

Approved as written
PLANNING COMMISSION MINUTES
January 3, 2024
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:02pm and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Diane Harrison
Bernie Pfeiffer	Dana Prestigiacomio

Not present: Rosemary Enright - Secretary

Also present:

Lisa Bryer, AICP - Town Planner
Carrie Kolb – Planning Assistant
Wyatt Brochu, Esq. – Ruggiero, Brochu & Petrarca

II. Citizen’s Non-Agenda Item - none

III. Correspondence

1. TRC Development Plan Approval, Michael Jewell, 8 Baldwin Court, Plat 9 Lot 594
2. AFDU Approval, Judy & Benjamin Malcom, 45 Blueberry Lane, Plat 10 Lot 103
3. Development Plan Review and Approval, Nicholas DiGiando, West Ferry Properties, LLC, 129 Narragansett Avenue, Plat 9 Lot 10
4. Development Plan Review and Approval, Elizabeth & Evan Pinto, 39 Pierce Avenue, AP 9 Lot 48

IV. New Business

1. No items at this time.

V. Old Business

1. Community Survey review
Bryer reviewed the changes to the survey since the first draft.
Question 27: new verbiage was added to the question
Questions 28 & 29: new questions pertaining to aquaculture
Question 32: added pickleball as a response option and separated out bicycle path and walking paths
Question 35: separated out bathrooms and parking
Question 36: this is a new question

Question 38: this is a new question

Question 4: new verbiage was added to the question

Question 47 & 49: the figures have been updated for the last fiscal year

Question 50: the question was updated to the past 2 years, instead of 5 years

Question 51: the numbers have been updated

Question 53: this is a new question

Question 55: this is a new question

Question 56: this is a new question

Question 57: this is a new question on tourism and we can discuss if needed

Question 59: – added pedestrian to the question

Question 60: separated to include bicycle routes and pedestrian routes

Question 63: this is a new question

Question 64: this is a new question

Question 70: this is a new question

Question 70: this is a new question

Question 71: this is a new question

Question 74: new verbiage was added to the question

Question 76: this is a new question

Question 77: this is a new question

Question 84: ‘work from home’ was added to the responses

Discussion ensued on the demographics questions at the end of the survey. The following questions will be moved to the beginning of the survey:

Question #78: year-round resident, seasonal resident or property owner

Question #79: do you rent or own your home?

Question #82: how many people and age range in household?

Question #86: what is total annual income?

Discussion ensued on how partial data is tabulated in the survey. Kolb will review how it is integrated in the results.

Discussion ensued on letting people know that they can stop and re-start the survey on the main page. Bryer said to remove the listing of all the issues and change to 11 various issues.

Question 36: change docks to town docks? Bryer will ask the Harbormaster if this is doable?

Questions 4 and 5: capitalize QUANTITY

Questions 7 and 8: capitalize QUALITY

Commissioner Cochran said that the maps in questions 4 and 7 did not show up in his survey and he used a mac computer.

Questions 31, 32, 34 and 35: remove the logic so everyone can answer each question

Question 57: will be changed to “Is summer tourism important/beneficial for Jamestown?”

Discussion ensued on question 63 regarding who pays at electric charging stations? Bryer said that the question is an opinion questions, not getting into the details of who pays.

Discussion ensued regarding impact fees for affordable housing vs. open space. Bryer explained that there can be multiple impact fees and gave the example of Orange County in Florida having five different impact fees.

Commission Harrison asked is question should be added regarding the beaches and beach passes? Bryer said that the Town Council is in tune with this issue.

Discussion of community survey timeline ensued. The survey can be live within a couple of weeks. Residents and property owners will be a given a month to fill out the survey. The survey will be advertised in the Jamestown Press, on the Town website, to all the committees in town and will ask it to get posted on the Jamestown Recreation page on Facebook. Members of the committees will be encouraged to share the information with their family and friends. Once survey is complete, the data and cross tabulations will be analyzed. The results will be shared with the Planning Commission.

VI. Reports

1. Planner's Report

A. Future meetings – topics and applications

Bryer said that there are no applications to review for the next meeting. There may or may not be a meeting on January 17, 2024. The Zoning Ordinance was supposed to go before the Town Council for a public hearing on January 16, 2024. It is postponed and will probably be on Monday, February 5, and we will keep you updated. Bryer said that she is working on: updating the Comprehensive Plan, updating the subdivision regulations and awarding a bid for the Hazard Mitigation Plan. Bryer said that she is thinking about setting a date and time every month for TRC meetings. Last year there were 18 TRC meetings. This is in-line with what other local communities have in place.

Commissioner Swistak asked if the Town Council voted on water moratorium? Bryer said that they did for a 6-month period. The water and sewer regulations are in the process of being updated. The regulations are going to change. The moratorium gives the Town Council time to review the results without pressure of applications coming in before the change. Bryer said that she was not at the Town Council meeting.

Commissioner Pendlebury asked for further information about the legislative changes. Bryer will re-send the write up from Ursillo, Teitz and Ritch. Some the changes went into effect in July and some were effective on January 1, 2024.

VII. Approval of Minutes – review, discussion and/or action and/or vote

1. December 6, 2023

Planning Commission Minutes

January 3, 2024

Page 4 of 4

A motion was moved by Commissioner Cochran and seconded by Commissioner Pfeiffer to approve the minutes from the December 6, 2023 meeting as written. All in favor. Commissioner Swistak recused himself from the vote.

VIII. Adjournment

A motion to adjourn at 8:02 pm was moved by Commissioner Pfeiffer and seconded by Commissioner Cochran. All in favor.

Attest:

Carrie Kolb