elections regarding what information is needed for re-districting. Mr. Newman made a motion to send a letter to the Board of Elections requesting what is required, permissible, non-permissible, what are the requirements for polling locations as well as if there is any inkling on going to all mail ballots or all early voting with no election day voting with a second by Mr. Murphy. A discussion ensued. Mr. Newman commented on there are many bills put forward by the Secretary of State and the Board of Elections to cover issues statewide. Ms. Fagan commented that the The League of Cities and Towns does have legislative priorities that are published and they can be forwarded to the Board at their pleasure. With a motion on the table, Ms. Nelson-Lee requested a vote. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed unanimously.

Ms. Nelson-Lee re- opened the review, discussion, and/or action and/or vote on the 2024-2025 Budget. Ms. Wineberg commented that with the whirlwind we created with the previous discussions we should ask to raise the budget for re-districting. Ms. Nelson-Lee commented that she would like to increase for re-districting and Board Salary increase. Mr. Newman commented that he is not inclined to ask for an increase for re-districting without a plan in place or enough information for the cost of the re-districting. A discussion ensued. Mr. Newman made a motion to approve the budget with a 10% increase in the Board Salary in addition to \$4,000 increase to Salary, Clerical for re-districting with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed Unanimously.

Mr. Murphy excused himself from the meeting at 10:59 AM.

Mr. Newman made a motion to adjourn with a second by Ms. Nelson-Lee. Vote: Ms. Nelson-Lee, Aye; and Mr. Newman, Aye. Vote Passed Unanimously. Meeting was adjourned at 11:17 AM.

Attest:



Keith Ford
Clerk to the Board of Canvassers

Cc: Town Council Members (5)
Board of Canvassers (4)
Roberta Fagan, Town Clerk

Approved as amended
PLANNING COMMISSION MINUTES
February 21, 2024
6:30 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:28pm and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Rosemary Enright - Secretary
Diane Harrison	Bernie Pfeiffer
Dana Prestigiacommo	

Also present:

Lisa Bryer, AICP - Town Planner
Carrie Kolb – Planning Assistant
Wyatt Brochu, Esq. – Ruggiero, Brochu & Petrarca

II. Citizen’s Non-Agenda Item - none

III. Correspondence

1. No items at this time.

IV. New Business

1. No items at this time

V. Old Business

1. Zoning Ordinance, Chapter 82 of Jamestown Code of Ordinances – Amendments related to the 2023 Legislative changes - Review, Discussion and/or Action and/or Vote

Bryer said that she is sending a memo to the Town Council based on the Public Hearing comments from February 12, 2024.

The Zoning Ordinance changes are based on the legislative changes. The changes are based upon the Town Council updating the old ordinance. Only the pages that have changes on them have been provided. The legislative changes were reviewed.

Discussion ensued regarding Sec. 82-210 Unified Development Review (UDR). Solicitor Brochu explained that when an applicant needs both Planning and Zoning, under the UDR the Planning Commission will consider both the planning and Zoning aspects, much like the Comprehensive

Planning Commission Minutes
 February 21, 2024
 Page 2 of 3

Review for Low-and-Moderate Income Housing plans. Commissioner Swistak questioned why applications would be taken away from Zoning and given to Planning? Bryer said it is a streamlining process. Brochu noted applicants can choose to use UDR or go the traditional route to both Planning and Zoning. Bryer will ask Jeff Davis with Horsely Witten to attend the meeting when UDR will be discussed at length. Commissioner Swistak expressed concern for an increase in responsibility for Planning Commission. Brochu said that the review is not different than the Comprehensive Permit, and for the most part, when an application goes to Zoning that all of the issues are worked out. Brochu said that it is not a big step because of the Planning Commission's skill set.

Discussion ensued regarding Sec. 82-908 Single nonconforming lots of record. The setback, frontage, and/or setbacks for a structure will be reduced and the maximum building coverage requirements shall be increased by the same proportion as the lot area of the substandard lot. Bryer said that every district has nonconforming lots. This will have a tremendous impact on our town and neighbors. She asked the question if more zoning districts like an R-4 and R-6 should be created so there can be more conforming lots? Commissioner Pendlebury referenced an article published in the Providence Journal written by Scott Miller, where the author states his opinion that the new housing laws clash with the state's vision due to setback possibilities.

Discussion ensued regarding removing Development Plan Review from Zoning Ordinance and transferring it to Subdivision Regulations. Bryer said that the next round of changes from Horsely Witten to review will be the Subdivision Regulations. Commissioner Swistak asked how Development Plan Review will be handled in the mean time? Brochu said that the State Law takes precedent.

Discussion ensued regarding Sec. 82-1212 Adaptive reuse projects. Bryer said that she will talk to Jeff Davis with Horsely Witten about Dimensional Requirements and the height exemption referenced in 82-1212 C.3,a.

VI. Reports

1. Planner's Report
 - A. Future meetings – topics and applications

Bryer said that in March the existing Zoning Ordinance will be heard again by the Town Council. The second round of the Zoning Ordinance amendments that the Planning Commission has been working presently will continue. Bryer stated that the Planning Commission will need to talk about the Commercial Limited/CL District. It is supposed to be commercial and residential within the same zone. However now it is primarily residential and permits extremely reduced setbacks and increased building lot coverage.

Bryer raised the question again about changing zoning districts? It would be a huge undertaking. Commissioner Pendlebury asked about creating an overlay district? Commissioner Swistak asked how many nonconforming lots there are. Bryer said that she will get that figure. Commissioner Swistak said it would be good to know how much of a non-conforming problem there is. Commissioner Harrison said that this is something that the Planning Commission should deal

Planning Commission Minutes
February 21, 2024
Page 3 of 3

with sooner rather than later. Commissioner Pendlebury suggested creating a map with all the nonconforming lots in the R-8 and center of town.

Bryer said the Community Survey is ready to go out this week.

VII. Approval of Minutes – review, discussion and/or action and/or vote

1. February 7, 2024

A motion was moved by Commissioner Enright and seconded by Commissioner Pendlebury to approve the minutes from the February 7, 2024 meeting as amended. All in favor.

Page 2: Sentence 2: removed: ~~Special-use permit criteria to finish.~~

Page 3: Communication towers: SUP Required in: OS-II leave as “yes” changed to “S”

Page 3: Food Grocery, bakery, dairy, fruit and vegetable, meat and fish, etc: Need for criteria for “CL” changed to “CW”

Page 4: Marina: ~~Permitted by right in:~~

Page 4: Ship, boat storage and repair (boat yard) 6. Screening Add: evergreen preferred “to the SUP criteria”

Page 5: B. Personal Services: Caterer: Add: “SUP changed to “Y” in the CL and CD”

Page 5: Pet Grooming: remove ~~excluding dogs~~

Page 6: Storage or transfer of fishery equipment (fishing industry, limited to storage and transfer) SUP required in: RR-80 and R-8 are changed to “no”

Added: “SUP required in: P and OS-II”

VIII. Adjournment

A motion to adjourn at 7:54 pm was moved by Commissioner Enright and seconded by Commissioner Cochran. All in favor.

Attest:

Carrie Kolb

TOWN OF JAMESTOWN AS AN ABUTTER.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING MARCH 26, 2024, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT 7:00 P.M. UPON THE FOLLOWING:

Application of DISH Wireless L.L.C. and property owner of Town of Jamestown whose property is located at 96 Howland Ave, and further identified as Tax Assessor's Plat 9, Lot 152 for a Variance/Special Use Permit from Article 82, Section 601, & Section 82.301 Table 3-1 V-17 to add a new wireless carrier, DISH Wireless, to the water tank on Howland Ave. DISH has proposed to install 3 antennas, 6 radios and accompanying wireless equipment to the water tank and will require a 5x7 lease area for ground equipment. Said property is located in a Public zone and contains 0.5234 acres.

BY ORDER OF THE ZONING BOARD OF REVIEW

RICHARD BOREN, CHAIRMAN

PETER MEDEIROS, ZONING OFFICER

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

The public is invited to observe and participate in the deliberations of this meeting, in person @ Town Hall.

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

PLEASE NOTE: All Correspondence you wish the Board to consider on any of the above matters must be received by the Zoning Office no later than March 13, 2024. Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



UNION STUDIO

March 11, 2024

Edward A. Mello
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown RI 02835

Via Email: emello@jamestownri.net

RE: Proposal for Architectural Services: Jamestown Senior Center

Dear Ed,

We are excited about the opportunity to continue our work with you on the Jamestown Senior Center project and look forward to working with you to achieve your goals and see this project through to fruition.

For the purposes of the proposal the parties to this Agreement are Town of Jamestown Rhode Island, hereinafter called the "Owner", and Union Studio Architecture & Community Design, Inc. hereinafter called the "Architect", for the architectural services stipulated below.

PROJECT UNDERSTANDING

Based on discussions to date, we understand this Project to consist of the following major components:

- Town of Jamestown would like to engage the Architect to provide Architectural services associated with the schematic design of the new Jamestown Senior Center at a location that was selected by means of a feasibility study performed in 2023.
- The selected project location is the site of the existing Senior Center which is currently located in the Grange Hall at 6 West Street in Jamestown, RI.
- The proposed project will entail a complete interior gut renovation and rehabilitation of the existing facility which will entail complete reconfiguration of all interior spaces along with new mechanical, electrical and plumbing systems as well as structural rehabilitation and reinforcing of the existing structure along with miscellaneous exterior improvements.



UNION STUDIO

- The proposed design will work to meet programmatic requirements that were set forth in the 2023 feasibility study as well recent expanded requirements which have been outlined via email and discussed verbally during an onsite meeting that was held on Monday March 4th, 2024.
- The anticipated project construction budget is estimated at approximately \$2.5M.
- It's our understanding that the Town must have a schematic design package as well as a high-level construction cost estimate in hand on Friday March 29th, in advance of the Town Council meeting which is scheduled for Monday April 2nd.

SCOPE OF SERVICES

TASK 1: SCHEMATIC DESIGN

1. Document building existing (as-built) conditions and develop base existing conditions building floor plans and elevations for use in developing the proposed design.
2. Collaborate with the Town (Owner) to develop and refine the proposed program.
3. Develop schematic floor plans depicting the general building configuration and layout.
4. Develop conceptual exterior elevations sufficient to describe the proposed scope of work.
5. Develop a design narrative outlining proposed mechanical, electrical, and plumbing systems.
6. Develop a high-level construction cost estimate based on the proposed schematic design.
7. No structural engineering work will be performed during the Schematic Design phase.
 - *Deliverables:* Schematic design package, including proposed building floor plans, elevations, renderings as applicable to convey the design and a high-level construction cost estimate. Deliverable will be issued as a fully formatted electronic Portable Document Format (PDF) file.

EXCLUSIONS

1. Design development, construction documents, Construction Administration and permitting services.
2. Site specific engineering, including but not limited to surveying, geotechnical, civil, landscape, septic & onsite wastewater treatment system design, drainage design and detailed grading.
3. Specific and detailed structural, mechanical, electrical, and plumbing design.
4. Applications, public hearings, regulatory approvals, and the preparation thereof required. It's assumed that all applications and approvals will be handled by the Town of Jamestown directly.
5. Presentation and marketing materials, beyond what is produced in the normal course of schematic design.
6. Permitting Services.



UNION STUDIO

BASE FEE STRUCTURE

Based on the definition of the Project provided to date, our Fee is **\$31,500.00**.

Additional Services: If the Owner requires Additional Services by the Architect, or the Architect's employees or consultants are required by you or by circumstances beyond our control, the Architect will undertake such services in accordance with a written agreement signed by the parties setting forth a mutual understanding as to the change. In the absence of a mutual agreement in writing, the Architect will notify the Owner prior to providing Additional Services.

Unless otherwise agreed in writing, Additional Services will be compensated on the basis of the time reasonably required by our personnel to perform such Additional Services, at the rates in the Billing Rate Schedule in the Standard Terms & Conditions.

PAYMENT

Payments on account of the Architect's invoices shall be made within 15 days after the Owner receives the invoice. Data, accounts and receipts reasonably substantiating the amounts invoiced will be provided at your request.

We hope that you will find this proposal to be acceptable and look forward to working with you on this Project. If the scope of Services and terms of this proposal as outlined herein are agreeable, please acknowledge and accept them with your signature below and return a signed copy to our office as your authorization for us to proceed. As discussed, we are ready to begin work on Phase I of this Project immediately. Preparation of a more formal contract can follow at your convenience.

If you have any questions or require further information, please feel free to contact us at (401) 272-4724.

Very truly yours,

Craig Anderson
Senior Associate

UNION STUDIO ARCHITECTURE & COMMUNITY DESIGN, INC.



UNION STUDIO
H E R E I N U N D E R

Acknowledged and accepted: _____

Name: _____

Title: _____

Date: _____



UNION STANDARD TERMS & CONDITIONS

GENERAL PROVISIONS

The services to be performed by Union Studio Architecture & Community Design (the "Architect") shall include any and all activities, services, efforts and actions required under this agreement, including those that are reasonably necessary to produce the deliverables required herein (the "Services"). The Services shall be completed in accordance with the requirements of this agreement. In addition, the Architect agrees to use its professional skill and judgment at all times to provide the Services in furtherance of your goals for the Project in terms of program, design, budget, time and quality. The Architect shall perform the Services expeditiously in accordance with the expertise, care and skill exercised by similarly credentialed professionals for projects of comparable size and complexity.

OWNER RESPONSIBILITIES

The Owner will furnish such surveys and reports that are known by the Owner to be in its possession, are directly relevant to the Services and are readily available to the Owner describing the existing conditions of the Project. The Owner makes no representations or warranties as to the accuracy of information that such surveys and reports may provide. The Architect may rely on such surveys and reports to the extent that it would be prudent to do so in the exercise of its professional judgment.

REIMBURSABLE EXPENSES

Reimbursable Expenses shall consist of the costs reasonably and necessarily incurred by the Architect and its employees in the proper performance of the Services, including but not limited to project-related travel; postage or messenger service; expense of reproduction of drawings, specifications and other documents for Owner's use; and Owner requested reproduction, photographic reproduction, and expense of contracted renderings and models. For Reimbursable Expenses as described above, a multiple of 1.10 times the expenses incurred by the Architect, the Architect's employees and consultants in the interest of the Project shall be applied.

UNION BILLING RATE SCHEDULE (effective 07/01/2023)

Unless otherwise agreed in writing, Hourly Services and Additional Services will be compensated on the basis of the time reasonably required by our personnel to perform such services, at the following hourly rates:

Partner	\$240 / hr	Associate	\$155 / hr	Designer 2	\$100 / hr
Principal / Director	\$200 / hr	Professional 3	\$150 / hr	Designer 1	\$90 / hr
Associate Principal	\$180 / hr	Professional 2	\$130 / hr	Administrative	\$60 / hr
Senior Associate	\$180 / hr	Professional 1	\$115 / hr	Intern	\$50 / hr

The foregoing hourly rates may be reasonably adjusted on a yearly basis in the ordinary course of business.

INSURANCE

The Architect shall maintain all forms of insurance required by law. The Architect shall also maintain insurance coverage for commercial general liability, errors and omissions, automobile liability and workers' compensation by a carrier that is satisfactory to the Owner and licensed in the State of Rhode Island. The Architect shall ensure that any and all subconsultants engaged or employed by the Architect will carry and maintain similar insurance, unless otherwise authorized in writing by the Owner. Upon request by the Owner, the Architect and its subconsultants shall submit proof of such insurance, naming the Owner as an additional insured (with the exception of workers' compensation and errors and omissions), before submittal of the first invoice and shall maintain such insurance in full force and effect until three (3) years past completion of the Project. The insurance policies shall incorporate a provision under which the carrier(s) will endeavor to give written notice to the Owner at least thirty (30) days prior to any cancellation, nonrenewal, or material modification of the policy(ies). The Owner and Architect waive



all rights against each other and those for whom the other is responsible for any damage covered by insurance, and to the extent of actual recovery of insurance proceeds, excluding any applicable deductible amount(s).

TERMINATION AND SUSPENSION

Suspension: Either party may suspend or interrupt the Services in whole or in part for its convenience and without cause for such period as either party may require, upon not less than seven (7) days written notice, specifying the extent of the suspension, the effective date and, if known, the duration of the suspension.

Termination for Convenience: Either party may terminate this agreement in whole or in part for its convenience and without cause upon not less than seven (7) days written notice, specifying the extent of termination and the effective date. If the Owner terminates some or all of the Services for its convenience, the Architect shall receive compensation for Services performed as of the effective date of termination together with all Reimbursable Expenses properly incurred by the Architect as of the effective date of termination.

Termination for Cause: The Architect may terminate this agreement upon seven (7) days written notice in the event of a material breach of the terms of this agreement by the Owner, through no fault of the Architect, and provided such material breach is not corrected within said notice period. If the Architect terminates some or all of the Services for cause, the Architect shall receive, compensation for Services performed as of the effective date of termination together with all Reimbursable Expenses properly incurred by the Architect as of the effective date of termination. In addition, the Architect is entitled to all lost profits.

CLAIMS AND DISPUTE RESOLUTION

Claims: If a controversy or claim arises between the parties arising out of this agreement, prior to mediation or arbitration, the parties agree to convene a meeting of persons with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) days, the parties have not resolved the dispute, they agree to submit the dispute to mediation with a mutually acceptable dispute resolution administrator in accordance with the Construction Industry Mediation Rules of the American Arbitration Association then in effect.

Dispute Resolution: If mediation proves unsuccessful, all claims, disputes or other matters in question shall be decided by arbitration administered by a mutually acceptable dispute resolution administrator in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect. The demand shall be made within a reasonable time after the claim, dispute or other matter in question has arisen, but in no event after the date when institution of legal proceedings would be barred by the applicable statute of limitation.

Limitation on Damages. The Owner expressly waives all rights, interest and claims against the Architect for indirect, incidental, special, punitive or consequential damages arising out of or relating to the Project.

MISCELLANEOUS PROVISIONS

Ownership of Deliverables. All documents including Drawings and Specifications furnished by the Architect pursuant to this agreement are instruments of the Services in respect to the Project. They are not intended or represented to be suitable for reuse by the Owner or others on extensions of the Project or on any other project. Use of any interim documents on such other projects or extension of this Project without a specific written verification or adoption by the Architect will be at the Owner's sole risk and without liability or legal exposure to the Architect. Any verification or adaptation by the Architect will entitle the Architect to further compensation at rates to be agreed upon by the Owner and Architect.

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



Christina D. Collins
Finance Director

MEMORANDUM

TO: Edward A. Mello, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: March 15, 2024

SUBJECT: Budget to Actual- General Fund

A handwritten signature in black ink, consisting of a stylized 'C' followed by a checkmark-like flourish.

Attached is the Budget to Actual report for the Fiscal Year 2024. The report contains the expenses that have been paid through February 29, 2024.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 2/29/2024

Run: 3/15/2024 at 10:13 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	6,900.00	6,900.00	50.00
1100 7001 70302 00 Fees And Supplies	500.00	86.60	203.92	296.08	40.78
1100 7001 70305 00 Advertising	750.00	584.00	1,250.00	(500.00)	166.67
Town Council Expenses	15,050.00	670.60	8,353.92	6,696.08	55.51
1100 7002 70101 00 Salary, Town Administrator	134,183.00	9,846.16	89,875.56	44,307.44	66.98
1100 7002 70102 00 Salary, Clerical	70,700.00	5,438.40	44,866.82	25,833.18	63.46
1100 7002 70302 00 Fees And Supplies	2,500.00	478.44	3,123.13	(623.13)	124.93
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	2,800.00	2,200.00	56.00
Town Administrator Expenses	212,383.00	16,113.00	140,665.51	71,717.49	66.23
1100 7003 70101 00 Salaries	5,636.00	433.48	3,684.58	1,951.42	65.38
1100 7003 70302 00 Fees And Supplies	1,200.00	331.26	(189.36)	1,389.38	(15.78)
Probate Court Expenses	6,836.00	764.74	3,495.20	3,340.80	51.13
1100 7004 70101 00 Salaries	5,234.00	0.00	2,434.25	2,799.75	46.51
1100 7004 70102 00 Salary, Clerical	1,878.00	0.00	0.00	1,878.00	0.00
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	647.36	802.64	44.65
1100 7004 70104 00 Election Supervisors	7,922.00	0.00	5,650.50	2,271.50	71.33
1100 7004 70112 00 Election - OT	1,326.00	0.00	295.62	1,030.38	22.29
1100 7004 70302 00 Fees And Supplies	3,250.00	188.15	3,202.84	47.16	98.55
1100 7004 70305 00 Advertising And Printing	700.00	0.00	607.50	92.50	86.79
Election and Town Meeting Expenses	21,760.00	188.15	12,838.07	8,921.93	59.00
1100 7005 70201 00 Professional Services - Legal	125,000.00	10,911.00	68,098.00	56,902.00	54.48
Legal Expenses	125,000.00	10,911.00	68,098.00	56,902.00	54.48
1100 7006 70101 00 Salaries	76,011.00	5,843.10	49,666.35	26,344.65	65.34
1100 7006 70102 00 Salary, Clerical	114,173.00	8,073.00	102,097.26	12,075.74	89.42
1100 7006 70104 00 Clerk - OT	540.00	0.00	707.22	(167.22)	130.97
1100 7006 70302 00 Fees, Supplies & Dues	29,000.00	4,944.27	23,682.99	5,317.01	81.67
1100 7006 70305 00 Advertising	3,800.00	4,641.50	4,629.50	(829.50)	121.83
Clerks And Records Expenses	223,524.00	23,501.87	180,783.32	42,740.68	80.88
1100 7007 70101 00 Salaries	96,694.00	6,809.92	66,049.61	30,644.39	68.31
1100 7007 70102 00 Salary, Clerical	40,170.00	3,090.00	25,492.55	14,677.45	63.46
1100 7007 70201 00 Planning Commission	7,000.00	0.00	0.00	7,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	4,500.00	120.00	1,668.21	2,831.79	37.07
Planning Expenses	148,364.00	10,019.92	93,210.37	55,153.63	62.83
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	0.00	1,300.00	6,700.00	16.25
1100 7008 70302 00 Fees, Supplies & Dues	2,500.00	(445.67)	1,565.34	934.66	62.61
Zoning Expenses	10,500.00	(445.67)	2,865.34	7,634.66	27.29
1100 7009 70900 00 Social Security Tax	361,550.00	31,778.42	228,919.99	132,630.01	63.32
1100 7009 70901 00 Blue Cross/Delta Dental	702,712.00	45,506.24	375,703.23	327,008.77	53.46
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	4,977.00	80,023.00	5.86
1100 7009 70903 00 Retirement System	350,000.00	20,347.30	176,156.83	173,843.17	50.33
1100 7009 70906 00 Life Insurance	12,320.00	954.56	7,657.24	4,662.76	62.15
1100 7009 70907 00 General Liability Insurance	110,000.00	1,202.69	3,702.69	106,297.31	3.37
1100 7009 70910 00 Salary Adjustment	28,649.00	0.00	0.00	28,649.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	104,550.00	9,721.60	76,986.60	27,563.40	73.64
Personnel Expenses	1,779,781.00	109,510.81	874,103.58	905,677.42	49.11
1100 7010 70100 00 Salary, Finance Director	119,566.00	8,399.46	81,768.75	37,797.25	68.39
1100 7010 70101 00 Salaries- Dep. Tax Collector	83,181.00	5,811.00	47,940.77	35,240.23	57.63
1100 7010 70201 00 Professional Services	21,000.00	3,074.79	14,566.71	6,433.29	69.37
1100 7010 70302 00 Fees, Supplies & Dues	22,000.00	2,668.25	7,251.11	14,748.89	32.96
Finance Expenses	245,747.00	19,953.50	151,527.34	94,219.66	61.66
1100 7011 70101 00 Salaries	85,327.00	6,408.12	56,491.00	28,836.00	66.21
1100 7011 70302 00 Fees, Supplies, Dues	13,880.00	68.90	9,279.98	4,600.02	66.86
1100 7011 70305 00 Advertising	900.00	0.00	225.00	675.00	25.00
Tax Assessor Expenses	100,107.00	6,477.02	65,995.98	34,111.02	65.93
1100 7012 70201 00 Professional Services	25,000.00	0.00	27,300.00	(2,300.00)	109.20
Audit of Accounts Expenses	25,000.00	0.00	27,300.00	(2,300.00)	109.20
1100 7013 70201 00 IT- Consultant	60,000.00	2,205.00	47,430.00	12,570.00	79.05
1100 7013 70303 00 Software	50,000.00	633.13	50,792.29	(792.29)	101.58
Total Expenses	110,000.00	2,838.13	98,222.29	11,777.71	89.29

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 2/29/2024

Run: 3/15/2024 at 10:13 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	1,225.00	6,275.00	16.33
EMA Expenses	7,500.00	0.00	1,225.00	6,275.00	16.33
1100 7031 70100 00 Salary, Police Chief	116,402.00	8,000.00	44,000.00	72,402.00	37.80
1100 7031 70101 00 Salaries - Police	952,157.00	73,430.13	707,955.71	244,201.29	74.35
1100 7031 70102 00 Police Longevity	68,680.00	0.00	31,908.75	36,771.25	46.46
1100 7031 70103 00 Police Benefits	57,396.00	0.00	43,945.29	13,450.71	76.57
1100 7031 70104 00 Police - OT	185,000.00	11,566.02	136,172.74	48,827.26	73.61
1100 7031 70105 00 Police Retirement	300,000.00	0.00	0.00	300,000.00	0.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	228,364.00	11,966.81	123,662.03	104,701.97	54.15
1100 7031 70112 00 Dispatch, Longevity	12,432.00	3,573.56	8,657.08	3,774.92	69.64
1100 7031 70113 00 Dispatch - Benefits	13,148.00	0.00	8,039.87	5,108.13	61.15
1100 7031 70114 00 Dispatch - OT	25,000.00	5,760.90	40,521.46	(15,521.46)	162.09
1100 7031 70302 00 Fees & Supplies	21,000.00	1,018.08	10,022.69	10,977.31	47.73
1100 7031 70303 00 Computer Maintenance	24,200.00	2,779.99	27,035.68	(2,835.68)	111.72
1100 7031 70307 00 Building Maintenance	5,000.00	(384.00)	2,638.21	2,361.79	52.76
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	0.00	9,017.00	0.00
1100 7031 70309 00 Telephone	12,500.00	938.41	6,462.42	6,037.58	51.70
1100 7031 70310 00 Personal Equipment	2,500.00	350.50	5,113.45	(2,613.45)	204.54
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	0.00	1,958.51	28,191.49	6.50
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	2,256.00	1,244.00	64.46
1100 7031 70313 00 Maintenance Of Police Cars	15,000.00	871.72	9,324.69	5,675.31	62.16
1100 7031 70314 00 Gas & Tires	23,000.00	2,203.06	19,414.47	3,585.53	84.41
1100 7031 70315 00 Training Of Members	15,000.00	676.39	5,688.39	9,311.61	37.92
1100 7031 70317 00 Maintenance Of Radio System	3,500.00	0.00	2,020.48	1,479.52	57.73
1100 7031 70318 00 Equipment	5,000.00	215.98	1,141.16	3,858.84	22.82
1100 7031 70322 00 Dispatch Uniforms	2,000.00	89.21	1,589.21	410.79	79.46
Police Protection Expenses	2,129,946.00	123,056.76	1,239,528.29	890,417.71	58.20
1100 7032 70100 00 Fire Chief/Fire Inspector	72,004.00	0.00	41,541.00	30,463.00	57.69
1100 7032 70101 00 Fire Inspector/Clerk	18,720.00	0.00	0.00	18,720.00	0.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	6,000.00	0.00	0.00	6,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	31,200.00	0.00	24,443.80	6,756.20	78.35
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	37,072.45	37,927.55	49.43
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	26,000.00	0.00	19,143.80	6,856.20	73.63
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	4,472.00	2,248.00	66.55
1100 7032 70302 00 Fees And Supplies	9,200.00	777.20	14,549.94	(5,349.94)	158.15
1100 7032 70308 00 Vehicle Insurance	68,000.00	8,383.30	13,547.30	54,452.70	19.92
1100 7032 70309 00 Telephone	10,000.00	793.60	5,675.57	4,324.43	56.76
1100 7032 70313 00 Maintenance Of Fire Apparatus	35,000.00	2,317.75	33,152.19	1,847.81	94.72
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	846.57	8,262.10	4,737.90	63.55
1100 7032 70315 00 Training Of Members	7,000.00	1,391.59	2,369.39	4,630.61	33.85
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	956.10	2,697.10	2,802.90	49.04
1100 7032 70321 00 Electricity	18,000.00	4,323.16	13,297.18	4,702.82	73.87
1100 7032 70323 00 Oxygen & Air Packs	4,500.00	0.00	3,690.27	809.73	82.01
1100 7032 70324 00 Water	1,600.00	0.00	700.04	899.96	43.75
1100 7032 70325 00 Fire Equipment	17,000.00	647.00	16,326.98	673.02	96.04
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	142.92	2,357.08	5.72
1100 7032 70343 00 Heating	14,000.00	4,478.92	8,228.89	5,771.11	58.78
1100 7032 70344 00 Repairs And Maintenance	13,500.00	1,767.00	11,985.76	1,514.24	88.78
1100 7032 70399 00 Subscriptions & Journals	425.00	175.00	175.00	250.00	41.18
1100 7032 70900 00 Social Security Tax	11,277.00	0.00	0.00	11,277.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	7,149.00	0.00	0.00	7,149.00	0.00
Fire Protection Expenses	473,295.00	27,416.19	261,473.68	211,821.32	55.25
1100 7033 70102 00 Salary, EMS Director	0.00	0.00	4,620.00	(4,620.00)	0.00
1100 7033 70103 00 Stipend - Medical Director	12,000.00	2,000.00	8,000.00	4,000.00	66.67
1100 7033 70104 00 ALS - Per Diem	397,200.00	0.00	203,123.00	194,077.00	51.14
1100 7033 70105 00 EMS Incentive Program	77,800.00	0.00	28,000.00	49,800.00	35.99
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	(15,383.18)	15,383.18	0.00
1100 7033 70302 00 Fees And Supplies	6,800.00	1,343.73	9,126.34	(2,326.34)	134.21
1100 7033 70308 00 Vehicle Insurance	31,460.00	0.00	0.00	31,460.00	0.00
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	656.00	7,344.00	8.20
1100 7033 70313 00 Maintenance of Vehicles	9,000.00	0.00	4,175.91	4,824.09	46.40
1100 7033 70315 00 Training Of Members	14,500.00	737.03	13,212.45	1,287.55	91.12
1100 7033 70330 00 EMS Building	6,000.00	978.18	2,130.99	3,869.01	35.52
1100 7033 70333 00 Ambulance Medical	20,000.00	528.73	16,183.81	3,816.19	80.92
1100 7033 70900 00 Social Security Tax	32,802.00	0.00	22,592.14	10,209.86	68.87
EMS Expenses	615,562.00	5,587.67	296,437.46	319,124.54	48.16
1100 7034 70101 00 Salary - Building Inspector	88,580.00	7,933.84	59,317.64	29,262.36	66.97
1100 7034 70102 00 Salary, Clerical	31,159.00	2,176.81	21,266.99	9,892.01	68.25
1100 7034 70103 00 Salary - Zoning Enforcement	15,000.00	0.00	840.00	14,160.00	5.60

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 2/29/2024

Run: 3/15/2024 at 10:13 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70117 00 Salary, Electrical Inspector	11,500.00	958.33	7,866.64	3,633.36	68.41
1100 7034 70118 00 Salary, Plumbing Inspector	5,750.00	479.16	4,083.70	1,666.30	71.02
1100 7034 70119 00 Salary, Mechanical Inspector	5,750.00	479.16	3,593.70	2,156.30	62.50
1100 7034 70302 00 Supplies And Expenses	5,250.00	91.60	1,716.09	3,533.91	32.69
1100 7034 70303 00 E-PERMITTING	10,000.00	0.00	0.00	10,000.00	0.00
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
Protection Services Expenses	342,989.00	12,118.90	98,684.76	244,304.24	28.77
1100 7041 70101 00 Salaries	69,395.00	4,485.80	38,537.51	30,857.49	55.53
1100 7041 70302 00 Fees And Supplies	1,000.00	5.42	98.32	901.68	9.83
Public Works Administration Expenses	70,395.00	4,491.22	38,635.83	31,759.17	54.88
1100 7042 70101 00 Salaries	49,861.00	3,709.44	30,602.88	19,258.12	61.38
1100 7042 70103 00 Intern	15,000.00	0.00	2,881.00	12,119.00	19.21
1100 7042 70302 00 Fees And Supplies	1,200.00	50.00	381.86	818.14	31.82
Engineering Expenses	66,061.00	3,759.44	33,865.74	32,195.26	51.26
1100 7043 70100 00 Salary, Highway Supervisor	82,820.00	6,066.42	51,199.17	31,620.83	61.82
1100 7043 70101 00 Salaries - Public Works	754,559.00	54,856.00	437,684.03	316,874.97	58.01
1100 7043 70104 00 Highway -OT	45,000.00	1,396.99	16,595.12	28,404.88	36.88
1100 7043 70308 00 Vehicle Insurance	19,300.00	0.00	0.00	19,300.00	0.00
1100 7043 70313 00 Upkeep Of Equipment	100,000.00	5,484.60	63,385.85	36,614.15	63.39
1100 7043 70314 00 Oil And Gas	75,000.00	6,898.58	37,074.96	37,925.04	49.43
1100 7043 70330 00 Sand And Gravel	17,000.00	658.00	5,704.70	11,295.30	33.56
1100 7043 70331 00 Cold Patch	13,500.00	3,168.00	4,131.20	9,368.80	30.60
1100 7043 70333 00 Other Road Supplies	14,000.00	0.00	5,149.10	8,850.90	36.78
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	3,272.66	(772.66)	130.91
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,000.00	0.00	100.00
1100 7043 70336 00 Clothing	6,000.00	0.00	0.00	6,000.00	0.00
1100 7043 70399 00 Safety And Licensing	5,500.00	502.00	3,237.15	2,262.85	58.86
Highway Expenses	1,141,179.00	79,030.59	633,433.94	507,745.06	55.51
1100 7044 70101 00 Snow Removal - OT	34,000.00	4,293.23	16,639.06	17,360.94	48.94
1100 7044 70337 00 Equipment And Supplies	54,000.00	28,490.05	34,122.91	19,877.09	63.19
Snow Removal Expenses	88,000.00	32,783.28	50,761.97	37,238.03	57.68
1100 7045 70101 00 Salaries	69,589.00	5,414.39	46,398.19	23,190.81	66.67
1100 7045 70104 00 Transfer Station -Sunday OT	7,983.00	0.00	0.00	7,983.00	0.00
1100 7045 70309 00 Telephone	800.00	0.00	413.73	386.27	51.72
1100 7045 70321 00 Electricity	1,400.00	236.48	1,511.30	(111.30)	107.95
1100 7045 70340 00 Maintenance And Testing	44,000.00	85.82	34,382.18	9,617.82	78.14
1100 7045 70341 00 Transfer And Trucking	410,000.00	35,911.31	244,202.57	165,797.43	59.56
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	534,072.00	41,648.00	326,907.97	207,164.03	61.21
1100 7046 70321 00 Electricity	64,000.00	327.57	7,354.09	56,645.91	11.49
Street Lighting Expenses	64,000.00	327.57	7,354.09	56,645.91	11.49
1100 7047 70101 00 Salaries	10,000.00	0.00	5,075.00	4,925.00	50.75
1100 7047 70302 00 Fees And Supplies	1,800.00	579.51	765.51	1,034.49	42.53
1100 7047 70360 00 Tree Pruning	18,250.00	0.00	12,230.96	6,019.04	67.02
1100 7047 70370 00 Purchase Of Trees	5,000.00	0.00	2,743.50	2,256.50	54.87
Tree Warden Expenses	35,050.00	579.51	20,814.97	14,235.03	59.39
1100 7048 70342 00 Town Cemetery And Parade	2,500.00	0.00	1,336.68	1,163.32	53.47
Other Public Works Expenses	2,500.00	0.00	1,336.68	1,163.32	53.47
1100 7049 70101 00 Cleaning Contracts	60,000.00	5,647.32	29,261.90	30,738.10	48.77
1100 7049 70302 00 Supplies	8,000.00	536.33	2,888.75	5,111.25	36.11
1100 7049 70309 00 Telephone	16,000.00	483.99	4,022.22	11,977.78	25.14
1100 7049 70321 00 Electricity	65,000.00	6,058.72	47,792.38	17,207.62	73.53
1100 7049 70324 00 Water	11,000.00	1,219.10	5,155.17	5,844.83	46.87
1100 7049 70343 00 Heating	50,000.00	9,010.62	23,450.26	26,549.74	46.90
1100 7049 70344 00 Repairs And Maintenance	65,000.00	9,628.08	45,850.84	19,149.16	70.54
1100 7049 70375 00 Landscape	9,000.00	0.00	5,124.75	3,875.25	56.94
Public Buildings Expenses	284,000.00	32,584.16	163,546.27	120,453.73	57.59
1100 7060 70456 00 Visiting Nurse/Mental Health	35,000.00	0.00	22,000.00	13,000.00	62.86
General Expenses	35,000.00	0.00	22,000.00	13,000.00	62.86
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	0.00	5,000.00	0.00
1100 7061 70306 00 Tick Tack Force	2,500.00	0.00	0.00	2,500.00	0.00
Animal Control Expenses	7,500.00	0.00	0.00	7,500.00	0.00

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 2/29/2024

Run: 3/15/2024 at 10:13 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70101 00 Salaries	66,867.00	4,875.46	44,927.37	21,939.63	67.19
1100 7065 70102 00 Meal Site Aid	28,000.00	2,343.25	19,211.22	8,788.78	68.61
1100 7065 70201 00 Cleaning Contract	9,096.00	793.00	6,204.00	2,892.00	68.21
1100 7065 70202 00 Wellness Coord.	10,000.00	1,775.00	8,525.00	1,475.00	85.25
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	612.21	3,387.74	612.26	84.69
1100 7065 70305 00 Advertising	2,500.00	1,650.00	1,916.00	584.00	76.64
1100 7065 70309 00 Telephones	500.00	18.54	64.06	435.94	12.81
1100 7065 70321 00 Electricity	4,500.00	0.00	0.00	4,500.00	0.00
1100 7065 70324 00 Water	1,345.00	0.00	633.72	711.28	47.12
1100 7065 70341 00 Trash Removal	466.00	37.00	409.00	57.00	87.77
1100 7065 70343 00 Heat	5,000.00	1,245.25	2,593.87	2,406.13	51.88
1100 7065 70344 00 Repairs & Maintenance	6,720.00	783.76	3,709.72	3,010.28	55.20
1100 7065 70380 00 Program	10,000.00	51.18	2,686.12	7,313.88	26.86
Total Expenses	148,994.00	14,184.65	94,267.82	54,726.18	63.27
1100 7070 70100 00 Salary, Library Director	87,182.00	6,308.26	53,620.21	33,561.79	61.50
1100 7070 70101 00 Salaries	186,552.00	48,101.22	153,327.70	33,224.30	82.19
1100 7070 70104 00 Library-OT	600.00	0.00	114.84	485.16	19.14
1100 7070 70302 00 Fees And Supplies	8,500.00	1,178.87	6,196.33	2,303.67	72.90
1100 7070 70308 00 Insurance	20,694.00	0.00	0.00	20,694.00	0.00
1100 7070 70309 00 Telephone	750.00	173.74	340.62	409.38	45.42
1100 7070 70310 00 Equipment	1,000.00	579.00	579.00	421.00	57.90
1100 7070 70321 00 Electricity	10,500.00	470.08	9,029.75	1,470.25	86.00
1100 7070 70343 00 Heating	7,000.00	2,032.26	7,351.93	(351.93)	105.03
1100 7070 70344 00 Repairs And Maintenance	15,000.00	1,245.80	6,875.38	8,124.62	45.84
1100 7070 70345 00 Computer Repairs And Maintenance	10,000.00	780.00	13,570.38	(3,570.38)	135.70
1100 7070 70351 00 Books And Periodicals	19,000.00	1,599.19	10,475.19	8,524.81	55.13
1100 7070 70352 00 Books - State Aid	120,781.00	9,691.77	71,349.73	49,431.27	59.07
1100 7070 70354 00 Construction move	0.00	138.15	2,409.04	(2,409.04)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	126.95	(7,477.38)	7,477.38	0.00
1100 7070 70356 00 Library Renovation	0.00	0.00	776.97	(776.97)	0.00
1100 7070 70375 00 Landscaping	2,500.00	0.00	0.00	2,500.00	0.00
Library Expenses	490,059.00	72,425.29	328,539.69	161,519.31	67.04
1100 7080 70101 00 Salary- Recreation Director	78,294.00	6,022.64	51,192.44	27,101.56	65.38
1100 7080 70102 00 Salaries- Recreation Staff	255,447.00	14,518.28	145,576.04	109,870.96	56.99
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	1,983.50	10,111.63	6,608.37	60.48
1100 7080 70105 00 Seasonal Support Staff	134,103.00	0.00	107,900.62	26,202.38	80.46
1100 7080 70112 00 Recreation - OT	3,000.00	42.71	1,965.51	1,034.49	65.52
1100 7080 70302 00 Supplies	6,200.00	180.00	1,654.04	4,545.96	26.68
1100 7080 70305 00 Advertising	3,000.00	1,100.00	3,870.00	(870.00)	129.00
1100 7080 70308 00 Vehicle Insurance	10,000.00	0.00	0.00	10,000.00	0.00
1100 7080 70309 00 Telephone	1,900.00	173.05	1,057.30	842.70	55.65
1100 7080 70310 00 Equipment	4,500.00	21.48	2,264.02	2,235.98	50.31
1100 7080 70314 00 Gas And Oil	11,000.00	330.70	6,974.13	4,025.87	63.40
1100 7080 70321 00 Electricity	31,000.00	173.52	23,430.63	7,569.37	75.58
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	2,200.00	9,525.00	975.00	90.71
1100 7080 70323 00 Shores Beach/Sanitary Facilities	5,000.00	4,570.00	5,000.00	0.00	100.00
1100 7080 70324 00 Water	13,000.00	30.34	16,157.65	(3,157.65)	124.29
1100 7080 70341 00 Trash Removal	12,000.00	964.00	7,666.00	4,334.00	63.88
1100 7080 70344 00 Repairs, Maintenance And Impro	24,000.00	3,355.45	18,173.45	5,826.55	75.72
1100 7080 70345 00 Eldred Ave. Field Improvements	25,611.00	0.00	13,753.00	11,858.00	53.70
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,350.00	(850.00)	124.29
1100 7080 70383 00 Winter Program	1,200.00	0.00	402.59	797.41	33.55
Parks, Beaches & Recreation Expenses	649,975.00	35,665.67	431,024.05	218,950.95	66.31
1100 7090 70504 00 Payment Of Principal - Town	1,107,206.00	0.00	725,000.00	382,206.00	65.48
1100 7090 70505 00 Payment Of Interest - Town	439,362.00	0.00	183,829.70	255,532.30	41.84
1100 7090 70506 00 School- Principal	0.00	0.00	68,394.29	(68,394.29)	0.00
Debt Service Expenses	1,546,568.00	0.00	977,223.99	569,344.01	63.19
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	2,690.00	47,310.00	5.38
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	6,155.00	(3,955.00)	279.77
1100 7092 70533 00 Eastern RI Conservation District	2,000.00	0.00	2,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	4,138.89	(138.89)	103.47
Other Expenses	58,200.00	0.00	14,983.89	43,216.11	25.75
Total Department Expenses	11,814,897.00	686,161.97	6,769,505.01	5,045,391.99	57.30



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2024-02-015

Date: March 4, 2024

This office has under consideration the application of:

Michael Piper & Mercedes Climaco Piper
9 Sargent Road
Marblehead, MA 01945

for a State of Rhode Island Assent to construct and maintain: a new 1500lb boat lift, the as-built replacement of a ramp and terminal float with a 4'x18' fixed pier, and new sister piles and tie off piles. No variances are required.

Project Location:	1076 East Shore Road
City/Town:	Jamestown
Plat/Lot:	Plat 1, lot 205
Waterway:	East Passage Narragansett Bay

Plans of the proposed work can be requested at Cstaff1@crmc.ri.gov.

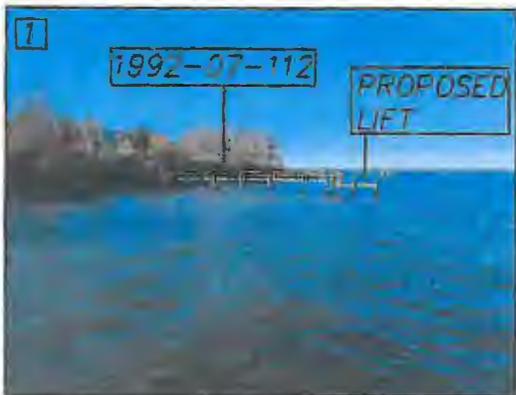
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before April 4, 2024.

Please email your comments/hearing requests to: cstaff1@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat



LOOKING NORTH



LOOKING EAST - SOUTHEAST



LOOKING EAST



FIXED ACCESS DECK
BOARDS TO BE REPLACED

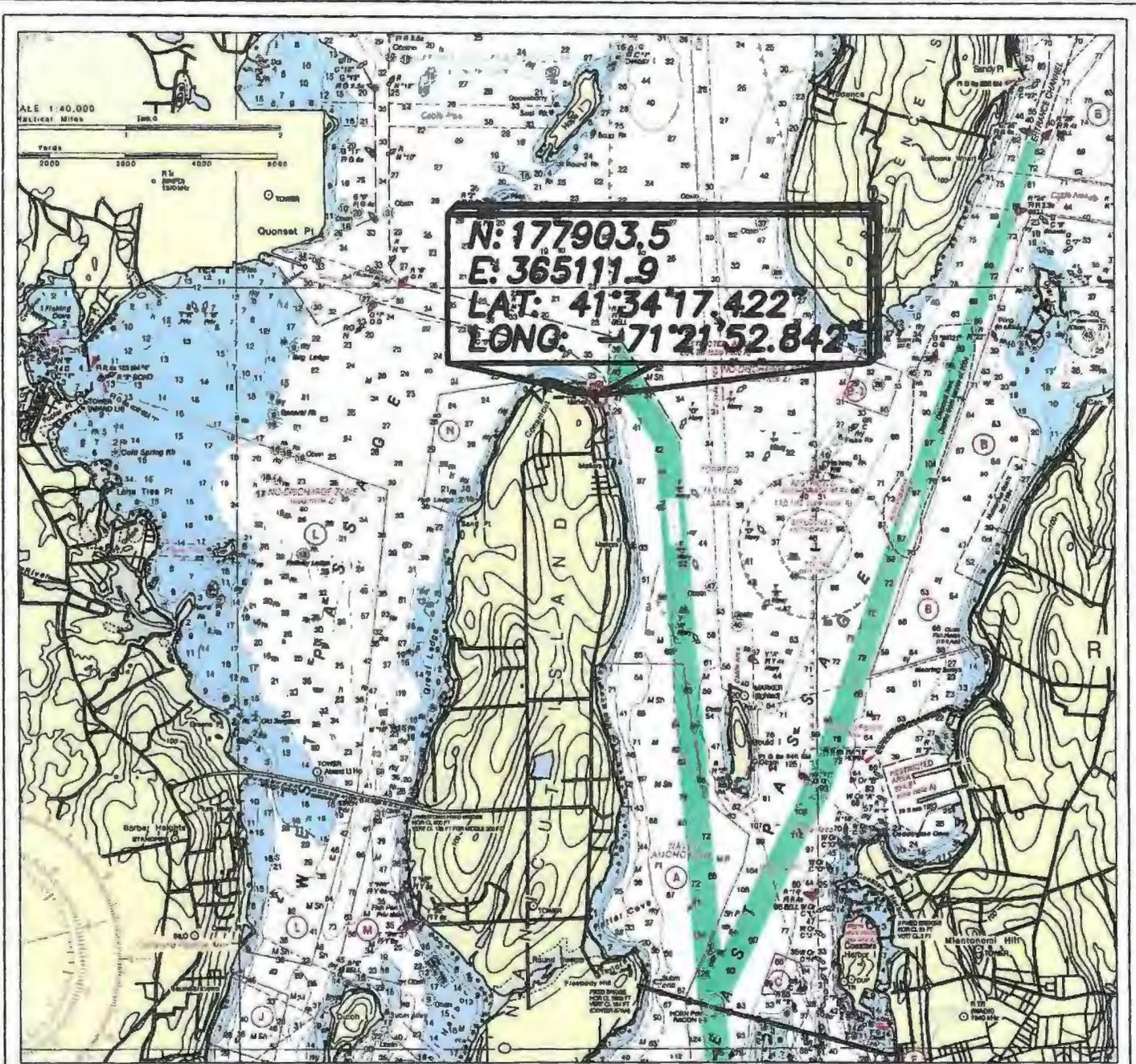


PILE BENT B2 TO BE SISTERED

PICTURES:

PROPOSED 1500 POUND BOATLIFT, AS BUILT
 FIXED ACCESS AND MAINTENANCE ITEMS
 MICHAEL PIPER & MERCEDES CLIMACO PIPER
 1076 EAST SHORE ROAD, JAMESTOWN RI
 AP 1, LOT 205
 BY: WARREN HALL, CIVIL ENGINEER
 JAN 26, 2024

RECEIVED
 1/29/2024
 COASTAL RESOURCES
 MANAGEMENT COMPANY



LOCUS PLAN

PORTION OF NOAA 132221, 1"=6076'

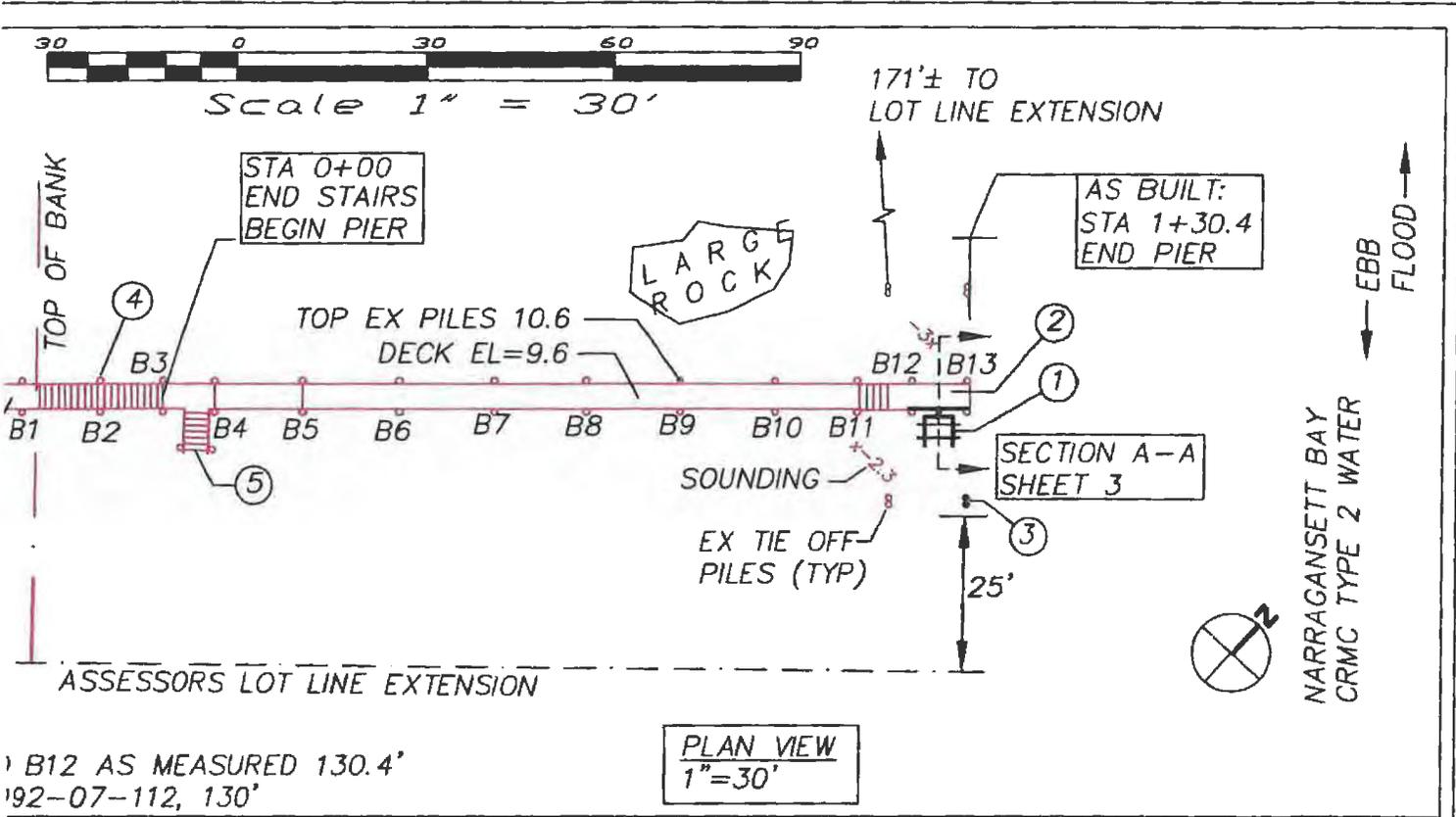
WARREN HALL
CIVIL ENGINEER

PROPOSED 1500 POUND BOATLIFT, AS BUILT
 FIXED ACCESS AND MAINTENANCE ITEMS
 MICHAEL PIPER & MERCEDES CLIMACO PIPER
 1076 EAST SHORE ROAD, JAMESTOWN RI
 AP 1, LOT 205
 BY: WARREN HALL, CIVIL ENGINEER
 JAN 11, 2024 SHEET 1 OF 3

WARREN HALL

No. 5114
 REGISTERED
 PROFESSIONAL ENGINEER
 CIVIL

RECEIVED
 1/29/2024
 COASTAL RESOURCES
 MANAGEMENT GROUP



B12 AS MEASURED 130.4'
192-07-112, 130'

PLAN VIEW
1"=30'

KEY:

FASTEN
3x12 STRINGERS AS
ON A-A SHEET 3

④ SISTER PILES, NEW PILES
TO HAVE MINIMUM 10'
EMBEDMENT OR EQUAL

⑤ REPLACE STEPS
IN KIND

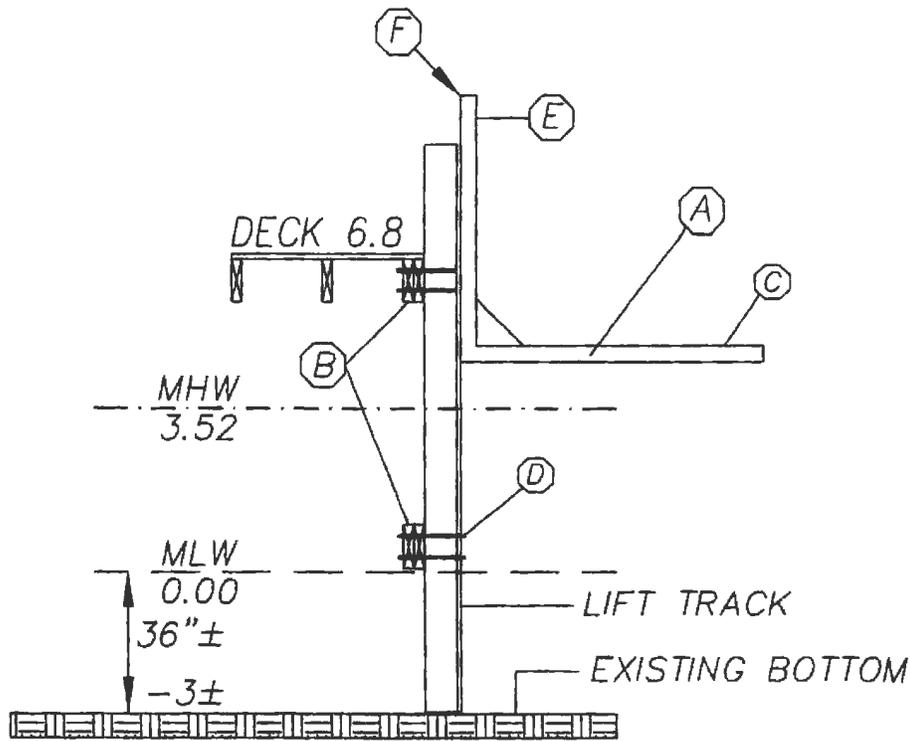
- REFERNECES & GENERAL NOTES:
- 1) AS BUILT SURVEY DATE 12-20-23
 - 2) CRMC ASSENTS: 2005-05-068 & 1992-07-112
 - 3) ELEVATIONS REFERENCE MEAN LOW WATER @ NEWPORT (845-2660)
 - 4) ADMINISTRATIVE SUBDIVISION FOR MARTIN, HINES, BOGHOSSIAN RECORDED AT BOOK 569, PAGE 321

8
:
:
3ERS
REWS

PROPOSED 1500 POUND BOATLIFT, AS BUILT
FIXED ACCESS AND MAINTENANCE ITEMS
MICHAEL PIPER & MERCEDES CLIMACO PIPER
1076 EAST SHORE ROAD, JAMESTOWN RI
AP 1, LOT 205
BY: WARREN HALL, CIVIL ENGINEER
JAN 11, 2024 SHEET 2 OF 3

WARREN HALL
CIVIL ENGINEER

WARREN HALL
No. 5114
REGISTERED
PROFESSIONAL ENGINEER
CIVIL



SECTION A-A THRU BOATLIFT
1/4"=1'-0"

(A) 1500# BOATLIFT

(B) 2@3x12 SPAN B12 TO B13, 2 @ 3/4" THRU BOLT AT EACH PILE

(C) PROVIDE 3 STRAPS TO TIE BOAT DOWN AT PERIODS OF HIGH TIDES, EACH PROOF LOAD 2500#

(D) ATTACH TO LIFT TRACK IN ACCORDANCE WITH MANUF. RECOMMENDATIONS

(E) SET STOPS TO PREVENT GUNWALE OF BOAT TO BE ABOVE DECK EL OF 6.8 WHILE IN RAISED POSITION

(F) TOP LIFT MOTORS NO HIGHER THAN TOP ACCESS PIER PILE EL=10.6

PROPOSED 1500 POUND BOATLIFT, AS BUILT
FIXED ACCESS AND MAINTENANCE ITEMS
MICHAEL PIPER & MERCEDES CLIMACO PIPER
1076 EAST SHORE ROAD, JAMESTOWN RI
AP 1, LOT 205
BY: WARREN HALL, CIVIL ENGINEER
JAN 11, 2024 SHEET 3 OF 3

WARREN HALL
CIVIL ENGINEER



31 North Rd

Memo

To: Town Board

From: Tyrone C. Sutton 

cc: Anabela Costa Quelha

Date: 2/20/24

Re: Village Hearth Letter of Endorsement

Please allow me to take the opportunity to emphatically endorse the expanded hours\alcohol license for the Village Hearth of Jamestown RI. I am a direct abutter of this location and would have the most knowledge how this decision would affect the Arts District.

In the past I had opposed alcohol being sold at this location due to the poor management by the previous owners in helping the local neighborhood to adhere to parking restrictions. Since the stewardship of this location under its new owners (Stephane & Lindsey), I have witnessed a dramatic change through their continuous efforts to improve and adjust its business to have a positive impact on the local neighborhood as well as our Jamestown community.

I am personally a business operator in this town, using my home as a long term and short term rental property. These past few years, this particular business practice has come under new restrictions that comes with it, Cost impact, property adjustments, and inspections in order to continue operation. These costs can only be justified if our community continues to be a vibrant destination for Vacationers to be able to enjoy our parks, beaches, and local restaurants. These last few years we have seen many key Restaurants close due to the inability for the local economy to support the inflationary costs to justify operations. Jamestown needs to do all it can to attract businesses and help current business partners find any and all ways to stay operational. We need to grow our economy and tax base which is critical for the services we offer such as the new firehouse, new clubhouse, and not to mention the new library from where I am currently typing this letter.

I hope this letter weighs heavily on the minds of the board to allow and endorse the proposed action. A strong, vibrant community, starts with its business partners.

March 7th, 2024

Dear Town of Jamestown and/or Town Council Members:

In a letter sent to the Town Council re:our airbnb rental application at 35 Gondola Ave., dated Dec 18, 2023, my husband and I addressed the resulting letter-of-rejection we received from the Town.

In our letter we stressed several points, including the fact that we have been operating our airbnb within legal guidelines and without incident since 2017 (with a short-term rental permit from the state of R.I.). We also pointed out the Town's curious response statement which stated the following recommendation:

"...However, nothing in the ordinance prevents [owners] from occupying their rental property while renting out their home."

Additionally, the Town letter suggested that while *no appeal would be possible* we could bring our issue up at the next Town Council's open forum.

Following that advice, I stood before the Town Council at the next meeting and reiterated some of the main talking points in our letter while also bringing up the commentary-quoted above-made in the Town's response. No one addressed this point.

My husband and I then sat through 2 airbnb applicant cases which were being challenged by abutters:

1. An absentee landlord whose neighbor objected to what she deemed "inappropriate comings and goings" and identifiable abuse of occupancy numbers.
2. A property which, according to a neighborhood watch-dog, alleges to have an illegally open well posing a threat to clean drinking water and which has questionable (antiquated) septic circumstances.

***Compared to all of the above applicant's questionable circumstances which include: absentee landlords, unknown septic and objecting neighbors, my husband and I are being denied license to continue our airbnb which is owner-occupied, rule-adhering, located on a 2.5 acre private lot with ample parking and which we have been operating, incident-free and under state permit since 2017, solely based on the reason that our garage is detached from our main house just feet away.**

The two of us left the meeting bewildered. The glaring question *NOT* addressed that night despite my bringing it to the Council's attention, (nor have we received any follow-up letter) is: What exactly is meant by ...(?)

"...However, nothing in the ordinance prevents [owners] from occupying their rental property while renting out their home."

One can only conclude from this statement that the Town prefers that we rent out our 4 bedroom (septic) home to the allowable maximum (8 people) while rejecting our request to, *instead*, rent our above-garage bedroom to a 2 person maximum.

In addition to the obvious disparity between these two scenarios, the Town's (nonsensical) "suggestion" also means guests could potentially use 4x the amount of water. Does this make sense to anyone?..

With the rare exception of our 2 children's seasonal visits, as empty-nesters, my husband and I are the only occupants of our home. And while, understandably, Jamestown's dwindling water resources need to, and should be carefully monitored (we couldn't agree more), it simply begs the question: Where is the sense in this reversed "*ordinance rule*?"

As also suggested at that meeting, if the issue is the "*disconnect*" between our home and our above-garage rental, this can be remedied by building an attachment (i.e. catwalk) between the two structures (-though this makes as much sense as reversing the occupants of the main house vs/the above-garage space). If we are being penalized for others' illegal use of "detached structures" then we ask that our case, like so many others, be looked at individually.

As previously mentioned, we would gladly make adjustments/changes that would ultimately make the most sense. We ask that Jamestown help us figure out a solution and allow us the opportunity to mitigate this very resolvable situation *before* the start of the Spring/Summer Season, 2024.

To date we have received *no response* from the Town regarding any of our questions and/or proposed solutions as outlined.

We look forward to your response.

Sincerely,
Doriana Carella and
Andrea Colognese

Roberta Fagan

From: Amy Weinreich <ARWeinreich@CharlestownRI.gov>
it: Wednesday, March 6, 2024 3:47 PM
To: Sen. Gu, Victoria; sen-morgan@rilegislature.gov; Rep. Spears, Tina L.
Cc: mdesisto@barrington.ri.gov; mcordeiro@bristolri.gov; vmartin@burrillville.org; jrodriguez@centralfallsri.us; jamitrano@coventryri.org; rzanni@crasntonri.org; sgiovanelli@cumberlandri.org; lcarney@eastgreenwichri.com; lcarney@eastgreenwichri.com; lstoddard@eastprovidenceri.gov; clerk@exeterri.gov; sdillon@townoffoster.com; jeanfecteau@glocesterri.org; townclerk@hopkintonri.org; marita.murray@hopkintonri.gov; Roberta Fagan; vbaccari@johnston-ri.us; lsilva@lincolnri.org; cwordell@littlecomptonri.org; wmarshall@middletownri.com; jtarro@narragansettri.gov; lswistak@cityofnewport.com; mmcginnes@new-shoreham.gov; jalyward@northkingstown.org; townclerk@northprovidenceri.gov; jbuttie@nsmithfieldri.org; rgoldstein@pawtucketri.com; jwest@portsmouthri.com; tmastroianni@providenceri.gov; mlong@scituateri.org; lantonuccio@smithfieldri.com; sflynn@southkingstownri.com; jchabot@tiverton.ri.gov; ssperoni@townofwarren-ri.gov; lynn.dabrosca@warwickri.com; townclerk@wgtownri.org; srapose@westwarwickri.org; mleblanc@westerlyri.gov; charmon@woonsocketri.org; townclerk@richmondri.com
Subject: Resolution - Substandard Lots of Record
Attachments: Resolution in Support of Amendments to RIGL 45-24-38 EXECUTED.pdf

CAUTION: This email originated from outside the Jamestown email system. Please do not click links or open attachments unless you recognize the sender and determine the content is safe.

Good Afternoon, At their February 26, 2024 meeting, the Charlestown Town Council unanimously approved the attached Resolution in Support of Amendments to R.I.G.L. § 45-24-38 General Provisions – Substandard Lots of Record.

On behalf of the Council, thank you in advance for the consideration of your support relative to this matter.

Sincerely,
 Amy Rose Weinreich, CMC
 Town Clerk

*Original Resolution to follow via USPS

DISCLAIMER: This e-mail and any attachments to it contain confidential and proprietary material of the Town of Charlestown, RI, its affiliates or agents, and is solely for the use of the intended recipient. Any review, use, disclosure, distribution or copying of this transmittal is prohibited without consent of the Town of Charlestown, RI. If you have received this transmittal in error, please notify the sender and destroy this e-mail and any attachments and all copies, whether electronic or printed.

TOWN OF CHARLESTOWN, RI

A RESOLUTION IN OPPOSITION TO ANY REVIVAL OF THE OLD SAYBROOK TO KENYON BYPASS

The Town Council of the Town of Charlestown hereby resolves as follows:

WHEREAS the Federal Railroad Administration had previously proposed an upgrade to the Northeast Corridor which included thirteen miles of new rail line in the State of Rhode Island affecting several towns, including Charlestown, as part of the Old Saybrook to Kenyon Bypass; and

WHEREAS the residents of the Town of Charlestown were caught off guard by this proposal in 2017; and

WHEREAS the residents of the Town of Charlestown will not be caught off guard again; and

WHEREAS the scope of this project and the impact of the route on the Town of Charlestown would have: Destroyed dozens of private homes; decimated the historic mill villages of Burdickville, Columbia Heights, and Kenyon, that are eligible for inclusion on the National Register of Historic Places; crossed land owned by the Narragansett, a federally recognized Indian Tribe; fragmented historic and active farmland; fragmented the Francis Carter Preserve, a major land holding of The Nature Conservancy; crossed the National Wild and Scenic Pawcatuck River; passed through and/or destroyed numerous publicly and privately owned open space otherwise protected in perpetuity; crossed through Burlingame and Great Swamp State Wildlife Management Areas; was proposed entirely within or directly adjacent to the acquisition area of the Great Thicket National Wildlife Refuge; and was proposed entirely within the EPA designated Wood-Pawcatuck Sole Source Aquifer; and

WHEREAS the Old Saybrook to Kenyon Bypass was laid to rest in the Federal Railroad Administration NEC Record of Decision and called for more research and alternatives; and

WHEREAS the current New Haven to Providence Capacity Planning Study is intended to develop and evaluate alternatives to grow rail capacity and improve rail performance between New Haven, CT and Providence, RI, with a goal of minimizing effects on both the natural and human built environments; and

WHEREAS the Capacity Planning Study is an alternative analysis to identify and evaluate; new potential rail alignment alternatives; improvements to existing rail lines; focused on the project planning phase; an opportunity to conduct a robust and inclusive public outreach effort and to understand the needs of local communities; and

WHEREAS the Capacity Planning Study is not a direct continuation of NEC FUTURE. It is not a return to previously proposed alignments; and

WHEREAS the Town of Charlestown seeks to make it known to all that the Town is opposed to any revival of the Old Saybrook to Kenyon Bypass.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Charlestown hereby opposes a revival of the Old Saybrook to Kenyon Bypass; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to send a copy of this resolution to U.S. Senator Jack Reed, U.S. Senator Sheldon Whitehouse, Congressman Seth Magaziner, Governor Dan McKee, Narragansett Indian Tribe Chief Sachem Anthony Dean Stanton, and all identifiable opponents of the bypass.

This RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on February 26, 2024.

Amy Rose Weinreich CMC
Amy Rose Weinreich, CMC Town Clerk



Office of Town Clerk
Email: townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

March 1, 2024

Jamestown Town Council
93 Narragansett Avenue
Jamestown, RI 02835

Dear Jamestown Town Council,

Burrillville and many other cities and towns have experienced inconsistencies with the school funding formula that has impacted the quality and progress of our school systems.

Inconsistent funding coupled with maintenance of effort, tax cap, charter school and career and technical education (CTE) laws/programs have created circumstances whereby schools cannot properly plan for staffing, curriculum and forward progress. Rural and suburban communities are more susceptible to swings in the funding formula, but every school district can be impacted by inconsistent funding year-to-year.

The Burrillville Town Council intends to put together a coalition of communities to work with the General Assembly and Governor to overhaul the funding mechanisms and/or other factors contributing to inconsistent funding and appropriate support for public schools.

If your community is interested in forming a coalition to develop a joint resolution to address this very important issue, please contact the Burrillville Town Clerk, Vicki Martin at (401) 568-4300, extension 133 or vmartin@burrillville.org.

Sincerely,

A handwritten signature in blue ink that reads "Donald A. Fox" with a stylized flourish at the end.

Donald A. Fox, President
Burrillville Town Council

/vm

C: Katherine Sipala, Interim Superintendent of Schools